



New Hampshire Fish and Game Department

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April 3, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

J. Pittson
Approved by Fiscal Committee 4/19/13
Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of Ninety Four Thousand Three Hundred Seventy Seven dollars (\$94,377.00) from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2013 Operating Budget from joint Legislative Fiscal Committee and Governor and Council approval through June 30, 2013.

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20-07500-21100000 Business Management – FY 2013

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010	Personal Services Permanent	\$226,113	\$ 0	\$226,113
020	Current Expenses	58,336	0	58,336
022	Rents-Leases Other Than State	6,275	0	6,275
026	Organizational Dues	23,164	0	23,164
030	Equipment New/Replacement	100	0	100
040	Indirect Costs	250,000	0	250,000
041	Audit Fund Set Aside	19	0	19
043	Debt Service	450,000	0	450,000
049	Transfers to Other State Agencies	4,000	0	4,000
050	Personal Services Temporary	20,000	18,000	38,000
060	Benefits	89,946	1,377	91,323
064	Retirement, Pension & Health Ins.	1,252,544	0	1,252,544
070	In-State Travel	150	0	150
080	Out-of-State Travel	1,000	0	1,000
	Total Expenses	\$2,381,647	\$19,377	\$2,401,024
<u>Source of Funds</u>				
000	Federal Funds	20,135	0	20,135
---	Fish and Game Funds	2,361,512	19,377	2,380,889
	Total	\$2,381,647	\$19,377	\$2,401,024

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REGION 4
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The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

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Page 2 of 2

03 75 75 750520 20-07500-21190000 Fleet Management – FY 2013

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010	Personal Services Permanent	\$33,452	\$ 0	\$33,452
020	Current Expenses	334,092	0	334,092
026	Organizational Dues	500	0	500
030	Equipment	82,902	0	82,902
041	Audit Fund Set Aside	110	0	110
060	Benefits	34,178	0	34,178
070	In-State Travel	<u>250,000</u>	<u>75,000</u>	<u>325,000</u>
	Total Expenses	\$735,234	\$75,000	\$810,234
<u>Source of Funds</u>				
000	Federal Funds	109,603	0	109,603
---	Fish and Game Funds	<u>625,631</u>	<u>75,000</u>	<u>700,631</u>
	Total	\$735,234	\$75,000	\$810,234

EXPLANATION

Accounting Unit 21100000, class 050, Personal Services-Temporary, is being increased by \$18,000. This is due to the necessary hiring of temporary personnel to assist with Business Office functions. Class 060 is being increased by \$1,377 for the associated benefits of the temporary positions.

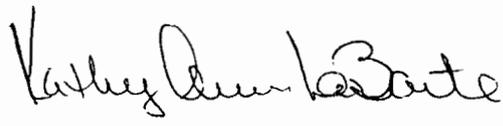
Accounting Unit 21190000, class 070, In-State Travel, is being increased by \$75,000. The increased cost of fuel is creating a deficit in this class line which is used solely for the purchase of fuel for our fleet of vehicles.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program level or will it increase the program level? **Maintain existing program level.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **No.**
7. Are personnel services involved? **Yes.**

Respectfully submitted,


Glenn Normandeau
Executive Director


Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2013**

Beginning Balance 06/30/2012	3,203	
Total Additions (Revenue Estimate)	11,799	
Less Operating Budget Appropriations	(14,120)	
Plus Appropriation Adjustments	540	
Lapses	<u>407</u>	* Estimated at 3%
Ending Balance June 30, 2013 (Budgetary)	<u>1,829</u>	

