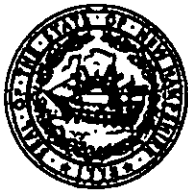


46
GAC



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibnetta
 Commissioner

Melissa A. Hardy
 Director

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June 8, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Sole Source** amendments to existing contracts with the Contractors listed below in bold print to continue to provide transportation services, statewide, for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping, by increasing the total price limitation by \$785,156.50 from \$64,803,318 to \$65,588,474.50 and by extending the completion dates from June 30, 2022 to December 31, 2022, effective July 1, 2022 or upon Governor and Council approval, whichever is later. 51% Federal Funds, 49% General Funds.

The individual contracts were approved by Governor and Council as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$130,871.50	\$11,326,586.10	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$20,858.00	\$249,298.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E

Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$58,600.00	\$676,493.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$13,478.00	\$1,888,962.72	O: 12/21/2016 (Item #15) A1: 12/20/2017 (Item #23) A2: 2/20/2019 (Item #24) A3: 6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$192,312.50	\$8,551,154.59	O: 12/21/2016 (Item #15) A1: 12/20/2017 (Item #23) A2: 2/20/2019 (Item #24) A3: 6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O: 12/21/2016 (Item #15) A1: 12/20/2017 (Item #23) A2: 2/20/2019 (Item #24) A3: 6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$40,670.50	\$4,653,279.26	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,704,586.48	\$0	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 3/23/22 (#19)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$130,957.50	\$10,800,368.24	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A8: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Southwestern Community Services	177511	Keene	\$384,640.00	\$35,120	\$419,760	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$26,248	\$11,593,357.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.10	\$0	\$2,949,299.10	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$107,614.50	\$5,211,416.86	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

VNA at HCS	177274	Keene	\$4,150,316.41	\$30,428.00	\$4,180,744.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,803,318	\$785,156.50	\$65,588,474.50	

Funds are available in the following accounts for State Fiscal Year 2023, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contracts beyond the completion dates and there are no renewal options available. On March 1, 2022, the Department published two requests for applications to 1) provide nutrition Services, including home-delivered meals and/or congregate meals to support older, isolated and frail adults and 2) provide transportation services to support older adult and disability populations. The Contractors are currently providing these services through these contracts. The Department canceled the Request for Applications for transportation services on May 5, 2022 and is therefore requesting to extend the current contracts for an additional six (6) months to allow time to re-solicit transportation services with a new Request for Applications. This request is also to remove nutrition services from these contracts, which will now be provided under the new competitively bid contracts effective July 1, 2022.

The purpose of this request is to continue to provide demand-response transportation in which the Contractors provide tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping. The Contractors will continue to deliver the services as directed by the Department, in accordance with Older Americans Act Services: Title IIIB-Supportive Services.

Originally enacted in 1965, the Older American Act was the first federal-level initiative aimed at comprehensively addressing the need for community social services for older adults. The Act supports a range of essential home- and community-based services, including transportation services, which help millions of older adults live as independently as possible in their homes and communities. The Contractors have provided transportation services under this contract since 2016.

Approximately 1764 individuals will be served during Calendar Year 2022.

The Contractors will continue to provide transportation services for individuals ages 60 and older and with the most economic need. Services are funded through Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, enacted April 19, 2016. The Contractor

will incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.

The Department will monitor the contracted services through Program Service Reports that must be submitted quarterly. The reports will include, but are not limited to:

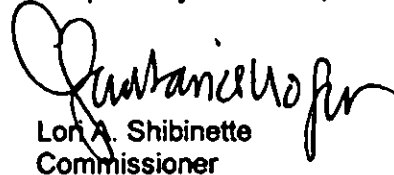
- The number of individuals served by town and in the aggregate.
- Number of unduplicated individuals served, by service provided, by funding source.
- Any unmet need or waiting list, including length of time each individual has been on the waiting list.

Should the Governor and Executive Council not authorize this request, eligible individuals may not have access to transportation to and from their homes to medical and other appointments, or for errands such as shopping.

Source of Federal Funds: Assistance Listing Number #93.044, FAIN #2101NHOASS-02.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Lon A. Shibnette
Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2023	\$0.00	\$130,871.50	\$130,871.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$7,672,025.03	\$130,871.50	\$7,802,896.53

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2023	\$0.00	\$56,600.00	\$56,600.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$56,600.00	\$676,493.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2023	\$0.00	\$13,478.00	\$13,478.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,541,361.46	\$13,478.00	\$1,554,839.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2023	\$0.00	\$192,312.50	\$192,312.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$6,396,347.78	\$192,312.50	\$6,588,660.28

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2023	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2023	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2023	\$0.00	\$40,670.50	\$40,670.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$3,002,428.77	\$40,670.50	\$3,043,099.27

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2023	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2023	\$0.00	\$130,957.50	\$130,957.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$6,916,841.44	\$130,957.50	\$7,047,798.94

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2023	\$0.00	\$26,246.00	\$26,246.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$8,538,523.18	\$26,246.00	\$8,564,769.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2023	\$0.00	\$35,120.00	\$35,120.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$35,120.00	\$419,760.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2023	\$0.00	\$20,858.00	\$20,858.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$20,858.00	\$249,298.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2023	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2023	\$0.00	\$107,614.50	\$107,614.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$4,061,108.83	\$107,614.50	\$4,168,723.33

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2023	\$0.00	\$30,428.00	\$30,428.00
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,726,534.18	\$30,428.00	\$2,756,962.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2023	\$0.00	\$785,156.50	\$785,156.50
541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$46,098,114.00	\$785,156.50	\$46,883,270.50
			\$46,098,114.00	\$785,156.50	\$46,883,270.50

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00

\$0.00

\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$839,150.00	\$0.00	\$839,150.00
544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$839,150.00	\$0.00	\$839,150.00

\$839,150.00

\$0.00

\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$875,935.00	\$0.00	\$875,935.00
		2018	\$1,840,867.00	\$0.00	\$1,840,867.00
		2019	\$1,900,972.00	\$0.00	\$1,900,972.00
		2020	\$2,146,371.01	\$0.00	\$2,146,371.01
		2021	\$2,338,827.58	\$0.00	\$2,338,827.58
		2022	\$2,092,742.01	\$0.00	\$2,092,742.01
		2023	\$0.00	\$130,871.50	\$130,871.50
		Subtotal	\$11,195,714.60	\$130,871.50	\$11,326,586.10

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$53,894.00	\$0.00	\$53,894.00
		2018	\$113,200.00	\$0.00	\$113,200.00
		2019	\$113,200.00	\$0.00	\$113,200.00
		2020	\$113,199.00	\$0.00	\$113,199.00
		2021	\$113,200.00	\$0.00	\$113,200.00
		2022	\$113,200.00	\$0.00	\$113,200.00
		2023	\$0.00	\$56,600.00	\$56,600.00
		Subtotal	\$619,893.00	\$56,600.00	\$676,493.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		2023	\$0.00	\$13,478.00	\$13,478.00
		Subtotal	\$1,875,484.72	\$13,478.00	\$1,888,962.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		2023	\$0.00	\$192,312.50	\$192,312.50
		Subtotal	\$8,358,842.09	\$192,312.50	\$8,551,154.59

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		2023	\$0.00	\$40,670.50	\$40,670.50
		Subtotal	\$4,612,608.76	\$40,670.50	\$4,653,279.26

Fiscal Details
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Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$500,923.66	\$0.00	\$500,923.66
		2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,704,586.48	\$0.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		2023	\$0.00	\$130,957.50	\$130,957.50
		Subtotal	\$10,669,410.74	\$130,957.50	\$10,800,368.24

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		2023	\$0.00	\$26,246.00	\$26,246.00
		Subtotal	\$11,567,111.74	\$26,246.00	\$11,593,357.74

Fiscal Details
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Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		2023	\$0.00	\$35,120.00	\$35,120.00
		Subtotal	\$384,640.00	\$35,120.00	\$419,760.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		2023	\$0.00	\$20,858.00	\$20,858.00
		Subtotal	\$228,440.00	\$20,858.00	\$249,298.00

Strafford Nutrition MOW (Vendor # 260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		2023	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
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Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		2023	\$0.00	\$107,614.50	\$107,614.50
		Subtotal	\$5,103,802.36	\$107,614.50	\$5,211,416.86

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		2023	\$0.00	\$30,428.00	\$30,428.00
		Subtotal	\$4,150,316.41	\$30,428.00	\$4,180,744.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,091,903.00	\$0.00	\$12,091,903.00
		2023	\$0.00	\$785,156.50	\$785,156.50
		Subtotal	\$64,803,318.00	\$785,156.50	\$65,588,474.50
			\$64,803,318.00	\$785,156.50	\$65,588,474.50

Fiscal Details
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Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2023	\$0.00	\$785,156.50	\$785,156.50
7872-541-500383	Meals - Congregate	2023	\$0.00	\$0.00	\$0.00
7872-544-500386	Meals - Home Delivered	2023	\$0.00	\$0.00	\$0.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2023	\$0.00	\$0.00	\$0.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$839,150.00	\$0.00	\$839,150.00
		Total	\$64,803,318.00	\$785,156.50	\$65,588,474.50

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$785,156.50	\$9,384,427.50
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$839,150.00	\$0.00	\$839,150.00
		Total	\$64,803,318.00	\$785,156.50	\$65,588,474.50

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,091,903.00	\$0.00	\$12,091,903.00
Grand Total SFY23	2023	\$0.00	\$785,156.50	\$785,156.50
Total Contract		\$64,803,318.00	\$785,156.50	\$65,588,474.50

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Program Belknap-Merrimack Counties, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$11,326,586.10
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Service by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

6/2/2022

Date

Community Action Program
Belknap-Merrimack Counties, Inc.
Jeanne Agri

Name: Jeanne Agri
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.

1.7. Title IIIB Supportive Services. The Contractor shall:

1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:

1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.

1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:

1.7.1.2.1. Picking up medications at a pharmacy.

1.7.1.2.2. Buying clothing for the client.

1.7.1.2.3. Buying other items for the client.

1.7.1.2.4. Provide receipts to the client after each shopping transaction.

1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.

1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.

1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:

1.7.2.1. Steps of the delivery process;

1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and

1.7.2.3. Method of paying for the goods.

1.8. Access to Services

1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

JA^{DS}

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

1.9. Individual Requests for Application for Services

1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.

1.10. Individual Eligibility Requirements for Services

1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.

1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.

1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.

1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.

1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.

1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.

1.11. Individual Assessments and Service Plans

1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.

1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.

1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a ^{DS}method

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
 - 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
 - 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
 - 1.22.1. 100% of individuals served meet eligibility requirements.

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
- 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
- 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
- 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services
- 3.2.1. The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.
- 3.3. Credits and Copyright Ownership
- 3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."
- 3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.
- 3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:
- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.
- 3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.
- 3.4. Operation of Facilities: Compliance with Laws and Regulations
- 3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

**Exhibit B-1 Rate Sheet
Amendment #6**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	45,993	\$5.50		\$ 252,962.00
Title IIIC HD Meals	Per Meal	80,865	\$5.50		\$ 334,758.00
Title IIIC Cong Meals	Per Meal	29,745	\$5.50		\$ 163,598.00
Title IIIB Transportation	PerClient/PerDay	5,258	\$23.70		\$ 124,817.00
			Subtotal		\$ 875,935.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,988	\$5.78		\$ 531,879.00
Title IIIC HD Meals	Per Meal	121,730	\$5.78		\$ 703,599.00
Title IIIC Cong Meals	Per Meal	59,489	\$5.78		\$ 343,846.00
Title IIIB Transportation	PerClient/PerDay	10,518	\$24.89		\$ 261,743.00
			Subtotal		\$ 1,840,867.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,988	\$5.78	\$8.00	\$ 551,916.00
Title IIIC HD Meals	Per Meal	121,730	\$5.78	\$8.00	\$ 730,379.00
Title IIIC Cong Meals	Per Meal	59,489	\$5.78	\$8.00	\$ 358,934.00
Title IIIB Transportation	PerClient/PerDay	10,518	\$24.89	\$24.89	\$ 261,743.00
			Subtotal		\$ 1,900,972.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,988	\$8.00		\$ 551,915.00
Title IIIC HD Meals	Per Meal	138,730	\$8.00		\$ 820,380.00
Title IIIC HD SUPPLEMENT	Per Meal	8,187	\$8.00		\$ 49,119.01
Title IIIC Cong Meals	Per Meal	44,489	\$8.00		\$ 266,934.00
Title III Meals (FFCRA)	Per Meal	19,828	\$10.00		\$ 198,280.00
Title IIIB Transportation	PerClient/PerDay	10,515	\$24.89		\$ 261,743.00
			Subtotal		\$ 2,146,371.01

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,988	\$8.00		\$551,916.00
Title IIIC HD Meals	Per Meal	129,918	\$8.00		\$779,499.01
Title IIIC Cong Meals	Per Meal	59,489	\$8.00		\$358,934.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 77,745.57
Title IIIC Meals (CARES)	Per Meal	31,099	\$10.00		\$ 310,990.00
Title IIIB Transportation	PerClient/PerDay	10,515	\$24.89		\$261,743.00
			Subtotal		\$ 2,338,827.58

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,988	\$8.00		\$551,916.00
Title IIIC HD Meals	Per Meal	129,918	\$8.00		\$779,499.01
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 142,650.00
Title IIIC Cong Meals	Per Meal	59,489	\$8.00		\$358,934.00
Title IIIB Transportation	PerClient/PerDay	10,515	\$24.89		\$261,743.00
			Subtotal		\$ 2,092,742.01

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	5,257	\$24.89		\$130,871.50
			Subtotal		\$ 130,871.50

Total		\$ 11,326,586.10
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Contractor Initials: _____
Date: 6/2/2022

State of New Hampshire

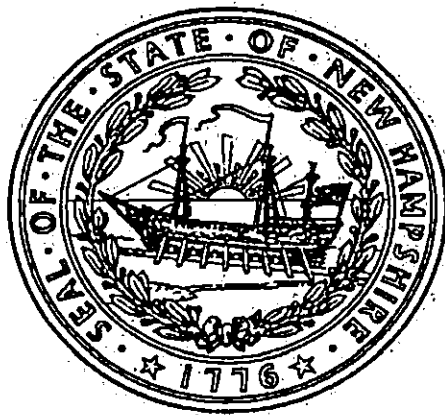
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY ACTION PROGRAM BELKNAP AND MERRIMACK COUNTIES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 28, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63021

Certificate Number: 0005748740



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Phone (603) 225-3295
(800) 856-5525
Fax (603) 228-1898
Web www.capbm.org



2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

CERTIFICATE OF AUTHORITY

I, Dennis Martino, President, Board of Directors, hereby certify that:

1. I am a duly elected officer of Community Action Program Belknap-Merrimack Counties, Inc.
2. The following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on January 13, 2022, at which a quorum of the Directors were present and voting.

VOTED: That *Jeanne Agri, Chief Executive Officer/Executive Director, Michael Tabory, Chief Operations Officer/Deputy Director, Jill Lesmerises, Chief Fiscal Officer, Steven Gregoire, Budget Analyst, Dennis Martino, President, Board of Directors* are duly authorized on behalf of Community Action Program Belknap-Merrimack Counties, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains **valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/26/2022 Signature of Elected Officer 
 Name: Dennis Martino
 Title: President, Board of Directors

Rev. 1/13/2022
kh:COA 2022 - dennis martino

ALTON Senior Center 875-7102 Prospect View Housing..... 875-3111	CONCORD Area Center.....225-6880 Head Start..... 224-6492 Early Head Start 224-6492 Concord Area Meals on Wheels..... 225-9092 Concord Area Transit.....225-1989 Horseshoe Pond Place.....228-6956 WIC/CSPF.....225-2050 Workplace Success.....223-2365	EPSOM Meadow Brook Housing.....736-8250	FRANKLIN Head Start.....934-2161 Early Head Start.....934-2161 Senior Center.....934-4151 Riverside Housing.....934-5340	LACONIA Area Center.....524-5512 Head Start.....528-5334 Early Head Start.....528-5334 Senior Center.....524-7689 Family Planning.....524-5453 Workplace Success.....524-4367	MEREDITH Area Center.....279-4096	NEWBURY Newbury Commons Housing.....763-0360	PEMBROKE Village at Pembroke Farms Housing.....485-1842	PITTSFIELD Senior Center.....435-9482 Head Start.....435-6618 Early Head Start.....435-6611	SUNCOOK Area Center.....485-7824 Senior Center.....485-4254	TILTON Senior Center.....527-8291	WARNER Area Center.....456-2207 Head Start.....456-2208 North Ridge Housing.....456-3398
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FIAI/Cross Insurance 1100 Elm Street Manchester NH 03101	CONTACT NAME: Andrea Nicklin PHONE (A/C, No, Ext): (603) 689-3218 FAX (A/C, No): (603) 645-4331 E-MAIL ADDRESS: manch.certs@crossagency.com																					
INSURED Community Action Program Belknap-Merrimack Counties Inc. P. O. Box 1018 Concord NH 03302	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Selective Insurance Co. of SC</td> <td style="text-align: center;">19259</td> </tr> <tr> <td>INSURER B:</td> <td>Granite State Health Care and Human Services Self-</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td>Federal Ins Co</td> <td style="text-align: center;">20281</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Selective Insurance Co. of SC	19259	INSURER B:	Granite State Health Care and Human Services Self-		INSURER C:	Federal Ins Co	20281	INSURER D:			INSURER E:			INSURER F:		
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INSURER C:	Federal Ins Co	20281																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES CERTIFICATE NUMBER: 21-22 AIV22-23 WC & D&O REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			S2509940	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:			S2509940	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			S2509940	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	HCHS20220000029 (3a.) NH	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Directors & Officers Liability			82471794	04/01/2022	04/01/2023	Limit \$1,000,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER State of New Hampshire; Department of Health & Human Services 129 Pleasant Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



The Vision of

Community Action Program Belknap-Merrimack Counties Inc.

An agency that creates opportunities for all people to thrive, a partner in building strong, resilient communities, to ensure a more equitable society.

The Mission of

Community Action Program Belknap-Merrimack Counties, Inc.

To assist in reducing poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to reach economic stability.

The Values of

Community Action Program Belknap-Merrimack Counties, Inc.

We believe all people should be treated with dignity and respect and recognize that structural race, gender, and other inequities remain barriers that must be addressed.

We believe that our communities have the capacity and moral obligation to ensure that no one is forced to endure the hardships of poverty.

We believe that everyone can reach their fullest potential with hope, adequate resources, and opportunities, and we are committed to achieving that vision.

We pledge ourselves to create an environment that pursues innovation and excellence through multi-sector partnership and collaboration.

***Equity · Respect · Commitment · Excellence · Hope
Community · Caring · Innovation · Opportunity***

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live.

We care about the entire community, and we are dedicated to helping people help themselves and each other.



Financial Statements

**COMMUNITY ACTION PROGRAM
BELKNAP - MERRIMACK COUNTIES, INC.**

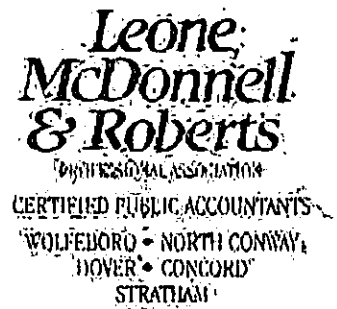
**FOR THE YEARS ENDED FEBRUARY 28, 2021 AND
FEBRUARY 29, 2020 AND
INDEPENDENT AUDITORS' REPORT AND
REPORTS ON COMPLIANCE AND INTERNAL CONTROL**

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**

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To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Community Action Program Belknap-Merrimack Counties, Inc. (a nonprofit organization), which comprise the consolidated statements of financial position as of February 28, 2021, and February 29, 2020, and the related consolidated statements of activities, functional expenses and cash flows, and notes to the consolidated financial statements for the years then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Community Action Program Belknap-Merrimack Counties, Inc. as of February 28, 2021, and the changes in net assets and cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 14, 2022, on our consideration of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting and compliance.

*Leane McDonnell & Roberts
Professional Association*

Concord, New Hampshire
February 14, 2022

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**

	<u>ASSETS</u>	
	<u>2021</u>	<u>2020</u>
CURRENT ASSETS		
Cash	\$ 899,766	\$ 549,026
Accounts receivable	3,762,809	2,658,855
Inventory	55,895	22,916
Prepaid expenses	73,709	44,159
Investments	127,996	110,078
Total current assets	<u>4,920,175</u>	<u>3,283,034</u>
PROPERTY		
Land, buildings and improvements	7,148,516	5,544,770
Equipment, furniture and vehicles	6,117,020	5,652,539
Construction in process	18,126	-
Total property	<u>13,281,662</u>	<u>11,197,309</u>
Less accumulated depreciation	<u>7,639,290</u>	<u>6,695,428</u>
Property, net	<u>5,642,372</u>	<u>4,501,881</u>
OTHER ASSETS		
Cash escrow and reserve funds	65,437	-
Tenant security deposits	6,881	-
Due from related party	-	139,441
Total other assets	<u>72,318</u>	<u>139,441</u>
TOTAL ASSETS	<u>\$ 10,634,865</u>	<u>\$ 7,924,358</u>
	<u>LIABILITIES AND NET ASSETS</u>	
CURRENT LIABILITIES		
Current portion of notes payable	\$ 213,444	\$ 201,245
Line of credit	380,028	550,000
Accounts payable	1,525,832	1,160,635
Accrued expenses	788,951	757,099
Refundable advances	1,036,941	1,084,516
Total current liabilities	<u>3,945,196</u>	<u>3,754,395</u>
LONG TERM LIABILITIES		
Paycheck Protection Program loan	1,935,300	-
Notes payable, less current portion shown above	939,697	814,253
Tenant security deposits	6,881	-
Total liabilities	<u>6,827,074</u>	<u>4,568,648</u>
NET ASSETS		
Without donor restrictions	2,758,959	2,992,894
With donor restrictions	1,048,832	362,814
Total net assets	<u>3,807,791</u>	<u>3,355,708</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 10,634,865</u>	<u>\$ 7,924,358</u>

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED FEBRUARY 28, 2021**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
REVENUES AND OTHER SUPPORT			
Grant awards	\$ 20,625,325	\$ -	\$ 20,625,325
Rental income	123,657	-	123,657
Other funds:	2,375,403	3,733,525	6,108,928
In-kind	490,035	-	490,035
United Way	5,297	-	5,297
Interest income	383	-	383
Realized gain on sale of equipment	3,500	-	3,500
Total revenues and other support	23,623,600	3,733,525	27,357,125
NET ASSETS RELEASED FROM RESTRICTIONS	<u>3,047,507</u>	<u>(3,047,507)</u>	
Total	<u>26,671,107</u>	<u>686,018</u>	<u>27,357,125</u>
EXPENSES			
Salaries and wages	9,010,668	-	9,010,668
Payroll taxes and benefits	2,538,067	-	2,538,067
Travel	145,913	-	145,913
Occupancy	1,429,443	-	1,429,443
Program services	11,796,741	-	11,796,741
Other costs	1,599,972	-	1,599,972
Depreciation	458,009	-	458,009
In-kind	490,034	-	490,034
Total expenses	<u>27,488,847</u>		<u>27,488,847</u>
CHANGE IN NET ASSETS BEFORE GAIN ON INVESTMENT IN LIMITED PARTNERSHIP	(797,740)	686,018	(111,722)
GAIN ON INVESTMENT IN LIMITED PARTNERSHIP	<u>64,397</u>		<u>64,397</u>
CHANGE IN NET ASSETS	(733,343)	686,018	(47,325)
NET ASSETS, BEGINNING OF YEAR	2,992,894	362,814	3,355,708
NET ASSETS TRANSFERRED FROM LIMITED PARTNERSHIP	<u>499,408</u>		<u>499,408</u>
NET ASSETS, END OF YEAR	<u>\$ 2,758,959</u>	<u>\$ 1,048,832</u>	<u>\$ 3,807,791</u>

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED FEBRUARY 29, 2020**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
REVENUES AND OTHER SUPPORT:			
Grant awards	\$ 18,276,247	\$ -	\$ 18,276,247
Other funds	2,437,366	2,988,021	5,423,387
In-kind	920,759	-	920,759
United Way	11,938	-	11,938
Total revenues and other support:	<u>21,646,310</u>	<u>2,988,021</u>	<u>24,632,331</u>
NET ASSETS RELEASED FROM RESTRICTIONS	<u>3,130,622</u>	<u>(3,130,622)</u>	<u>-</u>
Total	<u>24,776,932</u>	<u>(144,601)</u>	<u>24,632,331</u>
EXPENSES:			
Salaries and wages	9,213,867	-	9,213,867
Payroll taxes and benefits	2,508,455	-	2,508,455
Travel	322,894	-	322,894
Occupancy	1,393,046	-	1,393,046
Program services	9,231,697	-	9,231,697
Other costs	1,634,451	-	1,634,451
Depreciation	401,166	-	401,166
In-kind	920,759	-	920,759
Total expenses:	<u>25,626,335</u>	<u>-</u>	<u>25,626,335</u>
CHANGE IN NET ASSETS:	<u>(849,403)</u>	<u>(144,601)</u>	<u>(994,004)</u>
NET ASSETS, BEGINNING OF YEAR:	<u>3,842,297</u>	<u>507,415</u>	<u>4,349,712</u>
NET ASSETS, END OF YEAR:	<u>\$ 2,992,894</u>	<u>\$ 362,814</u>	<u>\$ 3,355,708</u>

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED FEBRUARY 28, 2021**

	<u>Program</u>	<u>Management</u>	<u>Total</u>
Salaries and wages	\$ 8,423,286	\$ 587,382	\$ 9,010,668
Payroll taxes and benefits	2,308,290	229,777	2,538,067
Travel	145,104	809	145,913
Occupancy	1,293,121	136,322	1,429,443
Program Services	11,796,741	-	11,796,741
Other costs:			
Accounting fees	-	80,013	80,013
Legal fees	19,604	-	19,604
Supplies	185,804	30,710	196,514
Postage and shipping	56,087	8,986	65,073
Equipment rental and maintenance	6,736	-	6,736
Printing and publications	34,562	3,551	38,113
Conferences, conventions and meetings	632	-	632
Interest	39,595	22,938	62,533
Insurance	123,704	27,528	151,232
Membership fees	10,040	7,019	17,059
Utility and maintenance	190,837	62,549	253,386
Computer services	47,178	8,660	55,838
Other	584,982	68,257	653,239
Depreciation	458,009	-	458,009
In-kind	490,034	-	490,034
Total functional expenses	\$ 26,194,346	\$ 1,274,501	\$ 27,468,847

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED FEBRUARY 29, 2020**

	<u>Program</u>	<u>Management</u>	<u>Total</u>
Salaries and wages	\$ 8,797,236	\$ 416,631	\$ 9,213,867
Payroll taxes and benefits	2,468,991	39,464	2,508,455
Travel	322,870	24	322,894
Occupancy	1,225,265	167,781	1,393,046
Program Services	9,231,697		9,231,697
Other costs:			
Accounting fees	475	60,771	61,246
Legal fees	-	9,261	9,261
Supplies	214,778	31,442	246,220
Postage and shipping	19,055	34,399	53,454
Equipment rental and maintenance	3,627	275	3,902
Printing and publications	27,109	6,562	33,671
Conferences, conventions and meetings	27,248	4,662	31,910
Interest	57,543	15,712	73,255
Insurance	133,619	5,949	139,568
Membership fees	12,862	7,586	20,448
Utility and maintenance	170,336	48,114	218,450
Computer services	51,908		51,908
Other	663,656	27,502	691,158
Depreciation	401,166		401,166
In-kind	920,759		920,759
Total functional expenses	\$ 24,750,200	\$ 876,135	\$ 25,626,335

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ (47,325)	\$ (994,004)
Adjustments to reconcile change in net assets to net cash used in operating activities:		
Depreciation	458,009	401,166
Interest on deferred financing costs	484	-
Realized gain on sale of equipment	(3,500)	-
Gain on investment in limited partnership	(64,397)	-
Decrease (increase) in current assets:		
Accounts receivable	(1,203,458)	(235,814)
Inventory	(32,979)	(116)
Prepaid expenses	(18,723)	8,473
Decrease (increase) in current liabilities:		
Accounts payable	356,371	91,470
Accrued expenses	23,890	(308,749)
Refundable advances	(47,575)	86,184
	<u>(579,203)</u>	<u>(951,390)</u>
NET CASH USED IN OPERATING ACTIVITIES		
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of property	3,500	-
Additions to property	(618,410)	(268,634)
Investments	(17,918)	(7,556)
	<u>(632,828)</u>	<u>(276,190)</u>
NET CASH USED IN INVESTING ACTIVITIES		
CASH FLOWS FROM FINANCING ACTIVITIES:		
Paycheck Protection loan proceeds	1,935,300	-
Net repayments on line of credit	(169,972)	550,000
Repayment of long term debt	(199,152)	(185,156)
	<u>1,566,176</u>	<u>364,844</u>
NET CASH PROVIDED BY FINANCING ACTIVITIES		
NET INCREASE (DECREASE) IN CASH AND RESTRICTED CASH	354,145	(862,736)
CASH AND RESTRICTED CASH BALANCE, BEGINNING OF YEAR	549,026	1,411,762
CASH AND RESTRICTED CASH TRANSFERRED FROM LIMITED PARTNERSHIP	<u>82,032</u>	<u>-</u>
CASH AND RESTRICTED CASH BALANCE, END OF YEAR	<u>\$ 965,203</u>	<u>\$ 549,026</u>

See Notes to Consolidated Financial Statements.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.CONSOLIDATED STATEMENTS OF CASH FLOWS (CONTINUED)
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

	<u>2021</u>	<u>2020</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for interest	\$ 62,533	\$ 73,255
SUPPLEMENTAL DISCLOSURES OF NONCASH INVESTING AND FINANCING ACTIVITIES:		
Transfer of assets from newly consolidated LP:		
Accounts receivable	\$ 2,496	\$ -
Prepaid expenses	10,827	-
Property, net	980,089	-
Security deposits	8,132	-
Total transfer of assets from newly consolidated LP	\$ 1,001,544	\$ -
Transfer of liabilities from newly consolidated LP:		
Accounts payable	\$ 18,825	\$ -
Accrued expenses	7,062	-
Security deposits	8,132	-
Note payable	336,311	-
Total transfer of liabilities from newly consolidated LP	\$ 360,330	\$ -
Total transfer of partners' capital from newly consolidated LP	\$ 499,408	\$ -
Partnership capital previously recorded as investment in related parties	203,838	-
Total transfer of partners' capital from newly consolidated LP	\$ 703,246	\$ -

See Notes to Consolidated Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Community Action Program Belknap – Merrimack Counties, Inc. (the Organization) is a New Hampshire nonprofit organization that serves nutritional, health, living and support needs of the low income and elderly clients in the two county service areas, as well as state wide. These services are provided with the financial support of various federal, state, county and local organizations.

Principles of Consolidation

The consolidated financial statements include the accounts of Community Action Program of Belknap-Merrimack Counties, Inc. and the following entities as Community Action Program of Belknap-Merrimack Counties, Inc. has both an economic interest and control of the entities through a majority voting interest in their governing board. All significant intercompany items and transactions have been eliminated from basic consolidated financial statements:

- Sandy Ledge Limited Partnership
- CAP BMC Development Corporation

Basis of Accounting

The accompanying consolidated financial statements have been prepared on the accrual basis of accounting in accordance with the accounting principles generally accepted in the United State of America.

Basis of Presentation

The consolidated financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles, which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions include net assets that are not subject to any donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions include net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature; whereby the donor has stipulated the funds be maintained in perpetuity.

COMMUNITY ACTION PROGRAM-BELKNAP - MERRIMACK COUNTIES, INC.

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restrictions expire, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the consolidated statements of activities.

The Organization had net assets with donor restrictions of \$1,048,832 and \$362,814 at February 28, 2021 and February 29, 2020, respectively. See Note 13.

Income Taxes

Community Action Program of Belknap-Merrimack Counties, Inc. is organized as a nonprofit corporation and is exempt from federal income taxes under Internal Revenue Code Section 501(c)(3). The Internal Revenue Service has determined them to be other than a private foundation.

The Organization files information returns in the United States and the State of New Hampshire. The Organization is subject to examinations by tax authorities for three years.

CAP BMC Development Corporation is taxed as a "C" Corporation under the Internal Revenue Code. The Corporation accounts for deferred income taxes under the asset and liability method in accordance with Accounting Standards Codification No. 740 (ASC 740), "Accounting for Income Taxes". The objective of this method is to establish deferred tax assets and liabilities for temporary differences between the financial reporting basis and the tax basis of the Company's assets and liabilities at the enacted tax rate expected to be in effect when such amounts are realized or settled. ASC 740 also required deferred tax assets and liabilities to be shown separately. There are no deferred tax assets or liabilities. The Corporation has no federal net operating loss carryforwards available at February 28, 2021 and 2020.

Sandy Ledge Limited is taxed as a partnership. Federal income taxes are not payable or provided by the partnership. Earnings and losses are included in the partners' federal income tax returns based on their share of partnership earnings. Partnerships are required to file income tax returns with the State of New Hampshire and pay an income tax at the state's statutory rate.

Accounting Standard Codification No. 740 (ASC 740), "Accounting for Income Taxes", established the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in consolidated financial statements. The Organization has analyzed its tax position taken on its income tax returns for the past three years, and has concluded that no additional provision for income taxes is necessary in the Organization's consolidated financial statements.

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020****Property**

Property and equipment is recorded at cost or, if donated, at the approximate fair value at the date of the donation. Assets purchased with a useful life in excess of one year and exceeding \$5,000 are capitalized unless a lower threshold is required by certain funding sources. Depreciation is computed on the straight-line basis over the estimated useful lives of the related assets as follows:

Buildings and improvements	40 years
Equipment, furniture and vehicles	3 - 7 years

Use of Estimates

The preparation of consolidated financial statements in conformity with United States generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the consolidated statements of cash flows, the Organization considers all liquid investments purchased with original maturities of three months or less to be cash equivalents.

The Organization maintains its cash in bank deposit accounts, which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk with respect to these accounts.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position that sum to the total in the statements of cash flows as of yearend:

	<u>2021</u>	<u>2020</u>
Cash, operations	\$ 899,766	\$ 549,026
Cash escrow and reserve funds	<u>65,437</u>	<u>-</u>
Total cash and restricted cash	<u>\$ 965,203</u>	<u>\$ 549,026</u>

Contributed Services

Donated services are recognized as contributions in accordance with FASB ASC No. 958, *Accounting for Contributions Received and Contributions Made*, if the services (a) create or enhance non-financial assets or (b) require specialized skills, and would otherwise be purchased by the Agency.

Volunteers provided various services throughout the year that are not recognized as contributions in the consolidated financial statements since the recognition criteria under FASB ASC No. 958 were not met.

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

In-Kind Donations / Noncash Transactions

Donated facilities, services and supplies are reflected as revenue and expense in the accompanying consolidated financial statements, if the criteria for recognition is met. This represents the estimated fair value for the service, supplies and space that the Organization might incur under normal operating activities. The Organization received \$490,035 and \$920,759 in donated facilities, services and supplies for the years ended February 28, 2021 and February 29, 2020, respectively, as follows:

The Organization receives contributed professional services that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these services was determined to be \$18,937 and \$52,181 for the years ended February 28, 2021 and February 29, 2020, respectively.

The Organization also receives contributed food commodities and other goods that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these food commodities and goods was determined to be \$471,098 and \$868,578 for the years ended February 28, 2021 and February 29, 2020, respectively.

Advertising

The Organization expenses advertising costs as they are incurred. Total advertising costs for the years ended February 28, 2021 and February 29, 2020 totaled \$14,287 and \$46,899, respectively.

Inventory

Inventory consists of weatherization supplies and work in process and is valued at the lower of cost or net realizable value, using the first-in, first-out method.

New Accounting Pronouncement

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606). The ASU and all subsequently issued clarifying ASUs replaced most existing revenue recognition guidance in U.S. GAAP. The ASU also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. The Organization adopted the new standard effective March 1, 2020, the first day of the Organization's fiscal year using the modified retrospective approach. The adoption did not result in a change to the accounting for the applicable revenue streams; as such, no cumulative effect adjustment was recorded.

Revenue Recognition

Amounts received from conditional grants and contracts for specific purposes are generally recognized as income to the extent that related expenses and conditions are incurred or met. Conditional grants received prior to the conditions being met, are reported as refundable advances. Contributions of cash and other assets are reported as with donor restrictions if they are received with donor imposed stipulations that limit the use of the donated assets. However, if a restriction is fulfilled in the same period in which the contribution is received, the Organization reports the support as without donor restrictions.

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020**Program Service Revenue**

Program service revenue is recognized as revenue when the services are performed.

Rental Revenue

The Organization derives revenues from the rental of apartment units. Revenues are recognized as income, monthly, when rents become due, and control of the apartment units is transferred to the lessees. The individual leases are for a term of one year and are cancelable by the tenants. Control of the leased units is transferred to the lessee in an amount that reflects the consideration the Partnership expects to be entitled to in exchange for the leased units. The cost incurred to obtain the lease will be expensed as incurred.

Performance Obligations and Contract Assets and Liabilities

The performance obligations related to the lease contracts and program services are satisfied at a point in time. Revenue from performance obligations satisfied at a point in time consist of monthly rental payments and fees for program services. Contract assets for the year ended February 28, 2021 were \$2,378. Contract liabilities for the year ended February 28, 2021 were \$911. There were no contract assets or liabilities for the year ended February 29, 2020.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been presented in the Consolidated Statements of Functional Expenses. Accordingly, certain costs have been allocated among the program services and supporting activities benefited. Expenses are charged to each program based on the direct expenses incurred or estimated usage based on time spent on each program by staff.

<u>Expense</u>	<u>Method of allocation</u>
Wages and benefits	Time and effort
Depreciation	Actual assets used by program
All other expenses	Direct assignment

2. LIQUIDITY AND AVAILABILITY

The following represents the Organization's financial assets as of February 28, 2021 and February 29, 2020:

	<u>2021</u>	<u>2020</u>
Financial assets at year end:		
Cash and cash equivalents, undesignated	\$ 889,766	\$ 549,026
Accounts receivable	3,762,809	2,556,855
Investments	127,996	110,078
Cash escrow and reserves	65,437	
Total financial assets	<u>4,846,008</u>	<u>3,215,959</u>

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020.

Less amounts not available to be used within one year:		
Net assets with donor restrictions	1,048,832	362,814
Reserve funds	<u>60,212</u>	<u>-</u>
Amounts not available within one year:	<u>1,109,044</u>	<u>362,814</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 3,736,964</u>	<u>\$ 2,853,145</u>

It is the Organization's goal to maintain financial assets to meet 60 days of operating expenses which approximates \$4,360,000 and \$3,995,000 respectively, at February 28, 2021 and February 29, 2020. The Organization has a line of credit with \$219,972 and \$50,000, available to borrow on, at February 28, 2021 and February 29, 2020, respectively.

3. ACCOUNTS RECEIVABLE

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The allowance for uncollectible accounts was estimated to be zero at February 28, 2021 and February 29, 2020. The Organization has no policy for charging interest on overdue accounts.

4. REFUNDABLE ADVANCES

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services or expenditures are performed or incurred. Funds received in advance of grantor conditions being met aggregated \$1,036,941 and \$1,084,516 as of February 28, 2021 and February 29, 2020, respectively.

5. RETIREMENT PLAN

The Organization has a qualified contributory pension plan which covers substantially all employees. The cost of the plan is charged to programs administered by the Organization. The expense of the plan for the year ended February 28, 2021 and February 29, 2020 totaled \$193,103 and \$181,057, respectively.

6. LEASED FACILITIES

Facilities occupied by the Organization for its community service programs are leased under various operating leases. The lease terms range from month to month to twenty years. For the year ended February 28, 2021 and February 29, 2020, the annual lease expense for the leased facilities was \$542,317 and \$546,861, respectively.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

The approximate future minimum lease payments on the above leases are as follows:

<u>Year Ended</u> <u>February 28</u>	<u>Amount</u>
2022	\$ 472,703
2023	445,235
2024	411,834
2025	245,038
2026	88,762
Thereafter	<u>776,979</u>
Total	<u>\$ 2,440,551</u>

7. ACCRUED EARNED TIME

The Organization has accrued a liability for future annual leave time that its employees have earned and vested with the employees in the amount of \$415,580 and \$341,532 at February 28, 2021 and February 29, 2020, respectively.

8. BANK LINE OF CREDIT

The Organization has a \$200,000 revolving line of credit agreement (the line) with a bank that is due on demand. The line calls for monthly variable interest payments based on the Wall Street Journal Prime Rate (4.75% at February 28, 2021 and February 29, 2020) plus 1%, but not less than 6% per annum. The line is secured by all the Organization's assets. There was no balance outstanding at February 28, 2021. There was a balance of \$200,000 outstanding at February 29, 2020.

During the year ended February 29, 2020 the Organization entered into an additional revolving line of credit agreement (the line) in the amount of \$400,000, with a bank that is due on demand. The line calls for monthly variable interest payments based on the LIBOR rate (2.62% and 4.02% at February 28, 2021 and February 29, 2020, respectively). The line is secured by all the Organization's assets. There was a balance of \$380,028 and \$350,000 outstanding at February 28, 2021 and February 29, 2020, respectively.

9. CONCENTRATION OF RISK

For the years ended February 28, 2021 and February 29, 2020, approximately \$11,400,000 (42%) and \$12,100,000 (49%), respectively, of the Organization's total revenue was received from the Department of Health and Human Services. The future scale and nature of the Organization is dependent upon continued support from this department.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 202010. LONG-TERM DEBT

Long term debt consisted of the following as of February 28, 2021, and February 29, 2020:

	<u>2021</u>	<u>2020</u>
5.50% note payable to a financial institution in monthly installments of \$1,634 through July 2039. The note is secured by property of the Organization.	\$ 225,459	\$ 232,259
5.75% note payable to a financial institution in monthly installments for principal and interest of \$13,912 through July 2023. The note is secured by property of the Organization for Lakes Region Family Center.	375,827	520,492
3.00% note payable to the City of Concord for leasehold improvements in monthly installments for principal and interest of \$747 through May 2027. The note is secured by property of the Organization for the agency administrative building renovations.	50,507	57,848
7.00% note payable to a bank in monthly installments for principal and interest of \$4,842 through May 2023. The note is secured by a first real estate mortgage and assignment of rents and leases on property located in Concord, New Hampshire for Early Head Start.	164,553	204,899
Non-interest bearing note payable by Sandy Ledge to New Hampshire Housing deferred until June 1, 2034 or until the project is sold or refinanced or surplus cash is available. The note is collateralized by a mortgage on real estate.	<u>343,081</u>	<u>—</u>
Total long-term debt before unamortized deferred financing cost.	1,159,427	1,015,498
Unamortized deferred financing costs.	<u>(6,286)</u>	<u>—</u>
	1,153,141	1,015,498
Less amounts due within one year	<u>213,444</u>	<u>201,245</u>
Long term portion	<u>\$ 939,697</u>	<u>\$ 814,253</u>

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

The scheduled maturities of long-term debt as of February 28, 2021 were as follows:

<u>Year Ending</u> <u>February 28</u>	<u>Amount</u>
2022	\$ 213,444
2023	226,567
2024	146,511
2025	16,749
2026	17,517
Thereafter	<u>532,353</u>
	<u>\$ 1,153,141</u>

11. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of February 28, 2021, and February 29, 2020:

	<u>2021</u>	<u>2020</u>
Land	\$ 279,340	\$ 168,676
Building and improvements	6,867,176	5,376,094
Equipment and vehicles	6,117,020	5,652,539
Construction in process	<u>18,126</u>	<u> </u>
	13,281,662	11,197,309
Less accumulated depreciation	<u>7,639,290</u>	<u>6,695,428</u>
Property and equipment, net	<u>\$ 5,642,372</u>	<u>\$ 4,501,881</u>

Depreciation expense for the years ended February 28, 2021 and February 29, 2020 totaled \$458,009 and \$401,166, respectively.

12. CONTINGENCIES

The Organization receives grant funding from various sources. Under the terms of these agreements, the Organization is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Organization might be required to repay the funds. No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed as of February 28, 2021.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020****13. NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions are available for the following specific program services as of February 28, 2021 and February 29, 2020:

	<u>2021</u>	<u>2020</u>
NH Food Pantry Coalition	\$ 663	\$ 663
Senior Center	142,817	141,114
Elder Services	499,201	2,867
Mary Gale	-	24,082
NH Rotary Food Challenge	5,058	5,068
Summer Feeding	160,433	18,840
Common Pantry	5,512	4,764
Caring Fund	8,791	9,064
Agency - FAP	2,604	4,751
Agency Head Start	224,847	145,747
Agency - FP/PN	87,387	-
Community Crisis	350	2,550
Other Programs	11,169	3,304
	<u>\$ 1,048,832</u>	<u>\$ 362,814</u>
Total net assets with donor restrictions	<u>\$ 1,048,832</u>	<u>\$ 362,814</u>

14. RELATED PARTY TRANSACTIONS

The Organization serves as the management agent for the following organizations:

<u>Related Party</u>	<u>Function</u>
Belmont Elderly Housing, Inc.	HUD Property
Epsom Elderly Housing, Inc.	HUD Property
Alton Housing for the Elderly, Inc.	HUD Property
Pembroke Housing for the Elderly, Inc.	HUD Property
Newbury Elderly Housing, Inc.	HUD Property
Kearsarge Elderly Housing, Inc.	HUD Property
Riverside Housing Corporation	HUD Property
Twin Rivers Community Corporation	Property Development
Ozanam Place, Inc.	Transitional Supportive Services
TRCC Housing Limited Partnership	Low Income Housing Tax Credit Property

The services performed by the Organization included marketing, accounting, tenant selection (for the HUD properties), HUD compliance (for the HUD properties), and maintenance of property.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

The total amount due from the related parties (collectively) at February 28, 2021 and February 29, 2020 was \$181,384 and \$198,763, respectively, and is included in accounts receivables.

15. RECLASSIFICATION

Certain amounts and accounts from the prior year financial statements have been reclassified to enhance the comparability with the presentation of the current year.

16. FAIR VALUE OF FINANCIAL INSTRUMENTS

Community Action Program Belknap-Merrimack Counties, Inc. has also invested money relating to its Fix-it program in certain mutual funds. The fair value of the mutual funds totaled \$126,996 and \$109,078 at February 28, 2021 and February 29, 2020, respectively.

ASC Topic No. 825-10, Financial Instruments, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with FASB ASC 820, the Organization may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, FASB ASC 820 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1 - Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.

Level 2 - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.

Level 3 - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability, and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

At February 28, 2021 and February 29, 2020, the Organization's investments were classified as Level 1 and were based on fair value.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020****Fair Value Measurements using Significant Observable Inputs (Level 1)**

	<u>2021</u>	<u>2020</u>
Beginning balance – mutual funds	\$ 109,078	\$ 101,522
Total gains – mutual funds	<u>17,918</u>	<u>7,556</u>
Ending balance – mutual funds	<u>\$ 126,996</u>	<u>\$ 109,078</u>

The carrying amount of cash, current assets, other assets and current liabilities, approximates fair value because of the short maturity of those instruments.

The Organization also has \$1,000 invested in a Partnership, The Lakes Region Partnership for Public Health, at February 28, 2021 and February 29, 2020.

17. FISCAL AGENT

Community Action Program Belknap-Merrimack Counties, Inc. acts as the fiscal agent for the following community organizations: Franklin Community Services Building (Franklin), the Common Pantry (Laconia), the Caring Fund (Meredith), the NH Food Pantry Coalition, the NH Rotary Food Challenge and FGP/SCP Association Region 1. The Agency provides the management and oversight of the revenues received (donations) and the expenses (utilities, food and emergency services).

18. PAYCHECK PROTECTION PROGRAM

In April 2020, the Organization received loan proceeds in the amount of \$1,935,300 under the Paycheck Protection Program ("PPP"). The PPP is established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act").

If the Organization does not meet the loan criteria, the unforgiven portion of the PPP loan is payable over five years at an interest rate of 1%, with a deferral of payments for the first ten months.

19. OTHER MATTERS

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Organization's business. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial and operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic.

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020.****20. TRANSFER OF PARTNERSHIP INTEREST**

During the year ended February 28, 2021, Community Action Program of Belknap-Merrimack Counties, Inc. acquired a partnership interest in a low-income housing limited partnership, Sandy Ledge.

The following is a summary of the assets and liabilities of the partnership at the date of acquisition:

Date of Transfer	03/01/2020
Cash	\$ 3,793
Cash reserves	58,239
Accounts receivable	2,496
Prepaid expenses	10,827
Property, net	980,089
Other assets	<u>8,132</u>
Total assets	<u>\$ 1,063,576</u>
Note payable	\$ 336,311
Other liabilities	<u>24,019</u>
Total liabilities	360,330
Partners' capital	<u>703,246</u>
Total liabilities and Partners' Capital consolidated	<u>\$ 1,063,576</u>

21. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the consolidated statement of financial position date, but before the consolidated financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the consolidated statement of financial position date, including the estimates inherent in the process of preparing consolidated financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the consolidated statement of financial position date, but arose after that date. Management has evaluated subsequent events through February 14, 2022, the date the consolidated financial statements were available to be issued.

COMMUNITY ACTION PROGRAM BELKNAP – MERRIMACK COUNTIES, INC.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED FEBRUARY 28, 2021 AND FEBRUARY 29, 2020

On September 14, 2021, the Organization received partial forgiveness in the amount of \$1,615,427. The remaining \$312,873 has been converted to a loan, due in 44 monthly payments of principal and interest at a rate of 1%. The loan will mature in April 2025.

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED FEBRUARY 29, 2021**

FEDERAL GRANTOR/ PROGRAM TITLE	Assistance Listing NUMBER	PASS THROUGH GRANTOR'S NAME	IDENTIFYING NUMBER	FEDERAL EXPENDITURES	PASSED THROUGH TO SUB-RECIPIENTS
US DEPARTMENT OF HEALTH AND HUMAN SERVICES					
HEAD START CLUSTER					
Head Start	93.600		01CH2052-05-01 & 01CH011357	\$ 4,317,020	
Head Start	93.600	State of New Hampshire	NONE PROVIDED	228,000	
			TOTAL	4,645,020	
Low Income Home Energy Assistance Program	93.568	State of New Hampshire	01-02-02-0247010-77050000	3,767,213	
CV-Low Income Home Energy Assistance Program	93.568	State of New Hampshire	01-02-02-0247010-77050000	62,889	
Low Income Home Energy Assistance Program-WX	93.568	State of New Hampshire	01-02-02-0247010-77050000	182,700	
			TOTAL	4,012,812	
Community Services Block Grant	93.569	State of New Hampshire	05-095-045-450010-7148	474,958	
CV-Community Services Block Grant	93.569	State of New Hampshire	05-095-045-450010-7148	32,898	
			TOTAL	507,856	
Social Services Block Grant-Home Delivered & Congregate Meals	93.667	State of New Hampshire	05-06-48-481010-9255	261,929	
Social Services Block Grant-Service Link	93.667	State of New Hampshire	1545-500387	8,063	
			TOTAL	270,992	
Temporary Assistance for Needy Families-Family Planning	93.558	State of New Hampshire	05-06-45-450010-8148	1,048	
Temporary Assistance for Needy Families-Workplace Success	93.558	Southern New Hampshire Services	05-06-45-450010-81270000	148,712	
			CLUSTER TOTAL	149,760	
AGING CLUSTER					
Title III, Part B-Senior Transportation	93.044	State of New Hampshire	05-05-48-481010-7872	86,770	
Title III, Part C-Congregate Meals	93.045	State of New Hampshire	05-05-48-481010-7872	82,887	
Title III, Part C-Home Delivered Meals	93.045	State of New Hampshire	05-05-48-481010-7872	693,717	
NSIP	93.053	State of New Hampshire	1056477	184,447	
			CLUSTER TOTAL	1,047,821	
CHILD CARE AND DEVELOPMENT FUND CLUSTER					
Child Care & Development Block Grant	93.575	State of New Hampshire	NONE PROVIDED	414,145	
Child Care Mandatory & Matching Funds of the CCDF	93.598	State of New Hampshire	NONE PROVIDED	68,127	
			CLUSTER TOTAL	482,272	
MEDICAID CLUSTER					
Medical Assistance Program	93.778	State of New Hampshire	102-500731	82,099	
Medical Assistance Program - Veterans	93.778	Gateways Community Services		52,977	
			CLUSTER TOTAL	135,076	
Family Planning - Services	93.217	State of New Hampshire	05-95-90-902010-5530	63,101	
Public Health Emergency Response:					
Cooperative Agreement for Emergency Response: Public Health	93.354	State of New Hampshire	U62PS003855	2,481	
Maternal, Infant, & Early Childhood Home Visiting Program	93.870	State of New Hampshire	05-95-042-421010-29580000	102,217	
National Family Caregiver Support, Title III, Part E-Service Link	93.052	State of New Hampshire	102-500731	51,110	
Special Programs for Aging, Title IV-Service Link	93.048	State of New Hampshire	102-500731	13,705	
State Health Insurance Assistance Program	93.324	State of New Hampshire	102-500731	14,788	
Medicare Enrollment Assistance Program	93.071	State of New Hampshire	102-500731	5,387	
			HHS TOTAL	\$ 1,114,048	
US DEPARTMENT OF AGRICULTURE					
Special Suppl. Nutrition Program for Women, Infants & Children	10.557	State of New Hampshire	184NH703W1003	\$ 841,527	
Senior Farmers Market	10.578	State of New Hampshire	05-95-90-902010-52600000	81,091	
Child & Adult Care Food Program	10.558	State of New Hampshire	NONE PROVIDED	98,798	
CHILD NUTRITION CLUSTER					
Summer Food Service Program For Children	10.559	State of New Hampshire	NONE PROVIDED	143,617	

See Notes to Schedule of Expenditures of Federal Awards

FEDERAL GRANTOR/ PROGRAM TITLE	Assistance Listing NUMBER	PASS THROUGH GRANTOR'S NAME	IDENTIFYING NUMBER	FEDERAL EXPENDITURES	Continued: PASSED THROUGH TO SUB-RECIPIENTS
FOOD DISTRIBUTION CLUSTER					
Commodity Supplemental Food Program	10.565	State of New Hampshire	05-95-90-902010-52600000	\$ -	\$ 1,112,711
Emergency Food Assistance Program-Administration	10.568	State of New Hampshire	81750000	408,707	83,383
CV-Emergency Food Assistance Program-Administration	10.568	State of New Hampshire	81750000	386,238	
Emergency Food Assistance Program	10.569	State of New Hampshire	81750000	1,286,383	1,286,383
CV-Emergency Food Assistance Program	10.569	State of New Hampshire	81750000	1,090,215	1,090,215
			CLUSTER TOTAL	4,282,254	
Trade Mitigation	10.178	State of New Hampshire	NONE PROVIDED	2,025,033	1,923,324
			USDA TOTAL	\$ 7,270,320	\$ 5,276,509
CORPORATION FOR NATIONAL & COMMUNITY SERVICES					
FOSTER GRANDPARENTS/SENIOR COMPANION CLUSTER					
Senior Companion Program	94.016		16SCANH001	\$ 389,298	
			CNCS TOTAL	\$ 389,298	
US DEPARTMENT OF TRANSPORTATION					
Formule Grants for Rural Areas-Concord Transit					
	20.509	State of New Hampshire-Department of Transportation	NH-18-X046	\$ -	\$ 689,104
TRANSIT SERVICES PROGRAMS CLUSTER					
Enhanced Mobility of Seniors & Ind. W/Disabilities-CAT	20.513	State of New Hampshire-Department of Transportation	NH-18-X043	6,189	
Enhanced Mobility of Seniors & Ind. W/Disabilities-Rural Transportation	20.513	State of New Hampshire-Department of Transportation	NH-18-X043	67,501	
Enhanced Mobility of Seniors & Ind. W/Disabilities-Rural Transportation	20.513	Essex State	NL-2019-27-00	9,661	
Enhanced Mobility of Seniors & Ind. W/Disabilities-Volunteer Drivers	20.513	Merrimack County	NH-65-X001	119,567	
			CLUSTER TOTAL	192,858	
			DOT TOTAL	\$ 682,032	
US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT					
Emergency Solutions Grant					
CV-Emergency Solutions Grant	14.231	State of New Hampshire	05-95-42-423010-7927	\$ 175,488	
	14.231	State of New Hampshire	05-95-42-423010-7927	23,075	
			TOTAL	198,563	
Continuum of Care Program					
Continuum of Care Program	12.267	State of New Hampshire	06-95-42-423010-7927-102-500731	197,935	
Continuum of Care Program	14.267	State of New Hampshire	05-95-42-423010-7927-102-500731	84,421	
			TOTAL	282,356	
			HUD TOTAL	\$ 480,919	
US DEPARTMENT OF ENERGY					
Weatherization Assistance for Low Income Persons					
	81.042	State of New Hampshire	01-02-02-024010-77060000	\$ 219,818	
			DOE TOTAL	\$ 219,818	
US DEPARTMENT OF LABOR					
Senior Community Service Employment Program					
	17.235	State of New Hampshire	03-22-22-330510-1453000	\$ 438,470	
WIA/WIOA CLUSTER					
WIA/WIOA - Adult Program	17.258	Southern New Hampshire Services	0510-53380000-102-500731	55,817	
WIA/WIOA - Dislocated Worker Formula Grants	17.278	Southern New Hampshire Services	0510-53380000-102-500731	17,182	
			CLUSTER TOTAL	73,009	
			DOL TOTAL	\$ 511,479	
U.S. DEPARTMENT OF THE TREASURY					
Coronavirus Relief Fund					
Coronavirus Relief Fund	21.019	State of New Hampshire	SS-2021-BHS-03-HOUSI-02	\$ 2,212,383	
Coronavirus Relief Fund	21.019	State of New Hampshire	Veterans	18,006	
			US TREASURY TOTAL	\$ 2,230,389	
			TOTAL	\$ 23,389,233	\$ 5,276,509

See Notes to the Schedule of Expenditures of Federal Awards.

SUPPLEMENTAL INFORMATION

(See Independent Auditors' Report)

COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED FEBRUARY 28, 2021**

NOTE 1

BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Community Action Program Belknap-Merrimack Counties, Inc. under programs of the federal government for the year ended February 28, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Action Program Belknap-Merrimack Counties, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE 2

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3

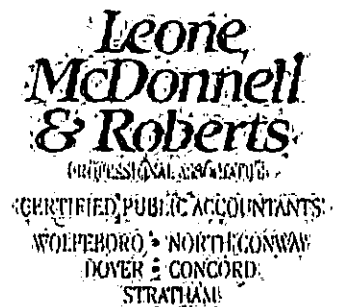
INDIRECT COST RATE

Community Action Program Belknap-Merrimack Counties, Inc. has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4

FOOD COMMODITIES AND VEHICLES

Nonmonetary assistance is reported in the Schedule at the fair value of the commodities received and disbursed.



COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Program Belknap-Merrimack Counties, Inc. (a nonprofit organization), which comprise the statement of financial position as of February 28, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 14, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2021-001 that we consider to be a material weakness.

Compliance and Other Matters

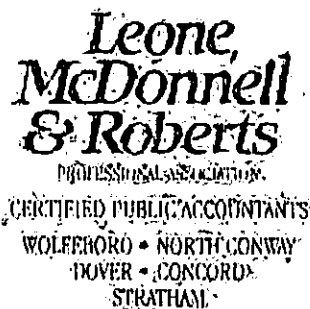
As part of obtaining reasonable assurance about whether Community Action Program Belknap-Merrimack Counties, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Leone McDonnell & Roberts
Professional Association*

Concord, New Hampshire
February 14, 2022



COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Community Action Program Belknap-Merrimack Counties, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs for the year ended February 28, 2021. Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Community Action Program Belknap-Merrimack Counties, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Action Program Belknap-Merrimack Counties, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Action Program Belknap-Merrimack Counties, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Community Action Program Belknap-Merrimack Counties, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended February 28, 2021.

Report on Internal Control Over Compliance

Management of Community Action Program Belknap-Merrimack Counties, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone McDonnell & Roberts
Professional Association

Concord, New Hampshire
February 14, 2022

COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED FEBRUARY 28, 2021**

SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Community Action Program Belknap-Merrimack Counties, Inc. were prepared in accordance with generally accepted accounting principles.
2. One material weakness relating to the audit of the financial statements is reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Community Action Program Belknap-Merrimack Counties, Inc. which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and On Internal Control Over Compliance Required by the Uniform Guidance*. No material weaknesses are reported.
5. The auditors' report on compliance for the major federal award programs for Community Action Program Belknap-Merrimack Counties, Inc. expresses an unmodified opinion on all major programs.
6. There were no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a).
7. The programs tested as major programs include:
 - U.S. Department of Health and Human Services, Low Income Home Energy Assistance Program 93.568, Medical Assistance Program 93.778, National Family Caregiver Support, Title III, Part E 93.052, U.S. Department of Agriculture, Food Distribution Cluster, 10.565, 10.568, 10.569, U.S. Department of the Treasury, Coronavirus Relief Fund, 21.019.
8. The threshold for distinguishing Type A and B programs was \$750,000.
9. Community Action Program Belknap-Merrimack Counties, Inc. was determined to not be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENTS AUDIT

MATERIAL WEAKNESS

2021-001

Condition: The financial statements presented to the auditor at the beginning of fieldwork included accounts that had not been reconciled accurately or in a timely manner.

Criteria: The Organization's internal control procedures should be structured so that accounts are reconciled and reviewed on a timely basis.

Cause: Significant turnover in the fiscal department of the organization.

Effect: Significant audit and late client entries were recorded to ensure accurate account balances.

Recommendation: The auditors recommend that the financial close process includes a review and reconciliation of all significant accounts.

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS AUDIT

None



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Fax: (603) 228-1898
Web: www.bm-cap.org

2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

February 14, 2022

Finding 2021-001:

Plan: Going forward all reconciliations will be completed in a timely manner. This will ensure any errors and omissions will be caught and corrected timely. All accounts will be reviewed and reconciled before fieldwork begins. This will eliminate the need for significant audit and late client entries.

Anticipated Completion Date: 2/14/2022

Contact: Jill Lesmerises, CFO

ALTON	CONCORD	EPSOM	FRANKLIN	LACONIA	NEWBURY	SUNCOOK
Senior Center..... 875-7102	Area Center..... 225-4880	Meadow Brook Housing..... 736-8250	Area Center..... 934-3444	Area Center..... 524-5512	Newbury Carriotti Housing..... 763-0360	Area Center..... 485-7824
Prospect View Housing..... 875-3111	Head Start..... 224-4492		Head Start..... 934-2161	Head Start..... 528-5334		Senior Center..... 485-4234
	Early Head Start..... 224-4492		Senior Center..... 934-2161	Early Head Start..... 528-5334		
BELMONT	Concord Area		Area Center..... 934-3444	Senior Center..... 524-7689	PEMBROKE	TILTON
Senior Center..... 267-9867	Meals on Wheels..... 225-9092		Head Start..... 934-2161	Family Planning..... 524-5453	Village of Pembroke Farms Housing..... 485-1542	Senior Center..... 527-8291
Harfodge Ten Housing..... 267-9801	Concord Area Transit..... 225-1987		Early Head Start..... 934-2161	Workplace Success..... 524-4367		
	Horseshoe Pond Place..... 228-4954		Senior Center..... 934-4151			WARNER
BRADFORD	WIC/CSPF..... 225-2050		Riverdale Housing..... 934-5340	MEREDITH	PITTSFIELD	Area Center..... 456-2207
Senior Center..... 938-2104	Workplace Success..... 223-7305			Area Center..... 279-4096	Senior Center..... 435-6482	Head Start..... 456-2208
					Head Start..... 435-4618	North Ridge Housing..... 456-3398
					Early Head Start..... 435-4611	

COMMUNITY ACTION PROGRAM BELKNAP MERRIMACK COUNTIES, INC.

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED FEBRUARY 28, 2021**

MATERIAL WEAKNESS:

2020-001

Condition: The financial statements presented to the auditor at the beginning of fieldwork understated revenue and expenses by a material amount. This was primarily the result of improper cut off, due to revenue and expenses related to the fiscal year under audit being recorded to the subsequent period.

Recommendations: The auditors recommend that the Organization implement procedures so that balance sheet accounts are reconciled and reviewed by management on a monthly basis. Further, the auditors recommend that the financial closing process be simplified and include a review of all significant balance sheet and profit and loss accounts.

Current Status: Open – See 2021-001.

Effective May 12, 2022



BOARD OF DIRECTORS

Dennis Martino, <i>President</i>	Theresa M. Cromwell
Chris Pyles, <i>Vice President</i>	Kathy Goode
Safiya Wazir, <i>Treasurer</i>	Sara A. Lewko
A. Bruce Carri, <i>Secretary/Clerk</i>	David Siff, Esq.
Heather Brown	David Croft, Sheriff
Ashley Reed	

Current fiscal year (3/1/22 – 2/28/23) board meetings – 3/10/22, 5/12/22, 9/8/22, 11/10/22, 1/12/23

Jeanne Agri

PROFESSIONAL PROFILE

Versatile and experienced leader with highly developed communication skills: written, verbal and presentational. Adept in coaching and mentoring employees and colleagues as evidenced by my selection by the National Office of Head Start to serve as a mentor for new Head Start Directors. Committed to continuous improvement of activities to ensure they meet outcomes approved by the board through strategic planning, creating goal-oriented systems and conformance with all local, state and federal guidance.

WORK EXPERIENCE

Community Action Program Belknap-Merrimack Counties, Concord, NH

Executive Director

2018-present

- Assures the organization has long-range strategy which makes consistent and timely progress towards meeting the Agencies overall mission
- Responsible for the general supervision of all grant awards, ensuring that all statutory, regulatory, and /or program and financial requirements are met, that generally accepted accounting principles are applied, and that all program and financial policies and procedures are adhered to.
- Provide leadership in developing programs, organizational structures and financial systems that carry out the instructions and policies authorized by the Board
- Establish sound working relationships and cooperative arrangements with community groups, organizations and all funding sources important to the development of the agency and programs.
- See that the Board Director is kept fully informed and up to date on the condition of the organization and all important Federal, State or local requirements impacting on the Agency and/or its programs.

Southern New Hampshire Services, Manchester, NH

Education and Nutrition Operations Director

2016 - 2018

- Coordinate, manage and monitor workings of Child Development, Women Infant and Children, and Literacy Programs, as well as development of an agency wide Two-Generational Approach to services
- Formulate, improve and implement departmental and organizational policies and procedures to maximize output. Monitor adherence to rules, regulations, and procedures
- Assist in the recruitment and placement of required staff; establishment of organizational structure; delegation of tasks and accountabilities
- Supervise staff, including establishment of work schedules and monitoring and evaluating performance in partnership with Executive Director
- Assist in development of strategic plans for operational activity; implement and manage operational plans

Director of Child Development Programs

2001-2016

- Hire, coach and evaluate the performance of Program Managers, Specialists, Coordinators, Center Directors, Teachers and Head Start support staff
- Provide coaching, and learning opportunities for all employees focused on promoting, supporting and improving early development of children from the prenatal stage to five years of age using research - based practices
- Plan and implement strategic interventions with Program Managers, Specialists, Coordinators and Center Directors for sites needing administrative support and direction
- Plan, coordinate and facilitate regular leadership meetings for evaluating and strengthening systems to maintain the highest quality of services in compliance with Head Start Performance Standards
- Develop internal structures, systems, and policies supporting major content areas of Head Start program including education, health, mental health, social services, parent involvement, nutrition, disabilities, and transportation

- Collaborate with managers and internal fiscal department in the monitoring and control of component budgets; identification and interpretation of Head Start and community needs; conformance to the Performance Standards and other regulatory requirements
- Work in partnership with internal departments to support project goals and meet customer expectations
- Establish and maintain relationships and collaborations with public school districts, systems of higher education, and other community agencies and partners
- Ensure adequate systems in place to maintain the highest quality of services to children and families in compliance with Head Start Performance Standards
- Ensure consistency in service delivery across the program with attention to inclusive practices and integration of component areas; encourage continuous improvement of systems.

Quality Assurance Director/Co-Director for Child Development Programs 1999-2001

- Established and managed a robust monitoring, analysis and evaluation system with well-defined results, milestones, and targets inclusive of Continuous Quality Improvement practices
- Monitored for quality and compliance at Grantee and Delegate level
- Worked closely with program Director to review, track and assess monitoring compliance throughout program operations
- Developed and implements a written quality assurance and performance evaluation plan in conjunction with Governing Board, Policy Council
- Interpreted and evaluated a variety of information to present it in meaningful oral or written form for varied audiences and provide reliable analysis leading to sound decision-making

Area Manager/Education Manager 1997-1999

- Supervision of various Child Care sites including direct supervision of Center Directors/Site Managers
- Coordinate personal and professional development and training plans for staff and ensure teaching staff progress towards educational requirements as supported by the Performance Standards
- Documented and administered both positive and negative feedback and utilize Performance Improvement Plans when warranted.

Child Care Center Director/Site Manager 1995-1997

- Supervised, mentored, coach and administered work plans and directives to staff
- Communicated areas of performance improvement to staff and promote training that reflected individual needs of staff members and the team as a whole
- Ensure program compliance with codes of state and local licensing agencies and grant requirements

New Hampshire Technical College, Nashua, NH

Instructor 1995-1997

- Taught Child Growth & Development and assisted in curriculum development for Early Childhood Education Program
- Planned and organized instruction to maximize documented student learning
- Employed appropriate teaching and learning strategies to communicate subject matter to students
- Modified, where applicable, instructional methods and strategies to meet diverse student needs

EDUCATION

Southern New Hampshire University, Manchester, NH
Master's in Business Administration

June 2017

Notre Dame College, Manchester, NH
Bachelors of Arts in Elementary Education

1981

Jill Lesmerises

Profile

Experienced and self-motivated Accounting Professional bringing forth over 30 years of valuable progressive non-profit experience. Looking for an opportunity to use my non-profit experience to help guide an organization. Areas of experience range from cash management, bank reconciliations, accounts receivable, fixed assets, accounts payable, payroll, audit preparation, budget preparation, monitoring subrecipients, 403B pension compliance and audit preparation, employee benefits, and system implementations.

Employment Experience

10/21 – Present

Chief Fiscal Officer, Community Action Program Belknap-Merrimack Counties, Inc.

CAPBM is a not-for-profit with 25 million in revenue with 11 legal entities. The Agency has over 300 employees and holds 8 million in assets.

Oversee the daily activities of 6 fiscal staff, conduct budget meetings, prepare work papers for annual audit for agency and 10 housing projects, manage the daily cash flow of the agency and 10 housing projects, prepare paperwork for monitorings conducted by various funding sources, and review accounts payable input, journal entries, accounts receivable input, and monthly billings.

10/17 – 12/21

Senior Accountant, Southern New Hampshire Services, Inc.

Southern New Hampshire Services is a not-for-profit with 49 million in revenue with 30 legal entities. The Agency has over 400 employees and holds 84 million in assets.

Conduct monthly budget meetings, bill funding sources monthly, prepare work papers for annual audit, monitor subrecipients, prepare paperwork for monitoring conducted by various funding sources, review accounts payable input and manage daily workflow, provide backup for accounts payable and fuel assistance payable positions, prepare surveys for various governmental agencies, prepare ACA forms, prepare paperwork for 403B annual audit and file

5500, member and secretary of the 403B Committee, instrumental in getting PaperSave up and running within the Fiscal Department, prepare work papers for 26 housing programs

11/02 – 10/17

Staff Accountant, Community Action Program Belknap-Merrimack Counties, Inc.

At the time of my employment, Community Action Program Belknap-Merrimack Counties was a not-for-profit with 20 million in revenue. The Agency had over 479 employees and held over 7 million in assets.

Reconciled 36 bank accounts, billed funding sources monthly, prepared work papers for annual audit, prepared paperwork for monitoring by various funding sources, prepared and entered journal entries, reconciled general ledger accounts, reviewed daily accounts payable input, entered cash receipts in A/R system, provided backup for both payroll and accounts payable/receivable positions, managed daily workflow, and trained new accounting staff members

1/00 – 9/02

Account Supervisor (for 2 Companies), Whole Life, Inc.

Whole Life, Inc. is a not-for-profit with 6 million in revenue. The Agency had over 140 employees and held over 4 million in assets.

Prepared monthly and quarterly reports, yearly budgets, monthly invoices, work papers, and cost reports, prepared and entered journal entries, reconciled general ledger accounts, and billed Medicaid

9/98 – 1/00

Account Receivable Clerk (for 4 Companies), CSN Financial, Inc.

Coded cash receipts, prepared monthly invoices, and prepared accounts receivable and revenue work papers

5/93 – 9/98

Assistant Controller, Biosystems, Inc.

Collected past due accounts receivable both foreign and domestic, provided switchboard relief, handled petty cash funds, audited salesmen expenses, cut accounts payable checks, prepared journal entries, performed payroll functions

3/88 – 5/93

Business Officer, The Caring Community of Connecticut, Inc.

The Caring Community of Connecticut is a not-for-profit with 18 million in revenue.

Answered phones, filed correspondence, handled petty cash funds, typed correspondence, coded cash receipts and disbursements, reconciled bank accounts, screened job applicants, prepared work papers, and participated in administrator on-call program

Educational Background

1996-2000

Bachelor Degree in Accounting, Eastern Connecticut State University
Graduated cum laude

1992-1996

Associate Degree in Accounting, Three Rivers Community Technical College
Named to Dean's list, graduated with high honors

1981-1985

Merrimack Valley High School
Member of National Honor Society, named to Honor Roll for 3 years

Volunteer Work

1/17 – Present

Director on The Loudon Communications Council
Council is responsible for the distribution of a monthly newspaper to the residents of Loudon and to maintain the Town of Loudon NH website. Also served as Treasurer of the Council for 2 years.

THERESA C. PAIGE, TRANSIT DIRECTOR

PROFESSIONAL EXPERIENCE

Transportation Director **July 2019 - Current** **Community Action Program Belknap & Merrimack Counties, Inc.**

As the Transportation Director for Community Action Program Belknap & Merrimack Counties, Inc. (CAPBMCI) I am responsible for all aspects of operations for Concord Area Transit, (CAT), a fixed route rural public transportation service which is funded with a variety of federal, state, county, and municipal funding. This funding includes: FTA 5311, and 5310 RCC grant funding through NHDOT; BEAS Title III funding; Medicaid reimbursed rides and a variety of other grant funding. All of these funding sources have extensive operating and reporting requirements.

In addition I am responsible for the ongoing tasks of: budgeting; employee hiring, training and retention; marketing and community outreach; vehicle maintenance; securing advertisers for signs on the buses; creating and updating policies and procedures; route scheduling design; determining eligibility for the ADA Paratransit service attached to CAT and processing invoices for both accounts payable and accounts receivable.

I am also responsible for the operations of the Concord Senior Transit service which is a demand response service in Concord, Penacook and Suncook for seniors aged 60 and older and the Rural Transportation Services (RTS) vehicles and drivers which provide demand response service to senior aged 60 and older throughout Belmont and Merrimack counties. CAPBMCI also runs a Volunteer Driver Program that covers all of Belknap and Merrimack counties. I also supervise the activities of the 5310 RCC funded Mobility Manager who provides services throughout the Mid-State RCC region.

Transit Director **Feb 2017 – July 2019** **Southwestern Community Services, Inc.**

As the Transit Director for Sullivan County Transportation (SCT) I was responsible for all aspects of operations for a rural public transportation service which is funded with a variety of federal, state, county, and municipal funding. This funding included: FTA 5311, and 5310 RCC grant funding through NHDOT; BEAS Title III funding; Medicaid reimbursed rides and a variety of other grant funding. All of these funding sources have extensive operating and reporting requirements.

In addition I was responsible for the ongoing tasks of: budgeting; employee hiring, training and retention; marketing and community outreach; vehicle maintenance; securing advertisers for signs on the buses; creating and updating policies and procedures; route scheduling design; maintaining a FTA compliant drug & alcohol testing program and processing invoices for both accounts payable and accounts receivable. The transportation service is based in Claremont NH, with three flex route systems that run in Claremont, Charlestown and Newport. There is also a Demand Response "Dial-A-Ride" service that runs in the larger Claremont area. SCT also runs a Volunteer Driver Program that covers all of Sullivan County.

**Independent Contractor
RLS & Associates, Inc.**

July 2013 – Current

I Provide training on a variety of transit-relating topics, including Passenger Assistance and Refresher, Emergency Procedures, and Defensive Driving.

**Associate and RTAP Liaison
RLS & Associates, Inc.**

Nov 2013 – Feb 2017

I was the in-state Program Liaison and lead trainer for the New Hampshire and Massachusetts RTAP Programs. As lead trainer I instructed in a variety of DOT required training areas including: Passenger Assistance and Refresher; Emergency Procedures; Defensive Driving; Pre-Trip Inspections; Drug & Alcohol Reasonable Suspicion Referral and several customer service based topics. I scheduled all trainings and coordinated with RLS contracted trainers to ensure that required trainings were available at regional training sites throughout New Hampshire and Massachusetts. In addition I was responsible for state DOT technical assistance compliance reviews for FTA Drug and Alcohol programs in NC, WI, VA, and NH and several 5311 DOT compliance reviews in NH.

I served as interim transportation director for Southwestern Community Services, Inc. in 2016 when they agreed to take on the responsibility for the only public transportation service in Sullivan County. This service had been abruptly shut down when another social service provider in the region ceased operations. In this transitional position I provided all of the traditional management activities of a transit manager as well as the additional responsibilities of repairing community relationships and improving the service image.

**Regional Transportation Coordinator
Community Action Program Belknap-Merrimack Counties, Inc.**

Sep 2013 – Nov 2013

- Responsible for assisting the Mid-State Regional Coordinating Council with collaborative initiatives that enhance transportation options in the Mid-State region.

- Performed outreach activities to engage stakeholders and educate the public.
- Served as the liaison to state and local transit groups.
- Facilitated transportation coordination among public, private, and volunteer transit providers and stakeholders to enhance options for consumers.
- Marketed transportation services available to the Mid-State Region residents.
- Organized and completed local and regional needs assessments to identify unmet transportation needs.
- Reviewed barriers to transportation in the Mid-State Region and made recommendations to resolve issues.
- Assisted with organizing and carrying out the activities of the Mid-State RCC sub-committees. Assisted with the facilitation of meetings as assigned.

Mobility Manager

Sept 2010 – Sep 2013

Community Action Program Belknap-Merrimack Counties, Inc.

- Promoted, enhanced and facilitated access to transportation services, including integration and coordination of services for individuals with disabilities, older adults, individuals with low English proficiency, low income individuals and the general public.
- Provided coordinated services to human service organizations, including individualized travel training and trip planning activities for customers.
- Advocated and promoted the use of the WTS, CAT, and RTS transit systems with the general public, the business community, and human service organizations.
- Researched, secured, and managed grant funding and donations to support transportation services.
- Maintained close working relationships with all passenger transit providers in the region to improve ride referrals and collaboration of existing resources.
- Worked to improve access to jobs and employment support services by identifying and reducing barriers preventing use of transportation.
- Assisted in the development of transportation resources information including, but not limited to, bus schedules, resource manuals, brochures, Web pages, and signage improvements.
- Presented transportation resource information at community events and conferences.
- Conducted outreach to community organizations to identify unmet needs.

- Provided monthly training to transportation staff on topics including customer service, disability awareness and dealing with difficult passengers.

Independent Living Services Director Jan 2002 – Aug 2010
Granite State Independent Living

- Responsible for the supervision and day to day activities of the Independent Living Services case management program. These services included peer support and counseling, skills training, and advocacy.
- Responsible for the overall management of the Home Access/Modifications, Adaptive Equipment program, funded by grants and individual donations.
- Developed and managed a travel training initiative to assist individuals with disabilities gain better access to public transportation.
- Provided disability awareness, people first language, and customer service trainings to staff, community groups and transit providers.
- Secured funding for new and on-going programs, including grant writing and reporting.
- Supervised, coached, and evaluated a service delivery staff comprised of diverse personalities, (including staff located off-site), assuring the quality and consistency of services which were provided.
- Promoted the use of GSIL services through outreach, to the general public, other service providers and professionals. Supervised the development of brochures, presentation materials and other tools to assist with outreach efforts.
- Developed new services in response to needs evidenced in the market place. Assessed the needs of the community, and conducted an annual evaluation of consumer satisfaction with services.
- Responsible for the preparation of quarterly and annual reports and budgets.

Financial Case Manager

MIMS/Community and Vocational Outreach Worker 1996 –2001
White Mountain Mental Health and DD Services

- Assessed financial needs of individuals and assisted them in enhancing, securing, and maintaining State and Federal benefits.
- Served as a resource for other program staff handling benefits for consumers.
- Maintained personally supportive relationships with individuals and their families, without encouraging unnecessary dependence.
- Interfaced effectively with community supports on behalf of the client.

- Coordinated and implemented treatment plans for mental health consumers and their families.
- Resolved routine client needs and problems in the community independently.

EDUCATION

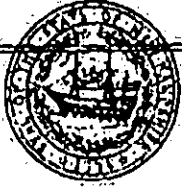
- Certified Community Transit Manager (CCTM) through CCTA
- Certified in Advanced Mobility Device Securement through the National Transit Institute
- Certified in Comprehensive ADA Paratransit Eligibility through the National Transit Institute
- Certified in Advanced Practices in Paratransit Service through Easter Seals Project Action
- Certified as Lead Trainer through Q'Staint
- Certified as FTA Drug & Alcohol Reasonable Suspicion Referral Supervisor
- Certified Master Gardener through the UNH Cooperative Extension and active presenter for the Master Gardener Speakers Bureau
- Course work in Human Services Springfield College, Manchester, NH (2002-04) and New Hampshire Community Technical College (1997-2001)



TRANSPORTATION SERVICES
7/1/2022 – 6/30/2023

KEY PERSONNEL

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Jeanne Agri	Chief Executive Officer	\$145,916.10	0%	\$0.00
Jill Lesmerises	Finance Director	\$103,000.04	0%	\$0.00
Terri Paige	Transportation Director	\$ 62,497.50	0%	\$0.00



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibley
Commissioner

Melissa A. Hardy
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345, Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2: 2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017; #23 A2:2/20/2019; #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15); A1:12/20/2017 (Item #23); A2:2/20/2019 (Item #24); A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

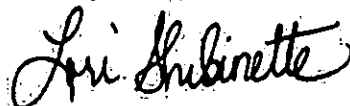
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2; CFDA #93.045 / FAIN #2001NHHDC3-00; CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts.(FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
 RFA:2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Strafford Nutrition: MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: ELDERLY AND ADULT SERVICES; GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
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Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$150,073.76</i>	<i>\$0.00</i>	<i>\$150,073.76</i>

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES; DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$875,935.00	\$0.00	\$875,935.00
		2018	\$1,840,867.00	\$0.00	\$1,840,867.00
		2019	\$1,900,972.00	\$0.00	\$1,900,972.00
		2020	\$2,146,371.01	\$0.00	\$2,146,371.01
		2021	\$2,338,827.58	\$0.00	\$2,338,827.58
		2022	\$2,092,742.01	\$0.00	\$2,092,742.01
		Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$53,894.00	\$0.00	\$53,894.00
		2018	\$113,200.00	\$0.00	\$113,200.00
		2019	\$113,200.00	\$0.00	\$113,200.00
		2020	\$113,199.00	\$0.00	\$113,199.00
		2021	\$113,200.00	\$0.00	\$113,200.00
		2022	\$113,200.00	\$0.00	\$113,200.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00

\$64,778,148.00 \$25,170.00 \$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shiboette
Commissioner

Nancy L. Rollins
Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seats New Hampshire, Inc.	177204	Manchester	\$618,893.00	\$0	\$618,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$87,140.00	\$8,358,842.09	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/Meats on Wheels	155187	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 8/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$228,570.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177196	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,864,168.00	\$813,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

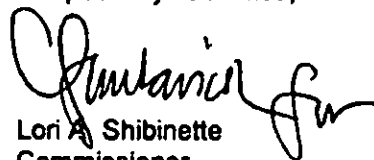
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Program Belknap-Merrimack Counties, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$11,195,714.60
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Community Action Program
Belknap-Merrimack Counties, Inc.

10/29/2021

Date

DocuSigned by:

Jeanne Agri

Name: Jeanne Agri

Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**Exhibit B-1 Rate Sheet
Amendment #5**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	45,993	\$5.50		\$ 252,982.00
Title IIC HD Meals	Per Meal	60,865	\$5.50		\$ 334,758.00
Title IIC Cong Meals	Per Meal	29,745	\$5.50		\$ 163,598.00
Title IIB Transportation	PerClient/PerDay	5,258	\$23.70		\$ 124,817.00
			Subtotal		\$ 875,935.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	\$5.78		\$ 531,679.00
Title IIC HD Meals	Per Meal	121,730	\$5.78		\$ 703,599.00
Title IIC Cong Meals	Per Meal	59,489	\$5.78		\$ 343,846.00
Title IIB Transportation	PerClient/PerDay	10,516	\$24.89		\$ 261,743.00
			Subtotal		\$ 1,840,867.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	\$5.78	\$6.00	\$ 551,916.00
Title IIC HD Meals	Per Meal	121,730	\$5.78	\$6.00	\$ 730,379.00
Title IIC Cong Meals	Per Meal	59,489	\$5.78	\$6.00	\$ 356,934.00
Title IIB Transportation	PerClient/PerDay	10,516	\$24.89	\$24.89	\$ 261,743.00
			Subtotal		\$ 1,900,972.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	\$6.00		\$ 551,915.00
Title IIC HD Meals	Per Meal	136,730	\$6.00		\$ 820,380.00
Title IIC HD SUPPLEMENT	Per Meal	8,187	\$6.00		\$ 49,119.01
Title IIC Cong Meals	Per Meal	44,489	\$6.00		\$ 266,934.00
Title III Meals (FFCRA)	Per Meal	19,528	\$10.00		\$ 196,280.00
Title IIB Transportation	PerClient/PerDay	10,515	\$24.89		\$ 261,743.00
			Subtotal		\$ 2,146,371.01

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	\$6.00		\$ 551,916.00
Title IIC HD Meals	Per Meal	129,916	\$6.00		\$ 779,499.01
Title IIC Cong Meals	Per Meal	59,489	\$6.00		\$ 356,934.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 77,745.57
Title IIC Meals (CARES)	Per Meal	31,099	\$10.00		\$ 310,990.00
Title IIB Transportation	PerClient/PerDay	10,515	\$24.89		\$ 261,743.00
			Subtotal		\$ 2,338,827.58

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	91,986	\$6.00		\$ 551,916.00
Title IIC HD Meals	Per Meal	129,916	\$6.00		\$ 779,499.01
Title IIC Meals (HDCS)	NO UNITS	0	\$0.00		\$ 142,650.00
Title IIC Cong Meals	Per Meal	59,489	\$6.00		\$ 356,934.00
Title IIB Transportation	PerClient/PerDay	10,515	\$24.89		\$ 261,743.00
			Subtotal		\$ 2,092,742.01

Total					\$ 11,185,714.80
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shilbette
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
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www.dhhs.nh.gov

Deborah D. Schertz
Director

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,684,329.03	\$388,735.57	\$11,053,064.60	O: 12/21/2018, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2018, #15 A1: 12/20/2017, #23 A: 2/20/2019, #24 A3: 8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2018, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.46	\$75,838.26	\$1,850,314.72	O: 12/21/2018, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lemprey Health Care	177877	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,885,977.98	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	188197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2018, #24 A4:6/24/2020, #48E A5:8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$843,487.66	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Stratford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.63	\$177,163.63	\$5,045,052.26	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
		Total:	\$81,566,868.00	\$2,397,600.01	\$83,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled Sole Source. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibanette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Silbarte
 Commissioner

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Deborah D. Roberts
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,096.00	\$0	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T:
Lamprey Health Care	177677	Newmarket	\$389,538.00	(\$142,266.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,156.77	\$0	\$4,417,156.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.98	\$0	\$2,585,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	165187	Brentwood	\$10,007,637.44	\$142,266.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St Joseph Community Services	155083	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260818	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,667,888.83	\$0	\$4,667,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Total:			\$61,668,668.00	\$0	\$61,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leri A. Skibiotta
 Commissioner

Deborah D. Sheets
 Director

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June 15, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing Retroactive, Sole Source contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Bednap Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,348.00	\$658,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,180.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,728,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,600,769.83	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,506.00	\$61,566,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,600 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION - REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

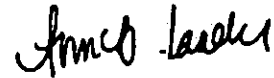
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christina L. Santaniello
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

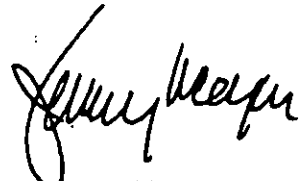
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is fluid and cursive, with a large initial "J" and "M".

Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christina L. Santsaklelo
Director

129 PLEASANT STREET, CONCORD, NH 03301-3587

603-271-9203 1-800-351-1888

Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

23 mac

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

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April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

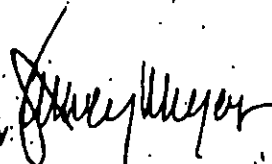
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



15 mac

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES**

Jeffrey A. Meyers
Commissioner

Maura U. Ryan
Director of Human
Services

119 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easier Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177677	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

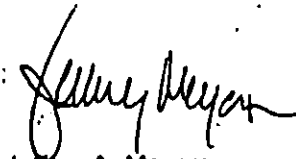
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1.	<u>CAP Belknap-Merrimack Counties, Inc.</u>
2.	<u>CAP Strafford County</u>
3.	<u>Easter Seals NH</u>
4.	<u>Grafton County Senior Citizens Council, Inc.</u>
5.	<u>Greater Wakefield Resource Center</u>
6.	<u>Lampray Health Care</u>
7.	<u>Nashua Transit System</u>
8.	<u>Newport Senior Center, Inc.</u>
9.	<u>Ossipee Concerned Citizens, Inc.</u>
10.	<u>Rockingham Nutrition Meals on Wheels</u>
11.	<u>St. Joseph Community Services, Inc.</u>

<u>Pass/Fail</u>	<u>Maximum Points</u>	<u>Actual Points</u>
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs. DHHS
2. Jean Crouch, Supervisor VII,
DEAS.
3. Wendy Aultman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Stafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #4**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Partnership of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$249,298.00
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3 , Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.
6. Modify Exhibit B-1 Amendment #3, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Community Action Partnership of Strafford County

6/3/2022

Date

DocuSigned by:

Betsy Andrews Parker

Name: Betsy Andrews Parker

Title: CEO

^{OS}
BLP

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino
749721844244489
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

^{DS}
BAP

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

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inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

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- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

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date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

**New Hampshire Department of Health and Human Services
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- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

**New Hampshire Department of Health and Human Services
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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in ~~Section 3.3.12.~~ **Section 3.3.12.**

**New Hampshire Department of Health and Human Services
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- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

**New Hampshire Department of Health and Human Services
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3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

**Exhibit B-1 Rate Sheet
Amendment #4**

Nutrition and Transportation				
1/1/2017 through 06/30/2017 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation				
Title IIIB Transportation	PerClient/PerDay	838	\$23.70	\$19,861.00
			Subtotal	\$ 19,861.00

7/1/2017 through 06/30/2018 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation				
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

7/1/2018 through 06/30/2019 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation			7/1/18-12/31/18	
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

7/1/2019 through 06/30/2020 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation				
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$41,715.00
			Subtotal	\$ 41,715.00

7/1/2020 through 06/30/2021 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation				
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

7/1/2021 through 06/30/2022 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Nutrition and Transportation				
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

7/1/2022 through 12/31/2022 Service Units				
	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Transportation				
Title IIIB Transportation	PerClient/PerDay	838	\$24.89	\$20,858.00
			Subtotal	\$ 20,858.00

Total	\$ 249,298.00
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State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 25, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 65583

Certificate Number: 0005748257



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

Alison Dorow

I, Alison Dorow, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Community Action Partnership of Strafford County.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on October 20, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Betsey Andrews Parker, CEO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Community Action Partnership of Strafford County to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/3/22



Signature of Elected Officer:

Name:

Title:

MISSION

To reduce barriers to help clients improve their economic stability and well-being through education, advocacy, and partnerships.



VISION

To eliminate poverty.

Financial Statements

COMMUNITY ACTION PARTNERSHIP OF
STRAFFORD COUNTY AND AFFILIATE

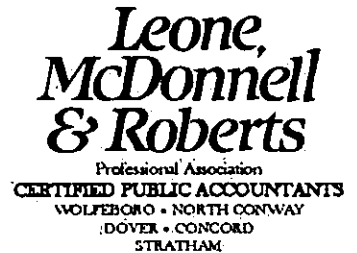
FOR THE YEARS ENDED
DECEMBER 31, 2020 AND 2019
AND
INDEPENDENT AUDITORS' REPORTS

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

DECEMBER 31, 2020 AND 2019

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To the Board of Directors of
Community Action Partnership of Strafford County and Affiliate
Dover, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Community Action Partnership of Strafford County (a New Hampshire nonprofit organization) and Affiliate, which comprise the consolidated statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Community Action Partnership of Strafford County and Affiliate as of December 31, 2020 and 2019, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2021, on our consideration of Community Action Partnership of Strafford County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Action Partnership of Strafford County's internal control over financial reporting and compliance.

*Leon, McDonnell & Roberts
Professional Association*

November 4, 2021
Wolfeboro, New Hampshire

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2020 AND 2019**

	<u>ASSETS</u>	
	<u>2020</u>	<u>2019</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 1,316,311	\$ 1,068,744
Accounts receivable	2,268,903	1,525,775
Contributions receivable	38,400	68,100
Inventory	226,233	19,510
Prepaid expenses	<u>36,318</u>	<u>12,570</u>
Total current assets	<u>3,886,165</u>	<u>2,694,699</u>
NONCURRENT ASSETS		
Security deposits	5,326	5,350
Property, net of accumulated depreciation	5,273,321	4,815,150
Other noncurrent assets	<u>27,500</u>	<u>27,500</u>
Total noncurrent assets	<u>5,306,147</u>	<u>4,848,000</u>
TOTAL ASSETS	<u>\$ 9,192,312</u>	<u>\$ 7,542,699</u>
	<u>LIABILITIES AND NET ASSETS</u>	
CURRENT LIABILITIES		
Demand note payable	\$ 105,377	\$ 105,432
Current portion of long term debt	18,343	-
Accounts payable	1,497,685	455,276
Accrued payroll and related taxes	88,682	193,430
Accrued compensated absences	131,108	84,272
Deferred revenue	107,606	-
Refundable advances	473,291	491,025
Paycheck Protection Program	97,500	-
Other current liabilities	<u>1,318</u>	<u>4,955</u>
Total current liabilities	<u>2,520,910</u>	<u>1,334,390</u>
NONCURRENT LIABILITIES		
Long term debt, less current portion shown above	<u>2,775,919</u>	<u>2,566,846</u>
Total liabilities	<u>5,296,829</u>	<u>3,901,236</u>
NET ASSETS		
Without donor restrictions	3,593,917	3,330,373
With donor restrictions	<u>301,566</u>	<u>311,090</u>
Total net assets	<u>3,895,483</u>	<u>3,641,463</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 9,192,312</u>	<u>\$ 7,542,699</u>

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATED STATEMENT OF ACTIVITIES**
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
CHANGE IN NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	\$ 11,412,231	\$ -	\$ 11,412,231
Fees for service	1,544,770	-	1,544,770
Rent revenue	15,255	-	15,255
Public support	451,985	255,657	707,642
In-kind donations	630,948	-	630,948
Interest	103	-	103
Fundraising	64,423	-	64,423
Gain on sale of equipment	<u>2,000</u>	<u>-</u>	<u>2,000</u>
Total revenues and support	14,121,715	255,657	14,377,372
NET ASSETS RELEASED FROM RESTRICTIONS			
	<u>265,181</u>	<u>(265,181)</u>	<u>-</u>
Total revenues, support, and net assets released from restrictions	<u>14,386,896</u>	<u>(9,524)</u>	<u>14,377,372</u>
EXPENSES			
Program services			
Child services	4,470,403	-	4,470,403
Community services	2,258,463	-	2,258,463
Energy assistance	2,063,659	-	2,063,659
Housing	2,920,930	-	2,920,930
Weatherization	1,347,740	-	1,347,740
Workforce development	<u>92,113</u>	<u>-</u>	<u>92,113</u>
Total program services	13,153,308	-	13,153,308
Supporting activities			
Management and general	894,695	-	894,695
Fundraising	<u>75,349</u>	<u>-</u>	<u>75,349</u>
Total expenses	<u>14,123,352</u>	<u>-</u>	<u>14,123,352</u>
CHANGE IN NET ASSETS	263,544	(9,524)	254,020
NET ASSETS, BEGINNING OF YEAR	<u>3,330,373</u>	<u>311,090</u>	<u>3,641,463</u>
NET ASSETS, END OF YEAR	<u>\$ 3,593,917</u>	<u>\$ 301,566</u>	<u>\$ 3,895,483</u>

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
CHANGES IN UNRESTRICTED NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	\$ 8,385,228	\$ -	\$ 8,385,228
Fees for service	2,026,319	-	2,026,319
Rent revenue	9,385	-	9,385
Public support	492,204	240,031	732,235
In-kind donations	699,583	-	699,583
Interest	335	-	335
Fundraising	25,334	-	25,334
	<hr/>	<hr/>	<hr/>
Total revenues and support	11,638,388	240,031	11,878,419
NET ASSETS RELEASED FROM RESTRICTIONS			
	585,065	(585,065)	-
	<hr/>	<hr/>	<hr/>
Total revenues, support, and net assets released from restrictions	12,223,453	(345,034)	11,878,419
EXPENSES			
Program services			
Child services	4,467,961	-	4,467,961
Community services	1,084,934	-	1,084,934
Energy assistance	2,382,868	-	2,382,868
Housing	310,583	-	310,583
Weatherization	1,894,803	-	1,894,803
Workforce development	134,487	-	134,487
	<hr/>	<hr/>	<hr/>
Total program services	10,275,636	-	10,275,636
Supporting activities			
Management and general	834,730	-	834,730
Fundraising	93,752	-	93,752
	<hr/>	<hr/>	<hr/>
Total expenses	11,204,118	-	11,204,118
CHANGE IN NET ASSETS BEFORE NONCASH CONTRIBUTION			
	1,019,335	(345,034)	674,301
NONCASH CONTRIBUTION			
	1,003,996	-	1,003,996
	<hr/>	<hr/>	<hr/>
CHANGE IN NET ASSETS	2,023,331	(345,034)	1,678,297
NET ASSETS, BEGINNING OF YEAR			
	1,307,042	656,124	1,963,166
	<hr/>	<hr/>	<hr/>
NET ASSETS, END OF YEAR	\$ 3,330,373	\$ 311,090	\$ 3,641,463
	<hr/>	<hr/>	<hr/>

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>Child Services</u>	<u>Community Services</u>	<u>Energy Assistance</u>	<u>Housing</u>	<u>Weatherization</u>	<u>Workforce Development</u>	<u>Total Program Services</u>	<u>Intermediate (Allocation) Pools</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Payroll	\$ 2,297,109	\$ 540,856	\$ 227,785	\$ 229,407	\$ 120,813	\$ 47,695	\$ 3,463,665	\$ 102,841	\$ 561,412	\$ 28,548	\$ 4,156,468
Payroll taxes	184,239	44,388	17,229	18,357	8,211	3,599	276,023	7,997	28,065	2,153	312,238
Fringe benefits	226,398	14,882	32,476	11,346	15,430	6,999	307,529	5,789	25,605	1,890	340,813
Weatherization material, fuel and client assistance	41,758	84,178	1,651,570	2,502,858	1,143,419	4,288	5,428,045	-	-	-	5,428,045
In-kind expenses	200,585	430,363	-	-	-	-	630,948	-	-	-	630,948
Consultants and contract labor	252,203	119,717	10,453	32,780	4,516	515	420,184	22,527	82,335	4,410	529,458
Consumable supplies	226,999	745,567	1,208	2,043	6,439	89	982,345	192,867	23,971	3,551	1,202,534
Rent	465,693	85,822	58,320	31,382	8,404	20,860	670,481	(526,032)	30,888	2,394	177,531
Repairs and maintenance	72,495	47,814	13,378	11,090	6,409	752	151,938	214,923	10,523	8,880	386,264
Utilities	120,444	12,453	12,220	23,703	2,569	3,250	174,639	(24,910)	21,270	760	171,759
Insurance	78,188	6,499	1,234	28,753	3,677	854	119,205	13,988	7,688	158	141,039
Meetings, events and training	60,027	21,508	204	180	8,638	-	90,557	215	7,122	1,276	99,170
Depreciation	74,321	28,863	391	4,621	4,328	2,320	112,844	-	69,956	-	182,800
Travel	35,896	6,534	202	477	3,722	500	47,331	(18,292)	1,145	158	30,342
Copying and postage	31,050	592	6,612	262	260	217	38,993	-	4,334	5,201	48,528
Retirement	11,943	3,321	1,015	1,271	314	177	18,041	257	4,764	113	23,175
Equipment and computer	10,001	41,181	11,161	20,307	1,664	20	84,334	2,350	2,276	70	89,030
Interest expense	79,974	5,128	17,816	2,005	8,849	-	113,772	2,168	15,343	1,056	132,339
Other program support	1,082	20,799	385	90	78	-	22,434	3,512	198	14,731	40,875
Total expenses	\$ 4,470,403	\$ 2,258,463	\$ 2,063,659	\$ 2,920,930	\$ 1,347,740	\$ 92,113	\$ 13,153,308	\$ -	\$ 894,695	\$ 75,349	\$ 14,123,352

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Child Services</u>	<u>Community Services</u>	<u>Energy Assistance</u>	<u>Housing</u>	<u>Weatherization</u>	<u>Workforce Development</u>	<u>Total Program Services</u>	<u>Intermediate (Allocation) Pools</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Payroll	\$ 2,189,019	\$ 354,869	\$ 277,226	\$ 61,885	\$ 110,799	\$ 78,252	\$ 3,072,050	\$ 106,649	\$ 441,704	\$ 36,580	\$ 3,656,983
Payroll taxes	164,122	27,441	20,586	4,333	7,274	5,911	229,667	8,416	48,879	2,813	289,775
Fringe benefits	188,748	25,710	36,852	6,034	12,536	9,765	279,645	7,497	22,254	4,853	314,249
Weatherization material, fuel and client assistance	46,338	16,514	1,950,305	158,775	1,685,131	1,499	3,858,562	-	-	-	3,858,562
In-kind expenses	290,676	404,468	-	-	500	-	695,644	-	-	3,939	699,583
Consultants and contract labor	263,688	23,990	3,026	15,403	1,110	819	308,036	17,231	93,118	4,995	423,380
Consumable supplies	372,577	115,909	1,105	5,413	5,023	1,607	501,634	25,407	30,977	1,768	559,786
Rent	410,129	26,747	53,052	28,011	6,739	24,103	548,781	(439,922)	28,681	1,649	139,189
Repairs and maintenance	29,287	14,801	9,078	3,639	359	1,478	58,642	132,983	12,568	134	204,327
Utilities	111,389	6,161	12,460	11,403	2,072	5,753	149,238	(12,262)	17,018	517	154,511
Insurance	96,469	5,697	1,699	5,036	1,959	1,128	111,988	11,349	15,137	207	138,681
Meetings, events and training	98,054	17,231	2,915	180	14,722	195	133,297	5,029	21,668	2,385	162,379
Depreciation	64,288	29,918	391	4,621	3,607	2,320	105,145	-	69,956	-	175,101
Travel	98,098	9,027	1,157	1,255	5,852	1,158	116,547	(23,504)	10,948	148	104,139
Copying and postage	22,053	528	9,177	115	40	118	32,031	76	3,336	18,958	54,401
Retirement	13,004	1,578	1,331	280	377	192	16,762	267	11,129	252	28,410
Equipment and computer	8,130	452	2,453	1,197	24,129	189	38,550	10,224	4,190	-	50,964
Interest expense	-	-	-	-	10,439	-	10,439	150,560	2,156	-	163,155
Indirect costs	-	-	-	-	-	-	-	-	945	-	945
Other program support	1,892	3,893	55	34	2,135	-	8,009	-	66	14,554	22,629
Total expenses	\$ 4,467,961	\$ 1,084,934	\$ 2,382,868	\$ 310,583	\$ 1,894,803	\$ 134,487	\$ 10,275,636	\$ -	\$ 834,730	\$ 93,752	\$ 11,204,118

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATED STATEMENTS OF CASH FLOWS**
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 254,020	\$ 1,678,297
Adjustment to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	182,800	175,101
Donated property and equipment	-	(1,003,996)
Gain on the sale of equipment	(2,000)	-
(Increase) decrease in assets:		
Accounts receivable	(743,128)	(419,051)
Contributions receivable	29,700	(4,300)
Tax credits receivable	-	250,000
Inventory	(206,723)	(6,090)
Prepaid expenses	(23,748)	45,696
Security deposits	24	-
Increase (decrease) in liabilities:		
Accounts payable	1,042,409	46,317
Accrued payroll and related taxes	(104,748)	31,864
Accrued compensated absences	46,836	(9,812)
Deferred revenue	107,606	-
Refundable advances	(17,734)	75,690
Paycheck Protection Program	97,500	-
Other current liabilities	<u>(3,637)</u>	<u>(74,466)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>659,177</u>	<u>785,250</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	(640,971)	(158,292)
Proceeds on sale of equipment	<u>2,000</u>	<u>-</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(638,971)</u>	<u>(158,292)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Borrowings of long-term debt	485,181	-
Payments made on long-term debt	(257,765)	(247,844)
Net repayments on demand note payable	<u>(55)</u>	<u>(60,000)</u>
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	<u>227,361</u>	<u>(307,844)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	247,567	319,114
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>1,068,744</u>	<u>749,630</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 1,316,311</u>	<u>\$ 1,068,744</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for interest	<u>\$ 130,185</u>	<u>\$ 160,999</u>
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES		
Donated property and equipment	<u>\$ -</u>	<u>\$ 1,003,996</u>

See Notes to Financial Statements

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization and Principles of Consolidation

Community Action Partnership of Strafford County (the Agency) is a 501(c)(3) private New Hampshire non-profit organization established under the provisions of the Equal Opportunity Act of 1964. Without services provided by the Agency, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, transportation, housing, emergency shelter and access to other services. The mission of the Agency is to educate, advocate and assist people in Strafford County to help meet their basic needs and promote self-sufficiency. The vision of the Agency is to eliminate poverty in Strafford County through compassion, education, self-sufficiency, transparency, accountability, team work, client focus and professionalism.

Academy Street Family Housing, LLC (Academy Street) is a limited liability company which is consolidated because the Agency controls 100% of the voting power of Academy Street. Academy Street leases property from the Agency under a lease agreement for an annual rent amount of \$1. The lease commenced on April 21, 2020 and expires April 2045. Unless either party serves the other with a 180 day written notice prior to the expiration of the initial term, at the end of the initial term, the lease shall be automatically extended for an additional 25 year term. All significant intercompany items and transactions have been eliminated from the basic financial statements.

In addition to the Agency's administrative office located in Dover, the Agency maintains its outreach capacity by operating program offices in Farmington, Milton, Rochester, Dover and Somersworth. The Agency is funded by Federal, state, county and local funds, as well as United Way grants, public utilities, foundation and charitable grant funds, fees for service, private business donations, and donations from individuals. The Agency is governed by a tripartite board of directors made up of elected officials, community leaders from for-profit and non-profit organizations and residents who are low income. The board is responsible for assuring that the Agency continues to assess and respond to the causes and conditions of poverty in its community, achieve anticipated family and community outcomes, and remain administratively and fiscally sound. The Agency administers a wide range of coordinated programs to more than 15,000 people annually, and the programs are designed to have a measurable impact on poverty and health status among the most vulnerable residents: those under the age of 6, the elderly and those living in poverty. This coordinated approach is accomplished by providing a broad array of services that are locally defined, planned and managed with community agencies.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)**

Basis of Accounting

The consolidated financial statements have been prepared using the accrual basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP) of the United States

Financial Statement Presentation

The consolidated financial statements have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Agency to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Agency. These net assets may be used at the discretion of the Agency's management and board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Agency or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

At December 31, 2020 and 2019, the Agency had net assets without donor and with donor restrictions.

Refundable Advances

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services are performed or expenditures are incurred.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)**

Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as temporarily restricted or permanently restricted support, depending on the nature of the restriction. However, if a restriction is fulfilled in the same period in which the contribution is received, the Agency reports the support as unrestricted.

Contributed Services

Donated services are recognized as contributions in accordance with FASB ASC No. 958, *Accounting for Contributions Received and Contributions Made*, if the services (a) create or enhance non-financial assets or (b) require specialized skills and would otherwise be purchased by the Agency.

Volunteers provided various services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria under FASB ASC No. 958 were not met.

Fair Value of Financial Instruments

Unless otherwise indicated, fair values of all reported assets and liabilities that are financial instruments approximate the carrying values of such amounts.

Inventory

Inventory materials are fixtures for installation and recorded at cost or contributed value, using the first-in, first-out method.

Property and Depreciation

Property and equipment, which have a cost greater than \$5,000, are capitalized at cost or, if donated, at the approximate fair value at the date of donation. Specific grants and awards may have a threshold lower than this amount and that program will abide by those guidelines. Assets are depreciated over their estimated useful lives using the straight-line method as follows:

Buildings and improvements	15 - 40 years
Furniture, equipment and machinery	3 - 10 years
Vehicles	5 - 7 years

Depreciation expense aggregated \$182,800 and \$175,101 for the years ended December 31, 2020 and 2019, respectively.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)**

Accrued Earned Time

The Agency has accrued a liability of \$131,108 and \$84,272 at December 31, 2020 and 2019, respectively, for future compensated leave time that its employees have earned and which is vested with the employee.

Income Taxes

The Agency is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Agency to be other than a private foundation. The Agency is also exempt from the New Hampshire Business Enterprise Tax.

Accounting Standard Codification No. 740, "Accounting for Income Taxes", establishes the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in financial statements. Management has analyzed the Agency's tax position taken on its information returns for the previous three tax years and has concluded that no additional provision for income taxes is necessary in the Agency's financial statements.

Cash and Cash Equivalents

The Agency considers all highly liquid financial instruments with original maturities of three months or less to be cash equivalents.

Revenue Recognition Policy

The Agency derives revenue from grants, fees for services, donations, public support and fundraising. Revenues are recognized when control of these services are transferred to customers, in an amount that reflects the consideration the Agency expects to be entitled to in exchange for those services. Cost incurred to obtain a contract will be expensed as incurred when the amortization period is less than a year.

Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)**

Advertising Expenses

The Agency expenses advertising costs as they are incurred. Total advertising costs for the years ended December 31, 2020 and 2019 amounted to \$27,725 and \$12,558, respectively.

Debt Issuance Costs

As required under FASB Accounting Standards Update No. 2015-03, amortization expense for the years ended December 31, 2020 and 2019 amounted to \$2,156 and has been included with interest expense in the consolidated statement of activities for each year. The unamortized deferred financing costs have been included as a reduction of the long term debt (See Note 9).

In-kind Donations

The Agency pays below-market rent for the use of certain facilities. In accordance with generally accepted accounting principles, the difference between amounts paid for the use of the facilities and the fair value of the rental space has been recorded as an in-kind donation and as an in-kind expense in the accompanying financial statements. The estimated fair value of the donation was determined to be \$177,617 and \$177,529 for the years ended December 31, 2020 and 2019, respectively.

The Agency also receives contributed professional services that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these services was determined to be \$17,812 and \$33,857 for the years ended December 31, 2020 and 2019, respectively.

The Agency also receives contributed food commodities and other goods that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these food commodities and goods was determined to be \$415,835 and \$17,665, respectively, for the year ended December 31, 2020. For the year ended December 31, 2019, the estimated fair value of these food commodities and goods was determined to be \$397,292 and \$91,175, respectively.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Occupancy costs have been grouped and allocated to the programs as a line item. Such allocations have been determined by management on an equitable basis.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)**

Functional Allocation of Expenses (Continued)

The expenses that are allocated include the following:

<u>Expense</u>	<u>Method of allocation</u>
Salaries and benefits	Time and effort
Occupancy	Square footage/revenues
Depreciation	Square footage
All other expenses	Approved indirect rate

New Accounting Pronouncement

In May 2014, FASB issued ASU 2014-09 (Topic 606) – Revenue from Contracts with Customers. The ASU and all subsequently issued clarifying ASUs replaced the most existing revenue recognition guidance in U.S. GAAP. The ASU also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue from cash flows arising from contracts with customers. The Agency adopted the new standard effective January 1, 2020, the first day of the Agency's fiscal year using the modified retrospective approach. The adoption did not result in a change to the accounting for any of the applicable revenue streams; as such, no cumulative effect adjustment was recorded. See revenue recognition policy above.

NOTE 2. PROPERTY

As of December 31, 2020 and 2019, property consisted of the following:

	<u>2020</u>	<u>2019</u>
Land, buildings and improvements	\$ 5,499,660	\$ 5,039,871
Furniture, equipment and machinery	646,283	600,526
Vehicles	<u>350,136</u>	<u>327,137</u>
Total	6,496,079	5,967,534
Less accumulated depreciation	<u>1,222,758</u>	<u>1,152,384</u>
Net property	<u>\$ 5,273,321</u>	<u>\$ 4,815,150</u>

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 3. LIQUIDITY AND AVAILABILITY

The following represents the Agency's financial assets as of December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Financial assets at year end:		
Cash and cash equivalents	\$ 1,316,311	\$ 1,068,744
Accounts receivable	2,268,903	1,525,775
Contributions receivable	<u>38,400</u>	<u>68,100</u>
Total financial assets	3,623,614	2,662,619
Less amounts not available to be used within one year:		
Board designated funds	<u>307,315</u>	<u>307,315</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 3,316,299</u>	<u>\$ 2,355,304</u>

The Agency's goal is generally to maintain financial assets to meet 30 days of operating expenses. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

NOTE 4. ACCOUNTS RECEIVABLE

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The allowance for uncollectible accounts was estimated to be zero at December 31, 2020 and 2019. The Agency has no policy for charging interest on overdue accounts.

NOTE 5. CONTRIBUTIONS RECEIVABLE

Contributions receivable represent promises to give, which have been made by donors but have not yet been received by the Agency. The Agency considers contributions receivable to be fully collectible; accordingly, no allowance for contributions receivable has been recorded.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 5. CONTRIBUTIONS RECEIVABLE (continued)

Total unconditional promises to give were as follows at December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Within one year	\$ 34,307	\$ 38,057
In two to five years	<u>4,093</u>	<u>30,043</u>
	<u>\$ 38,400</u>	<u>\$ 68,100</u>

NOTE 6. TAX CREDIT PROGRAM

The New Hampshire Community Development Finance Authority's Tax Credit Program allows New Hampshire businesses to contribute to not-for-profit community, housing and economic development projects and receive a 75% New Hampshire state tax credit that can be applied against New Hampshire business profits, business enterprise and insurance premium taxes. The Agency did not recognize any revenue through this Tax Credit Program during the years ended December 31, 2020 and 2019. The total cumulative contribution revenue raised to date is \$250,000 as of December 31, 2020.

NOTE 7. PLEGGED ASSETS

As described in Note 8, all assets of the Agency are pledged as collateral under the Agency's demand note payable agreement. As described in Note 9, the building of the Agency is pledged as collateral under the Agency's mortgage note payable agreement.

NOTE 8. DEMAND NOTE PAYABLE

The Agency has available a revolving line of credit with a bank in the amount of \$250,000. The note is payable upon demand. Interest is stated at the prime rate plus 1% which resulted in an interest rate of 4.25% and 5.75% at December 31, 2020 and 2019, respectively. The note is collateralized by all the assets of the Agency.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 9. LONG TERM DEBT

The long term debt at December 31, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
4.90% mortgage payable to Kennebunk Savings Bank with interest only payments for 36 months followed by principal and interest payments for 264 months for the first ten years. In 2028 principal and interest payments will adjust to 1.50% above the highest five-year Federal Home Loan Bank of Boston interest rate. The mortgage note payable is collateralized by the building and leases and rents of 577 Central Ave.	\$ 1,929,978	\$ 2,143,096
5.00% mortgage payable to the New Hampshire Community Loan Fund of interest only payments for 36 months followed by principal and interest payments for 264 months. The mortgage note payable is collateralized by the building and leases and rents of 577 Central Ave.	427,975	474,778
Non-interest bearing note payable to the New Hampshire Housing Finance Authority in annual payments in the amount of 50% of annual surplus cash through May 2060 at which time the remaining balance is due. The note is collateralized by certain real estate located at 22-24 Academy Street.	<u>485,181</u>	<u>-</u>
Total long term debt before current portion of long term debt and unamortized debt issuance costs	2,843,134	2,617,874
Current portion of long term debt	(18,343)	-
Unamortized debt issuance costs	<u>(48,872)</u>	<u>(51,028)</u>
Total long term debt	<u>\$ 2,775,919</u>	<u>\$ 2,566,846</u>

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 9. LONG TERM DEBT (continued)

The schedule of maturities of long term debt at December 31, 2020 is as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$ 18,343
2022	75,657
2023	79,448
2024	83,430
2025	87,612
Thereafter	<u>2,498,644</u>
Total	<u>\$ 2,843,134</u>

NOTE 10. NET ASSETS

At December 31, 2020 and 2019, net assets with donor restrictions consisted of the following:

	<u>2020</u>	<u>2019</u>
Summer meals	\$ 44,438	\$ 11,914
Building campaign	44,712	27,891
Security deposits	-	51,584
Whole family	25,846	163,738
COVID related	111,100	-
Homeless outreach	5,091	-
Fuel assistance	55,902	33,995
Weatherization	14,477	3,434
Coordinated entry	-	8,147
Holiday baskets	-	3,985
Food pantry	-	2,521
Special events	<u>-</u>	<u>3,881</u>
Total	<u>\$ 301,566</u>	<u>\$ 311,090</u>

At December 31, 2020 and 2019, net assets without donor restrictions consisted of the following:

	<u>2020</u>	<u>2019</u>
Undesignated	\$ 3,286,602	\$ 3,023,058
Board designated	<u>307,315</u>	<u>307,315</u>
Total net assets without donor restrictions	<u>\$ 3,593,917</u>	<u>\$ 3,330,373</u>

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 11. LEASE COMMITMENTS

Facilities occupied by the Agency for its community service programs are rented under the terms of various leases. For the years ended December 31, 2020 and 2019, the annual lease/rent expense for the leased facilities was \$143,308 and \$111,043, respectively. Certain equipment is leased by the Agency under the terms of various leases.

The approximate future minimum lease payments on the above leases are as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$ 63,001
2022	31,501
2023	1
2024	1
2025	1
Thereafter	<u>10</u>
Total	<u>\$ 94,515</u>

NOTE 12. RETIREMENT PLAN

The Agency maintains a 403(b) Plan and Trust (the Plan) covering substantially all employees. Employee contributions to the Plan are made at predetermined rates elected by employees. Additionally, the Agency provides a matching contribution equal to 25% of the employee's contribution up to 5% of the employee's compensation. Effective April 1, 2016, the Agency instituted an auto enrollment feature mandating a minimum 1% employee contribution; however, employees reserve the right to decline the auto enrollment. Employer matching contributions for the years ended December 31, 2020 and 2019 totaled \$23,170 and \$28,408, respectively.

NOTE 13. CONCENTRATION OF RISK

The Agency receives a majority of its support from federal and state governments. For the years ended December 31, 2020 and 2019, approximately 90% and 88%, respectively, of the Agency's total revenue was received from federal and state governments. If a significant reduction in the level of support were to occur, it would have a significant effect on the Agency's programs and activities.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 14. CONCENTRATION OF CREDIT RISK

The Agency maintains its cash balances at several financial institutions in New Hampshire. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Agency maintains an agreement with its primary financial institution to collateralize the balances in excess of \$250,000.

NOTE 15. CONTINGENCIES

The Agency receives grant funding from various sources. Under the terms of these agreements, the Agency is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Agency might be required to repay the funds. No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed as of December 31, 2020 and 2019.

NOTE 16. NONCASH CONTRIBUTION

During the year ended December 31, 2019, the Agency received land and property as a contribution. The contribution was recorded at the fair value of the land and property, totaling \$1,003,996. Additionally, the Agency received \$130,000 from the contributor, resulting in a total contribution of \$1,133,996.

NOTE 17. RENTAL INCOME RECEIVABLE

Subsequent to December 31, 2020, Academy Street entered into four separate rental agreements for use of their four apartments. The rental agreements commence in May of 2021 and expire during April of 2022. Monthly payments for the agreements range from \$1,168 to \$1,394 and are due the first day of each month.

The approximate future rental payments owed on the above leases are as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$ 42,800
2022	<u>21,400</u>
Total	<u>\$ 64,200</u>

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 18. PAYCHECK PROTECTION PROGRAM (PPP) LOAN

During the year ended December 31, 2020 the Agency was able to secure a loan from the Payroll Protection Program (PPP) offered under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Agency received loan proceeds in the amount of \$97,500.

Subsequent to year end, on July 1, 2021, the Agency received notification of forgiveness of the Agency's PPP loan in full. The Agency classified the loan as a current liability in the accompanying consolidated statements of financial position as of December 31, 2020.

NOTE 19. OTHER MATTERS

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Agency's business. The significance of the impact of these disruptions, including the extent of their adverse impact on the Agency's financial operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic. COVID-19 also makes it more challenging for management to estimate future performance of the Agency, particularly over the near to medium term.

NOTE 20. RECLASSIFICATIONS

Certain reclassifications have been made to the prior year's financial statements, which was taken from the December 31, 2019 financial statements, to conform to the current year presentation.

NOTE 21. SUBSEQUENT EVENTS

Subsequent to year end, the Agency acquired all of the assets and liabilities of Dover Daycare Learning Center (the Center). Total assets and liabilities acquired were approximately \$369,000 and \$264,000, respectively. Since the date of acquisition, the Agency has been running the operations of the Center. Prior to December 31, 2020, the Agency received \$107,606 from the Center relating to the sale. This is included in deferred revenue in the accompanying consolidated statements of financial position.

**COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
AND AFFILIATE**

**CONSOLIDATED NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

NOTE 20. SUBSEQUENT EVENTS (continued)

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date but arose after that date. Management has evaluated subsequent events through November 4, 2021, the date the consolidated financial statements were available for issuance.

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATING STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2020**

	<u>CAPSC</u>	<u>Academy Street Family Housing, LLC</u>	<u>Total</u>	<u>Consolidating Adjustments</u>	<u>Consolidated</u>
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	\$ 1,115,739	\$ 200,572	\$ 1,316,311	\$ -	\$ 1,316,311
Accounts receivable	2,268,903	-	2,268,903	-	2,268,903
Contributions receivable	38,400	-	38,400	-	38,400
Due from affiliate	15,000	-	15,000	(15,000)	-
Inventory	226,233	-	226,233	-	226,233
Prepaid expenses	36,318	-	36,318	-	36,318
Total current assets	<u>3,700,593</u>	<u>200,572</u>	<u>3,901,165</u>	<u>(15,000)</u>	<u>3,886,165</u>
NONCURRENT ASSETS					
Security deposits	5,326	-	5,326	-	5,326
Property, net of accumulated depreciation	4,792,919	480,402	5,273,321	-	5,273,321
Other noncurrent assets	27,500	-	27,500	-	27,500
Total noncurrent assets	<u>4,825,745</u>	<u>480,402</u>	<u>5,306,147</u>	<u>-</u>	<u>5,306,147</u>
TOTAL ASSETS	\$ 8,526,338	\$ 680,974	\$ 9,207,312	\$ (15,000)	\$ 9,192,312
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Demand note payable	\$ 105,377	\$ -	\$ 105,377	\$ -	\$ 105,377
Current portion of long term debt	18,343	-	18,343	-	18,343
Accounts payable	1,313,764	183,921	1,497,685	-	1,497,685
Accrued payroll and related taxes	88,682	-	88,682	-	88,682
Accrued compensated absences	131,108	-	131,108	-	131,108
Due to affiliate	-	15,000	15,000	(15,000)	-
Deferred revenue	107,606	-	107,606	-	107,606
Refundable advances	473,291	-	473,291	-	473,291
Paycheck Protection Program	97,500	-	97,500	-	97,500
Other current liabilities	1,318	-	1,318	-	1,318
Total current liabilities	<u>2,336,989</u>	<u>198,921</u>	<u>2,535,910</u>	<u>(15,000)</u>	<u>2,520,910</u>
NONCURRENT LIABILITIES					
Long term debt, less current portion shown above	<u>2,290,738</u>	<u>485,181</u>	<u>2,775,919</u>	<u>-</u>	<u>2,775,919</u>
Total liabilities	<u>4,627,727</u>	<u>684,102</u>	<u>5,311,829</u>	<u>(15,000)</u>	<u>5,296,829</u>
NET ASSETS					
Without donor restrictions	3,597,045	(3,128)	3,593,917	-	3,593,917
With donor restrictions	301,566	-	301,566	-	301,566
Total net assets	<u>3,898,611</u>	<u>(3,128)</u>	<u>3,895,483</u>	<u>-</u>	<u>3,895,483</u>
TOTAL LIABILITIES AND NET ASSETS	\$ 8,526,338	\$ 680,974	\$ 9,207,312	\$ (15,000)	\$ 9,192,312

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE**CONSOLIDATING STATEMENT OF ACTIVITIES**
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>CAPSC</u>	<u>Academy Street Family Housing, LLC</u>	<u>Consolidated</u>
CHANGE IN NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	\$ 11,412,231	\$ -	\$ 11,412,231
Fees for service	1,544,770	-	1,544,770
Rent revenue	15,255	-	15,255
Public support	707,642	-	707,642
In-kind donations	630,948	-	630,948
Interest	93	10	103
Fundraising	64,423	-	64,423
Gain on sale of equipment	2,000	-	2,000
	<u>14,377,362</u>	<u>10</u>	<u>14,377,372</u>
Total revenues and support			
EXPENSES			
Program services			
Child services	4,470,403	-	4,470,403
Community services	2,258,463	-	2,258,463
Energy assistance	2,063,659	-	2,063,659
Housing	2,917,792	3,138	2,920,930
Weatherization	1,347,740	-	1,347,740
Workforce development	92,113	-	92,113
	<u>13,150,170</u>	<u>3,138</u>	<u>13,153,308</u>
Total program services			
Supporting activities			
Management and general	894,695	-	894,695
Fundraising	75,349	-	75,349
	<u>14,120,214</u>	<u>3,138</u>	<u>14,123,352</u>
Total expenses			
CHANGE IN NET ASSETS	257,148	(3,128)	254,020
NET ASSETS, BEGINNING OF YEAR	<u>3,641,463</u>	<u>-</u>	<u>3,641,463</u>
NET ASSETS, END OF YEAR	<u>\$ 3,898,611</u>	<u>\$ (3,128)</u>	<u>\$ 3,895,483</u>

See Notes to Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S NUMBER	FEDERAL EXPENDITURES
U.S. Department of Agriculture				
Child and Adult Care Food Program	10.558	State of New Hampshire Department of Education	4300-ZZZ	\$ 56,817
Child Nutrition Cluster				
Summer Food Service Program for Children	10.558	State of New Hampshire Department of Education	4300-ZZZ	\$ 1,020,802
National School Lunch Program	10.555	State of New Hampshire Department of Education	At-Risk After School Care Centers	<u>32,522</u>
				1,053,324
Food Distribution Cluster				
Emergency Food Assistance Program (Food Commodities)	10.589	Bellknop-Merrimack Community Action Partnership	None	<u>415,835</u>
				\$ 1,525,976
Total U.S. Department of Agriculture				
U.S. Department of Housing and Urban Development				
Supportive Housing for the Elderly	14.157	Dover Housing Authority	Dover Housing Authority	\$ 28,212
CDBG Entitlement Grants Cluster				
Community Development Block Grants / Entitlement Grants	14.218	City of Dover, New Hampshire	City of Dover	20,046
Community Development Block Grants / Entitlement Grants	14.218	City of Rochester, New Hampshire	City of Rochester	87,224
CV-Community Development Block Grants/Entitlement Grants	14.218	City of Rochester, New Hampshire	City of Rochester	<u>25,000</u>
				132,270
Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	05-95-42-423010-7927-102-500731	58,101
CV-Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	05-95-42-423010-7927	<u>16,522</u>
				74,623
Supportive Housing Program	14.235	State of New Hampshire Department of Health and Human Services	010-002-7178-102-0415	41,062
Supportive Housing Program	14.235	Community Partners / Behavioral Health / Services	Community Partners	<u>-</u>
				41,062
Total U.S. Department of Housing and Urban Development				\$ 276,167
U.S. Department of Labor				
WIOA Cluster				
WIOA Adult Program	17.258	Southern New Hampshire Services, Inc.	2018-0003	\$ 45,869
WIOA Dislocated Worker Formula Grants	17.278	Southern New Hampshire Services, Inc.	2018-0003	<u>11,725</u>
				\$ 57,594
Total U.S. Department of Labor/WIOA Cluster				
U.S. Department of Energy				
Weatherization Assistance for Low-Income Persons	81.042	State of New Hampshire Governor's Office of Energy & Community Services	01-02-02-024010-7708-074-500587	\$ 119,687
Total U.S. Department of Energy				\$ 119,687
U.S. Department of the Treasury				
Coronavirus Relief Fund	21.019	Governor's Office of Emergency Relief & Recovery	NHIFA Winter Shelter	\$ 125,187
Coronavirus Relief Fund	21.019	Governor's Office of Emergency Relief & Recovery	Housing Stabilization Fund	<u>2,528,945</u>
				\$ 2,652,132
Total U.S. Department of the Treasury				\$ 2,652,132
U.S. Department of Transportation				
Transit Services Programs Cluster				
Enhanced Mobility of Seniors & Individuals with Disabilities	20.513	State of New Hampshire Department of Transportation	Small Cutaway Bus	\$ 82,050
Total U.S. Department of Transportation				\$ 82,050
U.S. Department of Health & Human Services				
Aging Cluster				
Special Programs for the Aging - Title III, Part B - Grants for Senior Energy	93.044	State of New Hampshire Division of Elderly and Adult services	010-048-7872-512-0352	\$ -
Senior Transportation	93.044	State of New Hampshire Department of Health and Human Services, Nutrition & Trans. Services	05-95-48-48010-78720000-512-500352	<u>9,832</u>
				\$ 9,832

See Notes to Schedule of Expenditures of Federal Awards

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S NUMBER	FEDERAL EXPENDITURES
Maternal, Infant, Early Childhood Homevisiting Program	93.870	State of New Hampshire Department of Health and Human Services, DPH, BPHCS, Maternal & Health Section	05-95-90-902010-5896	235,465
Promoting Safe and Stable Families	93.558	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29730000-102-500734-42107308	28,899
Temporary Assistance for Needy Families	93.558	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-045-450010-81460000-502-500891-42108803	182,845
Temporary Assistance for Needy Families	93.558	Southern New Hampshire Services, Inc.	13-DHHS-BWW-CSP-05	<u>33,389</u>
				196,034
Low-Income Home Energy Assistance	93.568	State of New Hampshire Governor's Office of Energy & Planning	01-02-02-024010-77050000-074-500587	1,919,616
Low-Income Home Energy Assistance	93.568	State of New Hampshire Governor's Office of Energy & Planning	01-02-02-024010-77050000-074-500587	<u>99,978</u>
				2,019,594
Community Services Block Grant	93.589	State of New Hampshire, DHHS, DFA	010-045-7148-093-0415	282,528
CV-Community Services Block Grant	93.589	State of New Hampshire, DHHS, DFA	G-19B1NHCSR	<u>75,925</u>
				358,453
Head Start Cluster				
Head Start	93.600	Direct Funding	01CH996002 & 01HP000702	3,291,776
CV-Head Start	93.600	Direct Funding	01CH996002 & 01HP000702	<u>152,000</u>
				3,443,776
Maternal and Child Health Services Block Grant to States	93.994	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-090-51900000-102-500731-90004009	2,741
Stephanie Tubbs Jones Child Welfare Program	93.645	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29860000-102-500734-42106802	3,830
Social Services Block Grant	93.667	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29860000-102-500734-42106803	<u>71,371</u>
				6,369,995
Total U.S. Department of Health & Human Services				<u>\$ 6,369,995</u>
TOTAL				<u>\$ 11,663,401</u>
NON-FEDERAL				
Home Energy Assistance Program		Eversource Energy Service Company		<u>\$ 1,324,112</u>

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

NOTE 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Community Action Partnership of Strafford County under programs of the federal government for the year ended December 31, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Action Partnership of Strafford County, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3. INDIRECT COST RATE

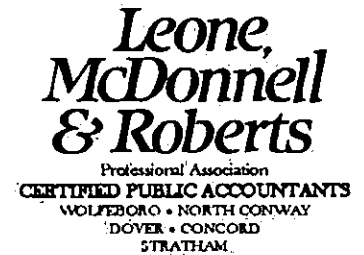
Community Action Partnership of Strafford County has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4. FOOD DONATION

Nonmonetary assistance is reported in the Schedule at the fair value of the commodities received and disbursed.

NOTE 5. SUBRECIPIENTS

Community Action Partnership of Strafford County had no subrecipients for the year ended December 31, 2020.



COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of
Community Action Partnership of Strafford County
Dover, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Action Partnership of Strafford County (a New Hampshire nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows, and the related notes to the financial statements, and have issued our report thereon dated November 4, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Community Action Partnership of Strafford County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control. Accordingly, we do not express an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

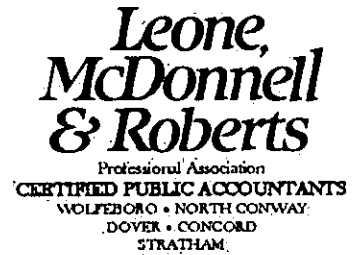
As part of obtaining reasonable assurance about whether Community Action Partnership of Strafford County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Leon, McDonnell & Roberts
Professional Association*

November 4, 2021
Wolfeboro, New Hampshire



COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of
Community Action Partnership of Strafford County
Dover, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Community Action Partnership of Strafford County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Action Partnership of Strafford County's major federal programs for the year ended December 31, 2020. Community Action Partnership of Strafford County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Community Action Partnership of Strafford County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Action Partnership of Strafford County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Action Partnership of Strafford County's compliance.

Opinion on Each Major Federal Program

In our opinion, Community Action Partnership of Strafford County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

Report on Internal Control Over Compliance

Management of Community Action Partnership of Strafford County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Action Partnership of Strafford County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Leon, McDonnell & Roberts
Professional Association*

November 4, 2021
Wolfeboro, New Hampshire

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Community Action Partnership of Strafford County were prepared in accordance with GAAP.
2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of Community Action Partnership of Strafford County, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance*. No material weaknesses are reported.
5. The auditors' report on compliance for the major federal award programs for Community Action Partnership of Strafford County expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule.
7. The programs tested as major were: U.S. Department of Health and Human Services, Low-Income Home Energy Assistance Program, CFDA 93.568, Community Services Block Grant, CFDA 93.569 and U.S. Department of the Treasury, Coronavirus Relief Fund, CFDA 21.019.
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. Community Action Partnership of Strafford County was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None



Administrative Offices:

577 Central Avenue, Suite 10
Dover, NH 03820
603-435-2500

Head Start Centers:

577 Central Avenue, Suite 50
Dover, NH 03820
603-285-9460

120 Main Street
Farmington, NH 03835
603-755-2883

150 Wakefield Street, Suite 117
Rochester, NH 03867
603-285-9461

46 Stackpole Road
Somersworth, NH 03878
603-817-5458

Childcare Centers:

43 Back River Road
Dover, NH 03820
603-435-2500

120 Main Street
Farmington, NH 03835
603-755-2883

Family Resource Centers:

577 Central Ave, Suite 50
Dover, NH 03820
603-435-2500

150 Wakefield Street, Suite 117
Rochester, NH 03867
603-435-2500

Outreach Office:

577 Central Avenue, Suite 20
Dover, NH 03820
603-435-2500

Food Pantry:

577 Central Avenue, Suite 10
Dover, NH 03820
603-435-2500

2022 Board of Directors

Alan Brown, Chair
Terry Jarvis, Vice Chair
Jean Miccolo, Treasurer
Alison Dorow, Secretary
Hope Morrow Flynn
Petros Lazos
Thomas Levasseur
Don Chick
Alli Morris
Cindy Brown
Maureen Staples
Tori Bird
Mark Brave
Leah Crouser
Nicki Gearwar
Andrew Swanberry

Danielle Holt

OBJECTIVE

Utilize my professional and volunteer experience, skills and knowledge in an interesting and challenging position.

WORK EXPERIENCE

Community Action Partnership of Strafford County (CAP) | Dover, NH
Non-profit Charitable Organization

Seasonal Outreach Intake

October 2012 - March 2013

Served on seasonal outreach staff as intake coordinator for fuel assistance program; assisted clients with application process from interview through completion within specified timeframe; organized confidential information while maintaining discretion; worked both independently and as a team in various offices.

Horne Street School Parent Teacher Group (PTG) | Dover, NH
Non-profit Charitable Organization

President, Elected Officer

September 2010 - present

Serve as a leader and key contact for the PTG at an elementary school; appoint chairpersons for special committees; ex-officio member of most committees; coordinate the work of the officers and committees so that the PTG objectives can be met.

Volunteer Coordinator, Elected Officer

September 2009 - June 2010

Coordinated volunteers for the PTG events and school activities; collected list of general volunteers; assured that volunteer data is recorded and available; worked with teachers, staff, and leaders of committees to assure volunteers are recruited for programs.

Dover Womenaid | Dover, NH
Non-profit Charitable Organization

Board of Directors

January 2007 - present

Serve as a founding Board Member and established a grass-roots local non-profit chapter of Womenaid; provide short-term anonymous assistance up to \$500 to people in need; raise donations and work with community leaders such as counselors, school officials, doctors, and clergy to identify clients who fall within our guidelines; raised over \$70,000 to date through various fundraisers and donations.

Dover Public Schools | Dover, NH
Education

Lunch Supervisor

September 2010 - June 2011

Supervised K-4 students during recess and lunch; assisted staff with student's needs that required one-on-one attention, and transitioned to assisting kitchen staff with serving lunch and clean-up.

Arbonne International | Dover, NH
Sales

Independent Consultant

May 2005 - April 2010

Consulted with clients on their health and wellness needs; established a client base through networking groups, phone, email, and personal contacts; assisted clients to determine which products fit their needs and provided ongoing customer service; trained new consultants and helped grow their business; traveled 2-3 times per year around the country; climbed to Area Manager in less than one year.

Board

Center for Resource Management | Portsmouth, NH
Education

Project Manager

June 1998 - May 2003

Supported the technical staff with a unique software product that analyzed data for schools and school districts; facilitated the process from contract to completed project; major components were to establish timelines, communicate between client and staff, retrieve information, and create reports using Word documents; held multiple contracts simultaneously which required great attention to detail and organization.

Sheraton Hotels | Honolulu, HI

Sales Assistant

December 1995 - January 1998

Portamedic | Honolulu, HI

Branch Manager

February 1993 - January 1995

SMH Bar Review | Boston, MA

NE Sales Director

June 1988 - December 1992

EDUCATION

Bachelor Degree, Marketing

9/1986 - 5/1988

Southern New Hampshire University | Manchester, NH

Associate Degree, Business and Managerial Economics

9/1984 - 5/1986

Hesser College | Manchester, NH

David L. Welch

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

License Qualifications: CDL License, Hazmat, Airbrakes, And Heavy Commercial & Tractor, TWIC Level.
Trailer.

No longer hold a CDL License

Training: Completed a Driver Training Course in Syracuse, NY.
Completed a 40-hour hazardous material-handling course.
Completed a 3-hour Tank Truck Loading Safety Induction course.
Completed an 8-hour HazWoper course.
TWIC Security. Propane Certification.

Experience: **8/2020-2/2021-Durham School Services-Rochester, NH**
Drove Mini Bus for the Rochester School System.
603-895-9664

4/2014 – 8/2020 Retired

9/2012-4/2014 Iron Mountain- Milton, NH
Tractor Trailer Driver

2/2006- 9/2012- Levesque Excavation Inc. Sanford, ME
Move Heavy Equipment and Oversized Loads, And Trailer Dumps

4/1998- 2/2006 – 4Star Bulk Trans & Fort Edwards Express FT Edward

NY

Hauled Fuel Tanker & Freight. Dispatcher and Terminal Manager

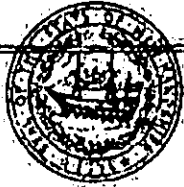
2/1995-4/1998-Irving Oil Corp.- Alton, NH
Hauled home heating oil and Propane Driver

CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Danielle Holt	Resident Services Coordinator	57,054.40	0	0
David Welch	Senior Bus Driver	31,200.00	100	100

max



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shiblette
 Commissioner

Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4: Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brantwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition, MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P): A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E): Gov Approval 6/24/2020 (Info. Item #P): A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P): A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified:

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals, who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

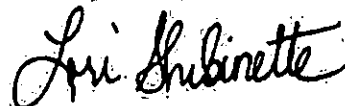
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2; CFDA #93.045 / 2001NHHDC2; CFDA #93.045 / FAIN #2001NHHDC3-00; CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA 2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition.MOW (Vendor #.260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			<i>\$46,098,114.00</i>	<i>\$0.00</i>	<i>\$46,098,114.00</i>

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017:BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL.

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		<i>Subtotal</i>	<i>\$150,073.76</i>	<i>\$0.00</i>	<i>\$150,073.76</i>

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details-
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00

\$813,980.00 \$25,170.00 \$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor #177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$401,135.00	\$0.00	\$401,135.00
	2018	\$842,914.00	\$0.00	\$842,914.00
	2019	\$866,805.00	\$0.00	\$866,805.00
	2020	\$978,651.61	\$0.00	\$978,651.61
	2021	\$1,066,355.14	\$0.00	\$1,066,355.14
	2022	\$947,941.61	\$0.00	\$947,941.61
	Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$325,458.00	\$0.00	\$325,458.00
	2018	\$683,975.00	\$0.00	\$683,975.00
	2019	\$707,691.00	\$0.00	\$707,691.00
	2020	\$794,735.06	\$0.00	\$794,735.06
	2021	\$863,002.29	\$0.00	\$863,002.29
	2022	\$775,455.06	\$0.00	\$775,455.06
	Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

	SFY	Current Budget	(Decrease)	Modified Budget
	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
	Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00

\$64,778,148.00 \$25,170.00 \$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

15 MAC



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shilbette
Commissioner

Nancy L. Rollins
Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 8/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:8/24/2020 #46E



Gibson Center for Seniors	155344	North Conway	\$1,650,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,562,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A5 8/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,667,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,898,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177198	Berlin	\$5,045,052.36	\$58,750.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$63,964,168.00	\$813,980	\$64,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

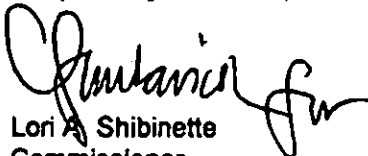
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibaume
 Commissioner

Deborah D. Schertz
 Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into Retroactive Sole Source amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,684,329.03	\$388,735.57	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.46	\$76,938.26	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177676	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Lemprey Health Care	177877	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.98	\$83,438.60	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Rockingham Nutrition/Meals on Wheels	155197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:12/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #46E A5:8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Morrisville	\$10,697,054.18	\$843,487.66	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Strafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$177,163.53	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,982,889.16	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
		Total:	\$61,568,568.00	\$2,397,600.01	\$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Sabbatino
 Commissioner

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Deborah D. Roberts
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Bellnap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Ester Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

Greater Wakefield Resource Center	158408	Union	\$104,096.00	\$0	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177677	Newmarket	\$389,536.00	(\$142,266.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	166197	Brentwood	\$10,007,637.44	\$142,266.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Stafford Nutrition MOW	260818	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$0	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	\$61,668,668.00	\$0	\$61,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lora A. Shubinette

Commissioner



Lari A. Shilbette
Commissioner

Deborah D. Scheets
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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June 19, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing Retroactive, Sole Source contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,348.00	\$658,027.48	\$1,774,375.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stratford Nutrition MOW	260818	Somersworth	\$1,728,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,487,653.18	\$3,982,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,781,062.00	22,805,506.00	\$61,586,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,600 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the Informational Item on the 6/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION - REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily caloric allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

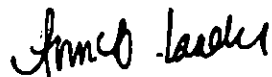
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 5

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



State of New Hampshire
Department of Health and Human Services
Amendment #3 to the Nutrition and Transportation Contract

This 3rd Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #3") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Community Action Partnership of Strafford County, (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 577 Central Ave, Suite 10, Dover, NH, 03820.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), and on February 20, 2019, (Item #24), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, and Exhibit C-1, Revisions to General Provisions, Paragraph 3, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$228,440
3. Modify Exhibit A, Scope of Services by replacing it in its entirety with Exhibit A Amendment #3, Scope of Services, which is attached hereto and incorporated by reference herein.
4. Modify Exhibit A-1 Service Area by deleting it in its entirety and replacing it with Exhibit A-1 Amendment #3, Service Area, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B Methods and Conditions Precedent to Payment by deleting it in its entirety and replacing it with Exhibit B Amendment #3, Methods and Conditions Precedent to Payment Service Area, which is attached hereto and incorporated by reference herein.
6. Modify Exhibit B-1 Amendment #2, Rate Sheet in its entirety and replace with Exhibit B-1 Amendment #3, Rate Sheet, which is attached hereto and incorporated by reference herein.
7. Add Exhibit K, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.

EAP

5/18/20

New Hampshire Department of Health and Human Services
Nutritional and Transportation



All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #3 remain in full force and effect. This amendment shall be effective retroactively to March 20, 2020, subject to the Governor's approval issued under the Executive Order 2020-04.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/20/2020
Date

[Signature]
Name: Deborah Scheetz Ann Landry
Title: Director Associate Commissioner

Community Action Partnership of Strafford County

5-18-20
Date

[Signature]
Name:
Title: CEO

New Hampshire Department of Health and Human Services
Nutritional and Transportation



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/28/20
Date

Christen Lavers
Name:
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor of the State of New Hampshire on: _____ (date of approval letter)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:



Exhibit A Amendment #3

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall provide services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, Title IIIC1 and C2 – Nutrition Program Policies, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.4. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.

2. Scope of Work

- 2.1. The Contractor shall provide services to eligible individuals in the cities/town/counties, as identified in Exhibit A-1, Service Area, that include:
 - 2.1.1. Transportation, which is funded through Title III only, per individual per day: The Contractor shall:
 - 2.1.1.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments and to do grocery and other needed shopping.

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 2.1.1.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
- 2.1.1.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.
- 2.1.1.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 2.1.2. Title IIIB Supportive Services. The Contractor shall:
 - 2.1.2.1. Have the option to provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 2.1.2.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 2.1.2.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 2.1.2.1.2.1. Picking up medications at a pharmacy.
 - 2.1.2.1.2.2. Buying clothing for the client.
 - 2.1.2.1.2.3. Buying other items for the client.
 - 2.1.2.1.3. Provide receipts to the client after each shopping transaction.
 - 2.1.2.1.4. Establish a system to account for the funds provided for by the client to make such purchases.
 - 2.1.2.1.5. Deliver the items in Section 2.1.4.2.1., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 2.1.2.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 2.1.2.2.1. Steps of the delivery process;

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 2.1.2.2.2. Steps for accounting for and ensuring proper use of each client's money; and
- 2.1.2.2.3. Method of paying for the goods.
- 2.2. Access to Services
 - 2.2.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.
- 2.3. Individual Requests for Application for Services
 - 2.3.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 2.4. Individual Eligibility Requirements for Services
 - 2.4.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 2.4.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with and NH Administrative Rule He-E 502.
 - 2.4.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with and NH Administrative Rule He-E 502.
 - 2.4.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 2.4.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
- 2.5. Individual Assessments and Service Plans
 - 2.5.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 2.5.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 2.5.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

2.5.4. The Contractor shall provide protocols and practices to the Department within thirty (30) days of the contract effective date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 2.5.4.1. Mental health;
- 2.5.4.2. Developmental issues; or
- 2.5.4.3. Criminal history.

2.6. Person Centered Provision of Services

2.6.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.

2.6.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

2.7. Individual Donations and Fees

2.7.1. To comply with the requirements for Title III Services, the Contractor:

- 2.7.1.1. May ask individuals receiving home-delivered meals or transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
- 2.7.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
- 2.7.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
- 2.7.1.4. Agrees not to bill or invoice individuals or their families.
- 2.7.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
- 2.7.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

2.8. Adult Protection Services

2.8.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

- 2.8.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with meals or transportation as described in this Agreement.
 - 2.8.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 2.8.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 2.8.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 2.9. Referring Individuals to Other Services
- 2.9.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 2.10. Individual Wait Lists
- 2.10.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 2.10.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 2.11. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 2.11.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 2.11.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 2.11.1.1.1. Child pornography.
- 2.11.1.1.2. Rape.
- 2.11.1.1.3. Sexual assault.
- 2.11.1.1.4. Homicide.
- 2.11.1.2. A violent or sexually-related crime against a child or adult, or a crime which may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 2.11.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 2.11.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 2.11.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 2.12. Grievance and Appeals
 - 2.12.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in accordance NH Administrative Rule He-E 502.
 - 2.12.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 2.12.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 2.12.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 2.12.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 2.12.3.3. The Contractor terminates any service(s) for any reason.
 - 2.12.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 2.12.4. Individual Feedback
 - 2.12.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method approved by



Exhibit A Amendment #3

the Department within thirty (30) days of the contract effective date.

2.13. The Contractor shall comply with staffing requirements that include:

- 2.13.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
- 2.13.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
- 2.13.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
- 2.13.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) days of amendment effective date that includes, but is not limited to:
 - 2.13.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 2.13.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 2.13.4.3. A description of time frames necessary for obtaining staff replacements.
 - 2.13.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 2.13.4.5. A description of the method for training new staff members performing duties under this contract.

3. Reporting

- 3.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 3.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 3.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 3.3.1. The number of individuals served by town and in the aggregate.

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 3.3.2. Total amount of donations collected.
- 3.3.3. Expenses by program service provided.
- 3.3.4. Revenue, by program service provided, by funding source.
- 3.3.5. Total amount of donations or fees collected from all individuals.
- 3.3.6. Actual Units served, by program service provided, by funding source.
- 3.3.7. Number of unduplicated individuals served, by service provided, by funding source.
- 3.3.8. Number of Title III recipients served with funds not provided through this Contract.
- 3.3.9. Unmet need or waiting list.
- 3.3.10. Length of time individuals are on a waiting list.
- 3.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
- 3.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
- 3.3.13. A plan to address how to resolve the issues in Section 3.3.12.
- 3.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 3.4.1. For transportation:
 - 3.4.1.1. The number of individuals served by town and in the aggregate;
 - 3.4.1.2. The number of miles in the aggregate;
 - 3.4.1.3. The purpose of the transportation.
- 3.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 3.5.1. Data.
 - 3.5.2. Financial records.
 - 3.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 3.5.4. Scheduled phone access to Contractor staff.

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services
Exhibit A Amendment #3



3.5.5. Timely unscheduled phone response by Contractor staff.

4. Performance Measures

- 4.1. The Department will monitor Contractor performance by:
 - 4.1.1. 100% of individuals served meet eligibility requirements.
 - 4.1.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
 - 4.1.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 4.2. The Contractor shall have a plan for monitoring and ensuring the performance measures in Section 4.1 above.
- 4.3. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.



Exhibit A-1 Amendment #3

Service Area

The Contractor shall ensure services in this Agreement are available to eligible individuals in the following towns/cities/counties:

- Barrington
- Dover
- Durham
- Farmington
- Lee
- Madbury
- Middleton
- Milton/Milton Mills
- New Durham
- Rochester/E. Rochester/Gonic
- Rollinsford
- Somersworth
- Strafford



Exhibit B Amendment #3

Method and Conditions Precedent to Payment

1. The Department shall pay the Contractor an amount not to exceed Form P-37, General Provisions, Block 1.8, Price Limitation, for the services provided by the Contractor pursuant to Exhibit A Amendment #3, Scope of Services.
2. The contract is funded with federal funds. Availability of federal funds is contingent upon meeting the requirements outlined in the:
 - 2.1. Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 17AANH3SS, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB
3. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.0. et seq.
4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #3, Rate Sheet.
5. Payment shall be made as follows:
 - 5.1. The Contractor shall submit monthly invoices as provided by the Department indicating the number of units provided.
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #3, Rate Sheet.
 - 5.3. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to dhhs.beasinvoices@dhhs.nh.gov, or invoices may be mailed to:

Bureau of Elderly and Adult Services Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301
6. The Department shall make payment to the Contractor within thirty (30) days of receipt of invoices and reports for contract services provided pursuant to this Agreement.
7. Payments may be withheld pending receipt of required reports or documentation as identified in the Exhibit A Amendment #3, Scope of Services.
8. A final payment request shall be submitted no later than forty (40) days after the end of the contract. Failure to submit the Financial Report, and accompanying documentation, could result in non-payment.
9. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of



Exhibit B Amendment #3

noncompliance with any State or Federal law, rule, or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.

**Exhibit B-1 Rate Sheet
Amendment #3**

Nutrition and Transportation				
1/1/2017 through 06/30/2017 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation	PerClient/PerDay	838	\$23.70	\$ 19,860.60
			Subtotal	\$ 19,860.60

7/1/2017 through 06/30/2018 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$ 41,715.64
			Subtotal	\$ 41,715.64

7/1/2018 through 06/30/2019 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation	PerClient/PerDay	1,676	\$24.89	\$ 41,715.64
			Subtotal	\$ 41,715.64

7/1/2019 through 06/30/2020 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	1,676	\$24.89	\$ 41,715.64
			Subtotal	\$ 41,715.64

7/1/2020 through 06/30/2021 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

7/1/2021 through 06/30/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	1,676	\$24.89	\$41,716.00
			Subtotal	\$ 41,716.00

Total	\$	228,439.52
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Contractor Initials: *EAP*
Date: *5/18/20*



Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an, other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.
5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic



Exhibit K

DHHS Information Security Requirements

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.
8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a

DHHS Information Security Requirements



request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. **Application Encryption.** If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. **Computer Disks and Portable Storage Devices.** End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. **Encrypted Email.** End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. **Encrypted Web Site.** If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. **File Hosting Services, also known as File Sharing Sites.** End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. **Ground Mail Service.** End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. **Laptops and PDA.** If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. **Open Wireless Networks.** End User may not transmit Confidential Data via an open



- wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.
9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
 10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
 11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

DHHS Information Security Requirements



whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

- A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:
 1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
 2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).



3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information, where applicable.
4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.
10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from



the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.
13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doit/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.
14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
 - a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
 - b. safeguard this information at all times.
 - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
 - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

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- e. limit disclosure of the Confidential Information to the extent permitted by law.
- f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).
- g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.
- h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.
- i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

DHHS Information Security Requirements



5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

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5/18/20



Jeffrey A. Meyers
Commissioner

Christina L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

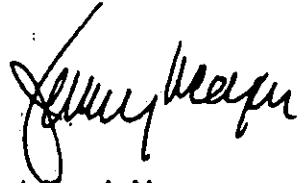
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J" and "M".

Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santanella
Director

129 PLEASANT STREET, CONCORD, NH 03301-3587

603-271-9203 1-800-351-1888

Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

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November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

129 PLEASANT STREET, CONCORD, NH 03301-3867
603-271-9203 1-800-361-1808
Fax: 603-271-4843 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$548,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		Subtotal	\$958,571.00
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES**

Jeffrey A. Meyers
Commissioner

Mareesa U. Ryan
Director of Human
Services

119 PLEASANT STREET, CONCORD, NH 03301-3837
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177677	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

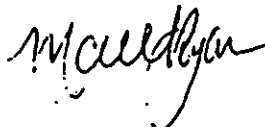
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Aultman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Stafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #4**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Easter Seals New Hampshire, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$676,493.00.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3 , Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.
6. Modify Exhibit B-1 Amendment #3, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

6/3/2022

Date

Easter Seals New Hampshire, Inc.
DocuSigned by:
Lisabritt Solsky Stevens

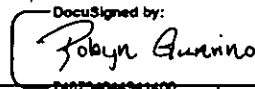
Name: Lisabritt Solsky Stevens
Title: Chief Growth Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:

Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
 - 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
 - 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
 - 1.22.1. 100% of individuals served meet eligibility requirements.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

**New Hampshire Department of Health and Human Services
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EXHIBIT A Amendment #4

3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Département before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

**Exhibit B-1 Rate Sheet
Amendment #4**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	2,274	\$23.70		\$ 53,894.00
			Subtotal		\$ 53,894.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89		\$ 113,200.00
			Subtotal		\$ 113,200.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89	1/1/19-6/30/19	\$ 113,200.00
			Subtotal		\$ 113,200.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89		\$ 113,199.00
			Subtotal		\$ 113,199.00

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89		\$113,200.00
			Subtotal		\$ 113,200.00

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89		\$113,200.00
			Subtotal		\$ 113,200.00

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	2,274	\$24.89		\$56,600.00
			Subtotal		\$ 56,600.00

Total		\$ 676,493.00
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State of New Hampshire

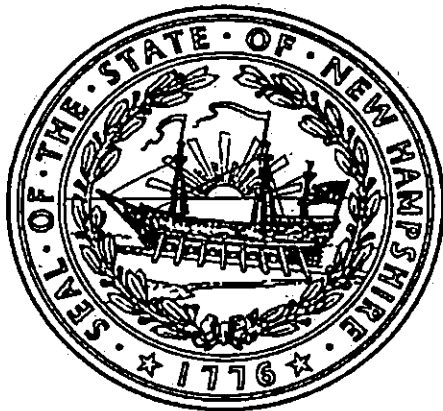
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that EASTER SEALS NEW HAMPSHIRE, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on November 06, 1967. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 61290

Certificate Number: 0005774611



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 9th day of May A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Cynthia Ross, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Easter Seals New Hampshire, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on February 9, 2022, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Lisabritt Solsky Stevens, Chief Growth Officer (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Easter Seals New Hampshire, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/2/2022



Signature of Elected Officer
Name: Cynthia Ross
Title: Assistant Secretary

DESCRIPTIONS (Continued from Page 1)

above referenced on behalf of the named insured. The General Liability policy contains a special endorsement with "Primary and Non-Contributory" wording.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hays Companies Inc. 133 Federal Street, 4th Floor Boston MA 02110	CONTACT NAME: Courtney Mitchell PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: cmitchell@hayscompanies.com INSURER(S) AFFORDING COVERAGE INSURER A: The North River Insurance Company NAIC # 21105 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
INSURED Easter Seals New Hampshire, Inc 555 Auburn Street Manchester NH 03103	

COVERAGES **CERTIFICATE NUMBER: 22-23 WC** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ _____ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ _____ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ _____ RETENTION \$ _____						EACH OCCURRENCE \$ AGGREGATE \$ _____ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	406-738254-6	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

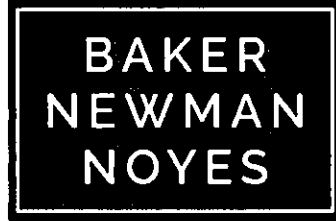
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Insured includes Manchester Alcoholism Rehabilitation Inc.. dba Farnum Center

CERTIFICATE HOLDER Department of Health and Human Services 129 Pleasant Street Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Hays/CEMITC
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Mission:

Easterseals provides exceptional services to ensure that all people with disabilities or special needs and their families have equal opportunities to live, learn, work and play in their communities.



Easter Seals New Hampshire, Inc. and Subsidiaries

**Consolidated Financial Statements and
Other Financial Information**

*Years Ended August 31, 2021 and 2020
With Independent Auditors' Report*

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

**CONSOLIDATED FINANCIAL STATEMENTS AND
OTHER FINANCIAL INFORMATION**

For the Years Ended August 31, 2021 and 2020

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Baker Newman & Noyes LLC
MAINE | MASSACHUSETTS | NEW HAMPSHIRE
800.244.7444 | www.bnn CPA.com

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Easter Seals New Hampshire, Inc. and Subsidiaries

We have audited the accompanying consolidated financial statements of Easter Seals New Hampshire, Inc. and Subsidiaries (Easter Seals NH), which comprise the consolidated statements of financial position as of August 31, 2021 and 2020, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Directors
Easter Seals New Hampshire, Inc. and Subsidiaries

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Easter Seals NH as of August 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying other financial information is presented for purposes of additional analysis rather than to present the financial position and results of operations of the individual companies and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2021, on our consideration of Easter Seals New Hampshire, Inc. and Subsidiaries' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Easter Seals New Hampshire's, Inc. and Subsidiaries' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Easter Seals New Hampshire, Inc. and Subsidiaries' internal control over financial reporting and compliance.

Baker Newman & Noyes LLC
Manchester, New Hampshire
December 14, 2021

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

August 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
<u>ASSETS</u>		
Current assets:		
Cash and cash equivalents	\$14,389,013	\$ 8,234,594
Restricted cash	82,461	-
Short-term investments, at fair value	10,681,421	3,555,005
Program and other accounts receivable	8,593,338	9,046,180
Contributions receivable, net	224,865	329,945
Prepaid expenses and other current assets	<u>633,702</u>	<u>700,139</u>
Total current assets	34,604,800	21,865,863
Assets limited as to use	2,357,939	2,154,522
Investments, at fair value	15,889,181	13,850,923
Other assets	378,877	143,015
Fixed assets, net	<u>29,899,801</u>	<u>28,462,718</u>
	<u>\$83,130,598</u>	<u>\$66,477,041</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current liabilities:		
Accounts payable	\$ 2,312,551	\$ 2,000,480
Accrued expenses	6,895,135	7,155,936
Deferred revenue	1,862,583	1,339,654
Current portion of interest rate swap agreement	387,067	389,577
Current portion of long-term debt	<u>1,222,914</u>	<u>2,198,630</u>
Total current liabilities	12,680,250	13,084,277
Other liabilities	2,682,812	2,154,522
Interest rate swap agreement, less current portion	1,851,184	2,507,497
Long-term debt, less current portion, net	<u>28,771,371</u>	<u>18,746,040</u>
Total liabilities	45,985,617	36,492,336
Net assets:		
Without donor restrictions	31,026,464	23,812,787
With donor restrictions	<u>6,118,517</u>	<u>6,171,918</u>
Total net assets	<u>37,144,981</u>	<u>29,984,705</u>
	<u>\$83,130,598</u>	<u>\$66,477,041</u>

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS**

Year Ended August 31, 2021

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Public support and revenue:			
Public support:			
Contributions, net	\$ 732,689	\$ 327,971	\$ 1,060,660
Special events, net of related direct costs of \$643,937	1,171,144	208,832	1,379,976
Annual campaigns, net of related direct costs of \$42,502	418,831	37,458	456,289
Bequests	4,091	-	4,091
Net assets released from restrictions	<u>837,627</u>	<u>(837,627)</u>	<u>-</u>
Total public support	3,164,382	(263,366)	2,901,016
Revenue:			
Fees and tuition	60,020,761	-	60,020,761
Grants	33,096,374	-	33,096,374
Dividend and interest income	625,522	8,878	634,400
Rental income	29,775	-	29,775
Other	<u>549,546</u>	<u>-</u>	<u>549,546</u>
Total revenue	<u>94,321,978</u>	<u>8,878</u>	<u>94,330,856</u>
Total public support and revenue	97,486,360	(254,488)	97,231,872
Operating expenses:			
Program services:			
Public health education	42,458	-	42,458
Professional education	3,192	-	3,192
Direct services	<u>82,595,976</u>	<u>-</u>	<u>82,595,976</u>
Total program services	82,641,626	-	82,641,626
Supporting services:			
Management and general	9,427,520	-	9,427,520
Fundraising	<u>1,249,556</u>	<u>-</u>	<u>1,249,556</u>
Total supporting services	<u>10,677,076</u>	<u>-</u>	<u>10,677,076</u>
Total functional expenses	93,318,702	-	93,318,702
Support of National programs	<u>105,185</u>	<u>-</u>	<u>105,185</u>
Total operating expenses	<u>93,423,887</u>	<u>-</u>	<u>93,423,887</u>
Increase (decrease) in net assets from operations	4,062,473	(254,488)	3,807,985

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS (CONTINUED)

Year Ended August 31, 2021

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
Other non-operating expenses, gains and losses:			
Change in fair value of interest rate swap	\$ 658,823	\$ -	\$ 658,823
Net unrealized and realized gains on investments, net	1,830,767	201,783	2,032,550
Decrease in fair value of beneficial interest in trust held by others	-	(696)	(696)
Loss on sales and disposals of fixed assets	(40,958)	-	(40,958)
Contribution of net assets from acquisition – see Note 15	<u>702,572</u>	<u>-</u>	<u>702,572</u>
	<u>3,151,204</u>	<u>201,087</u>	<u>3,352,291</u>
Total increase (decrease) in net assets	7,213,677	(53,401)	7,160,276
Net assets at beginning of year	<u>23,812,787</u>	<u>6,171,918</u>	<u>29,984,705</u>
Net assets at end of year	<u>\$31,026,464</u>	<u>\$6,118,517</u>	<u>\$37,144,981</u>

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended August 31, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Public support and revenue:			
Public support:			
Contributions, net	\$ 635,769	\$ 560,250	\$ 1,196,019
Special events, net of related direct costs of \$796,900	771,249	86,820	858,069
Annual campaigns, net of related direct costs of \$87,600	369,157	62,978	432,135
Bequests	221,908	-	221,908
Net assets released from restrictions	<u>755,040</u>	<u>(755,040)</u>	<u>-</u>
Total public support	2,753,123	(44,992)	2,708,131
Revenue:			
Fees and tuition	63,063,228	-	63,063,228
Grants	28,717,978	-	28,717,978
Dividend and interest income	580,379	18,073	598,452
Rental income	34,045	-	34,045
Other	<u>524,750</u>	<u>-</u>	<u>524,750</u>
Total revenue	<u>92,920,380</u>	<u>18,073</u>	<u>92,938,453</u>
Total public support and revenue	95,673,503	(26,919)	95,646,584
Operating expenses:			
Program services:			
Public health education	129,094	-	129,094
Professional education	10,963	-	10,963
Direct services	<u>84,460,373</u>	<u>-</u>	<u>84,460,373</u>
Total program services	84,600,430	-	84,600,430
Supporting services:			
Management and general	8,802,004	-	8,802,004
Fundraising	<u>891,482</u>	<u>-</u>	<u>891,482</u>
Total supporting services	<u>9,693,486</u>	<u>-</u>	<u>9,693,486</u>
Total functional expenses	94,293,916	-	94,293,916
Support of National programs	<u>83,093</u>	<u>-</u>	<u>83,093</u>
Total operating expenses	<u>94,377,009</u>	<u>-</u>	<u>94,377,009</u>
Increase (decrease) in net assets from operations	1,296,494	(26,919)	1,269,575

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS (CONTINUED)**

Year Ended August 31, 2020

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
Other non-operating expenses, gains and losses:			
Change in fair value of interest rate swap	\$ (242,081)	\$ -	\$ (242,081)
Net unrealized and realized gains on investments, net	711,416	94,474	805,890
Increase in fair value of beneficial interest in trust held by others	-	21,320	21,320
Other non-operating gains	<u>1,502</u>	<u>-</u>	<u>1,502</u>
	<u>470,837</u>	<u>115,794</u>	<u>586,631</u>
Total increase in net assets	1,767,331	88,875	1,856,206
Net assets at beginning of year	<u>22,045,456</u>	<u>6,083,043</u>	<u>28,128,499</u>
Net assets at end of year	<u>\$23,812,787</u>	<u>\$6,171,918</u>	<u>\$29,984,705</u>

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended August 31, 2021

	Program Services			Supporting Services			Total Program and Supporting Services Expenses		
	Public Health Education	Professional Education	Direct Services	Total	Management and General	Fund-Raising	Total	2021	2020
Salaries and related expenses	\$ 11,096	\$ —	\$64,176,399	\$64,187,495	\$6,044,992	\$ 870,368	\$ 6,915,360	\$71,102,855	\$72,786,243
Professional fees	17,291	—	7,842,755	7,860,046	2,100,809	164,328	2,265,137	10,125,183	9,192,052
Supplies	790	—	1,989,877	1,990,667	131,147	39,046	170,193	2,160,860	2,332,888
Telephone	—	—	513,962	513,962	184,045	1,810	185,855	699,817	680,452
Postage and shipping	—	—	25,110	25,110	19,618	7,956	27,574	52,684	53,535
Occupancy	—	—	2,389,582	2,389,582	338,318	70,122	408,440	2,798,022	2,765,081
Outside printing, artwork and media	5,090	—	4,927	10,017	5,130	5,852	10,982	20,999	51,796
Travel	7	—	1,236,068	1,236,075	13,024	1,686	14,710	1,250,785	1,538,838
Conventions and meetings	—	3,192	55,272	58,464	16,905	2,432	19,337	77,801	201,166
Specific assistance to individuals	—	—	1,379,455	1,379,455	108	—	108	1,379,563	962,562
Dues and subscriptions	—	—	25,725	25,725	13,398	4,003	17,401	43,126	33,721
Minor equipment purchases and equipment rentals	775	—	153,295	154,070	158,601	4,137	162,738	316,808	307,379
Ads, fees and miscellaneous	7,409	—	222,711	230,120	84,777	73,409	158,186	388,306	533,260
Interest	—	—	764,208	764,208	144,791	—	144,791	908,999	936,518
Depreciation and amortization	—	—	1,816,630	1,816,630	171,857	4,407	176,264	1,992,894	1,952,115
Miscellaneous business tax	—	—	—	—	—	—	—	—	(33,690)
	<u>\$42,458</u>	<u>\$ 3,192</u>	<u>\$82,595,976</u>	<u>\$82,641,626</u>	<u>\$9,427,520</u>	<u>\$1,249,556</u>	<u>\$10,677,076</u>	<u>\$93,318,702</u>	<u>\$94,293,916</u>
	0.05%	0.00%	88.51%	88.56%	10.10%	1.34%	11.44%	100.00%	100.00%

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year Ended August 31, 2020

	Program Services				Supporting Services			Total Program and Supporting Services Expenses
	Public Health Education	Professional Education	Direct Services	Total	Management and General	Fund-Raising	Total	2020
Salaries and related expenses	\$ 63,997	\$ -	\$66,101,195	\$66,165,192	\$5,930,175	\$690,876	\$6,621,051	\$72,786,243
Professional fees	16,450	-	7,431,705	7,448,155	1,692,500	51,397	1,743,897	9,192,052
Supplies	1,403	-	2,250,675	2,252,078	53,836	26,974	80,810	2,332,888
Telephone	-	-	472,978	472,978	203,806	3,668	207,474	680,452
Postage and shipping	670	-	24,322	24,992	19,191	9,352	28,543	53,535
Occupancy	-	-	2,375,772	2,375,772	323,638	65,671	389,309	2,765,081
Outside printing, artwork and media	15,707	-	9,823	25,530	10,063	16,203	26,266	51,796
Travel	20	-	1,517,141	1,517,161	16,319	5,358	21,677	1,538,838
Conventions and meetings	17,258	10,963	106,513	134,734	57,268	9,164	66,432	201,166
Specific assistance to individuals	-	-	962,562	962,562	-	-	-	962,562
Dues and subscriptions	451	-	22,833	23,284	8,849	1,588	10,437	33,721
Minor equipment purchases and equipment rentals	775	-	192,132	192,907	113,204	1,268	114,472	307,379
Ads, fees and miscellaneous	12,363	-	452,113	464,476	63,974	4,810	68,784	533,260
Interest	-	-	766,789	766,789	169,729	-	169,729	936,518
Depreciation and amortization	-	-	1,807,510	1,807,510	139,452	5,153	144,605	1,952,115
Miscellaneous business tax	-	-	(33,690)	(33,690)	-	-	-	(33,690)
	<u>\$129,094</u>	<u>\$10,963</u>	<u>\$84,460,373</u>	<u>\$84,600,430</u>	<u>\$8,802,004</u>	<u>\$891,482</u>	<u>\$9,693,486</u>	<u>\$94,293,916</u>
	0.14%	0.01%	89.57%	89.72%	9.33%	0.95%	10.28%	100.00%

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**CONSOLIDATED STATEMENTS OF CASH FLOWS**

Years Ended August 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities:		
Increase in net assets	\$ 7,160,276	\$ 1,856,206
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation and amortization	1,992,894	1,952,115
Bond issuance costs amortization	6,110	6,110
Increase in fair value of beneficial interest in trust held by others	696	(21,320)
Net loss (gain) on sales and disposals of fixed assets	40,958	(1,053)
Change in fair value of interest rate swap	(658,823)	242,081
Gain on conversion of long-term debt to grant revenue	(1,140,000)	-
Net unrealized and realized gains on investments, net	(2,032,550)	(805,890)
Donor restricted contributions	(327,971)	(560,250)
Contribution of net assets from acquisition	(702,572)	-
Changes in operating assets and liabilities:		
Program and other accounts receivable	706,473	2,362,020
Contributions receivable	105,080	169,271
Prepaid expenses and other current assets	77,756	(177,703)
Other assets	16,437	18,231
Accounts payable and accrued expenses	22,693	100,912
Deferred revenue	496,622	956,366
Other liabilities	<u>191,374</u>	<u>346,935</u>
Net cash provided by operating activities	5,955,453	6,444,031
Cash flows from investing activities:		
Purchases of fixed assets	(2,184,030)	(1,031,798)
Proceeds from sale of fixed assets	20,323	2,660
Change in investments, net	(7,132,124)	(711,622)
Change in assets limited as to use	(203,417)	56,982
Cash, cash equivalents and restricted cash acquired from acquisition	<u>365,413</u>	<u>-</u>
Net cash used by investing activities	(9,133,835)	(1,683,778)
Cash flows from financing activities:		
Repayment of long-term debt	(1,074,073)	(1,619,767)
Proceeds from long-term debt	10,161,364	1,192,103
Donor restricted contributions	<u>327,971</u>	<u>560,250</u>
Net cash provided by financing activities	<u>9,415,262</u>	<u>132,586</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES
CONSOLIDATED STATEMENTS OF CASH FLOWS (CONTINUED)

Years Ended August 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Increase in cash, cash equivalents and restricted cash	\$ 6,236,880	\$ 4,892,839
Cash, cash equivalents and restricted cash, beginning of year	<u>8,234,594</u>	<u>3,341,755</u>
Cash, cash equivalents and restricted cash, end of year	<u>\$14,471,474</u>	<u>\$ 8,234,594</u>
Supplemental disclosure of cash flow information:		
Interest paid	<u>\$ 875,000</u>	<u>\$ 934,000</u>

See accompanying notes.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

1. Corporate Organization and Purpose

Easter Seals New Hampshire, Inc. and Subsidiaries (Easter Seals NH) consists of various separate nonprofit entities: Easter Seals New Hampshire, Inc. (parent and service corporation); Easter Seals Maine, Inc. (Easter Seals ME); Manchester Alcoholism Rehabilitation Center (Farnum Center); and Easter Seals Vermont, Inc. (Easter Seals VT). Easter Seals New Hampshire, Inc. is the sole member of each subsidiary. Easter Seals NH is affiliated with Easter Seals, Inc. (the national headquarters for the organization).

