



Jeffrey A. Meyers  
Commissioner

Lisa M. Morris  
Director

JAN30'19 PM 5:29 DAS  
STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

19 mac

January 29, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services to **retroactively** pay a membership fee to the Association of State and Tribal Home Visiting Initiatives (ASTHVI), 639 Massachusetts Avenue NE Washington, D.C. 20002, Vendor #285150 in the amount of \$5,000, for the period of January 1, 2019 through December 31, 2019, to be effective **retroactive** to January 1, 2019 upon approval by the Governor and the Executive Council. 100% Federal funds.

Funds to support this request are available in the following account:

**05-95-90-902010-5896 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: HEALTH RESOURCES AND SERVICES ADMINISTRATION, MATERNAL, INFANT AND EARLY CHILDHOOD HOME VISITING GRANT**

Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
SFY 2019	026/500251	Organizational Dues	90083201	\$5,000
			<b>Total</b>	<b>\$5,000</b>

**EXPLANATION**

This request is **retroactive** because the invoice for dues for 2019 was not received by the Department in time to submit this request to the Governor and Executive Council before start of the 2019 membership period on January 1, 2019.

The Association of State and Tribal Home Visiting Initiatives (ASTHVI) is member-driven and dedicated to supporting its members in the effective implementation and improvement of home visiting programs at the state, territory and tribal level. The evidence-based approaches of these programs, which are focused on pregnant women and families with children from birth through age five, help support families in their most important job of raising children to lead healthy and productive lives.

Listed below are answers to standard questions required for the Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

- A. This organization began in 2014; this agency has been a member for three years.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?**
  - A. No.
3. **How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**
  - A. At least one person from at least forty-eight (48) states, five (5) tribes, and one (1) territory are registered as ASTHVI participants. We are the only New Hampshire state agency that is a member.
4. **How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)**
  - A. The ASTHVI dues are based on the Maternal Infant Early Childhood Home Visiting (MIECHV)federal award..
5. **What benefit does the state receive from participating in this membership?**
  - A. ASTHVI and its members pursue opportunities to inform and educate federal officials, policymakers, stakeholders, and the media about their work and the maternal and child health work in states and communities. ASTHVI seeks to be a resource to work with evidence-based model developers on a state and national level that focus on the importance of high quality services for families with young children., ASTHVI through peer-to-peer support, cooperation and open communication, leverages best practices, and maximizes the benefits of home visiting initiatives to children, families, and society as a whole. ASTHVI provides administrators of home visiting initiatives with a forum to share challenges, strategies and successes in implementing home visiting initiatives including, but not limited to, the MIECHV program.
6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.**
  - A. Through peer-to-peer support, access to research, cooperation and open communication, ASTHVI leverages best practices that maximize the benefit of home visiting initiatives to children, families, and society as a whole. ASTHVI provides administrators of home visiting initiatives with a forum to share challenges, strategies and successes in implementing home visiting initiatives including, but not limited to, the MIECHV program. The cost of this is included in membership.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.**
  - A. No federal grants, or licensing, or certification exams are required.
8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**
  - A. There is no travel included with the membership fee.
9. **Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).**
  - Aurelia Moran, Home Visiting Program Supervisor, Maternal Child Health Section-Member.

- Kristi Hart, Home Visiting Program Coordinator, Maternal Child Health Section-Member
- Sarah Pigsley, Program Assistant II, Maternal Child Health Section, not yet a member.
- Gary Titus, Systems Development Specialist III, Maternal Child Health Section- Not yet a member.

**10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

- A. This would reduce the amount of resources that the MIECHV program can access through formal training webinars etc. It will also negatively impact opportunities for support from other states that have resources or best practices to share. ASTHVI takes input from all members to provide advocacy and education about the home visiting field. Not having membership may reduce the availability of resources and representation from the organization of the needs within the State of New Hampshire in maternal, infant, and early childhood home visiting programming.

Area served: Statewide.

Source of Funds: Source of funds is 100% Federal Funds from the U.S. Department of Health and Human Services, Health Resources and Services Administration.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Approved by:

Jeffrey A. Meyers  
Commissioner

# ASTHVI

## Association of State and Tribal Home Visiting Initiatives

Invoice #139-18

12 December 2018

Maternal and Child Health Section  
Bureau of Population Health and Community Services  
New Hampshire Department of Health and Human Services  
29 Hazen Dr.  
Concord, NH 03301

Please remit payment to:  
ASTHVI  
639 Massachusetts Ave. NE  
Washington, DC 20002

Vendor code: 285150

For	Date	Amount
ASTHVI Membership	January 1 – December 31 2019	\$5,000

Once payment has been received, ASTHVI will send membership registration information to the point of contact listed below. All home visiting staff members in your agency will be eligible to become ASTHVI members.

Agency:	
Point of Contact:	Aurelia Moran
Title:	Home Visiting Program Supervisor
Email:	<a href="mailto:Aurelia.moran@dhhs.nh.gov">Aurelia.moran@dhhs.nh.gov</a>
Phone:	603-271-4540

PHONE

EMAIL

WEB

639 Massachusetts Ave NE, Washington, DC 20002

866-443-0998

[admin@ASTHVI.org](mailto:admin@ASTHVI.org)

[www.asthvi.org](http://www.asthvi.org)