



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Jeffrey A. Meyers
Commissioner

Marcella Jordan Bobinsky
Acting Director

September 16, 2016

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Handwritten signature and date 10/14/16
Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services (DHHS), Division of Public Health Services, Bureau of Population Health and Community Services, Nutrition Services Section, to accept and expend federal funds in the amount of \$735,768 from the United States Department of Agriculture (USDA) to fund the Supplemental Women Infants and Children Program (WIC), eWIC implementation project effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2017, and further authorize the funds to be allocated as follows. Grant funds awarded for periods after SFY 2017 will be included in the future operating budgets for SFY 2018 and SFY 2019. 100% Federal Funds.

05-95-90-902010-33960000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, WIC SUPPLEMENTAL NUTRITION PROGRAM, EWIC IMPLEMENTATION

SFY 2017

Table with 5 columns: Class/Object, Class Title, Current Modified Budget, Increase (Decrease) Amount, Revised Modified Budget. Rows include Federal Funds, Current Expenses, Audit Fund Set Aside, In State Travel, Out of State Travel, Contracts for Program Serv, and Total Revenue/Expenses.

EXPLANATION

WIC is a federally funded, public health nutrition program carried out pursuant to provisions of the Child Nutrition Act. WIC is a public health nutrition program administered by State Agencies for the United States Department of Agriculture's Food and Nutrition Services (USDA/FNS). The 2010 authorization of the Child Nutrition Act requires all WIC programs to implement an Electronic Benefit Transfer (EBT) food delivery payment system by 2020. Federal funds have been awarded by USDA to the New Hampshire Department of Health and Human Services, Division of Public Health Services, Nutrition Services Section, WIC Program to make the program changes and procure a contract with a USDA certified eWIC processor in order to meet this federal 2020 mandate. The increase in federal funding awarded for eWIC implementation is the result of an approved eWIC Implementation Advanced Planning Document (IAPD) submitted by New Hampshire to USDA. WIC EBT will replace a 40 year old paper voucher system with a card for food benefit issuance and redemption. Each month the family's food benefits will be automatically deposited into their eWIC account. The WIC card can then be used at a NH authorized grocery vendor for WIC approved foods. EBT allows for a discreet transaction at the point of sale, thus eliminating some of the stigma associated with using federal nutrition programs.

Funds are budgeted for Current Expenses (Class 020) for an Issuer Identification Number (IIN) as required by the eWIC Implementation Plan approved by USDA. WIC is moving to an EBT delivery system with an eWIC/EBT card, separate from the SNAP EBT card. The purpose of the numbering system is to uniquely identify a card issuing institution. All IINs assigned are six digit numbers and each card issuer is entitled to one IIN. This IIN must be used only to identify the card issuer.

Funds are budgeted for Audit costs (Class 041) per state requirements.

Funds are budgeted for In-State Travel (Class 070) to cover travel expenses that staff will incur while performing their duties to attend training, conduct training, and provide on-site clinic and retailer technical support to certify authorized WIC vendors, as required by USDA.

Funds are budgeted for Out-of-State Travel (Class 080) for WIC Program staff to attend an annual WIC EBT Users Group meeting, as well as regional meetings focused on EBT.

Funds are budgeted for Contracts for Program Services (Class 102) to amend the existing Northeast Coalition of States (NCS) Electronic Benefit Transfer Contract with Xerox, to be the WIC EBT Processor. Xerox will be required to meet the service and functional specifications outlined in their contract amendment and according to the Accredited Standards Committee X9 for electronic transaction processing. The eWIC system will be required to conform to the latest version of the Technical Implementation Guide (TIG) and the FNS Universal Interface Specifications for EBT to MIS data transfers. Additionally, funds are budgeted to contract with an EBT/eWIC Project Manager (PM). The Project Manager's primary responsibility will be to manage the implementation activities, based on experience implementing other states onto EBT. The NH PM will be responsible for leading the project team (i.e., the NH WIC Program, the WIC EBT processor, NH WIC MIS contractor (CQuest), as well as any other contractor/agency providing support to the project) through the project activities, and is ultimately responsible for project success. The NH PM shall provide project management support over the contract period, and shall represent New Hampshire on the Multistate Consortium project with Kansas and the Intertribal Council of Arizona (ITCA) WIC Programs. The PM will also be responsible

for supporting WIC authorized vendors with cash register system integration efforts including providing all materials, such as magnetic stripe card swipe devices, personal Identification Number (PIN) selection terminals, point of sale (POS) terminals for WIC authorized grocery stores and eWIC cards required to meet payment and EBT industry standards and specifications.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from US Department of Agriculture to the WIC Nutrition Program.