Easter Seals NH's purpose is to provide (1) programs and services for people with disabilities and other special needs, (2) assistance to people with disabilities and their families, (3) assistance to communities in identifying and developing needed services for residents, and (4) a climate of acceptance for people with disabilities and other special needs which will enable them to contribute to the well-being of the community. Easter Seals NH operates programs throughout New Hampshire, Maine, and Vermont.

2. Summary of Significant Accounting Policies

Principles of Consolidation

The consolidated financial statements include the accounts of Easter Seals New Hampshire, Inc. and the subsidiaries of which it is the sole member as described in note 1. Significant intercompany accounts and transactions have been eliminated in consolidation.

Cash, Cash Equivalents and Restricted Cash

Easter Seals NH considers all highly liquid securities purchased with an original maturity of 90 days or less to be cash equivalents. Cash equivalents consist of cash, overnight repurchase agreements and money market funds, excluding assets limited as to use.

Easter Seals NH maintains its cash and cash equivalents in bank deposit accounts which, at times, may exceed amounts guaranteed by the Federal Deposit Insurance Corporation. Financial instruments which subject Easter Seals NH to credit risk consist primarily of cash equivalents and investments. Easter Seals NH's investment portfolio consists of diversified investments, which are subject to market risk. Investments that exceeded 10% of investments include the Lord Abbett Short Duration Income A Fund with a balance of \$9,677,021 and \$3,555,005 as of August 31, 2021 and 2020, respectively.

Restricted cash represents reserve accounts held by New Hampshire Housing Finance Authority (NHHFA) for insurance, taxes, replacement costs and operations as well as security deposit accounts held for tenants.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)

The following table provides a reconciliation of cash and cash equivalents and restricted cash reported within the consolidated statements of financial position that sum to the total of the same such amounts shown in the consolidated statements of cash flows at August 31:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$14,389,013	\$8,234,594
Restricted cash	<u>82,461</u>	<u>—</u>
	<u>\$14,471,474</u>	<u>\$8,234,594</u>

Assets Limited as to Use and Investments

Assets limited as to use consists of cash and cash equivalents, short-term certificates of deposit with original maturities greater than 90 days, but less than one year, and investments. Investments are stated at fair value. Realized gains and losses on investments are computed on a specific identification basis. The changes in net unrealized and realized gains and losses on investments are recorded in other non-operating expenses, gains and losses in the accompanying consolidated statements of activities and changes in net assets. Donated securities are stated at fair value determined at the date of donation.

Beneficial Interest in Trust

Easter Seals NH is the beneficiary of a trust held by others recorded in other assets in the accompanying consolidated statements of financial position. Easter Seals NH has recorded as an asset the fair value of its interest in the trust and such amount is included in net assets with donor restrictions, based on the underlying donor stipulations. The change in the interest due to fair value change is recorded within other non-operating expenses, gains and losses as activity with donor restrictions.

Fixed Assets

Fixed assets are recorded at cost less accumulated depreciation and amortization. Expenditures for maintenance and repairs are charged to expense as incurred, and expenditures for major renovations are capitalized. Depreciation is computed on the straight-line method over the estimated useful lives of the underlying assets. Leasehold improvements are amortized using the straight-line method over the shorter of the lease term or the estimated useful life of the asset.

Fixed assets obtained by Easter Seals NH as a result of acquisitions on or after September 1, 2011 are recorded at estimated fair value as of the date of the acquisition in accordance with generally accepted accounting principles guidance for acquisitions by a not-for-profit entity.

Donated property and equipment not subject to donor stipulated conditions is recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support or, if significant uncertainties exist, as deferred revenue pending resolution of the uncertainties. In the absence of such stipulations, contributions of property and equipment are recorded as support without donor restrictions. See also note 8.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)

Long-Lived Assets

When there is an indication of impairment, management considers whether long-lived assets are impaired by comparing gross future undiscounted cash flows expected to be generated from utilizing the assets to their carrying amounts. If cash flows are not sufficient to recover the carrying amount of the assets, impairment has occurred and the assets are written down to their fair value. Significant estimates and assumptions are required to be made by management in order to evaluate possible impairment.

No long-lived assets were deemed impaired at August 31, 2021 and 2020.

Bond Issuance Costs

Bond issuance costs are being amortized to interest expense using the straight-line method over the repayment period of the related bonds, or the expected time until the next refinancing, whichever is shorter. Interest expense recognized on the amortization of bond issuance costs during 2021 and 2020 was \$6,110. The bond issuance costs are presented as a component of long-term debt on the accompanying consolidated statements of financial position.

Revenue Recognition and Program and Other Accounts Receivable

Easter Seals NH accounts for revenues (mainly relating to fees and tuition in the accompanying consolidated statements of activities and changes in net assets) under Accounting Standards Codification (ASC) 606, *Revenue from Contracts with Customers*, and determines the amount of revenue to be recognized through application of the following steps:

- Identification of the contract with a customer;
- Identification of the performance obligations in the contract;
- Determination of the transaction price;
- Allocation of the transaction price to the performance obligations in the contract; and
- Recognition of revenue when or as Easter Seals NH satisfies the performance obligations.

Easter Seals NH determines the transaction price based on standard charges for goods and services provided, reduced by any applicable discounts, contractual adjustments provided to third-party payors, or explicit and implicit price concessions provided to groups or individuals. A performance obligation is a promise in a contract with a customer to transfer products or services that are distinct. Determining whether products and services are distinct performance obligations that should be accounted for separately or combined as one unit of accounting may require significant judgement.

A significant portion of Easter Seals NH's revenues are derived through arrangements with third-party payors that provide for payment at amounts different from its established rates. Payment arrangements include discounted charges and prospectively determined payments. As such, Easter Seals NH is dependent on these payors in order to carry out its operating activities. There is at least a reasonable possibility that recorded estimates could change by a material amount in the near term. Differences between amounts previously estimated and amounts subsequently determined to be recoverable or payable are included in fees and tuition in the year that such amounts become known.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)

Revenues are recognized when performance obligations are satisfied, or attributable to the period in which specific terms of the funding agreement are satisfied, and to the extent that expenses have been incurred for the purposes specified by the funding source. Revenue balances in excess of the foregoing amounts are deferred until any restrictions are met or allowable expenditures are incurred.

The collection of outstanding receivables from third-party payors, patients and other clients is Easter Seals NH's primary source of cash and is critical to its operating performance. The primary collection risks relate to uninsured accounts, including accounts for which the primary insurance carrier has paid the amounts covered by the applicable agreement, but individual responsibility amounts (deductibles and copayments) remain outstanding. Implicit price concessions relate primarily to amounts due directly from patients and other clients. Estimated implicit price concessions are recorded for all uninsured accounts, regardless of the aging of those accounts. Accounts are written off when all reasonable internal and external collection efforts have been performed. The estimates for implicit price concessions are based upon management's assessment of historical write-offs and expected net collections, business and economic conditions, trends in federal, state and private employer health care coverage and other collection indicators. Management relies on the results of detailed reviews of historical write-offs and collections at facilities and programs that represent a majority of revenues and accounts receivable (the "hindsight analysis") as a primary source of information in estimating the collectability of accounts receivable. Management performs the hindsight analysis regularly, utilizing rolling accounts receivable collection and write-off data. Management believes its regular updates to the estimated implicit price concession amounts provides reasonable estimates of revenues and valuations of accounts receivable. These routine, regular changes in estimates have not resulted in material adjustments to the valuations of accounts receivable or period-to-period comparisons of operations. At August 31, 2021 and 2020, estimated implicit price concessions of \$1,079,600 and \$1,345,100, respectively, had been recorded as reductions to program and other accounts receivable balances to enable Easter Seals NH to record revenues and accounts receivable at the estimated amounts expected to be collected.

Unconditional contributions are recognized when pledged.

Advertising

Easter Seals NH's policy is to expense advertising costs as incurred.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying consolidated statements of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services based mainly on time records and estimates made by Easter Seals NH's management.

Charity Care (Unaudited)

Easter Seals NH has a formal charity care policy under which program fees are subsidized as determined by the Board of Directors. Free and subsidized services are rendered in accordance with decisions made by the Board of Directors and, at established charges, amounted to approximately \$6,850,000 and \$6,494,000 for the years ended August 31, 2021 and 2020, respectively.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)

Income Taxes

Easter Seals New Hampshire, Inc., Easter Seals ME, Easter Seals VT and Farnum Center are exempt from both federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code, with the exception of certain federal taxes applicable to not-for-profit entities.

Tax-exempt organizations could be required to record an obligation for income taxes as the result of a tax position historically taken on various tax exposure items including unrelated business income or tax status. In accordance with U.S. GAAP, assets and liabilities are established for uncertain tax positions taken or positions expected to be taken in income tax returns when such positions are judged to not meet the "more-likely-than-not" threshold, based upon the technical merits of the position.

Management has evaluated tax positions taken by Easter Seals New Hampshire, Inc. and its subsidiaries on their respective filed tax returns and concluded that the organizations have maintained their tax-exempt status, do not have any significant unrelated business income, and have taken no uncertain tax positions that require adjustment to or disclosure in the accompanying consolidated financial statements.

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Estimates are used in accounting for explicit and implicit price concessions in revenue, workers' compensation liabilities and contingencies.

Derivatives and Hedging Activities

Accounting guidance requires that Easter Seals NH record as an asset or liability the fair value of the interest rate swap agreement described in note 11. Easter Seals NH is exposed to repayment loss equal to the net amounts receivable under the swap agreement (not the notional amount) in the event of nonperformance of the other party to the swap agreement. However, Easter Seals NH does not anticipate nonperformance and does not obtain collateral from the other party.

As of August 31, 2021, and 2020, Easter Seals NH had recognized a liability of \$2,238,251 and \$2,897,074, respectively, as a result of the interest rate swap agreements discussed in note 11. As a result of changes in the fair value of these derivative financial instruments, Easter Seals NH recognized an increase in net assets of \$658,823 and a decrease in net assets of \$242,081 for the years ended August 31, 2021 and 2020, respectively, in the accompanying consolidated statements of activities and changes in net assets.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)**Increase (Decrease) in Net Assets from Operations**

For purposes of display, transactions deemed by management to be ongoing, major or central to the provision of services are reported as revenue and expenses that comprise the increase (decrease) in net assets from operations. The primary transactions reported as other non-operating expenses, gains and losses include the adjustment to fair value of interest rate swaps, the change in the fair value of beneficial interest in trust held by others, gains and losses on sales and disposals of fixed assets, the contribution of assets from affiliation (see note 15) and net realized and unrealized gains and losses on investments.

Risks and Uncertainties

On March 11, 2020, the World Health Organization declared the outbreak of coronavirus (COVID-19) a pandemic. The COVID-19 outbreak could negatively impact, for some period of time, the overall economy as well as certain business segments. Investment markets have experienced increased volatility which may negatively affect the carrying value of Easter Seals NH's investments. The pandemic resulted in the temporary closure of some of Easter Seals NH's programs and reduction in size of other programs from March 2020 through August 2021. The State of New Hampshire has since eased restrictions and lifted certain limitations on capacity restrictions. While Easter Seals NH's revenues have experienced gradual improvement since 2020, uncertainty still exists as the future is unpredictable. Easter Seals NH's pandemic response plan continues to evolve as the pandemic unfolds. In response to the pandemic, Easter Seals NH did qualify for certain federal grant funding through the *Coronavirus Aid, Relief and Economic Security Act* (CARES Act) and CARES Act Provider Relief Funding totaling approximately \$10,500,000 for the time period of April 2020 through August 2021, of which approximately \$4,600,000 was passed through to employees that qualified for the additional payments under certain programs. Easter Seals NH also entered into a Payroll Protection Program loan in 2021 (see note 11). Easter Seals NH believes the extent of the COVID-19 pandemic's adverse impact on operating results and financial condition has been and will continue to be driven by various factors, most of which are beyond its control and ability to forecast. The primary factors include, but are not limited to, the scope and duration of business closures and restrictions. Because of this and other uncertainties, Easter Seals NH cannot estimate the length or severity of the impact of the pandemic on its operations.

Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying consolidated financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported total net assets.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)**Recent Accounting Pronouncements**

In February 2016, the FASB issued Accounting Standards Update (ASU) No. 2016-02, *Leases* (Topic 842). Under ASU 2016-02, at the commencement of a long-term lease, lessees will recognize a liability equivalent to the discounted payments due under the lease agreement, as well as an offsetting right-of-use asset. Lessees (for capital and operating leases) must apply a modified retrospective transition approach for leases existing at, or entered into after, the beginning of the earliest comparative period presented in the consolidated financial statements, with certain practical expedients available. In July 2018, the FASB issued ASU 2018-10, *Codification Improvements to Topic 842, Leases*, which seeks to clarify ASU 2016-02 with respect to certain aspects of the update and ASU 2018-11, *Leases (Topic 842) – Targeted Improvements*, which provides transition relief on comparative reporting upon adoption of the ASU. The guidance is effective for Easter Seals NH on September 1, 2022, with early adoption permitted. Management is currently evaluating the impact of the pending adoption of ASU 2016-02 on Easter Seals NH's consolidated financial statements.

In June 2018, the FASB issued ASU No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. Due to diversity in practice, ASU 2018-08 clarifies the definition of an exchange transaction as well as the criteria for evaluating whether contributions are unconditional or conditional. ASU 2018-08 was effective for Easter Seals NH on September 1, 2019 as the resource recipient and was effective on September 1, 2020 as the resource provider. Adoption of this standard as the resource recipient and resource provider did not result in a significant change in these consolidated financial statements.

In August 2018, the FASB issued ASU 2018-13, *Fair Value Measurement (Topic 820) – Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement*. The objective of this update is to improve the effectiveness of disclosures in the notes to the financial statements by facilitating clear communication of the information required by U.S. GAAP that is most important to users of each entity's financial statements. The amendments in this update modify certain disclosure requirements on fair value measurements in Topic 820, *Fair Value Measurement*. Easter Seals NH adopted ASU 2018-13 effective September 1, 2020 and the adoption of this standard did not have a significant impact on its consolidated financial statements.

In September 2020, the FASB issued ASU No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. ASU 2020-07 enhances the presentation of disclosure requirements for contributed nonfinancial assets. ASU 2020-07 requires entities to present contributed nonfinancial assets as a separate line item in the statements of activities and disclose the amount of contributed nonfinancial assets recognized within the statements of activities by category that depicts the type of contributed nonfinancial assets, as well as a description of any donor-imposed restrictions associated with the contributed nonfinancial assets and the valuation techniques used to arrive at a fair value measure at initial recognition. ASU 2020-07 is effective for Easter Seals NH, beginning September 1, 2021. Easter Seals NH is currently evaluating the impact of the pending adoption of ASU 2020-07 on its consolidated financial statements however does not anticipate it will result in a significant change.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

2. Summary of Significant Accounting Policies (Continued)

Subsequent Events

Events occurring after the statement of financial position date are evaluated by management to determine whether such events should be recognized or disclosed in the consolidated financial statements. Management has evaluated events occurring between the end of Easter Seals NH's fiscal year end and December 14, 2021, the date these consolidated financial statements were available to be issued.

Effective November 13, 2021, Farnum Center will no longer provide certain residential treatments at its Franklin, New Hampshire location and Easter Seals VT will no longer offer military and veteran services in Vermont, including no longer conducting Veterans Count fundraising activities in Vermont. Additionally, Easter Seals NH concluded it will exit all operations and providing services in the state of Maine by December 31, 2021. Easter Seals NH estimates that discontinuing these programs will result in a decrease of revenue of approximately \$7 million in 2022. No impairment of long-lived assets associated with these programs is anticipated.

3. Classification of Net Assets

The following provides a description of the net asset classifications represented in the Easter Seals NH consolidated statements of financial position:

In accordance with *Uniform Prudent Management of Institutional Funds Act* (UPMIFA), net assets are classified and reported based on the existence or absence of donor-imposed restrictions. Net assets with donor restrictions include contributions and endowment investment earnings subject to donor-imposed restrictions, as well as irrevocable trusts and contributions receivable. Some donor-imposed restrictions are temporary in nature with restrictions that are expected to be met either by actions of Easter Seals NH and/or the passage of time. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources are to be maintained in perpetuity, the income from which is expendable to support all activities of the organization, or as stipulated by the donor.

Donor-restricted contributions whose restrictions are met within the same year as received are reported as support without donor restrictions in the accompanying consolidated financial statements.

In accordance with UPMIFA, Easter Seals NH considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (a) the duration and preservation of the fund; (b) the purpose of the organization and the donor-restricted endowment fund; (c) general economic conditions; (d) the possible effect of inflation and deflation; (e) the expected total return from income and the appreciation of investments; (f) other resources of the organization; and (g) the investment policies of the organization.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor-imposed restrictions on net assets (i.e. the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

3. Classification of Net Assets (Continued)Endowment Net Asset Composition by Type of Fund

The major categories of endowment funds included in net assets with donor restrictions at August 31, 2021 and 2020 are as follows:

	Original Donor Restricted Gift Maintained in Perpetuity	Accumulated Investment Gains	Total
<u>2021</u>			
Other initiatives	\$1,437,096	\$227,759	\$1,664,855
Operations	<u>3,712,974</u>	<u>—</u>	<u>3,712,974</u>
Total endowment net assets	<u>\$5,150,070</u>	<u>\$227,759</u>	<u>\$5,377,829</u>

	Original Donor Restricted Gift Maintained in Perpetuity	Accumulated Investment Gains	Total
<u>2020</u>			
Other initiatives	\$1,419,771	\$148,385	\$1,568,156
Operations	<u>3,688,378</u>	<u>—</u>	<u>3,688,378</u>
Total endowment net assets	<u>\$5,108,149</u>	<u>\$148,385</u>	<u>\$5,256,534</u>

Changes in Endowment Net Assets

During the years ended August 31, 2021 and 2020, Easter Seals NH had the following endowment-related activities:

Net endowment assets, August 31, 2019	\$5,069,811
Investment return:	
Investment income, net of fees	36,927
Net appreciation (realized and unrealized), net	32,707
Contributions	119,806
Appropriated for expenditure	<u>(2,717)</u>
Net endowment assets, August 31, 2020	5,256,534
Investment return:	
Investment income, net of fees	105,151
Net appreciation (realized and unrealized), net	56,955
Contributions	41,921
Appropriated for expenditure	<u>(82,732)</u>
Net endowment assets, August 31, 2021	<u>\$5,377,829</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

3. Classification of Net Assets (Continued)

Net assets were released from donor restrictions as follows for the years ended August 31:

	<u>2021</u>	<u>2020</u>
Satisfaction of donor restrictions	\$754,895	\$752,323
Release of appropriated endowment funds	<u>82,732</u>	<u>2,717</u>
	<u>\$837,627</u>	<u>\$755,040</u>

In addition to endowment net assets, Easter Seals NH also maintains non-endowed funds. The major categories of non-endowment funds, at August 31, 2021 and 2020 are as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total Non- Endowment Net Assets</u>
<u>2021</u>			
Other initiatives	\$ 3,348,849	\$516,330	\$ 3,865,179
Operations	<u>27,677,615</u>	<u>224,358</u>	<u>27,901,973</u>
Total non-endowment net assets	<u>\$31,026,464</u>	<u>\$740,688</u>	<u>\$31,767,152</u>
<u>2020</u>			
Other initiatives	\$ 2,558,302	\$604,502	\$ 3,162,804
Operations	<u>21,254,485</u>	<u>310,882</u>	<u>21,565,367</u>
Total non-endowment net assets	<u>\$23,812,787</u>	<u>\$915,384</u>	<u>\$24,728,171</u>

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires Easter Seals NH to retain as a fund of permanent duration. Deficiencies of this nature are reported in net assets with donor restrictions. There were no deficiencies between the fair value of the investments of the endowment funds and the level required by donor stipulation at August 31, 2021 or 2020.

Net assets with donor restrictions

Net assets with donor restrictions are available for the following purposes at August 31:

	<u>2021</u>	<u>2020</u>
Purpose restriction:		
Other initiatives	\$ 516,330	\$ 604,502
Operations	<u>83,514</u>	<u>166,867</u>
	599,844	771,369

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

3. Classification of Net Assets (Continued)

	<u>2021</u>	<u>2020</u>
Perpetual in nature:		
Original donor restricted gift amount and amounts required to be maintained by donor	\$5,171,595	\$5,132,149
Investments, gains and income from which is donor restricted	227,759	148,385
Beneficial interest in perpetual trust	<u>119,319</u>	<u>120,015</u>
	<u>5,518,673</u>	<u>5,400,549</u>
Total net assets with donor restrictions	<u>\$6,118,517</u>	<u>\$6,171,918</u>

Net assets with donor restrictions are managed in accordance with donor intent and are invested in various portfolios.

Investment and Spending Policies

Easter Seals NH has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that Easter Seals NH must hold in perpetuity or for a donor-specified period. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that exceed the price and yield results of an appropriate market index while assuming a moderate level of investment risk. Easter Seals NH expects its endowment funds to provide an average rate of return over a five-year period equal to the rate of 2% over the inflation rate. Actual returns in any given year may vary from this amount.

To satisfy its long-term rate-of-return objectives, Easter Seals NH relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). Easter Seals NH targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Easter Seals NH may appropriate for distribution some or all of the earnings and appreciation on its endowment for funding of operations. In establishing this policy, Easter Seals NH considered the objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to, so long as it would not detract from Easter Seals NH's critical goals and initiatives, provide additional real growth through new gifts and investment return.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

4. Liquidity and Availability

Financial assets available for general expenditure, such as for operating expenses, and which are without donor or other restrictions limiting their use, within one year of the consolidated statements of financial position date (August 31, 2021), comprise the following:

Cash and cash equivalents	\$14,389,013
Short-term investments, at fair value	10,681,421
Program and other accounts receivable	8,593,338
Contributions receivable, net	<u>224,865</u>
	33,888,637
Investments, at fair value	<u>15,889,181</u>
	49,777,818
Less: net assets with donor restrictions	<u>6,118,517</u>
	<u>\$43,659,301</u>

To manage liquidity, Easter Seals NH maintains sufficient cash and cash equivalent balances to support daily operations throughout the year. Cash and cash equivalents include bank deposits, money market funds, and other similar vehicles that generate a return on cash and provide daily liquidity to Easter Seals NH. The management of Easter Seals NH has implemented a practice to establish cash reserves on hand that can be utilized at the discretion of management to help fund both operational needs and/or capital projects. As of August 31, 2021, and 2020, approximately \$10,177,000 and \$4,539,000, respectively, of cash and cash equivalents, and approximately \$10,681,000 and \$3,555,000, respectively, of investments were on-hand under this practice. At August 31, 2021 the cash reserve balances include \$10,000,000 in cash received through the Payroll Protection Program loan. See note 11 regarding forgiveness of this loan. Because such funds are available and may be used in current operations, they have been classified as current in the accompanying consolidated statements of financial position.

5. Contributions Receivable

Contributions receivable from donors as of August 31, 2021 and 2020 are \$236,642 and \$352,945, respectively, net of an allowance for doubtful accounts of \$27,931 and \$37,900, respectively. The long-term portion of contributions receivable are recorded in other assets in the accompanying consolidated statements of financial position. Gross contributions are due as follows at August 31, 2021:

2022	\$252,796
2023	3,397
2024	3,380
2025	2,000
2026	2,000
Thereafter	<u>1,000</u>
	<u>\$264,573</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

6. Revenues

Revenue by Easter Seals NH's core programs included in fees and tuition and grants consisted of the following:

	<u>Fees and Tuition</u>	<u>Grants</u>	<u>Total</u>
<u>2021</u>			
Residential and educational services	\$28,646,886	\$ 982,152	\$29,629,038
Community based services	2,190,706	20,537,778	22,728,484
Farnum Center	9,104,776	3,875,518	12,980,294
Family support services	7,150,066	352,915	7,502,981
Senior services	3,831,492	2,018,562	5,850,054
Transportation services	2,999,166	36,563	3,035,729
Outpatient and early support services	1,037,854	1,580,370	2,618,224
Children development services	1,922,827	587,504	2,510,331
Workforce development	2,111,411	5,831	2,117,242
Other programs	<u>1,025,577</u>	<u>3,119,181</u>	<u>4,144,758</u>
	<u>\$60,020,761</u>	<u>\$33,096,374</u>	<u>\$93,117,135</u>
<u>2020</u>			
Residential and educational services	\$27,664,586	\$ 1,450,202	\$29,114,788
Community based services	2,460,347	19,623,362	22,083,709
Farnum Center	11,736,621	2,350,671	14,087,292
Family support services	7,107,786	41,778	7,149,564
Senior services	4,203,679	1,628,049	5,831,728
Transportation services	2,848,237	35,182	2,883,419
Children development services	2,160,115	521,157	2,681,272
Outpatient and early support services	749,605	1,690,325	2,439,930
Workforce development	2,264,498	18,033	2,282,531
Other programs	<u>1,867,754</u>	<u>1,359,219</u>	<u>3,226,973</u>
	<u>\$63,063,228</u>	<u>\$28,717,978</u>	<u>\$91,781,206</u>

Revenues related to providing health services are recorded at the contracted rate for those that involved a third-party payor and less any implicit price concession. Substantially all such adjustments in 2021 and 2020 are related to Farnum Center. A breakdown of Farnum Center's revenue reflected in fees and tuition in 2021 and 2020 from major payor sources is as follows:

	<u>2021</u>	<u>2020</u>
Private payors (includes coinsurance and deductibles)	\$2,845,213	\$ 3,308,385
Medicaid	6,243,173	8,453,760
Medicare	38,368	50,161
Self-pay	<u>(21,978)</u>	<u>(75,685)</u>
	<u>\$9,104,776</u>	<u>\$11,736,621</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

7. LeasesOperating

Easter Seals NH leases certain assets under various arrangements which have been classified as operating leases. Total expense under all leases (including month-to-month leases) was approximately \$1,145,000 and \$1,191,000 for the years ended August 31, 2021 and 2020, respectively. Some of these leases have terms which include renewal options, and others may be terminated at Easter Seals NH's option without substantial penalty. Future minimum payments required under the leases in effect at August 31, 2021, through the remaining contractual term of the underlying lease agreements, are as follows:

2022	\$ 1,052,625
2023	403,129
2024	165,219
2025	43,943
2026	<u>3,575</u>
Total	<u>\$ 1,668,491</u>

8. Fixed Assets

Fixed assets consist of the following at August 31:

	<u>2021</u>	<u>2020</u>
Buildings	\$ 34,233,240	\$ 32,308,605
Land and land improvements	4,565,183	4,261,724
Leasehold improvements	79,367	83,027
Office equipment and furniture	10,032,195	10,637,421
Vehicles	2,467,043	2,536,824
Construction in progress	<u>678,379</u>	<u>34,154</u>
	52,055,407	49,861,755
Less accumulated depreciation and amortization	<u>(22,155,606)</u>	<u>(21,399,037)</u>
	<u>\$ 29,899,801</u>	<u>\$ 28,462,718</u>

Depreciation and amortization expense related to fixed assets totaled \$1,992,894 and \$1,952,115 in 2021 and 2020, respectively.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

9. Investments and Assets Limited as to Use

Investments and assets limited as to use, at fair value, are as follows at August 31:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 242,131	\$ 546,327
Marketable equity securities	2,239,468	1,744,518
Mutual funds	25,484,877	16,125,311
Corporate and foreign bonds	397,883	534,722
Government and agency securities	<u>564,182</u>	<u>609,572</u>
	28,928,541	19,560,450
Less: assets limited as to use	<u>(2,357,939)</u>	<u>(2,154,522)</u>
Total investments, at fair value	<u>\$26,570,602</u>	<u>\$17,405,928</u>

The composition of assets limited as to use totaling \$2,357,939 and \$2,154,522 at August 31, 2021 and 2020, respectively, are investments under a deferred compensation plan (see note 10) at fair value.

10. Retirement Plans

Easter Seals NH maintains a Section 403(b) Plan (a defined contribution retirement plan), which covers substantially all employees. Eligible employees may contribute any whole percentage of their annual salary. Easter Seals NH makes a matching contribution for eligible employees equal to 100% of the participants' elective deferrals limited to 2% of the participants' allowable compensation each pay period. The combined amount of employer and employee contributions is subject by law to annual maximum amounts. The employer match was approximately \$816,000 and \$694,000 for the years ended August 31, 2021 and 2020, respectively.

Easter Seals New Hampshire, Inc. offers, to certain management personnel, the option to participate in an Internal Revenue Code Section 457 Deferred Compensation Plan to which the organization may make a discretionary contribution. The employees' accounts are not available until termination, retirement, death or an unforeseeable emergency. Easter Seals New Hampshire, Inc. contributed approximately \$84,000 and \$95,500 to this plan during the years ended August 31, 2021 and 2020, respectively. The assets and liabilities associated with this plan were \$2,357,939 and \$2,154,522 at August 31, 2021 and 2020, respectively, and are included within assets limited as to use and other liabilities in the accompanying consolidated statements of financial position.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

11. Borrowings

Borrowings consist of the following at August 31:

	<u>2021</u>	<u>2020</u>
Revenue Bonds, Series 2016A, tax exempt, issued through the New Hampshire Health and Education Facilities Authority (NHHEFA), with an annual LIBOR-based variable rate equal to the sum of (a) 0.6501 times one-month LIBOR (which will be replaced with a benchmark rate in 2022), plus (b) 0.6501 times 2.45% (1.65% at August 31, 2021), due in annual principal payments increasing from \$47,083 to \$62,917 with a final payment of \$6,875,413 due in May 2027, secured by a pledge of all gross revenues and negative pledge of cash, investments and real estate.	\$10,643,336	\$11,198,332
Revenue Bonds, Series 2016B, tax exempt, issued through NHHEFA, with a fixed rate at 3.47%, annual principal payments continually increasing from \$17,430 to \$21,180 with a final payment of \$4,539,703 due in May 2027, secured by a pledge of all gross revenues and negative pledge of cash, investments and real estate.	5,897,177	6,206,321
Various notes payable to a bank with fixed interest rate of 2.24%, various principal and interest payments ranging from \$150 to \$1,070 payable monthly through dates ranging from September 2021 through September 2025, secured by vehicles with a net book value of \$293,989 at August 31, 2021.	256,662	260,524
Mortgage note payable to a bank with a fixed rate of 3.25%. Principal and interest of \$12,200 payable monthly, due in February 2030, secured by an interest in certain property with a net book value of \$3,993,066 at August 31, 2021.	2,074,653	2,151,334
Note payable to the City of Rochester, New Hampshire, payable in annual payments of \$16,408, including interest at 3.35% and net of \$7,290 of principal and interest loan funding grant, through July 1, 2027, secured by an interest in certain property with a net book value of \$936,119 at August 31, 2021.	87,859	100,885
Notes payable to the State of New Hampshire, 0% interest, advance amount payable in full at date of maturity on November 30, 2020, if not forgiven.	-	1,140,000
Payroll Protection Program loan, 1% interest, advance amount payable in equal monthly payments of principal and interest commencing on the first business day after the end of the deferment period (July 31, 2022), due April 2026.	10,000,000	-
Note payable to NHHFA, 0% interest, repaid at the time of construction loan closing on the project or the project being determined infeasible by the Authority, in which case, the loan shall be forgiven, and no repayment expected.	45,000	-
Note payable to NHHFA, 0% interest, conditional repayment terms, based off surplus cash availability, due October 2031, secured by an interest in certain property with a net book value of \$767,433 at August 31, 2021.	531,486	-

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

11. Borrowings (Continued)

	<u>2021</u>	<u>2020</u>
Note payable to NHHFA, 0% interest, conditional repayment terms, based off surplus cash availability, due March 2040, secured by an interest in certain property with a net book value of \$523,250 at August 31, 2021.	\$ 492,448	\$ -
Note payable to the City of Manchester, New Hampshire, 0% interest, annual principal payable of \$4,518 on October 1 each year for 10 years through October 2026 can be forgiven if certain conditions are met, secured by an interest in certain property with a net book value of \$767,433 at August 31, 2021	<u>72,280</u>	<u>-</u>
	30,100,901	21,057,396
Less current portion	1,222,914	2,198,630
Less net unamortized bond issuance costs	<u>106,616</u>	<u>112,726</u>
	<u>\$28,771,371</u>	<u>\$18,746,040</u>

Principal payments on long-term debt for each of the following years ending August 31 are as follows:

2022	\$ 1,222,914
2023	3,645,114
2024	3,693,599
2025	3,733,141
2026	2,871,255
Thereafter	<u>14,934,878</u>
	<u>\$30,100,901</u>

Lines of Credit and Other Financing Arrangements

Easter Seals New Hampshire, Inc. has an agreement with a bank for a \$500,000 revolving equipment line, which can be used to fund the purchase of New Hampshire titled vehicles for use by Easter Seals New Hampshire on demand. Advances are converted to term notes as utilized. The interest rate charged on outstanding borrowings is a fixed rate equal to the then Business Vehicle Rate at the time of the advance for maturities up to a five-year term. Included in long-term debt are seventeen notes payable totaling \$256,662 and nineteen notes payable totaling \$260,524 at August 31, 2021 and 2020, respectively, that originated under this agreement. Availability under this agreement at August 31, 2021 and 2020 is \$243,338 and \$239,476, respectively.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

11. Borrowings (Continued)

On August 31, 2015, Easter Seals New Hampshire, Inc. entered into a revolving line of credit with a bank. On February 26, 2019, an amendment changed the borrowing availability from \$4 million to \$7 million (a portion of which is secured by available letters of credit of \$24,000). On July 16, 2020, an amendment changed the outstanding advances from due on demand to a firm maturity date of June 30, 2022 and the interest rate charged on outstanding borrowings was revised to be the one-month LIBOR rate (which will be replaced with a benchmark rate in 2022) plus 2.25% (2.34% at August 31, 2021). Under an event of default, the interest rate will increase from the one-month LIBOR rate plus 2.25% to the then applicable interest rate plus 5.00%. The line is secured by a first priority interest in all business assets of Easter Seals New Hampshire, Inc. with guarantees from Easter Seals Vermont, Inc. and Farnum Center. The agreement requires that collective borrowings under the line of credit be reduced to \$1,000,000 for 30 consecutive days during each calendar year. There were no amounts outstanding under this revolving line of credit agreement at August 31, 2021 and 2020.

On July 16, 2020, Easter Seals New Hampshire, Inc. entered into a revolving line of credit with a bank with borrowing availability of up to \$4 million. Outstanding advances were due upon the expiration date on November 16, 2020, and the revolving line of credit was not renewed upon expiration. The interest rate charged on outstanding borrowings was the one-month LIBOR rate plus 2.25%. Under an event of default, the interest rate would increase from the one-month LIBOR rate plus 2.25% to the then applicable rate plus 5.00%. The line was secured by a first priority interest in the securities and income in a specified Easter Seals New Hampshire, Inc. bank account held with the bank. The agreement required an unused fee in the amount of 0.15% on the average daily principal amount of the unused portion.

NHHEFA 2016A and 2016B Revenue Bonds

On December 20, 2016, Easter Seals New Hampshire, Inc. issued \$13,015,000 in Series 2016A Tax Exempt Revenue Bonds. These bonds were used to refinance the Series 2004A Revenue Bonds.

Also, on December 20, 2016, Easter Seals New Hampshire, Inc. issued \$9,175,000 in Series 2016B Tax Exempt Revenue Bonds. The bonds were issued to refinance an existing mortgage and to obtain funds for certain planned capital projects.

Mortgage Notes Payable

On February 18, 2015, Easter Seals New Hampshire, Inc. and Farnum Center entered into a \$2,480,000 mortgage note payable to finance the acquisition of certain property located in Franklin, New Hampshire. The initial interest rate charged is fixed at 3.25%. Monthly principal and interest payments are \$12,200, and all remaining outstanding principal and interest is due on February 18, 2030. The note is secured by the property.

Effective July 1, 2021, Easter Seals New Hampshire, Inc. has assumed responsibility of the agreement that was made between The Way Home, Inc. (the Organization) and NHHFA dated October 11, 2001 that obtained federal funding through the HOME Investment Partnership Programs (see note 15). The funds were used for improvements on 214 Spruce St in Manchester, New Hampshire. The interest rate charged is fixed at 0.00%. As defined in accordance with the regulatory agreement that expires on October 11, 2031, repayment of the balance is conditional based on if surplus cash available exceeds 25%, until the project is sold or refinanced, or upon expiration of the regulatory agreement. So long as the Organization continues to comply with the terms of the loan to provide housing and related services to low income, nearly homeless families, the Organization will not be required to repay this loan or any interest. No payments were made in 2021. The note is secured by the property.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

11. Borrowings (Continued)

Effective July 1, 2021, Easter Seals New Hampshire, Inc. has assumed responsibility for the agreement that was made between the Organization and NHHFA dated March 17, 2010. The funds were used for the acquisition, construction and permanent financing on 224 Spruce St in Manchester, New Hampshire. The interest rate charged is fixed at 0.00%. As defined in accordance with the regulatory agreement that expires on March 17, 2040, repayment of the balance is conditional based on if surplus cash available exceeds 50%, until the project is sold or refinanced, or upon expiration of the regulatory agreement. The note is secured by the property. No payments were made in 2021.

Notes Payable

Effective September 1, 2018, Easter Seals New Hampshire, Inc. has assumed responsibility for the agreement that was made between The Homemakers Health Services, Inc. and the City of Rochester, New Hampshire that obtained grants and other funding commitments to fund the costs associated with the design and construction of an extension of the City of Rochester, New Hampshire's public sewer mains to service the Organization's property in Rochester, New Hampshire. The costs associated with the extension of the sewer main were \$523,298, which was funded by grants of \$181,925 and a promissory note, payable to the City of Rochester, New Hampshire of \$341,373. The promissory note bears interest at 3.35% per annum. In addition, the City of Rochester, New Hampshire was approved for a loan funding grant in the amount of \$145,798, which consisted of the loan principal funding of \$105,018 and the loan interest funding of \$40,780. A net principal promissory note payable of \$236,355 was recorded with an issue date of July 1, 2017.

On June 25, 2020, Easter Seals New Hampshire, Inc. entered into a \$640,000 note payable with the State of New Hampshire Department of Health and Human Services COVID-19 Emergency Healthcare System Relief Fund (the Lender) to support critical services, costs of health care professionals and the purchase of personal protective equipment and cleaning/sanitization supplies due to the COVID-19 pandemic. At the Lender's discretion, this loan may be converted to a grant and forgiven. The Lender shall determine by November 30, 2020 whether it believes that any part of the funds being loaned should not be repaid in full. There is no interest paid to this note. In November 2020, a notification was received from the Lender that the full note amount was converted to a grant and forgiven.

On June 25, 2020, Farnum Center entered into a \$500,000 note payable with the State of New Hampshire Department of Health and Human Services COVID-19 Emergency Healthcare System Relief Fund (the Lender) to support critical services, costs of health care professionals and the purchase of personal protective equipment and cleaning/sanitization supplies due to the COVID-19 pandemic. At the Lender's discretion, this note may be converted to a grant and forgiven. The Lender shall determine by November 30, 2020 whether it believes that any part of the funds being loaned should not be repaid in full. There is no interest paid to this note. In October 2020, a notification was received from the Lender that the full note amount was converted to a grant and forgiven.

On October 14, 2020, Easter Seals New Hampshire, Inc. entered into agreement with NHHFA for a technical assistance loan in an amount not to exceed \$45,000 for the Rochester Supportive Housing Project (the project). The interest rate charged is fixed at 0.00%, and the loan shall be repaid at the time of construction loan closing on the project whether the project was financed with NHHFA funds or another funding source. Should the project not proceed to a closing, whether financed through NHHFA or another funding source, and the project be determined infeasible by NHHFA, then the loan shall be forgiven, and no repayment expected.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

August 31, 2021 and 2020

11. Borrowings (Continued)

Effective July 1, 2021, Easter Seals New Hampshire, Inc. has assumed responsibility for the agreement dated July 1, 2016 that was made between the Organization and the City of Manchester through the Community Improvement Program. The funds were used for facility upgrades on 214 Spruce St in Manchester, New Hampshire. The interest rate charged is fixed at 0.00%. Annual principal payments of \$4,518 commencing October 1, 2017 can be forgiven through October 1, 2026 so long as the Organization can demonstrate the agreed-upon objectives have been achieved. The note is secured by the property.

Payroll Protection Program Loan

On April 16, 2021, Easter Seals NH entered into a promissory note for an unsecured loan in the amount of \$10,000,000 through the Paycheck Protection Program (PPP) established by the CARES Act and administered by the U.S. Small Business Administration (SBA). The PPP provides loans to qualifying businesses for amounts up to 2.5 times the average monthly payroll expenses of the qualifying business. The loan and accrued interest had original terms that were forgivable after the covered period as long as the borrower used the loan proceeds for eligible purposes, including payroll, benefits, rent, and utilities, and maintains its payroll levels. The amount of loan forgiveness would be reduced if the borrower terminated employees or reduced salaries during the period. The PPP loan was made for the purpose of securing funding for salaries and wages of employees that may have otherwise been displaced by the outbreak of COVID-19 and the resulting detrimental impact on Easter Seals NH's business.

Easter Seals NH intends to use the proceeds for purposes consistent with the PPP. While Easter Seals NH currently believes that its use of the loan proceeds will meet conditions for forgiveness of the loan, as of the date of issuance of these financial statements, there is no assurance that Easter Seals NH will not take actions that could cause Easter Seals NH to be ineligible for forgiveness of the loan, in whole or in part. Any unforgiven portion of the PPP loan bears interest at 1%, with a deferral of payments for the first ten months. Beginning February 16, 2022, principal and interest payments for any unforgiven portion of the PPP loan will be due monthly through April 16, 2026. The PPP loan may be prepaid at any time without penalty.

Easter Seals NH has accounted for the PPP loan in accordance with the FASB ASC Topic 470 and included the full \$10,000,000 within debt in the August 31, 2021 consolidated statement of financial position.

Interest Rate Swap Agreement

Easter Seals New Hampshire, Inc. has an interest rate swap agreement with a bank in connection with the Series 2004A NHHEFA Revenue Bonds. On December 1, 2016, an amendment to this agreement was executed in anticipation of the refinancing of the 2004A revenue bonds to change the interest rate charged from 3.54% to 3.62% and the floating rate from LIBOR times 0.67 to LIBOR times 0.6501. The swap agreement had an outstanding notional amount of \$10,643,336 and \$11,198,332 at August 31, 2021 and 2020, respectively, which reduces in conjunction with principal reductions until the agreement is terminated in November 2034.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

11. Borrowings (Continued)

The fair value of the above interest rate swap agreement totaled \$2,238,251 and \$2,897,074 at August 31, 2021 and 2020, respectively, \$387,067 and \$389,577 of which was current at August 31, 2021 and 2020, respectively. During the years ended August 31, 2021 and 2020, net payments required by the agreement totaled \$391,075 and \$327,834, respectively. These payments have been included in interest expense within the accompanying consolidated statements of activities and changes in net assets. See note 14 with respect to fair value determinations.

Debt Covenants

In connection with the bonds, lines of credit and various other notes payable described above, Easter Seals New Hampshire, Inc. is required to comply with certain financial covenants including, but not limited to, minimum liquidity and debt service coverage ratios. At August 31, 2021, Easter Seals New Hampshire, Inc. was in compliance with restrictive covenants specified under the NHHEFA bonds and other debt obligations.

12. Donated Services

A number of volunteers have donated their time in connection with Easter Seals NH's program services and fundraising campaigns. However, no amounts have been reflected in the accompanying consolidated financial statements for such donated services, as no objective basis is available to measure the value.

13. Related Party Transactions

Easter Seals NH is a member of Easter Seals, Inc. Membership fees to Easter Seals, Inc. were \$105,185 and \$83,093 for the years ended August 31, 2021 and 2020, respectively, and are reflected as support of National programs on the accompanying consolidated statements of activities and changes in net assets.

14. Fair Value of Financial Instruments

Fair value of a financial instrument is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at their measurement date. In determining fair value, Easter Seals NH uses various methods including market, income and cost approaches, and utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and the risks inherent in factors used in the valuation. These factors may be readily observable, market corroborated, or generally unobservable. Easter Seals NH utilizes valuation techniques that maximize the use of observable factors and minimizes the use of unobservable factors.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

14. Fair Value of Financial Instruments (Continued)

Certain of Easter Seals NH's financial instruments are reported at fair value, which include beneficial interest held in trust, investments and the interest rate swap, and are classified by levels that rank the quality and reliability of the information used to determine fair value:

Level 1 – Valuations for financial instruments traded in active exchange markets, such as the New York Stock Exchange. Valuations are obtained from readily available pricing sources for market transactions involving identical instruments.

Level 2 – Valuations for financial instruments traded in less active dealer or broker markets. Valuations are obtained from third-party pricing services for identical or similar instruments.

Level 3 – Valuations for financial instruments derived from other methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining fair value.

The following describes the valuation methodologies used to measure financial assets and liabilities at fair value. The levels relate to valuation only and do not necessarily indicate a measure of investment risk. There have been no changes in the methodologies used by Easter Seals NH at August 31, 2021 and 2020.

Investments and Assets Limited as to Use

Cash and cash equivalents are deemed to be Level 1. The fair values of marketable equity securities and mutual funds that are based upon quoted prices in active markets for identical assets are reflected as Level 1. Investments in certain government and agency securities and corporate and foreign bonds where securities are transparent and generally are based upon quoted prices in active markets are valued by the investment managers and reflected as Level 2.

Beneficial Interest in Trust Held by Others

The beneficial interest in trust held by others has been assigned fair value levels based on the fair value levels of the underlying investments within the trust. The fair values of marketable equity securities, money market and mutual funds are based upon quoted prices in active markets for identical assets and are reflected as Level 1. Investments in marketable equity securities and mutual funds where securities are transparent and generally are based upon quoted prices in active markets are valued by the investment managers and reflected as Level 2.

Interest Rate Swap Agreement

The fair value for the interest rate swap liability is included in Level 3 and is estimated by the counterparty using industry standard valuation models. These models project future cash flows and discount the future amounts to present value using market-based observable inputs, including interest rates.

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

14. Fair Value of Financial Instruments (Continued)

At August 31, 2021 and 2020, Easter Seals NH's assets and liabilities measured at fair value on a recurring basis were classified as follows:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<u>2021</u>				
Assets:				
Assets limited as to use and investments at fair value:				
Cash and cash equivalents	\$ 242,131	\$ —	\$ —	\$ 242,131
Marketable equity securities:				
Large-cap	1,598,724	—	—	1,598,724
International	640,743	—	—	640,743
Mutual funds, open-ended:				
Short-term fixed income	12,415,237	—	—	12,415,237
Intermediate-term bond fund	3,051,709	—	—	3,051,709
High yield bond fund	86,611	—	—	86,611
Foreign bond	22,597	—	—	22,597
Government securities	165,842	—	—	165,842
Emerging markets bond	215,384	—	—	215,384
International equities	1,559,537	—	—	1,559,537
Domestic, large-cap	1,549,560	—	—	1,549,560
Domestic, small-cap	61,390	—	—	61,390
Domestic, multi alt	819,941	—	—	819,941
Real estate fund	220,075	—	—	220,075
Mutual funds, closed-ended:				
Domestic, large-cap	4,164,781	—	—	4,164,781
Domestic, mid-cap	465,969	—	—	465,969
Domestic, small-cap	686,244	—	—	686,244
Corporate and foreign bonds	—	397,883	—	397,883
Government and agency securities	—	564,183	—	564,183
	<u>\$27,966,475</u>	<u>\$ 962,066</u>	<u>\$ —</u>	<u>\$28,928,541</u>
Beneficial interest in trust held by others:				
Money market funds	\$ 2,240	\$ —	\$ —	\$ 2,240
Marketable equity securities:				
Large-cap	88,345	—	—	88,345
Mutual funds:				
Domestic, fixed income	—	28,734	—	28,734
	<u>\$ 90,585</u>	<u>\$ 28,734</u>	<u>\$ —</u>	<u>\$ 119,319</u>
Liabilities:				
Interest rate swap agreement	<u>\$ —</u>	<u>\$ —</u>	<u>\$2,238,251</u>	<u>\$ 2,238,251</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

14. Fair Value of Financial Instruments (Continued)

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<u>2020</u>				
Assets:				
Assets limited as to use and investments at fair value:				
Cash and cash equivalents	\$ 546,327	\$ -	\$ -	\$ 546,327
Marketable equity securities:				
Large-cap	1,208,402	-	-	1,208,402
International	536,116	-	-	536,116
Mutual funds, open-ended:				
Short-term fixed income	5,026,296	-	-	5,026,296
Intermediate-term bond fund	1,947,550	-	-	1,947,550
High yield bond fund	74,999	-	-	74,999
Foreign bond	26,714	-	-	26,714
Government securities	242,220	-	-	242,220
Emerging markets bond	143,155	-	-	143,155
International equities	1,360,028	-	-	1,360,028
Domestic, large-cap	1,192,791	-	-	1,192,791
Domestic, small-cap	175,488	-	-	175,488
Domestic, multi alt	775,870	-	-	775,870
Real estate fund	167,649	-	-	167,649
Mutual funds, closed-ended:				
Domestic, large-cap	4,214,602	-	-	4,214,602
Domestic, mid-cap	326,214	-	-	326,214
Domestic, small-cap	451,735	-	-	451,735
Corporate and foreign bonds	-	534,722	-	534,722
Government and agency securities	-	609,572	-	609,572
	<u>\$18,416,156</u>	<u>\$1,144,294</u>	<u>\$ -</u>	<u>\$19,560,450</u>
Beneficial interest in trust held by others:				
Money market funds	\$ 5,407	\$ -	\$ -	\$ 5,407
Marketable equity securities:				
Large-cap	87,109	-	-	87,109
Mutual funds:				
Domestic, fixed income	-	27,499	-	27,499
	<u>\$ 92,516</u>	<u>\$ 27,499</u>	<u>\$ -</u>	<u>\$ 120,015</u>
Liabilities:				
Interest rate swap agreement	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,897,074</u>	<u>\$ 2,897,074</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

August 31, 2021 and 2020

14. Fair Value of Financial Instruments (Continued)

The table below sets forth a summary of changes in the fair value of Easter Seals NH's Level 3 liabilities for the years ended August 31, 2021 and 2020:

	<u>Interest Rate Swap</u>
Ending balance, August 31, 2019	\$(2,654,993)
Change in fair value	<u>(242,081)</u>
Ending balance, August 31, 2020	(2,897,074)
Change in fair value	<u>658,823</u>
Ending balance, August 31, 2021	<u><u>\$(2,238,251)</u></u>

15. Acquisition of The Way Home

On October 28, 2020, Easter Seals NH began providing financial and operational management to The Way Home (the Organization). On July 1, 2021, Easter Seals NH acquired the Organization for no consideration. This affiliation was accounted for in accordance with generally accepted accounting principles guidance on acquisitions by a not-for-profit entity. Upon affiliation, the Organization became a program of Easter Seals NH. The financial position of the Organization, recorded at fair value upon affiliation as of July 1, 2021, was as follows:

Assets:

Cash and cash equivalents	\$ 257,622
Restricted cash	107,791
Program and other accounts receivable	253,631
Prepaid expenses and other current assets	11,319
Other assets	252,995
Fixed assets	<u>1,307,228</u>
Total assets	2,190,586

Liabilities:

Accrued expenses	(28,577)
Deferred revenue	(26,307)
Other liabilities	(336,916)
Long-term debt	<u>(1,096,214)</u>
Total liabilities	<u>(1,488,014)</u>

Contribution of net assets from acquisition	<u><u>\$ 702,572</u></u>
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OTHER FINANCIAL INFORMATION

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

August 31, 2021

ASSETS

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Current assets:						
Cash and cash equivalents	\$14,362,485	\$ 680	\$ 21,041	\$ 4,807	\$ —	\$14,389,013
Restricted cash	82,461	—	—	—	—	82,461
Short-term investments, at fair value	10,681,421	—	—	—	—	10,681,421
Accounts receivable from affiliates	—	8,293,852	564,017	—	(8,857,869)	—
Program and other accounts receivable	6,754,763	942,023	819,392	77,160	—	8,593,338
Contributions receivable, net	219,930	2,749	2,186	—	—	224,865
Prepaid expenses and other current assets	<u>600,915</u>	<u>12,252</u>	<u>12,684</u>	<u>7,851</u>	<u>—</u>	<u>633,702</u>
Total current assets	32,701,975	9,251,556	1,419,320	89,818	(8,857,869)	34,604,800
Assets limited as to use	2,357,939	—	—	—	—	2,357,939
Investments, at fair value	14,916,185	962,256	—	10,740	—	15,889,181
Other assets	378,877	—	—	—	—	378,877
Fixed assets, net	<u>19,285,292</u>	<u>10,536,119</u>	<u>74,328</u>	<u>4,062</u>	<u>—</u>	<u>29,899,801</u>
	<u>\$69,640,268</u>	<u>\$20,749,931</u>	<u>\$1,493,648</u>	<u>\$ 104,620</u>	<u>\$(8,857,869)</u>	<u>\$83,130,598</u>

LIABILITIES AND NET ASSETS

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Current liabilities:						
Accounts payable	\$ 2,311,091	\$ 35	\$ 553	\$ 872	\$ -	\$ 2,312,551
Accrued expenses	6,596,298	298,467	20	350	-	6,895,135
Accounts payable to affiliates	4,872,222	-	-	3,985,647	(8,857,869)	-
Deferred revenue	990,620	851,279	5,792	14,892	-	1,862,583
Current portion of interest rate swap agreement	387,067	-	-	-	-	387,067
Current portion of long-term debt	<u>1,030,748</u>	<u>192,166</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,222,914</u>
Total current liabilities	16,188,046	1,341,947	6,365	4,001,761	(8,857,869)	12,680,250
Other liabilities	2,682,812	-	-	-	-	2,682,812
Interest rate swap agreement, less current portion	1,851,184	-	-	-	-	1,851,184
Long-term debt, less current portion, net	<u>22,615,261</u>	<u>6,156,110</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28,771,371</u>
Total liabilities	43,337,303	7,498,057	6,365	4,001,761	(8,857,869)	45,985,617
Net assets (deficit):						
Without donor restrictions	20,884,644	12,641,512	1,401,174	(3,900,866)	-	31,026,464
With donor restrictions	<u>5,418,321</u>	<u>610,362</u>	<u>86,109</u>	<u>3,725</u>	<u>-</u>	<u>6,118,517</u>
Total net assets (deficit)	<u>26,302,965</u>	<u>13,251,874</u>	<u>1,487,283</u>	<u>(3,897,141)</u>	<u>-</u>	<u>37,144,981</u>
	<u>\$69,640,268</u>	<u>\$20,749,931</u>	<u>\$1,493,648</u>	<u>\$ 104,620</u>	<u>\$(8,857,869)</u>	<u>\$83,130,598</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

August 31, 2020

ASSETS

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Current assets:						
Cash and cash equivalents	\$ 8,189,207	\$ 700	\$ 29,341	\$ 15,346	\$ —	\$ 8,234,594
Short-term investments, at fair value	3,555,005	—	—	—	—	3,555,005
Accounts receivable from affiliates	—	9,051,773	657,994	—	(9,709,767)	—
Program and other accounts receivable	6,637,661	1,668,821	641,953	97,745	—	9,046,180
Contributions receivable, net	290,139	14,590	10,061	15,155	—	329,945
Prepaid expenses and other current assets	<u>659,444</u>	<u>11,035</u>	<u>25,062</u>	<u>4,598</u>	<u>—</u>	<u>700,139</u>
Total current assets	19,331,456	10,746,919	1,364,411	132,844	(9,709,767)	21,865,863
Assets limited as to use	2,017,343	100,255	36,924	—	—	2,154,522
Investments, at fair value	12,983,929	858,209	—	8,785	—	13,850,923
Other assets	143,015	—	—	—	—	143,015
Fixed assets, net	<u>17,576,923</u>	<u>10,778,130</u>	<u>103,724</u>	<u>3,941</u>	<u>—</u>	<u>28,462,718</u>
	<u>\$52,052,666</u>	<u>\$22,483,513</u>	<u>\$1,505,059</u>	<u>\$ 145,570</u>	<u>\$(9,709,767)</u>	<u>\$66,477,041</u>

LIABILITIES AND NET ASSETS

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Current liabilities:						
Accounts payable	\$ 1,987,762	\$ 499	\$ 10,697	\$ 1,522	\$ -	\$ 2,000,480
Accrued expenses	6,352,379	797,915	5,237	405	-	7,155,936
Accounts payable to affiliates	5,725,629	-	-	3,984,138	(9,709,767)	-
Deferred revenue	702,945	577,636	11,754	47,319	-	1,339,654
Current portion of interest rate swap agreement	389,577	-	-	-	-	389,577
Current portion of long-term debt	<u>1,512,628</u>	<u>686,002</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,198,630</u>
Total current liabilities	16,670,920	2,062,052	27,688	4,033,384	(9,709,767)	13,084,277
Other liabilities	2,017,343	100,255	36,924	-	-	2,154,522
Interest rate swap agreement, less current portion	2,507,497	-	-	-	-	2,507,497
Long-term debt, less current portion, net	<u>12,400,482</u>	<u>6,345,558</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,746,040</u>
Total liabilities	33,596,242	8,507,865	64,612	4,033,384	(9,709,767)	36,492,336
Net assets (deficit):						
Without donor restrictions	12,948,855	13,317,071	1,434,675	(3,887,814)	-	23,812,787
With donor restrictions	<u>5,507,569</u>	<u>658,577</u>	<u>5,772</u>	<u>-</u>	<u>-</u>	<u>6,171,918</u>
Total net assets (deficit)	<u>18,456,424</u>	<u>13,975,648</u>	<u>1,440,447</u>	<u>(3,887,814)</u>	<u>-</u>	<u>29,984,705</u>
	<u>\$52,052,666</u>	<u>\$22,483,513</u>	<u>\$1,505,059</u>	<u>\$ 145,570</u>	<u>\$(9,709,767)</u>	<u>\$66,477,041</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES
CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended August 31, 2021

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Public support and revenue:						
Public support:						
Contributions, net	\$ 876,642	\$ 55,736	\$ 47,117	\$ 81,165	\$ —	\$ 1,060,660
Special events, net	1,216,723	40,522	91,639	31,092	—	1,379,976
Annual campaigns, net	436,622	6,079	12,125	1,463	—	456,289
Bequests	<u>4,091</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>4,091</u>
Total public support	2,534,078	102,337	150,881	113,720	—	2,901,016
Revenue:						
Fees and tuition	43,397,874	9,104,776	7,150,066	438,916	(70,871)	60,020,761
Grants	28,138,237	3,877,583	622,212	458,342	—	33,096,374
Dividend and interest income	607,365	26,794	1	240	—	634,400
Rental income	29,775	—	—	—	—	29,775
Intercompany revenue	2,171,005	—	—	—	(2,171,005)	—
Other	<u>538,083</u>	<u>—</u>	<u>11,412</u>	<u>51</u>	<u>—</u>	<u>549,546</u>
Total revenue	<u>74,882,339</u>	<u>13,009,153</u>	<u>7,783,691</u>	<u>897,549</u>	<u>(2,241,876)</u>	<u>94,330,856</u>
Total public support and revenue	77,416,417	13,111,490	7,934,572	1,011,269	(2,241,876)	97,231,872
Operating expenses:						
Program services:						
Public health education	40,035	—	1,212	1,211	—	42,458
Professional education	3,192	—	—	—	—	3,192
Direct services	<u>62,168,239</u>	<u>12,591,072</u>	<u>7,058,225</u>	<u>861,379</u>	<u>(82,939)</u>	<u>82,595,976</u>
Total program services	62,211,466	12,591,072	7,059,437	862,590	(82,939)	82,641,626

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Supporting services:						
Management and general	\$ 9,414,586	\$ 1,330,879	\$ 755,146	\$ 85,846	\$ (2,158,937)	\$ 9,427,520
Fundraising	<u>1,084,072</u>	<u>18,207</u>	<u>73,153</u>	<u>74,124</u>	<u>—</u>	<u>1,249,556</u>
Total supporting services	<u>10,498,658</u>	<u>1,349,086</u>	<u>828,299</u>	<u>159,970</u>	<u>(2,158,937)</u>	<u>10,677,076</u>
Total functional expenses	72,710,124	13,940,158	7,887,736	1,022,560	(2,241,876)	93,318,702
Support of National programs	<u>105,185</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>105,185</u>
Total operating expenses	<u>72,815,309</u>	<u>13,940,158</u>	<u>7,887,736</u>	<u>1,022,560</u>	<u>(2,241,876)</u>	<u>93,423,887</u>
Increase (decrease) in net assets from operations	4,601,108	(828,668)	46,836	(11,291)	—	3,807,985
Other non-operating expenses, gains and losses:						
Change in fair value of interest rate swap	658,823	—	—	—	—	658,823
Net unrealized and realized gains on investments, net	1,919,950	110,636	—	1,964	—	2,032,550
Decrease in fair value of beneficial interest in trust held by others	(696)	—	—	—	—	(696)
Contribution of net assets from acquisition	702,572	—	—	—	—	702,572
Other non-operating losses	<u>(35,216)</u>	<u>(5,742)</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>(40,958)</u>
	<u>3,245,433</u>	<u>104,894</u>	<u>—</u>	<u>1,964</u>	<u>—</u>	<u>3,352,291</u>
Total increase (decrease) in net assets	7,846,541	(723,774)	46,836	(9,327)	—	7,160,276
Net assets (deficit) at beginning of year	<u>18,456,424</u>	<u>13,975,648</u>	<u>1,440,447</u>	<u>(3,887,814)</u>	<u>—</u>	<u>29,984,705</u>
Net assets (deficit) at end of year	<u>\$26,302,965</u>	<u>\$13,251,874</u>	<u>\$1,487,283</u>	<u>\$(3,897,141)</u>	<u>\$—</u>	<u>\$37,144,981</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES
CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

Year Ended August 31, 2020

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Public support and revenue:						
Public support:						
Contributions, net	\$ 1,015,569	\$ 67,583	\$ 28,592	\$ 84,485	\$ (210)	\$ 1,196,019
Special events, net	796,223	58,700	(11,698)	14,844	-	858,069
Annual campaigns, net	386,951	8,828	19,394	16,962	-	432,135
Bequests	<u>221,908</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>221,908</u>
Total public support	2,420,651	135,111	36,288	116,291	(210)	2,708,131
Revenue:						
Fees and tuition	43,836,114	11,736,621	7,107,786	421,013	(38,306)	63,063,228
Grants	25,622,352	2,380,105	270,533	444,988	-	28,717,978
Dividend and interest income	564,099	34,199	2	152	-	598,452
Rental income	34,045	-	-	-	-	34,045
Intercompany revenue	2,077,046	-	-	-	(2,077,046)	-
Other	<u>511,743</u>	<u>1,940</u>	<u>11,684</u>	<u>-</u>	<u>(617)</u>	<u>524,750</u>
Total revenue	<u>72,645,399</u>	<u>14,152,865</u>	<u>7,390,005</u>	<u>866,153</u>	<u>(2,115,969)</u>	<u>92,938,453</u>
Total public support and revenue	75,066,050	14,287,976	7,426,293	982,444	(2,116,179)	95,646,584
Operating expenses:						
Program services:						
Public health education	116,006	157	5,066	7,865	-	129,094
Professional education	10,963	-	-	-	-	10,963
Direct services	<u>63,292,213</u>	<u>13,461,550</u>	<u>6,903,698</u>	<u>871,794</u>	<u>(68,882)</u>	<u>84,460,373</u>
Total program services	63,419,182	13,461,707	6,908,764	879,659	(68,882)	84,600,430

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Supporting services:						
Management and general	\$ 8,786,396	\$ 1,308,533	\$ 659,497	\$ 94,875	\$ (2,047,297)	\$ 8,802,004
Fundraising	<u>731,676</u>	<u>12,237</u>	<u>80,874</u>	<u>66,695</u>	<u>—</u>	<u>891,482</u>
Total supporting services	<u>9,518,072</u>	<u>1,320,770</u>	<u>740,371</u>	<u>161,570</u>	<u>(2,047,297)</u>	<u>9,693,486</u>
Total functional expenses	72,937,254	14,782,477	7,649,135	1,041,229	(2,116,179)	94,293,916
Support of National programs	<u>83,093</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>83,093</u>
Total operating expenses	<u>73,020,347</u>	<u>14,782,477</u>	<u>7,649,135</u>	<u>1,041,229</u>	<u>(2,116,179)</u>	<u>94,377,009</u>
Increase (decrease) in net assets from operations	2,045,703	(494,501)	(222,842)	(58,785)	—	1,269,575
Other non-operating expenses, gains and losses:						
Change in fair value of interest rate swaps	(242,081)	—	—	—	—	(242,081)
Net unrealized and realized gains on investments, net	745,394	60,243	—	253	—	805,890
Increase in fair value of beneficial interest in trust held by others	21,320	—	—	—	—	21,320
Other non-operating gains	<u>2,732</u>	<u>—</u>	<u>—</u>	<u>(1,230)</u>	<u>—</u>	<u>1,502</u>
	<u>527,365</u>	<u>60,243</u>	<u>—</u>	<u>(977)</u>	<u>—</u>	<u>586,631</u>
Total increase (decrease) in net assets	2,573,068	(434,258)	(222,842)	(59,762)	—	1,856,206
Net assets (deficit) at beginning of year	<u>15,883,356</u>	<u>14,409,906</u>	<u>1,663,289</u>	<u>(3,828,052)</u>	<u>—</u>	<u>28,128,499</u>
Net assets (deficit) at end of year	<u>\$18,456,424</u>	<u>\$13,975,648</u>	<u>\$1,440,447</u>	<u>\$(3,887,814)</u>	<u>\$—</u>	<u>\$29,984,705</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES**

Year Ended August 31, 2021

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Salaries and related expenses	\$54,463,022	\$ 9,581,703	\$6,411,920	\$ 646,210	\$ —	\$71,102,855
Professional fees	9,182,159	2,141,444	829,028	143,557	(2,171,005)	10,125,183
Supplies	1,476,716	650,916	29,933	3,295	—	2,160,860
Telephone	513,556	96,374	77,986	11,901	—	699,817
Postage and shipping	44,122	1,252	6,284	1,026	—	52,684
Occupancy	1,865,409	591,596	303,110	37,907	—	2,798,022
Outside printing, artwork and media	15,847	—	3,648	1,504	—	20,999
Travel	1,086,342	53,597	136,785	18,620	(44,559)	1,250,785
Conventions and meetings	57,117	17,992	2,288	404	—	77,801
Specific assistance to individuals	1,217,642	11,114	23,172	153,947	(26,312)	1,379,563
Dues and subscriptions	29,689	12,859	28	550	—	43,126
Minor equipment purchases and equipment rentals	283,256	30,576	2,110	866	—	316,808
Ads, fees and miscellaneous	344,507	21,702	21,555	542	—	388,306
Interest	685,065	223,934	—	—	—	908,999
Depreciation and amortization	<u>1,445,675</u>	<u>505,099</u>	<u>39,889</u>	<u>2,231</u>	<u>—</u>	<u>1,992,894</u>
	<u>\$72,710,124</u>	<u>\$13,940,158</u>	<u>\$7,887,736</u>	<u>\$1,022,560</u>	<u>\$(2,241,876)</u>	<u>\$93,318,702</u>

EASTER SEALS NEW HAMPSHIRE, INC. AND SUBSIDIARIES**CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES**

Year Ended August 31, 2020

	<u>New Hampshire</u>	<u>Farnum Center</u>	<u>Vermont</u>	<u>Maine</u>	<u>Elimin- ations</u>	<u>Total</u>
Salaries and related expenses	\$56,079,004	\$ 9,840,481	\$6,214,397	\$ 652,361	\$ —	\$72,786,243
Professional fees	8,151,730	2,234,990	747,611	135,384	(2,077,663)	9,192,052
Supplies	1,507,517	789,733	30,386	5,252	—	2,332,888
Telephone	509,391	92,915	64,461	13,685	—	680,452
Postage and shipping	45,285	2,092	4,995	1,163	—	53,535
Occupancy	1,756,763	664,349	300,734	43,235	—	2,765,081
Outside printing, artwork and media	43,369	1,087	5,241	2,099	—	51,796
Travel	1,305,006	61,687	190,480	19,971	(38,306)	1,538,838
Conventions and meetings	143,658	40,616	14,775	2,327	(210)	201,166
Specific assistance to individuals	761,474	26,452	15,114	159,522	—	962,562
Dues and subscriptions	24,928	8,593	200	—	—	33,721
Minor equipment purchases and equipment rentals	256,512	42,237	4,889	3,741	—	307,379
Ads, fees and miscellaneous	254,998	257,771	18,862	1,629	—	533,260
Interest	705,741	230,777	—	—	—	936,518
Depreciation and amortization	1,416,670	495,765	37,081	2,599	—	1,952,115
Miscellaneous business tax	<u>(24,792)</u>	<u>(7,068)</u>	<u>(91)</u>	<u>(1,739)</u>	<u>—</u>	<u>(33,690)</u>
	<u>\$72,937,254</u>	<u>\$14,782,477</u>	<u>\$7,649,135</u>	<u>\$1,041,229</u>	<u>\$(2,116,179)</u>	<u>\$94,293,916</u>

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Phinney
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Manchester NH 03105-3701

Linda Roth
Long Term Care (Ret)

Danville NH 03819

Rev: 2/9/2022



MAUREEN ANN BEAUREGARD
President & CEO
Easterseals New Hampshire, Inc.

EDUCATION: B.S. University of New Hampshire

PROFESSIONAL EXPERIENCE:

2019 - Present Easterseals New Hampshire, Inc., Manchester, NH
<https://www.eastersealsnh.org/>
President/CEO

1991 - 2019 Families in Transition - New Horizons, Manchester, NH
<https://www.fitnh.org/>
President (2018-2019)
President and Founder (1991-2017)

1987 - 1991 State of New Hampshire, Division for Children and Youth
Services, Portsmouth, NH
<https://www.dhhs.nh.gov/dcyf/>
Child Protective Service Worker II

Maureen Ann Beauregard

Professional Expertise

Visionary/Tenacious Strategic Planning Community Relationships Organizational Capacity Building	Strong Financial Acumen Entrepreneur/Builder Experienced Communicator Team Building & Leadership
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Professional Experience

November 1991–2019 Families in Transition

January 2018–2019

President, Families in Transition – New Horizons Manchester NH

Key Accomplishments

- Merged Families in Transition with the State's largest shelter and food pantry.
- Successfully led board strategy for combined organization.
- Developed and led public awareness and acceptance of combined organization.
- Merger resulted in being the State's largest organization in the provision of shelter, housing, food and services for homeless families and individuals.

December 2017 – June 2018

Receiver of Serenity Place Manchester, NH

Key Accomplishments

- Successfully navigated complex negotiations with the dissolution and replacement of critical substance use disorder program with the NH Charitable Trust office.
- Brought together key political leaders, businesses and NH's not-for-profit sector.

November 1991 – December 2017

President & Founder Manchester, NH

Key Accomplishments:

- Began as a program providing housing and services to 5 women and their children.
- Currently, providing housing to 1,328 families and individuals and 138,000 meals annually.
- Developed housing and services programs in four geographic regions: Manchester, Concord, and Dover & Wolfeboro.
- Developed \$38M in Assets and a \$14M Annual Budget. Facilities developed with alternative financing structures that include varied layering structures resulting in affordability for the organization and those it serves.

Contact

- NH Charitable Foundation – Member, Board of Directors, Current
 - NH Interagency Council to End Homelessness – Past Chairperson, Board of Directors, 2015
 - Leadership New Hampshire, 2010
 - Housing Action New Hampshire – Past Council Member, 2009
 - Greater Manchester Chamber of Commerce – Past Member, Board of Directors, 2009
- #### Awards and Honors
- Greater Manchester Chamber of Commerce's Citizen of the Year, 2018
 - Southern New Hampshire University, Loeffler Award, 2018
 - University of New Hampshire, Granite State Award, 2018
 - Business NH Magazine's Nonprofit of the Year, 2013

- Personally Authored and awarded +\$20M in HUD funding from 1995 – 2008.
- Developed 272 housing units and 199 shelter beds.
- Specialty Programs developed:
 1. Willows Substance Use Treatment Center – Outpatient and Intensive Outpatient services. Use of 3rd party insurance and state billing. Negotiations with State of NH.
 2. Two Transitional Living Programs; one for men and one for women. Use of 3rd party insurance and state billing. Negotiations with the State of NH.
 3. Recovery Housing - Safe housing for Moms with Children who are recovering from substance use disorder. Negotiated with State of NH.
 4. Open Doors – In-home substance use disorder services for parent(s) and therapeutic services for children.
 5. Connections to Recovery – 4 Geographic area outreach to homeless with substance use disorder. SAMSHA \$1.5M.
- Acquired Organizations Include:
 1. Manchester Emergency Housing, 2012. Developed and expanded new family shelter that also includes a Resource Center in 2015.
 2. New Hampshire Coalition to End Homelessness, 2014. Elevated organization as a leader in advocacy, research and training on behalf of homeless families and individuals.
- Organization developed to assist Families in Transition – New Horizons with double bottom line of assisting with financial sustainability and deeper mission impact include:
 1. Housing Benefits, 2009. A not for profit organization and federally designated Community Housing Development Organization that is prioritized in receiving 10% of federal funds for housing related activities. Acts as the property management company and housing development arm of Families in Transition – New Horizons. Both the property management and developer fees assist with the organization's sustainability.
 2. OutFITters Thrift Store, 2003. An LLC entrepreneurial business venture that provides profits and management fees to provide unrestricted resources for Families in Transition's mission. Assists in the sustainability of the organization and is the entry point for in-kind donors who become volunteers and eventually provide financial support the organization through financial donations.
 3. Wilson Street Condo Association, 2018. Development of housing and commercial real estate, \$3.9M. A project that houses a collaborative effort amongst four not-for profit organizations with a focus on a substance use disorder. Provides property management and developer fees to assist

- New Hampshire Business Review's Outstanding Women in Business, 2011
- Key to The City of Manchester by Mayor Robert Baines, 2005
- National Association of Social Workers, Citizen of the Year, 2005
- NH Business Review's Business Excellence Award, 2004
- Walter J. Dunfee Award for Excellence in Management, Organizational Award, 2004
- NH Commission on the Status of Women – Women's Recognition Award, 2003
- New Hampshire Housing Finance Authority, Best Practices in Housing Development, 2003

in organization's sustainability.

4. Antoinette Hill Condo Association, 2019. Purchase of housing units, \$1.6M. Provides property management and developer fees to assist in organization's sustainability.
5. Hope House, 2018. With a majority of gifts from two individuals, developed and implemented first shelter for families in the lakes region. The facility includes a commercial rental component of cell antennae and business rental income utilized to assist with the organizations sustainability.

November 1987 – March 1991

Child Protective Service Worker II

Portsmouth, NH

State of New Hampshire, Division for Children and Youth Services

Professional Expertise

Bachelor of Science University of New Hampshire, 1987

Masters of Arts Community Development Policy and Practice, University of New Hampshire, Student, 2019

References

Available Upon Request

Tina M. Sharby, PHR
Easter Seals New Hampshire, Inc.
555 Auburn Street
Manchester, NH 03103

Human Resources Professional with multi-state experience working as a strategic partner in all aspects of Human Resources Management.

Areas of expertise include:

Strong analytical and organizational skills
Ability to manage multiple tasks simultaneously
Employment Law and Regulation Compliance
Strategic management, mergers and acquisitions

Problem solving and complaint resolution
Policy development and implementation
Compensation and benefits administration

PROFESSIONAL EXPERIENCE

Chief Human Resources Officer 2012-Present

Senior Vice President Human Resources
Easter Seals, NH, VT, NY, ME, RI, Harbor Schools & Farnum Center
1998-2012

Reporting directly to the President with total human resources and administration. Responsible for employee relations, recruitment and retention, compensation, benefits, risk management, health and safety, staff development for over 2100 employees in a six state not-for-profit organization. Developed and implemented human resources policies to meet all organizational, state and federal requirements. Research and implemented an organizational wide benefits plan that is supportive of on-boarding and retention needs.

Developed and implemented a due diligence research and analysis system for assessing merger and acquisition opportunities. Partnered with senior staff team in preparation of strategic planning initiatives.

Member of the organizations Compliance Committee, Wellness Committee and Risk Management Committee. Attended various board meetings as part of the senior management team, and sit on the investment committee of the Board of Directors for Easter Seals NH, Inc.

Human Resources Director
Moore Center Services, Inc., Manchester, NH
1986-1998

Held progressively responsible positions in this not-for-profit organization of 450 employees. Responsible for the development and administration of all Human Resources

activities. Implemented key regulatory compliance programs and developed innovative employee relations initiatives in a rapidly changing business environment. Lead the expansion of the Human Resources department from basic benefit administration to becoming a key advisor to the senior management.

Key responsibilities included benefit design, implementation and administration; workers compensation administration; wage and salary administration, new employee orientation and training; policy development and communication; retirement plan administration; budgetary development; and recruitment.

EDUCATION

Bachelor of Science Degree, Keene State College, 1986
Minor in Human Resources and Safety Management
MS Organizational Leadership, Southern NH University (in process)

ORGANIZATIONS

Manchester Area Human Resource Association
Diversity Chair 2010
Society for Human Resource Management
BIA Human Resources
Health Care & Workforce Development Committee 2009, 2010

JOSEPH T. EMMONS

Easterseals NH ♦ 555 Auburn Street ♦ Manchester, NH 03103 ♦ jtemmons@eastersealsnh.org

WORK EXPERIENCE

Easterseals NH

Sr. Vice President of Development

Sept. 2017 - present

Manage day to day operations of Easterseals Development and Communications office (14 person staff in NH, ME and VT)

- Analyze information compiled by Development Coordinators and Managers regarding current donors and prospects to identify major gift prospects and extend the number of targeted prospects by making personal visits.
- Assist other staff and volunteers in developing strategy and contacts for those donors and prospects for which others may have a primary contact.
- Work with the Accounting Department to develop a comprehensive gift policy and procedure guideline.
- Work with Board to enhance relationships and create greater fundraising and outreach possibilities.
- Hiring and supervision of grant, development and events staff.
- Develop and manage budgets relating to special events and grants as well as oversee cash management at the events.
- Develop long-term strategies for cultivation of new donors.
- Assist in strategic departmental planning in conjunction with the Vice President of Development and the development staff.
- Plan, implement, promote and evaluate assigned public relations, events or activities and other fundraising vehicles conducted by and for the Agency.
- Manage all aspects of special events, including recruitment, retention, and logistics.
- Organize, coordinate and supervise volunteers at special events.
- Oversee database manager who is responsible for the creation and management of potential participants and companies for events and provide reports as required.
- Work with and coordinate the activities of the National and Regional Corporate Sponsors to maintain a friendly and cooperative relationship, acquaint them with Easterseals' programs and services and advise and assist them in their fundraising activities.

Senior Director of Development

Nov. 2014 – Sept. 2017

Manage day-to-day operations of annual giving (4 staff members) and advancement services (6 staff members) for Saint Anselm College.

- Work with chapter members to enhance relationships and create greater fundraising and outreach possibilities.
- Develop and manage budgets relating to special events as well as oversee cash management at the events.
- Develop long term strategies for cultivation of new donors.
- Assist in strategic departmental planning in conjunction with the Vice President of Development and the development staff.
- Plan, implement, promote and evaluate assigned public relations, events or activities and other fundraising vehicles conducted by and for the Agency.
- Manage all aspects of special events, including recruitment, retention, logistics and new program development.
- Organize, coordinate and supervise volunteers at special events.
- Create and manage database of potential participants and companies for events and provide reports as required.

Saint Anselm College, Manchester, NH

Executive Director, Development and Advancement Services

Oct. 2013 – Nov. 2014

Manage day to day operations of annual giving (4 staff members) and advancement services (6 staff members) for Saint Anselm College

- Supervision of annual giving, stewardship, research and advancement services teams in College Advancement
- Oversee and implement all direct mail, e-mail and social media communication – including content, segmentation, timing, etc. – resulting in a 3.7 million dollars raised in annual giving for fiscal year 2014
- Manage all gift entry and database coordination
- Supervise campaign communications and stewardship programs - developing a stewardship plan resulting in 95% of donors receiving donor stewardship packages
- Act as liaison between College Advancement and Athletics resulting in increased athletic participation and dollars raised each of the last 3 years
- Provide and report on fundraising financials to Trustees

Director, Annual Giving

December 2010 – October 2013

Manage \$3 million annual giving program for Saint Anselm College

- Supervision of five person annual giving staff
- Engage and personally solicit annual fund gifts from 100 – 120 alumni yearly ranging from \$1,000 to \$10,000
- Established new reunion giving program and young alumni giving program
- Increased alumni participation from 17% in 2010 to 21% projected in 2013
- Create and implement annual appeal schedule and mailings

Associate Director, Annual Giving

July 2009 – December 2010

Support, implement and enhance the Saint Anselm Fund

- Engage and personally solicit annual fund gifts from 100 – 120 alumni yearly
- Create annual fund marketing pieces and solicitation letters for fundraising purposes
- Manage and support Reunion Giving programs for 4-5 classes yearly
- Support Office of Alumni Relations at college programs and events

Assistant Director, Annual Giving/ Director, Saint Anselm Phone-a-thon

June 2005 – June 2009

Support and enhance the Saint Anselm Fund as well as being responsible for all day-to-day activities of Saint Anselm College Phone-a-thon program

- Lead and facilitated Senior Class Gift Program, increasing student participation three consecutive years
- Manage and supervised staff of 60-65 students in requesting donations from all college alumni
- Implemented a new training program for all callers resulting in higher overall alumni participation
- Assisted the Manager of Advancement Services in creating a new database to streamline the input and updating of alumni records
- Increased dollars raised by the phone-a-thon from \$95,000 to \$170,000

Assistant Director, Alumni Relations

September 2004 – June 2005

Work with Vice President of Alumni Relations in planning, implementation and follow-up on all college events

- Created and designed invitations and brochures for college alumni events
- Recruited and managed volunteers to work various college events including Reunion Weekend, Homecoming, and others
- Effectively responded to and communicated with alumni regarding general alumni inquiries

SnapDragon Associates, Bedford, NH

Recruiter

April 2004 – September 2004

Worked with the President and Vice President of company in all day-to-day activities of the company

- Contacted possible clients (businesses) to provide recruiting services resulting in 2-3 new leads per week
- Searched for, contacted and interviewed top quality professionals for client positions

EDUCATION

Masters in Business Administration

January 2008

Southern New Hampshire University, Manchester, NH

Bachelor of Arts in Business

May 2004

Saint Anselm College, Manchester, NH

OTHER RELATED EXPERIENCE

Moore Center Services Development Board

Sept. 2010 – Sept. 2016

Diocesan School Board – New Hampshire

June 2014 – present

Goffstown Junior Baseball Board

January 2016 - present

Claire H. Gagnon, CPA

Experience

Easterseals New Hampshire

Manchester, NH

Senior Vice President/Controller

June 2007 – Current

- Supervise Senior level Accounting and Payroll staff and departments.
- Manage all accounting functions while ensuring the practice of net asset accounting in a multi-corporate multi-state growing environment.
- Serve as a member of the Senior Management team and participate in strategic planning for the organization.
- Serve as the management liaison to the board and audit committees, assisting the CFO as needed; effectively communicate and present critical financial matters at select board of trustees and committee meetings.
- Establish systems to ensure compliance with the requirements of: GAAP, Circular A-133, Federal and State agencies.
- Oversee preparation of all internal financial reporting to ensure accuracy, timeliness, and relevance.
- Oversee budget planning process, projections and variance analysis.
- Ensure the preparation of all required external reports for all entities ie; IRS form 990's.
- Oversee grants reporting functions.
- Oversee internal controls to include checks and balances, system testing, and procedure documentation and compliance with GAAP and other applicable standards.
- Oversee cash management system to include daily short-term investing and borrowing and cash flow forecasts.
- Perform financial analysis to include assessments for new projects and program initiatives.
- Explore and implement best practices and bench marking tools for related business functions.

ShootingStar Broadcasting of NE, LLC

Derry, NH

Director of Finance

September 2005 – February 2007

- Manage monthly financial statements and General Ledger Closing process. Includes reporting to outside sources; i.e., lenders and investors.
- Manage accounting staff and all aspects of accounting and business office.
- Prepare and/or review cash activity reports used in cash management on a weekly basis.
- Prepare departmental budgets and forecasts. Revise forecasts quarterly to monitor station's financial position.
- Manage Human Resource function for up to 60 employees, including managing union contractual obligations.
- Supervise credit and collection procedures for accounts receivable.
- Manage insurance and other vendor-related issues. Successfully replaced both employee benefits provider as well as 401(k) administrators.
- Manage FCC compliance requirements.
- Manage barter activity and activity reporting.

Claire H. Gagnon, CPA

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Daniel Webster Council, Boy Scouts of America, Inc.

Manchester, NH

Controller

1997 – September 2005

- Produce all monthly financial reports and monitor Council's financial position.
- Plan, develop and monitor the annual budget.
- Prepare all financial schedules for annual audit and assist with necessary tax filings.
- Participate and advise on the Investment Committee of the Council as well as prepare reports on a quarterly basis summarizing the activity in the \$13M endowment.
- Member of Management Team which is responsible for the administration of policies and procedures of the corporation.
- Prepare all payroll returns and year-end reports.
- Manage accounting staff and oversee accounts payables and receivables.
- Administer benefit programs including but not limited to 403(b) and insurance programs for over 40 employees.
- Serve Council in other capacities on various committees with business leaders in the community.

Lynne M. Hudson, PC

Andover, MA

Manager

1994 – 1997

- Supervise Audit, Reviews and Compilations.
- Prepare and review corporate, personal, fiduciary and payroll tax returns.
- Perform year-end inventory audits on Manufacturing companies.
- Serve as liaison for audits between IRS and Business, as well as personal clients.
- Perform year-end tax projections, tax planning and Management Advisory Services.
- Hire, train, Staff Development and Performance reviews.

Creelman & Smith

Boston, MA

Senior Accountant

1992 – 1994

- Preparation of Corporate, Personal and Non-Profit tax returns.

Smith Batchelder & Rugg

Manchester, NH

Senior Accountant

1988 - 1992

- Preparation of Corporate, Personal and Non-Profit tax returns.
- Staff auditor for various companies including financial, service and manufacturing industries.

