



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
NH STATE LIBRARY

20 Park Street Concord, New Hampshire 03301
Phone: 271-2397 Fax: 271-6826

September 29, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, New Hampshire State Library, to pay **Retroactively** the Council of State Libraries in the Northeast (VC #154755) in the amount of \$3,000 for Fiscal Year 2021 membership dues effective upon Governor and Executive Council approval for the period July 1, 2020 through June 30, 2021. 25% General Fund / 75% Federal Funds.

Funding is available in accounts, Central Library Services and Federal Library Programs, as follows:

	<u>FY 2021</u>
03-035-035-353010-25510000-026-500251 - Organizational Dues	\$750
03-035-035-353010-25540000-026-500251 - Organizational Dues	<u>\$2,250</u>
<i>Total:</i>	\$3,000

EXPLANATION

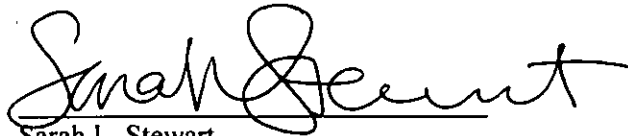
New Hampshire State Library (State Library) is requesting permission to renew its membership with the Council of State Libraries in the Northeast (COSLINE), an independent organization of state libraries. This item is retroactive as COSLINE did not send the invoice until September. The State Library has been a member of COSLINE since its inception and has included the expense in its operating budget.

Listed below are answers to standard questions required for Governor and Executive Council organizational dues and membership approval submissions. A copy of the invoice is also attached.

1. **How long has this organization been in existence and how long has this agency been a member of this organization?** COSLINE has been in existence for 35 years and the State Library is a charter member.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?** No, COSLINE is the only regional association for state libraries.
3. **How many other states belong to this organization and is your agency the sole New Hampshire (NH) state agency that is a member?** There are 13 Northeastern and Mid-Atlantic states that are members. Yes, our agency is the sole NH member.
4. **How is the dues structure established?** All members pay \$3,000 annually.

5. **What benefit does the state receive from participating in this membership?** COSLINE is one of three regional organizations for state libraries. By joining together with other state libraries, NH becomes eligible for additional federal funds.
6. **Are training or educational/research materials included in the membership? If so, is the cost included?** Membership in COSLINE gives each member access to its peers around the country through an electronic listserv (at no additional cost). The listserv provides an easily accessible source of information about state-based programs, current issues, and solutions.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?** Membership is not required to receive any federal grants or to participate in licensing or certification exams. However, the membership does allow for opportunities for additional funding from the Institute of Museum and Library Services (IMLS) for regional activities.
8. **Is there any travel included with this membership fee?** COSLINE covers the lodging expenses for attendance at the annual meeting held in a different state each year. It also covers conference expenses for State Library personnel to attend specialized seminars and workshops.
9. **Which state agency employees are directly involved with this organization?** Each State Library is a voting member of the organization; State Librarians may also serve as officers or on the Board of Directors.
10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.** If the State Library did not belong to this organization it would not have the ability to share in consulting services regarding the IMLS grant and strategic plan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sarah Stewart", written over a horizontal line.

Sarah L. Stewart
Commissioner



STATE OF NEW HAMPSHIRE

NEW HAMPSHIRE STATE LIBRARY



Department of Cultural Resources · Division of Libraries
20 Park Street · Concord, New Hampshire 03301

**Council of State Libraries in the Northeast
c/o New Hampshire State Library**

INVOICE

New Hampshire State Library
Attn: Michael York, State Librarian
20 Park Street
Concord, NH 03301-6314

Participation in the Council of State Libraries in the Northeast for the FY2020/2021

Amount \$3,000.00

Please make check payable to: COSLINE (Tax ID # 02-0307681)

Send payment to: Attn: Michael York
NH State Library
20 Park Street
Concord, NH 03301-6314

Sincerely,

Michael York

Michael York
Treasurer