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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

William L. Wrenn
Commissioner

Bob Mullen
Director

P.O. BOX 1806
CONCORD, NH 03302-1806

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December 29, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Corrections to accept and expend a sub-grant from the Manchester Police Department in the amount of \$8,760.00 to support the Project Safe Neighborhoods initiative by providing certified Probation/Parole Officer(s) as part of a dual-agency approach to reduce gun and gang violence in the City of Manchester for the period beginning upon Governor and Executive Council approval, through August 31, 2015. 100% Agency Income.

Funds are to be budgeted in an account, Project Safe Neighborhoods, Accounting Unit 02-46-46-460510-0857 as follows:

Grant Title: Project Safe Neighborhoods				
Account	Description	SFY 2015 CURRENT	SFY 2015 REQUEST	SFY 2015 ADJUSTED
018-500106	Overtime	-	6,907.00	6,907.00
060-500606	Benefits (Perm)	-	1,853.00	1,853.00
	Totals	-	8,760.00	8,760.00

Source of Funds:				
009-403234	Agency Income	-	(8,760.00)	(8,760.00)

EXPLANATION

The purpose of the Project Safe Neighborhoods sub grant from the Manchester Police Department to the New Hampshire Department of Corrections is to provide financial assistance to offset the overtime expenses incurred by the Manchester Probation /Parole Officer(s) participating in the Project Safe Neighborhoods initiative. The initiative is a dual-agency effort between the Manchester Police Department and the State of New Hampshire Department of Corrections Probation/Parole Manchester District Office to conduct probation checks of those individuals on probation who reside within problematic areas known for gang and gun activity hot spots in the City of Manchester, NH. Also targeted for probation compliance checks will be offenders with convictions involving gun and/or gang activity, regardless of where the offenders currently reside. The collaborative effort of

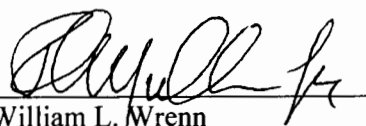
this compliance check team will visit homes of offenders currently on probation or parole, execute arrest warrants for wanted individuals, as well as verify bail condition compliance. The Manchester Police Officer will serve as the Probation/Parole Officer backup to enhance officer safety and project the collaborative efforts of both agencies.

The Project Safe Neighborhoods will allow the Manchester Police Department and the NH Department of Corrections Probation/Parole Manchester District Office to form a strong partnership to provide needed community services to address and combat gun and gang violence, to ensure offender accountability and provide a safe environment for the residents and visitors to the City of Manchester.

The Project Safe Neighborhoods budget does not include Indirect Costs as these costs are not part of the award.

In the event that these funds no longer become available State general funds will not be requested to support this program.

Respectfully Submitted,



William L. Wrenn
Commissioner

Chief of Police
David J. Mara
Assistant Chief
Enoch F. Willard



Commission
Mark E. Roy, Chairman
Woullard H. Lell
William M. Clifford
Eva Castillo-Turgeon
David L. Nixon

CITY OF MANCHESTER
Police Department

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE MANCHESTER, NH POLICE DEPARTMENT
THE NH DEPARTMENT OF CORRECTIONS FIELD SERVICES DIVISION**

New Hampshire Department of Justice Project Safe Neighborhoods Grant: 2014

This Memorandum of Understanding (MOU) is entered into by the above described law enforcement agencies.

Memorandum of understanding under the Manchester Police Department's award of the New Hampshire Department of Justice Project Safe Neighborhoods Grant funding: A response to the City of Manchester's need for an integrated multi-agency approach to reduce gun and gang violence. The goal of the funding is to assist with general and strict deterrent efforts, outreach to at risk individuals and prolific offenders and information sharing between all involved agencies. The grant will be used as part of the Manchester Urban Violence Working Group initiatives.

It is agreed that the Manchester Police Department will receive and administer the grant funds to manage and coordinate all grant activities under this PSN grant as it applies to the Manchester Police Department.

It is agreed that all participants shall maintain their separate roles and functions and agency identities; that participation in this collaboration shall be to bring the organizations together in a commitment to the common mission of effectively addressing the problems associated with gun and gang violence within the city. All agencies shall participate as equal representatives, while maintaining their independent roles and functions.

It is agreed and understood that budget resources of all agencies other than the Manchester Police Department shall not be affected by this memorandum and agreement; these other agencies agree to participate for the sole purpose of providing a coordinated community response to gun and gang violence in the community; that no funds shall be drawn from budgets other than the Manchester Police Department and funds for the project as outlined in the Manchester Police Department's grant award.