Volunteer

Board Treasurer, New Hampshire Legal Assistance

Member 100 Women Who Care

Tax Preparer AARP

Graduate Leadership Greater Manchester 2019

2014-2018

Education

Plymouth State College, B.S. Accounting, May 1987

CPA Certified 1991

Granite State College, Leadership Academy, September 2015

LISABRITT SOLSKY, JD, CHIE

Trusted public sector executive leader specializing in healthcare, equity and the intersectional holistic health needs of individuals and families. Expertise in program design, implementation, and oversight. Recognized for process improvement and operational effectiveness within financially constrained enterprises. Data-driven decision maker skilled in relationship building. Valued for building dynamic and loyal teams that achieve superior, collaborative results for constituencies. Best suited for mission driven organizations.

EXPERTISE

- Strong New Hampshire public sector relationships
- Organizational strategy
- Policy development
- Government regulation & compliance
- Managed Care Operations
- Deep Medicaid service, eligibility and finance knowledge
- Government affairs
- State budgeting

EXPERIENCE

JUNE 2020-PRESENT

VICE PRESIDENT OF STRATEGY AND CORPORATE DEVELOPMENT, GRANITE STATE INDEPENDENT LIVING

Reporting to the CEO and responsible for creating multi-faceted roadmap for non-profit modernity and sustainability at the state's only Center for Independent Living that provides comprehensive services to individuals who experience disability. Portfolio includes strategic business development, advocacy, fundraising, events, donor management and communications. ACCOMPLISHMENTS: Procured multiple grants in first several months of tenure totaling \$100k; Oversaw acquisition of new business enterprise; Managed 2 website overhauls and redesigns; Supported other departments in collecting, analyzing and using data to drive decisions; Secured place in Business Development Learning Collaborative through NCIL; Wrote corporate COVID-19 policy; Assumed responsibility for corporate weekly newsletter making it a relevant, informative source of information and corporate communication.

MARCH 2015 – SEPTEMBER 2019

EXECUTIVE DIRECTOR, WELL SENSE HEALTH PLAN

Reporting to the CEO, this role is the most senior position on the ground, leading day-to-day operations of the state's largest and only not-for-profit Medicaid managed care organization. Maintained corporate relationships with government, regulators, thought leaders, legislators, community organizations, vendors and healthcare providers and systems. Set and implemented health plan strategy consistent with corporate financial and performance goals. Served on corporate executive team with chiefs. Led office of 65 employees across clinical, provider, operations, compliance and customer care domains.

ACCOMPLISHMENTS: Co-led successful drafting and submission of bid for second five-year, \$400M contract; established strategic partnerships with Families In Transition/New Horizons; advised legislative commission that reauthorized Medicaid adult expansion; rated a Best

Company to Work For by Business NH Magazine 2017 and 2018, and number one female led not-for-profit by Business NH Magazine 2016.

MARCH 2000 – FEBRUARY 2015

DEPUTY MEDICAID DIRECTOR, NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES

Served for seven years as **Deputy Medicaid Director** managing a portfolio that included managed care operations, data & analytics, health planning & research, State Plan & policy, government affairs, provider relations, member services and Children's Health Insurance Program (CHIP). Led team of 8-9 direct reports and supported Medicaid Director and Commissioner.

For eight years prior, served as **General Counsel and Administrator** in Division of Family Assistance, Estate Recovery, Office of Reimbursements and Administrative Rules Unit, providing policy support for programs of public assistance, managing an active probate and trust practice, and overseeing adoption of all departmental regulations.

ACCOMPLISHMENTS: successfully transformed the CHIP program to an MCHIP, saving the state millions of dollars while simultaneously expanding the breadth and depth of coverage for low-income children, launched the state's first mandatory Medicaid managed care program, oversaw publication of scholarly research on the health of New Hampshire's most vulnerable citizens.

1997 – 2000

STAFF ATTORNEY, MERRIMACK VALLEY LEGAL SERVICES

1996 – 1997

LEGAL ADVOCATE & VOLUNTEER COORDINATOR, DOVE, INC.

EDUCATION

JURIS DOCTOR, UNIVERSITY OF THE DISTRICT OF COLUMBIA, DAVID A. CLARKE SCHOOL OF LAW

One of the nation's only public interest law schools and an HBCU.

BACHELOR OF ARTS, UNIVERSITY OF MASSACHUSETTS, AMHERST

Major in English, minor in Women's Studies. Participated in National Student Exchange Program. Lived and worked in fully functioning co-operative dormitory; served on dorm house council for 3 semesters.

DISTINCTIONS

Member Massachusetts Bar Association (retired)

Member New Hampshire Bar Association (inactive)

Earned America's Health Insurance Plans Certified Health Insurance Executive credential (2016)

Business NH Magazine Top Woman-Led Business recognition (2016)

Business NH Magazine Best Company to Work For (2017 & 2018)

Business and Industry Association "Above and Beyond Award" recipient (2011)

Manchester Union Leader 40 Under Forty honoree (2010)

Leadership New Hampshire (2008)

CIVIC ENGAGEMENT

Member New Hampshire Governor's Interagency Council on Homelessness (2018-2021)

Board of Directors, New Hampshire Public Health Association (2020 to present)

NH COVID-19 Equity Task Force (2020-present) led "Justice Involved" Workgroup promoting needs/interests of incarcerated people vis-à-vis COVID-19

Board of Directors, NH Women's Foundation F/K/A Women's Initiative (2010 – 2015)

Leadership NH Selection Committee (2014 – 2018)

NH Bar Association Lawyer & Judge In Every School (2006, 2007)

CATHY KUHN, PhD



STRATEGIST | COMMUNITY RELATIONS | NONPROFIT MANAGEMENT

Agile, innovative leader with a proven record of accomplishments, creating long-standing trust and respect from executives, staff, key stakeholders, and media. Results-oriented professional with a natural ability to motivate others to achieve desired outcomes. Knowledgeable and articulate advocate with a proven track record of results

Signature Achievements & Competencies

- Doubled budget of the Metropolitan Housing Coalition in one year with private foundation grants and contracts.
- Managed over \$4 million in local, federal and state funding sources at Families in Transition. Secured over \$400,000 in private foundation grants in 2019, over \$500,000 in private foundation grants in 2018, as well as a new federal grant for \$1.5 million over five years.
- Provided strategic direction for all agency activities including Emergency Shelter and Housing Services, Research and Evaluation, Marketing and Communications, Resource Development, Grants Management, Property Management and Housing Development.
- Served as subject matter expert on the issue of homelessness across the state of New Hampshire. Currently serve as subject matter expert for TV, radio and print media on a range of issues related to safe and affordable housing in Louisville, KY.
- Develop and foster strong relationships with city, state, federal and corporate partners.
- Served as the Chairperson of the NH Governor's Interagency Council of Homelessness, appointed by Governor Hassan and Governor Sununu.

PROFESSIONAL HIGHLIGHTS

EXECUTIVE DIRECTOR

Metropolitan Housing Coalition Louisville, KY | October 2020 - Present

- Responsible for all aspects of agency operations including board development and engagement, financial management and forecasting; fundraising; strategic planning; communications and marketing; outcomes and evaluation.
- Leader in advocacy regarding all aspects of affordable housing including fair housing; vacant and abandoned properties; land development code reform; utility insecurity.
- Led successful application for national affordable housing learning collaborative. Louisville was 1 in 8 cities selected for participation in the Housing Solutions Collaborative in partnership with over 10 local organizations.
- Received \$120,000 research grant to investigate interventions to reduce the high rate of evictions in Louisville.
- Serve as local expert on issues related to affordable housing, participating on dozens of local housing committees and panels, as well as key spokesperson for TV, print, and radio media.

PROFESSIONAL HIGHLIGHTS - CONTINUED

HOUSING DEVELOPMENT CONSULTANT
Easter Seals NH, VT and ME | January-July 2021

- Provide consultation to Easter Seals NH on acquisition of new permanent supportive housing projects for people experiencing homeless in New Hampshire.
- Provide assistance to Easter Seals NH on the development of new affordable housing in Northern New England.
- Provide consultation to Easter Seals NH on Property Management processes and funding compliance.

PROFESSIONAL HIGHLIGHTS - CONTINUED

CHIEF STRATEGY OFFICER/INTERIM TEAM EXECUTIVE DIRECTOR
Families in Transition Manchester, NH | Oct 2019-June 2020
VP, Research and Training (2009-2019) Director, Housing Development (2007-2008)

- Appointed Interim Team Leader after departure of agency founder in October 2019. Assigned supervisory responsibilities for staff and departments formerly supervised by the former President including Property Maintenance and Housing Development, Resource Development, and Marketing and Communications.
- Led the agency through the COVID-19 pandemic, successfully and immediately standing up the city's only decompression and quarantine site for people experiencing homelessness. Ensured a safe working environment for all staff and a safe living environment for over 500+ people per night.
- Core member of senior management team providing strategic direction and operational management for organization with \$13M budget and 200+ staff, operating programs in four cities and towns in New Hampshire.
- Provided strategic direction for Emergency Shelter and Housing Intake, Research and Evaluation, Marketing and Communications, Resource Development, Grants Management, Property Management and Housing Development.
- Acted as agency spokesperson.
- Led fundraising, construction and programmatic development of new emergency shelters and permanent supportive housing programs across New Hampshire.
- Acted as the direct supervision to 11 staff at all levels ranging from senior management, mid-management, frontline, administration and 1 VISTA (Volunteer in Service to America).
- Provided strategic guidance in the merger of the organization with another large nonprofit and provided oversight for the rebranding process.
- Successfully started Housing Benefits, an independent Community Housing Development Organization (CHDO) and ensured compliance with 501c3 and CHDO requirements.
- Managed the maintenance and administration of existing and new housing projects.
- Led agency evaluation efforts on existing programs and services to ensure fidelity with evidence-based models.
- Led high quality training and educational forums for both staff and citizens on existing research regarding homelessness and the provision of evidence based practices.

PROFESSIONAL HIGHLIGHTS - CONTINUED

DIRECTOR

New Hampshire Coalition to End Homelessness | 2012-2020

- Established, developed and managed agency Board of Directors.
- Led statewide advocacy activities in the response to COVID-19 highlighting the need for shelter decompression, isolation and quarantine locations, testing, and PPEs for staff and people experiencing homelessness in NH.
- Served as subject matter expert on the issue of homelessness across the state.
- Developed and authored annual report on the State of Homelessness in New Hampshire.
- Management of all programmatic and financial affairs of the agency including strategic planning and implementation of new programming.
- Created and implemented the Granite Leaders Program, a six month leadership training program for people with histories of homelessness interested in leadership opportunities in their communities.
- Provided trainings on trauma informed services and other best practices in service provision for people experiencing homelessness.
- Researched and authored Community Analyses of Housing and Homelessness, Wakefield, NH. 2018
- Developed and implemented marketing strategies and public awareness activities.
- Identified and led statewide collaborations and innovations in homeless services, including the establishment of the NH Homeless Advocate Leader Collaborative.
- Served as the Chairperson of the NH Governor's Interagency Council of Homelessness, appointed under Governor Hassan and Governor Sununu.
- Led state and local advocacy efforts including public testimony at legislative hearings.
- Founded Research Program Facilitating Research on Homelessness with faculty and students in institutions of higher learning across NH.

PROFESSIONAL HIGHLIGHTS - CONTINUED

ADJUNCT PROFESSOR

**St Anselm College, Southern New Hampshire University, New Hampshire Technical Institute
Manchester and Concord, NH | 2006 – Present**

- Courses taught include: Social and Professional Issues in Human Services; Introduction to Sociology; Poverty and Social Welfare Policy; Sociology of Gender; Social Stratification; Race and Ethnicity; Family and Society.
- Consistently receive high evaluations from students of all backgrounds and abilities.

Additional Achievements, Education & Board Service, Continued Page 3

PROFESSIONAL HIGHLIGHTS - CONTINUED

**UNITED STATES PEACE CORPS VOLUNTEER
PANAMA | 1997-1999**

- Environmental Education Instructor, Grades K-5.

EDUCATION & PROFESSIONAL DEVELOPMENT

Ph.D. Sociology/Urban Studies, July 2006
Michigan State University

Master of Science, Resource Development/Urban Studies, May 2001
Michigan State University

Bachelor of Science, *cum laude*, Environmental Studies, May 1995
Rollins College, Winter Park, FL

BOARD LEADERSHIP & PROFESSIONAL ACHIEVEMENTS

Co-Author of Chapter in Forthcoming Book. Oxford University Press comprehensive, interdisciplinary volume on hope.
“Hope and Homelessness.” with Therese Seibert, PhD | May 2021-Present.

Awardee, 2020 Home Matters in NH Award for Affordable Housing and Ending Homelessness Advocacy in NH. |
December 16, 2020.

Chair, NH Governor’s Interagency Council on Homelessness | 2016 – August 2020.

Vice Chair, Manchester Continuum of Care | 2017-August 2020.

Governing Council Member, Housing Action New Hampshire | 2016– August 2020.

Member, Housing and Community Development Planning Committee | 2018-August 2020.
New Hampshire Housing and Finance Authority

Board Member, Concord Coalition to End Homelessness | 2014-2016

Graduate, Leadership New Hampshire | Class of 2019

Awardee, NH Union Leader 40 Under Forty | Class of 2012
Recognizing young leaders making a difference in the state.

Interviewee, Movers & Shakers iHeartRADIO Show | June 2020
A series of interviews of leaders from all over the country

Guest on NHPR’s The Exchange Radio Show | 2013, 2014, 2015, 2016 and 2019.

Guest on KY Radio Alliance Show | 2021

CATHY KUHN, PHD

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BOARD LEADERSHIP & PROFESSIONAL ACHIEVEMENTS, CONTINUED

Guest on Louisville Public Meida's *In Conversation* Radio Show | September 2021

Subject Matter Expert

Appearance in TV and print media sources including

WMUR, NH1, Union Leader, Seacoast Online, HIPPO, Manchester Ink Link,
NH Business Review, Laconia Daily Sun, Christian Science Monitor, AP, Courier Journal, Louisville Public Media, Spectrum
News, etc.de

Peter C. Hastings

C-LEVEL INFORMATION TECHNOLOGY EXECUTIVE

With 30 years of IT Experience and Track record of Success Delivering Results-Driven Technology Solutions

Career Profile

Results-driven IT Executive with expertise envisioning and leading technology-based, multi-million-dollar budget initiatives, grounded solidly on business and economic value. Proven track record management career, marked by demonstrated ability to build performance-driven teams and achieve cross-functional business objectives. A valued member of senior executive teams, contributing a seasoned road-based perspective to create practical IT strategies and implementing plans designed for maximum return at the lowest cost.

Core areas of expertise include:

➤ IT Strategy and Execution	➤ Global ERP Implementations	➤ Organization Design & Restructuring
➤ Time and Resource Optimization	➤ Process Improvement	➤ Team Building & Leadership
➤ Enterprise IT Systems	➤ Information Architecture	➤ New Product & Technology Launch
➤ Project and Program Management	➤ Corporate Mission Fulfillment	➤ Multi-Million Dollar Budget Management
➤ PMO Management	➤ Cyber Security leadership	➤ Vendor & Contract Negotiations
➤ Matrix Management	➤ Global Management	➤ Innovation leadership
➤ Merger & Acquisitions	➤ Disaster Recovery	➤ Homeland Security
➤ Private Sector	➤ Change Management	➤ Public Policy
➤ Higher Education Sector	➤ Non – Profit Sector	➤ State Government Sector

Selected value-offered Highlights

- **Making Cyber Security a critical priority;** Demonstrating that Cybersecurity needs to be a top priority of every organization: through examples. Then creating policy and awareness training to ensure the security of all environments by each.
- **Driving force to standardized Software configuration Management Enterprise-Wide;** drove innovation in the State of New Hampshire by standardizing software development processes across the enterprise, utilizing a centralized software configuration management tool. Oversaw an enterprise migration from individual servers to a virtual enterprise environment containing over 300 servers saving both money and staff hours.
- **Led team to standardize a hybrid ERP implementation process for global deployment;** produced an Oracle ERP implementation methodology that utilized internal personnel instead of consultants saving the company over 20 million dollars in 6 years. This process streamlined the project schedule from 12 months to 21 weeks per manufacturing facility. This methodology was executed in 24 countries over 24 months, resulting in the conversion of 108 manufacturing facilities to a common ERP platform.

PROFESSIONAL EXPERIENCE

Easterseals - Manchester, NH

November 2021 – Present

Chief Information Officer / Information Security Officer

Leading information technology functions of the organization, serving as an integral partner and member of the Senior Management team. Guiding Information Technology strategy to support and strengthen Easter Seals. Implementing the current information security initiatives throughout the agency while planning for changes in a defensive and offensive posture to meet future threats.

Merrimack College – No. Andover MA

July 2015 – November 2021

Associate Vice President/CIO

Part of the Senior Leadership Team to provide vision, leadership, strategic planning, increase customer service, bringing credibility to IT, drive critical change in technology to meet the mission and strategic plan of Merrimack College. To ensure that the college's technology infrastructure is being maintained, protected and provides the functional tools for the college's mission of higher education. To provide fiscal leadership in developing an IT budget based on the approved plan and responsible infrastructure goals in supporting the higher education needs of the college. Support institution initiatives such as Mobile Merrimack that supports thousands of iPads for teaching in the classrooms.

STATE OF NEW HAMPSHIRE - Concord, New Hampshire
Commissioner/CIO Department of Information Technology
Acting Commissioner/CIO Department of Information Technology
Interim Commissioner/CIO Department of Information Technology

March 2007 to August 2014
June 5, 2013, to August 2014
October 17, 2012, to June 5, 2013
April 2010 to February 2011

Reported to the Governor of the State of New Hampshire - managed the Department of Information Technology (DoIT), an agency which has a staff of over 350 and an annual budget that exceeds 60 million dollars. DoIT is responsible for all IT support for the State's 65 agencies and over 10,000 full-time employees, including cybersecurity, desktops, servers, applications, networks and providing services to the over 1.3M citizens of the State.

Director of Agency Software Division

March 2008 – June 2013

Reported to the CIO of the State of New Hampshire - managed the Agency Software Division (ASD) in 20 of the State's largest agencies overseeing the efforts of over 160 staff. Engaged Agency Commissioners and senior management in the development of tactical and strategic plans, reporting, budgets, problem resolutions, and promoted DoIT best practices, policies, standards and procedures.

Agency IT Leader (Department of Safety)

March 2007 – March 2008

Reported to the Director of the Agency Software Division - managed the IT organization responsible for the software development, production and maintenance of all software applications for the State of New Hampshire's Department of Safety. The Department of Safety encompasses the State Police, Highway Patrol, Bureau of Emergency Management and Department of Motor Vehicle.

VECTRON INTERNATIONAL CORP - Hudson, NH

July 2005 – February 2007

Director of Global IT

Reported to the CFO - responsibilities encompassed managing the \$10 million IT budget, 4 direct and 13 indirect reports providing global support for continuous operations for ERP, LAN/WAN, infrastructure, telecommunications, and end-user computing environment. □

SANMINA-SCI Corp - Salem, NH

April 1996 – January 2005

Sr. Director of Global EMS Services

January 2003 – January 2005

Managed a direct staff of 10 and was responsible for the planning, master scheduling and managing the migrating of 108 global manufacturing facilities to the Oracle 11i ERP System.

Sr. Director of Mergers & Acquisitions, Administration

November 2001 – January 2003

Managed a direct staff of 7 and was responsible for creating, developing and managing the M&A administration team while managing the IT \$35M budget.

Sr. Director of Global Applications

April 2000 – November 2001

Managed a direct staff of 25 and worked closely with other Directors to understand their business requirements and issues to translate them into technical deliverables for the application group.

Director of Americas Field IT

April 1996 – April 2000

Managed a direct staff of 30 and was responsible for supporting 65 manufacturing facilities throughout North American and for supporting all aspects regarding telecommunications and business systems in the Eastern division of the company.

Education and Credentials

Merrimack College: Master's of Science in Management - MSM

Rivier University: Awarded a BA in Individualized Studies - Summa Cum Laude

Northern Essex Community College: Awarded an Associates in Electronic Technologies - Cum Laude

Military

United States Army, Honorable Discharge

Affiliations

Sigma Iota Epsilon (SIE)
 National Organization of State CIOs' (NASCIO)
 Multi-State Information Sharing & Analysis Center (MS-ISAC)
 National Association of Insurance Commissioners (NAIC)
 State of New Hampshire Town Clerks Association

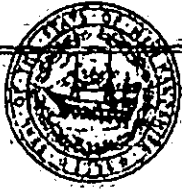
Interests

Family
 Chess
 Outdoor Activities
 Theater
 Music
 Building

EASTER SEALS NEW HAMPSHIRE, INC.Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Maureen Beauregard	President & CEO	\$309,000.00	0%	\$0
Claire Gagnon	CFO	\$170,000.00	0%	\$0
Lisabritt Solsky Stevens	CGO	\$170,000.00	0%	\$0
Catherine Kuhn	CTPRO	\$170,000.00	0%	\$0
Joseph Emmons	CDO	\$148,526.00	0%	\$0
Tina Sharby	CHRO	\$183,855.00	0%	\$0
Peter Hastings	CIO	\$185,000.00	0%	\$0

MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shibiante
 Commissioner
 Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval: 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov. Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov. Approval 6/24/2020 (Info. Item #P) A4: Gov. Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15.
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW.	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA 2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition.MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
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Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
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Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES; DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
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Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
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St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

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Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$875,935.00	\$0.00	\$875,935.00
		2018	\$1,840,867.00	\$0.00	\$1,840,867.00
		2019	\$1,900,972.00	\$0.00	\$1,900,972.00
		2020	\$2,146,371.01	\$0.00	\$2,146,371.01
		2021	\$2,338,827.58	\$0.00	\$2,338,827.58
		2022	\$2,092,742.01	\$0.00	\$2,092,742.01
		Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$53,894.00	\$0.00	\$53,894.00
		2018	\$113,200.00	\$0.00	\$113,200.00
		2019	\$113,200.00	\$0.00	\$113,200.00
		2020	\$113,199.00	\$0.00	\$113,199.00
		2021	\$113,200.00	\$0.00	\$113,200.00
		2022	\$113,200.00	\$0.00	\$113,200.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
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Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
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Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
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Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
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Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00

\$64,778,148.00 \$25,170.00 \$64,803,318.00

Fiscal Details
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Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
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9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FECRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shiblette
 Commissioner

Nancy L. Rollins
 Interim Director

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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2: 2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.78	\$50,350.00	\$4,612,608.78	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	185197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 8/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,641.74	\$226,570.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,898,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,984,168.00	\$813,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

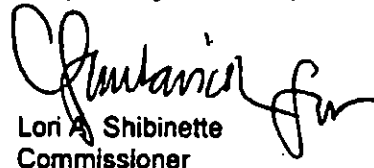
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shilbette
Commissioner

Deborah D. Scherer
Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,684,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #18 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	185344	North Conway	\$1,774,376.46	\$75,938.26	\$1,850,314.72	O:12/21/2016, #18 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,663.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.88	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,149,603.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5:8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$643,487.56	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Strafford Nutrition NOW	260518	Somersworth	\$2,748,885.35	\$150,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,667,688.83	\$177,163.53	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
		Total:	\$61,568,868.00	\$2,397,600.01	\$63,966,468.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled Sole Source. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shiblette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Sablertte
 Commissioner

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Deborah D. Schwartz
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	O&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T:.
Lemprey Health Care	177677	Newmarket	\$389,538.00	(\$142,268.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Oasipee Concerned Citizens	170158	Center Oasipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	\$10,007,837.44	\$142,268.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St. Joseph Community Services	155003	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177105	Berlin	\$4,887,888.83	\$0	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
		Total:	\$61,568,568.00	\$0	\$61,568,568.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lora A. Shibiante

Commissioner



46E mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Shilbette
 Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-733-2964
 www.dhhs.nh.gov

Deborah D. Scheetz
 Director

JUNE 19, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Bednap-Marrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$658,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,696.00	\$38,400.00	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.96	\$2,595,977.96	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$6,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,180.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stratford Nutrition MOW	260818	Somerset	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA of HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,508.00	\$61,566,570.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

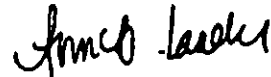
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



State of New Hampshire
Department of Health and Human Services
Amendment #3 to the Nutrition and Transportation Contract

This 3rd Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #3") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Easter Seals New Hampshire, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 55 Auburn Street, Manchester, NH, 03103.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), and on February 20, 2019, (Item #24), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, and Exhibit C-1, Revisions to General Provisions, Paragraph 3, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.7, Completion Date, to read:
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$619,893.
3. Modify Exhibit A, Scope of Services by deleting it in its entirety and replacing it with Exhibit A Amendment #3, Scope of Services, which is attached hereto and incorporated by reference herein.
4. Modify Exhibit A-1 Service Area by deleting it in its entirety and replacing it with Exhibit A-1 Amendment #3, Service Area, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B Method and Conditions Precedent to Payment by deleting it in its entirety and replacing it with Exhibit B Amendment #3, Method and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
6. Modify Exhibit B-1 Amendment #2, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #3, Rate Sheet, which is attached hereto and incorporated by reference herein.
7. Add Exhibit K, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.

**New Hampshire Department of Health and Human Services
Nutritional and Transportation**



All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #3 remain in full force and effect. This amendment shall be effective retroactively to March 20, 2020, subject to the Governor's approval issued under the Executive Order 2020-04.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/20/2020

Date

Name: ~~Deborah Scheetz~~ Ann Landry
Title: Director Associate Commissioner

Easter Seals New Hampshire, Inc.

5.13.2020

Date

Name: Elin Treanor
Title: CFO

**New Hampshire Department of Health and Human Services
Nutritional and Transportation**



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/28/20

Date:

Christen Lavers

Name:

Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor of the State of New Hampshire on _____ (date of approval letter)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:

Title:



Exhibit A Amendment #3

Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall provide services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144; Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, Title IIIC-1 and C2 – Nutrition Program Policies, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.4. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.

2. Scope of Work

- 2.1. The Contractor shall provide services to eligible individuals in the cities/town/counties, as identified in Exhibit A-1, Service Area, that include:
 - 2.1.1. Transportation, which is funded through Title III only, per individual per day. The Contractor shall:
 - 2.1.1.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments and to do grocery and other needed shopping.



Exhibit A Amendment #3

- 2.1.1.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules/regulations.
 - 2.1.1.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.
 - 2.1.1.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing; and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 2.1.2. Title III B Supportive Services. The Contractor shall:
- 2.1.2.1. Have the option to provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 2.1.2.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 2.1.2.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 2.1.2.1.2.1. Picking up medications at a pharmacy;
 - 2.1.2.1.2.2. Buying clothing for the client.
 - 2.1.2.1.2.3. Buying other items for the client.
 - 2.1.2.1.3. Provide receipts to the client after each shopping transaction.
 - 2.1.2.1.4. Establish a system to account for the funds provided for by the client to make such purchases.
 - 2.1.2.1.5. Deliver the items in Section 2.1.4.2.1., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 2.1.2.2. Request approval from the Department before providing Title III B Supportive Services by submitting a plan for Department review and approval that includes:
 - 2.1.2.2.1. Steps of the delivery process;

Easter Seals New Hampshire, Inc.

Exhibit A Amendment #3

Contractor Initials ES

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Date 5.13.20

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

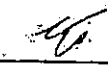


Exhibit A Amendment #3

- 2.1.2.2. Steps for accounting for and ensuring proper use of each client's money; and
- 2.1.2.3. Method of paying for the goods.
- 2.2. Access to Services
 - 2.2.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.
- 2.3. Individual Requests for Application for Services
 - 2.3.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 2.4. Individual Eligibility Requirements for Services
 - 2.4.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 2.4.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with and NH Administrative Rule He-E 502.
 - 2.4.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period in accordance with and NH Administrative Rule He-E 502.
 - 2.4.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 2.4.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
- 2.5. Individual Assessments and Service Plans
 - 2.5.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 2.5.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 2.5.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the

Easter Seals New Hampshire, Inc.

Exhibit A Amendment #3

Contractor Initials 

RFA-2017-BEAS-08-NUTRI-04-A03

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Date 5.13.20

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services:**



Exhibit A Amendment #3

- circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
- 2.5.4. The Contractor shall provide protocols and practices to the Department within thirty (30) days of the contract effective date to ensure that each eligible individual receives services regardless of behaviors influenced by:
- 2.5.4.1. Mental health;
 - 2.5.4.2. Developmental issues; or
 - 2.5.4.3. Criminal history.
- 2.6. Person Centered Provision of Services
- 2.6.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 2.6.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.
- 2.7. Individual Donations and Fees
- 2.7.1. To comply with the requirements for Title III Services, the Contractor:
- 2.7.1.1. May ask individuals receiving home-delivered meals or transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4, Adult Protection Services.
 - 2.7.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 2.7.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 2.7.1.4. Agrees not to bill or invoice individuals or their families.
 - 2.7.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 2.7.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.
- 2.8. Adult Protection Services:
- 2.8.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire

Easter Seals New Hampshire, Inc.

Exhibit A Amendment #3

Contractor Initials ES

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Date 5.13.20

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**



Exhibit A Amendment #3

Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse, Investigations.

- 2.8.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with meals or transportation as described in this Agreement.
 - 2.8.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 2.8.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 2.8.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 2.9. Referring Individuals to Other Services
- 2.9.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 2.10. Individual Wait Lists
- 2.10.1. The Contractor shall provide services in this Agreement to the extent that funds, staff, or resources for this purpose are available.
 - 2.10.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E-502 even when funding or resources are not available to provide the contracted services.
- 2.11. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 2.11.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 2.11.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 2.11.1.1.1. Child pornography.
- 2.11.1.1.2. Rape.
- 2.11.1.1.3. Sexual assault.
- 2.11.1.1.4. Homicide.
- 2.11.1.2. A violent or sexually-related crime against a child or adult, or a crime which may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 2.11.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 2.11.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 2.11.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 2.12. Grievance and Appeals
 - 2.12.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in accordance NH Administrative Rule He-E 502.
 - 2.12.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 2.12.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 2.12.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 2.12.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 2.12.3.3. The Contractor terminates any service(s) for any reason.
 - 2.12.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 2.12.4. Individual Feedback
 - 2.12.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method approved by

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**



Exhibit A Amendment #3

the Department within thirty (30) days of the contract effective date.

- 2.13. The Contractor shall comply with staffing requirements that include:
- 2.13.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 2.13.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 2.13.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 2.13.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) days of amendment effective date that includes, but is not limited to:
 - 2.13.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 2.13.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 2.13.4.3. A description of time frames necessary for obtaining staff replacements.
 - 2.13.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 2.13.4.5. A description of the method for training new staff members performing duties under this contract.

3. Reporting

- 3.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 3.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 3.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 3.3.1. The number of individuals served by town and in the aggregate.

Easter Seals New Hampshire, Inc.

Exhibit A Amendment #3

Contractor Initials

RFA-2017-BEAS-06-NUTRI-04-A03

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Date 5.13.20

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

- 3.3.2. Total amount of donations collected.
 - 3.3.3. Expenses by program service provided.
 - 3.3.4. Revenue by program service provided, by funding source.
 - 3.3.5. Total amount of donations or fees collected from all individuals.
 - 3.3.6. Actual Units served, by program service provided, by funding source.
 - 3.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 3.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 3.3.9. Unmet need or waiting list.
 - 3.3.10. Length of time individuals are on a waiting list.
 - 3.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 3.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 3.3.13. A plan to address how to resolve the issues in Section 3.3.12.
- 3.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
- 3.4.1. For transportation:
 - 3.4.1.1. The number of individuals served by town and in the aggregate;
 - 3.4.1.2. The number of miles in the aggregate;
 - 3.4.1.3. The purpose of the transportation.
- 3.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
- 3.5.1. Data;
 - 3.5.2. Financial records.
 - 3.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 3.5.4. Scheduled phone access to Contractor staff.

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services



Exhibit A Amendment #3

3.5.5. Timely unscheduled phone response by Contractor staff.

4. Performance Measures

- 4.1. The Department will monitor Contractor performance by:
 - 4.1.1. 100% of individuals served meet eligibility requirements.
 - 4.1.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
 - 4.1.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 4.2. The Contractor shall have a plan for monitoring and ensuring the performance measures in Section 4.1 above.
- 4.3. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

Easter Seals New Hampshire, Inc.

Exhibit A Amendment #3

Contractor Initials EW

RFA:2017-BEAS-06-NUTRI-04-A03

Page 9 of 9

Date 5.13.20



Exhibit A-1 Amendment #3

Service Area

The Contractor shall ensure services in this Agreement are available to eligible individuals in the following towns/cities/counties:

- Hillsborough County – Towns of Manchester, Bedford, Litchfield & Goffstown
- Rockingham County – Town of Auburn
- Merrimack County – Town of Hooksett

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Exhibit B Amendment #3

Method and Conditions Precedent to Payment:

1. The Department shall pay the Contractor an amount not to exceed Form P-37, General Provisions, Block 1.8, Price Limitation, for the services provided by the Contractor pursuant to Exhibit A Amendment #3, Scope of Services.
2. The contract is funded with federal funds. Availability of federal funds is contingent upon meeting the requirements outlined in the:
 - 2.1. Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 17AANHT3SS, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB
3. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.0, et seq.
4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #3, Rate Sheet.
5. Payment shall be made as follows:
 - 5.1. The Contractor shall submit monthly invoices as provided by the Department indicating the number of units provided.
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #3, Rate Sheet.
 - 5.3. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to dhhs.beasinvoices@dhhs.nh.gov, or invoices may be mailed to:

Bureau of Elderly and Adult Services Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301
6. The Department shall make payment to the Contractor within thirty (30) days of receipt of invoices and reports for contract services provided pursuant to this Agreement.
7. Payments may be withheld pending receipt of required reports or documentation as identified in the Exhibit A Amendment #3, Scope of Services.
8. A final payment request shall be submitted no later than forty (40) days after the end of the contract. Failure to submit the Financial Report, and accompanying documentation, could result in non-payment.
9. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of



Exhibit B Amendment #3

noncompliance with any State or Federal law, rule, or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.

Exhibit B-1 Rate Sheet
Amendment #3

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation	PerClient/PerDay	2,274	\$23.70		\$ 53,893.80
Subtotal					\$ 53,893.80

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89		\$ 113,199.72
Subtotal					\$ 113,199.72

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Amount of Funding
			7/1/18-12/31/18	1/1/19-6/30/19	
Title IIIB Transportation	PerClient/PerDay	4,548	\$24.89	\$24.89	\$ 113,199.72
Subtotal					\$ 113,199.72

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	4,548	\$24.89		\$ 113,199.72
Subtotal					\$ 113,199.72

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	4,548	\$24.89		\$ 113,200.00
Subtotal					\$ 113,200.00

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	4,548	\$24.89		\$ 113,200.00
Subtotal					\$ 113,200.00

Total		\$ 619,892.96
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Contractor Initials: 

Date: 5.13.20

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and/or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.
5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data, and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology, or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.
8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards-developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information:

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a



request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative therefrom disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services; also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via certified ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

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wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication: If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices: If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV, A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

New Hampshire Department of Health and Human Services



Exhibit K

DHHS Information Security Requirements

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition:

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination, and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and/or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media, (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

- A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:
 1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
 2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).



3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.
4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Department's discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.
10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



the breach, including but not limited to: credit monitoring services; mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.
13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data, and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doit/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.
14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
 - a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
 - b. safeguard this information at all times.
 - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
 - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

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Exhibit K

DHHS Information Security Requirements

- e. limit disclosure of the Confidential Information to the extent permitted by law;
- f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.);
- g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above;
- h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved;
- i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

Investigation

Investigation

CA



Jeffrey A. Meyers
Commissioner

Christinae L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services, and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

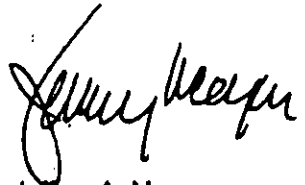
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J".

Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanella
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3587

603-271-9203 1-800-351-1888

Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

23 mac

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

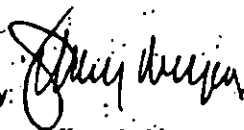
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by: 
Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF HUMAN SERVICES
 BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
 Commissioner

Maureen U. Ryan
 Director of Human
 Services

129 PLEASANT STREET, CONCORD, NH 03301-3887
 603-271-9203 1-800-351-1888
 Fax: 603-271-4643 TDD Access: 1-800-736-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds, 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

13 misc

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
 HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
 GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$548,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$958,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



Jeffrey A. Meyers
Commissioner

Maurice U. Ryan
Director of Human
Services

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

119 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-261-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easier Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177677	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,859,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA at HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

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Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

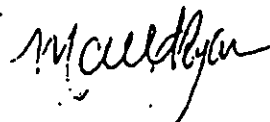
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds


54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	109
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Aulman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Strafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Gibson Center for Senior Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$1,888,962.72.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

6/3/2022

Date

Gibson Center for Senior Services, Inc.
Barbara W. Campbell

Name: Barbara W. Campbell
Title: President, Board of Directors

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:

Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

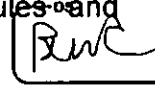
**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and



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inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.

1.7. Title IIIB Supportive Services. The Contractor shall:

1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:

1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.

1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:

1.7.1.2.1. Picking up medications at a pharmacy.

1.7.1.2.2. Buying clothing for the client.

1.7.1.2.3. Buying other items for the client.

1.7.1.2.4. Provide receipts to the client after each shopping transaction.

1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.

1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.

1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:

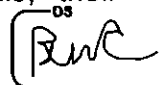
1.7.2.1. Steps of the delivery process;

1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and

1.7.2.3. Method of paying for the goods.


1.8. Access to Services

1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.



**New Hampshire Department of Health and Human Services
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EXHIBIT A Amendment #6

- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective 

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date to ensure that each eligible individual receives services regardless of behaviors influenced by:

1.11.4.1. Mental health;

1.11.4.2. Developmental issues; or

1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.

1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

1.13.1. To comply with the requirements for Title III Services, the Contractor:

1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.

1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.

1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.

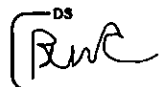
1.13.1.4. Agrees not to bill or invoice individuals or their families.

1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.

1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

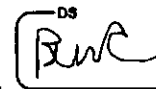
1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..



**New Hampshire Department of Health and Human Services
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- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:



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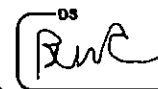
- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

**New Hampshire Department of Health and Human Services
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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
 - 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
 - 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
 - 1.22.1. 100% of individuals served meet eligibility requirements.



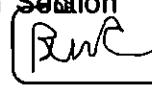
**New Hampshire Department of Health and Human Services
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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in **Section 3.3.12.**



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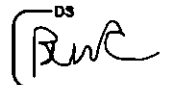
- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.



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3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

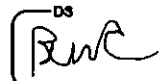


Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	3,582	\$5.50		\$ 19,701.00
Title IIC HD Meals	Per Meal	11,891	\$5.50		\$ 65,401.00
Title IIC Cong Meals	Per Meal	8,500	\$5.50		\$ 46,750.00
Title IIB Transportation	PerClient/PerDay	542	\$23.70		\$ 12,846.00
			Subtotal		\$ 144,698.00
7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	\$5.78		\$ 41,402.00
Title IIC HD Meals	Per Meal	23,781	\$5.78		\$ 137,454.00
Title IIC Cong Meals	Per Meal	17,000	\$5.78		\$ 98,280.00
Title IIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 304,072.00
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	7,183	\$5.78	\$6.00	\$ 42,978.00
Title IIC HD Meals	Per Meal	23,781	\$5.78	\$6.00	\$ 142,885.00
Title IIC Cong Meals	Per Meal	17,000	\$5.78	\$6.00	\$ 102,000.00
Title IIB Transportation	PerClient/PerDay	1,083	\$24.89	\$24.89	\$ 26,958.00
			Subtotal		\$ 314,819.00
7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	\$6.00		\$ 42,978.00
Title IIC HD Meals	Per Meal	23,781	\$6.00		\$ 142,686.00
Title IIC HD SUPPLEMENT	Per Meal	1,599	\$6.00		\$ 9,595.82
Title IIC Cong Meals	Per Meal	17,000	\$6.00		\$ 102,000.00
Title IIC Meals (FFCRA)	Per Meal	3,834	\$10.00		\$ 38,340.00
Title IIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 362,555.82
7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	\$6.00		\$ 42,978.00
Title IIC HD Meals	Per Meal	25,380	\$6.00		\$ 152,281.82
Title IIC Cong Meals	Per Meal	17,000	\$6.00		\$ 102,000.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 15,188.28
Title IIC Meals (CARES)	Per Meal	6,075	\$10.00		\$ 60,750.00
Title IIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 400,154.08
7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,183	\$6.00		\$ 42,978.00
Title IIC HD Meals	Per Meal	25,380	\$6.00		\$ 152,281.82
Title IIC Meals (HDCS)	NO UNITS	0	\$0.00		\$ 25,170.00
Title IIC Cong Meals	Per Meal	17,000	\$6.00		\$ 102,000.00
Title IIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 349,285.82
7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIB Transportation	PerClient/PerDay	541	\$24.89		\$ 13,478.00
			Subtotal		\$ 13,478.00
			Total		\$ 1,888,962.72

State of New Hampshire

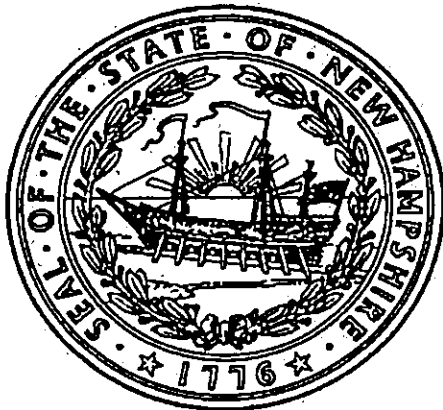
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GIBSON CENTER FOR SENIOR SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 10, 1979. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 60369

Certificate Number: 0005748216



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

I, Courtney J. Wrigley, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Gibson Center for Senior Services, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on November 16, 2021, at which a quorum of the Directors/shareholders were present and voting.

^(Date)
Barbara Campbell, President or Kelly Drow, Vice President

VOTED: That or David Smolen, Treasurer (may list more than one person)
(Name and Title of Contract Signatory)

Gibson Center for Senior Services, Inc.
(Name of Corporation/ LLC)

is duly authorized on behalf of Gibson Center for Senior Services, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for **thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: May 26, 2022

C. J. Wrigley
Signature of Elected Officer
Name: Courtney J. Wrigley
Title: Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chalmers Insurance Group - North Conway PO Box 2480 3277 White Mountain Highway North Conway NH 03860	CONTACT NAME: Heather Clement, CIC PHONE (A/C, No, Ext): (603) 356-6926 FAX (A/C, No): (603) 356-6934 E-MAIL ADDRESS: HClement@chalmersinsurancegroup.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Acadia Insurance Company	NAIC # 31325
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
 Gibson Center for Senior Services, Inc.
 PO Box 655
 North Conway NH 03860-0655

COVERAGES **CERTIFICATE NUMBER:** 22/23 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPA0011316-38	05/01/2022	05/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAA0011366-39	05/01/2022	05/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$			CUA0011366-38	05/01/2022	05/01/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCA0018862-38	05/01/2022	05/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Operations: Social Services for Senior Citizens

CERTIFICATE HOLDER State of New Hampshire NH Dept of Health & Human Svcs 129 Pleasant Street Concord NH 03301-3857	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



PO Box 655 • 14 Grove St. • North Conway, New Hampshire 03860
603-356-3231 • Fax: 603-356-0100 • www.gibsoncenter.org

The mission of the Gibson Center for Senior Services is to offer programs that enable seniors in New Hampshire's Northern Carroll County to live independently and actively, with purpose and dignity.

Congregate Dining • Meals On Wheels • Transportation • Education Programs

Silver Lake
SENIOR HOUSING CORPORATION

**GIBSON CENTER FOR SENIOR SERVICES, INC.
AND AFFILIATE**

Consolidated Financial Statements

June 30, 2021 and 2020

and

Independent Auditor's Report

**GIBSON CENTER FOR SENIOR SERVICES, INC.
AND AFFILIATE**

**CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2021 and 2020**

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CERTIFIED PUBLIC ACCOUNTANTS
608 Chestnut Street • Manchester, New Hampshire 03104
(603) 622-7070 • Fax: (603) 622-1452 • www.vachonclukay.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Gibson Center for Senior Services, Inc. and Affiliate

We have audited the accompanying consolidated financial statements of the Gibson Center for Senior Services, Inc. (a nonprofit organization) and Affiliate, which comprise the consolidated statements of financial position as of June 30, 2021 and 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Gibson Center for Senior Services, Inc. and Affiliate as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The consolidating financial statements are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Vashon Clukay & Company PC

Manchester, New Hampshire
September 22, 2021

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
June 30, 2021 and 2020**

ASSETS		<u>2021</u>	<u>2020</u>
CURRENT ASSETS:			
Cash and cash equivalents	\$	357,220	\$ 339,304
Investments		165,370	162,940
Accounts receivable		55,555	78,595
Prepaid expenses		33,694	41,863
Inventory		<u>2,397</u>	<u>2,397</u>
TOTAL CURRENT ASSETS		<u>614,236</u>	<u>625,099</u>
NONCURRENT ASSETS:			
New Hampshire Charitable Foundation Restricted Fund		959,340	743,474
Property and equipment, net		<u>2,604,604</u>	<u>2,615,044</u>
TOTAL NONCURRENT ASSETS		<u>3,563,944</u>	<u>3,358,518</u>
TOTAL ASSETS	\$	<u>4,178,180</u>	\$ <u>3,983,617</u>
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES:			
Accounts payable	\$	21,553	\$ 21,169
Accrued expenses		44,007	38,447
Deferred income		730	715
Security deposit payable		10,923	12,252
Current portion of SBA note payable		-	42,629
Current portion of mortgage note payable		<u>18,867</u>	<u>17,847</u>
TOTAL CURRENT LIABILITIES		<u>96,080</u>	<u>133,059</u>
NONCURRENT LIABILITIES:			
SBA note payable, less current portion		102,000	68,371
Mortgage note payable, less current portion		<u>65,289</u>	<u>84,158</u>
TOTAL NONCURRENT LIABILITIES		<u>167,289</u>	<u>152,529</u>
TOTAL LIABILITIES		<u>263,369</u>	<u>285,588</u>
NET ASSETS:			
Without donor restrictions:			
Undesignated		2,829,041	2,794,586
Board reserved for capital acquisitions		1,072,395	855,145
With donor restrictions:			
Purpose restrictions		<u>13,375</u>	<u>48,298</u>
TOTAL NET ASSETS		<u>3,914,811</u>	<u>3,698,029</u>
TOTAL LIABILITIES AND NET ASSETS	\$	<u>4,178,180</u>	\$ <u>3,983,617</u>

See notes to consolidated financial statements

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF ACTIVITIES
For the Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS		
REVENUE AND SUPPORT		
Fees and grants from governmental agencies	\$ 326,704	\$ 405,015
Town appropriations	55,500	55,500
Contributions	268,313	340,224
Fundraising	123,882	127,415
Rental income	157,970	166,279
Interest and dividend income	5,833	6,820
Other income	122,905	54,165
Gain on sale of assets	5,725	-
Net realized and unrealized gain (loss) on investments	254,360	(2,044)
Net assets released from donor restrictions	49,923	32,113
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	<u>1,371,115</u>	<u>1,185,487</u>
EXPENSES		
Program Services:		
Nutrition	392,292	404,909
Transportation	57,523	78,278
Social and Educational	76,477	109,448
Home-share	510	5,690
Total Program Services	<u>526,802</u>	<u>598,325</u>
Supporting Services:		
Management and general	342,382	361,754
Fundraising	250,226	200,344
Total Supporting Services	<u>592,608</u>	<u>562,098</u>
TOTAL EXPENSES	<u>1,119,410</u>	<u>1,160,423</u>
INCREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>251,705</u>	<u>25,064</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS		
Grants	15,000	39,000
Net assets released from donor restrictions	(49,923)	(32,113)
INCREASE (DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	<u>(34,923)</u>	<u>6,887</u>
CHANGE IN NET ASSETS	216,782	31,951
NET ASSETS, July 1	<u>3,698,029</u>	<u>3,666,078</u>
NET ASSETS, June 30	<u>\$ 3,914,811</u>	<u>\$ 3,698,029</u>

See notes to consolidated financial statements

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2021

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 227,883	\$ 28,300	\$ 46,246	\$ -	\$ 302,429	\$ 62,642	\$ 166,963	\$ 229,605	\$ 532,034
Payroll taxes	18,003	2,342	3,663	-	24,008	4,549	12,801	17,350	41,358
Employee benefits	21,556	3,136	13,936	-	38,628	13,644	21,962	35,606	74,234
Total Salaries and Related Expenses	267,442	33,778	63,845	-	365,065	80,835	201,726	282,561	647,626
Food	47,523	-	-	-	47,523	-	-	-	47,523
Direct program expenses	26,705	13,337	6,119	-	46,161	-	14,884	14,884	61,045
Travel	27	-	-	-	27	442	-	442	469
Conferences and training	831	145	-	-	976	25	-	25	1,001
Insurance	6,922	2,457	2,457	-	11,836	14,371	2,592	16,963	28,799
Telephone	906	296	296	-	1,498	1,363	296	1,659	3,157
Professional services	4,871	1,300	1,300	-	7,471	5,846	22,100	27,946	35,417
Postage	195	6	-	-	201	419	57	476	677
Office expenses	5,459	1,044	2,460	510	9,473	2,651	4,005	6,656	16,129
Public relations/communications	1,409	280	-	-	1,689	-	4,455	4,455	6,144
Special events	-	-	-	-	-	-	111	111	111
Utilities	14,236	1,893	-	-	16,129	33,986	-	33,986	50,115
Repairs and maintenance	15,766	2,987	-	-	18,753	61,150	-	61,150	79,903
Foundation and investment expenses	-	-	-	-	-	7,627	-	7,627	7,627
Interest expense	-	-	-	-	-	5,287	-	5,287	5,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,029	-	15,029	15,029
Total Expenses Before Depreciation	392,292	57,523	76,477	510	526,802	229,031	250,226	479,257	1,006,059
Depreciation expense	-	-	-	-	-	113,351	-	113,351	113,351
Total Expenses	\$ 392,292	\$ 57,523	\$ 76,477	\$ 510	\$ 526,802	\$ 342,382	\$ 250,226	\$ 592,608	\$ 1,119,410

See notes to consolidated financial statements

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2020

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 226,338	\$ 45,380	\$ 47,695	\$ -	\$ 319,413	\$ 68,019	\$ 125,261	\$ 193,280	\$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	618	345	963	1,523
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	14,184	2,661	16,845	30,974
Telephone	784	256	256	-	1,296	913	361	1,274	2,570
Professional services	5,654	1,602	4,602	-	11,858	7,332	20,802	28,134	39,992
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	2,521	4,321	6,842	17,215
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	46,216	-	46,216	67,217
Repairs and maintenance	21,413	3,293	-	-	24,706	65,807	-	65,807	90,513
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	252,981	200,344	453,325	1,051,650
Depreciation expense	-	-	-	-	-	108,773	-	108,773	108,773
Total Expenses	\$ 404,909	\$ 78,278	\$ 109,448	\$ 5,690	\$ 598,325	\$ 361,754	\$ 200,344	\$ 562,098	\$ 1,160,423

See notes to consolidated financial statements

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATED STATEMENTS OF CASH FLOWS
For the Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from grants and contributions	\$ 703,805	\$ 821,144
Interest income received	2,625	3,587
Other income received	327,103	361,275
Cash paid to employees	(526,999)	(512,030)
Cash paid to suppliers	(486,912)	(524,648)
Payments in lieu of tax	(15,029)	(15,113)
Interest paid	<u>(5,287)</u>	<u>(6,287)</u>
Net Cash Provided (Used) by Operating Activities	<u>(694)</u>	<u>127,928</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Distributions from New Hampshire Charitable Foundation	34,075	29,963
Proceeds from sale of property and equipment	5,725	-
Purchases of investments	(2,430)	(3,188)
Purchases of property and equipment	<u>(102,911)</u>	<u>(51,293)</u>
Net Cash Used for Investing Activities	<u>(65,541)</u>	<u>(24,518)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from SBA note payable	102,000	111,000
Payments on mortgage note payable	<u>(17,849)</u>	<u>(16,850)</u>
Net Cash Provided by Financing Activities	<u>84,151</u>	<u>94,150</u>
NET INCREASE IN CASH AND EQUIVALENTS	17,916	197,560
CASH AND EQUIVALENTS, July 1	<u>339,304</u>	<u>141,744</u>
CASH AND EQUIVALENTS, June 30	<u>\$ 357,220</u>	<u>\$ 339,304</u>
NON-CASH INVESTING AND FINANCING TRANSACTIONS		
Net increase (decrease) in value of restricted funds held by NHC	<u>\$ 249,941</u>	<u>\$ (6,574)</u>
Net book value of disposed property and equipment	<u>\$ -</u>	<u>\$ -</u>
Forgiveness of SBA note payable	<u>\$ 111,000</u>	

See notes to consolidated financial statements

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

For the Years Ended June 30, 2021 and 2020

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose

The Gibson Center for Senior Services, Inc. (the “Organization”) was founded on October 1, 1979 and subsequently incorporated on November 15, 1988 as a non-profit organization. The Organization offers an evolving array of programs and services to both active and passive senior residents of Northern Carroll County New Hampshire. The Organization services the needs of senior residents through nutrition programs, transportation programs for the elderly and disabled, and social and educational programs, which are designed to enable them to stay actively involved in their communities.

Affiliate

In May 2005, the Organization established Silver Lake Senior Housing Corporation (the Affiliate), a non-profit organization, for the purpose of acquiring land and buildings located in Madison, New Hampshire. The Affiliate operates a senior residential facility. The operation of Silver Lake Landing began July 22, 2005.

Accounting Policies

The accounting policies of the Gibson Center for Senior Services, Inc. and Affiliate conform to accounting principles generally accepted in the United States of America as applicable to non-profit organizations except as indicated hereafter. All significant inter-company transactions and balances have been eliminated for the consolidated financial statement presentation. The following is a summary of significant accounting policies.

Basis of Accounting

The consolidated financial statements have been prepared on the accrual basis of accounting.

Basis of Presentation

The consolidated financial statements have been prepared in accordance with the reporting pronouncements pertaining to Not-for-Profit Entities included within the FASB Accounting Standards Codification. The Organization is required to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor or certain grantor restrictions. The governing board has designated, from net assets without donor restrictions, net assets for capital acquisition reserve.

Net Assets With Donor Restrictions – Net assets subject to donor or certain grantor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**

For the Years Ended June 30, 2021 and 2020

released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Recognition of Contributions and Donor Restrictions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. The Organization reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Donated Services, Materials and Facilities

The Organization receives donated services from a variety of unpaid volunteers assisting with meal deliveries to the elderly and disabled, operations at the thrift shop, and other administrative tasks. No amounts have been recognized in the consolidated financial statements for these donated services because the accounting criteria for recognition of such volunteer efforts have not been satisfied.

Additionally, the Organization operates a thrift shop in which all items sold in the shop have been donated. The fair value of the donated goods is indeterminable until time of sale. Revenue recognized pertaining to the operation of the thrift shop, and included within fundraising revenue, for the years ended June 30, 2021 and 2020 was \$87,766 and \$55,370, respectively.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function.

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Accordingly, certain indirect costs have been allocated among the programs and supporting services benefited. Salary and wage expenses, employee benefits, and payroll taxes are allocated based on annual evaluations of individual employee roles and responsibilities. Non-wage and wage related expenses not directly attributable to a single function have been allocated to program and support services based on the following ratios:

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For the Years Ended June 30, 2021 and 2020

	<u>Nutrition</u>	<u>Transportation</u>	<u>Social and Educational</u>	<u>Management and General</u>	<u>Fundraising</u>
Telephone	40%	15%	15%	15%	15%
Office expenses	40%	15%	15%	15%	15%
Professional services	40%	15%	15%	15%	15%
Insurance	60%	15%		25%	
Utilities	60%	15%		25%	
Repairs and maintenance	60%	15%		25%	

Cash and Cash Equivalents

For the purpose of the statements of cash flows, cash and equivalents consist of demand deposits, cash on hand and all highly liquid investments with a maturity of 90 days or less.

Investments

Investments, which consist solely of certificates of deposit with a maturity of greater than ninety days from the date of issuance, are carried at their market value at June 30, 2021 and June 30, 2020. Interest income is reflected in the statements of activities.

At June 30, 2021 and 2020, the market value of investments consists of the following:

	<u>2021</u>	<u>2020</u>
Certificates of deposit	<u>\$ 165,370</u>	<u>\$ 162,940</u>

Contributions Receivable

Unconditional pledges are recorded as made. These amounts are recorded at the present value of the estimated fair value. Conditional pledges are recognized only when the conditions on which they depend are substantially met and the pledges become unconditional. All contributions receivable are considered collectible and expected to be received within one year.

Inventory

Inventory consists of maintenance supplies on hand and is valued at the lower of cost (determined on the first-in, first-out method) or net realizable value. Food purchases are recorded as an expense in the period purchased. Food inventory, if any, at year end is not material to the consolidated financial statements.

Property and Equipment

Property and equipment are stated at cost. Donated property and equipment is recorded at fair value determined as of the date of the donation. The Organization's policy is to capitalize expenditures for major improvements and to charge to operations currently for expenditures which do not extend the lives of related assets in the period incurred. Depreciation is computed using the straight-line method at rates intended to amortize the cost of related assets over their estimated useful lives as follows:

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NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
 For the Years Ended June 30, 2021 and 2020

	<u>Years</u>
Land improvements	5-39
Building and building improvements	5-40
Equipment and vehicles	3-15
Furniture and fixtures	5-39

Accrued Earned Time

All full-time and part-time employees accrue earned time as they provide services. Earned time is accrued at a rate dependent upon length of service. Earned time may be accrued to a maximum of 26 days. Upon termination of employment, any accrued/unused earned time will be paid at current rates of pay, except for employees who have been employed for less than 90 days.

Revenue and Revenue Recognition

The Organization recognizes contributions, donations and miscellaneous income when cash is received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

The Organization also has revenue derived from cost-reimbursable federal and state contracts and grants, which are conditional upon certain performance requirements and/or incurrence of allowable qualifying expenses. Amounts received are recognized as revenue without donor restrictions when the Organization has met those performance requirements or incurred expenditures in compliance with the specific contract or grant provisions. Amounts received prior to meeting performance requirements or incurring qualifying expenditures are reported as revenue with donor restrictions and amounts not yet received, but already awarded are recorded as grants and contracts receivable.

The Organization recognizes revenue from contracts with customers in the form of rental income and thrift shop sales.

Rental Income

Rental charges are invoiced monthly to residents of Silver Lake Senior Housing Corporation. The Organization recognizes revenue for rental income over time based on resident occupancy. Rental fees collected in advance of the period of occupancy are deferred.

Thrift Shop Sales

Revenues recognized through thrift shop sales are recognized at the point in time the sale takes place. All sales are paid in full at the point of sale. No revenue related assets or liabilities are reported in relation to these transactions.

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For the Years Ended June 30, 2021 and 2020

Bad Debts

The Organization uses the reserve method for accounting for bad debts. No allowance has been recorded as of June 30, 2021 and 2020, because management of the Organization believes that all outstanding receivables are fully collectible.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fair Value of Financial Instruments

Cash and cash equivalents, accounts receivable, accounts payable and accrued expenses are carried in the consolidated financial statements at amounts which approximate fair value due to the inherently short-term nature of the transactions. The fair values determined for financial instruments are estimates, which for certain accounts may differ significantly from the amounts that could be realized upon immediate liquidation.

Income Taxes

The Organization and its Affiliate are exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and are also exempt from State of New Hampshire income taxes and, therefore, have made no provision for Federal or State income taxes. In addition, the Organization and its Affiliate have been determined by the Internal Revenue Service not to be a "Private Foundation" within the meaning of Section 509(a) of the Code. The Organization and its Affiliate are annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS.

FASB Accounting Standards Codification Topic 740 entitled Accounting for Income Taxes requires the Organization and its Affiliate to report uncertain tax positions for financial reporting purposes. The Organization and its Affiliate had no uncertain tax positions as of June 30, 2021, and accordingly do not have any unrecognized tax benefits that need to be recognized or disclosed in the financial statements. During the years ended June 30, 2021, and 2020, the Organization had unrelated business income from advertising, copier fees, and room usage fees. No provision has been made in these consolidated financial statements for accrued unrelated business income taxes as the amounts are not material.

Change in Accounting Principle

The Financial Accounting Standards Board (FASB) issued new guidance that created Topic 606, *Revenue from Contracts with Customers*, in the Accounting Standards Codification (ASC). Topic 606 supersedes the revenue recognition requirements in FASB ASC 605, *Revenue Recognition*, and requires the recognition of revenue when promised goods or services are transferred to customers in an amount that reflects the consideration to which an entity expects to be entitled in exchange for those goods or services. The new guidance also added Subtopic 340-40, *Other Assets and Deferred Costs-Contracts with Customers*, to the ASC to require the deferral of incremental costs of obtaining a contract with a customer. Collectively, we refer to the new Topic 606 and Subtopic 340-40 as the "new guidance."

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NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended June 30, 2021 and 2020

The Organization adopted the requirements of the new guidance as of July 1, 2020, utilizing the modified retrospective method of transition. The new guidance was applied using the practical expedient provided in Topic 606 that allows the guidance to be applied only to contracts that were not complete as of July 1, 2020. Adoption of the new guidance resulted in changes to our accounting policies for revenue recognition, trade receivables, contract costs, contract liabilities, and deferred costs. However, management estimates that the effect of these changes on the amounts that would have been reported under the former guidance to be immaterial.

NOTE 2—LIQUIDITY AND AVAILABILITY

The Organization regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. The Board of Directors periodically review and adjust the spending policy through the budgeting process based on the operational and developmental needs of the organization. Cash reserves in excess of daily operational needs have been invested in certificates of deposit.

The following table reflects the Organization's financial assets as of June 30, 2021 and 2020, reduced by amounts that are not available to meet general expenditures within one year of the statement of financial position date because of donor and other restrictions or internal board designations. Amounts not available include the board designated capital reserve. In the event the need arises to utilize the board designated reserve funds for liquidity purposes, the reserves could be drawn upon through recommendation of the Finance Committee and approval by the Board of Directors.

Financial assets available for general expenditure, reduced by donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 357,220	\$ 339,304
Investments	165,370	162,940
Accounts receivable	<u>55,555</u>	<u>78,595</u>
Total Financial Assets	578,145	580,839
Less:		
Net assets with donor restrictions	(13,375)	(48,298)
Investments included in Board designated capital reserve	<u>(113,055)</u>	<u>(111,671)</u>
Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	<u>\$ 451,715</u>	<u>\$ 420,870</u>

NOTE 3—CONCENTRATION OF CREDIT RISK

The Organization and its Affiliate maintain bank deposits at a local financial institution located in New Hampshire. The Organization and its Affiliate's demand deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to a total of \$250,000. Certificates of deposit maintained by the Organization and its Affiliate are also insured by the FDIC up to a total of \$250,000. Deposits in excess of pages federally insured limits and uncollateralized as of June 30, 2021 totaled \$33,560.

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended June 30, 2021 and 2020

NOTE 4—INVESTMENTS

Fair Value Measurements

The Organization and its Affiliate report under the Fair Value Measurements pronouncements of the FASB Accounting Standards Codification (FASB ASC 820) which establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs of valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below.

Level 1: Inputs to the valuation methodology are unadjusted, quoted prices in active markets for identical assets or liabilities at the measurement date.

Level 2: Inputs to the valuation include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities that are not active;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs at the closing price reported on the active market on which the individual securities are traded.

Following is a description of the valuation methodologies used for assets measured at fair value.

Certificates of Deposit: Valued at acquisition cost which approximates fair value.

New Hampshire Charitable Foundation Restricted Fund: Valued using the fair value of the assets held in the trust as reported by the New Hampshire Charitable Foundation at year end. The Organization considers the measurement of its beneficial interest in the trusts to be a Level 3 measurement within the fair value hierarchy because even though that measurement is based on the unadjusted fair values of the trust assets reported by the trustee, the Organization will never receive those individual assets or have the ability to direct the redemption or investment of them.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its

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NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**

For the Years Ended June 30, 2021 and 2020

valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following tables set forth by level, within the fair value hierarchy, the Organization and its Affiliate's assets at fair value:

Assets at Fair Value as of June 30, 2021				
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Certificates of Deposit	\$ 165,370			\$ 165,370
New Hampshire Charitable Foundation				
Restricted Fund			\$ 959,340	959,340
Total assets at fair value	<u>\$ 165,370</u>	<u>\$ -</u>	<u>\$ 959,340</u>	<u>\$ 1,124,710</u>

Assets at Fair Value as of June 30, 2020				
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Certificates of Deposit	\$ 162,940			\$ 162,940
New Hampshire Charitable Foundation				
Restricted Fund			\$ 743,474	743,474
Total assets at fair value	<u>\$ 162,940</u>	<u>\$ -</u>	<u>\$ 743,474</u>	<u>\$ 906,414</u>

The reported change in the investments which use fair value measurements that use significant unobservable inputs (Level 3) is as follows:

	<u>2021</u>	<u>2020</u>
Balance at July 1	\$ 743,474	\$ 780,011
Dividend and interest income	3,208	3,233
Realized gain on investments	42,761	26,111
Unrealized gain (loss) on investments	<u>211,599</u>	<u>(28,155)</u>
	257,568	1,189
Investment fees and expenses	<u>(7,627)</u>	<u>(7,763)</u>
Total Return - net of investment fees	249,941	(6,574)
Distributions	<u>(34,075)</u>	<u>(29,963)</u>
Balance at June 30	<u>\$ 959,340</u>	<u>\$ 743,474</u>

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended June 30, 2021 and 2020

NOTE 5—ACCOUNTS RECEIVABLE

Accounts receivable consist of the following at June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Town appropriations	\$ 14,000	\$ 29,250
Fees and grants from governmental agencies	27,894	28,617
Promises to give	10,000	10,000
Other	3,661	10,728
	<u>\$ 55,555</u>	<u>\$ 78,595</u>

NOTE 6—PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2021 and 2020 is as follows:

	<u>2021</u>	<u>2020</u>
Organization		
Land and land improvements	\$ 377,789	\$ 377,789
Building and building improvements	1,636,306	1,631,981
Equipment and vehicles	281,753	262,106
Furniture and fixtures	82,840	72,292
	<u>2,378,688</u>	<u>2,344,168</u>
Less accumulated depreciation	<u>(1,004,615)</u>	<u>(985,915)</u>
	<u>\$ 1,374,073</u>	<u>\$ 1,358,253</u>

	<u>2021</u>	<u>2020</u>
Affiliate		
Land and land improvements	\$ 328,600	\$ 328,600
Building and building improvements	1,328,590	1,328,590
Equipment and vehicles	112,927	99,423
Furniture and fixtures	103,210	101,042
	<u>1,873,327</u>	<u>1,857,655</u>
Less accumulated depreciation	<u>(642,796)</u>	<u>(600,864)</u>
	<u>\$ 1,230,531</u>	<u>\$ 1,256,791</u>

	<u>2021</u>	<u>2020</u>
Consolidated		
Land and land improvements	\$ 706,389	\$ 706,389
Building and building improvements	2,964,896	2,960,571
Equipment and vehicles	394,680	361,529
Furniture and fixtures	186,050	173,334
	<u>4,252,015</u>	<u>4,201,823</u>
Less accumulated depreciation	<u>(1,647,411)</u>	<u>(1,586,779)</u>
	<u>\$ 2,604,604</u>	<u>\$ 2,615,044</u>

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended June 30, 2021 and 2020

NOTE 7—ACCRUED EXPENSES

Accrued expenses consist of the following at June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Accrued salaries	\$ 15,367	\$ 13,733
Accrued earned time	28,640	24,714
	<u>\$ 44,007</u>	<u>\$ 38,447</u>

NOTE 8—SBA NOTE PAYABLE

During May 2020, the Organization obtained a note payable under the Paycheck Protection Program in the amount of \$111,000. During the year ended June 30, 2021, the Organization applied for and received principal forgiveness in whole by the Small Business Administration under the CARES Act.

During January 2021, the Organization obtained a note payable under the Paycheck Protection Program in the amount of \$102,000. Under the terms of the agreement, the Organization is eligible to apply for principal forgiveness in whole or in part by the Small Business Administration under the CARES Act, once certain eligibility criteria had been satisfied. During August of 2021, the Organization applied for and received principal forgiveness in whole by the Small Business Administration under the CARES Act. This amount will be recognized as revenue without donor restrictions in the year ended June 30, 2022.

NOTE 9—MORTGAGE NOTE PAYABLE

At June 30, 2021 and 2020, the mortgage note payable consists of the following:

	<u>2021</u>	<u>2020</u>
\$300,000 note payable, secured by property, payable in monthly installments of \$1,928 including interest at 5.57% through July 22, 2025. The balance of the note is payable in full on July 22, 2025.	<u>\$ 84,156</u>	<u>\$ 102,005</u>

Following are the maturities of the mortgage note payable as of June 30, 2021:

Year Ending <u>June 30,</u>	<u>Amount</u>
2022	\$ 18,867
2023	19,945
2024	21,085
2025	24,259
	<u>\$ 84,156</u>

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**

For the Years Ended June 30, 2021 and 2020

NOTE 10—NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following purpose restricted funding at June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Capital repairs	\$ 2,326	\$ 7,533
Food bank		5,725
Bus replacement		27,500
Website development	3,012	6,824
Public relations		716
Senior cyber education	8,037	
	<u>\$ 13,375</u>	<u>\$ 48,298</u>

NOTE 11—REVENUE FROM CONTRACTS WITH CUSTOMERS

The Organization has adopted Accounting Standards Update (ASU) No. 2014-09 *Revenue from Contracts with Customers (Topic 606)*, as amended as management believes the standard improves the usefulness and understandability of the Organization's financial reporting.

The following tables provide information about balances of receivables, contract assets and contract liabilities associated with contracts with customers for the years ended June 30, 2021 and 2020:

	Receivables	Contract Assets	Contract Liabilities
June 30, 2021	\$ -	\$ -	\$ 730
June 30, 2020	\$ -	\$ -	\$ 715
July 1, 2019	\$ -	\$ -	\$ 1,385

NOTE 12—CONCENTRATION OF REVENUE RISK

During the years ended June 30, 2021 and 2020, the Organization received 24% (\$326,704) and 34% (\$405,015), respectively, of its revenues in the form of federal and state nutrition and transportation fees and grants from the State of New Hampshire.

The current nutrition and transportation grant agreement with the State of New Hampshire was extended through June 30, 2022. Revenue is recognized as earned under the terms of the contract on a reimbursement basis through submission of monthly claims reports.

NOTE 13—RELATED PARTY TRANSACTIONS

The Gibson Center for Senior Services, Inc. has a management agreement with Silver Lake Senior Housing Corporation, its affiliate. The total fees received by the Gibson Center for Senior Services, Inc. from its affiliate were \$26,400 and \$24,600 for the years ended June 30, 2021 and 2020, respectively, and have been eliminated for consolidated reporting.

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended June 30, 2021 and 2020

NOTE 14—CONTINGENCIES

Grants require fulfillment of certain conditions as set forth in the terms of the grant contract. Failure to fulfill grant conditions could result in the return of the funds to grantors. Although that is a possibility, the Board deems the contingency remote, since by accepting the gifts and their applicable terms it has accommodated the objectives of the Organization to the provisions of the gift.

NOTE 15—SUBSEQUENT EVENTS

During August of 2021, the Organization applied for and received principal forgiveness, by the Small Business Administration under the CARES Act, on the outstanding balance of the SBA Note Payable in the amount of \$102,000. This amount will be recognized as revenue without donor restrictions in the year ended June 30, 2022.

Subsequent events have been evaluated through September 22, 2021 which is the date the consolidated financial statements were available to be issued.

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FINANCIAL POSITION
June 30, 2021

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
ASSETS				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 281,788	\$ 75,432		\$ 357,220
Investments	165,370			165,370
Accounts receivable	55,555			55,555
Prepaid expenses	16,997	16,697		33,694
Inventory		2,397		2,397
Investment in affiliate	<u>1,485,458</u>		<u>\$ (1,485,458)</u>	<u>-</u>
TOTAL CURRENT ASSETS	<u>2,005,168</u>	<u>94,526</u>	<u>(1,485,458)</u>	<u>614,236</u>
NONCURRENT ASSETS:				
New Hampshire Charitable Foundation Restricted Fund	959,340			959,340
Property and equipment, net	<u>1,374,073</u>	<u>1,230,531</u>		<u>2,604,604</u>
TOTAL NONCURRENT ASSETS	<u>2,333,413</u>	<u>1,230,531</u>	<u>-</u>	<u>3,563,944</u>
TOTAL ASSETS	<u>\$ 4,338,581</u>	<u>\$ 1,325,057</u>	<u>\$ (1,485,458)</u>	<u>\$ 4,178,180</u>
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	\$ 12,790	\$ 8,763		\$ 21,553
Accrued expenses	44,007			44,007
Deferred income		730		730
Security deposit payable		10,923		10,923
Current portion of mortgage note payable		<u>18,867</u>		<u>18,867</u>
TOTAL CURRENT LIABILITIES	<u>56,797</u>	<u>39,283</u>	<u>\$ -</u>	<u>96,080</u>
NONCURRENT LIABILITIES:				
SBA note payable, less current portion	102,000			102,000
Mortgage note payable, less current portion		<u>65,289</u>		<u>65,289</u>
TOTAL NONCURRENT LIABILITIES	<u>102,000</u>	<u>65,289</u>	<u>-</u>	<u>167,289</u>
TOTAL LIABILITIES	<u>158,797</u>	<u>104,572</u>	<u>-</u>	<u>263,369</u>
NET ASSETS:				
Without donor restrictions:				
Undesignated	3,096,340	1,218,159	(1,485,458)	2,829,041
Board reserved for capital acquisitions	1,072,395			1,072,395
With donor restrictions:				
Purpose restrictions	<u>11,049</u>	<u>2,326</u>		<u>13,375</u>
TOTAL NET ASSETS	<u>4,179,784</u>	<u>1,220,485</u>	<u>(1,485,458)</u>	<u>3,914,811</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 4,338,581</u>	<u>\$ 1,325,057</u>	<u>\$ (1,485,458)</u>	<u>\$ 4,178,180</u>

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FINANCIAL POSITION
June 30, 2020

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
ASSETS				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 281,699	\$ 57,605		\$ 339,304
Investments	162,940			162,940
Accounts receivable	78,595			78,595
Prepaid expenses	21,451	20,412		41,863
Inventory		2,397		2,397
Investment in affiliate	<u>1,485,458</u>		<u>\$ (1,485,458)</u>	<u>-</u>
TOTAL CURRENT ASSETS	<u>2,030,143</u>	<u>80,414</u>	<u>(1,485,458)</u>	<u>625,099</u>
NONCURRENT ASSETS:				
New Hampshire Charitable Foundation Restricted Fund	743,474			743,474
Property and equipment, net	<u>1,358,253</u>	<u>1,256,791</u>		<u>2,615,044</u>
TOTAL NONCURRENT ASSETS	<u>2,101,727</u>	<u>1,256,791</u>	<u>-</u>	<u>3,358,518</u>
TOTAL ASSETS	<u>\$ 4,131,870</u>	<u>\$ 1,337,205</u>	<u>\$ (1,485,458)</u>	<u>\$ 3,983,617</u>
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	\$ 11,632	\$ 9,537		\$ 21,169
Accrued expenses	38,447			38,447
Deferred income		715		715
Security deposit payable		12,252		12,252
Current portion of SBA note payable	42,629			42,629
Current portion of mortgage note payable		17,847		17,847
TOTAL CURRENT LIABILITIES	<u>92,708</u>	<u>40,351</u>	<u>\$ -</u>	<u>133,059</u>
NONCURRENT LIABILITIES:				
SBA note payable, less current portion	68,371			68,371
Mortgage note payable, less current portion		84,158		84,158
TOTAL NONCURRENT LIABILITIES	<u>68,371</u>	<u>84,158</u>	<u>-</u>	<u>152,529</u>
TOTAL LIABILITIES	<u>161,079</u>	<u>124,509</u>	<u>-</u>	<u>285,588</u>
NET ASSETS:				
Without donor restrictions:				
Undesignated	3,067,348	1,212,696	(1,485,458)	2,794,586
Board reserved for capital acquisitions	855,145			855,145
With donor restrictions:				
Purpose restrictions	48,298			48,298
TOTAL NET ASSETS	<u>3,970,791</u>	<u>1,212,696</u>	<u>(1,485,458)</u>	<u>3,698,029</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 4,131,870</u>	<u>\$ 1,337,205</u>	<u>\$ (1,485,458)</u>	<u>\$ 3,983,617</u>

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2021**

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
REVENUE AND SUPPORT				
Fees and grants from governmental agencies	\$ 326,704			\$ 326,704
Town appropriations	55,500			55,500
Contributions	241,313	\$ 27,000		268,313
Fundraising	123,882			123,882
Rental income	3,000	154,970		157,970
Interest and dividend income	5,644	189		5,833
Other income	143,831	5,474	\$ (26,400)	122,905
Gain on sale of assets	5,725			5,725
Net realized and unrealized gain (loss) on investments	254,360			254,360
Net assets released from donor restrictions	47,248	2,675		49,923
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	<u>1,207,207</u>	<u>190,308</u>	<u>(26,400)</u>	<u>1,371,115</u>
EXPENSES				
Program Services:				
Nutrition	392,292			392,292
Transportation	57,523			57,523
Social and Educational	76,477			76,477
Home-share	510			510
Total Program Services	<u>526,802</u>	<u>-</u>	<u>-</u>	<u>526,802</u>
Supporting Services:				
Management and general	183,938	184,844	(26,400)	342,382
Fundraising	250,226			250,226
Total Supporting Services	<u>434,164</u>	<u>184,844</u>	<u>(26,400)</u>	<u>592,608</u>
TOTAL EXPENSES	<u>960,966</u>	<u>184,844</u>	<u>(26,400)</u>	<u>1,119,410</u>
INCREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>246,241</u>	<u>5,464</u>	<u>-</u>	<u>251,705</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
Grants	10,000	5,000		15,000
Net assets released from donor restrictions	(47,248)	(2,675)		(49,923)
INCREASE (DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	<u>(37,248)</u>	<u>2,325</u>	<u>-</u>	<u>(34,923)</u>
CHANGE IN NET ASSETS	208,993	7,789	-	216,782
NET ASSETS, July 1	<u>3,970,791</u>	<u>1,212,696</u>	<u>(1,485,458)</u>	<u>3,698,029</u>
NET ASSETS, June 30	<u>\$ 4,179,784</u>	<u>\$ 1,220,485</u>	<u>\$ (1,485,458)</u>	<u>\$ 3,914,811</u>

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2020**

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
REVENUE AND SUPPORT				
Fees and grants from governmental agencies	\$ 405,015			\$ 405,015
Town appropriations	55,500			55,500
Contributions	327,024	\$ 13,200		340,224
Fundraising	127,415			127,415
Rental income	7,500	158,779		166,279
Interest and dividend income	6,443	377		6,820
Other income	69,807	8,958	\$ (24,600)	54,165
Net realized and unrealized gain (loss) on investments	(2,044)			(2,044)
Net assets released from donor restrictions	32,113			32,113
TOTAL REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	<u>1,028,773</u>	<u>181,314</u>	<u>(24,600)</u>	<u>1,185,487</u>
EXPENSES				
Program Services:				
Nutrition	404,909			404,909
Transportation	78,278			78,278
Social and Educational	109,448			109,448
Home-share	5,690			5,690
Total Program Services	<u>598,325</u>	<u>-</u>	<u>-</u>	<u>598,325</u>
Supporting Services:				
Management and general	186,656	199,698	(24,600)	361,754
Fundraising	200,344			200,344
Total Supporting Services	<u>387,000</u>	<u>199,698</u>	<u>(24,600)</u>	<u>562,098</u>
TOTAL EXPENSES	<u>985,325</u>	<u>199,698</u>	<u>(24,600)</u>	<u>1,160,423</u>
INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>43,448</u>	<u>(18,384)</u>	<u>-</u>	<u>25,064</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
Grants	39,000			39,000
Net assets released from donor restrictions	(32,113)			(32,113)
INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	<u>6,887</u>	<u>-</u>	<u>-</u>	<u>6,887</u>
CHANGE IN NET ASSETS	50,335	(18,384)	-	31,951
NET ASSETS, July 1	<u>3,920,456</u>	<u>1,231,080</u>	<u>(1,485,458)</u>	<u>3,666,078</u>
NET ASSETS, June 30	<u>\$ 3,970,791</u>	<u>\$ 1,212,696</u>	<u>\$ (1,485,458)</u>	<u>\$ 3,698,029</u>

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2021

Gibson Center for Senior Services, Inc.:

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 227,883	\$ 28,300	\$ 46,246	\$ -	\$ 302,429	\$ 62,642	\$ 166,963	\$ 229,605	\$ 532,034
Payroll taxes	18,003	2,342	3,663	-	24,008	4,549	12,801	17,350	41,358
Employee benefits	21,556	3,136	13,936	-	38,628	13,644	21,962	35,606	74,234
Total Salaries and Related Expenses	267,442	33,778	63,845	-	365,065	80,835	201,726	282,561	647,626
Food	47,523	-	-	-	47,523	-	-	-	47,523
Direct program expenses	26,705	13,337	6,119	-	46,161	-	14,884	14,884	61,045
Travel	27	-	-	-	27	-	-	-	27
Conferences and training	831	145	-	-	976	25	-	25	1,001
Insurance	6,922	2,457	2,457	-	11,836	3,565	2,592	6,157	17,993
Telephone	906	296	296	-	1,498	748	296	1,044	2,542
Professional services	4,871	1,300	1,300	-	7,471	1,300	22,100	23,400	30,871
Postage	195	6	-	-	201	419	57	476	677
Office expenses	5,459	1,044	2,460	510	9,473	2,184	4,005	6,189	15,662
Public relations/communications	1,409	280	-	-	1,689	-	4,455	4,455	6,144
Special events	-	-	-	-	-	-	111	111	111
Utilities	14,236	1,893	-	-	16,129	3,269	-	3,269	19,398
Repairs and maintenance	15,766	2,987	-	-	18,753	17,515	-	17,515	36,268
Foundation and investment expenses	-	-	-	-	-	7,627	-	7,627	7,627
Total Expenses Before Depreciation	392,292	57,523	76,477	510	526,802	117,487	250,226	367,713	894,515
Depreciation expense	-	-	-	-	-	66,451	-	66,451	66,451
Total Expenses	\$ 392,292	\$ 57,523	\$ 76,477	\$ 510	\$ 526,802	\$ 183,938	\$ 250,226	\$ 434,164	\$ 960,966

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2021

Silver Lake Senior Housing Corporation:

	Program Services				Supporting Services				Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	442	-	442	442
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	10,806	-	10,806	10,806
Telephone	-	-	-	-	-	615	-	615	615
Professional services	-	-	-	-	-	4,546	-	4,546	4,546
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	467	-	467	467
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	30,717	-	30,717	30,717
Repairs and maintenance	-	-	-	-	-	43,635	-	43,635	43,635
Management fees	-	-	-	-	-	26,400	-	26,400	26,400
Interest expense	-	-	-	-	-	5,287	-	5,287	5,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,029	-	15,029	15,029
Total Expenses Before Depreciation	-	-	-	-	-	137,944	-	137,944	137,944
Depreciation expense	-	-	-	-	-	46,900	-	46,900	46,900
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184,844	\$ -	\$ 184,844	\$ 184,844

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2021

Eliminations:

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-
Professional services	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	-	-	-	-
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Repairs and maintenance	-	-	-	-	-	-	-	-	-
Foundation and investment expenses	-	-	-	-	-	-	-	-	-
Management fees	-	-	-	-	-	(26,400)	-	(26,400)	(26,400)
Interest expense	-	-	-	-	-	-	-	-	-
Payments in lieu of real estate taxes	-	-	-	-	-	-	-	-	-
Total Expenses Before Depreciation	-	-	-	-	-	(26,400)	-	(26,400)	(26,400)
Depreciation expense	-	-	-	-	-	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (26,400)	\$ -	\$ (26,400)	\$ (26,400)

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2021

Consolidated Totals:

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 227,883	\$ 28,300	\$ 46,246	\$ -	\$ 302,429	\$ 62,642	\$ 166,963	\$ 229,605	\$ 532,034
Payroll taxes	18,003	2,342	3,663	-	24,008	4,549	12,801	17,350	41,358
Employee benefits	21,556	3,136	13,936	-	38,628	13,644	21,962	35,606	74,234
Total Salaries and Related Expenses	267,442	33,778	63,845	-	365,065	80,835	201,726	282,561	647,626
Food	47,523	-	-	-	47,523	-	-	-	47,523
Direct program expenses	26,705	13,337	6,119	-	46,161	-	14,884	14,884	61,045
Travel	27	-	-	-	27	442	-	442	469
Conferences and training	831	145	-	-	976	25	-	25	1,001
Insurance	6,922	2,457	2,457	-	11,836	14,371	2,592	16,963	28,799
Telephone	906	296	296	-	1,498	1,363	296	1,659	3,157
Professional services	4,871	1,300	1,300	-	7,471	5,846	22,100	27,946	35,417
Postage	195	6	-	-	201	419	57	476	677
Office expenses	5,459	1,044	2,460	510	9,473	2,651	4,005	6,656	16,129
Public relations/communications	1,409	280	-	-	1,689	-	4,455	4,455	6,144
Special events	-	-	-	-	-	-	111	111	111
Utilities	14,236	1,893	-	-	16,129	33,986	-	33,986	50,115
Repairs and maintenance	15,766	2,987	-	-	18,753	61,150	-	61,150	79,903
Foundation and investment expenses	-	-	-	-	-	7,627	-	7,627	7,627
Interest expense	-	-	-	-	-	5,287	-	5,287	5,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,029	-	15,029	15,029
Total Expenses Before Depreciation	392,292	57,523	76,477	510	526,802	229,031	250,226	479,257	1,006,059
Depreciation expense	-	-	-	-	-	113,351	-	113,351	113,351
Total Expenses	\$ 392,292	\$ 57,523	\$ 76,477	\$ 510	\$ 526,802	\$ 342,382	\$ 250,226	\$ 592,608	\$ 1,119,410

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2020

Gibson Center for Senior Services, Inc.:

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 226,338	\$ 45,380	\$ 47,695	\$ -	\$ 319,413	\$ 68,019	\$ 125,261	\$ 193,280	\$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	161	345	506	1,066
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	3,677	2,661	6,338	20,467
Telephone	784	256	256	-	1,296	368	361	729	2,025
Professional services	5,654	1,602	4,602	-	11,858	1,602	20,802	22,404	34,262
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	1,979	4,321	6,300	16,673
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	3,656	-	3,656	24,657
Repairs and maintenance	21,413	3,293	-	-	24,706	19,096	-	19,096	43,802
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	124,529	200,344	324,873	923,198
Depreciation expense	-	-	-	-	-	62,127	-	62,127	62,127
Total Expenses	\$ 404,909	\$ 78,278	\$ 109,448	\$ 5,690	\$ 598,325	\$ 186,656	\$ 200,344	\$ 387,000	\$ 985,325

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Silver Lake Senior Housing Corporation:

	Program Services				Supporting Services				Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	457	-	457	457
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	10,507	-	10,507	10,507
Telephone	-	-	-	-	-	545	-	545	545
Professional services	-	-	-	-	-	5,730	-	5,730	5,730
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	542	-	542	542
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	42,560	-	42,560	42,560
Repairs and maintenance	-	-	-	-	-	46,711	-	46,711	46,711
Management fees	-	-	-	-	-	24,600	-	24,600	24,600
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	-	-	-	-	-	153,052	-	153,052	153,052
Depreciation expense	-	-	-	-	-	46,646	-	46,646	46,646
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,698	\$ -	\$ 199,698	\$ 199,698

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Eliminations:

	Program Services				Supporting Services			Total Expenses	
	Nutrition	Transportation	Social and Educational	Home-share	Total Program Services	Management and General	Fund Raising		Total Supporting Services
Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll taxes	-	-	-	-	-	-	-	-	-
Employee benefits	-	-	-	-	-	-	-	-	-
Total Salaries and Related Expenses	-	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Direct program expenses	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-
Conferences and training	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-
Professional services	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-
Office expenses	-	-	-	-	-	-	-	-	-
Public relations/communications	-	-	-	-	-	-	-	-	-
Special events	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Repairs and maintenance	-	-	-	-	-	-	-	-	-
Foundation and investment expenses	-	-	-	-	-	-	-	-	-
Management fees	-	-	-	-	-	(24,600)	-	(24,600)	(24,600)
Interest expense	-	-	-	-	-	-	-	-	-
Payments in lieu of real estate taxes	-	-	-	-	-	-	-	-	-
Total Expenses Before Depreciation	-	-	-	-	-	(24,600)	-	(24,600)	(24,600)
Depreciation expense	-	-	-	-	-	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,600)	\$ -	\$ (24,600)	\$ (24,600)

GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES (CONTINUED)
For the Year Ended June 30, 2020

Consolidated Totals:

	Program Services				Total Program Services	Supporting Services			Total Expenses
	Nutrition	Transportation	Social and Educational	Home-share		Management and General	Fund Raising	Total Supporting Services	
Salaries and wages	\$ 226,338	\$ 45,380	\$ 47,695	\$ -	\$ 319,413	\$ 68,019	\$ 125,261	\$ 193,280	\$ 512,693
Payroll taxes	16,646	3,224	3,404	-	23,274	4,347	9,131	13,478	36,752
Employee benefits	19,008	1,801	12,343	-	33,152	13,096	16,568	29,664	62,816
Total Salaries and Related Expenses	261,992	50,405	63,442	-	375,839	85,462	150,960	236,422	612,261
Food	58,041	-	-	-	58,041	-	-	-	58,041
Direct program expenses	24,062	15,552	37,299	121	77,034	285	19,567	19,852	96,886
Travel	454	106	-	-	560	618	345	963	1,523
Conferences and training	1,235	125	-	-	1,360	-	25	25	1,385
Insurance	7,168	2,549	2,549	1,863	14,129	14,184	2,661	16,845	30,974
Telephone	784	256	256	-	1,296	913	361	1,274	2,570
Professional services	5,654	1,602	4,602	-	11,858	7,332	20,802	28,134	39,992
Postage	230	-	-	-	230	480	194	674	904
Office expenses	4,602	1,226	1,272	3,273	10,373	2,521	4,321	6,842	17,215
Public relations/communications	371	1,066	28	433	1,898	-	405	405	2,303
Special events	-	-	-	-	-	-	703	703	703
Utilities	18,903	2,098	-	-	21,001	46,216	-	46,216	67,217
Repairs and maintenance	21,413	3,293	-	-	24,706	65,807	-	65,807	90,513
Foundation and investment expenses	-	-	-	-	-	7,763	-	7,763	7,763
Interest expense	-	-	-	-	-	6,287	-	6,287	6,287
Payments in lieu of real estate taxes	-	-	-	-	-	15,113	-	15,113	15,113
Total Expenses Before Depreciation	404,909	78,278	109,448	5,690	598,325	252,981	200,344	453,325	1,051,650
Depreciation expense	-	-	-	-	-	108,773	-	108,773	108,773
Total Expenses	\$ 404,909	\$ 78,278	\$ 109,448	\$ 5,690	\$ 598,325	\$ 361,754	\$ 200,344	\$ 562,098	\$ 1,160,423

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2021**

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from grants and contributions	\$ 703,805			\$ 703,805
Interest income received	2,436	\$ 189		2,625
Other income received	133,313	193,790		327,103
Management fees received from affiliate	26,400		\$ (26,400)	-
Cash paid to employees	(526,999)			(526,999)
Cash paid to suppliers	(395,965)	(90,947)		(486,912)
Payments in lieu of tax		(15,029)		(15,029)
Interest paid		(5,287)		(5,287)
Cash paid for management fees to affiliate		(26,400)	26,400	-
Net Cash Provided (Used) by Operating Activities	<u>(57,010)</u>	<u>56,316</u>	<u>-</u>	<u>(694)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Distributions from New Hampshire Charitable Foundation	34,075			34,075
Proceeds from sale of property and equipment	5,725			5,725
Purchases of investments	(2,430)			(2,430)
Purchases of property and equipment	(82,271)	(20,640)		(102,911)
Net Cash Used for Investing Activities	<u>(44,901)</u>	<u>(20,640)</u>	<u>-</u>	<u>(65,541)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds from SBA note payable	102,000			102,000
Payments on mortgage note payable		(17,849)		(17,849)
Net Cash Provided (Used) by Financing Activities	<u>102,000</u>	<u>(17,849)</u>	<u>-</u>	<u>84,151</u>
NET INCREASE IN CASH AND EQUIVALENTS	89	17,827	-	17,916
CASH AND EQUIVALENTS, July 1	<u>281,699</u>	<u>57,605</u>	<u>-</u>	<u>339,304</u>
CASH AND EQUIVALENTS, June 30	<u>\$ 281,788</u>	<u>\$ 75,432</u>	<u>\$ -</u>	<u>\$ 357,220</u>
NON-CASH INVESTING AND FINANCING TRANSACTIONS				
Net increase in value of restricted funds held by NHCF	<u>\$ 249,941</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 249,941</u>
Net book value of disposed property and equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Forgiveness of SBA note payable	<u>\$ 111,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 111,000</u>

**GIBSON CENTER FOR SENIOR SERVICES, INC. AND AFFILIATE
CONSOLIDATING STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2020**

	Gibson Center for Senior Services, Inc.	Silver Lake Senior Housing Corporation	Eliminations	Consolidated Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from grants and contributions	\$ 821,144			\$ 821,144
Interest income received	3,210	\$ 377		3,587
Other income received	180,122	181,153		361,275
Management fees received from affiliate	24,600		\$ (24,600)	-
Cash paid to employees	(512,030)			(512,030)
Cash paid to suppliers	(418,943)	(105,705)		(524,648)
Payments in lieu of tax		(15,113)		(15,113)
Interest paid		(6,287)		(6,287)
Cash paid for management fees to affiliate		(24,600)	24,600	-
Net Cash Provided by Operating Activities	<u>98,103</u>	<u>29,825</u>	<u>-</u>	<u>127,928</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Distributions from New Hampshire Charitable Foundation	29,963			29,963
Purchases of investments	(3,188)			(3,188)
Purchases of property and equipment	(34,641)	(16,652)		(51,293)
Net Cash Used for Investing Activities	<u>(7,866)</u>	<u>(16,652)</u>	<u>-</u>	<u>(24,518)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds from SBA note payable	111,000			111,000
Payments on mortgage note payable		(16,850)		(16,850)
Net Cash Provided (Used) by Financing Activities	<u>111,000</u>	<u>(16,850)</u>	<u>-</u>	<u>94,150</u>
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	201,237	(3,677)	-	197,560
CASH AND EQUIVALENTS, July 1	<u>80,462</u>	<u>61,282</u>	<u>-</u>	<u>141,744</u>
CASH AND EQUIVALENTS, June 30	<u>\$ 281,699</u>	<u>\$ 57,605</u>	<u>\$ -</u>	<u>\$ 339,304</u>
NON-CASH INVESTING AND FINANCING TRANSACTIONS				
Net decrease in value of restricted funds held by NHCF	\$ (6,574)	\$ -	\$ -	\$ (6,574)
Net book value of disposed property and equipment	\$ -	\$ -	\$ -	\$ -

Gibson Center for Senior Services, Inc.

