

76 Jm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

November 28, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of Administration, to accept and expend "Fuel Tax Evasion – Intergovernmental Enforcement Effort" funds in the amount of \$18,498.00 from the Federal Highway Administration. Effective upon Governor and Council approval through June 30, 2019. Funding source: 100% Federal Funds.

Funds will be budgeted in an account titled Federal/State Motor Fuel Tax Compliance Project.

02-23-23-232010-42440000 Dept. of Safety Div. of Administration Federal/State Motor Fuel Tax Compliance Project
Revenue Source: 406804

Class	Description	SFY 2018 Adjusted Authorized Appropriation	Requested Action	Revised SFY 2018 Adjusted Authorized
000-406804	Federal Funds	(\$33,138.56)	(\$18,498.00)	(\$51,636.56)
018-500106	Overtime	3,000.10	0.00	3,000.10
020-500200	Current Expense	2,045.01	0.00	2,045.01
040-500800	Indirect Costs	3,799.44	2,003.00	5,802.44
041-500801	Audit Fund Set Aside	394.95	20.00	414.95
060-500601	Benefits	835.26	0.00	835.26
080-500710	Out of State Travel Reimbursement	23,063.80	16,475.00	39,538.80
	42440000 Total	\$33,138.56	\$18,498.00	\$51,636.56

Explanation

The Department of Safety, Division of Administration, requests authorization to accept and expend \$18,498.00 in funds from the US Department of Transportation – Federal Highway Administration (UDDOT-FHWA) for the "Fuel Tax Evasion – Intergovernmental Enforcement Effort". These funds will be utilized by the Road Toll Bureau for attendance at the Joint Operation Center (JOC), JOC Steering Committee Meetings, and Federation of Tax Administrators (FTA) motor fuel tax trainings and conferences. These trainings and conferences ensure Road Toll Bureau staff remain up-to-date on current developments in motor fuel taxation.

Funds will be budgeted as follows:

The funds in Class 040, Indirect Costs, will be used to pay indirect costs to Department of Administrative Services.


His Excellency, Governor Christopher T. Sununu
and the Honorable Council
November 28, 2017
Page 2 of 2

The funds in Class 041, Audit Fund Set Aside, will be used to pay audit fund set aside to Department of Administrative Services.

The funds in Class 080, Out of State Travel Reimb, will be used to cover expenses associated with out of state travel for attending applicable motor fuel tax training classes.

In the event that Federal Funds become no longer available, General Funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Bartelme
Commissioner of Safety

Dyed Fuel Evasion Enforcement

Fiscal Situation: Account 02-23-23-232010-42440000

Federal Funds Awarded:

Highway Use Tax Evasion Grant (through September 30, 2018)	\$40,192.00
Fuel Tax Evasion - Intergovernmental Enforcement Effort (through September 30, 2019)	<u>\$18,500.00</u>
Total Grant Funds Awarded	\$58,692.00
Less expenses in Prior Year Expenses	<u>(\$7,054.94)</u>
Total Prior Fiscal Year Actual Expenses	(\$7,054.94)
Net Grant Funds Remaining	\$51,637.06
Less: Current Adjusted Authorized	<u>(\$33,138.56)</u>
Available Funds	<u>\$18,498.50</u>
This Request	\$18,498.00

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
FEDERAL-AID PROJECT AGREEMENT**