Attached is the Notice of Grant Award and award history. Notice of these funds was received on June 24, 2016. They were not added to the SFY 2017 operating budget because these are new funds recently granted to the State and were not anticipated at the time the budget was developed.

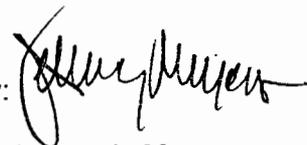
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Marcella Jordan Bobinsky
Acting Director

Approved by:



Jeffrey A. Meyers
Commissioner

JAM/MAB/lmr

**Award History
WIC EBT Transfer Project
201615W524144**

Award Ending 9/30/2017 (772506)	772,506
Expended through 6/30/16	
Available Award Balance 7/1/17	772,506
SFY 17 Appropriations *	(36,738)
OYR - brought forward	-
Available To Accept	735,768
Amount Requested this Action	735,768

* SFY 17 Appropriations:	2017 Budget	OYR	Total	This Action	Revised Budget
10-090-3396 (NEW)	-	-	-	-	-
E-WIC Avail	-	-	-	735,768	735,768
SFY	-	-	-	-	-
OYR	-	-	-	-	-
	-	-	-	-	-
Adj for Other AU _Allocated	36,738		36,738		36,738
Total Avail	36,738	-	36,738	735,768	772,506

UNITED STATES DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION SERVICE		1. GRANT/AGREEMENT NO. WIEBT-16-NH-1		2. FEDERAL AWARD DATE 06/24/2016	
GRANT/COOPERATIVE AGREEMENT		3. IS THIS AN R&D AWARD? <input type="checkbox"/> YES <input type="checkbox"/> NO		5. UNIVERSAL IDENTIFIER NUMBER (DUNS) 0110405450000	
		4. CFDA NUMBER 10.578		6. FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	
7. FEDERAL AWARDDING AGENCY Kimberly Campbell Shields USDA Food and Nutrition Service		8. CFDA NAME WIC Grants To States (WGS)			
9. RECIPIENT NAME New Hampshire Department of Health and Human Services 29 Hazen Drive Concord NH: New Hampshire 03301-3802		10. ACCOUNTING AND APPROPRIATION DATA FND00D35100 151616 FN.WI.7052.64			
		11. AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$772,506.00		12. TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED \$772,506.00	
		13. TOTAL AMOUNT OF THE FEDERAL AWARD \$772,506.00			
14. PLACE OF PERFORMANCE NH: New Hampshire		15. BUDGET APPROVED BY AWARDDING AGENCY \$772,506.00			
		16. TOTAL APPROVED COST SHARING/MATCHING (WHERE APPLICABLE) \$0.00		17. INDIRECT COST RATE FOR THE FEDERAL AWARD (PLEASE INCLUDE IF THE DE MINIMIS RATE IS CHARGED) 5%	
		18. MAIL REQUESTS FOR REIMBURSEMENT TO N/A			
		19. SPONSOR (SPONSORING FNS PROGRAM) Wade Kingsley WIC-EBT			
		20. START DATE 06/30/2016		21. END DATE 09/30/2017	
22. FEDERAL AWARD PROJECT DESCRIPTION EBT Technology for eWIC					
The Grantee/Cooperator hereby assures and certifies that they will comply with the regulations, policies, guidelines and requirements as they relate to the application, acceptance, and use of Federal funds for this Federally-assisted project including: 2 CFR Chapter 1 (Office of Management and Budget Government-wide Guidance for Grants and Agreements) and Chapter 11 (Office of Management and Budget Guidance) as well as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); and any USDA implementing regulations, such as 2 CFR Part 400 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), 2 CFR Part 415 (General Program Administrative Regulations), 2 CFR Part 416 (General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments), and 2 CFR Part 418 (New Restrictions on Lobbying).					
23. REMARKS June 2016 - This award is to support the WIC EBT Implementation project for the State of New Hampshire.					
SIGNATURE OF GRANTEE/COOPERATOR			UNITED STATES OF AMERICA		
SIGNATURE (Authorized Individual) <i>Lissa A. Siros</i>		DATE 7/1/2016	SIGNATURE (Grant Official) <i>Lael J. Cubing</i>		DATE 7-6-16
NAME (TYPE) LISSA A. SIROS			NAME (TYPE) Lael J. Cubing		
TITLE WIC Director			TITLE Director, Grants & Fiscal Policy Division		
TELEPHONE NUMBER 603-271-0571			TELEPHONE NUMBER 703-305-2048		

Handwritten initials/signature