Board of Directors

Ele	Border
Barb W.	Campbell
Barbara A.	Campbell
Brian	Coffey
Kelly	Drew
Caleb	Gilbert
John	Hogue
Joan	Kenney
Fawn	Langerman
Leslie	Leonard
David	Smolen
Jim	Umberger
Joanne	Warren
Courtney	Wrigley

Marianne Jackson, MD, MPH – Resume 2021

Present Address

[Redacted Address]

Education The University of North Carolina at Chapel Hill Department of Health Policy and Management Chapel Hill, NC MPH, 2010

Duke University Medical School Honors – AOA Medical Society – 1976 Durham, NC MD, 1977

Duke University Graduate School of Physical Therapy Durham, NC MSPT, 1974

Duke University Bachelors of Arts in Religion – August 1972 Durham, NC

Internship and Residency - Obstetrics and Gynecology Oregon Health Sciences University -PGY 1-2 1979-81 Portland, OR University of Washington PGY 3-4 1981-83 Seattle, WA

Clinical and Professional Experience

2021- Executive Director Gibson Center for Senior Services N. Conway, NH

2010-2015 Senior Management Engineer Dept. Performance Improvement and Patient Safety, UNCH Quality Coordinator for ACOS Cancer Certification Committee Chapel Hill, NC

June-Dec 2009 MPH Internship Lean Healthcare, IES, NCSU Raleigh, NC

2003-2008 Active Staff Ob-Gyn Coos Co. Family Health Services, FQHC Berlin, NH

2004-2008 Active Staff Ob-Gyn Saco River Medical Group Conway, NH

2004-2010 Locum Tenens Ob-Gyn CompHealth Various sites

1984-2003 Founder Carriage House Ob-Gyn N. Conway, NH

1984-2003 Active Staff Ob-Gyn Memorial Hospital N. Conway, NH

Convenor, AARP MWV Age-Friendly Community N. Conway, NH

Director of HomeShare MWV – Gibson N. Conway, NH

Tin Mountain Energy Team Albany, NH

Member NH Healthcare Decisions Coalition, Foundation for Healthy Communities Concord, NH

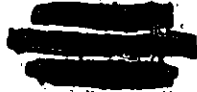
Member Carroll County Coalition for Public Health, Aging in Place committee Ossipee, NH

Lean Healthcare and Quality Improvement Leadership 2009 to 2014

At UNCH with Adult Oncology, Radiation Oncology, GI Procedures, VIR; At NC State IES Community Health Center Collaborative.

I taught, mentored, and facilitated teams that implement Lean Healthcare methods for improvements in clinic patient flow, operations efficiency, provider productivity and patient safety. Results included 50% reductions in patient waits, 60% reduction in nurse time, development of standardized work and implementation of safety rounds and incident reporting. I promoted physician engagement through alignment of organizational Pillars with service line goals for improvement and growth.

KENNETH KASLOW



Administration Director: Gibson Center for Senior Services, Inc. N.Conway, NH 5/97-present
Non-profit providing congregate and home delivered meals, transportation and educational programs to elderly and disabled.

- ◆ Hire, evaluate and supervise department heads.
- ◆ Responsible for payroll, taxes, benefits, workers comp and personnel files.
- ◆ Account Receivable, Payable, general ledger, banking, cash control, and financial statements.
- ◆ Budget development and management
- ◆ Maintain compliance with and statistical tracking of federal and state contracts.
- ◆ On site coordinator of computer hardware and software troubleshooting and training.
- ◆ Responsible for daily operation of all programs, communications systems, buildings and grounds, and tenant issues.

Accountant/Financial Manager: Attitash Mountain Service Co. N. Conway, NH 2/96-5/97
Property maintenance, time-share, hotel, restaurant/bar, real estate and public storage company.

- ◆ Supervise Accounts payable, Receivable and Payroll.
- ◆ Prepare departmental (14) and consolidated financial statements.
- ◆ Work with managers to prepare and maintain budgets.
- ◆ Balance and maintain all general ledger accounts.
- ◆ Act as financial consultant for managers.
- ◆ Design and implement cost saving and streamlining procedures.
- ◆ Monitor and manage cash flow.
- ◆ Perform employee performance reviews

Controller: Christmas Farm Inn, Inc. Jackson NH 6/85-2/96
35-room inn, 3 bars, 75-seat banquet facility, two 65-seat restaurants and a convenience store.

- ◆ Multi-division/department general ledger and financial statements.
- ◆ Budgeting, cash flow, sales and occupancy analysis.
- ◆ Providing financial information, analysis and support to managers.
- ◆ Night audit and analysis of general expense accounts.
- ◆ Accounts receivable and payable, payroll and fringe benefit administration.
- ◆ Purchase and supervise operation of all office equipment.
- ◆ Purchase and administer all business insurance policies.

Front Desk: Christmas Farm Inn, Inc. Jackson NH 10/84- 5/85

Assistant Manager: Salem Inn Salem NH 5/80 - 9/84
Supervised daily operation of independent commercial full service 120-room hotel.

- ◆ Hiring, scheduling and supervision of employees.
- ◆ Reducing food and beverage costs.
- ◆ Food, beverage and supply purchasing.
- ◆ Assisted with accounts payable, payroll, and banquet sales.
- ◆ Daily sales reports and bank deposits.

Computer Experience: RDP, MAS 90, Excel, Lotus 123, Word, Access, Data Ease, Publisher, One Write Plus, QuickBooks.
Numerous Sharp, Sweda and NCR mechanical and computerized register systems. Basic experience as a network administrator.

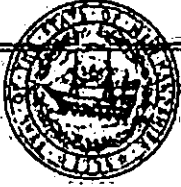
Education: BS Hotel/Restaurant Management from New Hampshire College, 1980.

Professional: Notary Public - My commission expires September 3, 2013.
Sampling Agent/Representative-Transient non-community NH water system 12/91-2/96.

Gibson Center for Senior Services, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Marianne Jackson	Executive Director	\$75,000	5% (2.5%- 6 months)	\$1875 – 6 months
Kenneth Kaslow	Administration Director	\$73,000	3% (1.5%-6 months)	\$1095 – 6 months



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shibley
CommissionerMelissa A. Hardy
Director105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019; #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval: 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MQW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P): A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P): A4:Gov Approval: 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P): A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

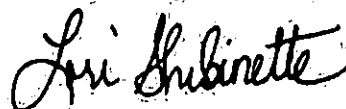
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00; CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor #177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFGRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal:	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details

RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal:	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$144,698.00	\$0.00	\$144,698.00
	2018	\$304,072.00	\$0.00	\$304,072.00
	2019	\$314,619.00	\$0.00	\$314,619.00
	2020	\$362,555.82	\$0.00	\$362,555.82
	2021	\$400,154.08	\$0.00	\$400,154.08
	2022	\$349,385.82	\$0.00	\$349,385.82
	Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$676,245.00	\$0.00	\$676,245.00
	2018	\$1,421,054.00	\$0.00	\$1,421,054.00
	2019	\$1,460,503.00	\$0.00	\$1,460,503.00
	2020	\$1,578,587.26	\$0.00	\$1,578,587.26
	2021	\$1,671,175.57	\$0.00	\$1,671,175.57
	2022	\$1,551,277.26	\$0.00	\$1,551,277.26
	Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$8,800.00	\$0.00	\$8,800.00
	2018	\$18,496.00	\$0.00	\$18,496.00
	2019	\$19,200.00	\$0.00	\$19,200.00
	2020	\$19,200.00	\$0.00	\$19,200.00
	2021	\$42,600.00	\$0.00	\$42,600.00
	2022	\$27,600.00	\$0.00	\$27,600.00
	Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00

\$64,778,148.00 \$25,170.00 \$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shiblette
 Commissioner

Nancy L. Rollins
 Interim Director

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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$618,893.00	\$0	\$618,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,898,959.11	\$50,340.00	\$2,848,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,750.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$63,964,168.00	\$813,980	\$64,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:


- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Gibson Center for Senior Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$1,875,484.72
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

10/29/2021

Date

Gibson Center for Senior Services, Inc.

DocuSigned by:

Barbara W. Campbell

Name: Barbara W. Campbell

Title: President, Board of Directors

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:
J. Christopher Marshall
Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	3,582	\$5.50		\$ 19,701.00
Title IIIC HD Meals	Per Meal	11,891	\$5.50		\$ 65,401.00
Title IIIC Cong Meals	Per Meal	8,500	\$5.50		\$ 46,750.00
Title IIIB Transportation	PerClient/PerDay	542	\$23.70		\$ 12,848.00
			Subtotal		\$ 144,698.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	\$5.78		\$ 41,402.00
Title IIIC HD Meals	Per Meal	23,781	\$5.78		\$ 137,454.00
Title IIIC Cong Meals	Per Meal	17,000	\$5.78		\$ 98,260.00
Title IIIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 304,072.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	7,163	\$5.78	\$8.00	\$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	\$5.78	\$8.00	\$ 142,685.00
Title IIIC Cong Meals	Per Meal	17,000	\$5.78	\$8.00	\$ 102,000.00
Title IIIB Transportation	PerClient/PerDay	1,083	\$24.89	\$24.89	\$ 26,958.00
			Subtotal		\$ 314,619.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	\$8.00		\$ 42,978.00
Title IIIC HD Meals	Per Meal	23,781	\$8.00		\$ 142,686.00
Title IIIC HD SUPPLEMENT	Per Meal	1,599	\$8.00		\$ 9,595.82
Title IIIC Cong Meals	Per Meal	17,000	\$8.00		\$ 102,000.00
Title III Meals (FFCRA)	Per Meal	3,834	\$10.00		\$ 38,340.00
Title IIIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 362,555.82

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	\$8.00		\$ 42,978.00
Title IIIC HD Meals	Per Meal	25,380	\$8.00		\$ 152,281.82
Title IIIC Cong Meals	Per Meal	17,000	\$8.00		\$ 102,000.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 15,188.28
Title IIIC Meals (CARES)	Per Meal	6,075	\$10.00		\$ 60,750.00
Title IIIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 400,154.08

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	7,163	\$8.00		\$ 42,978.00
Title IIIC HD Meals	Per Meal	25,380	\$8.00		\$ 152,281.82
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 25,170.00
Title IIIC Cong Meals	Per Meal	17,000	\$8.00		\$ 102,000.00
Title IIIB Transportation	PerClient/PerDay	1,083	\$24.89		\$ 26,958.00
			Subtotal		\$ 349,385.82

Total					\$ 1,875,484.72
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shihbette
Commissioner

Deborah D. Sebasta
Director

105 PLEASANT STREET, CONCORD, NH 03301
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October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.46	\$75,938.26	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177878	Lebanon	\$8,104,883.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Greater Wakefield Resource Center	168408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Lamprey Health Care	177877	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.89	\$4,562,258.66	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Oaspee Concerned Citizens	170158	Center Oaspee	\$2,595,977.98	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,149,603.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:8/7/2017, #13 A2:2/20/2019, #23 A3:2/20/2019, #24 A4:8/24/2020, #48E A5 8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$643,487.56	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Strafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 8/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,667,888.83	\$177,183.53	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 8/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 8/24/2020 #48E
		Total:	\$61,566,565.00	\$2,397,600.01	\$63,964,165.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shabinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Levi A. Sabatelli
 Commissioner

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 www.dhhs.nh.gov

Deborah D. Schwartz
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	O&C Approval
Community Action Program Bellmap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177876	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 8/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,096.00	\$0	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T:
Lemprey Health Care	177877	Newmarket	\$389,538.00	(\$142,266.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,156.77	\$0	\$4,417,156.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	165187	Brentwood	\$10,007,637.44	\$142,266.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 1/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St. Joseph Community Services	155083	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,685.35	\$0	\$2,748,685.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$0	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
		Total:	\$61,668,668.00	\$0	\$61,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAKD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shubrette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leri A. Sabinette
 Commissioner

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Deborah D. Scheets
 Director

June 15, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$858,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,891,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,698.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$6,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stratford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,853.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,803,506.00	\$61,560,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,600 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

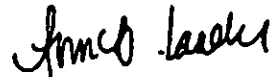
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanietto
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 - Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 - Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 - Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

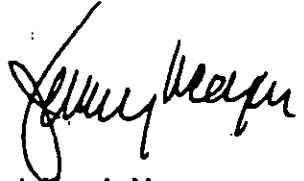
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J" and "M".

Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Christine L. Santanello
Director

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November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/-57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

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April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS.
HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57%
Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

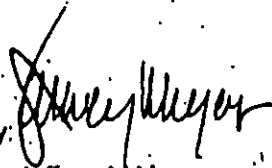
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Margaret U. Ryan
Director of Human
Services

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easier Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$508,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA at HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

15 mac

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

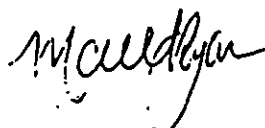
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

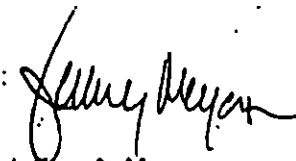
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



**New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet**

Nutrition and Transportation Services

RFA-2017-BEAS-08-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name
1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

Reviewer Names
1. Tracey Tarr, Administrator II, Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII, DEAS
3. Wendy Aultman, Administrator I, DEAS
4.
5.
6.
7.
8.
9.

- 12. Stafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Grafton County Senior Citizens Council, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$8,551,154.59.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

Grafton County Senior Citizens Council, Inc.

6/6/2022

Date

DocuSigned by:
Kathleen Vasconcelos

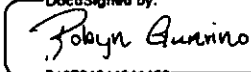
Name: Kathleen Vasconcelos
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

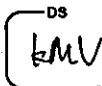
DocuSigned by:

Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:



6/6/2022

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.

1.7. Title IIIB Supportive Services. The Contractor shall:

1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:

1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.

1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:

1.7.1.2.1. Picking up medications at a pharmacy.

1.7.1.2.2. Buying clothing for the client.

1.7.1.2.3. Buying other items for the client.

1.7.1.2.4. Provide receipts to the client after each shopping transaction.

1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.

1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.

1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:

1.7.2.1. Steps of the delivery process;

1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and

1.7.2.3. Method of paying for the goods.

1.8. Access to Services

1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract ^{effective}

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

1.11.4.1. Mental health;

1.11.4.2. Developmental issues; or

1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.

1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

1.13.1. To comply with the requirements for Title III Services, the Contractor:

1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.

1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.

1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.

1.13.1.4. Agrees not to bill or invoice individuals or their families.

1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.

1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	26,258	\$5.50		\$ 144,419.00
Title IIC HD Meals	Per Meal	29,286	\$5.50		\$ 161,073.00
Title IIC Cong Meals	Per Meal	34,113	\$5.50		\$ 187,622.00
Title IIB Transportation	PerClient/PerDay	7,727	\$23.70		\$ 183,131.00
Subtotal					\$ 676,245.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$5.78		\$ 303,537.00
Title IIC HD Meals	Per Meal	58,572	\$5.78		\$ 338,548.00
Title IIC Cong Meals	Per Meal	68,226	\$5.78		\$ 394,348.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89		\$ 384,825.00
Subtotal					\$ 1,421,054.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	52,515	\$5.78	\$6.00	\$ 315,090.00
Title IIC HD Meals	Per Meal	58,572	\$5.78	\$6.00	\$ 351,432.00
Title IIC Cong Meals	Per Meal	68,226	\$5.78	\$6.00	\$ 409,358.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89	\$24.89	\$ 384,825.00
Subtotal					\$ 1,460,503.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$ 315,090.00
Title IIC HD Meals	Per Meal	58,572	\$6.00		\$ 351,432.00
Title IIC HD SUPPLEMENT	Per Meal	3,939	\$6.00		\$ 23,634.28
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$ 409,358.00
Title IIC Meals (FFCRA)	Per Meal	9,445	\$10.00		\$ 94,450.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89		\$ 384,825.00
Subtotal					\$ 1,578,587.28

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$315,090.00
Title IIC HD Meals	Per Meal	62,511	\$6.00		\$375,066.26
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$409,358.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 37,408.31
Title IIC Meals (CARES)	Per Meal	14,983	\$10.00		\$ 149,830.00
Title IIB Transportation	PerClient/PerDay	9,900	\$38.85		\$384,825.00
Subtotal					\$ 1,671,175.57

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$315,090.00
Title IIC HD Meals	Per Meal	62,511	\$6.00		\$375,066.26
Title IIC Meals (HDCS)	NO UNITS	0	\$0.00		\$ 87,140.00
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$409,358.00
Title IIB Transportation	PerClient/PerDay	9,900	\$38.85		\$384,825.00
Subtotal					\$ 1,551,277.26

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIB Transportation	PerClient/PerDay	4,950	\$38.85		\$192,312.50
Subtotal					\$ 192,312.50

Total					\$ 8,561,164.69
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DS
KMU

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 13, 1972. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 65677

Certificate Number: 0005774639



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 9th day of May A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, ROBERT B. MULL, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected ~~Clerk/Secretary~~ Officer of Grafton County Senior Citizens Council, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on July 24, 2018, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Kathleen Vasconcelos Executive Director (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of GCSCC, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for **thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: MAY 31, 2022

Robert B. Mull
Signature of Elected Officer
Name: ROBERT B. MULL
Title: BOARD PRESIDENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kinney Pike Insurance a One Digital Company 1011 North Main Street, Suite 4 White River Junction, VT 05001	CONTACT NAME: Janice Huntley	
	PHONE (A/C, No, Ext): (800) 296-5722 3716	FAX (A/C, No): (802) 296-6126
E-MAIL ADDRESS: jhuntley@kinneypike.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Massachusetts Bay Ins Co		22306
INSURER B: Citizens Ins. Co. of America		31534
INSURER C: Hanover Insurance Company		22292
INSURER D: Wesco Insurance Company		25011
INSURER E:		
INSURER F:		

INSURED
 Grafton County Senior Citizens
 PO Box 433
 Lebanon, NH 03766

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZHV8862911	10/25/2021	10/25/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 EMPLOYEE BENEFIT \$ 3,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ADV8808402	10/25/2021	10/25/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UHV8882696	10/25/2021	10/25/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WWC3555017	11/13/2021	11/13/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Workers Compensation Statutory Coverage applies in NH & FL. Robert Muh, William Geraghty, Dean Cashman and Martha Richards are Excluded Officers.

CERTIFICATE HOLDER State of NH Dept. of Health & Human Services 129 Pleasant Street Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Grafton County Senior Citizens Council, Inc.

Mission Statement

GCSCC's purpose is to develop, strengthen, and provide programs and services that support the health, dignity, and independence of older adults and adults with disabilities living in our communities.

**GRAFTON COUNTY SENIOR
CITIZENS COUNCIL, INC.**

FINANCIAL STATEMENTS
September 30, 2020 and 2019

SINGLE AUDIT REPORTS
September 30, 2020

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ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of Grafton County Senior Citizens Council, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2020 and the related statement of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Grafton County Senior Citizens Council, Inc. as of September 30, 2020 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Grafton County Senior Citizens Council, Inc's 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 21, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 12, 2021, on our consideration of Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting and compliance.



Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENT OF FINANCIAL POSITION
September 30, 2020 With Comparative Totals for September 30, 2019
 See Independent Auditor's Report

ASSETS	Net Assets Without Donor Restriction	Net Assets With Donor Restriction	Total 2020	Total 2019
CURRENT ASSETS				
Cash and cash equivalents	\$ 551,662	\$ 25,252	\$ 576,914	\$ 259,239
Investments	245,838	-	245,838	232,350
Accounts receivable	4,737	-	4,737	4,752
Grants receivable	201,727	-	201,727	273,393
Inventories	25,815	-	25,815	23,145
Prepaid expenses	11,130	-	11,130	16,292
Deposits	16,760	-	16,760	-
	<u>1,057,669</u>	<u>25,252</u>	<u>1,082,921</u>	<u>809,171</u>
LAND, BUILDING AND EQUIPMENT, at cost				
Land, buildings and improvements	3,230,816	-	3,230,816	3,223,595
Equipment	253,244	-	253,244	234,246
Vehicles	707,649	-	707,649	637,947
	<u>4,191,709</u>	<u>-</u>	<u>4,191,709</u>	<u>4,095,788</u>
Accumulated depreciation	<u>(2,065,539)</u>	<u>-</u>	<u>(2,065,539)</u>	<u>(1,913,176)</u>
	<u>2,126,170</u>	<u>-</u>	<u>2,126,170</u>	<u>2,182,612</u>
LONG-TERM ASSETS				
Investments, Endowment	<u>99,288</u>	<u>211,360</u>	<u>310,648</u>	<u>314,064</u>
Total Assets	<u>\$3,283,127</u>	<u>\$ 236,612</u>	<u>\$3,519,739</u>	<u>\$3,305,847</u>
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable	\$ 32,821	\$ -	\$ 32,821	\$ 75,563
Accrued expenses	133,069	-	133,069	126,243
Line of credit	-	-	-	157,000
Security deposits	325	-	325	325
	<u>166,215</u>	<u>-</u>	<u>166,215</u>	<u>359,131</u>
OTHER LIABILITIES				
SBA Payroll Protection Program loan	<u>359,800</u>	<u>-</u>	<u>359,800</u>	<u>-</u>
NET ASSETS				
Without donor restriction:				
Operating	285,816	-	285,816	204,904
Board designated	345,126	-	345,126	334,420
Investment in fixed assets	2,126,170	-	2,126,170	2,182,612
	<u>2,757,112</u>	<u>-</u>	<u>2,757,112</u>	<u>2,721,936</u>
With donor restriction	<u>-</u>	<u>236,612</u>	<u>236,612</u>	<u>224,780</u>
	<u>2,757,112</u>	<u>236,612</u>	<u>2,993,724</u>	<u>2,946,716</u>
Total Liabilities and Net Assets	<u>\$3,283,127</u>	<u>\$ 236,612</u>	<u>\$3,519,739</u>	<u>\$3,305,847</u>

The notes to consolidated financial statements are an integral part of this statement

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENT OF ACTIVITIES
Year Ended September 30, 2020
With Comparative Totals For Year Ended September 30, 2019
 See Independent Auditor's Report

	Net Assets Without Donor Restriction	Net Assets With Donor Restriction	Total 2020	Total 2019
SUPPORT, REVENUES AND GAINS				
Contributions:				
Local government agencies	\$ 381,434	\$ -	\$ 381,434	\$ 367,075
Senior center activities and fundraising	24,051	-	24,051	49,155
Program participant	174,870	-	174,870	236,220
General contributions and other	623,311	85,414	708,725	450,244
Contributions, non-cash	194,445	-	194,445	371,822
Special events	375	-	375	32,787
United Way agencies	-	17,668	17,668	32,293
Other Support:				
Rental income	14,932	-	14,932	19,601
Governmental programs and fees for contract services	2,156,324	-	2,156,324	2,306,212
	<u>3,569,742</u>	<u>103,082</u>	<u>3,672,824</u>	<u>3,865,409</u>
Investment revenues and gains:				
Interest income	795	-	795	-
Interest and dividends on investment and Endowment	8,127	5,247	13,374	22,406
Realized and unrealized gain on investments and Endowment, net of fees	9,312	4,974	14,286	11,660
	<u>18,234</u>	<u>10,221</u>	<u>28,455</u>	<u>34,066</u>
TOTAL SUPPORT, REVENUES AND GAINS	<u>3,587,976</u>	<u>113,303</u>	<u>3,701,279</u>	<u>3,899,475</u>
Net Assets Released From Donor Imposed Restrictions				
	<u>101,471</u>	<u>(101,471)</u>	<u>-</u>	<u>-</u>
EXPENSES				
PROGRAM SERVICES				
Senior transportation	478,694	-	478,694	611,844
Nutrition programs	1,756,724	-	1,756,724	2,140,542
Social services programs	73,881	-	73,881	104,988
Service Link	372,975	-	372,975	395,546
RSVP programs	121,215	-	121,215	116,680
Senior center activities	34,812	-	34,812	71,019
	<u>2,838,301</u>	<u>-</u>	<u>2,838,301</u>	<u>3,440,618</u>
SUPPORTING SERVICES				
Management and general	734,373	-	734,373	515,503
Fundraising	81,597	-	81,597	57,279
	<u>815,970</u>	<u>-</u>	<u>815,970</u>	<u>572,782</u>
TOTAL EXPENSES	<u>3,654,271</u>	<u>-</u>	<u>3,654,271</u>	<u>4,013,400</u>
NET INCREASE (DECREASE) IN NET ASSETS	35,176	11,832	47,008	(113,925)
NET ASSETS, BEGINNING OF YEAR	<u>2,721,936</u>	<u>224,780</u>	<u>2,946,716</u>	<u>3,060,641</u>
NET ASSETS, END OF YEAR	<u>\$ 2,757,112</u>	<u>\$ 236,612</u>	<u>\$ 2,993,724</u>	<u>\$ 2,946,716</u>

The notes to consolidated financial statements are an integral part of this statement

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
 STATEMENT OF FUNCTIONAL EXPENSES
 For the Year Ending September 30, 2020
 (With Comparative Totals for the Year Ended September 30, 2019)
 See Independent Auditor's Report

	PROGRAM SERVICES										SUPPORT		MEMORANDUM TOTALS	
	Senior Transportation	Nutrition	Social Services	Service Unit	RSVP	Senior Activity	Total Program	Management and General	Fund Raising	2020	2019			
Salaries and wages	\$ 242,000	\$ 729,711	\$ 56,026	\$ 260,268	\$ 82,646	\$ -	\$ 1,370,651	\$ 449,741	\$ 49,971	\$ 1,870,363	\$ 1,828,580			
Payroll taxes	18,705	55,576	4,273	19,959	6,213	-	104,726	34,245	3,805	142,776	138,457			
Fringe benefits	19,011	75,875	9,118	25,592	15,322	-	144,918	35,681	3,965	184,563	164,521			
Travel	727	30,312	608	7,824	4,538	14	44,023	8,149	905	53,077	96,916			
Supplies	3,334	112,910	65	7,233	458	3,718	127,718	22,186	2,465	152,369	138,167			
Food and beverages	-	276,956	-	-	-	-	276,956	-	-	276,956	402,579			
Donated food and beverages	-	120,014	-	-	-	-	120,014	-	-	120,014	315,476			
Rent and utilities	20,184	104,214	892	18,399	1,168	-	144,857	13,500	1,500	159,857	164,513			
Vehicle expense	68,176	42	-	-	-	-	68,218	-	-	68,218	86,106			
Postage	290	1,966	49	1,817	1,022	330	5,474	3,766	418	9,658	8,355			
Repairs and maintenance	14,044	96,545	1,089	2,196	1,212	-	115,086	6,442	716	122,244	171,380			
Telephone and internet	3,485	15,310	149	5,152	583	-	24,679	3,820	424	28,923	28,728			
Professional fees	-	300	-	935	-	-	1,235	62,087	6,899	70,220	76,923			
Bank and other fees	1	503	-	75	-	22	601	802	89	1,492	1,799			
Interest expense	-	-	-	-	-	-	-	1,568	174	1,742	4,483			
Dues and subscriptions	-	-	-	59	-	265	324	2,276	253	2,853	4,160			
Insurance	29,422	61,434	974	9,294	3,988	-	105,112	13,805	1,534	120,451	110,710			
Marketing/public relations	-	-	-	793	384	-	1,177	16,714	1,857	11,798	11,117			
Staff development	1,533	2,121	9	242	564	-	4,469	6,596	733	11,334	11,334			
Printing and copying	50	212	3	120	550	-	935	3,580	398	4,913	3,072			
Volunteer recognition	19	33	-	-	-	40	92	486	54	632	3,600			
Miscellaneous expenses	-	602	5	73	48	25	753	10,062	1,118	11,933	19,796			
Depreciation	56,921	67,003	587	9,851	-	-	134,362	19,449	2,161	155,972	151,964			
Fundraising	-	4,778	-	3,093	-	-	10,619	798	89	887	1,887			
Technology	792	-	34	-	1,922	-	1,774	18,392	2,044	31,055	9,416			
Other program expenses	-	260	-	-	597	-	29,481	-	-	1,774	14,750			
Senior activity expense	-	47	-	-	-	29,481	29,528	230	26	29,783	44,612			
Total Expenses	\$ 478,694	\$ 1,756,724	\$ 73,881	\$ 372,975	\$ 121,215	\$ 34,812	\$ 2,838,301	\$ 734,373	\$ 81,597	\$ 3,654,271	\$ 4,013,400			

The notes to consolidated financial statements are an integral part of this statement
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GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
STATEMENTS OF CASH FLOWS
For the Years Ended September 30, 2020 and 2019
 See Independent Auditor's Report

	<u>2020</u>	<u>2019</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Increase (decrease) in net assets	\$ 47,008	\$ (113,925)
Adjustments to reconcile change in net assets to net unrestricted cash provided by operating activities:		
Depreciation	155,972	151,964
Contributions of fixed assets	(64,474)	(56,347)
Gain on realized & unrealized investments & Endowment	(19,197)	(18,795)
(Increase) decrease in operating assets		
Accounts receivable	15	(3,503)
Grants receivable	71,666	(95,489)
Inventories	(2,670)	1,223
Prepaid expenses	5,162	(2,979)
Deposits	(16,760)	-
Increase (decrease) in operating liabilities		
Accounts payable	(42,742)	9,097
Accrued expenses	6,826	(1,776)
Net cash provided (used) by operating activities	<u>140,806</u>	<u>(130,530)</u>
CASH FLOW FROM INVESTING ACTIVITIES:		
Proceeds from sales on investments and Endowment	192,563	373,802
Purchases of investments and Endowment	(183,438)	(80,149)
Cash paid for purchases of fixed assets	(35,056)	(100,957)
Net cash provided (used) by investing activities	<u>(25,931)</u>	<u>192,696</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net proceeds (payments) on line of credit	(157,000)	157,000
Net proceeds from SBA Payroll Protection Program	359,800	-
Net cash provided by financing activities	<u>202,800</u>	<u>157,000</u>
 Net increase in cash and cash equivalents	 317,675	 219,166
Cash and cash equivalents, beginning of year	<u>259,239</u>	<u>40,073</u>
Cash and cash equivalents, end of year	<u>\$ 576,914</u>	<u>\$ 259,239</u>
 SUPPLEMENTAL SCHEDULE OF CASH FLOW INFORMATION		
Cash paid for interest	<u>\$ -</u>	<u>\$ 4,483</u>
 Non cash contributions	 <u>\$ 197,445</u>	 <u>\$ 371,822</u>
Cost of fixed assets acquired	99,530	157,304
Donation of fixed assets	(64,474)	(56,347)
Net cash paid for fixed assets	<u>\$ 35,056</u>	<u>\$ 100,957</u>

The notes to consolidated financial statements are an integral part of this statement

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended September 30, 2020 and 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Grafton County Senior Citizens Council, Inc. (hereinafter referred to as the "Organization" or the "Council") have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to not-for-profits. The Financial Accounting Standards Board (FASB) is the accepted standard-setting body for establishing accounting and financial reporting principles for not-for-profits. The more significant of the FASB's generally accepted accounting principles applicable to the Council, and the Council's conformity with such principles, are described below. These disclosures are an integral part of the Council's financial statements.

A. NATURE OF ACTIVITIES, PURPOSE AND CONCENTRATIONS

The Grafton County Senior Citizens Council, Inc. is a "not-for-profit" organization, which provides community-based services to older individuals in Grafton County, New Hampshire. These services include transportation, nutrition, and physical and social activities. The Council's program support is derived primarily from federally funded fee for service contracts and grants through the State of New Hampshire, and is supplemented by participant program related contributions. The Council also receives mission critical program support from area towns, agencies, United Way and Grafton County. The Council also allows the area Senior Centers to generate program support for activities specific to the area centers.

B. BASIS OF ACCOUNTING

The financial statements of the Organization have been prepared in the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. Consequently, revenues are recognized when earned and expenses are recognized when incurred.

C. FINANCIAL STATEMENT PRESENTATION

The Council maintains its accounting records on the accrual basis of accounting whereby revenues are recorded when earned and expenses are recorded when the obligation is incurred. The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets without Donor Restrictions – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

Net Assets with Donor Restrictions – These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted.

D. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures. Accordingly, actual results could differ from those estimates.

E. CASH, CASH EQUIVALENTS AND INVESTMENTS

For purposes of the Statements of Cash Flows, the Council considers all highly liquid investments (short-term investments such as certificates of deposits and money market accounts) with an initial maturity of three months or less to be cash equivalents. There were no cash equivalents as of September 30, 2020 and 2019.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended September 30, 2020 and 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. PROMISE TO GIVE

The Organization has adopted FASB ASC 958-605-20, "Accounting for Contributions Received and Contributions Made." In accordance with FASB ASC 958-605-20, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. Time-restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of time restriction. Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. The organization uses the allowance method for recognition of uncollectable amounts. There were no uncollectable amounts at September 30, 2020 and 2019, respectively.

G. IN-KIND AND NON-CASH CONTRIBUTIONS

Contributed Services

The Council receives donated services from a substantial number of unpaid volunteers who have made significant contributions of their time to the general operations of the Council. No amounts have been recognized in the accompanying statement of activities because the criterion for recognition of such volunteer effort is that services must be specialized skills, which would be purchased if not donated. Service contributed for the year ended September 30, 2020 and 2019 amounted to 35,665 and 54,219 hours, respectively. If valued at the New Hampshire minimum wage of \$7.25 per hour the contributed services would total \$258,571 and \$393,088, respectively.

Contributed goods

The Council receives donated goods throughout the year. Contributed goods can include food supplies and equipment. For financial reporting purposes the items contributed have been recorded at their fair market value at the date of the contribution. Any equipment contributed is capitalized and depreciated over its estimated useful life.

For the year ended September 30, 2020 contributed food, supplies, and fixed assets were \$121,701, \$8,270 and \$64,474, respectively. For the year ended September 30, 2019 contributed food, supplies, and fixed assets were \$310,064, \$5,411 and \$56,347, respectively.

H. INCOME TAXES

The Council has been notified by the Internal Revenue Service that it is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The Council is further classified as an organization that is not a private foundation under Section 509(a)(3) of the Code. The most significant tax positions of the Council are its assertion that it is exempt from income taxes and its determination of whether any amounts are subject to unrelated business tax (UBIT). The Organization follows the guidance of Accounting Standards Codification (ASC) 740, Accounting for Income Taxes, related to uncertain income taxes, which prescribes a threshold of more likely than not for recognition and recognition of tax positions taken or expected to be taken in a tax return. All significant tax positions have been considered by management. It has been determined that it is more likely than not that all tax positions would be sustained upon examination by taxing authorities. Accordingly, no provision for income taxes has been recorded.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. INVESTMENTS

The Council has adopted FASB ASC 958-320, "Accounting for Certain Investments Held by Not-for-Profit Organizations." Under FASB ASC 958-320, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increase in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

J. ACCOUNTS RECEIVABLE

Accounts receivable are comprised of amounts due from customers for services provided. The Council considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts has been established. If accounts become uncollectible, they will be charged to operations when that determination is made. Collections on accounts previously written off are included in revenue as received.

K. GRANTS RECEIVABLE

The grants receivable consist of amounts to be received by the Council from Federal and State governments. The amounts to be received include receivables for program services already rendered under contract agreements with the government. No allowance for doubtful accounts has been established for accounts receivable.

L. LAND, BUILDINGS, AND EQUIPMENT

Land, buildings and equipment are recorded at cost at the date of acquisition or fair market value at the date of the gift. The Council's policy is to capitalize all land, buildings and equipment in excess of \$1,000 (lesser individual item amounts are generally expensed) and to depreciate these assets using the straight-line method of depreciation over their estimated useful lives as follows:

	<u>Years</u>
Buildings and improvements	7-50
Equipment	5-20
Vehicles	5-7

Depreciation expense recorded by the Council for the years ended September 30, 2020 and 2019 was \$155,972 and \$151,964, respectively.

M. ALLOWANCE FOR DOUBTFUL ACCOUNTS

The Council provides, when necessary, for an allowance for doubtful accounts when accounts or pledges receivable are not deemed fully collectible. At September 30, 2020 and 2019, there was no allowance for doubtful accounts.

N. INVENTORY

Inventory is stated at the lower of cost (specific identification method) or market and is comprised of food items.

O. FINANCIAL INSTRUMENTS

The carrying value of cash and cash equivalents, accounts and grants receivable, prepaid expenses, inventories, accounts payable, accrued expenses and line of credit are stated at carrying cost at September 30, 2020 and 2019, which approximates fair value due to the relatively short maturity of these instruments. Other financial instruments held at year-end are investments, which are stated at fair value.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended September 30, 2020 and 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. NEW ACCOUNTING PRONOUNCEMENT

During the year ended September 30, 2019, the Council adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016- 14—Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities (ASU 2016- 14). This Update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

Q. RECLASSIFICATION

Certain financial statement and note information from the prior year financial statements has been reclassified to conform with current year presentation format.

2. SUBSEQUENT EVENT

The Organization's management has evaluated subsequent events through May 12, 2021, which is the date the financial statements were available to be issued. It has been determined that no subsequent events matching this criterion occurred during this period.

3. FUNCTIONAL EXPENSES

Expenses by function have been allocated between program and supporting services classifications on the basis of time records, units of service and estimates made by the Council's management.

4. COST ALLOCATION

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on estimates that are based on their relationship to those activities. consistently applied. Those expenses include payroll and payroll related expenses and occupancy costs. Occupancy costs are allocated based on square footage. Payroll and payroll related expenses are based on estimates of time and effort. Other cost allocations are based on the relationship between the expenditure and the activities benefited.

5. CONCENTRATION OF CREDIT RISK

At September 30, 2020 and 2019, the carrying amounts and bank balances with financial institutions of the Council's cash deposits are categorized by "credit risk" as follows:

Category 1	Deposits that are insured by the Federal Deposit Insurance Corporation (FDIC) Or collateralized by securities held by the Council (or its agent) in the Council's name.
Category 2	Deposits that are uninsured and collateralized by securities that are held by the pledging institution's trust department (or agent) in the Council's name.
Category 3	Deposits that are uninsured and uncollateralized or collateralized by securities that are held by the pledging institution's trust department (or agent) but not in the Council's name.

At various times throughout the year, the Council may have cash balances at the financial institution that exceeds the insured amount. Management does not believe this concentration of cash results in a high level of risk for the Council. At September 30, 2020 and 2019, the Organization had \$320,276 and \$0 in uninsured cash balances, respectively.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

6. INVESTMENTS AND INVESTMENTS, ENDOWMENT

The Council maintains individual and pooled investments containing both restricted and unrestricted funds. Investment income, gains, losses, and management fees of any pool are allocated to activities based on each activity's pro-rata share (on dollar and time basis) in the pool. Investments in marketable equity securities and marketable debt securities are carried at fair market value determined by "quoted market prices" per unit (share) as of the balance sheet date. All other investments are stated at cost. Donated investments are recorded at the "fair market value" as of the date of receipt. Investment income, realized and unrealized gains, losses, dividends and interest unrestricted activities are recorded as operating activities. Investment interest and dividend income on restricted activities is added to, or deducted from, the appropriate activity.

All investments without donor restriction are Board designated. Investments were comprised of the following:

	<u>2020</u>	<u>2019</u>
Investments:		
Money Markets	\$ 12,564	\$ 8,246
Bond Mutual Funds	106,180	106,934
ETFs	<u>127,094</u>	<u>117,170</u>
	<u>\$245,838</u>	<u>\$232,350</u>

FASB Accounting Standards Codification Topic 820-10 *Fair Value Measurements* defines fair value, requires expanded disclosures about fair value measurements, and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurement).

Under Topic 820-10, the three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included in Level 1 that are either directly or indirectly observable for the assets or liabilities.

Level 3 inputs are unobservable inputs for the assets or liabilities.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

All investments are measured at Level 1. Inputs to the valuation methodology are unadjusted quoted prices for identical assets in active markets. None of the investments are Level 2 or Level 3 investments.

The Investment, Endowment was comprised of the following:

	<u>2020</u>	<u>2019</u>
Investment , Endowment		
Money Markets	\$ 5,207	\$ 3,915
Bond Mutual Funds	136,465	145,505
ETFs	<u>168,976</u>	<u>164,644</u>
Total	<u>\$310,648</u>	<u>\$ 314,064</u>

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended September 30, 2020 and 2019

6. INVESTMENTS AND INVESTMENTS, ENDOWMENT (Continued)

Endowment Funds and Net Assets

In August 2008, the Financial Accounting Standards Board issued FASB Accounting Standards Codification Topic 958-205 "*Endowments of Not-for-Profit Organizations: Net Asset Classification of Funds Subject to an Enacted Version of the Uniform Prudent Management of Institutional Funds Act, and Enhanced Disclosures for All Endowment Funds*" (FASB ASC Topic 958-205).

Topic 958-205 provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act (UPMIFA). Topic 958-205 also requires additional disclosures about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds) whether or not the organization is subject to UPMIFA.

The State of New Hampshire enacted UPMIFA effective July 1, 2008, the provisions of which apply to endowment funds existing on or established after that date. The Organization has adopted Topic 958-205. The Organization's endowment consists of donated common stocks and purchased mutual funds established for a variety of purposes that support the Organization's mission. Its endowment includes both donor-restricted and funds designated by the Board of Directors to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulation to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- 1) The duration and preservation of the various funds
- 2) The purposes of the donor-restricted endowment funds
- 3) General economic conditions
- 4) The possible effect of inflation and deflation
- 5) The expected total return from income and the appreciation of investments
- 6) Other resources of the Organization
- 7) The investment policies of the Organization

Investment Return Objectives, Risk Parameters and Strategies

The Endowment Fund was established to provide a source of continued support for the service provided by the Council. The finance committee has the authority to invest in mutual funds, cash or cash equivalents or Electronically Traded Funds (ETF) in proportions at their discretion. The Endowment Fund is invested with a recommended mix of approximately 53% equities, 46% fixed income and 1% cash and cash equivalents.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

6. INVESTMENTS AND INVESTMENTS, ENDOWMENT (Continued)

Spending Policy

The spending policy is to take distributions of annual amounts of 5% of the trailing eight quarter average value of the fund assets. However, 83% of the balance of the fund may be spent if authorized by a majority vote of the Board of Directors. The remainder of the fund is made up of net assets with donor restrictions in perpetuity. These donor restricted funds allow for the earnings to be released for spending each year.

The composition of endowment net assets and the changes in endowment net assets as of September 30, 2020 and 2019 are as follows:

	Board <u>Designated</u>	Restricted in <u>Perpetuity</u>	<u>Total</u>
Endowment net assets, September 30, 2018	\$ 203,005	\$211,731	\$414,736
Net, contributions/withdrawals	(90,307)	-	(90,307)
Investment income	5,405	6,546	11,951
Net appreciation	2,976	4,344	7,320
Withdrawals in accordance with spending policy	<u>(19,009)</u>	<u>(10,627)</u>	<u>(29,636)</u>
Endowment net assets, September 30, 2019	<u>\$ 102,070</u>	<u>\$211,994</u>	<u>\$314,064</u>
Net, contributions/withdrawals	2,657	-	2,657
Investment income	2,449	5,247	7,696
Net appreciation	1,922	4,974	6,896
Withdrawals in accordance with spending policy	<u>(9,810)</u>	<u>(10,855)</u>	<u>(20,665)</u>
Endowment net assets, September 30, 2020	<u>\$ 99,288</u>	<u>\$211,360</u>	<u>\$310,648</u>

7. COMPENSATED ABSENCES

Employees of the Organization are entitled to paid vacation depending on job classification, length of service, and other factors. The statement of financial position reflects accrued vacation earned, but unpaid as of September 30, 2020 and 2019 in the amounts of \$84,830 and \$81,797, respectively.

8. LINE OF CREDIT

The Council has a \$350,000 line of credit at an area bank, unsecured, with a variable interest rate equal to the Wall Street Journal Prime Index. The line of credit expires May 15, 2021. The interest rate at September 30, 2020 and 2019 was 3.25% and 3.75%, respectively. Interest payments are required monthly. The outstanding balance as of September 30, 2020 and 2019 was \$0 and \$157,000, respectively.

9. CONTINGENT LIABILITIES

Grants often require the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. Although the return of the funds is a possibility, the Board of Directors deems the contingency unlikely, since by accepting the grants and their terms, it has made a commitment to fulfill the provisions of the grant.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

10. LEASE OBLIGATION

In May 2011, the Council entered into an agreement to lease property in Littleton over twenty years in an amount equal to the tax assessment of the property, payable in monthly installments. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of \$4,200 related to the lease.

The Council leases its property in Littleton. As of the date of this report the Council is operating under a verbal agreement. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of \$16,474 and \$15,686 related to the lease, respectively.

In November 2019 the Council entered a new lease agreement for additional space in Littleton. This is a three-year lease expiring in October 2022. Rent expense related to this lease was \$5,390 and \$0, respectively for the years ended September 30, 2020 and 2019.

The Council leases a property in Lincoln, New Hampshire. The current lease agreement expires in December 2023. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of \$12,442 and \$12,216 related to this lease.

In October 2020 the Council renewed a one-year lease of property in Bristol, New Hampshire. The agreement expires in October 2021. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of \$10,200 and \$10,800, respectively related to this lease. The rent was temporarily decreased due to the lack of use due to Covid-19.

In January 2021 the Council renewed a one-year agreement to lease property in Orford, New Hampshire. The agreement expires in December 2020. During the years ended September 30, 2020 and 2019, respectively, the Council expensed rent in the amount of \$4,350 and \$4,980, respectively related to the lease.

In January 2016 the Council entered a ten-year agreement with the town of Canaan to mutually maintain the Indian River Grange Hall. In lieu of rent the Council maintains the utility and custodial costs of operating the Grange Hall.

Future minimum lease payments on the above leases as of September 30 are:

2021	\$ 25,118
2022	27,734
2023	22,558
2024	4,200
2025	4,200
Thereafter	<u>44,800</u>
	<u>\$ 128,610</u>

The Council also leases office equipment under short-term operating lease agreements.

11. ECONOMIC DEPENDENCY

The Council receives a substantial amount of its revenues and support under federal and state funded fee for service contracts, grants and programs (primarily passed through the State of New Hampshire). If a significant reduction or delay in the level of support were to occur, it may have an effect on the Council's programs and activities.

The following reflects activity for the year ended September 30, 2020:

Federal and State Funded Contracts, Grants and Programs	\$2,156,324
Percentage of Total Support and Revenues	58%

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

12. BOARD-DESIGNATED NET ASSETS

Board designated net assets consist of the following at September 30:

	<u>2020</u>	<u>2019</u>
Investment reserve	\$ 64,796	\$ 60,362
Mascoma area reserve	24,032	22,588
Plymouth reserve	10,265	9,650
Littleton reserve	105,655	100,571
Horse Meadow reserve	41,090	39,179
GCSCC Endowment fund	<u>99,288</u>	<u>102,070</u>
Total board designated net assets	<u>\$ 345,126</u>	<u>\$ 334,420</u>

13. NET ASSETS WITH DONOR RESTRICTION

Net assets subject to expenditure for specific purpose or time:

	<u>2020</u>	<u>2019</u>
Marketing & development	\$ 2,020	\$ -
Hypertherm HOPE Foundation	-	5,250
Basket Raffle	556	556
United Way receivable	-	5,263
Food Pantry	1,462	1,462
Plymouth Kitchen	-	255
Tufts health plan	1,804	-
Bus matches	13,300	-
Shelf stable food	1,110	-
NHCF for arts	<u>5,000</u>	<u>-</u>
Subtotal	<u>25,252</u>	<u>12,786</u>

Net assets subject to restriction in perpetuity:

Clapper Memorial Fund	33,819	34,005
Jean Clay fund	<u>177,541</u>	<u>177,989</u>
Subtotal	<u>211,360</u>	<u>211,994</u>

Total Net Assets With Donor Restriction	<u>\$236,612</u>	<u>\$224,780</u>
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14. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Council has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. The Council's primary source of support is grants and tuition. That support is held for the purpose of supporting the Council's budget. The Council had the following financial assets that could be readily made available within one year to fund expenses without limitations:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 576,914	\$259,239
Investments	245,838	232,350
Accounts receivable	4,737	4,752
Grants receivable	<u>201,727</u>	<u>273,393</u>
	1,029,216	769,734
Less amounts subject to:		
Maturity in less than one year	-	(157,000)
Donor imposed restriction	<u>(236,612)</u>	<u>(224,780)</u>
	<u>\$ 792,604</u>	<u>\$ 387,954</u>

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO FINANCIAL STATEMENTS
 Years Ended September 30, 2020 and 2019

15. FAIR VALUE MEASUREMENTS

In accordance with FASB ASC 820, *Fair Value Measurements and Disclosures*, the Council is required to disclose certain information about its financial assets and liabilities. Fair values of assets measured on a recurring basis at September 30 were as follows:

	<u>Fair Value</u>	Quoted Prices in Active Markets For Identical Assets (Level 1)	Significant other Observable Inputs (Level 2)
<u>2020</u>			
Investments & Endowment	\$ 556,486	\$ 556,486	\$ -
Accounts receivable	4,737	-	4,737
Grants receivable	<u>201,727</u>	<u>-</u>	<u>201,727</u>
	<u>\$ 762,950</u>	<u>\$ 556,486</u>	<u>\$ 206,464</u>
<u>2019</u>			
Investments & Endowment	\$ 546,414	\$ 546,414	\$ -
Accounts receivable	4,752	-	4,752
Grants receivable	<u>273,393</u>	<u>-</u>	<u>273,393</u>
	<u>\$ 824,559</u>	<u>\$ 546,414</u>	<u>\$ 278,145</u>

Fair values for investments were determined by reference to quoted market prices and other relevant information generated by market transactions. The fair value of accounts and grants receivable are estimated at the present value of expected future cash flows.

NOTE 16. RENTAL INCOME

The Council allows the public to rent its senior center space for various small events. The Council charges rent per the hour and provides discounts to non-profit organizations. There were no rental agreements as of the date of this report. Rental income for the years ended September 30, 2020 and 2019 were \$14,932 and \$19,601, respectively. There is no required future minimum rental income.

16. SBA PAYROLL PROTECTION PROGRAM LOAN

On April 23, 2020 the Council received approval of a loan from The U.S. Small Business Administration as part of the Paycheck Protection Program in the amount of \$359,800. This loan calls for interest fixed at 1%. No payments were required for six months from the date of the loan. This note was to mature two years from the date of first disbursement of the loan.

This loan was forgiven under the provisions of Section 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (P.L. 116-136) on January 21, 2021.

17. RISKS AND UNCERTAINTIES – COVID-19

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which may negatively impact future financial performance. The potential impact of these uncertainties is unknown and cannot be estimated at the present time.

ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Grafton County Senior Citizens Council, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 12, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Grafton County Senior Citizens Council, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Grafton County Senior Citizens Council, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

46 N. STATE STREET
CONCORD, NEW HAMPSHIRE 03301
TELEPHONE (603) 228-5400
FAX # (603) 226-3532

MEMBER OF THE PRIVATE
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Grafton County Senior Citizens Council, Inc.
Lebanon, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Grafton County Senior Citizens Council, Inc.'s compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Grafton County Senior Citizens Council, Inc.'s major federal programs for the year ended September 30, 2020. Grafton County Senior Citizens Council, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Grafton County Senior Citizens Council, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Grafton County Senior Citizens Council, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Grafton County Senior Citizens Council, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Grafton County Senior Citizens Council, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2020.

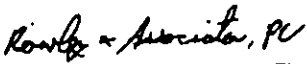
Report on Internal Control over Compliance

Management of Grafton County Senior Citizens Council, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Grafton County Senior Citizens Council, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Grafton County Senior Citizens Council, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Rowley & Associates, P.C.
Concord, New Hampshire
May 12, 2021

**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended September 30, 2020**

SECTION I – SUMMARY OF AUDITOR’S RESULTS

1. The auditor’s report expresses an unqualified opinion on the financial statements of Grafton County Senior Citizens Council, Inc.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor’s Report.
3. No instances of noncompliance material to the financial statements of Grafton County Senior Citizens Council, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance. No Material weaknesses are reported.
5. The auditor’s report on compliance for the major federal award programs for Grafton County Senior Citizens Council, Inc. expresses an unqualified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule.
7. The programs tested as major programs were:

Federal Program Cluster:

Title IIIB, Supportive Services and Senior Center	93.044
Title IIIC, Nutrition Services	93.045
Nutrition Services Incentive Program – Food Distribution	93.053

8. The threshold used for distinguishing between Type A and B programs was: \$750,000.
9. Grafton County Senior Citizens Council, Inc. qualified as a low-risk auditee.

SECTION II – FINANCIAL STATEMENT FINDINGS

No Matters Were Reported

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No Matters Were Reported

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 Year Ended September 30, 2020

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA #</u>	<u>Federal Expenditures</u>
AGING-CLUSTER		
US DEPARTMENT OF HEALTH AND HUMAN SERVICES		
<i>Passed through the NH Department of Health and Human Services</i>		
Title IIIB, Supportive Services and Senior Centers	93.044	\$ 110,168
Title IIIC, Nutrition Services Incentive Program	93.045	523,979
Nutrition Services Incentive Program - Food Distribution	93.053	<u>118,681</u>
TOTAL AGING-CLUSTER		<u>752,828</u>
OTHER PROGRAMS		
CORPORATION FOR NATIONAL AND COMMUNITY SERVICE		
<i>Direct Program</i>		
Title IIA, Retired and Senior Volunteer Program (RSVP)	94.002	98,528
US DEPARTMENT OF HEALTH AND HUMAN SERVICES		
<i>Passed through the NH Department of Health and Human Services</i>		
Title XX, Social Services Block Grant	93.667	<u>189,126</u>
TOTAL OTHER PROGRAMS		<u>287,654</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS		<u>\$ 1,040,482</u>

The accompanying notes are an integral part of this schedule

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended September 30, 2020

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Grafton County Senior Citizens Council, Inc. under programs of the federal government for the year ended September 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Grafton County Senior Citizens Council, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of Grafton County Senior Citizens Council, Inc.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 – INDIRECT COST RATE

Grafton County Senior Citizens Council, Inc. has elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**BOARD OF DIRECTORS****2022****Officers**

		Term	Committees
President Bob Muh	Littleton, NH	2nd (2023)	Executive Governance Marketing & Dev.
Vice President Bill Geraghty	Hanover, NH	2nd (2025)	Executive Governance (Chair) Finance Marketing & Development Personnel
Treasurer Dean Cashman	Lebanon, NH	1st (2023)	Executive Finance (Chair)
Secretary Martha Richards	Holderness, NH	2nd (2023)	Executive Governance Strategic Planning

Directors

Neil Castaldo	Hanover, NH	3rd (2025)	Strategic Planning (Chair) Executive
Lori Fortini	Lebanon, NH	1st (2023)	Program Planning & Evaluation
Bill Karkheck	Bridgewater, NH	1st (2024)	Facilities
Shauna Kimball	North Haverhill, NH	1st (2024)	Marketing & Development
Craig Labore	Grantham, NH	3rd (2024)	Program Planning & Evaluation
Steve Marion	Hanover, NH	3rd (2025)	Governance Strategic Planning
Doug Menzies	Littleton, NH	2nd (2025)	Marketing & Development
Natalie Murphy	Bridgewater, NH	2nd (2025)	Program Planning & Evaluation (Chair)
Samantha Norrie	Littleton, NH	1st (2024)	Finance
Christine St. Laurent	Campton, NH	1st (2024)	Program Planning & Evaluation

Kathleen M. Vasconcelos

SUMMARY OF SKILLS AND EXPERIENCE

Management:

- Association and nonprofit operations management.
- Development of strategic plans, annual budgets, and goals for a nonprofit organization.
- Collaboration with Board members and management to further the organization's mission and goals.
- Hiring and training of new staff members.
- Leading teams to achieve organizational goals.
- Management and implementation of programs and program evaluations.
- Leading regular staff meetings and planning sessions.
- Collaborative team player who develops and maintains relationships with colleagues at every level of the organization and throughout the industry.

Marketing and Communications:

- Writing grant applications and funding proposals.
- Preparing marketing and communications plans.
- Managing the creation of annual reports, newsletters, program reports, brochures, video scripts, research reports, and board minutes.
- Managing a communications calendar.
- Creation of presentations.
- Public speaking to audiences including Board members, donors, government entities, and the general public.
- Writing press releases for media outlets nationwide.
- Participation in media interviews with local and national outlets, including The Washington Post, ABC-7 in Washington, DC, Associated Press, and Reuters.
- Strategic use of social media, including Facebook, YouTube, Twitter, and LinkedIn, to promote the organization's mission and specific programs.

Development:

- Management of fundraising efforts, including major gifts and annual giving.
- Developing and maintaining relationships with high-level donors, to further the organization's mission, raise funds, and educate donors about programs.
- Creation of written requests for funding from individuals, foundations, corporations, and government entities.
- Preparing reports for donors to highlight program accomplishments and metrics.
- Development of strategic fundraising plans and the tactics to implement the plans.

WORK EXPERIENCE

Grafton County Senior Citizens Council, Inc.

10 Campbell Street, Lebanon, NH 03766

Executive Director

Aug. 2018 – Present

Aircraft Owners and Pilots Association (AOPA) Foundation

421 Aviation Way, Frederick, MD 21701

Senior Director, Foundation Communications

2017 – 2018

Vice President, Education and Operations

2011 – 2017

Director, Safety Education

2010 – 2011

Manager, Safety Education

2008 – 2010

Senior Research Analyst

1999 – 2003

Aircraft Owners and Pilots Association (AOPA)

421 Aviation Way, Frederick, MD 21701

Media and Public Relations Specialist

2005 – 2008

Research Assistant

1998 – 1999

WOOD Consulting Services, Inc.

7474 Greenway Center Drive, Suite 800, Greenbelt, MD 20770

Technical Editor (Federal Aviation Administration contract)

2003 – 2005

EDUCATION

Master of Science, Nonprofit and Association Management
University of Maryland University College, Adelphi, Maryland

2017

Bachelor of Arts, Communication Studies
University of Maryland University College, Adelphi, Maryland

2004

Bachelor of Science, Aeronautical Science
Embry-Riddle Aeronautical University, Daytona Beach, Florida

1997

OTHER

- Computer skills: Microsoft Office, Word Press, social media, Millennium fundraising software, Personify association management system
- Recreational pilot and flight instructor
- Germantown HELP food bank volunteer

2016-2018

Carole Moore

DEGREES AND CERTIFICATES

- B.A. Professional Studies/Psychology – Summa Cum Laude
- A.S. Human Services
- A.S. Criminal Justice
- Certified Health Information Specialist inclusive of HIPAA and confidentiality regulation
- Current CPR certification

TRAININGS/ SEMINARS ATTENDED

- Springfield College –Leadership Seminars
- Springfield College – Seminars Dealing with Difficult People
- NH Adult Protective Services – Reporting
- NH Bureau of Elderly and Adult Service – Elder Abuse
- NH Division of Community Based Care – Indications of Abuse
- Implementing Evidence-Based Policies and Practices in Community
- Evidence-Based Policies and Practices
- Trained in Word, Excel, PowerPoint, and Access
- Communication
- Ongoing Nutrition Classes

PROFESSIONAL AFFILIATIONS

- Reparative board member for the Community Justice Center
- COSA volunteer for the Community Justice Center
- Community council member for the Offender Reentry Program
- Certified volunteer for the Vermont Department of Corrections, including onsite facilities' access
- Advocate for the Equal Exchange TimeBank
- Member of the Benevolent Protective Order of the Elks
- Member of the Women's Aux of the American Legion

WORK HISTORY

- 2013-Present – Director, Littleton Area Senior Center, Grafton County Senior Citizens Council, Inc. (GCSCC)
- 2011- 2013 – Home Delivered Meals Program Coordinator –Littleton Area Senior Center of GCSCC

- 2010-2012- Volunteer coordinator for the Equal Exchange TimeBank
 - * Responsible for volunteer coordination, marketing, recruiting, outreach, and training
- 2009-2011 - Caledonian-Record
 - *Position ended due to restructuring
- 2010 - Internship with Area Agency On Aging
 - *Worked with the elderly, completed intake, and conducted outreach
- 2008-2012- full-time student–Johnson State College
- 2006-2008 ADA (assistant district administrator) of Challenger Sports Program (A city-wide recreational program for handicapped youth) – FL
 - * Implemented and organized recreational programs for mentally and physically disabled children. Facilitated placements and referrals regarding handicapped youth within the community. Responsible for intake, scheduling, and volunteers.
- 2004-2006 President Cape Coral Softball and ADA of Challenger Sports Program– FL
 - *Responsible for upper level management of a citywide recreational program as well as the Challenger Program, which served physically and mentally handicapped youth. Authored unique waivers for established organizations gaining programs for the handicapped. Facilitated board meetings subject to Robert's Rules of Order and public disclosure.
- 2000-2004 Vice-President of Cape Coral Softball – FL
 - *Responsible for various clerical duties, public relations, program development, community interaction, and employee relations.

BARRIE ROSALINDA

Career Experience

Associate Director, Business Operations
Grafton County Senior Citizens Council, Inc. 2022 to present
Lebanon, New Hampshire

Responsible for the agency's business operations, including finance, data collection and analysis, contract management, purchasing, payroll, and information technology. Assists the financial team in the development of the agency's budget, audit, and other financial functions. Oversees management of the agency's data for the purpose of both internal and external reporting. Responsible for management of assets, including facilities, fleet of vehicles, and equipment. Plans for future capital needs and maintains the agency's Capital Improvement Plan. Manages agency contracts and purchasing. Supervisory role.

Financial and Micro Business Development Coach
CVOEO 2020 to 2022
Burlington/St. Albans, Vermont

The coaching role includes teaching Financial Future classes, collaborative efforts with statewide Micro Business Development programs including Vermont Matching Savings, networking with other non-profit and state agencies, data collection and maintenance; and of course, meeting with clients virtually in both the Growing Money program and the Micro Business Development program. All work is with low to moderate income families. Financial/business knowledge, empathy, ethics & confidentiality, patience & persistence, and professionalism is needed. Pleasant demeanor. Positive attitude.

Director of Finance
Bridges Resort/Bridges Owners Association 2019 – 2020
Warren, Vermont

With my hire, all accounting functions were no longer outsourced. The position required building the accounting platform and developing association standards and rules honoring the bylaws and standard accounting practices. Effective communication, collaboration and a team-oriented approach were needed to achieve success. Once the foundation was generated and functioning, the position became more analytical and directive to include data analysis, report generation, strategic planning, and budgeting. The position also included human resource administration and full-charge bookkeeping responsibilities.

Administrator 2019 - present
South Royalton School-Based Health Clinic/HealthHUB
Royalton, Vermont

The Administrator role for this small non-profit is to support the organization's working board of directors. The position is part-time and requires simple office administration, bookkeeping, marketing, and website management. The key function of the position is seeking funding and grant writing.

Barrie L. Rosalinda

**Associate Director of the Business Office
Goddard College
Plainfield, Vermont**

2018

Reason for leaving: My employment relationship with Goddard College was short lived. After my hire, the college was placed on probation for two years by the accreditation board citing leadership and financial management issues. Additionally, the fiscal financial audit classified the college as a going concern. In the brief time I was employed by the college, the job I was hired to do grew in responsibility and my benefits and salary reduced. It was all very disheartening and unknown to me when I was hired. Out of concern for the future of the college and its ability to continue to employ me, I decided to leave my position – a decision I made within a month of being employed there.

**Director of Finance and Administration
Classic Designs by Matthew Burak
St. Johnsbury, Vermont**

2017 - 2018

Development of accounting system to support and accurately reflect operations to enable analysis and explore cost saving opportunities by department/product. Human resource management and oversight to include a concentrated effort in building job descriptions, evaluation of staffing needs, to provide clarity to employees, to develop performance measures and evaluation of employees and to manage workers compensation mod factor. Building professional development opportunities for employees. Financial management inclusive of budget creation and monitoring, cost analysis, and cash flow management. Strategic planning. Policy creation and development inclusive of employee buy-in. Exhaustive exploration and analysis to ensure maximum operating capacity is exercised determined by dissecting all areas of operations. Includes full-charge bookkeeper/controller duties. Leadership and supervisory role.

**Administrative Assistant
NECCO, Inc.
Waitsfield, Vermont**

2016-2020

Position required balancing the administrative requirements necessary to secure project bids, record job costs, time-line management as well as all reporting and contract administration. Bookkeeping responsibilities including payroll administration. Ability to interface with federal websites to drawdown funds for specific jobs/contracts. Ability to meet deadlines under pressure.

**Manager
COMPUCOUNT, INC.
Randolph, Vermont**

2015-2016

Newly created position designed to balance system development, management and oversight of all bookkeeping functions and bookkeepers for accounting firm. Additionally, the position requires hands-on bookkeeping and payroll processing for clients and tax preparation for clients. The position involved processing high volumes of work accurately by set deadlines. Tax based accounting. Confidentiality. Grace under pressure.

Barrie L. Rosalinda

Adjunct Faculty

COMMUNITY COLLEGE OF VERMONT

St. Johnsbury, Morrisville, White River Jct. & Montpelier, Vermont

2013 - present

Responsible for designing and developing curriculum to meet the learning objectives established by the college and to meet student needs. Effective communication with diverse populations is necessary. Presentation and assessment skills required. Requires a degree of creativity to address varied student learning styles. Business, management, communication, and accounting knowledge required to teach accounting and business-related courses. Self-branding skills needed to generate enrollment. Confidentiality. Enthusiasm.

Controller

Accounting Department Manager/Human Resource Manager

WILKINS ENTERPRISES, INC.

DBA Wilkins Harley-Davidson

South Barre, Vermont

2013 - 2015

Daily monitoring of five departments ensuring point of sale transactions were managed according to dealership policy, motor company expectations, and adherence to Generally Accepted Accounting Principles. Extensive work with account reconciliation, general ledger, transaction data and analysis, and inventory management and controls, and cash flow. Full charge bookkeeping responsibilities. Continuous process improvement designed to build and support strategic growth. Team focused environment requiring strong commitment to a customer centric approach for both internal and external customers. The position requires quick response to fast paced and high-volume work. Ability to fully comprehend systems was necessary to enable prioritization. Supervisory role.

Accounting Manager

DUBOIS & KING

Randolph, Vermont

2011-2013

Process management of internal controls coordinating five locations. Intimate knowledge required of company-wide projects. Constant budgetary monitoring of individual projects requiring up-to-date data entry monitoring and coordination with project engineers. Oversight of monthly invoicing cycles as part of cash flow management, labor analysis and management, and weekly report generation. Supervisory role of accounting staff.

Business Consultant

ROSALINDA CONSULTING

2010 - present

Specializing in non-profit organizations: process and procedure development; operationalization aligned with policy, financial management, design, and record keeping; grant writing, board development, and building an infrastructure for a sustainable future. Extensive work with Board of Directors, expertise in budget creation and grants management, development of sustainable growth strategies, cash flow analysis and projections, and financial statement analysis inclusive of year-to-year comparisons of financial ratios. Grace, objectiveness, adaptability, flexibility, and confidentiality.

Barrie L. Rosalinda

**Business/Operations Manager
Controller**

**INSTITUTE FOR INNOVATIVE TECHNOLOGY IN MEDICAL EDUCATION
Lebanon, New Hampshire**

2007-2010

Administered the business operations utilizing the knowledge necessary to execute the day-to-day operations, manage and sustain growth, develop infrastructure, market, respect fiscal constraints, and build a desired corporate culture. Served as liaison between subscribing medical institutions and medical doctor executive directors coordinating with hundreds of doctors nationwide. Creation and maintenance of organizational budget. Negotiated contracts with institutions for the purchase of medical doctor's time and contracts with national organizations outlining collaborative efforts resulting in the development of virtual patient cases. National level event planning and execution. Represented the organization, its leadership, and collaborating medical doctors at national conferences. Success enhanced with the ability to be flexible, to identify problems as opposed to symptoms, to problem solve creatively and be resourceful, and adapt to a constantly changing environment. Must be confident when speaking to large groups, always demonstrate professionalism, exercise patience in striving to reach efficiencies, and remain sensitive to the politics of collaborators.

**Public Transit Coordinator
Vermont Ride Share Coordinator
VERMONT AGENCY OF TRANSPORTATION
Montpelier, Vermont**

2005-2007

Served the public by coordinating efforts of public transit providers throughout the state. Monitored provider business activity evaluating compliance with state and federal funding agreements conducting detailed exploratory compliance reviews resulting in formal written reports presented orally to board of directors. Required well-rounded operational knowledge of business administration, strong written and verbal communication, and ability to interpret state and federal regulations demonstrating knowledge of how to apply them to day-to-day operations, skillful negotiation abilities in the face of adversity and confrontation and demonstrated maturity in dealing with the public. Coordinated tristate initiative for carbon footprint reduction with carpooling and vanpooling programs in Vermont, New Hampshire, and Maine inclusive of research, development of project plan and execution of plan. Developed a statewide funding formula for a specific program shared among transit providers.

Prior work includes:

- Prevent Child Abuse Vermont – Controller (fund accounting)
- Town of Bethel – Accountant (fund accounting, tax billing, utility billing, delinquent tax management)
- Sullivan, Brownell & Davies – Accountant, Media Buyer (advertising agency)
- WSKI – Broadcast Media, Traffic Coordinator, on-air staff
- State Farm Insurance - Administration

Education

**Master of Business Administration
Financial Management Specialization
Northcentral University, Prescott, AZ, 2012
GPA 3.57**

Barrie L. Rosalinda

Master of Business Administration
Norwich University, Northfield, VT, 2004
GPA 3.50

Bachelor of Science, *General Studies*
Accounting Concentration
Johnson State College, Johnson, VT, 2001
Magna cum Laude

Associates, *Liberal Arts*
Small Business Management Concentration
Community College, Montpelier, VT, 1995

Community Service

Youth Catalytics
Charlotte, Vermont
Former Trustee & Treasurer

Habitat for Humanity
Randolph Vermont Chapter
Former Secretary to the Board of Directors
Former Representative of Randolph Chapter to Central Vermont Habitat

Stop It Now!
Northampton Massachusetts
Former Board of Director Member

St. John's Episcopal Church, Randolph VT
Former
St. Margaret's Guild President, Editor of church newsletter, Treasurer

Kimball Library Volunteer

Betsey L. Cheney

OBJECTIVE

To work for a business that I can respect and where I am respected as a person; with leadership that expresses clear goals and rules; where I may use my abilities and experience to become an essential member of a smooth running team.

EXPERIENCE

- Senior Accountant**
2017 – Current
Grafton County Senior Citizens Council, Inc., Lebanon, NH
Responsibilities: Under the general direction of the Associate Director, oversees the accounting, budget, financial reporting and audit activities of the Grafton County Senior Citizens Council. Financial Software used: QuickBooks
- Finance Director**
2009 – 2017
Grafton County Senior Citizens Council, Inc., Lebanon, NH
Responsibilities: Under the general direction of the Executive Director, oversees the accounting, budget, financial reporting and audit activities of the Grafton County Senior Citizens Council. Financial Software used: QuickBooks
- Finance Manager**
1992-2009
Vermont Public Transportation Association, White River Jct., VT
Responsibilities: Oversee a modular fund accounting system covering a budget in excess of \$10 million subject to governmental audit standards. Perform all duties necessary from daily entries into subsidiary ledgers to analyze and provide monthly financial statements to the Board. Modules included Accounts Payable, Accounts Receivable, Payroll and General Ledger. Financial Software used: Microsoft Great Plains Dynamics. Coordinate and execute the closing of the current office with the current ongoing demands of business.
- Medicaid Program Coordinator**
1997 – 2005
Responsibilities: Oversee the Medicaid Program. Research and compile data as requested by Executive Director, Board of Directors, and State Officials. Develop new software with computer consultant for reconciling and reporting statistical data in a progressive manner. Answer Medicaid/Reach Up questions from Brokers, drivers and clients. Seek approval from Medicaid for Client's out-of-state trips, and mediate conflicts between the aforementioned parties. Bill Ladies First Program for trips provided by Brokers, update statistical data and provide data needed for contract renegotiation. Reconcile month's end financial accounts in Accounts Receivable, Accounts Payable, and analyze financial data for Finance Manager as requested. Back up to Finance Manager. Financial Software used: Real World and Microsoft Great Plains Dynamics.
- Medicaid Assistant**
1992 – 1997
Responsibilities: Reconcile Medicaid Remittance Advice from Electronic Data Systems (EDS) to each Broker's Program Reports and prepare documentation for payment. Bill Reach Up trips and assist in the payment process of bills. Enter and compile monthly statistical reports for billed Medicaid and Reach Up trips for Brokers. Maintain backup files for Medicaid/Reach Up Program.
- Accounts Payable**
1988 – 1989
The Hitchcock Clinic, Hanover, NH
Responsibilities: Match incoming invoices and purchase orders. Code and data entry of invoices for payment and general ledger distribution. Proof voucher printouts, issuance of checks, disbursement registers, and resolution of problems with patients and vendors.

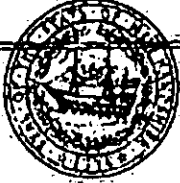
EDUCATION

Plymouth State College, Plymouth, N.H., B.S. Business Administration, Accounting, 1978;
Lebanon College, Lebanon, N.H., Computer Certificate Program, 1992

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Key Personnel

Name	Job Title	Salary for 6-month contract period	% Paid from this Contract	Amount Paid from this Contract
Kathleen Vasconcelos	Executive Director	\$46,904	40%	\$18,762
Carole Moore	Associate Director, Programs	\$34,175	50%	\$17,088
Barrie Rosalinda	Associate Director, Finance	\$31,502	25%	\$7,876
Betsey Cheney	Senior Accountant	\$28,683	42%	\$12,074



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shiblette
CommissionerMelissa A. Hardy
Director105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15); A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15); A1:12/20/2017 (Item #23) A2:2/20/2019.

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,879,418.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov. Approval 11/18/20
						(Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:


- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shubinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI)

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA 2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition.MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010:9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal:	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal:	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS; CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06;NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor #260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES; DEPT OF HEALTH AND HUMAN SVCS, HHS; ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDG5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #: 260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
			\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FECRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shilbette
 Commissioner

Nancy L. Rollins
 Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,498.00	\$8,400.00	\$135,898.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,641.74	\$226,670.00	\$11,567,311.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,964,168.00	\$913,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

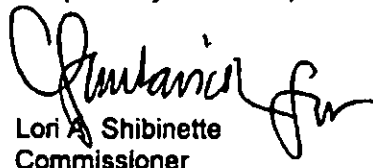
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Grafton County Senior Citizens Council, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$8,358,842.09
2. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Grafton County Senior Citizens Council, Inc.

11/3/2021

Date

DocuSigned by:

Kathleen Vasconcelos

Name: Kathleen Vasconcelos

Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021
Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit B-1 Rate Sheet
Amendment #5

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	26,258	\$5.50		\$ 144,419.00
Title IIC HD Meals	Per Meal	29,286	\$5.50		\$ 161,073.00
Title IIC Cong Meals	Per Meal	34,113	\$5.50		\$ 187,622.00
Title IIB Transportation	PerClient/PerDay	7,727	\$23.70		\$ 183,131.00
			Subtotal		\$ 676,245.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$5.78		\$ 303,537.00
Title IIC HD Meals	Per Meal	58,572	\$5.78		\$ 338,548.00
Title IIC Cong Meals	Per Meal	68,226	\$5.78		\$ 394,348.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89		\$ 384,825.00
			Subtotal		\$ 1,421,058.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$5.78	\$6.00	\$ 315,090.00
Title IIC HD Meals	Per Meal	58,572	\$5.78	\$6.00	\$ 351,432.00
Title IIC Cong Meals	Per Meal	68,226	\$5.78	\$6.00	\$ 409,356.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89	\$24.89	\$ 384,825.00
			Subtotal		\$ 1,460,503.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$ 315,090.00
Title IIC HD Meals	Per Meal	58,572	\$6.00		\$ 351,432.00
Title IIC HD SUPPLEMENT	Per Meal	3,939	\$6.00		\$ 23,634.26
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$ 409,356.00
Title III Meals (FFCRA)	Per Meal	9,445	\$10.00		\$ 94,450.00
Title IIB Transportation	PerClient/PerDay	15,453	\$24.89		\$ 384,825.00
			Subtotal		\$ 1,578,587.26

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$315,090.00
Title IIC HD Meals	Per Meal	62,511	\$6.00		\$375,066.26
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$409,356.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 37,408.31
Title IIC Meals (CARES)	Per Meal	14,963	\$10.00		\$ 149,630.00
Title IIB Transportation	PerClient/PerDay	9,900	\$38.85		\$384,825.00
			Subtotal		\$ 1,671,175.57

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	52,515	\$6.00		\$315,090.00
Title IIC HD Meals	Per Meal	62,511	\$6.00		\$375,066.26
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 67,140.00
Title IIC Cong Meals	Per Meal	68,226	\$6.00		\$409,356.00
Title IIB Transportation	PerClient/PerDay	9,900	\$38.85		\$384,825.00
			Subtotal		\$ 1,551,277.26

Total					\$ 8,358,842.09
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Sibbette
 Commissioner

Deborah D. Sebasta
 Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.46	\$75,938.26	\$1,850,314.72	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:6/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.89	\$4,562,258.66	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:12/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5 6/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,897,054.18	\$643,487.56	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Strafford Nutrition MOW	280818	Somersworth	\$2,748,885.35	\$180,073.78	\$2,898,959.13	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$177,163.63	\$5,045,052.46	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,566,568.00	\$2,397,600.01	\$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled Sole Source. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shobette
 Commissioner

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Deborah D. Schwartz
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belnap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T:
Lemprey Health Care	177677	Newmarket	\$389,538.00	(\$142,268.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.88	\$0	\$2,585,977.88	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$10,007,637.44	\$142,268.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$0	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	\$61,668,648.00	\$0	\$61,668,648.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leri A. Skiblette
 Commissioner

Deborah D. Scheetz
 Director

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JUNE 19, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (<i>*** See note below ***</i>)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,849,303.03	\$10,684,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,348.00	\$658,027.48	\$1,774,375.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,661.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$6,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,180.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155083	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,726,888.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	\$3,067,119.00	\$1,600,769.83	\$4,667,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,508.00	\$61,566,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the Informational Item on the 6/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

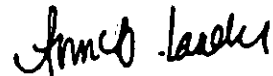
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 - Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 - Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 - Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

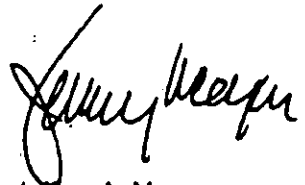
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J".

Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santareello
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

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November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans Issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

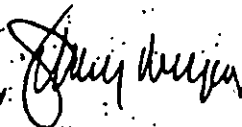
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by: 
Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF HUMAN SERVICES
 BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
 Commissioner

Maureen U. Ryan
 Director of Human
 Services

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April 17, 2017

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
 HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57%
 Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		<i>Total</i>	<i>\$2,869,063.90</i>

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

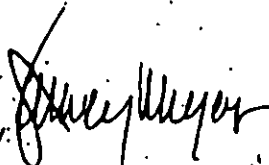
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
 Commissioner

Maureen U. Ryan
 Director of Human
 Services

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 Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,085,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177677	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MQW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA at HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

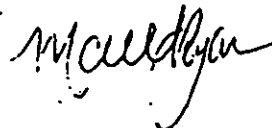
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

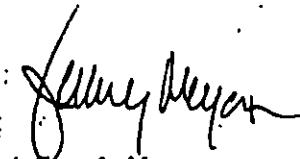
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



**New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet**

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Terr, Administrator II,
Elderly & Adult Svcs. DHHS
2. Jean Crouch, Supervisor VII,
DEAS.
3. Wendy Autman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

12.	Stafford Nutrition Meals on Wheels
13.	The Gibson Center for Senior Services, Inc
14.	Tri County CAP, Inc.
15.	VNA at HCS
16.	Southwestern Community Services
17.	0
18.	0
19.	0
20.	0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Newport Senior Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$4,653,279.26.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3 , Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

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All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/7/2022

Date

DocuSigned by:

Christine Santaniello

Name: *Christine Santaniello*

Title: Associate Commissioner

Newport Senior Center, Inc.

6/7/2022

Date

Larry K. Eaton

Name: *Larry K. Eaton*

Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

1.9. Individual Requests for Application for Services

1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.

1.10. Individual Eligibility Requirements for Services

1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.

1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.

1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.

1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.

1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.

1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.

1.11. Individual Assessments and Service Plans

1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.

1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.

1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.

1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

1.13.1. To comply with the requirements for Title III Services, the Contractor:

1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.

1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.

1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.

1.13.1.4. Agrees not to bill or invoice individuals or their families.

1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.

1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..


**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

New Hampshire Department of Health and Human Services
Nutrition and Transportation Services

EXHIBIT A Amendment #6

- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a ^{method} 

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
 - 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
 - 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
 - 1.22.1. 100% of individuals served meet eligibility requirements.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	21,745	\$5.50		\$ 119,598.00
Title IIIC HD Meals	Per Meal	22,719	\$5.50		\$ 124,955.00
Title IIIC Cong Meals	Per Meal	14,612	\$5.50		\$ 80,366.00
Title IIIB Transportation	PerClient/PerDay	1,634	\$23.70		\$ 38,725.00
Subtotal					\$ 363,644.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$5.78		\$ 251,372.00
Title IIIC HD Meals	Per Meal	45,438	\$5.78		\$ 262,832.00
Title IIIC Cong Meals	Per Meal	29,223	\$5.78		\$ 168,909.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
Subtotal					\$ 764,254.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	43,490	\$5.78	\$6.00	\$ 260,940.00
Title IIIC HD Meals	Per Meal	45,438	\$5.78	\$6.00	\$ 272,827.00
Title IIIC Cong Meals	Per Meal	29,223	\$5.78	\$6.00	\$ 175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
Subtotal					\$ 790,246.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$ 260,940.00
Title IIIC HD Meals	Per Meal	52,438	\$6.00		\$ 314,628.00
Title IIIC HD SUPPLEMENT	Per Meal	3,056	\$6.00		\$ 18,336.50
Title IIIC Cong Meals	Per Meal	22,223	\$6.00		\$ 133,338.00
Title III Meals (FFCRA)	Per Meal	7,327	\$10.00		\$ 73,270.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
Subtotal					\$ 881,851.50

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$260,940.00
Title IIIC HD Meals	Per Meal	48,493	\$6.00		\$290,962.50
Title IIIC Cong Meals	Per Meal	29,223	\$6.00		\$175,338.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 29,019.99
Title IIIC Meals (CARES)	Per Meal	11,808	\$10.00		\$ 118,080.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$81,341.00
Subtotal					\$ 953,681.50

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$260,940.00
Title IIIC HD Meals	Per Meal	48,493	\$6.00		\$290,962.50
Title IIIC Meals (HDCS)	NO UNITS	0	\$0.00		\$ 50,350.00
Title IIIC Cong Meals	Per Meal	29,223	\$6.00		\$175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$81,341.00
Subtotal					\$ 858,931.50

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIIB Transportation	PerClient/PerDay	1,634	\$24.89		\$40,670.50
Subtotal					\$ 40,670.50

Total					\$ 4,653,279.26
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State of New Hampshire

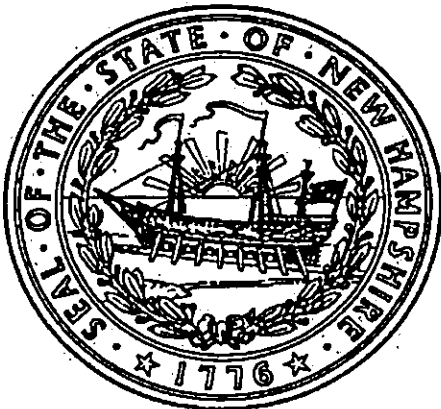
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that NEWPORT SENIOR CENTER, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 11, 1979. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 60736

Certificate Number: 0005768525



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 28th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Judy Wilson, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Newport Senior Center, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on March 1, 2005, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That the President, currently Larry K. Eaton, or the Vice President, currently Larry Flint (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Newport Senior Center, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/26/22



Signature of Elected Officer
Name:
Title:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clark Mortenson Insurance PO Box 606 Keene NH 03431	CONTACT NAME: Ana O'Donnell, CPIW, CIC PHONE (A/C, No, Ext): (603) 352-2121 FAX (A/C, No): (603) 357-8491 E-MAIL ADDRESS: aodonnell@hilbgroup.com
INSURER(S) AFFORDING COVERAGE	
INSURED	INSURER A: Philadelphia Indemnity Insurance Co. NAIC # 18058
Newport Senior Center Inc DBA Sullivan County Nutrition Services PO Box 387 Newport NH 03773	INSURER B: Technology Insurance Company, Inc NAIC # 42378 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 22/23 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				PHPK2385240	04/18/2022	04/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY				PHPK2385240	04/18/2022	04/18/2023	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A		TWC4085773	04/18/2022	04/18/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

3a state: NH
All officers included

CERTIFICATE HOLDER State of NH Department of Health & Human Services 129 Pleasant St. Concord NH 03301-3857	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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**SULLIVAN COUNTY NUTRITION SERVICES
NEWPORT SENIOR CENTER, INC.
P.O. BOX 387 • 76 SOUTH MAIN ST. • NEWPORT • NEW HAMPSHIRE • 03773**

BRENDA BURNS, Executive Director- (603) 863-5139

MISSION STATEMENT

It is the mission of the Newport Senior Center, Inc. and Sullivan County Nutrition Services...

1. To provide services to the elderly of Sullivan County (N.H.) and to assist them in achieving self-sufficiency, especially for those that are incapacitated.
2. To help older citizens secure maximum independence and dignity in a home environment with the assistance of support services.
3. To locate and identify hard to reach and isolated elderly, on a face-to-face basis, and disseminate information about services that are available.
4. To provide older Americans, particularly those in the greatest social and economic need, with sound nutritional meals and nutrition services, including nutrition education and outreach, in a group setting. To help reduce the isolation of old age.

This mission is carried out through meal, elder support and transportation services as funded by the federal government, state, local communities and the generous support of individual citizens.

Contained in Employee Handbook, Page 3 – Goals & Objectives Section and Revisited Annually

Newport Senior Center, Inc.

Financial Statements
June 30, 2021 and 2020

1.



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Newport Senior Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Newport Senior Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Newport Senior Center, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Summarized Comparative Information

We have previously audited Newport Senior Center, Inc 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 25, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20th, 2021, on our consideration of Newport Senior Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Newport Senior Center, Inc.'s internal control over financial reporting and compliance.

McLarney & Company, LLC

Concord, NH
December 20, 2021

Newport Senior Center, Inc.
Statements of Financial Position
As of June 30, 2021
(With Comparative Totals for 2020)

	ASSETS		2021	2020
	Without Donor	With Donor		
	Restrictions	Restrictions	Total	Total
Current Assets				
Cash (Note 1)	\$ 1,410,806	\$ -	\$ 1,410,806	\$ 1,373,940
Certificates of Deposit		-		-
Inventory	9,800	-	9,800	6,881
Grants receivables (Note 2)	97,045	-	97,045	48,091
Interfund receivables	377	-	377	-
Prepaid Expenses	2,933	-	2,933	3,397
Total Current Assets	1,520,961	-	1,520,961	1,432,308
Fixed Assets (Note 1)				
Land	84,632	-	84,632	84,632
Buildings and improvements	852,765	-	852,765	852,765
Construction in Progress	-	-	-	-
Furniture, fixtures, vehicles and equipment	758,369	-	758,369	744,573
	<u>1,695,766</u>	<u>-</u>	<u>1,695,766</u>	<u>1,681,970</u>
Accumulated Depreciation	(787,617)	-	(787,617)	(745,798)
Total Fixed Assets, Net	908,148	-	908,148	936,172
TOTAL ASSETS	<u>\$ 2,429,109</u>	<u>\$ -</u>	<u>\$ 2,429,109</u>	<u>\$ 2,368,480</u>
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts Payable	\$ 17,055	\$ -	\$ 17,055	\$ 35,852
Accrued Payroll & Payroll Tax Payable	5,935	-	5,935	13,368
PPP Loan	-	-	-	-
Interfund payable	\$ 926	-	926	926
Total Current Liabilities	<u>23,916</u>	<u>-</u>	<u>23,916</u>	<u>50,146</u>
Net Assets (Note 3)				
Board restricted: Title III B and Title III C	1,338,836	-	1,338,836	1,338,836
Operating fund	1,066,357	-	1,066,357	979,498
Total Net Assets	<u>2,405,193</u>	<u>-</u>	<u>2,405,193</u>	<u>2,318,334</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,429,109</u>	<u>\$ -</u>	<u>\$ 2,429,109</u>	<u>\$ 2,368,480</u>

See Accompanying Notes and Auditor's Report

Newport Senior Center, Inc.
Statements of Activities
For the Years Ended June 30, 2021
(With Comparative Totals for 2020)

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>2021 Total</u>	<u>2020 Total</u>
PUBLIC SUPPORT:				
Grants:				
Title IIIC, Nutrition Services	\$ 559,264	\$ -	\$ 559,264	\$ 465,794
Title IIIB, Transportation and Elder Support	24,094	-	24,094	41,840
Title XX, Social Services Block Grant	253,647	-	253,647	296,642
Nutritional Services Incentive Program (NSIP)	90,221	-	90,221	75,495
Title XIX, Home and Community Based Care (HCBC)	4,199	-	4,199	19,590
USDA Grant	-	-	-	25,000
Cash Matching:				
Non-Federal Share	51,666	-	51,666	56,019
In-Kind Matching	-	-	-	-
Town Subsidies	21,276	-	21,276	-
Donations and Gifts	52,939	-	52,939	112,791
Gain (Loss) on Disposition of Assets	-	-	-	-
Total Public Support	<u>1,057,306</u>	<u>-</u>	<u>1,057,306</u>	<u>1,093,171</u>
OTHER REVENUE:				
Rent and cleaning	7,887	-	7,887	12,065
Fund-raising activities	7,537	-	7,537	12,314
Program Receipts - Trip Program	-	-	-	3,859
Membership dues	1,930	-	1,930	3,790
Gift shop revenue	15	-	15	995
Interest	2,610	-	2,610	2,093
Debt Forgiveness Income (PPP Loan)	-	-	-	71,046
Assets Released From Restriction	-	-	-	-
Total Other Revenue	<u>19,979</u>	<u>-</u>	<u>19,979</u>	<u>106,162</u>
TOTAL REVENUE AND SUPPORT	<u>1,077,285</u>	<u>-</u>	<u>1,077,285</u>	<u>1,199,334</u>
Functional Expenses				
Program Services				
Senior Center	68,501	-	68,501	71,378
Sullivan Nutrition Title IIIB	35,779	-	35,779	41,188
Sullivan Nutrition Title IIIC	839,405	-	839,405	900,865
Trip Program	-	-	-	3,718
Supporting Services				
General & Administrative	39,038	-	39,038	7,729
Fund Raising	7,703	-	7,703	9,891
TOTAL FUNCTIONAL EXPENSES	<u>990,425</u>	<u>-</u>	<u>990,425</u>	<u>1,034,769</u>
CHANGE IN NET ASSETS	86,859	-	86,859	164,565
Net Assets - Beginning of Year	<u>2,318,334</u>	<u>-</u>	<u>2,318,334</u>	<u>2,153,769</u>
NET ASSETS - END OF YEAR	<u>\$ 2,405,193</u>	<u>\$ -</u>	<u>\$ 2,405,193</u>	<u>\$ 2,318,334</u>

Newport Senior Center, Inc.
Statements of Functional Expenses
For the Years Ended June 30, 2021
(With Comparative Totals for 2020)

	PROGRAM SERVICES				Total Program Services	General & Administrative	Fund Raising	2021	2020
	Senior Center	Sullivan Nutrition		Trip Program				Total Expenses	Total Expenses
	Title IIIA	Title IIIB	Title IIIC						
Salary & Wages	4,145	27,209	310,667	-	\$ 342,020	\$ 34,811	\$ 7,146	\$ 383,978	\$ 377,030
Benefits			2,102	-	2,102	-	-	2,102	
Payroll Taxes		2,081	24,708	-	26,789	2,716	557	30,062	28,911
Ducs and Subscriptions			873	-	873	-		873	1,655
Licenses and Permits	75		25	-	100	-		100	175
Professional Fees	-	1,000	13,807	-	14,807	-	-	14,807	17,976
Staff Development			-	-	-	-	-	-	-
Occupancy Costs		300	9,288	-	9,588	1,400	-	10,988	12,064
Supplies	69	1,260	80,113	-	81,442	-	-	81,442	70,924
Food			305,719	-	305,719	-	-	305,719	339,618
Fund Raising Program Costs	444			-	444	-	-	444	2,393
Equipment Maintenance	4,982		11,268	-	16,250	-	-	16,250	16,963
Repairs & Maintenance	4,178	1,100	(4,384)	-	894	-	-	894	1,926
Utilities	26,575		610	-	27,185	-	-	27,185	34,125
Telephone	585	1,200	3,262	-	5,047	-	-	5,047	5,296
Postage	330		451	-	781	110	-	891	876
Transportation			41,497	-	41,497	-	-	41,497	41,509
Travel		628	3,909	-	4,537	-	-	4,537	7,314
Insurance	918	1,000	15,804	-	17,722	-	-	17,722	13,876
Employment Advertisements	242		3,537	-	3,779	-	-	3,779	2,176
Miscellaneous	114		173	-	287	-	-	287	79
Depreciation and Amortization	25,844		15,975	-	41,819	-	-	41,819	59,883
TOTAL EXPENSES	\$ 68,501	\$ 35,779	\$ 839,405	\$ -	\$ 943,685	\$ 39,038	\$ 7,703	\$ 990,425	\$ 1,034,769

See Accompanying Notes and Auditor's Report
Page 5

Newport Senior Center, Inc.
Statements of Cash Flows
Year Ended June 30, 2021
(With Comparative Totals for 2020)

	2021 Total	2020 Total
Cash Flows From Operating Activities		
Change in Net Assets	\$ 86,859	\$ 164,565
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	41,819	59,883
(Gain) loss on disposition of assets	-	-
(Increase) decrease in inventory	(2,919)	7,925
(Increase) decrease in grants receivable	(48,954)	38,945
(Increase) decrease in prepaid expenses	463	2,053
(Increase) decrease in interfund receivables	(377)	926
Increase (decrease) in accounts payable	(18,797)	8,360
Increase (decrease) in payroll and payroll taxes payable	(7,433)	306
	(36,197)	118,400
Net Cash Provided (Used) by Operating Activities	\$ 50,662	\$ 282,965
Cash Flows From Financing Activities		
Net Cash Provided (Used) by Financing Activities	\$ -	\$ -
Cash Flows From Investing Activities		
Net (Investment in) maturities of certificates of deposit	-	(23)
Purchase of Fixed Assets	(13,796)	(13,058)
Net Cash Provided (Used) by Investing Activities	\$ (13,796)	\$ (13,081)
NET INCREASE (DECREASE) IN CASH	\$ 36,866	\$ 269,884
CASH AT BEGINNING OF YEAR	\$ 1,373,940	\$ 1,104,056
CASH AT END OF YEAR	\$ 1,410,806	\$ 1,373,940

See Accompanying Notes and Auditor's Report

Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose

The Newport Senior Center, Inc., is a voluntary, not-for-profit corporation, incorporated under the laws of the State of New Hampshire (RSA 292) and organized exclusively for tax-exempt charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, as amended. The Organization is not a private foundation within the meaning of Section 509(a). The purpose of the Organization is to operate a community center, which serves the elderly residents of Newport, Claremont, Charlestown and surrounding areas. The Charlestown center closed at the end of October, 2015.

Major sources of funds for operations are received from the federal government and the State of New Hampshire Division of Elderly and Adult Services.

Program Services

Following are descriptions of the program services provided by the Organization:

Senior Center - Providing elderly citizens with such services including, but not limited to, health, education, general counseling and recreation.

Sullivan Nutrition - Providing nutritional, transportation and outreach services to area elderly citizens.

Trip Program - Providing the opportunity for overnight and day trip activities for elderly citizens.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America (GAAP). Accordingly, such information should be read in conjunction with our audited financial statements for the year ended June 30, 2020, from which the summarized information was derived

Cash, and Cash Equivalents

We consider all cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor- or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – We report contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.]

Revenue & Revenue Recognition

We recognize revenue from State contracts as program revenue when the services are provided or when the programs are delivered. We record special events revenue equal to the fair value of direct benefits to donors, and contribution revenue for the difference.

We recognize contributions when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

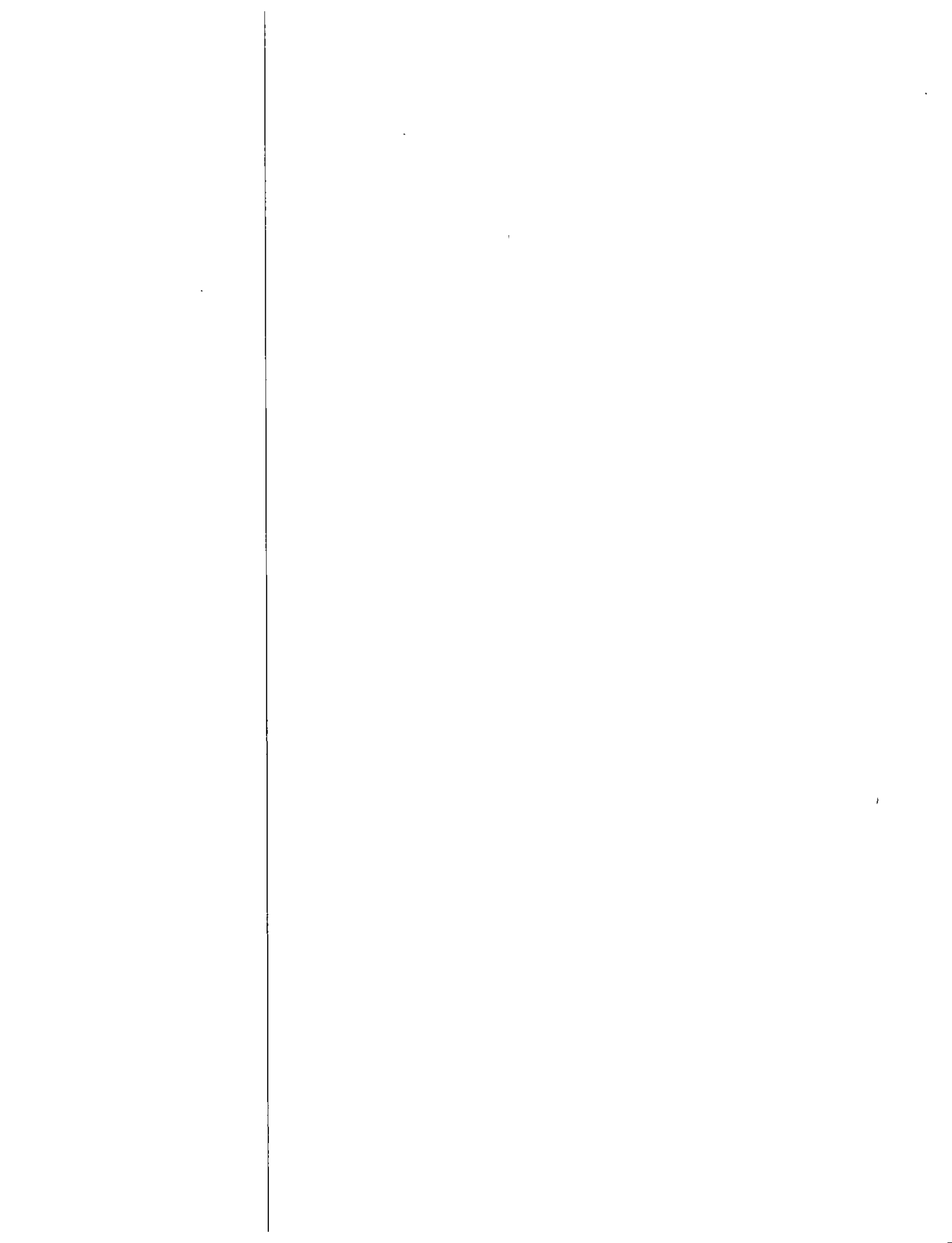
Accounts Receivable

Accounts Receivable are considered by management to be fully collectible and accordingly no allowance for doubtful accounts is considered necessary. We determine the allowance for uncollectable accounts receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable. At June 30, 2021 and 2020, the allowance was \$0.

Receivables from contracts with customers are reported as accounts receivable, net in the accompanying statement of financial position. Contract liabilities are reported as deferred revenue in the accompanying statement of financial position.

Contributions Receivable

We record unconditional promises to give that are expected to be collected within one year at net realizable value. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the statement of activities. We determine the allowance for uncollectable promises to give based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Promises to give are written off when deemed uncollectable.



Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

In-Kind Donations

The Sullivan Nutrition Program receives in-kind donations of space, food, and volunteer services. Volunteers contribute significant amounts of time to our program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. We record donated professional services at the respective fair values of the services received. No significant contributions of such goods or services were received during the year ended June 30, 2021 or 2020.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Salaries and wages, benefits, payroll taxes, and certain other expenses are allocated based on estimates of time and effort. Other expenses that are common to several functions are allocated as appropriate.

Inventory

Inventory consists of purchased food and supplies used for the Sullivan Nutrition Program. Inventory is carried at cost and is determined by the first-in, first-out method.

Property and Equipment

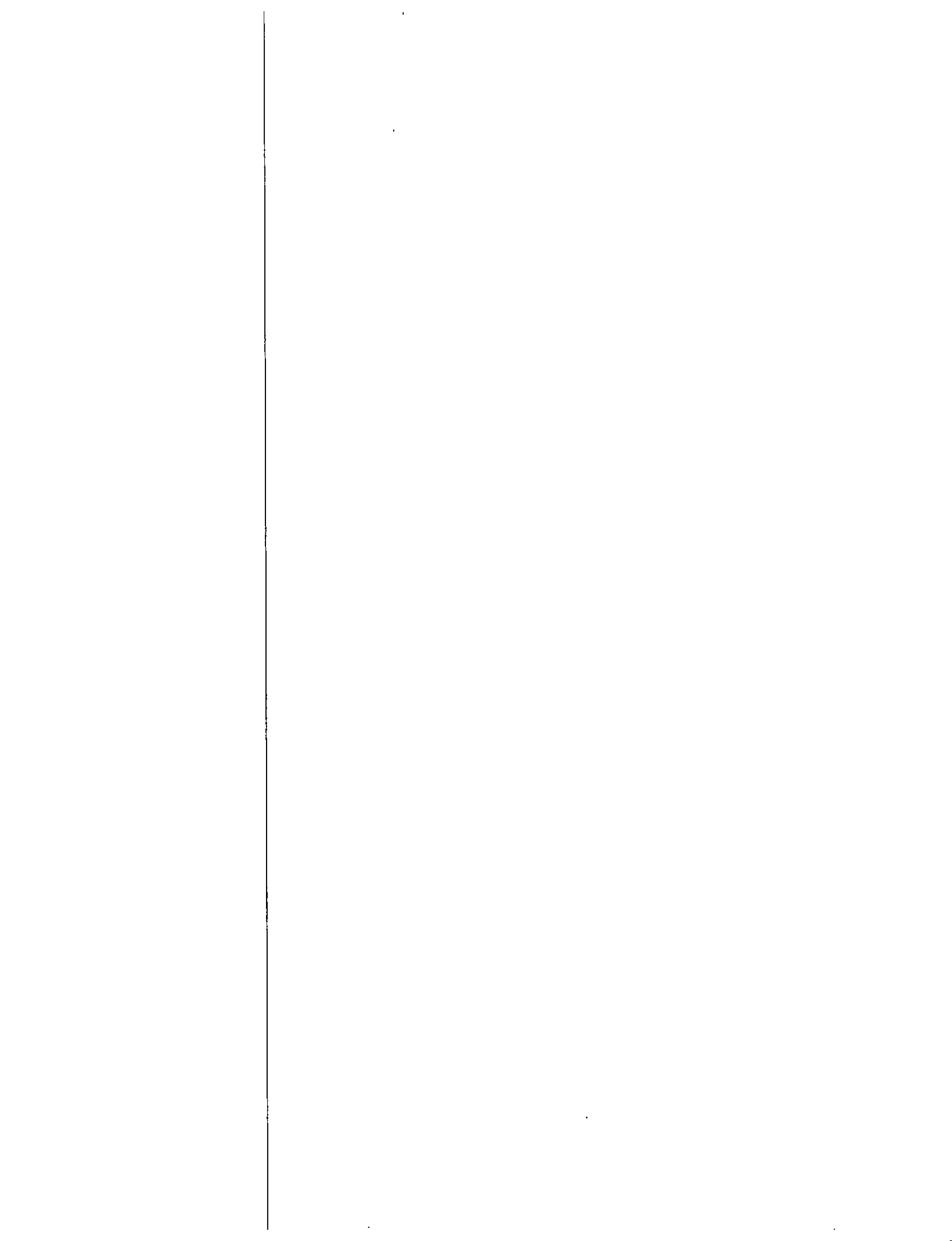
Property and equipment are recorded at cost or, if donated, at the approximate fair value at the date of donation. Newport Senior Center, Inc. follows the policy of capitalizing, at cost, all expenditures for fixed assets in excess of \$500. Depreciation is calculated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Land	-
Building and improvements	30-39
Furniture, fixtures and equipment	3-30
Automobiles	5

Depreciation expense recognized in these financial statements for the years ended June 30, 2021 and 2020 was \$41,819 and \$59,883, respectively. We review the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the year ended June 30, 2021.

Advertising Costs

Advertising costs are expensed as incurred, and approximated \$3,779 and \$2,189 during the years ended June 30, 2021 and 2020 respectively.



Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

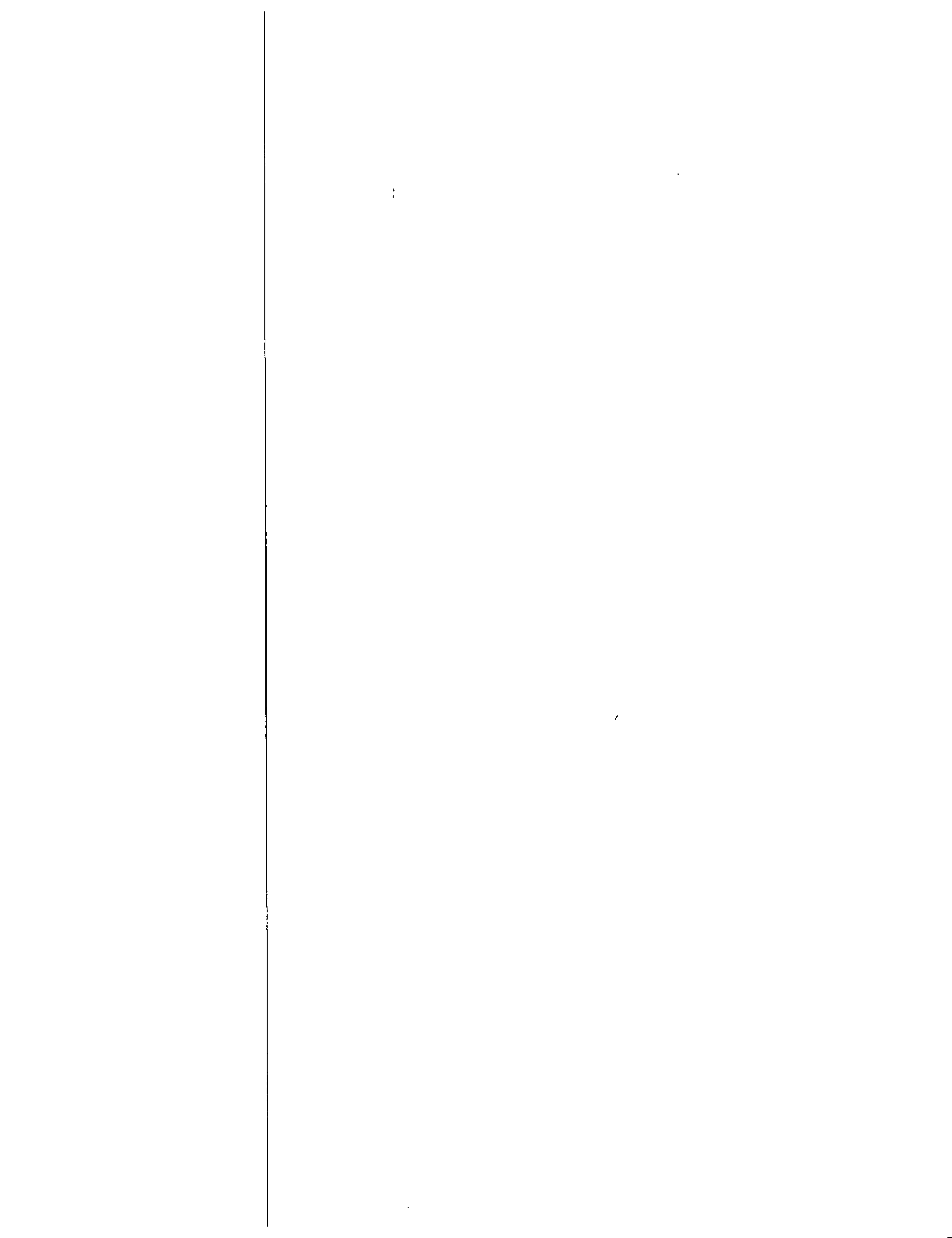
Income Taxes

The organization is organized as a nonprofit corporation and has been recognized by the IRS as exempt from federal income taxes under IRC Section 501(c)(3). and is classified as other than a private foundation as defined by section 590(a) of the IRC Thus it qualifies for the charitable contribution deduction under IRC Sections 170(b)(1)(A)(vi). The organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the entities are subject to income tax on net income that is derived from business activities that are unrelated to their exempt purposes. Management has determined that the organization is not subject to unrelated business income tax and has not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS. Therefore, it is generally exempt from federal and state income taxes except for tax on unrelated business income, if any. Management has determined that substantially all of the Organization's income, expenditures, and activities relate to its exempt purpose, therefore, the Organization is not subject to material unrelated business income taxes and will continue to qualify as a tax-exempt entity. Accordingly, no provision for income taxes has been included in the accompanying financial statements.

The Organization is required to evaluate and disclose tax positions that could have an effect on the Organization's financial statements. There are no uncertain tax positions considered to be material. The Organization reports its activities to the Internal Revenue Service and to the Commonwealth of Massachusetts on an annual basis. These informational returns are generally subject to audit and review by the governmental agencies for a period of three years after filing, the open years subject to audit are fiscal years 2019, 2020 and 2021, presently the Organization is not subject to audits for any of the open tax years.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The impact of the pandemic may result in a reasonable possibility that estimates will change by a material amount in the near term, however, we are unable to assess these changes, if any, at this point in time.



Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

2. GRANTS RECEIVABLE

The Organization's grants receivables as of June 30, 2021 and 2020 were as follows:

Due from the State of New Hampshire-	2021	2020
Division of Elderly and Adult Services for:		
Nutrition Services Incentive Program	\$ 14,968	\$ 19,067
Title IIIB, Transportation, Elder Support and Home Health	2,215	2,173
Title IIIC, Congregate Meals and Home Delivered Meals	57,117	-
Title XX, Home Delivered	22,629	12,336
Title XIX, Home and Community Based Care	116	1,123
NH LTCS	-	10,410
Total Due From State of New Hampshire	97,045	45,109
Due from Others:		
Bar Harbor Bank & Trust	-	-
Town of Newport	-	2,982
Total Due from Others	-	2,982
Grants Receivable	\$ 97,045	\$ 48,091

3. RESTRICTIONS ON NET ASSETS

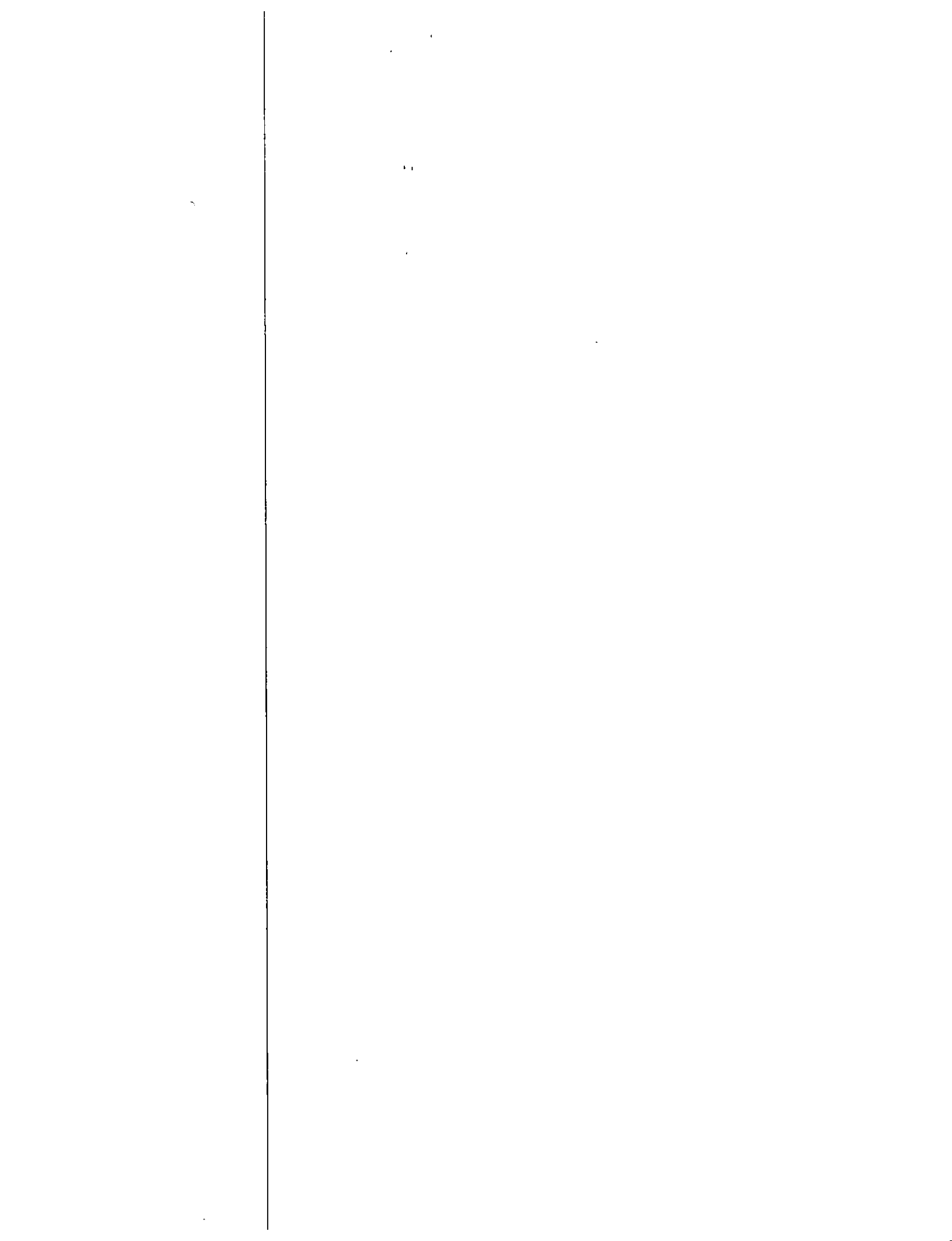
Amounts in restricted net assets represent revenues received, but not expended for their restricted purpose. Net assets in the trip fund are restricted to be used for overnight and day trips for elderly citizens. Net assets in the Senior Center are restricted for construction. Board restricted net assets consist of net assets that have been restricted for use in the Sullivan County Nutrition program.

4. CONCENTRATIONS

The Organization had one (1) major contractor, the State of New Hampshire, accounting for approximately 86% and 77% of support for the years ended June 30, 2021 and 2020, respectively.

The Organization has a potential concentration of credit risk in that it maintains most of its cash and cash equivalents at one financial institution. Deposits are insured up to \$250,000 in any one institution at June 30, 2021 cash exceeded these limits by \$930,013 and was over the limit throughout the year. The Organization has not experienced any losses in such accounts, nor does it believe that the cash and cash equivalents are exposed to any significant risk for the periods ended 2021 and 2020.

Certain types of concentrations may be more relevant to the financial statement due to the impacts of the pandemic. For example, these may include concentrations in labor, financial assets, sources of supply, or customers that have been or will be impacted by the pandemic. We are unable to assess these potential impacts at this time.



Newport Senior Center, Inc.
Notes to the Financial Statements
June 30, 2021 and 2020

5. FUNCTIONAL EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

6. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	<u>2021</u>	<u>2020</u>
Cash	\$1,410,806	\$1,373,940
Prepaid Expenses	2,933	3,253
Grants Receivable	97,045	48,091
Inventory	9,800	6,881
	<u>\$1,520,584</u>	<u>\$1,432,164</u>

Newport Senior Center, Inc. is substantially supported by restricted contractual or grant payments which are all expected to expire within a twelve-month period. Because a contract's or grant's restrictions requires resources to be used in a particular manner or in a future period Newport Senior Center, Inc. must maintain sufficient resources to meet those responsibilities. As part of Newport Senior Center, Inc. liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. As part of our liquidity management plan, we invest cash in excess of daily requirements in short-term investments, CDs, and money market funds.

7. SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through December 20, 2021, which is the date the financial statements were available to be issued for events requiring recording or disclosure in the financial statements for the year ended June 30, 2021. No additional disclosures were required.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of:
Newport Senior Center, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Newport Senior Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 20, 2021..

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Newport Senior Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Newport Senior Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Newport Senior Center, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Newport Senior Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McLarney & Company, LLC

Concord, NH

December 20, 2021

NEWPORT SENIOR CENTER, INC.

P.O. BOX 387 • 76 SOUTH MAIN STREET • NEWPORT, NH 03773 • (603)863-3177

BOARD OF DIRECTORS

PRESIDENT- 1 Year Term

Larry K. Eaton

[REDACTED]

BOARD MEMBERS

Terry Jones – 3 Year Term

[REDACTED]

VICE PRESIDENT-1 Year Term

Larry Flint

[REDACTED]

Ann Marie Fowler– 2 Year Term

[REDACTED]

TREASURER- 1 Year Term

Sandra Cornish

[REDACTED]

Bruce Jasper – 1 Year Term

[REDACTED]

SECRETARY- 1 Year Term

Judy Wilson- 3 Year Term

[REDACTED]

Resume of Key Personnel

Brenda Burns



Objective: To obtain a professional position utilizing my strong work ethic, dedication and willingness and ability to increase knowledge.

Experience:

Newport Senior Center/Sullivan County Nutrition Services

Newport, NH
1995-Current

Executive Director

- Coordinate and manage multiple priorities and projects while paying attention to detail
- Train individuals in QuickBooks, Microsoft suite and internet
- Supervise and inspire 25 employees
- Great interpersonal communication skills while working with 800 clients and approximately 50 volunteers including, resolving issues and managing customer relations with exemplary service to all customers
- Re-evaluated and developed techniques to improve delivery of services, resulting in increased revenues and decreased expenses
- Created efficiency within the program with improved organizational skills of the employees and delivery of service
- Demonstrated the ability to multi-task, therefore establishing an understanding of the operations of a non-profit organization
- General accounting functions, maintained journals, tax reporting, banking of \$1.4 million cash flow and bank reconciliations
- Budget preparations for Federal, State and Local funds
- Coordinate menus, delivery routes, employees and volunteers
- Performed administrative and secretarial support functions for the remote Executive Director before being promoted to Executive Director
- Successfully written grants needed to sustain non-profit stability
- Client assessments with demonstrated abilities to keep composure while preserving strict confidentiality.
- Oversee and perform all operations including audits, payroll, employer tax reporting, new hire reports, A/P, A/R in QuickBooks
- Promoted within the organization for every position within the organization until being promoted to Executive Director
- Prior years' work experiences available upon request.

Education

Claremont Stevens High School (1986)
Business Courses of Studies

New England School of Hair Design (1988)
Cosmetology, Creative Nail Design

Creative Cake Design
Certificate (1990)

Independent Correspondence School (2001)
Secretarial Science

College for Lifelong Learning
Word, Excel, Power Point, and Access Certificate

River Valley Community College (2009)
Associates in Science- Accounting Major
Phi-Theta Kappa Honor Society
Graduated Cum Laude

Rockhurst University Continuing Education Center
Payroll Law Certificate (2010)

Rockhurst University Continuing Education Center
Essentials for Personnel and HR Assistance Certificate (2010 & 2012)

Rockhurst University Continuing Education Center
Management Skills Certificate (2012)

Rockhurst University Continuing Education Center
How to Communicate with Tact, Professionalism, and Diplomacy Certificate
(2012)

Community involvement

- Committed to helping those less fortunate. Serve as Co-Chairman of the Newport Willey-Perra Christmas program for needy families.
- Served as Chairman of Newport Revitalization Committee for two years. I am now a member.
- Served as Vice-Chair of the Sullivan County, Regional Coordinating Council (RCC). I am now a member of the RCC.

CHANTILLE J. BAILEY OBJECTIVE

SKILLS & ABILITIES

To obtain a position that will enable me to utilize my administrative/clerical background, strong organizational skills and/or ability to give great customer service.

Schedule management Ability to work independently or with a team

Strong work ethic Proficient in computer & smart phone skills

Great customer service Strong verbal & written communication skills

Time management Excellent editing skills

Detail oriented Efficient

EXPERIENCE

SELF-EMPLOYED, PROFESSIONAL MANAGEMENT CONSULTANT

August 2018 –Current

General administrative/clerical duties including, but not limited to, scheduling appointments, coordinating events, creating & proofreading professional documents, data entry, email

marketing, answering phones, client follow-up, customer service and assisting in other various daily operations

MANAGER, EVERYTHING BRIDAL & TUXEDO

April 2013 –August 2018

Customer service, inventory management, employee management & retention, scheduling, inventory ordering, vendor relations, determining inventory prices to adhere to proper sales margins, operation of Point-Of-Sale system, bank deposits, training all new-hires, job designation for all employees

MANAGER, EVANS EXPRESSMART [FORMERLY NEW LONDON MINI MART]

April 2009 –April 2013

Customer service, inventory management & control, employee management & retention, scheduling, vendor relations, display resets, day-to-day stock rotation and merchandising, operation of Point-Of-Sale system, bank deposits, training all new-hires, job designation for all employees

EDUCATION

KEARSARGE REGIONAL HIGH SCHOOL –457 NORTH RD, NORTH SUTTON, NH 03260

September 2003 –June 2007, Graduated, High School Diploma

REFERENCES

PAULA MAXWELL LINDSEY SOULIOTIS JAKE MICAL

Current Client Former Employer Former Employer

603.266.7820 603.558.2084 603.219.9376

Kelley King



Work Experience

Office Manager/Administrative Assistant Coldwell banker Homes Unlimited - Claremont, NH
June 2018 to Present Customer service, phones, basic office work, contracts , appointments,
business accounts

Paraprofessional SAU 6 - Claremont, NH April 2017 to Present I work in the life skills
department assisting with the Life Skills Department and 1 on 1 with a student doing Read 180.

FSA MCGEE TOYOTA OF CLAREMONT - Claremont, NH November 2020 to July 2021
Printed all state and government paperwork for new car sales ASIC office duties

Administrative Assistant Counseling Associates - Claremont, NH February 2015 to November
2016 I ran the Claremont office, made appointments, Checked in and out clients, fax, data entry

CMA Pain care - Lebanon, NH July 2013 to October 2013 Responsibilities Worked one on one
with patients and insurance companies. Basic front desk work as well as setting up for
procedures. Accomplishments I organized the exam rooms and procedure room for easy access
for the provider as well as other coworkers Skills Used Customer service, medical terminology
knowledge, organization skills CMA,

Office coordinator Alice Peck Day - Lebanon, NH August 2011 to July 2013 Responsibilities
Ran front office of pain clinic which included appointment scheduling, working with other
providers and insurance companies, ordering supplies, and billing Accomplishments Organized
patient charts as well as transferred all charts to the EMR. Skills Used Customer service,
billing/coding knowledge, medical knowledge

Education CMA and MAA in Medical assistant River Valley Community College - Claremont,
NH January 2011 to June 2013

Human resource management Ashworth college July 2016 High school diploma or GED Skills •
Microsoft office, EMR (4 years) • Experience Administering Injections • Pain Management •
Patient Care • Medical Office Experience • Vital Signs • Phlebotomy • Transcription • Medical
Billing • Medical Scheduling • Special Education • QuickBooks • Office Administration •
Medical Terminology • Medical Records • Venipuncture • Insurance Verification Certifications
and Licenses

Newport Senior Center, Inc.
D/B/A Sullivan County Nutrition Services

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Brenda Burns	Executive Director	\$54,000	10	\$5400
Kelley King	Administrative Assistant	\$23,660	20	\$4732
Chauntille Bailey	Elder Support	\$27,820	4	\$1113
	Livery Driver	\$20020	100	\$20020

MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shibleyette
 Commissioner
 Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017, (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A): A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A): A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A): A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

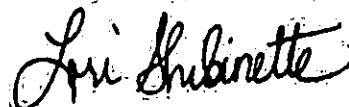
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details.
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details:
RFA-2017-BEAS-06-NUTRI.

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals- Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals- Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals- Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals- Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals- Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals- Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals- Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal:	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal:	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00
			\$15,468,454.00	\$0.00	\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor #260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor #177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
			\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FECRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shibanette
 Commissioner

Nancy L. Rollins
 Interim Director

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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177676	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,562,258.78	\$50,350.00	\$4,612,608.78	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,849,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$63,964,168.00	\$813,980	\$64,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

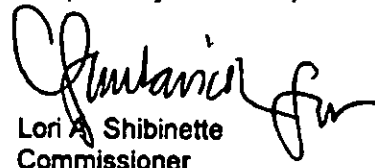
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shabinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Newport Senior Center, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on, June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), and as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$4,612,608.76
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2 Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

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All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Newport Senior Center, Inc.

10/31/2021

Date

DocuSigned by:

Larry K. Eaton

Name: Larry K. Eaton

Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:
J. Christopher Marshall
Name: J. Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**Exhibit B-1 Rate Sheet
Amendment #5**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	21,745	\$5.50		\$ 119,598.00
Title IIIC HD Meals	Per Meal	22,719	\$5.50		\$ 124,955.00
Title IIIC Cong Meals	Per Meal	14,612	\$5.50		\$ 80,366.00
Title IIIB Transportation	PerClient/PerDay	1,634	\$23.70		\$ 38,725.00
			Subtotal		\$ 363,644.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$5.78		\$ 251,372.00
Title IIIC HD Meals	Per Meal	45,438	\$5.78		\$ 262,832.00
Title IIIC Cong Meals	Per Meal	29,223	\$5.78		\$ 168,909.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
			Subtotal		\$ 764,254.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$5.78	\$6.00	\$ 260,940.00
Title IIIC HD Meals	Per Meal	45,438	\$5.78	\$6.00	\$ 272,627.00
Title IIIC Cong Meals	Per Meal	29,223	\$5.78	\$6.00	\$ 175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89	\$24.89	\$ 81,341.00
			Subtotal		\$ 790,246.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$ 260,940.00
Title IIIC HD Meals	Per Meal	52,438	\$6.00		\$ 314,628.00
Title IIIC HD SUPPLEMENT	Per Meal	3,058	\$6.00		\$ 18,334.59
Title IIIC Cong Meals	Per Meal	22,223	\$6.00		\$ 133,338.00
Title III Meals (FFCRA)	Per Meal	7,327	\$10.00		\$ 73,270.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
			Subtotal		\$ 881,851.59

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$ 260,940.00
Title IIIC HD Meals	Per Meal	48,493	\$6.00		\$ 290,962.59
Title IIIC Cong Meals	Per Meal	29,223	\$6.00		\$ 175,338.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 29,019.99
Title IIIC Meals (CARES)	Per Meal	11,608	\$10.00		\$ 116,080.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
			Subtotal		\$ 953,681.58

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	43,490	\$6.00		\$ 260,940.00
Title IIIC HD Meals	Per Meal	48,493	\$6.00		\$ 290,962.59
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 50,350.00
Title IIIC Cong Meals	Per Meal	29,223	\$6.00		\$ 175,338.00
Title IIIB Transportation	PerClient/PerDay	3,268	\$24.89		\$ 81,341.00
			Subtotal		\$ 858,931.59

Total		\$ 4,612,608.76
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Stibbette
 Commissioner

Deborah D. Schertz
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
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 www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,800 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,684,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:8/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.46	\$75,938.28	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,885,977.98	\$83,438.80	\$2,969,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/Meals on Wheels	158197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5 8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,034.18	\$843,487.66	\$11,540,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Stafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$160,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.63	\$177,183.63	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,568,868.00	\$2,397,600.01	\$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Sabatetta
 Commissioner

Deborah D. Schwartz
 Director

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August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Bolton-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,096.00	\$0	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T:
Lamprey Health Care	177877	Newmarket	\$389,536.00	(\$142,266.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,156.77	\$0	\$4,417,156.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	\$10,007,637.44	\$142,266.00	\$10,149,803.44	O: 12/21/2016, #16 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	\$4,667,888.63	\$0	\$4,667,888.63	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,962,089.16	\$0	\$3,962,089.16	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	\$61,666,668.00	\$0	\$61,666,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shubinette

Commissioner



H/E mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shiblette
 Commissioner

Deborah D. Scheetz
 Director

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June 15, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Bedford-Merrimack Counties, Inc.	177203	Concord	\$8,715,028.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Stratford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$858,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$65,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,661.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$862,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,276.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program -	177195	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,506.00	\$61,566,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,600 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 248,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

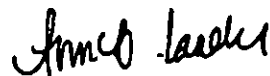
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAMD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

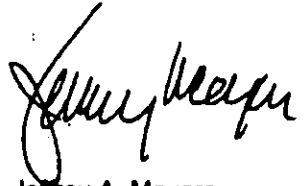
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J".

Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Sentaakelle
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

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23 mac

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds / 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

129 PLEASANT STREET, CONCORD, NH 03301-3867
603-271-9203 1-800-361-1888
Fax: 603-271-4643 TDD Access: 1-800-736-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,859,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS.
HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57%
Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
 MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
 GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$548,812.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		Subtotal	\$958,571.00
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES**

Jeffrey A. Meyers
Commissioner

119 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-361-1868

Maureen U. Ryan
Director of Human
Services

Fax: 603-271-4643 TDD Access: 1-800-735-1564 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA at HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

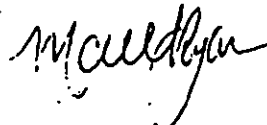
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

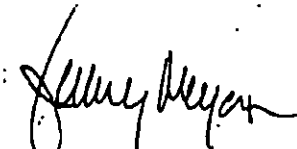
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



**New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet**

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs. DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Aulman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

12.	Stafford Nutrition Meats on Wheels
13.	The Gibson Center for Senior Services, Inc
14.	Tri County CAP, Inc.
15.	VNA at HCS
16.	Southwestern Community Services
17.	0
18.	0
19.	0
20.	0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #8**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Rockingham Nutrition and Meals on Wheels Program, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on June 7, 2017 (Item #13), as amended and approved by the Governor and Executive Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$10,800,368.24.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #4 Scope of Services by replacing it in its entirety with Exhibit A Amendment #8 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #4, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #8, Rate Sheet.
6. Modify Exhibit B-1 Amendment #7, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #8, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/7/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

Rockingham Nutrition and Meals
on Wheels Program, Inc.

6/7/2022

Date

Debra Perou

Name: Debra Perou
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:

Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #8

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

DP

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #8

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #8

- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective date.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #8

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

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Nutrition and Transportation Services**

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- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual’s situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual’s authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor’s expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department’s request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a ^{DS}method

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 1.23. Reporting
 - 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
 - 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
 - 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

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- 3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services
 - 3.2.1. The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

- 3.3. Credits and Copyright Ownership
 - 3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."
 - 3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.
 - 3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:
 - 3.3.3.1. Brochures.
 - 3.3.3.2. Resource directories.
 - 3.3.3.3. Protocols or guidelines.
 - 3.3.3.4. Posters.
 - 3.3.3.5. Reports.
 - 3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

- 3.4. Operation of Facilities: Compliance with Laws and Regulations
 - 3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
 - 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit B-1 Rate Sheet
Amendment #8

Nutrition and Transportation				
1/1/2017 through 06/30/2017 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	49,692	\$5.50	\$ 273,306.00
Title IIC HD Meals	Per Meal	60,334	\$5.50	\$ 331,837.00
Title IIC Cong Meals	Per Meal	22,500	\$5.50	\$ 123,750.00
Title IIB Transportation	PerClient/PerDay	3,633	\$23.70	\$ 90,843.00
Subtotal				\$ 819,736.00

7/1/2017 through 06/30/2018 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$5.78	\$ 574,440.00
Title IIC HD Meals	Per Meal	120,668	\$5.78	\$ 697,481.00
Title IIC Cong Meals	Per Meal	45,000	\$5.78	\$ 260,100.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$ 190,782.00
Subtotal				\$ 1,722,783.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	99,384	\$5.78	\$6.00	\$ 596,304.00
Title IIC HD Meals	Per Meal	120,668	\$5.78	\$6.00	\$ 724,009.00
Title IIC Cong Meals	Per Meal	45,000	\$5.78	\$6.00	\$ 270,000.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$24.89	\$ 190,782.00
Subtotal					\$ 1,781,095.00

7/1/2019 through 06/30/2020 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$6.00	\$ 596,304.00
Title IIC HD Meals	Per Meal	130,001	\$6.00	\$ 780,006.00
Title IIC HD SUPPLEMENT	Per Meal	8,115	\$6.00	\$ 48,690.48
Title IIC Cong Meals	Per Meal	35,667	\$6.00	\$ 214,000.00
Title III Meals (FFCRA)	Per Meal	19,457	\$10.00	\$ 194,570.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$ 190,782.00
Subtotal				\$ 2,024,354.48

7/1/2020 through 06/30/2021 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$6.00	\$596,304.00
Title IIC HD Meals	Per Meal	128,783	\$6.00	\$772,698.48
Title IIC Cong Meals	Per Meal	45,000	\$6.00	\$270,000.00
Title IIC (CARES)	NO UNITS	0	\$0.00	\$ 77,067.30
Title IIC Meals (CARES)	Per Meal	30,827	\$10.00	\$ 308,270.00
Title IIB Transportation	PerClient/PerDay	10,522	\$24.89	\$261,915.00
Subtotal				\$ 2,286,254.78

7/1/2021 through 06/30/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$6.00	\$596,304.00
Title IIC HD Meals	Per Meal	128,783	\$6.00	\$772,698.48
Title IIC Cong Meals (HDC5)	NO UNITS	0	\$0.00	\$ 134,270.00
Title IIC Cong Meals	Per Meal	45,000	\$6.00	\$270,000.00
Title IIB Transportation	PerClient/PerDay	10,522	\$24.89	\$261,915.00
Subtotal				\$ 2,035,187.48

7/1/2022 through 12/31/2022 Service Units				
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title IIB Transportation	PerClient/PerDay	5,261	\$24.89	\$130,957.50
Subtotal				\$ 130,957.50

Total	\$ 10,800,368.24
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Contractor Initials: _____
Date: 6/7/2022

State of New Hampshire

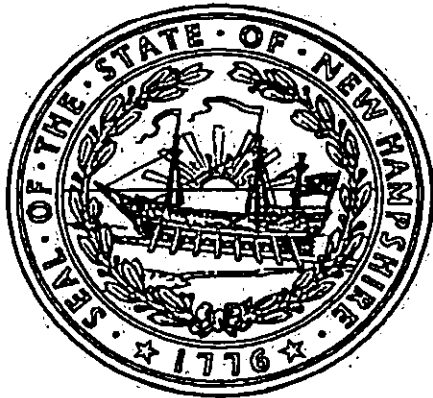
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on October 30, 1978. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 66243

Certificate Number: 0005748136



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 4th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

Certificate of Authority

I, **Sallyann Hawko**, hereby certify that:

(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Secretary/Officer of **Rockingham Nutrition and Meals on Wheels Program**

(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on **May 5, 2022**, at which a quorum of the Directors/shareholders were present and voting.

(Date)

VOTED: That the Chairman: **Chris Kelsey**, Treasurer: **David Barka**, and Executive Director: **Debra Perou**

(Name and Title of Contract Signatory)

are duly authorized on behalf of **Rockingham Nutrition and Meals on Wheels Program** to enter into contracts or agreements with the State

(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for **thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: **5/25/2022**



Signature of Elected Officer

Name: **Sallyann Hawko**

Title: **Secretary**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Avery Insurance 21 South Main Street PO Box 1510 Wolfeboro NH 03894-1510	CONTACT NAME: Janice Bagley PHONE (A/C, No, Ext): (603) 569-2515 FAX (A/C, No): (603) 569-4266 E-MAIL ADDRESS: janiceb@averyinsurance.net														
INSURED Rockingham Nutrition and Meals on Wheels Program Inc 108 North Rd Brentwood NH 03833	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Hanover Insurance</td> <td>22292</td> </tr> <tr> <td>INSURER B: Eastern Advantage Assurance Co</td> <td>13019</td> </tr> <tr> <td>INSURER C: USLI</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hanover Insurance	22292	INSURER B: Eastern Advantage Assurance Co	13019	INSURER C: USLI		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Hanover Insurance	22292														
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INSURER C: USLI															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** CL219711511 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

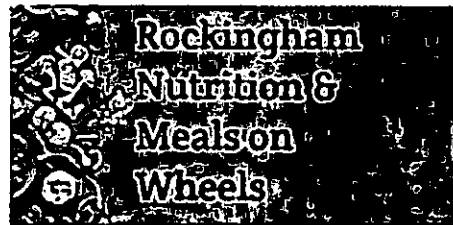
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	INSQ	WYO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				ZHVA09999704	09/08/2021	09/08/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Professional Liability \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY				AWVA098780	09/08/2021	09/08/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$				UHVA32687806	09/08/2021	09/08/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y		N/A	0000110136	09/08/2021	09/08/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Directors & Officers Liability				NDO2555315B	09/08/2021	09/08/2022	Each Claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Board of Directors are excluded for workers compensation coverage.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire-DHHS Bureau of Elderly & Adult Serv 129 Pleasant Street Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---



MISSION STATEMENT:

Rockingham Nutrition & Meals on Wheels Program
provides nutritious meals and support services to older
and or permanently or temporarily homebound residents of
Rockingham County to help them preserve long term health,
independence, and wellbeing.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

BRENTWOOD, NEW HAMPSHIRE

FINANCIAL REPORT

JUNE 30, 2019

**ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
FINANCIAL REPORT**

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**SHAHEEN • PALLONE
& ASSOCIATES**
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

***To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program
Brentwood, New Hampshire***

Report on the Financial Statements

We have audited the accompanying financial statements of Rockingham Nutrition and Meals on Wheels Program (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program
Brentwood, New Hampshire
Page 2

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rockingham Nutrition and Meals on Wheels Program as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 10, 2020, on our consideration of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and compliance.

Shaheen, Pallone & Associates, P.C

North Andover, Massachusetts
January 10, 2020

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2019

ASSETS

Current Assets	
Cash and cash equivalents	\$ 1,459,105
Grants, contract funds and accounts receivable	352,059
Prepaid expenses	<u>38,525</u>
Total Current Assets	1,849,689
Investments	698,127
Property and equipment, net	<u>193,487</u>
Total Assets	<u>\$ 2,741,303</u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	\$ 135,397
Accrued expenses	87,904
Deferred revenue	<u>13,751</u>
Total Current Liabilities	<u>237,052</u>
Total Liabilities	<u>237,052</u>
Net Assets	
Without donor restrictions	
Operating	840,484
Board designated	1,663,767
With donor restrictions	<u>-</u>
Total Net Assets	<u>2,504,251</u>
Total Liabilities and Net Assets	<u>\$ 2,741,303</u>

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

	Without Donor <u>Restrictions</u>	With Donor <u>Restrictions</u>	<u>Total</u>
Public Support, Revenues and Other Support			
Bureau of Elderly and Adult Services IIIC	\$ 994,002	\$	\$ 994,002
Bureau of Elderly and Adult Services IIIB	190,782		190,782
Bureau of Elderly and Adult Services XX	596,300		596,300
HCBC	254,870		254,870
NSIP	162,064		162,064
Rockingham County and Local Municipal Government Grants	263,623		263,623
Site Donations	343,076		343,076
Fundraising Revenue and Other Donations	259,274		259,274
In-Kind Revenue	200,233		200,233
Grants	64,680	64,400	129,080
Investment Income	45,994		45,994
Other Income	5,294		5,294
Net assets released from restrictions	91,400	(91,400)	-
Total Public Support, Revenues and Other Support	<u>3,471,592</u>	<u>(27,000)</u>	<u>3,444,592</u>
Expenses			
Program Services			
Congregate	325,021		325,021
Home Meals	2,437,727		2,437,727
Transportation	261,932		261,932
Total Program Services	<u>3,024,680</u>	-	<u>3,024,680</u>
Support Services			
Management and General	257,880		257,880
Fundraising	28,265		28,265
Total Support Services	<u>286,145</u>	-	<u>286,145</u>
Total Expenses	<u>3,310,825</u>	-	<u>3,310,825</u>
Change in Net Assets	160,767	(27,000)	133,767
Net Assets - Beginning of Year	<u>2,343,484</u>	<u>27,000</u>	<u>2,370,484</u>
Net Assets - End of Year	<u>\$ 2,504,251</u>	<u>\$ -</u>	<u>\$ 2,504,251</u>

The accompanying notes are an integral part of the financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019

	Program Services			Total Program Services	Support Services		Total Support Services	Total Expenses
	Congregate	Home Meals	Transportation		Management and General	Fundraising		
Contractual Food, Paper & Supplies	\$ 163,832	\$ 1,201,433	\$	\$ 1,365,265	\$	\$	\$	\$ 1,365,265
Salaries and Wages	104,232	729,894	113,708	947,834	160,259	6,688	166,947	1,114,781
In-Kind Rent	18,923	129,021	24,084	172,028	25,705		25,705	197,733
Travel and Transportation		134,053	35,635	169,688	3,464		3,464	173,152
Fringe Benefits	9,279	68,104	11,064	88,447	15,609		15,609	104,056
Payroll Taxes	7,820	54,738	8,531	71,089	12,545		12,545	83,634
Insurance	4,444	31,607	13,334	49,385	6,734		6,734	56,119
Operational Supplies	4,905	34,336	1,635	40,876				40,876
Vehicle Expenses			35,225	35,225				35,225
Professional Fees	662	4,633	722	6,017	24,070		24,070	30,087
Equipment and Maintenance	2,158	12,232	3,598	17,988	4,782		4,782	22,770
Fundraising Supplies & Expenses						21,577	21,577	21,577
Rent	1,532	10,445	1,950	13,927				13,927
Telephone & Internet	1,067	6,210	2,426	9,703	4,158		4,158	13,861
Depreciation Expense	2,912	2,912	5,824	11,648				11,648
Data Processing	1,128	7,693	1,436	10,257				10,257
Advertising	578	2,994	1,681	5,253				5,253
Printing and Publications	442	3,016	564	4,022				4,022
Dues and Filing Fees	403	1,349		1,752	554		554	2,306
Postage and Shipping	235	1,601	299	2,135				2,135
Training and Conferences	169	1,156	216	1,541				1,541
Licenses	300	300		600				600
	<u>\$ 325,021</u>	<u>\$ 2,437,727</u>	<u>\$ 261,932</u>	<u>\$ 3,024,680</u>	<u>\$ 257,880</u>	<u>\$ 28,265</u>	<u>\$ 286,145</u>	<u>\$ 3,310,825</u>

The accompanying notes are an integral part of the financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019

Cash Flows From Operating Activities	
Change in net assets	\$ 133,767
Adjustments required to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	11,648
Net unrealized gain on investments	(28,777)
Increase in grants, contract funds and accounts receivable	(39,951)
Increase in prepaid expenses	(9,047)
Increase in accounts payable and accrued expenses	80,480
Decrease in deferred revenue	<u>(2,996)</u>
 Net cash provided by operating activities	 <u>145,124</u>
 Cash Flows From Investing Activities	
Purchases of investment securities	(17,024)
Purchases of property and equipment	<u>(171,281)</u>
 Net cash used in investing activities	 <u>(188,305)</u>
 Decrease in Cash and Cash Equivalents	 (43,181)
 Cash and Cash Equivalents - July 1, 2018	 <u>1,502,286</u>
 Cash and Cash Equivalents - June 30, 2019	 <u>\$ 1,459,105</u>
 Supplemental Disclosure of Cash Flow Information	
 Cash paid during year for taxes	 \$ <u> </u> -
Cash paid during year for interest	<u>\$ <u> </u> -</u>

The accompanying notes are an integral part of the financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Nature of Activities

The Rockingham Nutrition and Meals on Wheels Program ("RNMOW" or "the Organization") is a nonprofit organization, which is tax exempt under Section 501(c)(3) of the Internal Revenue Code. The Organization provides food, nutritional services, transportation and social services to qualified elderly and handicapped individuals residing in Rockingham County, New Hampshire.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America ("GAAP"). Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations.

Net Assets With Donor Restrictions - Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Organization and/or the passage of time or not subject to appropriation or expenditure by the Organization. When a restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Support and Revenue

RNMOW receives the majority of its operating funds in the form of grants or contracts from various federal, state and local government agencies. Grants and contracts are recorded as income upon the award or receipt of pledges, cash or other property subject to compliance with specific terms.

Grants, Contract Funds and Accounts Receivable

RNMOW carries its accounts receivable at cost less an allowance for doubtful accounts, if applicable. On a periodic basis, RNMOW's management evaluates accounts receivable and establishes an allowance for doubtful accounts, based on the history of write-offs and collections conditions. The Organization uses the allowance method to account for uncollectible accounts. No allowance for uncollectible accounts has been provided at June 30, 2019 as management is of the opinion that all amounts are collectible.

Property and Equipment

The Organization capitalizes property and equipment over \$1,000. Costs of routine repairs and maintenance are expensed while costs of significant improvements and betterments are capitalized. Property and equipment is stated at cost, or fair market value if donated, and is considered to be owned by the Organization while in use for the program for which it was purchased or in other authorized programs. However, the funding sources under whose grants the property was acquired may have a reversionary interest in the property.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Property and Equipment (continued)

Depreciation is provided using the straight-line method over the estimated useful lives of the property generally as follows:

Motor vehicles	5 years
Food service and office equipment	5 - 7 years
Leasehold improvements	39 years

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Expenses directly related to a program are distributed to that program while other expenses are allocated based upon management's estimate of percentage and average unit rate attributable to each program. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the statement of activities in investment income. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

Estimates

The process of preparing financial statements in conformity with GAAP requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Contributions

Contributions received are recorded as net assets with or without donor restrictions depending on the existence and/or nature of any donor restrictions.

In-Kind Contributions

The Organization records revenue and expenditures of an in-kind nature which represents the estimated fair market value of donated facilities, equipment and services. The fair market value of these contributions which total \$200,233 for the year ended June 30, 2019 have been included in the accompanying financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

In-Kind Contributions (continued)

The amount is made up of the following in-kind contributions

Rent		\$ 197,733
Building repairs and maintenance		2,500
Total In-Kind Contributions		<u>\$ 200,233</u>

In addition to the above in-kind contributions, the Organization also received non-specialized volunteer services which have not been reflected in the accompanying financial statements.

Tax Status and Uncertain Tax Positions:

RNMOW is exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and management has determined that all of the Organization's income, expenditures and activities relate to its exempt purpose, therefore no provision for federal and state income taxes has been made in the accompanying financial statements. In addition, RNMOW has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code.

Accounting standards provide detailed guidance for the financial statement recognition, measurement and disclosure of uncertain tax positions recognized in an organization's financial statements. Under these standards, an organization is required to recognize the financial statement impact of a tax position when it is more likely than not that the position will not be sustained upon examination. The Organization has evaluated its significant tax positions against the criteria established and believes there are no such tax positions requiring accounting recognition. The Organization's federal and state tax returns may be subject to examination by taxing authorities for the years ended June 30, 2019, 2018, 2017, and 2016.

Advertising

Advertising costs, which totaled \$5,253 for the year ended June 30, 2019, are expensed as incurred.

NOTE 2 **ADOPTION OF ACCOUNTING PRONOUNCEMENT**

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. ASU 2016-14 requires significant changes to the financial reporting model of organizations who follow the not-for-profit reporting model. The changes include reducing the classes of net assets from three classes to two - net assets with donor restrictions and net assets without donor restrictions. The ASU also requires changes in the way certain information is aggregated and reported by the Organization, including required disclosures about liquidity and availability of resources and increased disclosures on functional expenses. The new standard is effective for the Organization's year ending June 30, 2019 and thereafter and must be applied on a retrospective basis. The Organization adopted the ASU effective July 1, 2018.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 3 **LIQUIDITY**

At June 30, 2019, the Organization has \$1,811,164 of financial assets available to meet needs for general expenditures consisting of cash and cash equivalents of \$1,459,105 and \$352,059 of accounts receivable. None of these financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date.

As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations become due. The Board of Directors designates amounts to fund the Organization's operations in a working capital reserve which is equal to approximately six months of operating expenses. Management and the Board of Directors monitor the liquidity of the Organization through the annual budget process and communicate the needs of the Organization during the periodic board meetings that occur throughout the fiscal year.

NOTE 4 **INVESTMENTS**

Investments are carried at fair value based on quoted prices in active markets (all Level 1 measurements, see Note 5) and consisted of the following at June 30, 2019:

	<u>Cost</u>	<u>Fair Value</u>
Mutual Funds	\$ 512,158	\$ 698,127

Investment return for the year ended June 30, 2019 was composed of:

Dividend income	\$ 17,217
Net unrealized gains	<u>28,777</u>
Total investment income	<u>\$ 45,994</u>

Dividend income and net unrealized gains are included in investment income in the statement of activities.

NOTE 5 **FAIR VALUE MEASUREMENTS**

Financial Accounting Standards Board (FASB) *Accounting Standards Codification* (ASC) 820, *Fair Value Measurements and Disclosures*, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of fair value hierarchy under ASC 820 are described below:

Level 1 – Unadjusted quoted prices in active markets for identical assets. The fair value of mutual funds is based on quoted net asset values of the shares held by the investment account at year-end.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 5 **FAIR VALUE MEASUREMENTS** (Continued)

Level 2 – Inputs other than quoted prices in Level 1 that are observable for the assets, either directly or indirectly. The investment account currently has no Level 2 assets.

Level 3 – Significant unobservable inputs for the assets where there is little or no market activity for the assets at the measurement date. The investment account currently has no Level 3 assets.

As required by ASC 820, investments are classified within the level of the lowest significant input considered in determining fair value.

The inputs or methodology described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The fair value measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis at June 30, 2019 are as follows:

Assets at Fair Value as of June 30, 2019

Description	Significant Observable Inputs (Level 1)	Total
Mutual Funds		
Large Cap Fund	\$ 297,212	\$ 297,212
Bond Funds	229,961	229,961
International Funds	121,624	121,624
Real Estate Fund	49,330	49,330
Total assets at fair value	<u>\$ 698,127</u>	<u>\$ 698,127</u>

NOTE 6 **PROPERTY AND EQUIPMENT**

A summary of property and equipment at June 30, 2019 is as follows:

Motor vehicles	\$ 76,883
Leasehold improvements	170,112
Food service and office equipment	79,315
	<u>326,310</u>
Less: Accumulated depreciation	132,823
Net book value	<u>\$ 193,487</u>

Depreciation expense for the year ended June 30, 2019 was \$11,648.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 7 **CONCENTRATION OF CREDIT RISK**

The Organization maintains temporary cash investments, which, at times, may exceed Federal Deposit Insurance Corporation (FDIC) limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents.

During the fiscal year ended June 30, 2019, RNMOW received approximately 56% of its total revenue from one funding source. At June 30, 2019, amount due from this funding source included in accounts receivable was \$263,532 which represented approximately 75% of the total grants, contract funds and accounts receivable balance at June 30, 2019.

The Organization contracts with certain vendors to provide food, paper and meal supplies. During the fiscal year ended June 30, 2019, \$1,359,506 or approximately 99% of the total contractual food, paper & supplies expense was purchased from two vendors.

NOTE 8 **RETIREMENT PLANS**

The Organization has in effect a 403(b) plan (the Plan) to provide retirement and incidental benefits for its employees. All of the Organization's employees are eligible to participate in the plan. The Plan generally permits an employee to make elective deferrals up to a maximum annual amount as set periodically by the Internal Revenue Service. At the discretion of the Board, the Organization made matching contributions to the Plan computed 3.98% of each participating employee's annual compensation for the fiscal year ended June 30, 2019. All discretionary contributions vest immediately. The Organization's discretionary contributions to the Plan totaled \$15,006 in 2019.

NOTE 9 **LEASES**

The Organization rents space under tenant-at-will agreements at various locations. Rental costs for the year ended June 30, 2019 were \$13,555.

The Organization is the lessee of office space in Brentwood, New Hampshire. The Organization entered into a lease with the County of Rockingham, New Hampshire for a period of 20 years ending November 1, 2039. The terms of the lease include a base rent amount of one dollar (\$1.00) per year.

NOTE 10 **NET ASSETS WITH DONOR RESTRICTIONS**

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose as specified by the donors. During the fiscal year ended June 30, 2019, \$91,400 were released for program services.

NOTE 11 **NET ASSETS WITHOUT DONOR RESTRICTIONS**

The Board of Directors of RNMOW designated the equivalent of approximately six months' current operating expenses of the Organization's net assets without donor restrictions as a working capital reserve to stabilize its cash flow. These funds are to be used to mitigate program and cash flow risk associated with providing regular uninterrupted meals to the elderly and handicapped population that is served by the Organization.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 **NET ASSETS WITHOUT DONOR RESTRICTIONS** (Continued)

Reimbursements from the RNMOW's primary funding sources are often not received until well after current expenditures have been made. Due to the critical nature of the Organization's mission, which is to provide food to people at risk, the Board believes that any lapse in service is not acceptable and believes the board designation provides a sufficient reserve to fund the operations of the Organization.

The detail of the Organization's net assets without donor restrictions at June 30, 2019, is as follows:

Net Assets Without Donor Restrictions	
Operating	\$ 840,484
Board designated - working capital reserve	<u>1,663,767</u>
Total Net Assets Without Donor Restrictions	<u>\$ 2,504,251</u>

NOTE 13 **COMPENSATED ABSENCES**

Compensated absences for sick pay have not been accrued since the amount cannot be reasonably estimated and are non-vested. The Organization's policy is to recognize these costs when actually paid. The Organization accrues for the vacation time that is earned by employees and expected to be paid out by the Organization in the future. At June 30, 2019, the balance was \$54,758 and is included in accrued expenses in the statement of financial position.

NOTE 14 **FINANCIAL STATEMENT RECLASSIFICATIONS**

Adoption of ASU 2016-14 (Note 2) resulted in reclassifications of prior year net asset classes to conform to the current period presentation. These reclassifications have no effect on previously reported changes in net assets.

NOTE 15 **SUBSEQUENT EVENTS**

The Organization is the lessee of office space in Brentwood, New Hampshire. The Organization entered into a lease with the County of Rockingham, New Hampshire for a period of 20 years ending November 1, 2039. The terms of the lease include a base rent amount of one dollar (\$1.00) per year.

Management has evaluated events through January 10, 2020, the date on which the financial statements were available to be issued. No other material subsequent events have occurred since June 30, 2019 that require recognition or disclosure in these financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019

<u>Federal Grantor/Pass-through Grantor/ Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-through Entity Identifying Number</u>	<u>Total Federal Expenditures</u>
U. S. Department of Health and Human Services			
Passed through			
Aging Cluster:			
NH - Bureau of Elderly and Adult Services			
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	512-500352	\$ 97,299
NH - Bureau of Elderly and Adult Services Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	541-500383/544-500386	558,500
NH - Bureau of Elderly and Adult Services Nutrition Services Incentive Program	93.053	18AANHNSIP	<u>162,064</u>
Total Aging Cluster			817,863
NH - Bureau of Elderly and Adult Services Social Services Block Grant	93.667	544-500386	<u>357,780</u>
Total U.S. Department of Health and Human Services			1,175,643
U.S. Department of Transportation			
Passed through			
NH - Department of Transportation Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	NH-65-X004/NH-65-X005	64,680
Total Expenditures of Federal Awards			<u>\$ 1,240,323</u>

Notes:

1. Basis of Presentation - The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Rockingham Nutrition and Meals on Wheels Program under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal Awards, (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Rockingham Nutrition and Meals on Wheels Program, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Rockingham Nutrition and Meals on Wheels Program.

2. Summary of Significant Accounting Policies - Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate - Rockingham Nutrition and Meals on Wheels Program has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

4. Subrecipients - During the year ended June 30, 2019, there were no awards passed through to subrecipients.

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

*To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program
Brentwood, New Hampshire*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rockingham Nutrition and Meals on Wheels Program (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 10, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control. Accordingly, we do not express an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Rockingham Nutrition and Meals on Wheels Program's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions



**Independent Auditors' Report on Internal Control over Financial Reporting,
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*
Page 2**

of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Shaheen, Pallone & Associates, P.C.

North Andover, Massachusetts
January 10, 2020

**SHAHEEN ■ PALLONE
& ASSOCIATES**
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

***To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program
Brentwood, New Hampshire***

Report on Compliance for Each Major Federal Program

We have audited Rockingham Nutrition and Meals on Wheels Program's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Rockingham Nutrition and Meals on Wheels Program's major federal programs for the year ended June 30, 2019. Rockingham Nutrition and Meals on Wheels Program's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Rockingham Nutrition and Meals on Wheels Program's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Rockingham Nutrition and Meals on Wheels Program's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Rockingham Nutrition and Meals on Wheels Program's compliance.



**Independent Auditors' Report on Compliance for Each Major Program
and on Internal Control Over Compliance Required by the Uniform Guidance
Page 2**

Opinion on Each Major Federal Program

In our opinion, Rockingham Nutrition and Meals on Wheels Program complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of Rockingham Nutrition and Meals on Wheels Program is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Rockingham Nutrition and Meals on Wheels Program's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Shaheen, Pallone & Associates, P.C.

North Andover, Massachusetts
January 10, 2020

**ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Rockingham Nutrition and Meals on Wheels Program were prepared in accordance with GAAP.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Rockingham Nutrition and Meals on Wheels Program were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.
5. The auditors' report on compliance for the major federal award programs for Rockingham Nutrition and Meals on Wheels Program expresses an unmodified opinion on all major federal programs.
6. There were no audit findings relative to the major federal award programs of Rockingham Nutrition and Meals on Wheels Program.
7. The programs tested as a major program were:

<u>Program</u>	<u>CFDA No.</u>
Special Programs for the Aging – Title III, Part B - Grants for Supportive Services and Senior Centers	93.044
Special Programs for the Aging – Title III, Part C - Nutrition Services	93.045
Nutrition Services Incentive Program	93.053

8. The threshold used for distinguishing Type A and B programs was \$750,000.
9. Rockingham Nutrition and Meals on Wheels Program was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None.

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& ASSOCIATES**
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' COMMENTS ON OTHER MATTERS

A. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

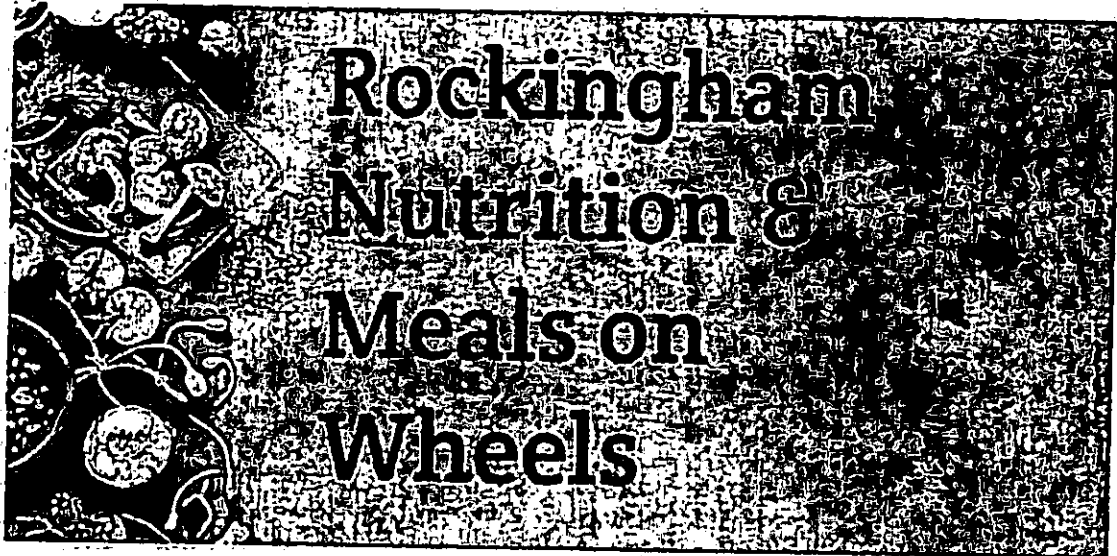
2018 - No findings were noted in prior year.

B. PROVIDER ORGANIZATION RESPONSE TO AUDIT REPORT

The contents of the audit report were discussed with the Organization's Board of Directors as well as Debra Perou, Executive Director, and Cyndi Mielke, Accounting Officer, of Rockingham Nutrition and Meals on Wheels Program by William A. Shaheen of Shaheen, Pallone & Associates, P.C., Certified Public Accountants.

All of the responsible officials of Rockingham Nutrition and Meals on Wheels Program are in agreement with the auditors' conclusion.





ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

**Financial Statements
For the Year Ended June 30, 2020**

(With Independent Auditors' Report Thereon)

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Rockingham Nutrition and Meals on Wheels Program

Report on the Financial Statements

We have audited the accompanying financial statements of Rockingham Nutrition and Meals on Wheels Program, which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rockingham Nutrition and Meals on Wheels Program as of June 30, 2020, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 16, 2021 on our consideration of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rockingham Nutrition and Meals on Wheels Program's internal control over financial reporting and compliance.

Melanson

Merrimack, New Hampshire

April 16, 2021

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Financial Position
June 30, 2020

	Without Donor Restrictions		
	Undesignated	Board Designated	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 727,992	\$ 1,066,523	\$ 1,794,515
Grants receivable	246,640	-	246,640
Contributions receivable	57,112	-	57,112
Prepaid expenses	24,847	-	24,847
Total Current Assets	1,056,591	1,066,523	2,123,114
Noncurrent Assets:			
Investments	-	731,011	731,011
Property and equipment, net	183,772	-	183,772
Total Noncurrent Assets	183,772	731,011	914,783
TOTAL ASSETS	\$ 1,240,363	\$ 1,797,534	\$ 3,037,897
LIABILITIES AND NET ASSETS			
Current Liabilities:			
Accounts payable	\$ 128,055	\$ -	\$ 128,055
Accrued expenses	123,046	-	123,046
Refundable advances	30,720	-	30,720
Other liabilities	16,929	-	16,929
Total Current Liabilities	298,750	-	298,750
Net Assets:			
Without donor restrictions:			
Undesignated	941,613	-	941,613
Board-designated	-	1,797,534	1,797,534
Total Net Assets	941,613	1,797,534	2,739,147
TOTAL LIABILITIES AND NET ASSETS	\$ 1,240,363	\$ 1,797,534	\$ 3,037,897

The accompanying notes are an integral part of these financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Activities
For the Year Ended June 30, 2020

	Without Donor Restrictions		
	Undesignated	Board Designated	Total
SUPPORT AND REVENUE			
Federal grants:			
Title III and related programs	\$ 1,788,062	\$ -	\$ 1,788,062
Title III COVID-19	194,570	-	194,570
Choices for Independence Program	306,582	-	306,582
Nutrition Services Incentive Program	205,236	-	205,236
Other federal grants	5,500	-	5,500
Contributions	1,179,869	-	1,179,869
Special events, net	113,912	-	113,912
Investment income	28,325	-	28,325
Board-designated transfers	(133,767)	133,767	-
Total Support and Revenue	3,688,289	133,767	3,822,056
EXPENSES			
Program Services:			
Congregate meals	220,253	-	220,253
Home meal delivery	2,796,109	-	2,796,109
Transportation services	244,297	-	244,297
Total Program Services	3,260,659	-	3,260,659
Supporting Services:			
Management and general	309,350	-	309,350
Fundraising	17,151	-	17,151
Total Supporting Services	326,501	-	326,501
Total Expenses	3,587,160	-	3,587,160
CHANGE IN NET ASSETS	101,129	133,767	234,896
NET ASSETS, BEGINNING OF YEAR	840,484	1,663,767	2,504,251
NET ASSETS, END OF YEAR	\$ 941,613	\$ 1,797,534	\$ 2,739,147

The accompanying notes are an integral part of these financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Statement of Functional Expenses
For the Year Ended June 30, 2020

	Program Services				Supporting Services		Total
	Congregate Meals	Home Meal Delivery	Transportation Services	Total Program Services	Management and General	Fundraising	
Accounting	\$ -	\$ -	\$ -	\$ -	\$ 19,400	\$ -	\$ 19,400
Conferences and training	217	2,670	357	3,244	1,145	-	4,389
Contractual food and paper	116,888	1,344,206	-	1,461,094	-	-	1,461,094
Depreciation	345	4,250	4,879	9,474	4,688	-	14,162
Dues and subscriptions	-	-	-	-	1,600	-	1,600
Employee benefits	7,659	94,085	12,575	114,319	18,829	1,345	134,493
Rent (In-kind)	10,398	127,703	17,068	155,169	19,396	1,763	176,328
Information technology	2,041	24,373	1,919	28,333	918	-	29,251
Insurance	1,495	18,374	2,457	22,326	3,045	-	25,371
Licenses and fees	-	-	-	-	14,739	-	14,739
Other expenses	700	-	-	700	-	-	700
Occupancy	1,146	14,071	1,881	17,098	7,479	-	24,577
Office expenses	132	1,610	797	2,539	11,505	-	14,044
Payroll taxes	5,551	68,163	9,110	82,824	13,641	974	97,439
Professional fees	175	2,150	287	2,612	16,719	-	19,331
Program supplies	2,624	32,233	4,308	39,165	-	-	39,165
Salaries and wages	70,882	933,668	125,371	1,129,921	173,622	13,069	1,316,612
Transportation and mileage	-	128,553	63,288	191,841	2,624	-	194,465
Total	\$ 220,253	\$ 2,796,109	\$ 244,297	\$ 3,260,659	\$ 309,350	\$ 17,151	\$ 3,587,160

The accompanying notes are an integral part of these financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

**Statement of Cash Flows
For the Year Ended June 30, 2020**

Cash Flows From Operating Activities:	
Change in net assets	\$ 234,896
Adjustments to reconcile change in net assets to net cash from operating activities:	
Unrealized (gain) loss on investments	4,887
Depreciation	14,162
Changes in operating assets and liabilities:	
Grants and contributions receivable	48,307
Prepaid expenses	13,678
Accounts payable	(7,341)
Accrued expenses	35,142
Refundable advances and other liabilities	33,898
Net Cash Provided By Operating Activities	<u>377,629</u>
Cash Flows From Investing Activities:	
Purchase of fixed assets	(4,448)
Purchase of investments	(37,771)
Net Cash Used By Investing Activities	<u>(42,219)</u>
Net Increase in Cash and Cash Equivalents	335,410
Cash and Cash Equivalents, Beginning	<u>1,459,105</u>
Cash and Cash Equivalents, Ending	\$ <u>1,794,515</u>

The accompanying notes are an integral part of these financial statements.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Notes to Financial Statements
For the Year Ended June 30, 2020

1. Organization

Rockingham Nutrition and Meals on Wheels Program (the Organization), is a nonprofit organization that provides nutritious meals and support services to older adults and adults with temporary or permanent disabilities, of Rockingham County, NH to help them preserve long term health, well-being, and independence. The Organization's programs include:

Congregate Meals (also known as Community Luncheons)

The Organization has twelve dining locations throughout Rockingham County where older adults can go for lunch Monday through Friday. These dining locations are great places to eat a healthy meal, get out of the house, be with friends and peers, take part in other activities, or volunteer.

