



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
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Concord, New Hampshire 03301

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February 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services, Division of Public Works Design and Construction, to budget and expend \$46,279 of revenue in excess of expenditures, effective upon Governor and Council approval through June 30, 2017. **100% Other Funds**

Funds are to be budgeted as follows: 01-14-14-141510-20910000 – Division of Public Works Design & Construction:

SFY 2017 Class	Description	SFY 2017 Current Adjusted Authorized	This Request	SFY 2017 Revised Adjusted Authorized
	General Funds	2,034,687	0.00	2,034,687
009-402065	Revenue	611,563	46,279	657,842
	Total Revenue	2,646,250	46,279	2,692,529
010-500100	Personal Services	1,598,645	-	1,598,645
018 -500106	Overtime	9,889	3,000	12,889
020-500200	Current Expense	30,505	4,300	34,805
022-500255	Rents & Leases	3,262	-	3,262
025-506468	Lease of State Owned Equip	5,000	-	5,000
030-500311	Equipment Expense	36,252	-	36,252
037-500165	Technology – Hardware	1	-	1
038-500175	Technology – Software	2,240	-	2,240
039-500188	Telecommunications	13,158	3,500	16,658
049-500294	Transfer to Other State Agency	35,226	-	35,226
050-500109	Personal Service Expense	102,825	31,100	133,925
060-500601	Benefits	802,968	2,379	805,347
070-500705	In-State Travel Expense	1,923	2,000	3,923
103-502664	Contracts for Op Services	4,356	0	4,356
	Total Expenses	2,646,250	46,279	2,692,529

EXPLANATION

The funding for the Division of Public Works Design and Construction is in the biennial budget for FY 2017, Accounting Unit 01-14-14-141510-20910000. Revenue in excess over that projected in the budget will be collected from non-general funded agencies that are billed, as required by RSA 21-I:85, for engineering and construction oversight services performed by the Division of Public Works Design and Construction technical staff; as well as general capital funds as outlined in HB25 Chapter 220:13 the Division of Public Works Design and Construction Inspection Services; Davis-Bacon Act Compliance. The appropriations for those projects which are managed by the Division of Public Works Design and Construction, Department of Administrative Services, may be expended to fund temporary personnel for the purpose of providing construction inspection services and Davis-Bacon Act Compliance services for projects utilizing federal funds, for those projects included in this act. We anticipate that the excess earned income for the period ending June 30, 2017 will be approximately \$253,000. The excess funds will allow the Division to:

Budget \$3,000 into class 018 for overtime to fund Clerk of the Works II and other DPW staff needed for the upcoming Energy Performance Contract, and staff to support the Merrimack County Courthouse and Steam Conversion projects work through June 30, 2017

Budget \$4,300 into class 020 for added costs of current expenses not limited to printing, supplies and miscellaneous expenses for the Energy Performance Contract, Merrimack County Courthouse and Steam Conversion projects.

Budget \$3,500 into class 039 Telecommunications due to increased costs for VOIP and the need for two cellular phones due to workload and out of the office services needed for the above-mentioned projects.

Budget \$31,100 into class 050 Personal Service Temp for the Division to fund an existing temporary Clerk of the Works II position. The need for the Clerk of the Works II is to provide construction observation on a number of spring and summer projects, to support a Performance Contract for 28 buildings throughout the city.

Budget \$2,379 into class 060 Benefits to fund the benefits portion of the Clerk of the Works II position.

Budget \$2,000 into class 070 In state travel for additional instate travel by a Clerk of the Works II and other DPW staff for Performance Contract, Merrimack County Courthouse and Steam Conversion project.

We, therefore, request that this excess revenue transfer be approved as requested.

Respectfully submitted,



Vicki V. Quiram
Commissioner