RECIPIENT: 33-New Hampshire

FEDERAL PROJECT NO: TCP1005

RECIPIENT PROJ. NO(S): NHDOS5

1. The State through its department of transportation, or other recipient, has complied, or hereby agrees to comply, with the applicable terms and conditions set forth in (a) Title 23, U.S. Code, highways; (b) The regulations issued pursuant thereto, and the policies and procedures promulgated by the Federal Highway Administration; and (c) All other applicable federal laws and regulations. 2. The State, or other recipient, stipulates that as a condition to payment of the Federal funds obligated, it accepts and will comply with the provisions set forth in 23 CFR 630.112. These provisions incorporate by reference all other federal laws and regulations pertaining to the project or the activity for which the funds are obligated. Solely for the purposes of emphasis, such applicable provisions include, but are not limited to, the requirements of Appendix A to 2 CFR Part 170—Award terms for Reporting subaward and executive compensation information, and 2 CFR 200, including for those funds for which such amount will be subawarded to a subrecipient, 2 CFR 200.331.3. Relative to the above designated project, the FHWA has authorized certain work to proceed as evidenced by the date entered opposite the specific item of work. For such authorized work, the federal funds obligated or advance-construction authorized, are not to exceed the amount shown herein. The balance of the estimated total project cost is an obligation of the State or other direct recipient. 4. Such authorization of Federal funds extends only to project costs incurred by the State, or other recipient, following Federal Highway Administration's authorization to proceed with the project.

PROJECT TITLE: Highway Use Tax Evasion and Enforcement for FFY2017-2018 (August 4, 2017 - September 30, 2019)

PROJECT DESCRIPTION: Highway Use Tax Evasion Training and Enforcement FFY2017 allocation of new funding for partial FFY2017 - FFY2018 (August 4, 2017-September 30, 2019) term period.

DUNS#: 060340564

CLASSIFICATION OF PHASE OF WORK TO BE PUT UNDER AGREEMENT	EFFECTIVE DATE OF AUTHORIZATION
HIGHWAY PLANNING & RESEARCH	
PRELIMINARY ENGINEERING	
RIGHT-OF-WAY	
CONSTRUCTION	
OTHER	08/04/2017

PROGRAM CODE	FAIN	URBAN/ WITH	TOTAL COST	FEDERAL SHARE	FEDERAL FUNDS UNDER AGREEMENT	ADVANCED CONST. FUNDS
Z960	33TCP1005		\$18,500.00	100.00%	\$18,500.00	\$0.00
	Z960					
TOTAL			\$18,500.00		\$18,500.00	\$0.00

ESTIMATED TOTAL COST: \$18,500.00
TOTAL AUTHORIZED FOR PROJECT: \$18,500.00

TRANSPORTATION, NEW HAMPSHIRE DEPARTMENT OF

AVAILABLE FUNDS CERTIFIED BY:	STATE SIGNATURE ON FILE	DATE:
APPROVED AND REQUESTED BY:	STATE SIGNATURE ON FILE	DATE:
AGRMT/MODIFY REQUESTED BY:	STATE SIGNATURE ON FILE	DATE:

FEDERAL HIGHWAY ADMINISTRATION

PROJECT INFORMATION REVIEWED BY:	Karen Damiani	DATE:	08/04/2017
APPROVAL RECOMMENDED BY:	Karen Damiani	DATE:	08/04/2017
APPROVED AND AUTHORIZED BY:	Ralph Estey	DATE:	08/04/2017

RECIPIENT REMARKS:

DIVISION REMARKS: 08/04/2017 (REE): While grants period of performance end date is Sept 30, 2019. Grantee has until Dec 30, 2019 (90 days) to get in final report. Project end date has been set to Jan 31, 2020 to provide grantee time to submit to Division Office final billings to close grant.
08/04/2017 (KRD): This new project authorization is being created per allocation of \$18,500 of new FFY2017 funding from FHWA Office Highway Policy Information, dated June 13, 2017. These funds are to be obligated at 100% Federally participating share, and obligated per the Z960 program code. State & Division signatures on file via hard copy of FHWA Form-1548 retained in Division Office. Indirects will be claimed at annual, audited for NH DOS and adjusted accordingly, as the project's scope spans two state FY. Current SFY 2017 indirect rate = 11.22%. CFDA # = 20.240 (Fuel Tax Evasion-Intergovernmental Enforcement Effort)

Run Date: 03/07/2017
Run Time: 07:36:52

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
FEDERAL-AID PROJECT AGREEMENT**