Home Meal Delivery

The Organization offers home meal delivery for older adults, and adults with temporary or permanent disabilities. During the COVID-19 pandemic, home meal delivery is also available for adults at higher risk of mortality or morbidity from COVID-19 to shelter at home. In addition to the meals, wellness checks are regularly done, with emergency protocols followed as needed.

Transportation Services

Transportation and rides within their communities are available for adults 60 years of age and older in several of the Organization's locations. Destinations may include community luncheons, medical appointments, grocery shopping, and other destinations.

2. Summary of Significant Accounting Policies

Change in Accounting Principle

ASU 2014-09 and ASU 2018-08 Revenue Recognition

The Organization has adopted Accounting Standards Update (ASU) No. 2014-09 - *Revenue from Contracts with Customers (Topic 606)*, as amended, and ASU No. 2018-08 *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 605)*, as management believes these standards improve the usefulness and understandability of the Organization's financial reporting.

ASU 2016-01 Equity Investments

In fiscal year 2020, the Organization also adopted Accounting Standards Update (ASU) 2016-01, *Financial Instruments - Overall (Subtopic 825-10): Recognition and*

Measurement of Financial Assets and Financial Liabilities, which relates to the accounting for equity investments, financial liabilities under the fair value option, and the presentation and disclosure requirements for financial instruments. The adoption of this ASU did not have a significant impact on the financial statements.

ASU 2018-13 Changes to the Disclosure Requirements for Fair Value Measurement
In fiscal year 2020, the Organization has adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-13, *Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement*, which modifies the disclosure requirements for fair value measurements, and removes disclosures related to transfers between Level 1 and Level 2 of the fair value hierarchy, the policy for timing transfers between levels, the valuation process of Level 3 fair value measurements, and a roll forward of Level 3 investments. The adoption of this ASU did not have a significant impact on the financial statements.

Cash and Cash Equivalents

All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents.

Grants Receivable

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable federal and state contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

Contributions Receivable

Unconditional grants and contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional grants and contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in revenue in the Statement of Activities. The allowance for uncollectible receivables is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Receivables are written off when deemed uncollectable. Management has determined that no allowance is necessary.

Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the Statement of Financial Position. Net investment return/(loss) is reported in the Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

Property and Equipment

Property and equipment additions over \$1,000 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 39 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in fiscal year 2020.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board has designated, from net assets without donor restrictions, net assets for a working capital reserve and board-designated endowment.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue and Revenue Recognition

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Federal and state contracts and grants are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenses in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenses are reported as refundable advances in the Statement of Financial Position. Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. Special events revenue is recognized equal to the fair value of direct benefits to donors when the special event takes place. The contribution element of special event revenue is recognized immediately, unless there is a right of return if the special event does not take place.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by Generally Accepted Accounting Principles. Generally Accepted Accounting Principles allow recognition of contributed services only if (a) the services create or enhance nonfinancial assets and (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills. Donated professional services are recorded at the respective fair values of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

Advertising Costs

Advertising costs are expensed as incurred and are reported in the Statement of Activities and Statement of Functional Expenses.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Income Taxes

Rockingham Nutrition and Meals on Wheels Program has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. In fiscal year 2020, the Organization was not subject to unrelated business income tax and did not file an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash and money market accounts with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are made by diversified investment managers whose performance is monitored by the Board of Directors. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the Board of Directors believes that investment policies and guidelines are prudent for the long-term welfare of the Organization.

Fair Value Measurements and Disclosures

Certain assets are reported at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 - Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

New Accounting Standards to be Adopted in the Future

Leases

In February 2016, the Financial Accounting Standards Board (FASB) issued ASU 2016-02, *Leases*. The ASU requires all leases with lease terms more than 12 months to be capitalized as a right of use asset and lease liability on the Statement of Financial Position at the date of lease commencement. Leases will be classified as either finance leases or operating leases. This distinction will be relevant for the pattern of expense

recognition in the Statement of Activities. This ASU will be effective for the Organization for the year ending June 30, 2023. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Credit Losses

In June 2016, the FASB issued ASU 2016-13, *Measurement of Credit Losses on Financial Instruments*. The ASU requires a financial asset (including trade receivables) measured at amortized cost basis to be presented at the net amount expected to be collected. Thus, the income statement will reflect the measurement of credit losses for newly-recognized financial assets as well as the expected increases or decreases of expected credit losses that have taken place during the period. This ASU will be effective for the Organization for the year ending June 30, 2024. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Contributed Nonfinancial Assets

In September 2020, the FASB issued Accounting Standards Update (ASU) No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. Examples of contributed nonfinancial assets include fixed assets such as land, buildings, and equipment; the use of fixed assets or utilities; material and supplies, such as food, clothing, or pharmaceuticals; intangible assets; and recognized contributed services. The ASU requires a not-for-profit organization to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. It also requires certain disclosures for each category of contributed nonfinancial assets recognized. The amendments in this ASU should be applied on a retrospective basis and are effective for annual reporting periods beginning after June 15, 2021. Early adoption is permitted. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

3. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Statement of Financial Position, are comprised of the following at June 30, 2020:

Financial assets at year end:	
Cash and cash equivalents	\$ 1,794,515
Grants and contributions receivable	303,752
Investments	<u>731,011</u>
Financial assets available to meet general expenditures over the next year	<u>\$ 2,829,278</u>

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. In addition to financial assets available to meet general expenditures over the next year, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by restricted resources.

4. Investments

Investments, measured at fair value on a recurring basis and categorized in the fair value hierarchy as Level 1, consist of mutual funds totaling \$731,011 at June 30, 2020. Unrealized losses recognized during fiscal year 2020 on equity securities totaled (\$4,887).

As discussed in Note 2 to these financial statements, the Organization is required to report its fair value measurements in one of three levels, which are based on the ability to observe in the marketplace the inputs to the Organization's valuation techniques. Level 1, the most observable level of inputs, is for investments measured at quoted prices in active markets for identical investments as of the measurement date. Level 2 is for investments measured using inputs such as quoted prices for similar assets, quoted prices for identical assets in inactive markets, and for investments measured at net asset value that can be redeemed in the near term. Level 3 is for investments measured using inputs that are unobservable and is used in situations for which there is little, if any, market activity for the investment.

5. Property and Equipment

Property and equipment consists of the following at June 30, 2020:

Leasehold improvements	\$ 170,112
Furniture and equipment	77,399
Vehicles	<u>76,883</u>
Subtotal	324,394
Less accumulated depreciation	<u>(140,622)</u>
Total	<u>\$ 183,772</u>

6. Accrued Expenses

Accrued expenses consist of the following at June 30, 2020:

Accrued payroll and related expenses	\$	47,701
Accrued compensated absences		68,878
Other accrued expenses		<u>6,467</u>
Total	\$	<u>123,046</u>

7. Board-Designated Net Assets

Reimbursements from the Organizations' primary funding sources are often not received until well after expenditures have been made. Due to the critical nature of the Organization's mission, which is to provide food to people at risk, the Board believes that any lapse in service is not acceptable and that Board-designated net assets provide a sufficient reserve to fund the operations of the Organization.

Board-Designated Endowment Funds

The Board has designated, from net assets without donor restrictions, net assets for an endowment fund to address the foundation of long-term stability of the Organization. A vote of 2/3 of the full Board is required to add to and use these funds.

Working Capital Reserve

The Board of Directors designates the equivalent of approximately five and one half months' current operating expenses of the Organization's net assets without donor restrictions as a working capital reserve to stabilize its cash flow. These funds are to be used to mitigate program and cash flow risk associated with providing regular, and or short term growing, and uninterrupted meals to the older adults and adults with temporary or permanent disabilities, that are served by the Organization.

Changes in Board-designated net assets for the year ended June 30, 2020 are as follows:

	<u>Endowment</u>	<u>Working Capital Reserve</u>	<u>Total</u>
<u>Year ended June 30, 2020</u>			
Board-designated net assets, beginning of year	\$ -	\$ 1,663,767	\$ 1,663,767
Board voted establishment of endowment	731,011	(731,011)	-
Board-designated transfers	-	<u>133,767</u>	<u>133,767</u>
Board-designated net assets, end of year	\$ <u>731,011</u>	\$ <u>1,066,523</u>	\$ <u>1,797,534</u>

8. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Organization expects such amounts, if any, to be immaterial.

9. In-kind Contributions

In-kind contributions totaling approximately \$176,000 in fiscal year 2020, consist primarily of donated rent at estimated fair market value.

10. Functionalized Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation and rent, which is allocated to program and supporting services based primarily on square footage used for program activities, food and travel, which is allocated based on the distribution of meals, as well as salaries and wages, employee benefits, payroll taxes, conferences and training, insurance, occupancy, and professional fees, which are allocated on the basis of time and effort.

11. Operating Leases

The Organization rents space under tenant-at-will agreements at various locations. Rental costs for the year ended June 30, 2020 totaled \$12,999.

The Organization leases office space in Brentwood, New Hampshire from the County of Rockingham, New Hampshire for a period of 20 years ending November 1, 2039. The terms of the lease include a base rent amount of one dollar (\$1.00) per year.

12. Retirement Plan

The Organization has a 403(b) plan (the Plan) to provide retirement benefits for its employees. All employees are eligible to participate in the plan. The Plan generally permits an employee to make elective deferrals up to a maximum annual amount as set periodically by the Internal Revenue Service. At the discretion of the Board, the Organization may make matching contributions to the Plan for each participating

employee. The Organization's discretionary contribution to the Plan totaled \$15,002 for the year ended June 30, 2020.

13. Commitments and Contingencies

The COVID-19 outbreak in the United States has resulted in economic uncertainties for many. The disruption is expected to be temporary, but there is considerable uncertainty around the duration and scope. The extent of the impact of COVID-19 on the Organization's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on those served, employees, and vendors all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact the Organization's financial condition or results of operations is uncertain.

14. Concentrations of Risk

A material part of the Organization's revenue is dependent upon government sources, the loss of which would have a materially adverse effect on the Organization. During the year ended June 30, 2020, the Bureau of Elderly and Adult Services accounted for 64% of total revenues.

At June 30, 2020, amounts due from the State of New Hampshire totaled approximately \$237,000.

The Organization, by contract, relies almost 100% on one vendor to provide food services required to carry out the purpose of the Organization.

15. Subsequent Events

Subsequent events have been evaluated through April 16, 2021, which is the date the financial statements were available to be issued.

**ROCKINGHAM NUTRITION
AND MEALS ON WHEELS PROGRAM**

**Independent Auditors' Reports Pursuant
to Governmental Auditing Standards
and Uniform Guidance**

For the Year Ended June 30, 2020

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Directors
Rockingham Nutrition and Meals on Wheels Program

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rockingham Nutrition and Meals on Wheels Program (the Organization) which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 16, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combi-

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nation of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
April 16, 2021



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND
REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditors' Report

To the Board of Directors
Rockingham Nutrition and Meals on Wheels Program

Report on Compliance for Each Major Federal Program

We have audited Rockingham Nutrition and Meals on Wheels Program's (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Organization's major federal programs for the year ended June 30, 2020. The Organization's major federal programs are identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Or-

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organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, Rockingham Nutrition and Meals on Wheels Program complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying Schedule of Findings and Questioned Costs in item 2020-001. Our opinion on each major federal program is not modified with respect to this matter.

The Organization's response to the noncompliance finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. The Organization's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and cor-



rected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of This Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Rockingham Nutrition and Meals on Wheels Program as of and for the year ended June 30, 2020, and have issued our report thereon dated April 16, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditure of Federal Awards is fairly stated in all material respects in relation to the financial statements as a whole.

A handwritten signature in cursive script that reads "Melanson".

Merrimack, New Hampshire
April 16, 2021

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAMSchedule of Expenditures of Federal Awards
For the Year Ended June 30, 2020

<i>Federal Agency</i> Cluster Federal Office Pass through Agency <u>Program Title</u>	Pass through Identifying <u>Number</u>	Federal CFDA <u>Number</u>	Federal <u>Expenditures</u>
<i>U.S. Department of Treasury</i>			
Passed Through State of New Hampshire - Department of Health and Human Services COVID-19 Coronavirus Relief Fund	Unknown	21.019	\$ <u>72,000</u>
Total U.S. Department of Treasury			72,000
<i>U.S. Department of Health and Human Services</i>			
Aging Cluster:			
Passed Through State of New Hampshire - Department of Elderly and Adult Services			
Special Programs for the Aging-Title IIIB, Part B-Grants for Supportive Services and Senior Centers	05-95-48-481010-7872	93.044	89,890
Special Programs for the Aging-Title III, Part C-Nutrition Services	05-95-48-481010-7872	93.045	603,274
COVID-19 Special Programs for the Aging-Title III, Part C-Nutrition Services	05-95-48-481010-7872	93.045	97,285
Nutrition Services Incentive Program	05-95-48-481010-7872	93.053	<u>102,618</u>
Total Aging Cluster			893,067
Social Services Block Grant	05-95-48-481010-9255	93.667	357,782
Medical Assistance Program	UNKNOWN	93.778	300,545
COVID-19 Medical Assistance Program	UNKNOWN	93.778	<u>6,037</u>
Total Medical Assistance Program			<u>306,582</u>
Total U.S. Department of Health and Human Services			1,557,431
<i>U.S. Department of Homeland Security</i>			
Emergency Food and Shelter National Board Program	N/A	97.024	<u>5,500</u>
Total U.S. Department of Housing and Urban Development			<u>5,500</u>
Total Federal Expenditures			\$ <u>1,634,931</u>

The accompanying notes are an integral part of this schedule.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

Notes to Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2020

Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Rockingham Nutrition and Meals on Wheels Program (the Organization) under programs of the federal government for the year ended June 30, 2020. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

Note 2. Summary of Significant Accounting Policies

- Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- The Organization has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 3. Donated Personal Protective Equipment (PPE) (UNAUDITED)

During the year ended June 30, 2020, the Organization did not receive donated PPE.

Note 4. Subrecipients

Of the federal expenditures presented in the Schedule, the Organization did not provide federal awards to subrecipients.

ROCKINGHAM NUTRITION AND MEALS ON WHEELS PROGRAM

**Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2020**

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued:

Unmodified

Internal control over financial reporting:

- Material weaknesses identified? yes no
- Significant deficiencies identified? yes none reported
- Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major federal programs:

- Material weaknesses identified? yes no
- Significant deficiencies identified? yes none reported

Type of auditors' report issued on compliance for major programs:

Aging Cluster

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

yes no

Identification of major federal programs:

CFDA Number(s)

Name of Federal Program or Cluster

93.044, 93.045, 93.053

Aging Cluster

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes no

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

2020-001 Document Policies and Procedures Over Federal Awards

Federal Program(s) Information

Cluster/Program: All Federal Programs

Type of Finding

Compliance – Other Matters

Criteria or Specific Requirement

OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (UG) established significant new requirements related to federal awards. The new requirements stipulate that federal award recipients must document their policies and procedures over certain aspects of financial and program management. Specifically, written policies are required for the following:

- Determination of allowable costs
- Employee travel
- Cash management
- Matching
- Procurement
- Reporting
- Subrecipient monitoring and management

Condition and Context

The Organization has not formalized written policies and procedures related to Federal awards as required under the Uniform Guidance.

Cause

Weaknesses in the formal documentation of internal controls.

Effect

There are no questioned costs as a result of this finding, as there are no costs directly associated with this compliance requirement.

Recommendation

The Organization should address the weakness in the formal documentation of internal controls noted above in order to comply with the Uniform Guidance.

Views of Responsible Official

Management agrees with the finding.

Planned Corrective Action

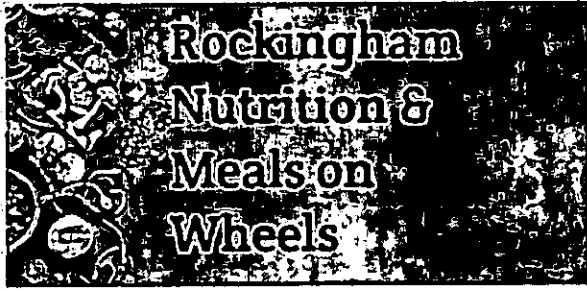
Planned Action: The Organization is in agreement with the finding and will implement formal written policies and procedures related to federal awards which specifically address requirements under the Uniform Guidance. Once formally adopted, the Organization will distribute the new policies and procedures to necessary staff, as well as advise and train its staff on following such policies and procedures.

Planned Implementation Date of Corrective Action: The Uniform Guidance written policies and procedures related to federal awards were adopted by vote of the full Board of Directors meeting, which was held on November 13, 2020.

Person Responsible for Corrective Action: Executive Director.

SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.



**RNMOW Board of Directors' List
2021-2022**

Name

Officers & Committees

Chris Kelsey

Chairman
Governance, Chairman

David Barka

Treasurer
Finance, Chair

Sallyann Hawko

Secretary
Governance

Charlotte Dilorenzo

Governance

Sandra J. Tanis

Governance
Finance

New member in process of becoming board member in June 2022.

DEBRA PEROU

EXPERIENCE

Sept. 1978- Present **Rockingham Nutrition and Meals on Wheels Program, Inc.**
106 North Road, Brentwood, NH 03833
DPerou@rnmow.org
www.Rockinghammealsonwheels.org

Executive Director of the Rockingham Nutrition and Meals on Wheels Program, a private nonprofit organization that provides community and home delivered meals, social services, and transportation to older adults and temporarily and permanently home bound residents living in Rockingham County, New Hampshire, a 37 town catchment area.

The Director is the key management leader of RNMOW, and is responsible for overseeing the administration, programs, and strategic plan of the organization. This position reports directly to the Board of Directors, and works with the Board and staff in order to fulfill the organization's mission through programs, strategic planning, and community outreach; develops resources sufficient to ensure the financial health, viability, and performance of the organization, and oversees and implements appropriate resources to ensure that the operations of the organization are appropriate. Other key duties include fundraising, marketing, and community outreach.

PROFESSIONAL AFFILIATIONS

- The National Association of Nutrition and Aging Services
- Meals on Wheels Association of America
- Meals on Wheels New Hampshire
- New Hampshire Center for Nonprofits
- New Hampshire Association of Healthy Aging
- Member of Regional Coordination Transportation Councils, Regions 8 and 10
- Executive Member of Regional Coordination Council Region 10
- New Hampshire Association of Healthy Aging, Steering Committee member
- NHAHA Diversity, Equity, and Inclusion Subcommittee

GOALS

Working with others, through a nonprofit, to improve lives in our communities.

Helen Kostrzynski

Professional Highlights **Rockingham Nutrition & Meals on Wheels 2007-present**

Operations Director

As Operations Director my role is to oversee the day-to-day activities of the agency, ensuring that the organization is managed and performing efficiently and effectively.

- Implements policies and procedures that will improve day-to-day operations
- Ensures work environments are adequate and safe
- Completion and submission of Grant and fundraising applications
- Certified trainer for defensive driving, emergency procedures and passenger assistance/wheel chair lift
- Oversees transportation program, DOT regulations and training
- Participates in the hiring and training of site managers
- Handles discipline and termination of employees as needed and in accordance with company policy
- Reviews, analyzes, and evaluates business procedures

Auditor / Field Supervisor

- Compliance checks verifying that policies and procedures are being followed
- Run meal sites when managers are out or during vacancies.
- Internal auditing done on meals, ordered/served, payroll, inventory, meal routes and donation tracking
- Complete annual employee evaluation on each manager
- Public Speaking events for town meetings, united way etc.
- Promote RNMOW at health fairs, senior meetings and conferences
- Network with other referring agency's regarding our services
- Conducts hiring process for site staff
- Works with administration on hiring managers
- Completes annual assessment on each site location
- Liaison between admin. and site staff
- Fundraising

Administrative

- Created a comprehensive Drug – Free workplace policy in accordance with Department of Labor & Department of Transportation guidelines
- Created a policy and protocol hand book for our Volunteer workers program in accordance with Workmen's comp. regulations and Department of Labor guidelines
Chairperson of agency wide Safety program

Skills

- Microsoft Office
- Microsoft Streets and Trips
- Servsafe certification
- Strong working knowledge of Department of Transportation safety regulations and training requirements
- Strong working knowledge of Department of Labor regulations and guidelines
- Strong working knowledge of dietary guidelines
- Attend annual nutrition trainings and conferences
- Attend annual Department of Labor trainings
- Strong organizational and communications skills

Employment History	Operations Director	RNMOW, Brentwood, NH	2018-Present
	Auditor / Field Supervisor / Administrative Assistant	RNMOW, Brentwood, NH	2007-2018
	Banquet Team Member	The Wentworth by the Sea, New Castle, NH	2005-2010
	Sales Representative	Rainbow Play systems, Portsmouth, NH	2001-2006

Education	B.A. Psychology	University of New Hampshire, Durham, NH	2005
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Jane F. Ross

Summary of Qualifications

Experienced professional with a record of success partnering with cross-functional teams in order to provide our customer with the best experience possible.

- Strong customer service background
- Proficient in Microsoft Excel, Outlook, PowerPoint and Word
- Excellent verbal and written communication skills
- Able to easily adapt to rapidly shifting priorities
- Detail-oriented and organized
- Strong analytical & problem-solving skills

Education

NHTI – Concord Community College

Accounting Certificate 12/2020 - 3.95 GPA

- Accounting 1 & 2
- Business Law
- Principles of Marketing
- Advanced Excel
- PC Applications

Professional Highlights

Rockingham Nutrition & Meals on Wheels Program

Brentwood, NH

2021 - Present

- **Bookkeeper**
 - QuickBooks Entry and reporting
 - Verifying and entering payables, paying bills
 - Invoicing Receivables
 - Recording and analyzing deposits / Reconciling Bank Statements
 - Financial Reporting
 - Verifying and analyzing Catering costs
 - Research cost savings opportunities
 - Work with Auditors at annual review
 - Other related reporting
- **Payroll**
 - Verifying Time and Mileage
 - Entry into Paychex
 - Tracking: Earned Time, Anniversary Bonuses, Hours, Mileage
 - Other related reporting

- ***HR Duties***

- Maintain Employee files (personal & Medical)
- Track and monitor all types of leaves
- Work with a variety of Insurance Companies for employee benefits including researching different companies/policies, assisting employees with information as well as enrollment

Bluestem Brands - Appleseed's Group, Middleton, MA

2001–2020

- ***Senior Planner***

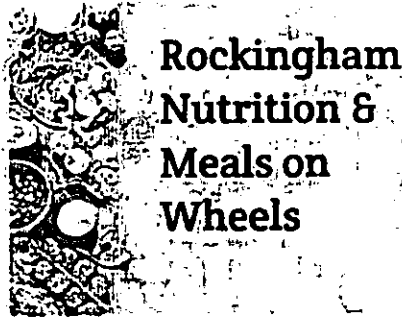
- Extensive use of Excel for analyzing historical sales and financial analysis as well as to create visually appealing charts
- Consistently met all deadlines while maintaining expected budgets
- Mentored and trained new hires in Forecast 21 as well as company data systems
- Key player in evaluating new planning systems allowing us to work smarter not harder
- Partnered with merchants to predict receipt needs each season and recommended mark-down or chase processes
- Forged partnerships with teammates, coworkers and key vendors
- Identified risks and established opportunities to drive growth and increase profit through effective inventory management
- Monitored inventory, capacity and movement to maintain optimal levels of stock and resolve discrepancies
- Tracked and recapped key item performance
- Provided all weekly and monthly sales reports to direct supervisor

Sullivan Chiropractic

2010-2015

- ***Clerical/Admin***

- Welcomed patients and visitors warmly and alerted staff to arrivals of scheduled appointments
- Coordinated work calendar and scheduled appointments and meetings
- Executed record filing system to improve document organization and management
- Processed invoices and expenses to facilitate on-time payment
- Handled client correspondence and tracked records to foster office efficiency
- Performed general office duties



CONTRACTOR NAME:

Rockingham Nutrition and Meals on Wheels Program

Key Personnel for Transportation Proposal

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Debra Perou	Executive Director	102,738.73	11%	11,301
Helen Kostrzynski	Operations Director	65,000.00	11%	7150
Jane Ross	Accounting Officer	45,344.00	10%	4534

MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shibley
 Commissioner

Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/Meals on Wheels	155197	Brantwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5:12/8/2021 #15.
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5:12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals, who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

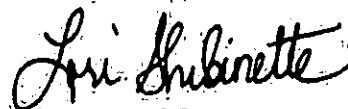
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette
Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details

RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			<i>\$46,098,114.00</i>	<i>\$0.00</i>	<i>\$46,098,114.00</i>

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010:9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal:	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal:	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details.
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00
			\$15,468,454.00	\$0.00	\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS; CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
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Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00

\$0.00

\$2,397,600.00

Fiscal Details
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05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		<i>Subtotal</i>	<i>\$50,350.00</i>	<i>\$0.00</i>	<i>\$50,350.00</i>

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		<i>Subtotal</i>	<i>\$0.00</i>	<i>\$25,170.00</i>	<i>\$25,170.00</i>

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		<i>Subtotal</i>	<i>\$134,270.00</i>	<i>\$0.00</i>	<i>\$134,270.00</i>

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor #177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$401,135.00	\$0.00	\$401,135.00
	2018	\$842,914.00	\$0.00	\$842,914.00
	2019	\$866,805.00	\$0.00	\$866,805.00
	2020	\$978,651.61	\$0.00	\$978,651.61
	2021	\$1,066,355.14	\$0.00	\$1,066,355.14
	2022	\$947,941.61	\$0.00	\$947,941.61
	Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$325,458.00	\$0.00	\$325,458.00
	2018	\$683,975.00	\$0.00	\$683,975.00
	2019	\$707,691.00	\$0.00	\$707,691.00
	2020	\$794,735.06	\$0.00	\$794,735.06
	2021	\$863,002.29	\$0.00	\$863,002.29
	2022	\$775,455.06	\$0.00	\$775,455.06
	Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

	SFY	Current Budget	(Decrease)	Modified Budget
	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
	Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
		\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class/Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shilbrette
Commissioner

Nancy L. Rollins
Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,850.00	\$11,195,714.60	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,667,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,849,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$63,964,168.00	\$813,980	\$64,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

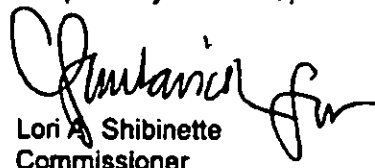
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #7**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Rockingham Nutrition and Meals on Wheels Program, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on June 7, 2017, (Item #13), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor and Council on September 23, 2020 (Item #18), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A, the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$10,669,410.74
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #7, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #7, Rate Sheet.
4. Modify Exhibit B-1 Amendment #6, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #7, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Rockingham Nutrition and
Meals on-Wheels Program, Inc.

11/2/2021

Date

DocuSigned by:

Debra Perou

Name: Debra Perou

Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:
J. Christopher Marshall
Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**Exhibit B-1 Rate Sheet
Amendment #7**

Nutrition and Transportation				
1/1/2017 through 06/30/2017 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	49,892	\$5.50	\$ 273,306.00
Title IIC HD Meals	Per Meal	60,334	\$5.50	\$ 331,837.00
Title IIC Cong Meals	Per Meal	22,500	\$5.50	\$ 123,750.00
Title IIB Transportation	PerClient/PerDay	3,833	\$23.70	\$ 90,843.00
Subtotal				\$ 819,736.00

7/1/2017 through 06/30/2018 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$5.78	\$ 574,440.00
Title IIC HD Meals	Per Meal	120,668	\$5.78	\$ 697,461.00
Title IIC Cong Meals	Per Meal	45,000	\$5.78	\$ 260,100.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$ 190,782.00
Subtotal				\$ 1,722,783.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$5.78	\$8.00	\$ 596,304.00
Title IIC HD Meals	Per Meal	120,668	\$5.78	\$8.00	\$ 724,009.00
Title IIC Cong Meals	Per Meal	45,000	\$5.78	\$8.00	\$ 270,000.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$24.89	\$ 190,782.00
Subtotal					\$ 1,781,095.00

7/1/2019 through 06/30/2020 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$8.00	\$ 596,304.00
Title IIC HD Meals	Per Meal	130,001	\$8.00	\$ 780,008.00
Title IIC HD SUPPLEMENT	Per Meal	8,115	\$8.00	\$ 48,690.48
Title IIC Cong Meals	Per Meal	35,687	\$8.00	\$ 214,000.00
Title III Meals (FFCRA)	Per Meal	19,457	\$10.00	\$ 194,570.00
Title IIB Transportation	PerClient/PerDay	7,665	\$24.89	\$ 190,782.00
Subtotal				\$ 2,024,354.48

7/1/2020 through 06/30/2021 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$8.00	\$596,304.00
Title IIC HD Meals	Per Meal	128,783	\$8.00	\$772,898.48
Title IIC Cong Meals	Per Meal	45,000	\$8.00	\$270,000.00
Title IIC (CARES)	NO UNITS	0	\$0.00	\$ 77,087.30
Title IIC Meals (CARES)	Per Meal	30,827	\$10.00	\$ 308,270.00
Title IIB Transportation	PerClient/PerDay	10,522	\$24.89	\$261,915.00
Subtotal				\$ 2,286,254.78

7/1/2021 through 06/30/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	99,384	\$8.00	\$596,304.00
Title IIC HD Meals	Per Meal	128,783	\$8.00	\$772,898.48
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00	\$ 134,270.00
Title IIC Cong Meals	Per Meal	45,000	\$8.00	\$270,000.00
Title IIB Transportation	PerClient/PerDay	10,522	\$24.89	\$261,915.00
Subtotal				\$ 2,035,187.48

Total		\$ 10,669,410.74
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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Sillsbrett
Commissioner

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Deborah D. Schertz
Director

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.48	\$75,938.28	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lemprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170168	Center Ossipee	\$2,895,977.98	\$83,438.80	\$2,979,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	158197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #16 A1:6/7/2017, #13 A2:12/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5:8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$643,487.88	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Strafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$160,073.78	\$2,898,959.11	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$177,183.83	\$5,045,052.36	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
		Total:	\$81,568,568.00	\$2,397,600.01	\$83,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shabinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leif A. Stabiletti
 Commissioner

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Deborah D. Schmitt
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Bellmap Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177876	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E AJT:
Lemroy Health Care	177877	Newmarket	\$389,538.00	(\$142,288.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E AJT: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.88	\$0	\$2,585,977.88	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	188187	Brentwood	\$10,007,837.44	\$142,288.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,897,054.18	\$0	\$10,897,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$0	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
		Total:	\$81,588,548.00	\$0	\$81,588,548.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFOA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shubette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Stibonette
 Commissioner

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Deborah D. Scheetz
 Director

JUNE 19, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Bednsp-Merrimack Counties, Inc.	177203	Concord	\$6,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,348.00	\$658,027.48	\$1,774,375.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,091,808.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Westfield Resource Center	158408	Union	\$85,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,877.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$6,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,180.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,978,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,506.00	\$61,566,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **State Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

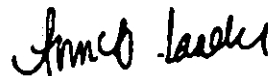
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 5 of 5

Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 - Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 - Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 - Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

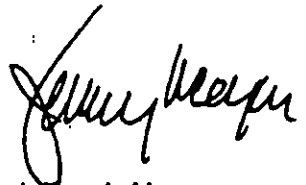
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey A. Meyers". The signature is written in a cursive style with a large initial "J".

Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanella
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

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November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide


Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by: 
Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

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April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds, 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$548,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

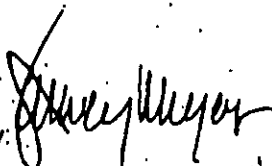
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

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November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,859,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

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Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

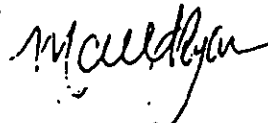
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Terr, Administrator II,
Elderly & Adult Svcs. DHHS
2. Jean Crouch, Supervisor VII,
DEAS.
3. Wendy Audman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Stafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

State of New Hampshire
Department of Health and Human Services
Amendment #4

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Southwestern Community Services, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$419,760.
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #4 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #4, Rate Sheet.
6. Modify Exhibit B-1 Amendment #3, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #4, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/7/2022
Date

DocuSigned by:
Christine Santaniello
Name: Christine Santaniello
Title: Associate Commissioner

6/7/2022
Date

~~Southwestern~~ Community Services, Inc.
Beth Daniels
Name: Beth Daniels
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.

1.7. Title IIIB Supportive Services. The Contractor shall:

1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:

1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.

1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:

1.7.1.2.1. Picking up medications at a pharmacy.

1.7.1.2.2. Buying clothing for the client.

1.7.1.2.3. Buying other items for the client.

1.7.1.2.4. Provide receipts to the client after each shopping transaction.

1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.

1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.

1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:

1.7.2.1. Steps of the delivery process;

1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and

1.7.2.3. Method of paying for the goods.

1.8. Access to Services

1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective date.

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Nutrition and Transportation Services**

EXHIBIT A Amendment #4

date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

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Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

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Nutrition and Transportation Services**

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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
 - 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
 - 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
 - 1.22.1. 100% of individuals served meet eligibility requirements.

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EXHIBIT A Amendment #4

- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.

1.23. Reporting

- 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

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EXHIBIT A Amendment #4

3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
 - 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #4

shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.



**Exhibit B-1 Rate Sheet
Amendment #4**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	1,411	\$23.70		\$ 33,441.00
			Subtotal		\$ 33,441.00

7/1/2017 through 06/30/2018 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89		\$ 70,240.00
			Subtotal		\$ 70,240.00

7/1/2018 through 06/30/2019 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89	\$24.89	\$ 70,240.00
			Subtotal		\$ 70,240.00

7/1/2019 through 06/30/2020 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89		\$ 70,239.00
			Subtotal		\$ 70,239.00

7/1/2020 through 06/30/2021 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89		\$70,240.00
			Subtotal		\$ 70,240.00

7/1/2021 through 06/30/2022 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Nutrition and Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89		\$70,240.00
			Subtotal		\$ 70,240.00

7/1/2022 through 12/31/2022 Service Units					
		Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Transportation	Unit Type				
Title IIIB Transportation	PerClient/PerDay	1,411	\$24.89		\$35,120.00
			Subtotal		\$ 35,120.00

Total		\$ 419,766.00
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PS
BD

State of New Hampshire

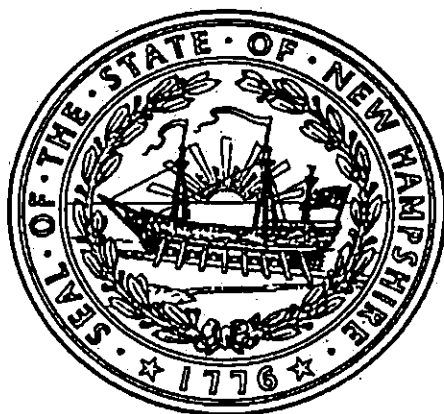
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that SOUTHWESTERN COMMUNITY SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 19, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 65514

Certificate Number: 0005755656



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 11th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Kevin Watterson, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected ~~Clerk/Secretary~~/Officer of Southwestern Community Services, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 18, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Beth Daniels (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Southwestern Community Services, Inc. to enter into contracts or agreements with the State (Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/7/2022



Signature of Elected Officer
Name: Kevin Watterson
Title: Officer, Board of Directors



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clark Mortenson Insurance PO Box 606 Keene NH 03431	CONTACT NAME: Ana O'Donnell, CPIW, CIC PHONE (A/C, No, Ext): (603) 352-2121 FAX (A/C, No): (603) 357-8491 E-MAIL ADDRESS: aodonnell@hilbgroup.com INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Co. NAIC # 18058 INSURER B: Maine Employers Mut Ins Co 11149 INSURER C: INSURER D: INSURER E: INSURER F:
--	--

COVERAGES **CERTIFICATE NUMBER:** 21/22 w/WCO **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			PHPK2291636	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 Professional Liability \$ 1m / 2m
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			PHPK2291641	06/30/2021	06/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			PHUB773640	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	3102800768	04/01/2022	04/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation Statutory coverage provided for the State of NH
 All Executive Officers are included in the Workers Compensation coverage

CERTIFICATE HOLDER Bureau of Elderly and Adult Services Division of Community Based NH Department of Health & Human Services 129 Pleasant Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--



Southwestern Community Services

People helping people in Cheshire and Sullivan Counties since 1965

Mission Statement

SCS strives to empower low-income people and families. With dignity and respect, SCS will provide direct assistance, reduce stressors, and advocate for such persons and families as they lift themselves toward self-sufficiency.

Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC.
AND RELATED COMPANIES

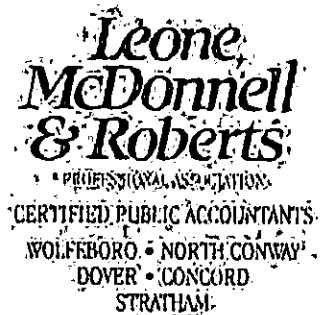
**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020
AND
INDEPENDENT AUDITORS' REPORTS AND
REPORTS ON COMPLIANCE AND INTERNAL CONTROL**

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

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To the Board of Directors of
Southwestern Community Services, Inc.
Keene, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Southwestern Community Services, Inc. (a New Hampshire nonprofit corporation) and related companies, which comprise the consolidated statement of financial position as of May 31, 2021, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Southwestern Community Services, Inc. and related companies as of May 31, 2021, and the changes in their net assets and their cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Southwestern Community Services, Inc. and related companies' 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 5, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended May 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedules of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the Schedules of Functional Revenues and Expenses, are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2021, on our consideration of Southwestern Community Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southwestern Community Services, Inc.'s internal control over financial reporting and compliance.

*Leone McDonnell & Roberts
Professional Association*

October 22, 2021
Wolfeboro, New Hampshire

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION****MAY 31, 2021 AND 2020****ASSETS**

	2021	2020
CURRENT ASSETS		
Cash and cash equivalents	\$ 1,722,941	\$ 1,400,153
Accounts receivable, net	1,781,636	1,201,132
Prepaid expenses	62,828	57,168
Notes receivable	2,357	2,357
Total current assets	3,569,562	2,660,810
PROPERTY		
Land and buildings	28,937,986	19,243,210
Vehicles and equipment	565,380	541,236
Furniture and fixtures	934,441	271,753
Total property	30,437,807	20,056,199
Less accumulated depreciation	(14,621,952)	(8,557,576)
Property, net	15,815,855	11,498,623
OTHER ASSETS		
Investment in related parties	138,001	198,492
Due from related parties	55,138	59,067
Cash escrow and reserve funds	1,471,741	809,897
Security deposits	105,790	69,787
Other assets	384	384
Total other assets	1,771,054	1,137,607
Total assets	\$ 21,156,471	\$ 15,297,040

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	\$ 240,586	\$ 160,672
Accrued expenses	170,074	87,023
Accrued payroll and payroll taxes	244,003	228,394
Other current liabilities	148,854	149,154
Refundable advances	729,955	290,437
Current portion of long-term debt	142,174	125,324
Total current liabilities	1,675,646	1,041,004
NONCURRENT LIABILITIES		
Long-term debt, less current portion shown above	11,300,411	8,906,857
Economic Injury Disaster Loan	150,000	-
Paycheck Protection Program loan	-	439,070
Total noncurrent liabilities	11,450,411	9,344,927
Total liabilities	13,126,057	10,385,931
NET ASSETS		
Without donor restrictions	7,815,065	4,766,637
With donor restrictions	215,349	144,472
Total net assets	8,030,414	4,911,109
Total liabilities and net assets	\$ 21,156,471	\$ 15,297,040

See Notes to Consolidated Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MAY 31, 2021****WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	Without Donor Restrictions	With Donor Restrictions	2021, Total	2020, Total
REVENUES AND OTHER SUPPORT				
Government contracts	\$ 14,451,497	\$ -	\$ 14,451,497	\$ 10,619,721
Program service fees	2,708,902	-	2,708,902	2,606,816
Rental income	1,657,741	-	1,657,741	1,165,032
Developer fee income	-	-	-	1,508
Support	465,614	136,024	601,638	593,610
Sponsorship	21,703	-	21,703	28,546
Interest income	1,402	-	1,402	9,224
Forgiveness of debt	518,501	-	518,501	79,338
Miscellaneous	239,096	-	239,096	148,113
In-kind contributions	65,414	-	65,414	167,553
Total revenues and other support	20,129,870	136,024	20,265,894	15,416,461
NET ASSETS RELEASED FROM RESTRICTIONS	65,147	(65,147)		
Total revenues, other support, and net assets released from restrictions	20,195,017	70,877	20,265,894	15,416,461
EXPENSES				
Program services				
Home energy programs	5,559,497	-	5,559,497	5,153,989
Education and nutrition	2,629,099	-	2,629,099	2,687,612
Homeless programs	5,616,502	-	5,616,502	2,060,655
Housing services	2,913,953	-	2,913,953	2,433,660
Economic development services	621,784	-	621,784	737,663
Other programs	750,430	-	750,430	775,342
Total program services	17,991,265	-	17,991,265	13,848,921
Supporting activities				
Management and general	1,948,672	-	1,948,672	1,761,642
Total expenses	19,939,937	-	19,939,937	15,610,563
CHANGE IN NET ASSETS BEFORE LOSS ON SALE OF PROPERTY	255,080	70,877	325,957	(194,102)
LOSS ON SALE OF PROPERTY				(140)
LOSS ON INVESTMENT IN LIMITED PARTNERSHIPS	(60,897)	-	(60,897)	(236)
CHANGE IN NET ASSETS	194,183	70,877	265,060	(194,478)
NET ASSETS, BEGINNING OF YEAR	4,766,637	144,472	4,911,109	5,106,587
NET ASSETS TRANSFERRED FROM LIMITED PARTNERSHIPS	2,854,245	-	2,854,245	-
NET ASSETS, END OF YEAR	\$ 7,815,065	\$ 215,349	\$ 8,030,414	\$ 4,911,109

See Notes to Consolidated Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED MAY 31, 2021**

	Home Energy Programs	Education and Nutrition	Homeless Programs	Housing Services	Economic Development Services	Other Programs	Total Program	Management and General	2021 Total
Payroll	\$ 486,387	\$ 1,516,514	\$ 491,084	\$ 725,103	\$ 350,843	\$ 439,136	\$ 4,011,067	\$ 752,118	\$ 4,763,183
Payroll taxes	25,874	106,568	37,005	43,514	30,248	33,024	1,276,033	120,497	398,530
Employee benefits	171,270	381,988	144,229	263,870	55,553	180,703	1,197,703	46,508	1,244,211
Retirement	32,604	85,778	24,871	51,308	20,780	14,238	229,357	66,965	296,322
Advertising		3,100	388	1,295	1,638		6,419	133	6,552
Bank charges	10		1,130	4,109		11	5,267	8,766	14,026
Computer cost	225	128,110	12,051	7,765	16,171		64,322	183,132	247,454
Contractual	1,007,401	12,804	42,954	81,431	680	48,737	1,174,007	59,518	1,233,525
Depreciation		26,438	117,967	803,938		7,620	755,963	153,192	909,155
Dues/registration		2,290		320	543		3,153	8,619	11,772
Duplicating	69	8,160					8,229	4,588	12,817
Insurance	5,539	15,035	33,483	57,881	15,298	6,890	134,128	43,490	177,618
Interest		6,955	5,983	48,121		1,890	61,749	113,918	175,667
Meeting and conference				840	154	133	1,127	1,637	2,784
Miscellaneous expense	2,883		1,242	82,239	6,546	1,359	97,249	2,875	99,924
Miscellaneous taxes				101,224			101,224	300	101,524
Equipment purchases	388	3,330		6,521			10,237	2,808	13,045
Office expense	19,084	17,479	60,872	11,834	2,568	749	112,586	49,579	162,165
Postage	300	368	126	37	348		1,179	31,999	33,178
Professional fees	1,050		3,300	38,627			42,977	81,034	124,011
Staff development and training	3,406	1,327	165	2,488	614	1,185	9,185	17,341	26,526
Subscriptions				98			98	2,767	2,865
Telephone	2,429	3,106	20,692	18,872	2,299	1,117	48,515	47,535	96,050
Travel	6,104	12,328	7,212	9,515	16,338		51,497	15,676	57,172
Vehicle	6,147	4,170	1,748	41,329	35,941	9,852	99,187	3,912	103,099
Rent		24,659			21,112		45,771		45,771
Space costs		122,478	384,093	718,703	18,731	114	1,242,119	139,968	1,382,087
Direct client assistance	3,788,549	179,702	4,128,109	12,971	24,399	3,792	8,135,512		8,135,512
In-kind expenses		65,414					65,414		65,414
TOTAL FUNCTIONAL EXPENSES BEFORE (MANAGEMENT AND GENERAL ALLOCATION)	5,559,497	2,829,099	5,516,502	2,913,953	621,784	750,430	17,991,265	1,948,672	19,939,937
Allocation of management and general expenses:	602,181	284,763	1,697,504	315,618	87,347	81,281	1,948,672	(1,948,672)	
TOTAL FUNCTIONAL EXPENSES	\$ 6,161,658	\$ 2,913,862	\$ 6,114,006	\$ 3,229,569	\$ 889,131	\$ 831,711	\$ 19,939,937	\$ -	\$ 19,939,937

See Notes to Consolidated Financial Statements.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED MAY 31, 2020

	Home Energy Programs	Education and Nutrition	Homeless Programs	Housing Services	Economic Development Services	Other Programs	Total Programs	Management and General	2020 Total
Payroll	\$ 467,456	\$ 1,374,787	\$ 335,905	\$ 735,214	\$ 435,177	\$ 424,014	\$ 3,772,553	\$ 731,928	\$ 4,504,379
Payroll taxes	36,287	107,580	175,588	58,083	35,147	32,738	283,411	55,964	349,375
Employee benefits	135,770	412,407	121,495	271,770	85,902	183,929	1,221,273	(5,011)	1,266,284
Retirement	29,286	171,841	18,791	59,108	21,016	13,873	214,684	64,115	278,799
Advertising	728	3,084	83	2,632	13,998	2,100	12,628	591	13,217
Bank charges	4	46	17	4,117	-	54	4,192	7,458	11,648
Bad debt expense	-	46	185	-	-	-	240	(4,000)	4,240
Contractual cost	-	28,124	5,538	8,120	15,941	74,250	57,323	(186,243)	223,986
Depreciation	779,055	18,582	13,824	27,752	2,719	10,913	912,892	41,180	954,172
Dues/registration	-	27,369	108,281	366,388	488	10,913	512,872	150,280	663,252
Duplicating	-	877	-	485	488	-	1,840	8,720	11,890
Insurance	-	7,480	24,560	66,680	14,271	5,968	7,480	5,884	13,164
Interest	9,997	13,010	7,527	36,985	-	5,968	121,156	114,881	157,907
Meeting and conference	457	1,042	282	4,913	1,118	2,029	9,821	13,879	23,700
Miscellaneous expense	3,643	1,587	60	44,169	4,722	163	54,274	18,105	72,379
Miscellaneous taxes	-	-	-	61,942	-	-	81,942	200	82,142
Equipment purchases	24,948	1,846	6,002	6,428	10,480	33	64,424	24,136	78,590
Office expenses	20,017	8,744	123	188	422	796	33,020	30	33,050
Postage	240	261	1,233	189	1,252	1	1,085	24,447	25,512
Professional fees	2,045	2,135	3,200	28,718	415	3,088	34,689	89,176	123,844
Staff development and training	-	-	848	1,208	415	-	7,494	2,787	10,281
Subscriptions	-	-	-	95	-	-	1,185	1,801	1,996
Telephone	2,283	1,888	17,624	17,859	3,179	1,166	44,179	41,801	85,780
Travel	8,792	16,310	12,602	7,545	30,585	15	73,849	3,031	76,880
Vehicle	3,902	5,121	5,574	30,878	36,846	9,666	81,820	8,202	100,022
Rent	-	25,570	-	-	-	-	25,570	-	25,570
Space costs	-	174,312	352,469	680,375	2,889	89	1,112,944	100,446	1,213,390
Direct client assistance	3,837,530	208,759	998,489	12,820	33,124	418	4,882,250	-	4,882,250
In-kind expenses	-	187,553	-	-	-	-	187,553	-	187,553
TOTAL FUNCTIONAL EXPENSES BEFORE GENERAL AND MANAGEMENT ALLOCATION	5,153,989	2,687,612	2,080,655	2,433,660	737,663	775,342	13,848,921	1,761,642	15,610,563
Allocation of management and general expenses	656,609	341,876	282,124	309,572	93,834	98,627	1,761,642	(1,761,642)	-
TOTAL FUNCTIONAL EXPENSES	\$ 5,809,598	\$ 3,029,488	\$ 2,322,779	\$ 2,743,232	\$ 831,497	\$ 873,969	\$ 15,610,563	\$ -	\$ 15,610,563

See Notes to Consolidated Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 285,060	\$ (194,478)
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	909,155	663,252
Loss on disposal of property		140
Loss on investment in limited partnerships	60,897	238
Forgiveness of debt	(518,501)	(79,338)
Decrease (increase) in assets:		
Accounts receivable	(580,504)	42,337
Prepaid expenses	31,348	(5,446)
Interest receivable		45,547
Due from related parties	3,929	35
Security deposits	(2,242)	(6,771)
(Decrease) increase in liabilities:		
Accounts payable	22,045	(230,941)
Accrued expenses	36,929	(32,597)
Accrued payroll and payroll taxes	15,609	(5,508)
Other current liabilities	(300)	10,414
Refundable advances	439,518	109,443
Interest payable		(49,547)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>682,943</u>	<u>268,780</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property	(432,400)	(138,174)
NET CASH USED IN INVESTING ACTIVITIES	<u>(432,400)</u>	<u>(138,174)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from long term debt	85,000	38,879
Repayment of long term debt	(272,062)	(127,826)
Proceeds from Economic Injury Disaster Loan	150,000	
Proceeds from Paycheck Protection Program		439,070
NET CASH (USED IN) PROVIDED BY FINANCING ACTIVITIES	<u>(37,062)</u>	<u>347,923</u>
NET INCREASE IN CASH AND RESTRICTED CASH	213,481	478,529
CASH AND RESTRICTED CASH, BEGINNING OF YEAR	2,210,050	1,731,521
CASH AND RESTRICTED CASH TRANSFERRED FROM LIMITED PARTNERSHIPS	<u>771,151</u>	
CASH AND RESTRICTED CASH, END OF YEAR	<u>\$ 3,194,682</u>	<u>\$ 2,210,050</u>

See Notes to Consolidated Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES
CONSOLIDATED STATEMENTS OF CASH FLOWS (CONTINUED)
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

	2021	2020
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
Cash paid during the year for interest	\$ 175,005	\$ 165,929
SUPPLEMENTAL DISCLOSURES OF NONCASH INVESTING AND FINANCING ACTIVITIES		
Property financed by long term debt	\$ 787,599	\$
Transfer of assets from newly consolidated LPs:		
Prepaid expenses	\$ 36,807	\$
Land and buildings	3,382,003	\$
Furniture and fixtures	624,491	\$
Security deposits	33,781	\$
Total transfer of assets from newly consolidated LPs	\$ 4,077,082	\$
Transfer of liabilities from newly consolidated LPs:		
Accounts payable	\$ 157,865	\$
Accrued expenses	46,122	\$
Due to related parties	1,890,298	\$
Long term debt	1,890,298	\$
Total transfer of liabilities from newly consolidated LPs	\$ 1,994,285	\$
Total partners' capital from newly consolidated LPs	\$ 2,853,948	\$
Partners' capital previously recorded as investment in related parties	297	\$
Total transfer of partners' capital from newly consolidated LPs	\$ 2,854,245	\$

See Notes to Consolidated Financial Statements

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**

NOTE 1

ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

Southwestern Community Services, Inc. is a New Hampshire nonprofit corporation formed as an umbrella corporation that offers an array of services to the elderly, disabled, and low-income households in the Cheshire and Sullivan counties of New Hampshire. Various programs provide assistance in the areas of education, child development, employment, energy and its conservation, housing, and homelessness prevention. Services are provided through Southwestern Community Services, Inc., and its related corporations, SCS Management Corporation, SCS Housing, Inc., SCS Development Corporation, SCS Housing Development, Inc., and various limited partnerships, as described below. The Organization is committed to providing respectful support services and assisting individuals and families in achieving self-sufficiency by helping them overcome the causes of poverty. The primary source of revenues is derived from governmental contracts.

Principles of Consolidation

The consolidated financial statements include the accounts of Southwestern Community Services, Inc. and the following entities (collectively the Organization) as Southwestern Community Services, Inc. has both an economic interest and control of the entities through a majority voting interest in their governing board. All significant intercompany items and transactions have been eliminated from the basic consolidated financial statements.

- SCS Management Corporation
- SCS Housing, Inc.
- SCS Development Corporation
- SCS Housing Development, Inc.
- Drewsville Carriage House Associates, Limited Partnership (Drewsville)
- Troy Senior Housing Associates, Limited Partnership (Troy Senior)
- Keene East Side Senior Housing Associates, Limited Partnership (Keene East Side)
- Winchester Senior Housing Associates, Limited Partnership (Winchester)
- Swanzey Township Housing Associates, Limited Partnership (Swanzey)
- Snow Brook Meadow Village Housing Associates, Limited Partnership (Snow Brook)
- Keene Highland Housing Associates, Limited Partnership (Keene Highland)
- Warwick Meadow Housing Associates, Limited Partnership (Warwick)

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

NOTE 1 **ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**
(continued)

Basis of Accounting

The consolidated financial statements of the Organization have been prepared utilizing the accrual basis of accounting in accordance with generally accepted accounting principles.

Basis of Presentation

The consolidated financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications. The classes of net assets are determined by the presence or absence of donor-imposed restrictions.

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

As of May 31, 2021 and 2020, the Organization had net assets without donor restrictions and with donor restrictions.

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended May 31, 2020 from which the summarized information was derived.

Refundable Advances

The Organization records grant and contract revenue as refundable advances until it is expended for the purpose of the grant or contract, at which time it is recognized as revenue.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020****NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)****In-Kind Support**

The Organization records various types of in-kind support including professional services and materials. Contributed professional services are recognized if the service received creates or enhances long-lived assets or requires specialized skill, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair value when received.

Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all liquid investments purchased with original maturities of three months or less to be cash equivalents.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position that sum to the total in the statements of cash flows as of May 31:

	<u>2021</u>	<u>2020</u>
Cash, operations	\$ 1,722,941	\$ 1,400,153
Cash escrow and reserve funds	<u>1,471,741</u>	<u>809,897</u>
Total cash and restricted cash	<u>\$ 3,194,682</u>	<u>\$ 2,210,050</u>

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The allowance for uncollectible accounts was estimated to be zero at May 31, 2021 and 2020. The Organization has no policy for charging interest on overdue accounts.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 1** **ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**
(continued)**Current Vulnerability Due to Certain Concentrations**

The Organization is operated in a heavily regulated environment. The operations of the Organization are subject to the administrative directives, rules, and regulations of federal, state and local regulatory agencies. Such administrative directives, rules, and regulations are subject to change by an act of Congress or Legislature. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change. For the years ended May 31, 2021 and 2020, approximately 71% and 69%, respectively, of the Organization's total revenue was received from government agencies. The future nature of the Organization is dependent upon continued support from the government.

Concentration of Credit Risk

The Organization maintains its cash accounts in several financial institutions, which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risk with respect to these accounts.

Property and Depreciation

Purchased property and equipment are stated at cost at the date of acquisition or at fair value at the date of receipt in the case of donated property. The Organization generally capitalizes and depreciates all assets with a cost greater than \$5,000 and an expected life greater than one year. Depreciation is provided for using the straight-line method in amounts designed to amortize the cost of the assets over their estimated useful lives as follows:

Buildings and improvements	10 - 40 Years
Vehicles and equipment	5 - 10 Years
Furniture and fixtures	7 Years

The use of certain assets is specified under the terms of grants received from agencies of the federal government. These grants also place liens on certain assets and impose restrictions on the use of funds received from the disposition of the property. Depreciation expense for the years ended May 31, 2021 and 2020, totaled \$909,155 and \$663,252, respectively.

Advertising

The Organization expenses advertising costs as incurred.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 1****ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**
(continued)**Income Taxes**

Southwestern Community Services, Inc. and SCS Management Corporation are exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and are not private foundations. As such, they are exempt from income tax on their exempt function income.

SCS Housing, Inc., SCS Development Corporation and SCS Housing Development, Inc. are taxed as corporations. SCS Housing, Inc. has federal net operating loss carryforwards available for the May 31, 2021, and 2020 tax returns totaling \$1,230,191 and \$1,135,222, respectively. These loss carryforwards may be offset against future taxable income and, if not used, will begin to expire in 2027. SCS Development Corporation has federal net operating loss carryforwards totaling \$542, and \$555 at May 31, 2021 and 2020, respectively. These loss carryforwards may be offset against future taxable income and, if not used, will begin to expire in 2022. SCS Housing Development, Inc. has federal net operating loss carryforwards totaling \$59,861 and \$35,574 at May 31, 2021 and 2020, respectively. These loss carryforwards may be offset against future taxable income and, if not used, will begin to expire in 2035.

The tax effects of the carryforwards, as related to deferred tax assets is as follows as of May 31, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Tax benefit from loss carryforwards	\$271,025	\$246,404
Valuation allowance	<u>(271,025)</u>	<u>(246,404)</u>
Deferred tax asset	<u>\$</u>	<u>\$</u>

Drewsville, Troy Senior, Winchester, Keene East Side, Swanzey, Snow Brook, Keene Highland, and Warwick are taxed as partnerships. Federal income taxes are not payable by, or provided for these entities. Earnings and losses are included in the partners' federal income tax returns based on their share of partnership earnings. Partnerships are required to file income tax returns with the State of New Hampshire and pay an income tax at the state's statutory rate.

Accounting Standard Codification, No. 740, "Accounting for Income Taxes," established the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in financial statements. Management has analyzed the Organization's tax position taken on its income tax returns for all open years and has concluded that no additional provision for income taxes is necessary in the Organization's financial statements.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020****NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)****Fair Value of Financial Instruments**

FASB ASC Topic No. 820-10, Financial Instruments, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with ASC 820-10, the Organization may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under ASC Topic 820-10 are described as follows:

Level 1 - Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.

Level 2 - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.

Level 3 - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

The carrying amount of cash, accounts receivables, prepaid expenses, accounts payable, accrued expenses, and refundable advances approximates fair value because of the short maturity of those instruments.

Revenue Recognition

Amounts received from conditional grants and contracts received for specific purposes are generally recognized as income to the extent that related expenses and conditions are incurred or met. Conditional grants received prior to the conditions being met are reported as refundable advances. Contributions of cash and other assets are reported as with donor restrictions if they are received with donor imposed stipulations that limit the use of the donated assets. However, if a restriction is fulfilled in the same period in which the contribution is received, the Organization reports the support as without donor restrictions.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)

Revenue Recognition (continued)

Program Service Revenue

Program service revenue is recognized as revenue when the services are performed.

Rental Revenue

The Organization derives revenues from the rental of apartment units. Revenues are recognized as income, monthly, when rents become due and control of the apartment units is transferred to the lessees. The individual leases are for a term of one year and are cancelable by the tenants. Control of the leased units is transferred to the lessee in an amount that reflects the consideration the Partnership expects to be entitled to in exchange for the leased units. The cost incurred to obtain a lease will be expensed as incurred.

Performance Obligations and Contract Assets and Liabilities

The performance obligations related to the lease contracts and program services are satisfied at a point in time. Revenue from performance obligations satisfied at a point in time consist of monthly rental payments and fees for program services. There are no contract assets or liabilities for the years ended May 31, 2021 and 2020.

New Accounting Pronouncement

In May 2014, FASB issued ASU 2014-09 (Topic 606) – Revenue from Contracts with Customers. The ASU and all subsequently issued clarifying ASUs replaced most existing revenue recognition guidance in U.S. GAAP. The ASU also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue from cash flows arising from contracts with customers. The Organization adopted the new standard effective June 1, 2020, the first day of the Organization's fiscal year using the modified retrospective approach. The adoption did not result in a change to the accounting for any of the applicable revenue streams, as such, no cumulative effect adjustment was recorded. See revenue recognition policy above.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Natural expenses are defined by their nature, such as salaries, rent, supplies, etc. Functional expenses are classified by the type of activity for which expenses are incurred, such as management and general and direct program costs. Expenses are allocated by function using a reasonable and consistent approach that is primarily based on function and use.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020****NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(continued)****Functional Allocation of Expenses (continued)**

The costs of providing certain program and supporting services have been directly charged:

The Organization submits an indirect cost rate proposal for the paid leave, fringe benefits and other indirect costs to the U.S. Department of Health and Human Services. The indirect cost rate is 12% effective from June 1, 2019 through May 31, 2022.

NOTE 2 BANK LINE OF CREDIT

The Organization has a \$250,000 revolving line of credit agreement with a bank. Interest is due monthly and is stated at the Wall Street Journal Prime Rate or at a floor rate of 4%. The line is secured by all the Organization's assets. As of May 31, 2021 and 2020, the interest rate was 4%. There was no outstanding balance at May 31, 2021 and 2020.

NOTE 3 LONG TERM DEBT

The long term debt at May 31, 2021 and 2020 consisted of the following:

	<u>2021</u>	<u>2020</u>
1% mortgage payable to New Hampshire Housing in monthly installments for principal and interest of \$891 through August 2032. The note is secured by real estate of the Organization (NHHFA, 96 Main Street).	\$ 127,000	\$ 136,370
Non-interest bearing mortgage payable to Community Development Finance Authority, in quarterly principal payments based on an operating income formula applied to affordable housing portion of the specified real estate. The note is secured by real estate of the Organization (CDFA, 96 Main Street).	27,589	29,589
5.25% note payable to a bank in monthly installments for principal and interest of \$988 through March 2021. The note was paid in full during the year ended May 31, 2021. The note was secured by real estate of the Organization (People's United Bank, Ashuelot).	-	9,652

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3****LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Non-interest bearing mortgage payable to New Hampshire Housing. Payment is deferred for 30 years, through September 2031, or until project is sold or refinanced. The note is secured by real estate of the Organization (NHHFA, 17-Pearl).	242,708	244,505
Non-interest bearing mortgage payable to New Hampshire Housing. Payment is deferred for 30 years, through July 2032, unless there is surplus cash from which to make a payment, or until project is sold or refinanced. The note is secured by real estate of the Organization (NHHFA, 41-43 Central).	376,066	376,363
4.25% mortgage payable to a bank in monthly installments for principal and interest of \$1,875 through December 2016, with a balloon payment that was due January 2017. The note was amended during the year ended May 31, 2019, and is now due December 2026. Under the amendment, interest rate is 4.94% and monthly installments for principal and interest are \$1,957. The note is secured by real estate of the Organization (People's United Bank, Milestones).	112,702	130,230
4.375% note payable to Rural Housing Service in monthly installments for principal and interest of \$11,050 through May 2049. The note is secured by real estate of the Organization (TD Bank, Keene Office).	2,134,970	2,175,749
Non-interest bearing note payable to Cheshire County in New Hampshire. Payment is not necessary unless Organization defaults on contract. The note is secured by real estate of the Organization (CDBG, Keene Office).	460,000	460,000

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3****LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Note payable to a bank in monthly installments for principal and interest of \$2,463 including interest through May 2039. Interest is adjusted every five years based on remaining principal balance and "Classic Advantage Rate" provided by Federal Home Loan Bank of Boston which resulted in an interest rate of 4.67% at May 31, 2021 and 2020. The note is secured by real estate of the Organization (TD Bank, Keene Office/Community Way).	376,617	389,578
5.19% note payable to a bank in monthly installments for principal and interest of \$889 through May 2021. The note was paid in full during the year ended May 31, 2021. The note was secured by real estate of the Organization (TD Bank, 45 Central Street).	-	88,433
Non-interest bearing note payable to the United States Department of Housing and Urban Development. No payment is due and beginning in January 2015 10% of the note is forgiven each year providing the property is used for low income housing through January 2025. The note is secured by real estate of the Organization (HUD, Ashuelot).	75,000	100,000
Non-interest bearing note payable to the United States Department of Housing and Urban Development. No payment is due and beginning in January 2015 10% of the note is forgiven each year providing the property is used for low income housing through January 2025. The note is secured by real estate of the Organization (HUD, 112 Charlestown Road).	45,000	160,000

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3 - LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Non-interest bearing note payable to New Hampshire Housing in annual payments in the amount of 50% of annual surplus cash through July 2042 at which time the remaining balance is due. The note is secured by real estate of the Organization (NHHFA, Second Chance).	794,189	794,189
Non-interest bearing note payable to a county in New Hampshire. No payment is due and 5% of the balance is forgiven each year through 2032 when the remaining balance becomes due. The note is secured by real estate of the Organization (CDBG, Second Chance).	311,808	328,219
Non-interest bearing note payable to a county in New Hampshire relating to an agreement between the City of Keene and SCS for the purpose of renovating Keene shelters. In total, SCS will receive \$472,000 from CDBG. SCS will receive the funds as progress is made. The note is secured by real estate of the Organization and will be fully forgiven providing the facility serves low- and moderate-income individuals for 20 years (CDBG, Keene Shelter).	326,899	9,500
5.54% note payable to a finance company in monthly installments for principal and interest of \$543 through August 2022. The note is secured by a vehicle (Ally, Econoline Van).	7,815	12,637
6.54% note payable to a finance company in monthly installments for principal and interest of \$442 through November 2023. The note was paid in full during the year ended May 31, 2021. The note was secured by a vehicle (Ally, GMC Acadia).	-	15,903
2.99% note payable to a bank in monthly installments for principal and interest of \$820 through May 2031. The note is secured by real estate of the Organization (Savings Bank of Walpole, 45 Central Street).	84,395	-

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3****LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Non-interest bearing note payable to a county in New Hampshire, relating to an agreement between the City of Keene and SCS for the purpose of renovating Keene shelters. In total, SCS will receive \$472,000 from CDBG. SCS will receive the funds as progress is made. The note is secured by real estate of the Organization and will be fully forgiven providing the facility serves low- and moderate-income individuals for 20 years (CDBG, Elm Street Shelter).	189,100	-
Non-interest bearing note payable to the City of Keene, New Hampshire. The note expires in June 2022 and payment is not necessary unless the Organization defaults on contract. The note is secured by real estate of the Organization (City of Keene, 139 Roxbury Street).	77,100	-
Non-interest bearing note payable to the City of Keene, New Hampshire, with an original balance of \$240,000 reduced to \$204,000 when the Organization acquired the note from Keene Housing in July 2020. No payment is due and 5% of the balance is forgiven each year through June 2037. The note is secured by real estate of the Organization (City of Keene, 139 Roxbury Street).	204,000	-
Troy Senior - Non-interest bearing note payable to a county in New Hampshire. Payments are deferred until the note matures in June 2029. The note is secured by real estate of the Organization (CDBG).	640,000	640,000
Troy Senior - Non-interest bearing note payable to New Hampshire Housing Finance Authority to fund energy efficient improvements through the Authority's Greener Homes Program. Payment is deferred for 30 years through August 2042. The note is secured by real estate of the Organization (NHHFA).	140,210	140,210

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3** **LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Keene East Side - Non-interest bearing note payable to a county in New Hampshire. Payments are deferred until the note matures in December 2028. The note is secured by real estate of the Organization (CDBG).	900,000	900,000
Keene East Side - Non-interest bearing note payable to New Hampshire Community Development Finance Authority (CDFA) to fund energy upgrades and capital improvements. Beginning in 2016, 10% of the note is forgiven each year based on the rolling balance. The mortgage may be released after ten years in January 2026. The note is secured by real estate of the Organization (CDFA).	139,860	162,880
Keene East Side - Non-interest bearing note payable to New Hampshire Housing to fund energy efficient improvements through the Authority's Greener Homes Program. Payment is deferred for 30 years, through August 2042. The note is secured by real estate of the Organization (NHHFA).	228,934	228,934
Swansey - Non-recourse, 4.90% simple interest mortgage note payable to the New Hampshire Housing (HOME), due September 2033, principal and interest payable at the sole discretion of the lender, from the excess cash of the borrower, determined by formula, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30 year term of the mortgage.	287,710	289,996
Swansey - Non-recourse mortgage note payable to New Hampshire Housing (AHF), due September 2043, payable in monthly installments of \$1,698, including interest at 2.35%, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 40 year term of the mortgage.	353,561	365,474

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3** **LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Snow Brook - Non-recourse mortgage note payable to New Hampshire Housing, due July 2057, payable in monthly installments of \$2,002 including interest at 4.35%, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30 year term of the mortgage.	436,974	441,872
Snow Brook - Non-recourse zero interest mortgage note payable to New Hampshire Housing (AHF), due June 2034, principal and interest payable at the sole discretion of the lender from the excess cash of the borrower determined by formula, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30 year term of the mortgage.	237,173	237,173
Winchester - Non-recourse mortgage note payable to New Hampshire Housing (AHF), due May 2032, payable in monthly installments of \$370, including interest at 2.00%, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30 year term of the mortgage note (NHHFA).	43,450	46,978
Winchester - Non-recourse zero interest bearing mortgage note payable to New Hampshire Housing (FAF), due May 2032, payable at the sole discretion of the lender from the excess cash of the borrower determined by formula, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30-year term of the mortgage note (NHHFA).	79,609	85,028
Winchester - Non-recourse zero interest bearing direct subsidy AHP loan secured by the Partnership's land and buildings, subject to low income housing restrictions under the terms of the AHP agreement. In the event of a default under the aforementioned agreement, the loan is due upon demand with interest accrued at a rate of 11.67% for the period the funds were outstanding (Federal Home Loan Bank).	150,000	150,000

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 3** **LONG TERM DEBT (continued)**

	<u>2021</u>	<u>2020</u>
Keene Highland Non-recourse mortgage note payable to New Hampshire Housing (AHF), due August 2035, payable in monthly installments of \$3,122, including interest at 2.90%, secured by the Partnership's land and buildings, subject to low income housing use restrictions for the 30 year term of the mortgage note (NHHFA).	434,765	
Keene Highland 30 year, zero interest, non-recourse deferred mortgage note payable to the City of Keene, New Hampshire due June 2035, payment of principal is deferred until the due date, secured by land and buildings (City of Keene).	915,000	
Warwick 30 year, zero interest, non-recourse deferred mortgage note payable to the Town of Winchester, New Hampshire due August 2036, payment of principal is deferred until the due date, secured by land and buildings (Town of Winchester).	500,000	
Total long-term debt before unamortized deferred financing costs	11,460,204	9,049,462
Unamortized deferred financing costs	(17,619)	(18,281)
	11,442,585	9,031,181
Less current portion due within one year	142,174	125,324
	<u>\$11,300,411</u>	<u>\$8,905,857</u>

The schedule of maturities of long-term debt at May 31, 2021 is as follows:

<u>Year Ending</u>	<u>Amount</u>
<u>May 31</u>	
2022	\$ 142,174
2023	142,488
2024	146,073
2025	151,449
2026	157,310
Thereafter	10,720,710
Total	<u>\$11,460,204</u>

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020****NOTE 4 OPERATING LEASES**

The Organization leases facilities, equipment and vehicles under non-cancelable lease agreements at various financial institutions. Lease periods range from month to month to 2025. Monthly lease payments range from \$900 to \$3,625. Lease expense for the years ended May 31, 2021 and 2020 totaled \$148,143 and \$140,758, respectively.

Future minimum payments as of May 31, 2021 on the above leases are as follows:

Year Ending May 31	Amount
2022	\$ 69,243
2023	1,050
2024	720
2025	<u>120</u>
Total	<u>\$ 71,133</u>

NOTE 5 ACCRUED COMPENSATED BALANCES

At May 31, 2021 and 2020, the Organization accrued a liability for future annual leave time that its employees had earned and vested in the amount of \$144,916 and \$141,970, respectively.

NOTE 6 CONTINGENCIES

Southwestern Community Services, Inc. is the 100% owner of SCS Housing, Inc. and SCS Housing Development, Inc. SCS Housing, Inc. and SCS Housing Development, Inc. are the general partners of eight limited partnerships formed to develop low-income housing projects through the use of Low Income Housing Tax Credits. Southwestern Community Services, Inc., SCS Housing, Inc. and SCS Housing Development, Inc. have guaranteed repayment of liabilities of various partnerships totaling approximately \$11,927,000 and \$13,988,000 at May 31, 2021 and 2020, respectively.

Partnership real estate with a cost basis of approximately \$27,348,000 and \$35,896,000 at May 31, 2021 and 2020, respectively, provides collateral on these loans.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 6** **CONTINGENCIES (continued)**

The Organization receives funds under various state grants and from Federal sources. Under the terms of these agreements, the Organization is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If costs were found not to have been incurred in compliance with the laws and regulations, the Organization might be required to repay the funds.

No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed by government audits as of May 31, 2021 and 2020.

NOTE 7 **RELATED PARTY TRANSACTIONS**

During the years ended May 31, 2021 and 2020, SCS Housing, Inc. managed nine and eleven limited partnerships, respectively. Management fees charged by SCS Housing, Inc. totaled \$228,239 and \$295,814, for the years ended May 31, 2021 and 2020, respectively. Additionally, SCS Housing, Inc. has advanced the limited partnerships funds for cash flow purposes over several years.

The Organization has also advanced funds to a related entity for Department of Housing and Urban Development (HUD) sponsorship purposes.

The total amounts due and expected to be collected from the limited partnerships and related entities totaled \$55,138 and \$59,067 at May 31, 2021 and 2020, respectively.

NOTE 8 **EQUITY INVESTMENT**

Southwestern Community Services, Inc. and related companies use the equity method to account for their financial interests in the following companies:

	<u>2021</u>	<u>2020</u>
Cityside Housing Associates, LP	\$ (9,509)	\$ (9,505)
Marlborough Homes, LP	(43)	(27)
Payson Village Senior Housing Associates, LP	(12,524)	(12,514)
Railroad Square Senior Housing Associates, LP	(2,247)	(2,071)
Warwick Meadows Housing Associates, LP	-	(28)
Woodcrest Drive Housing Associates, LP	180,727	222,842
Westmill Senior Housing, LP	49	64
Keene Highland Housing Associates, LP	-	(269)
Alstead Senior Housing Associates, LP	(18,452)	(18,441)
	<u>\$ 138,001</u>	<u>\$ 180,051</u>

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 8****EQUITY INVESTMENT (continued)**

SCS Housing Development, Inc. is a 0.01% partner of Cityside Housing Associates, LP, Marlborough Homes, LP, Payson Village Senior Housing Associates, LP, Warwick Meadows Housing Associates, LP, Woodcrest Drive Housing Associates, LP, and Alstead Senior Housing Associates, LP, a 0.10% partner of Railroad Square Senior Housing Associates, LP, and a 1% partner of Westmill Senior Housing, LP during the years ended May 31, 2021 and 2020.

SCS Housing, Inc. is a 0.01% partner of Winchester Senior Housing Associates, LP, Swanzey Township Housing Associates, LP, Snow Brook Meadow Village Housing Associates, LP, and Keene Highland Housing Associates, LP during the years ended May 31, 2021 and 2020.

The remaining 99.99% ownership interest in Keene Highland Housing Associates, LP and Warwick Meadow Housing Associates, LP were acquired by Southwestern Community Services, Inc. during the year ending May 31, 2021 (see Note 13), and therefore the limited partnerships are included in the consolidated financial statements for the year ended May 31, 2021.

Summarized financial information for entities accounted for under the equity method, as of May 31, 2021 and 2020, consists of the following:

	<u>2021</u>	<u>2020</u>
Total assets	<u>\$ 53,169</u>	<u>\$ 56,632</u>
Total liabilities	15,200	16,530
Capital/Member's equity	<u>37,969</u>	<u>40,102</u>
	<u>\$ 53,169</u>	<u>\$ 56,632</u>
Income	\$ 3,267	\$ 3,408
Expenses	<u>4,719</u>	<u>4,707</u>
Net loss	<u>\$ (1,452)</u>	<u>\$ (1,299)</u>

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 9. RETIREMENT PLAN**

The Organization maintains a tax sheltered annuity plan under the provisions of Section 403(b) of the Internal Revenue Code. All employees who have had at least 30 days of service to the Organization are eligible to contribute to the plan. The Organization begins matching contributions after the employee has reached one year of service. Employer contributions are at the Organization's discretion and totaled \$296,322 and \$278,209 for the years ended May 31, 2021 and 2020, respectively.

NOTE 10. RESTRICTIONS ON NET ASSETS

Net assets with donor restrictions are available for the following purposes:

	<u>2021</u>	<u>2020</u>
NNECAC – Annual Conference Fund	\$ 16,646	\$ 4,814
GAPS/Warm Fund	101,736	91,725
Transport	90,000	40,000
HS Parents Association	<u>6,967</u>	<u>7,933</u>
Total net assets with donor restrictions	<u>\$ 215,349</u>	<u>\$ 144,472</u>

NOTE 11. BOARD DESIGNATED NET ASSETS

The board designates a portion of the unrestricted net assets for WM, Marcello GAPS funds. There was \$12,790 and \$14,888 designated by the board at May 31, 2021 and 2020, respectively.

NOTE 12. FORGIVENESS OF DEBT

During the years ended May 31, 2021 and 2020, the Organization realized forgiveness of debt income in connection with notes payable to Community Development Block Grant, HUD and Community Development Finance Authority. Forgiveness of debt income totaled \$79,431 and \$79,338 for the years ended May 31, 2021 and 2020, respectively.

The Organization recognized forgiveness of debt of \$439,070 related to the Paycheck Protection Program during the year ended May 31, 2021. See additional detail at Note 15.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 13. TRANSFER OF PARTNERSHIP INTERESTS**

During the year ended May 31, 2021, Southwestern Community Services, Inc. acquired a partnership interest in two low-income housing limited partnerships: Keene Highland and Warwick. The amount paid for the partnership interest in Keene Highland and Warwick was \$1 each, and at the time of acquisition, Southwestern Community Services, Inc. became the general partner.

The following is a summary of the assets and liabilities of the partnerships at the date of acquisition:

	<u>Keene Highland</u>	<u>Warwick</u>
Date of Transfer	07/01/2020	01/01/2021
Cash	\$ 156,907	\$ 68,061
Security deposits	21,321	12,460
Cash reserves	391,456	154,727
Property, net	2,769,245	1,237,249
Other assets	<u>25,946</u>	<u>10,861</u>
Total assets	<u>3,364,875</u>	<u>1,483,358</u>
Notes payable	1,372,220	518,078
Other liabilities	<u>85,048</u>	<u>18,939</u>
Total liabilities	<u>1,457,268</u>	<u>537,017</u>
Partners' capital	1,907,607	946,341
Partners' capital previously recorded as an investment in related parties	<u>269</u>	<u>28</u>
Partners' capital transferred	<u>\$ 1,907,876</u>	<u>\$ 946,369</u>

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**NOTE 14: LIQUIDITY AND AVAILABILITY**

The following represents Southwestern Community Services, Inc. and related companies' financial assets as of May 31, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Financial assets at year end:		
Cash and cash equivalents	\$ 1,722,941	\$ 1,400,153
Accounts receivable	1,781,636	1,201,132
Due from related party	55,138	59,067
Notes receivable	2,357	2,357
Cash escrow and reserve funds	<u>1,471,741</u>	<u>809,897</u>
Total financial assets	<u>5,033,813</u>	<u>3,472,606</u>
Less amounts not available to be used within one year:		
Due from related party	(55,138)	(59,067)
Notes receivable	(2,357)	(2,357)
Reserve funds	<u>(1,471,741)</u>	<u>(809,897)</u>
Total amounts not available within one year	<u>(1,529,236)</u>	<u>(871,321)</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 3,504,577</u>	<u>\$ 2,601,285</u>

The Organization has a goal to maintain unrestricted cash on hand to meet 30 days of normal operating expenditures, which are, on average, approximately \$1,559,000 and \$1,215,000 at May 31, 2021 and 2020, respectively. The Organization has a \$250,000 line of credit available to meet cash flow needs.

NOTE 15: PAYCHECK PROTECTION PROGRAM

In April 2020, the Organization received loan proceeds in the amount of \$439,070 under the Paycheck Protection Program (PPP). The PPP is established as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). If the Organization did not meet the loan criteria, the unforgiven portion of the PPP loan is payable over five years at an interest rate of 1%, with a deferral of payments for the first ten months. The Organization has used the proceeds for purposes consistent with the PPP and the PPP loan has been forgiven in full. Therefore, forgiveness of the loan totaling \$439,070 has been recognized on the Consolidated Statement of Activities for the year ended May 31, 2021.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020****NOTE 16: ECONOMIC INJURY DISASTER LOAN**

During June 2020, the Organization received an Economic Injury Disaster Loan (EIDL) from the Small Business Administration with proceeds in the amount of \$150,000. The EIDL is payable over 30 years at an interest rate of 2.75% with a deferral of payments for one year from the date of the note. Installments, including principal and interest, of \$641 monthly, begin in June 2021. The balance of principal and interest will be payable in May 2050. The loan is secured by the Small Business Administration.

The scheduled maturities of the EIDL as of May 31, 2021 were as follows:

<u>Year Ending</u> <u>May 31</u>	<u>Amount</u>
2022	\$ 3,201
2023	3,585
2024	3,685
2025	3,788
2026	3,893
Thereafter	<u>131,848</u>
	<u>\$ - 150,000</u>

NOTE 17: RECLASSIFICATION

Certain amounts and accounts from the prior year's financial statements were reclassified to enhance comparability with the current year's financial statements.

NOTE 18: OTHER EVENTS

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread are affecting the Organization's operations. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic. The Organization's business could also be impacted should the disruptions from COVID-19 lead to changes in consumer behavior. COVID-19 also makes it more challenging for management to estimate future performance of the businesses, particularly over the near to medium term.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

NOTE 19: SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through October 22, 2021, the date the financial statements were available to be issued.