It is agreed that the most effective approach to address and combat matters concerning gun and gang violence is when strong partnerships are formed between agencies that service the community to address these issues, and that these agencies act jointly through improved

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405 Valley Street • Manchester, New Hampshire 03103 • (603) 668-8711 • FAX: (603) 668-8941
E-mail: ManchesterPD@manchesternh.gov • Website: www.manchesterpd.com

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



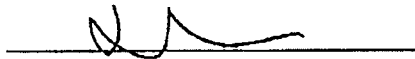
interagency communication, cooperation and combined service deliveries to ensure community safety and offender accountability.

It is agreed that to further the endeavors of this grant, members of the Manchester Police Department and New Hampshire DOC –Field Services Division will conduct targeted checks of offenders in persistent gun violence hot spot areas. A Manchester Police Officer and Probation/Parole Officer will conduct probation checks of those individuals on probation who reside within gun hot spots. Also targeted will be prolific gun and gang offenders regardless of where they live. Both agencies agree that the goal is both strict and general deterrence of gun and gang crime.

It is agreed that the goal of this partnership is to complete 70, 4 hour blocks of offender checks. These offender checks will be conducted by a team of one Manchester Police Officer and one Probation/Parole Officer. It is agreed that grant funds will cover overtime expenses for one Manchester Police Officer and one member of the NH Department of Corrections Field Services Division.

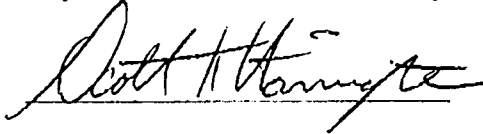
Operationally, it is agreed that the assigned Manchester Police Officer and the assigned NH Department of Corrections Field Services Division Probation/Parole Officer will partner on a regular basis as is deemed necessary by available statistical data that shows when these checks will be most effective. The regularity of these checks will be agreed on between both agencies. It is agreed that both the Manchester Police Officer and Probation/Parole Officer will wear clothing that readily identifies them as law enforcement officers, i.e. raid jackets. The team will visit the homes of offenders to check compliance; visit offenders who are presently on probation or parole; execute arrest warrants for those individuals who are wanted; as well as engage in bail condition compliance checks on targeted or identified individuals. The Manchester Police Officer will work in a "backup" capacity to the Probation/Parole Officer to enhance officer safety and to project the collaborative efforts of both agencies. At no time will the Manchester Police Officer act with the authority of a Probation/Parole Officer. Rather, the Manchester Officer will aid in ensuring a safe environment for the Probation Parole Officer to conduct compliance checks and will take law enforcement action as is necessary.

Release of liability: Each agency shall be responsible for the acts or omissions of its employees. Participating agencies or their employees shall not be considered as the agents of any other participating agency. Nothing herein waives or limits sovereign immunity under federal or state statutory or constitutional law. The participating agencies agree to hold harmless the United States, the State of New Hampshire or the City of Manchester, NH from any claim, cause of action, or judgment resulting from the negligent acts of their employees.



11-17-14

David J. Mara, Chief
City of Manchester, NH Police Department



Scott F. Harrington, Chief Probation/Parole Officer
New Hampshire Department of Corrections, Division of Field Services



William L. Wrenn, Commissioner
NH Department of Corrections

Chief of Police
David J. Mara
Assistant Chief
Enoch F. Willard



Commission
Mark B. Roy, Chairman
Woullard H. Lett
William M. Clifford
Eva Castillo-Turgeon
David L. Nixon

CITY OF MANCHESTER
Police Department

December 1, 2014

Scott F. Harrington
Chief Probation/Parole Officer
Manchester District Office
60 Rogers St
Manchester, NH 03103

Re: Overtime Reimbursement – Project Safe Neighborhoods Grant

The purpose of this letter is to confirm information pertaining to the reimbursement of the overtime and associated benefits incurred by the Probation and Parole Officers working the Targeted Probation Checks Initiative. The overtime and benefits reimbursement for the grant period starting November 3rd, 2014 is currently restricted to \$8,760.65. Any overtime incurred over and above this amount cannot be reimbursed.

At the conclusion of every month where overtime is incurred, please prepare an invoice and mail it to Manchester Police Department, Attn: Steve Hoeft, 405 Valley St, Manchester, NH 03103. Please include an attachment detailing the hours worked with the invoice.

If you have any questions regarding this matter, please feel free to contact me at (603)-792-5411 or by email at shoeft@manchesternh.gov.

Sincerely,

Steven L. Hoeft
Business Service Officer

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