Report: FMISD05A
Page 1 of 2

RECIPIENT: 33-New Hampshire

FEDERAL PROJECT NO: TCP1004

RECIPIENT PROJ. NO(S): NHDOS

1. The State through its department of transportation, or other recipient, has complied, or hereby agrees to comply, with the applicable terms and conditions set forth in (a) Title 23, U.S. Code, highways; (b) The regulations issued pursuant thereto, and the policies and procedures promulgated by the Federal Highway Administration; and (c) All other applicable federal laws and regulations. 2. The State, or other recipient, stipulates that as a condition to payment of the Federal funds obligated, it accepts and will comply with the provisions set forth in 23 CFR 630.112. These provisions incorporate by reference all other federal laws and regulations pertaining to the project or the activity for which the funds are obligated. Solely for the purposes of emphasis, such applicable provisions include, but are not limited to, the requirements of Appendix A to 2 CFR Part 170—Award terms for Reporting subaward and executive compensation information, and 2 CFR 200, including for those funds for which such amount will be subawarded to a subrecipient, 2 CFR 200.331.3. Relative to the above designated project, the FHWA has authorized certain work to proceed as evidenced by the date entered opposite the specific item of work. For such authorized work, the federal funds obligated or advance-construction authorized, are not to exceed the amount shown herein. The balance of the estimated total project cost is an obligation of the State or other direct recipient. 4. Such authorization of Federal funds extends only to project costs incurred by the State, or other recipient, following Federal Highway Administration's authorization to proceed with the project.

PROJECT TITLE: Highway Use Tax Evasion and Enforcement for FY2017-2018 (March 3, 2017 - September 30, 2018)
PROJECT DESCRIPTION: Highway Use Tax Evasion Training and Enforcement for partial FFY2017-FFY2018 (March 3, 2017 - September 30, 2018)
DUNS#: 060340564

CLASSIFICATION OF PHASE OF WORK TO BE PUT UNDER AGREEMENT	EFFECTIVE DATE OF AUTHORIZATION
HIGHWAY PLANNING & RESEARCH	
PRELIMINARY ENGINEERING	
RIGHT-OF-WAY	
CONSTRUCTION	
OTHER	03/03/2017

PROGRAM CODE	URBAN/ WITH	TOTAL COST	FEDERAL SHARE	FEDERAL FUNDS UNDER AGREEMENT	ADVANCED CONST. FUNDS
L960		\$40,192.06	100.00%	\$40,192.06	\$0.00
TOTAL		\$40,192.06		\$40,192.06	\$0.00

ESTIMATED TOTAL COST: \$40,192.06
TOTAL AUTHORIZED FOR PROJECT: \$40,192.06

TRANSPORTATION, NEW HAMPSHIRE DEPARTMENT OF

AVAILABLE FUNDS CERTIFIED BY:	STATE SIGNATURE ON FILE	DATE:
APPROVED AND REQUESTED BY:	STATE SIGNATURE ON FILE	DATE:
AGRMT/MODIFY REQUESTED BY:	STATE SIGNATURE ON FILE	DATE:

FEDERAL HIGHWAY ADMINISTRATION

PROJECT INFORMATION REVIEWED BY:	Karen Damiani	DATE:	03/03/2017
APPROVAL RECOMMENDED BY:	Karen Damiani	DATE:	03/03/2017
APPROVED AND AUTHORIZED BY:	Ralph Estey	DATE:	03/06/2017

RECIPIENT REMARKS:

DIVISION REMARKS: 03/03/2017 (KRD): This new project authorization is being created per reallocation of funding permitted by FHWA Memorandum, subject: "ACTION: Approval of New Work Plan: Repurposing of Existing New Hampshire L960 Allocation," dated February 14, 2017 based on proposed scope of work (workplan) provided by NHDOS, dated February 14, 2017.

\$40,192.06 in L960 funding was released following the final voucher and closeout of NHDOS Project TCP1(003), whose period of performance ended 09/30/2016. As such this amount is being obligated on this new project, at a 100% Federally participating share, with a term end date of 09/30/2018, with closeout of the grant (final report, closeout in FMIS) shortly thereafter, for a period of performance end date anticipated for January 30, 2019.

Indirects will be claimed at annual, audited rate for NH DOS, and adjusted accordingly, as the project's scope spans two state FY. Current SFY 2017 indirect rate = 11.62%. CFDA #= 20.240 (Fuel Tax Evasion-Intergovernmental