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES
CONSOLIDATED SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES
FOR THE YEAR ENDED MAY 31, 2021

	Home Energy Programs	Education and Nutrition	Homeless Programs	Housing Services	Economic Development Services	Other Programs	Total Program	Management and General	2021 Total
REVENUES									
Government contracts	\$ 4,633,049	\$ 3,125,051	\$ 5,207,961	\$ 4,000	\$ 795,997	\$ -	\$ 13,826,118	\$ 625,379	\$ 14,451,497
Program service fees	1,028,348	-	58,851	848,971	-	776,732	2,708,902	-	2,708,902
Rental income	-	-	90,884	1,568,630	-	127	1,657,741	-	1,657,741
Support	55,182	9,969	242,175	-	180,072	114,184	601,572	66	601,638
Sponsorship	-	-	-	-	-	21,703	21,703	-	21,703
Interest income	13	11	198	388	22	35	667	735	1,402
Forgiveness of debt	-	-	56,411	23,020	-	-	79,431	439,070	518,501
Miscellaneous	1,947	3,908	4,613	119,379	25	39,362	169,234	69,862	239,096
In-kind contributions	-	65,414	-	-	-	-	65,414	-	65,414
Total revenues and other support	\$ 6,718,519	\$ 3,204,353	\$ 5,719,193	\$ 2,560,448	\$ 976,116	\$ 952,153	\$ 19,130,782	\$ 1,135,112	\$ 20,265,894
EXPENSES									
Payroll	\$ 486,387	\$ 1,518,514	\$ 491,084	\$ 725,103	\$ 350,843	\$ 439,138	\$ 4,011,067	\$ 752,118	\$ 4,763,185
Payroll taxes	25,674	106,568	37,005	43,514	30,248	33,024	276,033	120,497	396,530
Employee benefits	171,270	381,988	144,229	263,870	55,553	180,783	1,197,703	46,508	1,244,211
Retirement	32,604	85,776	24,871	61,308	20,760	14,238	229,357	68,985	298,322
Advertising	10	3,100	388	1,265	1,638	-	6,410	133	6,552
Bank charges	10	-	1,130	4,109	-	11	5,260	-	8,768
Computer cost	225	28,110	12,051	7,765	16,171	-	64,322	183,132	247,454
Contractual	1,007,401	12,804	42,954	61,431	680	48,737	1,174,007	58,518	1,233,525
Depreciation	-	26,438	117,967	603,938	-	7,620	755,963	153,192	909,155
Dues/registration	-	2,290	-	320	543	-	3,153	8,819	11,772
Duplicating	89	8,180	-	-	-	-	8,229	4,588	12,817
Insurance	5,539	15,035	33,483	67,881	15,298	6,890	134,126	43,490	177,616
Interest	-	5,955	5,983	48,121	-	1,890	61,749	113,918	175,667
Meeting and conference	-	-	-	840	154	133	1,127	1,637	2,784
Miscellaneous expense	2,863	-	1,242	82,239	9,546	1,350	97,249	2,675	99,824
Miscellaneous taxes	-	-	-	101,224	-	-	101,224	300	101,524
Equipment purchases	386	3,330	-	6,521	-	-	10,237	2,808	13,045
Office expense	19,084	17,479	80,872	11,834	2,568	749	112,588	49,579	162,166
Postage	300	388	126	37	348	-	1,179	31,999	33,178
Professional fees	1,050	-	3,300	38,827	-	-	42,877	81,034	124,011
Staff development and training	3,408	1,327	165	2,488	814	1,185	9,185	17,341	26,528
Subscriptions	-	-	98	-	-	-	98	2,767	2,865
Telephone	2,429	3,108	20,892	18,872	2,299	1,117	48,515	47,535	96,050
Travel	8,104	12,328	7,212	9,515	16,338	-	51,497	5,675	67,172
Vehicle	6,147	4,170	1,748	41,329	35,941	9,852	99,187	3,912	103,099
Rent	-	24,659	-	21,112	-	-	45,771	-	45,771
Space costs	-	122,478	384,093	718,703	16,731	-	1,242,119	139,968	1,382,087
Direct client assistance	3,788,549	179,702	4,128,109	12,971	24,399	3,782	8,135,512	-	8,135,512
In-kind expenses	-	65,414	-	-	-	-	65,414	-	65,414
TOTAL FUNCTIONAL EXPENSES BEFORE MANAGEMENT AND GENERAL ALLOCATION	5,559,497	2,629,099	5,516,502	2,913,953	621,784	750,430	17,991,265	1,948,672	19,939,937
Allocation of management and general expenses	802,161	284,783	597,504	315,618	87,347	81,281	1,948,672	(1,948,672)	-
TOTAL FUNCTIONAL EXPENSES	\$ 6,161,658	\$ 2,913,882	\$ 6,114,006	\$ 3,229,571	\$ 689,131	\$ 831,711	\$ 19,939,937	\$ -	\$ 19,939,937

* See Independent Auditors' Report

SOUTHWESTERN COMMUNITY SERVICES, INC. AND RELATED COMPANIES
CONSOLIDATED SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES
FOR THE YEAR ENDED MAY 31, 2020

	Home Energy Programs	Education and Nutrition	Homeless Programs	Housing Services	Economic Development Services	Other Programs	Total Program	Management and General	2020 Total
REVENUES									
Government contracts	\$ 4,518,118	\$ 3,020,857	\$ 1,759,258	\$ 21,581	\$ 797,710	\$ 33,809	\$ 10,151,333	\$ 468,388	\$ 10,819,721
Program service fee	832,454		88,804	985,951	3,496	707,147	2,595,852	9,964	2,605,818
Rental income			97,328	1,067,704			1,165,032		1,165,032
Developer fee income				1,508			1,508		1,508
Support	81,387	36,421	219,105		114,117	114,844	565,874	27,736	593,610
Sponsorship		6,809				19,737	26,546		26,546
Interest income	12	17	1,382	2,559	35	11	4,016	5,208	9,224
Forgiveness of debt			56,318	23,020			79,338		79,338
Miscellaneous	2,660	3,381	21,160	77,326	19,460		124,187	23,926	148,113
In-kind contributions		167,553					167,553		167,553
Total revenues	\$ 5,434,831	\$ 3,235,039	\$ 2,221,355	\$ 2,179,649	\$ 934,618	\$ 675,548	\$ 14,681,239	\$ 535,222	\$ 15,416,461
EXPENSES									
Payroll	\$ 487,458	\$ 1,374,787	\$ 335,905	\$ 735,214	\$ 435,177	\$ 424,014	\$ 13,772,553	\$ 731,826	\$ 4,504,379
Payroll taxes	36,287	107,590	25,586	58,083	35,147	32,738	293,411	55,964	349,375
Employee benefits	135,770	412,407	121,495	271,770	85,902	193,929	1,221,273	45,011	1,266,284
Retirement	29,265	71,941	19,791	58,108	21,018	13,973	214,094	64,115	278,209
Advertising	728	3,084	83	2,832	3,998	2,100	12,826	591	13,217
Bank charges	4		17	4,117		54	4,192	7,456	11,648
Bad debt		45	195				240	4,000	4,240
Computer cost		28,124	5,538	8,120	15,541		57,323	168,243	223,586
Contractual	778,055	18,582	13,824	27,752	2,719	74,250	912,982	41,190	954,172
Depreciation		27,369	108,291	368,399		10,913	512,972	150,280	663,252
Dues/registration		977		495	468		1,940	9,720	11,660
Duplicating		7,480					7,480	5,684	13,164
Insurance	6,687	13,010	24,580	58,680	14,271	5,968	121,156	38,841	157,997
Interest		7,198	7,527	36,985			51,710	114,881	166,591
Meeting and conference	457	1,042	282	4,813	1,118	2,029	9,821	13,879	23,700
Miscellaneous expense	3,543	1,597	60	44,189	4,722	163	54,274	18,105	72,379
Miscellaneous taxes				61,942			61,942	200	62,142
Equipment purchases	24,948	1,648		6,429			33,020	30	33,050
Office expense	20,017	8,744	6,002	9,148	10,480	33	54,424	24,136	78,560
Postage	240	281	123	189	252		1,065	24,447	25,512
Professional	2,045		3,200	28,718		708	34,669	89,175	123,844
Staff development and training		2,135	648	1,208	415	3,088	7,494	2,787	10,281
Subscriptions				95			95	1,801	1,896
Telephone	2,283	1,968	17,824	17,959	3,179	1,166	44,179	41,801	85,780
Travel	6,792	16,310	12,602	7,545	30,585	15	73,849	3,031	78,880
Vehicle	3,802	6,121	5,574	30,678	36,849	9,896	91,820	8,202	100,022
Rent		25,570					25,570		25,570
Space costs		174,312	1,352,489	583,375	2,699	89	1,112,944	100,448	1,213,390
Direct client assistance	3,637,530	208,759	999,499	12,920	33,124	418	4,892,250		4,892,250
In-kind expenses		167,553					167,553		167,553
TOTAL FUNCTIONAL EXPENSES BEFORE GENERAL AND MANAGEMENT ALLOCATION	6,163,989	2,687,612	2,060,655	2,433,660	737,663	775,342	13,848,921	1,761,642	15,610,583
Allocation of management and general expenses	655,609	341,876	282,124	309,572	93,834	98,627	1,761,642	(1,761,642)	
TOTAL FUNCTIONAL EXPENSES	\$ 5,809,598	\$ 3,029,488	\$ 2,322,779	\$ 2,743,232	\$ 831,497	\$ 873,969	\$ 15,610,563	\$ -	\$ 15,610,563

See Independent Auditors' Report

SOUTHWESTERN COMMUNITY SERVICES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MAY 31, 2021

<u>FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE</u>	<u>ASSISTANCE LISTING NUMBER</u>	<u>PASS-THROUGH GRANTOR'S NAME</u>	<u>GRANTOR'S NUMBER</u>	<u>FEDERAL EXPENDITURE</u>
U.S. Department of Agriculture				
Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	10,557	State of NH, Department of Health & Human Services	010-090-52800000-102-500734	\$ 325,849
Child and Adult Care Food Program	10,558	State of NH, Department of Education	Unknown	165,379
Food Distribution Cluster				
Commodity Supplemental Food Program	10,565	State of NH, Department of Health & Human Services	010-090-52800000-102-500734	\$ 2,400
Commodity Supplemental Food Program (Food Commodities)	10,565	Community Action Program Belknap-Merrimack Counties	Unknown	202,800
				<u>696,428</u>
Total U.S. Department of Agriculture				
U.S. Department of Housing and Urban Development				
Emergency Solutions Grant Program	14,231	State of NH, DHHS, Bureau of Homeless & Housing	05-95-95-958310-717600000-102-50731	\$ 142,269
COVID-19 Emergency Solutions Grant Program	14,231	State of NH, DHHS, Bureau of Homeless & Housing	05-95-42-423010-78270000	86,100
				<u>228,369</u>
Supportive Housing Program	14,235	State of NH, DHHS, Bureau of Homeless & Housing	05-95-95-958310-717600000-102-50731	116,879
Shelter Plus Care	14,238	State of NH, DHHS, Bureau of Homeless & Housing	05-95-95-958310-717600000-102-50731	309,035
Continuum of Care Program	14,267	State of NH, DHHS, Bureau of Homeless & Housing	05-95-95-958310-717600000-102-50731	371,328
				<u>1,025,611</u>
Total U.S. Department of Housing and Urban Development				
U.S. Department of Labor				
WIOA Cluster				
WIOA Adult Program	17,258	Southern NH Services	Unknown	\$ 35,453
WIOA Dislocated Worker Formula Grants	17,278	Southern NH Services	Unknown	11,255
				<u>46,708</u>
Total U.S. Department of Labor/WIOA Cluster				
U.S. Department of Transportation Federal Transit Administration (FTA)				
Formula Grants for Rural Areas	20,509	State of NH, Department of Transportation	04-98-98-984010-2916	\$ 481,482
Transit Services Programs Cluster				
Enhanced Mobility of Seniors and Individuals with Disabilities	20,513	State of NH, Department of Transportation	04-98-98-984010-2916	50,512
				<u>531,994</u>
Total U.S. Department of Transportation Federal Transit Administration (FTA)				
U.S. Department of Treasury				
Coronavirus Relief Fund	21,019	State of NH, DHHS, Division of Economic & Housing Stability	SS-2021-BHS-03-HOUS-04	\$ 2,210,738
Coronavirus Relief Fund	21,019	New Hampshire Housing	Shelter Decompression	127,814
Coronavirus Relief Fund	21,019	New Hampshire Housing	Shelter Decompression	51,825
Coronavirus Relief Fund	21,019	Monadnock Developmental Services, Inc.	Long Term Care Stabilization Program	58,050
				<u>2,448,227</u>

See Notes to Schedule of Expenditures of Federal Awards.

SOUTHWESTERN COMMUNITY SERVICES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MAY 31, 2021

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	ASSISTANCE LISTING NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S NUMBER	FEDERAL EXPENDITURE
<u>U.S. Department of Treasury (continued)</u> Emergency Rental Assistance Program	21.023	New Hampshire Housing		\$ 1,184,928
Total U.S. Department of Treasury				\$ 3,633,155
<u>U.S. Small Business Administration</u> Disaster Assistance Loans	59.008	Direct Award	EIDL #1272708008	\$ 150,000
Total U.S. Small Business Administration				\$ 150,000
<u>U.S. Department of Energy</u> Weatherization Assistance for Low-Income Persons	81.042	State of NH, Office of Energy & Planning	01-02-024010-7706-074-500587	\$ 257,105
Total U.S. Department of Energy				\$ 257,105
<u>U.S. Department of Health & Human Services</u> Aging Cluster				
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	State of NH, Office of Energy & Planning	01-02-024010-7706-074-500587	\$ 4,867
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	State of NH, DHHS, Bureau of Elderly & Adult Services	05-95-48-481010-7872	37,929
TANF Cluster				
Temporary Assistance for Needy Families	93.558	Southern NH Services	Unknown	138,773
Low Income Home Energy Assistance (Fuel Assistance)	93.568	State of NH, Office of Energy & Planning	01-02-02-024010-77050000-500587	4,163,409
Low Income Home Energy Assistance (BWP)	93.568	State of NH, Office of Energy & Planning	01-02-02-024010-77050000-500587	158,764
COVID-19 Low Income Home Energy Assistance	93.568	State of NH, DHHS, Administration for Children & Families, Office of Community Services	Grant #2001NHE5C3	40,746
Community Services Block Grant	93.569	State of NH, DHHS, Div. of Family Assistance	500731	367,841
COVID-19 Community Services Block Grant	93.569	State of NH, DHHS, Division of Economic & Housing Stability	500731	234,888
Community Services Block Grant - Discretionary	93.570	State of NH, DHHS, Div. of Family Assistance		22,652

See Notes to Schedule of Expenditures of Federal Awards.

SOUTHWESTERN COMMUNITY SERVICES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MAY 31, 2021

<u>FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE</u>	<u>ASSISTANCE LISTING NUMBER</u>	<u>PASS-THROUGH GRANTOR'S NAME</u>	<u>GRANTOR'S NUMBER</u>	<u>FEDERAL EXPENDITURE</u>
U.S. Department of Health & Human Services (continued)				
Head Start Cluster				
• Head Start	93.600	• Direct Funding	01CH011494	\$ 2,401,431
• COVID-19 Head Start	93.600	• Direct Funding	01HE000388	\$ 131,202
Total U.S. Department of Health & Human Services				\$ 2,532,633
U.S. Department of Homeland Security				
Emergency Food and Shelter National Board Program	97.024	State of NH, DHHS, Office of Human Services	Unknown	\$ 11,008
Total U.S. Department of Homeland Security				\$ 11,008
TOTAL				\$ 14,054,509

See Notes to Schedule of Expenditures of Federal Awards.

SOUTHWESTERN COMMUNITY SERVICES, INC.

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED MAY 31, 2021**

NOTE 1

BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Southwestern Community Services, Inc. under programs of the federal government for the year ended May 31, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Southwestern Community Services, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE 2

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3

INDIRECT COST RATE

Southwestern Community Services, Inc. has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4

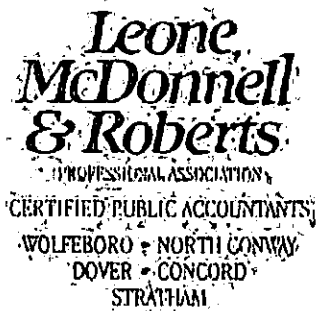
FOOD DONATION

Nonmonetary assistance is reported in the Schedule at the fair value of the commodities received and disbursed.

NOTE 5

SUBRECIPIENTS

Southwestern Community Services, Inc. had no subrecipients for the year ended May 31, 2021.



SOUTHWESTERN COMMUNITY SERVICES, INC.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Southwestern Community Services, Inc.
Keene, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Southwestern Community Services, Inc. (a New Hampshire nonprofit corporation) and related companies, which comprise the consolidated statement of financial position as of May 31, 2021, and the related consolidated statements of activities, functional expenses, and cash flows, for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 22, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Southwestern Community Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Southwestern Community Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Southwestern Community Services, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

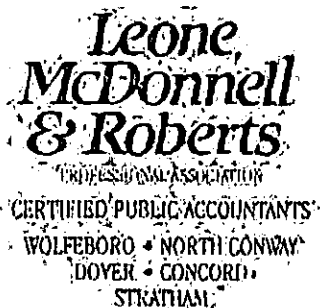
As part of obtaining reasonable assurance about whether Southwestern Community Services, Inc.'s consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Leone McDonnell & Roberts
Professional Association*

October 22, 2021
Wolfeboro, New Hampshire



SOUTHWESTERN COMMUNITY SERVICES, INC.
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE.

To the Board of Directors of
Southwestern Community Services, Inc.
Keene, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Southwestern Community Services, Inc.'s (a New Hampshire nonprofit corporation) compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of Southwestern Community Services, Inc.'s major federal programs for the year ended May 31, 2021. Southwestern Community Services, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Southwestern Community Services, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Title 2, U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Southwestern Community Services, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Southwestern Community Services, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Southwestern Community Services, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended May 31, 2021.

Report on Internal Control Over Compliance

Management of Southwestern Community Services, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Southwestern Community Services, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Southwestern Community Services, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Leone McDermott & Roberts
Professional Association*

October 22, 2021
Wolfeboro, New Hampshire

SOUTHWESTERN COMMUNITY SERVICES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED MAY 31, 2021

SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the consolidated financial statements of Southwestern Community Services, Inc. and related companies were prepared in accordance with GAAP.
2. No significant deficiencies disclosed during the audit of the consolidated financial statements are reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*. No material weaknesses are reported.
3. No instances of noncompliance material to the consolidated financial statements of Southwestern Community Services, Inc. and related companies, which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance*. No material weaknesses are reported.
5. The auditors' report on compliance for the major federal award programs for Southwestern Community Services, Inc. expresses an unmodified opinion on all major federal programs.
6. There were no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a).
7. The programs tested as major programs were: U.S. Department of Health and Human Services; Low Income Home Energy Assistance, 93.568; Community Services Block Grant, 93.569; and Head Start, 93.600; and U.S. Department of Treasury; Coronavirus Relief Fund, 21.019; and Emergency Rental Assistance Program, 21.023.
8. The threshold for distinguishing Type A and B programs was \$750,000.
9. Southwestern Community Services, Inc. was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENTS AUDIT

None.

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None.

SOUTHWESTERN COMMUNITY SERVICES, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED MAY 31, 2021

There were no findings or questioned costs that were required to be reported in the Schedule of Findings and Questioned Costs for the year ended May 31, 2020.

Southwestern Community Services, Inc.
Board of Directors - 2022 Composition

CHESHIRE COUNTY

SULLIVAN COUNTY

CONSTITUENT
SECTOR

Ron Nason
SCS Tenant

Mary Lou Huffling
Fall Mountain Emergency Food
Shelf
Alstead Friendly Meals

Brianna Trombi
Had Start Policy Council
Parent Representative

Anne Beattie
Newport Service Organization

PRIVATE
SECTOR

Kevin Watterson, Chair
Clarke Companies (*retired*)

David Edkins
Town of Walpole

Dominic Perkins
Savings Bank of Walpole

Kerry Belknap Morris, M.Ed.
Early Childhood Education
River Valley Community College

PUBLIC
SECTOR

Jay Kahn
State Senator, District 10

Derek Ferland
Sullivan County Manager

Beth Fox
Assistant City Manager/
Human Resources Director
City of Keene

Open

Beth Daniels

Experience

Southwestern Community Services, Inc., Keene, NH

Chief Executive Officer 07/2021 – Present

- Oversight of agency
- Working closely with the Board of Directors
- Supervision of Senior Staff
- Agency compliance

Chief Operating Officer 03/2016 – 07/2021

- Oversight for all general operations of the agency
- Supervision of Program Directors
- Agency-wide initiatives
- Grant compliance

Director of Energy and Employment Programs 10/2008 – 02/2015

- Oversee all daily operations for Fuel Assistance, Electric Assistance, Neighbor Helping Neighbor, Senior Energy Assistance, Weatherization, HRRP, CORE, and Assurance 16 as well as the employment programs Workplace Success, Work Experience Program, and WIA.

Career Navigator, Families at Work 04/2006 – 10/2008

Second Start, Concord, NH

Career Development Specialist 11/2004 – 03/2006

- Facilitated daily job-readiness classes and skill-building exercises
- Assisted participants with barrier resolution and the job search process
- Maintained participant records and completed reporting requirements
- Received ongoing training in teaching techniques and learning styles

Southwestern Community Services, Inc., Keene, NH

Case Manager, Homeless Services 09/2002 – 10/2003

- Responsible for all daily operations of housing program, rules, and regulations
- Completed weekly and monthly progress reports
- Coordinated house meetings, workshops, case conferences, and life skills classes

Case Manager, Welfare-to-Work 05/2000 – 09/2002

- Provided job placement and retention services for caseload of forty (40) clients
- Gained working knowledge of Department of Health & Human Services, Immigration & Naturalization Services, community agencies, and SCS

Education and Training

Leadership Monadnock	2016
Grant Writing Workshop Cheshire County	05/2012
Nonviolent Crisis Intervention Crisis Prevention Institute, Inc.	2012
Leadership Training Tad Dwyer Consulting	2010-2011
Criticism & Discipline Skills for Managers CareerTrack	11/2007
How to Supervise People CareerTrack	11/2007
Career Development Facilitator Training National Career Development Association <i>120-hour NCDA training</i>	09/2005
Certified Workforce Development Specialist National Association of Workforce Development Professionals	06/2005
Infection Control & Bloodborne Pathogens Home Health Care	01/2003
Bachelor of Arts in Human Services Franklin Pierce College <i>Graduated cum laude</i>	05/2002

Projects/Appointments

Current Board Member, Monadnock Collaborate

Current Member, Executive Committee, Leadership Council for Healthy Monadnock

Current Member, Sullivan Count Public Health Advisory Council

Created Emerging Leaders Program, SCS

References Available

Margaret Freeman



Experience

2000 – Present

Southwestern Community Services Inc.
Keene, NH

Chief Financial Officer (2014 – present)

Supervising the quality of accounting and financial reporting of SCS; a Community Action Agency. Total funding of \$18 million; federal, state and local funding sources. Primary responsibilities include overseeing the accounting functions, implementation and monitoring of internal controls, reporting financial position to the Board of Directors, preparation of the annual A-133 audit, member of agencies Senior Staff.

Fiscal Director (2000-2014)

Responsible to lead and manage the daily operations of the Fiscal Department of SCS. Primary duties include budget preparation and analysis, financial statement preparation and audit coordination.

1993 –2000

Emile J. Legere Management Corp
Keene, NH

Accountant

Provided bookkeeping for real estate management/development corp. Managed 16 affordable housing properties. Responsible for cash management, general ledger, A/P, A/R, financial statement prep, and audit prep. Leasing Manager of large commercial/retail property responsible for lease management and marketing of over 30 retail spaces.

Education

Leadership New Hampshire, Graduate 2011

Plymouth State University, Plymouth, NH
M.B.A., 1999

Keene State College, Keene, NH

B.S., Management, 1991; concentration Mathematics and Computer Science

Keith F. Thibault

Skills Summary

- Effective “hands-on” manager with proven supervisory experience.
- Honest, dependable and self-motivated.
- Strong written and oral communicator with PC skills & experience.
- Detail oriented, highly organized, flexible and hard-working.
- Able to effectively coordinate multiple projects and tasks.

Experience

Southwestern Community Services, Inc., Keene, New Hampshire

Housing Director – October, 1993 to December 1998

Director of Housing & Economic Development – January 1999 to June 2001

Development Director - July 2001 to August 2007

chief development officer – September 2007 - Present

Primarily responsible for the acquisition, development and financing of over 450 units of affordable housing, five Head Start pre-school facilities and 100,000 square feet of commercial space in fourteen communities in southwestern New Hampshire. Member of the agency’s Senior Staff. The chief development officer position has grown to include all economic, program and philanthropic development activities within this very dynamic Community Action Agency. The position also includes the responsibility to represent the organization at numerous community events and on local, state and regional boards. Highlights as Housing Director included the development of a comprehensive Property Management component that currently maintains and manages all agency owned real estate; successful administration of a federal HOPE 3 first time home buyer program in Sullivan County as well as being the recipient of many awards for the development of historically significant properties.

Rural Housing Improvement, Winchendon, Massachusetts

Director of Home Ownership and Housing Counseling - June 1993 to October, 1993

This Program Director position consists primarily of the administration of a \$500,000 HOPE III Implementation grant, HOME funding for First-time Home Buyers of \$250,000, coordination of a State Finance Authority approved Home Buyer Education course, management of several government property disposition programs (FDIC, RTC and Fannie Mae), several rehabilitation programs, as well as all housing counseling activities for the component. Staff supervised include two Housing Developers, one or more Rehabilitation Specialists, one or more Housing Counselors as well as support staff.

Assistant Director for Administration/Leased Housing - April 1998 to May 1993

Administration of a nearly two thousand household Section 8 Rental Assistance program comprised the overall scope of this position. Primary responsibilities included the disbursement of nearly nine million dollars annually in Housing Assistance Payments to more than eleven hundred landlords, direct day-to-day supervision of eight staff, liaison work with all other Agency components as well as accurate record keeping per HUD regulations. Highlights included the creation of Agency Family Self-Sufficiency Program (FSS) and serving on a statewide Project Coordinating Committee for FSS. I also represented RHI on several committees of our State Housing Association as well as serving on several in-house

committees focusing on employee benefits, performance evaluations and the rewriting of Agency job descriptions to conform to the American Disabilities Act.

Program Representative/Leased Housing - September 1986 to April 1998

Responsible for the administration and management of a two hundred-plus household caseload. Duties included initial and annual inspections of all units, rent negotiation and general file maintenance. Position required an unusually high degree of organizational, interpersonal and technical skills. Thorough knowledge of market area, Federal Housing Quality Standards and HUD Section 8 regulations were required.

Education

University of Massachusetts at Amherst

Bachelor of Arts cum laude - 1983

- Major: Economics with emphasis on Labor Economics
- Minor: Political Science with emphasis on local government
- Served a one-year paid internship with the University's Housing Administration, which led to becoming the Assistant Director of the program during my junior year.
- Completed a full semester academic internship serving as an assistant to the Town Manager of Action, Massachusetts.
- Took advanced courses in Economics and Latin through the Liberal Arts Honors Program

Civic and Other Activities

- Former Big Brother volunteer, Keene
- Current Co-Chair of Heading for Home, our Regional Housing Coalition
- Current co-chair of the Southwestern Region Planning Commission's Economic Development Advisory Committee
- Former volunteer at McKerley Health Care Center, Keene
- Former Chair of the Board of Directors for the Keene Day Care Center
- Current elected Vice Chairman of the Swanzey Zoning Board of Adjustment.
- Current founding board member and Chairperson of the Monadnock Collaborative, a 501(c) (3) organization formed to provide regional information and supported referral services.
- Dedicated husband and involved father of three children ages twenty-two, twenty and eight.

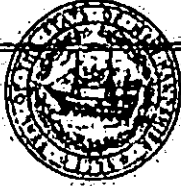
References available upon request.

Southwestern Community Services, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Beth Daniels	Chief Executive Officer	118,000	0	0
Margaret Freeman	Chief Financial Officer	110,531	0	0
Keith Thibault	Chief Development Officer	97,468	0	0

MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shilbette
 Commissioner

Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action, Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action, Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2018; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition. MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval: 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2; CFDA #93.045 / 2001NHHDC2; CFDA #93.045 / FAIN #2001NHHDC3-00; CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details

RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
 RFA-2017-8EAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			<i>\$46,098,114.00</i>	<i>\$0.00</i>	<i>\$46,098,114.00</i>

Fiscal Details
RFA-2017-8EAS-06-NUTRI

05-95-48-481010:9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00
			\$15,468,454.00	\$0.00	\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details:
 RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			<i>\$813,980.00</i>	<i>\$25,170.00</i>	<i>\$839,150.00</i>

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
			\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FECRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shildkret
 Commissioner

Nancy L. Rollins
 Interim Director

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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seats New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177875	Lobanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,498.00	\$8,400.00	\$135,898.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177877	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #16) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,567,111.74	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Koene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$63,964,168.00	\$813,980	\$64,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

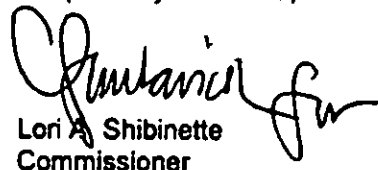
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shilbette
Commissioner

Deborah D. Schertz
Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.48	\$76,938.28	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177678	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Oaspee Concerned Citizens	170158	Center Oaspee	\$2,585,977.98	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:8/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2018, #24 A4:6/24/2020, #48E A5 9/23/2020, #19
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,897,054.18	\$843,487.56	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Strafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.78	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,898.63	\$177,163.63	\$5,045,062.36	O:12/21/2016, #16 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,568,568.00	\$2,397,600.01	\$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shabinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leif A. Shibley
 Commissioner

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Deborah D. Schwab
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2018, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E AJT:
Lamprey Health Care	177677	Newmarket	\$389,538.00	(\$142,268.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E AJT: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.98	\$0	\$2,585,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	\$10,007,837.44	\$142,268.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155003	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Strafford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$0	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Total:			\$81,668,668.00	\$0	\$81,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2-CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Sabbotte
 Commissioner

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Deborah D. Scheetz
 Director

June 19, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Bednap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$658,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$65,696.00	\$38,400.00	\$104,096.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$862,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$6,299,276.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,887.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177185	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,487,653.18	\$3,982,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,761,062.00	22,805,508.00	\$61,566,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,188,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans Issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

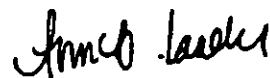
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title III B CFDA# 93.044 / FAIN# 2001NHOASS; Title III C1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner

**New Hampshire Department of Health and Human Services
Nutritional and Transportation**



**State of New Hampshire
Department of Health and Human Services
Amendment #3 to the Nutrition and Transportation Contract**

This 3rd Amendment to the Nutrition and Transportation contract (hereinafter referred to as "Amendment #3") is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as the "State" or "Department") and Southwestern Community Services, Inc., (hereinafter referred to as "the Contractor"), a nonprofit corporation with a place of business at 63 Community Way, Keene, NH, 03431.

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended on December 20, 2017, (Item #23), and on February 20, 2019, (Item #24), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18; and Exhibit C-1, Revisions to General Provisions, Paragraph 3; the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
June 30, 2022.
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$384,640.
3. Modify Exhibit A, Scope of Services by deleting it in its entirety and replacing it with Exhibit A Amendment #3, Scope of Services, which is attached hereto and incorporated by reference herein.
4. Modify Exhibit B Method and Conditions Precedent to Payment by deleting it in its entirety and replacing it with Exhibit B Amendment #3, Method and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
5. Modify Exhibit B-1 Amendment #2, Rate Sheet by deleting it in its entirety and replacing it with Exhibit B-1 Amendment #3, Rate Sheet, which is attached hereto and incorporated by reference herein.
6. Add Exhibit K, DHHS Information Security Requirements, which is attached hereto and incorporated by reference herein.

Jm
5/18/2020

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All terms and conditions of the Contract and prior amendments not inconsistent with this Amendment #3 remain in full force and effect. This amendment shall be effective retroactively to March 20, 2020, subject to the Governor's approval issued under the Executive Order 2020-04.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

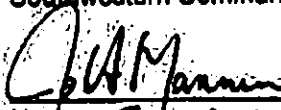
State of New Hampshire
Department of Health and Human Services

5/20/2020
Date


Name: ~~Deborah Scheetz~~ Ann Landry
Title: Director Associate Commissioner

Southwestern Community Services, Inc.

5/18/2020
Date


Name: John A. MANNING
Title: CEO


gm 5/18/2020

New Hampshire Department of Health and Human Services
Nutritional and Transportation



The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/29/20

Date

1st/Christen Lavers

Name:

Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor of the State of New Hampshire on: _____ (date of approval letter)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

*gm
6/15/20*

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services
Exhibit A Amendment #3**



Scope of Services

1. Provisions Applicable to All Services

- 1.1. The Contractor shall provide services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, Title IIIC1 and C2 – Nutrition Program Policies, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.4. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.

2. Scope of Work

- 2.1. The Contractor shall provide services to eligible individuals in Sullivan County that include:
 - 2.1.1. Transportation, which is funded through Title III only, per individual per day: The Contractor shall:
 - 2.1.1.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments and to do grocery and other needed shopping.
 - 2.1.1.2. Comply with all applicable federal and state, Department of Transportation and Department of Safety rules and regulations.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**



Exhibit A Amendment #3

- 2.1.1.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.
- 2.1.1.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 2.1.2. Title III B Supportive Services. The Contractor shall:
 - 2.1.2.1. Have the option to provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 2.1.2.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 2.1.2.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 2.1.2.1.2.1. Picking up medications at a pharmacy.
 - 2.1.2.1.2.2. Buying clothing for the client.
 - 2.1.2.1.2.3. Buying other items for the client.
 - 2.1.2.1.3. Provide receipts to the client after each shopping transaction.
 - 2.1.2.1.4. Establish a system to account for the funds provided for by the client to make such purchases.
 - 2.1.2.1.5. Deliver the items in Section 2.1.4.2.1., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 2.1.2.2. Request approval from the Department before providing Title III B Supportive Services by submitting a plan for Department review and approval that includes:
 - 2.1.2.2.1. Steps of the delivery process;
 - 2.1.2.2.2. Steps for accounting for and ensuring proper use of each client's money; and

JMM
Date 5/18/2020

**New Hampshire Department of Health and Human Services
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2.1.2.2.3. Method of paying for the goods.

2.2. Access to Services

2.2.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

2.3. Individual Requests for Application for Services

2.3.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.

2.4. Individual Eligibility Requirements for Services

2.4.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.

2.4.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with and NH Administrative Rule He-E 502.

2.4.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with and NH Administrative Rule He-E 502.

2.4.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.

2.4.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.

2.5. Individual Assessments and Service Plans

2.5.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.

2.5.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.

2.5.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

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- 2.5.4. The Contractor shall provide protocols and practices to the Department within thirty (30) days of the contract effective date to ensure that each eligible individual receives services regardless of behaviors influenced by:
- 2.5.4.1. Mental health;
 - 2.5.4.2. Developmental issues; or
 - 2.5.4.3. Criminal history.
- 2.6. Person Centered Provision of Services
- 2.6.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 2.6.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.
- 2.7. Individual Donations and Fees
- 2.7.1. To comply with the requirements for Title III Services, the Contractor:
- 2.7.1.1. May ask individuals receiving home-delivered meals or transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 2.7.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502:12 Voluntary Donations.
 - 2.7.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 2.7.1.4. Agrees not to bill or invoice individuals or their families.
 - 2.7.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 2.7.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.
- 2.8. Adult Protection Services
- 2.8.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

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- 2.8.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with meals or transportation as described in this Agreement.
- 2.8.3. The Contractor shall inform the referring Adult Protective Service staff of any changes in any individual's situation or other concerns.
- 2.8.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
- 2.8.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 2.9. Referring Individuals to Other Services
- 2.9.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 2.10. Individual Wait Lists
- 2.10.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
- 2.10.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E-502 even when funding or resources are not available to provide the contracted services.
- 2.11. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 2.11.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
- 2.11.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:
- 2.11.1.1.1. Child pornography.
- 2.11.1.1.2. Rape.

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- 2.11.1.1.3. Sexual assault.
- 2.11.1.1.4. Homicide.
- 2.11.1.2. A violent or sexually-related crime against a child or adult, or a crime which may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 2.11.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 2.11.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 2.11.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 2.12. Grievance and Appeals
 - 2.12.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in accordance NH Administrative Rule He-E 502.
 - 2.12.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 2.12.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 2.12.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 2.12.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 2.12.3.3. The Contractor terminates any service(s) for any reason.
 - 2.12.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 2.12.4. Individual Feedback:
 - 2.12.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method approved by the Department within thirty (30) days of the contract effective date.

**New Hampshire Department of Health and Human Services
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- 2.13. The Contractor shall comply with staffing requirements that include:
- 2.13.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 2.13.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 2.13.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 2.13.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) days of amendment effective date that includes, but is not limited to:
 - 2.13.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 2.13.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 2.13.4.3. A description of time frames necessary for obtaining staff replacements.
 - 2.13.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 2.13.4.5. A description of the method for training new staff members performing duties under this contract.

3. Reporting

- 3.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
- 3.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
- 3.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 3.3.1. The number of individuals served by town and in the aggregate.
 - 3.3.2. Total amount of donations collected.
 - 3.3.3. Expenses by program service provided.
 - 3.3.4. Revenue, by program service provided, by funding source.
 - 3.3.5. Total amount of donations or fees collected from all individuals.

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- 3.3.6. Actual Units served, by program service provided, by funding source.
 - 3.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 3.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 3.3.9. Unmet need or waiting list.
 - 3.3.10. Length of time individuals are on a waiting list.
 - 3.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 3.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 3.3.13. A plan to address how to resolve the issues in Section 3.3.12.
- 3.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
- 3.4.1. For transportation:
 - 3.4.1.1. The number of individuals served by town and in the aggregate;
 - 3.4.1.2. The number of miles in the aggregate;
 - 3.4.1.3. The purpose of the transportation.
- 3.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
- 3.5.1. Data.
 - 3.5.2. Financial records.
 - 3.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 3.5.4. Scheduled phone access to Contractor staff.
 - 3.5.5. Timely unscheduled phone response by Contractor staff.

4. Performance Measures

- 4.1. The Department will monitor Contractor performance by:
 - 4.1.1. 100% of individuals served meet eligibility requirements.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services
Exhibit A Amendment #3**



- 4.1.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 4.1.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 4.2. The Contractor shall have a plan for monitoring and ensuring the performance measures in Section 4.1 above.
- 4.3. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

JM
5/18/2020



Exhibit B Amendment #3

Method and Conditions Precedent to Payment

1. The Department shall pay the Contractor an amount not to exceed Form P-37, General Provisions, Block 1.8, Price Limitation, for the services provided by the Contractor pursuant to Exhibit A Amendment #3, Scope of Services.
2. The contract is funded with federal funds. Availability of federal funds is contingent upon meeting the requirements outlined in the:
 - 2.1. Catalog of Federal Domestic Assistance #93.044 and Federal Award Identification Number 17AANHT3SS, United States Department of Health and Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title III B
3. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.0, et seq.
4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #3, Rate Sheet.
5. Payment shall be made as follows:
 - 5.1. The Contractor shall submit monthly invoices as provided by the Department indicating the number of units provided.
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #3, Rate Sheet.
 - 5.3. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to dhhs.beasinvoices@dhhs.nh.gov, or invoices may be mailed to:
Bureau of Elderly and Adult Services Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301
6. The Department shall make payment to the Contractor within thirty (30) days of receipt of invoices and reports for contract services provided pursuant to this Agreement.
7. Payments may be withheld pending receipt of required reports or documentation as identified in the Exhibit A Amendment #3, Scope of Services.
8. A final payment request shall be submitted no later than forty (40) days after the end of the contract. Failure to submit the Financial Report, and accompanying documentation, could result in non-payment.
9. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this Contract may be withheld, in whole or in part, in the event of



Exhibit B Amendment #3

noncompliance with any State or Federal law, rule, or regulation applicable to the services provided, or if the said services have not been completed in accordance with the terms and conditions of this Agreement.

Jm
6/18/2020

Exhibit B-1 Rate Sheet
Amendment #3

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation	PerClient/PerDay	1,411	\$23.70		\$ 33,440.70
			Subtotal		\$ 33,440.70

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89		\$ 70,239.58
			Subtotal		\$ 70,239.58

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Amount of Funding
			7/1/18-12/31/18	1/1/19-6/30/19	
Title IIIB Transportation	PerClient/PerDay	2,822	\$24.89	\$24.89	\$ 70,239.58
			Subtotal		\$ 70,239.58

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,822	\$24.89		\$ 70,239.58
			Subtotal		\$ 70,239.58

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,822	\$24.89		\$70,240.00
			Subtotal		\$ 70,240.00

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Amount of Funding
Title IIIB Transportation/ Title IIIB Supportive Services: Delivery Services	PerClient/PerDay	2,822	\$24.89		\$70,240.00
			Subtotal		\$ 70,240.00

Total		\$ 384,639.44
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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.
2. "Computer Security Incident" shall have the same meaning: "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.
3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.
5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.
6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.
8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.
9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.
10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.
11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.
12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information:

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a

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request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative therefrom disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. **Application Encryption.** If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. **Computer Disks and Portable Storage Devices:** End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. **Encrypted Email.** End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. **Encrypted Web Site.** If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. **File Hosting Services,** also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. **Ground Mail Service:** End User may only transmit Confidential Data via certified ground mail within the continental U.S. and when sent to a named individual.
7. **Laptops and PDA.** If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. **Open Wireless Networks.** End User may not transmit Confidential Data via an open

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication: If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol: If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices: If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV.A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

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whole, must have aggressive intrusion-detection and firewall protection;

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition:

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination, and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services:
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

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Exhibit K

DHHS Information Security Requirements



3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.
4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.
10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior, express written consent is obtained from the Information Security Office leadership member within the Department.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

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New Hampshire Department of Health and Human Services

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the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.
13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at <https://www.nh.gov/doi/vendor/index.htm> for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.
14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.
15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.
16. The Contractor must ensure that all End Users:
 - a. comply with such safeguards as referenced in Section IV A above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.
 - b. safeguard this information at all times.
 - c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.
 - d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



- e. limit disclosure of the Confidential Information to the extent permitted by law.
- f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).
- g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information; and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above;
- h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.
- i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements



5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

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5/18/2020



Jeffrey A. Meyers
Commissioner

Christina L. Santanietto
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,788	\$37,562,282

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

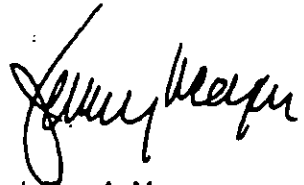
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title III B (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title III C-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title III C-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanello
Director

23 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3587
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santanieto
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

129 PLEASANT STREET, CONCORD, NH 03301-3887
603-271-9203 1-800-361-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
 MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
 GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

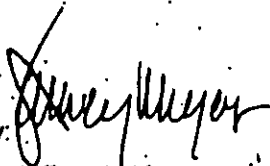
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF HUMAN SERVICES
 BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
 Commissioner

Maureen U. Ryan
 Director of Human
 Services

118 PLEASANT STREET, CONCORD, NH 03301-3857
 603-271-9203 1-800-361-1888
 Fax: 603-271-4643 TDD Access: 1-800-736-2964 www.dhhs.nh.gov

15 mac

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

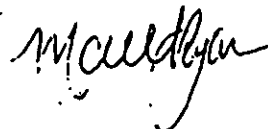
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

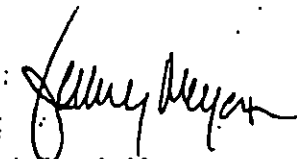
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-08-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

<u>Pass/Fail</u>	<u>Maximum Points</u>	<u>Actual Points</u>
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Aultman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

12.	Stafford Nutrition Meals on Wheels
13.	The Gibson Center for Senior Services, Inc
14.	Tri County CAP, Inc.
15.	VNA at HCS
16.	Southwestern Community Services
17.	0
18.	0
19.	0
20.	0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and St. Joseph Community Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$11,593,357.74
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

St. Joseph Community Services, Inc.

6/3/2022

Date

DocuSigned by:

Jon Enriquez

Name: Jon Enriquez

Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

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inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

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- 1.9. Individual Requests for Application for Services
 - 1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.
- 1.10. Individual Eligibility Requirements for Services
 - 1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.
 - 1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.
 - 1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.
 - 1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.
 - 1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.
 - 1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.
- 1.11. Individual Assessments and Service Plans
 - 1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.
 - 1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.
 - 1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.
 - 1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

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date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

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- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method

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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 1.23. Reporting
 - 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
 - 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
 - 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

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- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

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3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
 - 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	33,178	\$5.50		\$ 182,479.00
Title IIC HD Meals	Per Meal	92,254	\$5.50		\$ 490,897.00
Title IIC Cong Meals	Per Meal	25,825	\$5.50		\$ 158,538.00
Title IIB Transportation	PerClient/PerDay	2,404	\$10.40		\$ 25,003.00
Subtotal					\$ 856,917.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	\$5.78		\$ 383,532.00
Title IIC HD Meals	Per Meal	201,508	\$5.78		\$ 1,164,718.00
Title IIC Cong Meals	Per Meal	34,650	\$5.78		\$ 200,277.00
Title IIB Transportation	PerClient/PerDay	4,807	\$10.92		\$ 52,492.00
Subtotal					\$ 1,801,017.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	66,355	\$5.78	\$8.00	\$ 398,130.00
Title IIC HD Meals	Per Meal	201,508	\$5.78	\$8.00	\$ 1,209,048.00
Title IIC Cong Meals	Per Meal	34,650	\$5.78	\$8.00	\$ 207,900.00
Title IIB Transportation	PerClient/PerDay	2,109	\$10.92	\$24.89	\$ 52,492.00
Subtotal					\$ 1,867,570.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	\$8.00		\$ 398,130.00
Title IIC HD Meals	Per Meal	201,508	\$8.00		\$ 1,209,048.00
Title IIC HD SUPPLEMENT	Per Meal	13,552	\$8.00		\$ 81,310.06
Title IIC Cong Meals	Per Meal	34,650	\$8.00		\$ 207,900.00
Title III Meals (FFCRA)	Per Meal	32,491	\$10.00		\$ 324,910.00
Title IIB Transportation	PerClient/PerDay	2,109	\$24.89		\$ 52,492.00
Subtotal					\$ 2,273,790.06

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	\$8.00		\$ 398,130.00
Title IIC HD Meals	Per Meal	215,059	\$8.00		\$ 1,290,358.06
Title IIC Cong Meals	Per Meal	34,650	\$8.00		\$ 207,900.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 128,697.58
Title IIC Meals (CARES)	Per Meal	51,479	\$10.00		\$ 514,790.00
Title IIB Transportation	PerClient/PerDay	2,108	\$24.89		\$ 52,492.00
Subtotal					\$ 2,592,367.62

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	66,355	\$8.00		\$ 398,130.00
Title IIC HD Meals	Per Meal	215,059	\$8.00		\$ 1,290,358.06
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 228,570.00
Title IIC Cong Meals	Per Meal	34,650	\$8.00		\$ 207,900.00
Title IIB Transportation	PerClient/PerDay	2,108	\$24.89		\$ 52,492.00
Subtotal					\$ 2,175,450.06

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIB Transportation	PerClient/PerDay	1,054	\$24.89		\$ 26,248.00
Subtotal					\$ 26,248.00

Total					\$ 11,683,367.74
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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ST. JOSEPH COMMUNITY SERVICES, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 26, 1977. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 64319

Certificate Number: 0005750390



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 5th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular stamp.

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Carolyn Oguda, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of St. Joseph Community Services, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on August 27, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

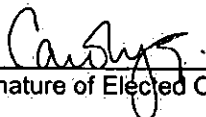
VOTED: That Jon Eriguezzo & Kristin Kostecki (may list more than one person)
(Name and Title of Contract Signatory)

Is duly authorized on behalf of St. Joseph Community Services, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for **thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 31 May 2022



Signature of Elected Officer

Name: Carolyn Oguda
Title: Secretary



STJOSEP-02

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

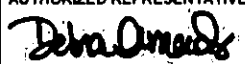
PRODUCER Eaton & Berube Insurance Agency, LLC. 11 Concord Street Nashua, NH 03064	CONTACT NAME: PHONE (A/C, No, Ext): (603) 882-2766		FAX (A/C, No): (603) 886-4230
	E-MAIL ADDRESS:		
INSURED St Joseph Community Services, Inc P.O. Box 910 Merrimack, NH 03054-4128	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Selective Insurance Group Inc.		
	INSURER B : Wesco Insurance Company		
	INSURER C : Hartford Steam Boilers, Inc.		
	INSURER D :		
	INSURER E :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			S 2290338	10/1/2021	10/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			S 2290338	10/1/2021	10/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			S 2290338	10/1/2021	10/1/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WWC3551231	10/1/2021	10/1/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber Liability			660351802	12/9/2021	10/1/2022	
A	Directors & Officers			MY 1006841	10/1/2021	10/1/2022	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Non-Profit Organization providing "Meals on Wheels" services.
Workers Compensation Information: No Excluded Officers; Coverage for NH.

CERTIFICATE HOLDER State of New Hampshire Department of Health and Human Services 129 Pleasant Street Concord, NH 03301-3857	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

St. Joseph Community Services DBA Meals on Wheels of Hillsborough County

Mission Statement

The mission of Meals on Wheels of Hillsborough County is to create connection and enrich the lives of older and homebound adults who live independently through nutrition, social engagement and community services.

ST. JOSEPH COMMUNITY SERVICES, INC



MEALS ON WHEELS
HILLSBOROUGH COUNTY



The mission of Meals on Wheels of Hillsborough County is to create connection and enrich the lives of older and homebound adults who live independently through nutrition, social engagement and community services.

ST. JOSEPH COMMUNITY SERVICES, INC.
DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Financial Statements
For the Year Ended September 30, 2021

(With Independent Auditors' Report Thereon)

Jim Scammon, Chair
Dan Abbis, D.O., Vice Chair
Peter Albert, Treasurer
Carolyn Oguda, Secretary

Christopher Conway
Jon Eriquezzo
Sharon Goldsmith
Jordan Guagliumi

Board of Directors:

Colleen Lyons
Kayla McDonald
Allison Mensh
Andrea O'Brien

Gilbert Oriol
Richard Plamondon
Roger R. Dionne, MD, Director Emeritus

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County

Report on the Financial Statements

We have audited the accompanying financial statements of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County, which comprise the statement of financial position as of September 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County as of September 30, 2021, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited St. Joseph Community Services, Inc.'s fiscal year 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 3, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2020 is consistent, in all material respects, with the audited financial statements from which it was derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 28, 2022 on our consideration of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Melanson".

Merrimack, New Hampshire
January 28, 2022

ST. JOSEPH COMMUNITY SERVICES, INC. DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Statement of Financial Position
September 30, 2021
(with summarized comparative totals as of September 30, 2020)

	2021					2020 <u>Total</u>
	Without Donor Restrictions		With Donor Restrictions		2021 <u>Total</u>	
	<u>Undesignated</u>	Board <u>Designated</u>	<u>Restrictions</u>	<u>Restrictions</u>		
ASSETS						
Current Assets:						
Cash and cash equivalents	\$ 901,029	\$ 48,296	\$ 83,821	\$ 1,033,146	\$ 1,248,331	
Contributions receivable	38,979	-	181,000	219,979	183,155	
Grants receivable	295,161	-	-	295,161	246,183	
Other assets	22,725	-	-	22,725	26,268	
Total Current Assets	1,257,894	48,296	264,821	1,571,011	1,703,937	
Noncurrent Assets:						
Investments	1,256,666	-	-	1,256,666	973,927	
Property and equipment, net	117,919	-	-	117,919	113,654	
Contributions receivable	-	-	-	-	31,000	
Notes receivable	106,362	-	-	106,362	104,720	
Total Noncurrent Assets	1,480,947	-	-	1,480,947	1,223,301	
TOTAL ASSETS	\$ 2,738,841	\$ 48,296	\$ 264,821	\$ 3,051,958	\$ 2,927,238	
LIABILITIES AND NET ASSETS						
Current Liabilities:						
Accounts payable	\$ 163,275	\$ -	\$ -	\$ 163,275	\$ 208,090	
Accrued expenses	104,199	-	-	104,199	110,335	
Other liabilities	-	-	-	-	5,875	
Total Current Liabilities	267,474	-	-	267,474	324,300	
Net Assets:						
Without donor restrictions:						
Undesignated	2,471,367	-	-	2,471,367	2,300,505	
Board designated	-	48,296	-	48,296	41,612	
With donor restrictions:						
Purpose restrictions	-	-	73,821	73,821	68,821	
Time restrictions	-	-	191,000	191,000	192,000	
Total Net Assets	2,471,367	48,296	264,821	2,784,484	2,602,938	
TOTAL LIABILITIES AND NET ASSETS	\$ 2,738,841	\$ 48,296	\$ 264,821	\$ 3,051,958	\$ 2,927,238	

The accompanying notes are an integral part of these financial statements.

ST. JOSEPH COMMUNITY SERVICES, INC. DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Statement of Activities
For the Year Ended September 30, 2021
(with summarized comparative totals for the year ended September 30, 2020)

	2021			2021 Total	2020 Total
	Without Donor Restrictions		With		
	Undesignated	Board Designated	Donor Restrictions		
SUPPORT AND REVENUE					
Support:					
Bureau of Elderly and Adult Services:					
Title III and related programs	\$ 2,190,351	\$ -	\$ -	\$ 2,190,351	\$ 2,067,622
Nutrition Services Incentive Program	222,646	-	-	222,646	223,840
CFI	571,403	-	-	571,403	641,247
Other grants	78,696	-	-	78,696	142,952
Contributions	934,297	-	155,000	1,089,297	1,254,001
In-kind contributions	169,713	-	-	169,713	231,408
Special events, net	24,686	-	-	24,686	18,032
Revenue:					
Other income	18,069	-	-	18,069	17,440
Net Assets Released From Restriction	<u>144,316</u>	<u>6,684</u>	<u>(151,000)</u>	<u>-</u>	<u>-</u>
Total Support and Revenue	4,354,177	6,684	4,000	4,364,861	4,596,542
EXPENSES					
Program Services:					
Home delivery	3,529,382	-	-	3,529,382	3,475,322
Congregate services	31,178	-	-	31,178	288,944
Transportation	40,184	-	-	40,184	25,767
Total Program Services	3,600,744	-	-	3,600,744	3,790,033
Supporting Services:					
Management and general	560,797	-	-	560,797	434,545
Fundraising	206,757	-	-	206,757	250,907
Total Supporting Services	767,554	-	-	767,554	685,452
Total Expenses	4,368,298	-	-	4,368,298	4,475,485
Change In Net Assets From Operations	(14,121)	6,684	4,000	(3,437)	121,057
NONOPERATING ACTIVITIES					
Interest and dividends	1,295	-	-	1,295	7,090
Unrealized gains	183,688	-	-	183,688	75,986
Total Nonoperating Activities	184,983	-	-	184,983	83,076
Change in Net Assets	170,862	6,684	4,000	181,546	204,133
Net Assets, Beginning of Year	2,300,505	41,612	260,821	2,602,938	2,398,805
Net Assets, End of Year	\$ 2,471,367	\$ 48,296	\$ 264,821	\$ 2,784,484	\$ 2,602,938

The accompanying notes are an integral part of these financial statements.

ST. JOSEPH COMMUNITY SERVICES, INC. DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Statement of Functional Expenses
For the Year Ended September 30, 2021
(with summarized comparative totals for the year ended September 30, 2020)

	2021								2020 Total
	Program Services				Supporting Services				
	Home Delivery	Congregate Services	Transportation	Total Program Services	Management and General	Fundraising	Total Supporting Services	2021 Total	
Accounting	\$ -	\$ -	\$ -	\$ -	\$ 17,900	\$ -	\$ 17,900	\$ 17,900	\$ 10,650
Advertising	-	-	-	-	14	-	14	14	1,849
Depreciation	3,390	35	35	3,460	25,073	288	25,361	28,821	26,620
Dues and subscriptions	6,581	67	67	6,715	599	329	928	7,643	5,730
Employee benefits	66,965	683	683	68,331	37,093	13,033	50,126	118,457	99,504
Food	1,820,704	17,811	-	1,838,515	-	-	-	1,838,515	1,890,067
Insurance	38,127	387	387	38,901	9,665	3,602	13,267	52,168	32,108
Legal	-	-	-	-	2,103	-	2,103	2,103	3,274
Other expenses	4,843	129	129	5,101	14,012	8,172	22,184	27,285	32,481
Occupancy	269,409	1,021	228	270,658	4,036	10,818	14,854	285,512	319,213
Office expenses	127,083	1,298	1,298	129,679	11,070	20,780	31,850	161,529	158,485
Payroll taxes	82,335	840	840	84,015	29,989	10,337	40,326	124,341	111,113
Retirement contributions	12,662	129	129	12,920	9,232	3,182	12,414	25,334	24,535
Salaries and wages	977,052	8,379	30,931	1,016,362	395,452	136,056	531,508	1,547,870	1,565,472
Staff development	1,514	15	15	1,544	1,522	-	1,522	3,066	4,011
Supplies	38,010	384	-	38,394	-	-	-	38,394	98,679
Travel	80,707	-	5,442	86,149	3,037	160	3,197	89,346	91,694
Total Functional Expenses	\$ 3,529,382	\$ 31,178	\$ 40,184	\$ 3,600,744	\$ 560,797	\$ 206,757	\$ 767,554	\$ 4,368,298	\$ 4,475,485

The accompanying notes are an integral part of these financial statements.

ST. JOSEPH COMMUNITY SERVICES, INC. DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Statement of Cash Flows
For the Year Ended September 30, 2021
(with comparative totals for the year ended September 30, 2020)

	<u>2021</u>	<u>2020</u>
Cash Flows From Operating Activities:		
Change in net assets	\$ 181,546	\$ 204,133
Adjustments to reconcile change in net assets to net cash from operating activities:		
Unrealized gain on investments	(183,688)	(75,986)
Depreciation	28,821	26,620
Interest accrued on notes receivable	1,642	(1,593)
Change in operating assets and liabilities:		
Contributions receivable	(5,824)	3,640
Grants receivable	(48,978)	176,785
Other current assets	3,543	(6,173)
Accounts payable	(44,815)	62,499
Accrued expenses	(6,136)	23,150
Other liabilities	<u>(5,875)</u>	<u>(4,294)</u>
Net Cash Provided (Used) By Operating Activities	(79,764)	408,781
Cash Flows From Investing Activities:		
Purchase of fixed assets	(33,726)	(10,804)
Purchase of investments	<u>(101,695)</u>	<u>-</u>
Net Cash Used By Investing Activities	<u>(135,421)</u>	<u>(10,804)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(215,185)	397,977
Cash and Cash Equivalents, Beginning	<u>1,248,331</u>	<u>850,354</u>
Cash and Cash Equivalents, Ending	<u>\$ 1,033,146</u>	<u>\$ 1,248,331</u>

The accompanying notes are an integral part of these financial statements.

ST. JOSEPH COMMUNITY SERVICES, INC. DBA MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Notes to Financial Statements
For the Year Ended September 30, 2021

1. Organization

St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County (the Organization), fosters independence and life enrichment for seniors and other qualified adults through nutrition, social engagement, and community services. Services are provided through the following programs:

Home Delivery

The Organization offers home meal delivery for older adults, and adults with temporary or permanent disabilities.

Congregate Services

The Organization invites anyone age 60 or older to one of their many dining centers throughout Hillsborough County for tasty, nutritious lunches served Monday through Friday. In addition to these lunches, individuals are invited to participate in activities related to nutrition, recreation, health and welfare, and social services that are easily accessible at nutrition site locations.

Transportation

The Organization provides transportation assistance to individuals age 60 and older who are socially isolated due to a lack of transportation.

2. Summary of Significant Accounting Policies

The following is a summary of significant accounting policies used in preparing and presenting the accompanying financial statements.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the audited financial statements for the year ended September 30, 2020, from which the summarized information was derived.

Cash and Cash Equivalents

All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments invested for long-term purposes are excluded from this definition.

Contributions Receivable

Unconditional contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the Statement of Activities. The allowance for uncollectable contributions is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Contributions are written off when deemed uncollectable. Management has determined that no allowance is necessary.

Grants Receivable

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the Statement of Financial Position. Net investment return/(loss) is reported in the Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses. Investments include equity securities of public companies which are carried at fair value based on quoted market prices.

Property and Equipment

Property and equipment additions over \$500 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 40 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to

the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in fiscal years 2021 or 2020.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board has designated, from net assets without donor restrictions, net assets for a capital reserve.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue and Revenue Recognition

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Federal and state contracts and grants are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses.

A portion of the Organization's revenue is derived from cost-reimbursable contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Statement of Financial Position. Grant revenue from contributions that were initially conditional, which became unconditional with restrictions during the reporting period, and for which those restrictions were met during the reporting period, is reported as net assets without donor restrictions

Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. Special events revenue is recognized equal to the fair value of direct benefits to donors when the

special event takes place. The contribution element of special event revenue is recognized immediately, unless there is a right of return if the special event does not take place.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by Generally Accepted Accounting Principles. Generally Accepted Accounting Principles allow recognition of contributed services only if (a) the services create or enhance nonfinancial assets or (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills. Donated professional services are recorded at the respective fair values of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

Advertising Costs

Advertising costs are expensed as incurred and are reported in the Statement of Activities and Statement of Functional Expenses.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited on a reasonable basis that is consistently applied. Expenses that are allocated include clerical, IT, depreciation, occupancy, and administration, which are allocated to program and supporting services based primarily on square footage used for program activities, as well as salaries and wages, employee benefits, and travel, which are allocated on the basis of time and effort.

Measure of Operations

The Statement of Activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing programs and services. Nonoperating activities are limited to resources outside of those programs and services and are comprised of investment income.

Income Taxes

St. Joseph Community Services, Inc. DBA Meals on Wheels of Hillsborough County has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. In fiscal years 2021 and 2020, the Organization was not subject to unrelated business income tax and did not file an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash and money market accounts with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are made by diversified investment managers whose performance is monitored by the Finance Committee of the Board of Directors. Although the fair values of investments are subject to fluctuation on a year-to-year basis, the Finance Committee believes that its investment policies and guidelines are prudent for the long-term welfare of the Organization.

Fair Value Measurements and Disclosures

Certain assets are reported at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy

categorizes the inputs as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

New Accounting Standards to be Adopted in the Future

Contributed Nonfinancial Assets

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, intended to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. Examples of contributed nonfinancial assets include fixed assets such as land, buildings, and equipment; the use of fixed assets or utilities; material and supplies, such as food, clothing, or pharmaceuticals; intangible assets; and recognized contributed services. The ASU requires a not-for-profit organization to present contributed nonfinancial assets as a separate line item in the Statement of Activities, apart from contributions of cash or other financial assets. It also requires certain disclosures for each category of contributed nonfinancial assets recognized. The amendments in this ASU should be applied on a retrospective basis and will be effective for the Organization for the year ending September 30, 2022. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Leases

In February 2016, the FASB issued ASU 2016-02, *Leases*. The ASU requires all leases with lease terms more than 12 months to be capitalized as a right of use asset and lease

liability on the Statement of Financial Position at the date of lease commencement. Leases will be classified as either finance leases or operating leases. This distinction will be relevant for the pattern of expense recognition in the Statement of Activities. This ASU will be effective for the Organization for the year ending September 30, 2023. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

Credit Losses

In June 2016, the FASB issued ASU 2016-13, *Measurement of Credit Losses on Financial Instruments*. The ASU requires a financial asset (including trade receivables) measured at amortized cost basis to be presented at the net amount expected to be collected. Thus, the income statement will reflect the measurement of credit losses for newly recognized financial assets as well as the expected increases or decreases of expected credit losses that have taken place during the period. This ASU will be effective for the Organization for the year ending September 30, 2024. The Organization is currently in the process of evaluating the impact of adoption of this ASU on the financial statements.

3. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Statement of Financial Position, are comprised of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Financial assets at year end:		
Cash and cash equivalents	\$ 1,033,146	\$ 1,248,331
Contributions receivable	219,979	214,155
Grants receivable	295,161	246,183
Investments	1,256,666	973,927
Notes receivable	<u>106,362</u>	<u>104,720</u>
Total financial assets	2,911,314	2,787,316
Less amounts not available to be used within one year:		
Contributions receivable in more than one year	-	(31,000)
Notes receivable	<u>(106,362)</u>	<u>(104,720)</u>
Financial assets available to meet general expenditures over the next year	<u>\$ 2,804,952</u>	<u>\$ 2,651,596</u>

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. In addition to financial assets available to meet general expenditures

over the next year, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by restricted resources.

As part of its liquidity management plan, the Organization also has a \$250,000 revolving line of credit available to meet cash flow needs.

4. Contributions Receivable

Contributions receivable are expected to be collected as follows at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Within one year	\$ 219,979	\$ 183,155
Two to five years	<u>-</u>	<u>31,000</u>
Total	<u>\$ 219,979</u>	<u>\$ 214,155</u>

Discount to present value has not been recorded for contributions to be collected in more than one year, as it has been determined to be immaterial.

5. Other Assets

Other assets consist of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Prepaid insurance	\$ 11,859	\$ 16,753
Other prepaid expenses	7,506	6,435
Flexible spending account reserve	<u>3,360</u>	<u>3,080</u>
Total	<u>\$ 22,725</u>	<u>\$ 26,268</u>

6. Investments

Investments, measured at fair value on a recurring basis and categorized in the fair value hierarchy as Level 1, consist of the following at September 30, 2021 and 2020:

<u>Investment Type</u>	<u>2021</u>	<u>2020</u>
Mutual funds	\$ 1,232,848	\$ 973,927
Equities	<u>23,818</u>	<u>-</u>
Total	<u>\$ 1,256,666</u>	<u>\$ 973,927</u>

Unrealized gains recognized during fiscal years 2021 and 2020 on equity securities totaled \$183,688 and \$75,986, respectively.

7. Property and Equipment

Property and equipment is comprised of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Building	\$ 328,730	\$ 316,051
Furniture and equipment	97,006	76,598
Vehicles	<u>60,600</u>	<u>60,600</u>
Subtotal	486,336	453,249
Less accumulated depreciation	<u>(368,417)</u>	<u>(339,595)</u>
Total	<u>\$ 117,919</u>	<u>\$ 113,654</u>

8. Notes Receivable

Notes receivable consist of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
On May 12, 2017, the Organization entered into an agreement with New Hampshire Community Loan Fund, Inc. (the Fund) wherein \$50,000 was loaned to the fund. The loan is a five-year note bearing interest at 3% per annum, compounded annually. The note is due on May 31, 2022, including accrued interest.	\$ 50,000	\$ 50,000
On January 18, 2019, the Organization entered into an agreement with New Hampshire Community Loan Fund, Inc. (the Fund) wherein \$50,000 was loaned to the fund. The loan is a five-year note bearing interest at 3% per annum, compounded annually. The note is due on December 31, 2023, including accrued interest.	<u>50,000</u>	<u>50,000</u>
	100,000	100,000
Accrued interest	<u>6,362</u>	<u>4,720</u>
Total	<u>\$ 106,362</u>	<u>\$ 104,720</u>

As discussed in Note 2 to these financial statements, the notes are categorized as Level 3 for investments measured using inputs that are unobservable.

9. Accrued Expenses

Accrued expenses consist of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Accrued payroll and related expenses	\$ 55,438	\$ 50,216
Accrued compensated absences	<u>48,761</u>	<u>60,119</u>
Total	<u>\$ 104,199</u>	<u>\$ 110,335</u>

10. Line of Credit

At September 30, 2021 and 2020, the Organization had a \$250,000, unsecured revolving line of credit with a bank. Borrowings under the line are payable on demand and bear interest at the bank's prime rate. The agreement requires compliance with certain financial and non-financial covenants. There was no balance due under this note at September 30, 2021 and 2020.

11. Board Designated Net Assets

The Board has voted from net assets without donor restrictions to create a designated fund for capital reserves, which cannot be used without prior approval of the Board. Board designated assets are comprised of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Capital reserve for expenditures for major assets	\$ <u>48,296</u>	\$ <u>41,612</u>
Total	<u>\$ 48,296</u>	<u>\$ 41,612</u>

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12. Net Assets With Donor Restrictions

Net assets with donor restrictions are comprised of the following at September 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Purpose restrictions:		
Digital meal delivery software	\$ 68,821	\$ 68,821
Dining furniture	5,000	-
Time restrictions	<u>191,000</u>	<u>192,000</u>
Total	<u>\$ 264,821</u>	<u>\$ 260,821</u>

Net assets were released from program restrictions by incurring expenses satisfying the restricted purpose or by the passage of time.

13. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Organization expects such amounts, if any, to be immaterial.

14. Transactions with Related Parties

In fiscal year 2021, the Organization received services totaling approximately \$72,000 from several businesses that either employ or are owned by certain members of the Board of Directors. In accordance with the State of New Hampshire's Conflict of Interest requirements, the Organization has complied with all notice, publication, and approval requirements.

15. Retirement Plans

The Organization sponsors defined contribution retirement plans covering all full-time employees. The Organization contributed \$25,334 and \$24,535 to the plans for the years ended September 30, 2021 and 2020, respectively.

16. Operating Leases

The Organization leases office space and other facilities on a month-to-month basis. Rent expense, including certain required fees, totaled approximately \$58,000 and \$57,000 for the years ended September 30, 2021 and 2020, respectively.

17. Contingencies

The COVID-19 outbreak in the United States has resulted in economic uncertainties. The disruption is expected to be temporary, but there is considerable uncertainty around the duration and scope. The extent of the impact of COVID-19 on our operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on those we serve, our funders, employees, and vendors all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact our financial condition or results of operations is uncertain.

18. Concentrations of Risk

A material part of the Organization's revenue is dependent upon government sources, the loss of which would have a materially adverse effect on the Organization. During the years ended September 30, 2021 and 2020, the Bureau of Elderly and Adult Services accounted for 65% and 63%, respectively, of total revenues.

At September 30, 2021 and 2020, amounts due from the State of New Hampshire totaled approximately \$295,000 and \$246,000, respectively. Additionally, at September 30, 2021 and 2020, amounts due from Hillsboro County totaled approximately \$150,000 and \$75,000 respectively.

The Organization relies 97% on one vendor to provide food services required to carry out the purpose of the Organization.

19. In-kind Contributions

In-kind contributions totaling approximately \$170,000 and \$231,000 in fiscal years 2021 and 2020, respectively, consist primarily of donated rent at estimated fair market value. The value of donated volunteer services that did not meet the criteria for recognition in the financial statements are estimated at \$220,500 and \$235,400 for fiscal years 2021 and 2020, respectively.

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20. Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

21. Subsequent Events

Subsequent events have been evaluated through January 28, 2022, which is the date the financial statements were available to be issued.

**Meals on Wheels of Hillsborough County
Board of Directors 2021-2022**

Daniel Abbis, D.O. Vice Chairman

Peter Albert, Treasurer

Christopher Conway

Jon Eriquezzo

Sharon Goldsmith

Jordan Guagliumi

Colleen Lyons

Kayla McDonald

Allison Mensh

Andrea O'Brien

Carolyn Oguda, Secretary

Gilbert Oriol

Richard J. Plamondon

Jim Scammon, Chairman

Roger Dionne, Director Emeritus

Jon Eriquezzo

PROFESSIONAL HISTORY

President and CEO 2020 - Present

St. Joseph Community Services, Inc. Merrimack, NH

Vice President 2019

St. Joseph Community Services, Inc. Merrimack, NH

Responsible for all operations of the organization, finance, programs, fundraising, marketing and development.

Vice President of Innovation 2016 - 2019

Crotched Mountain Foundation, Greenfield, NH

Researched and developed new business opportunities and contributed to the growth of the school population. Represented the organization on a state and national level. Acted as the legislative liaison, researching legislation in multiple states and providing testimony at public hearings. Also served as the director of the assistive technology division (ATECH Services), the Refurbished Equipment Marketplace, and provided management oversight of the HUD housing projects in NH, ME, and NY.

Executive Director 2006 - 2016

Crotched Mountain Residential Services, Greenfield, NH

Supervision and management of housing, residential and day services for 250+ children, adults, and seniors across NH, MA, ME, and NY. Managed a budget of more than 20 million dollars, with responsibility for a workforce of 400+ staff.

Director of Residential Services 2001 - 2006

Crotched Mountain Rehabilitation Center, Greenfield, NH

Supervision and management of residential services for 80+ children and young adults affected by a variety of disabling conditions

Vice President of Sales and Marketing 2000 - 2001

Cyclone Direct, Londonderry, NH

Start-up Telecommunications Company. Responsible for national sales and marketing activities. Was promoted from the position of Director of Community Relations

Director of Residential Services 1999 - 2000

LifeStream, Inc., New Bedford, MA

Responsible for supervision and management of residential services for approximately 45 individuals with developmental disabilities. Managed program, budgets, policy development, staff supervision and contract monitoring

Director of Residential Services 1998 - 1999

Community Partners, (DSSC), Dover, NH

Supervised and managed residential services for approximately 75 individuals with developmental disabilities

Director of Residential Services 1986 - 1998

The PLUS company, Inc., Nashua NH

Supervised and managed residential services for approximately 60 individuals with developmental disabilities

EDUCATION

Master's Degree, Organizational Management and Leadership

Minor study in Community Counseling

Springfield College School of Human Services, Manchester NH

Certificate, Community Health Care Management

Health Care Finance, Human Resources Management for Health Care,

Health Care Policy & Practice

Antioch New England, Keene, NH

BS, Human Service Administration, *Magna cum Laude*

Springfield College School of Human Services, Manchester NH

Business Administration Courses

Business Law, Personnel Management, Accounting I & II

Franklin Pierce College, Nashua, NH

AWARDS and OTHER

2019- Leadership New Hampshire Graduate

The LNH experience broadens each member's perspective by providing a deeper understanding of the issues facing NH and by building connections with fellow classmates, a diverse group of emerging, influential leaders. LNH seeks to improve leadership skills and development through issues education. The LNH experience also exposes Associates to new opportunities to serve their communities and the state.

2011- Exemplary Leadership and Service Award, presented by the State of NH Division of Children Youth and Families and Juvenile Justice Services

2008- Distinguished Member Award, presented by the NH Partners in Service.

Kristin Kostecki

EDUCATION

Master of Business Administration (2019)
Fitchburg State University, *Fitchburg, MA*

Bachelor of Science in Human Services (2013)
Springfield College, *Manchester, NH*
Magna cum Laude

CERTIFICATION

Change Management Specialist (CMS) (2019)
Management and Strategy Institute

Six Sigma Lean Professional (SSLP) (2020)
Management and Strategy Institute

EMPLOYMENT

Vice President, St. Joseph Community Services, Inc. – Meals on Wheels, Merrimack, NH
August 2020 – Present
Manage day to day operations of the organization including programs and finance.

Account Specialist, Curriculum Associates, Billerica, MA
May 2019- August 2020
Managed customer accounts through data systems including, Salesforce, custom platforms as well as Microsoft Office Suite. Prepared and analyzed data including growth and usage metrics to inform customers of their success and areas for growth.

Director of Student and Adult Services, Crotched Mountain Rehabilitation Center, Greenfield, NH
2016-2019
Provided oversight of operations for multi-site residential and day programs including personnel supervision, record keeping, financial monitoring, facilities and maintenance function and delivery of support services to clients with healthcare and behavioral health needs. Provided leadership of the Case Management division and directed and coordinated all educational case management, programs and services. Managed a \$22 million-dollar operating budget with accountability for budgeting and financial management including profit and loss.

Assistant Director of Residential Services, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2014-2016
Served as second in command to the Executive Director to manage and oversee the daily operation of Residential Services. Provided administrative supervision to over 400 cluster employees including participation, as needed, in the planning, development and management of all residential programs.

Program Coordinator, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2012-2014
Managed the clinical, budgetary and business operations of nine residential programs and provided administrative supervision to over 125 cluster employees.

Program Manager, Crotched Mountain Rehabilitation Center, *Greenfield, NH*
2010-2012
Oversight of day to day operations for residential homes providing support to individuals with developmental disabilities.

Jillian Schucart, M.Ed.

Merrimack, NH 03054

MEALS ON WHEELS OF HILLSBOROUGH COUNTY

Director of Enrollment *(started as Assistant Director of Client & Volunteer Services)* **March 2021 – Present**

- Manage the enrollment team; Oversee the client referral, intake, and recertification process to ensure efficiency of operation and progress towards compliance with state regulation, policies and procedures
- Develop, establish and partner with internal departments to implement and deploy enrollment strategies that are aligned with organizational goals and focused on client experience
- Provide oversight to all day-to-day operations, support all partners including leading the team to identify and execute process improvements and efficiencies
- Ensure appropriate measures are used to prioritize projects based on regulatory requirements, quality improvement and to meet the changing needs of the organization and client population
- Develop, establish and audit policies and procedures as it relates to client, eligibility, enrollment and annual recertification as required by regulations and contracts
- Support new client referrals and adapt to meet needs of environment and the changing client demographic
- Oversee record keeping to ensure client data, volunteer paperwork and background checks are processed accurately. Maintain volunteer database, files and provide necessary reports
- Responsible for maintaining ongoing communication with volunteers and for identifying areas of growth

Assistant Program Director *(started as Program Outreach Manager)* **June 2018 – March 2021**

- Responsible for assisting the Program Director in overseeing the daily operations of Meals on Wheels and Community Dining site locations throughout the county
- Directly supervised Program Operations Specialists
- Managed the volunteer program; Assisted with recruitment, retention, training, and any disciplinary action
- Assisted the Program Director in supervising Site Coordinators and program department staff
- Actively recruited, interviewed and hired site personnel
- Collaborated with colleagues to plan and execute semi-annual training days for all staff and volunteers

ENDICOTT COLLEGE

Area Director *(started as Residence Director)* **January 2017 – June 2018**

- Supervised Residence Directors
- Collaborated with the Assistant Director of Housing Operations to determine housing assignments, accommodate room changes, facilitate housing selection process and improve departmental processes
- Co-chaired the Housing Selection and Professional Development Committees
- Managed day-to-day operations of a residence hall that houses up to 267 first-year students
- Supervised, trained and evaluated Resident Assistants (RAs)
- Served as a conduct officer; adjudicate cases every week, in addition to facilitating educational conversations
- Participated in an on-call duty rotation for the entire campus, overseeing up to 2,500 residents
- Coordinated, approved and tracked hall programming which included budgeting and scheduling

Learning Consultant **November 2017 – May 2018**

- Designed and facilitated individualized weekly meetings with students focused on improving time management, organization, executive function and critical thinking skills
- Constructed personalized plans with students by reviewing course content and clarifying assignments
- Empowered students to prioritize self-advocacy and communication with faculty and staff, as well as accessing additional campus resources when needed

LANDMARK COLLEGE

Resident Dean**July 2015 – January 2017**

- Oversaw a residence hall that housed up to 75 residents; each resident had a learning disability, including Attention Deficit Hyperactivity Disorder, Dyslexia, Autism Spectrum Disorder, etc.
- Performed on-duty responsibilities; responded to crisis/emergency situations, managed conflicts and provided support for entire campus; collaborated with on-call administrators and counselors, campus safety and facilities
- Collaborated with each resident's academic advisor to address academic and behavioral concerns in academic intervention and conduct meetings
- Supervised Resident Assistants (RAs)
- Planned and executed training sessions for all RAs on campus

Women's Resource Center Coordinator**April 2016 – January 2017**

- Oversaw all operations of the WRC, recruited, trained and supervised a staff of nine student employees
- Developed and executed programming exclusively for female-identifying students, faculty and staff
- Created and hosted weekly social pragmatics group for female-identifying students on the autism spectrum
- Collaborated with other departments, divisions and staff members to develop men's programming
- Assisted in the expansion of the WRC to the Center for Women and Gender (opened in January 2017)

High School Summer Program Instructor**July 2016**

- Developed the curriculum for a three-week film discussion course that met three times per week
- Facilitated the course for 15 students who have learning disabilities
- Collaborated with program staff to ensure that all students met expectations, requirements and behaved appropriately during the course and throughout the residential program

PROFESSIONAL DEVELOPMENT/EDUCATION

Human Services Certificate – Granite State University/Network4Health**June 2021****ServSafe Certified until June 2024****June 2019****Master of Education – University of Massachusetts Amherst****May 2015**

Concentration: Higher Education Administration

Bachelor of Arts in Communication Studies – Merrimack College**May 2013**

Major: Organizational Communication Minors: Jewish-Christian-Muslim Relations and Business Administration

ASSOCIATION INVOLVEMENT/RECENT VOLUNTEER EXPERIENCE
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Board Member, Merrimack Youth Association – Girls Softball**December 2021 – Present****Committee Member, SNAP Coalition****September 2021 – Present****Volunteer Tutor, United Way of Greater Nashua****October 2020 – June 2021****Board Member, NH Association of Volunteer Administrators****March 2021– December 2021****Member, NH Association of Volunteer Administrators****October 2019 – December 2021**

Elida Gagne

WORK EXPERIENCE

**St. Joseph Community Services, Inc., Merrimack, NH
Director of Client Services- March 2021- Present**

- Work in partnership with the senior management team to achieve short and long term goals including the agency's strategic plan.
- Problem solve day to day food issues and concerns as they arise, and work collaboratively to ensure service delivery to clients is not disrupted whenever possible.
- Oversee all nutrition site locations and ensure Site Coordinators are managing the operations of their nutritional sites as expected, to include supervision of staff and volunteers, meal packing and delivery
- Monitor and audit all aspects of site administration to ensure efficiency of operation and progress towards compliance with state regulation, policies and procedures.
- Coordinate the development and implementation of goals, objectives, procedures and work standards for nutrition sites, staff and volunteers.
- Provide oversight and direction to the agency's Safety Committee to ensure compliance with policies and procedures as well as state regulation

**St. Joseph Community Services, Inc., Merrimack, NH
Program Director- June 2018- March 2021**

- Responsible for overall management of day to day programming, operations and collaborations for the nutrition sites and program administrative staff.
- Develop and direct the implementation of goals, objectives, procedures and work standards for nutrition sites and program administrative staff.
- Attend external meetings and foster collaborative working relationships with other members of the aging network.
- Oversee the handling and resolution of day to day food issues and concerns. Make recommendations and implement changes for both immediate issues and ongoing issues.
- Actively recruit, interview & hire site personnel

**St. Joseph Community Services, Inc., Merrimack, NH
Program Outreach Manager- March 2016- June 2018**

- Oversee volunteer recruitment, training, retention, and record keeping
- Responsible for volunteer trainings and events
- Assist in the recruitment, interviewing, and hiring of site personnel
- Manage, process, and monitor Medicaid paperwork for the Choices for Independence Program (CFI)
- Coordinate and facilitate Project Council events
- Assist with recording and distribution of daily, weekly, monthly and quarterly paperwork

- Assist with updating and maintaining Site Reference Manual, and other related procedures
- Actively participate as a member of SCJS Join Loss Management Committee

**St. Joseph Community Services, Inc., Merrimack, NH
Assistant Program Manager- August 2014- March 2016**

- Responsible for assisting the Program Department in the day-to-day operations of the nutrition sites
- Help to monitor and audit all aspects of site administration including, intake completion and submission, food safety, food quality, etc.
- Assist in the handling of daily, weekly, monthly, and quarterly paperwork for the Program Department
- Collaborate as a team player to manage varying tasks depending on need

**Big Brothers Big Sisters of Greater Manchester
Events Intern- May 2014-August 2014**

- Assist with the planning and implementation of major fundraising events: Mini Golf Tournament
- Contact potential sponsors/donors- phone, email, in person meetings/Track sponsors and donors
- Assist in the creation of press releases for events, email blitz, other advertisement

**Electric Insurance Company, Beverly, MA
Personal Lines Underwriter/ April 2013 – May 2014**

- Diligently analyze and make decisions on underwriting referrals from New Business and Customer Service – phone, email and service desk support tickets
- Accountable for consistently monitoring the profitability of several states
- Review and take necessary action on claims risk alerts
- Generate non-renewal and conditional renewal notices in conjunction with state statutes

**Electric Insurance Company, Beverly, MA
Agency Services Specialist/ September 2010 - April 2013/ New Policy Sales
Consultant/ June 2009 - September 2010**

- Support agents over the phone- product awareness, new business, customer services, underwriting
- **Marketing Representative-** the “go-to” person for the agency partners located in the state of Connecticut. Involved travel and relationship building/managing
- Co-Managed the Bookroll Process- quoting and converting business from other insurance carriers

EDUCATION

Institute For Nonprofit Management And Leadership, Core Certificate Program, May 2016

Providence College, 2009/ Bachelor of Science – Marketing

Geri Panno

SUMMARY

20+ years' experience, and progressive growth and knowledge in Accounting and Finance. Proven ability through initiative, determination and follow-through. A resourceful and creative problem solver, able to quickly and correctly, troubleshoot accounting issues. Well organized, and consistently takes initiative improving controls and creating efficiencies. An accounting analyst skilled in preparing, maintaining, analyzing, verifying, and reconciling financial transactions, statements, records, and reports; maintains the accuracy of the general ledger and subsidiary financial systems.

PROFESSIONAL EXPERIENCE

Meals on Wheels of Hillsborough County - Merrimack, NH **01-2022 to Present**
Director of Finance

- Monitors all financial activities for efficient and effective allocation of agency resources.
- Analyzes revenue and expenditures status and assumes responsibility for monthly preparation and presentation of financial reports. Prepares specialized financial reports and performs analyses as required or requested.
- Plans and takes lead in interim and annual financial audits of operations in order to ensure compliance with state and federal requirements and generally accepted account principles and standards.
- Manages and supervises other professionals in developing and implementing agency-wide fiscal policies and procedures and processes.
- Reviews and determines financial feasibility of proposals and makes recommendations to agency management as to the sufficiency of historical and projected revenues and expenses to meet the cost of new developments.
- Evaluates the agency's general ledger accounting system and payroll system and recommends developments in compliance with recognized accounting practices. Must be capable to review, make recommendation to bid if necessary.
- Develops and maintains written procedures and policies.
- Reviews and determines financial feasibility of proposals and makes recommendations to agency management as to the sufficiency of historical and projected revenues and expenses to meet the cost of new developments.

Triangle Credit Union - Nashua, NH **06-2011 to 12-2021**
Senior Staff Accountant

- Audit preparation
- Responsible for the Quarterly Regulatory Call Report including supporting schedules, working with internal associates, consolidation of all entities and final review with Controller
- Created/Updated/Improved reporting packages for the monthly Board Report, Managers Report, Presidents Report and Stakeholders Report
- Responsible for the annual 945 Tax reporting and reconciling to the General Ledger
- Variance analysis at month end which included revenue and expense analysis

- General Ledger reconciliations, review of all General Ledger reconciliations and reporting findings to Controller
- Active driver of reporting enhancements, improvements and efficiencies
- Pro-actively suggest, recommend and implement process improvements and efficiencies in monthly close, leading to a 3 day close each month
- Assisted in the internal and external audits
- Update and Maintain Data Integrity in the Financial Modeling Software
- Subject matter expert in matters related to Loans, Deposits and other areas
- Abandoned Property compliance and execution annually

Metro PCS - Billerica, MA
Senior Accountant

02-2008 to 07-2010

- Approved all costs related to roll out of the new cellular network, from site election, to the placing of the DAS system and the construction of the tower
- Reported costs by final site location
- Worked with various departments including RF Engineers and Build department to compile cost information and final location of cell towers
- Monthly accruals for sites in process

Cubic Wafer, Inc - Merrimack, NH
Controller

02-2006 to 01-2008

- Responsible for all aspects of the accounting operations including daily cash management, accounts receivable, accounts payable, cost accounting and account reconciliations for Hi-Tech start-up company
- Prepared financial statements and supporting schedules
- Facilitated the annual financial audit.

EDUCATION

Bachelor's degree in Economics
Rutgers University - New Brunswick, NJ

Undergraduate Classes in Business Administration with a Concentration in Finance/Accounting
Northeastern University - Boston, MA

Other Activities

Board Member - Nashua Habitat for Humanity 2011-2015
Merrimack Lions Club-2020-2021
Volunteer for several local non-profits

CONTRACTOR NAME

Key Personnel

Name	Job Title	Salary Amount Paid from this Contract
Jon Eriquezzo	President	32,482
Kristin Kostecki	Vice President	92,360
Jillian Schucart	Director of Enrollment	64,584
Elida Gagne	Director of Client Services	66,188
Geri Panno	Director of Finance	50,523



STATE OF NEW HAMPSHIRE

 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

 Leri A. Shiblette
 Commissioner

 Melissa A. Hardy
 Director

 105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

 His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301
REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval: 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2: 2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017, (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brantwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15) A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW.	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P); A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 8/24/2020 (Info. Item #P); A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P); A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies; and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals, who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

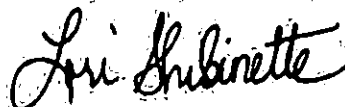
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details.
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details

RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition.MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal:	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00

\$15,468,454.00 \$0.00 \$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES; GRANTS TO LOCALS; CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc: (Vendor #.177675)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES; DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
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Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of: Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			<i>\$813,980.00</i>	<i>\$25,170.00</i>	<i>\$839,150.00</i>

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$875,935.00	\$0.00	\$875,935.00
		2018	\$1,840,867.00	\$0.00	\$1,840,867.00
		2019	\$1,900,972.00	\$0.00	\$1,900,972.00
		2020	\$2,146,371.01	\$0.00	\$2,146,371.01
		2021	\$2,338,827.58	\$0.00	\$2,338,827.58
		2022	\$2,092,742.01	\$0.00	\$2,092,742.01
		Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$53,894.00	\$0.00	\$53,894.00
		2018	\$113,200.00	\$0.00	\$113,200.00
		2019	\$113,200.00	\$0.00	\$113,200.00
		2020	\$113,199.00	\$0.00	\$113,199.00
		2021	\$113,200.00	\$0.00	\$113,200.00
		2022	\$113,200.00	\$0.00	\$113,200.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677):

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		ISFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor # 260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
			\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FECRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shiblette
 Commissioner

Nancy L. Rollins
 Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,850.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,562,258.78	\$50,350.00	\$4,612,608.78	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	185197	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,641.74	\$228,670.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,760.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,964,168.00	\$813,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and St. Joseph Community Services, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$11,567,111.74
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

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All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

St. Joseph Community Services, Inc.

10/29/2021

Date

DocuSigned by:

Jen Eriquezzo

Name: Jen Eriquezzo

Title: 10/29/2021

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:

J. Christopher Marshall

Name: Christopher Marshall

Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**Exhibit B-1 Rate Sheet
Amendment #5**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	33,178	\$5.50		\$ 182,479.00
Title IIIC HD Meals	Per Meal	92,254	\$5.50		\$ 490,897.00
Title IIIC Cong Meals	Per Meal	25,825	\$5.50		\$ 158,538.00
Title IIIB Transportation	PerClient/PerDay	2,404	\$10.40		\$ 25,003.00
			Subtotal		\$ 856,917.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	68,355	\$5.78		\$ 383,532.00
Title IIIC HD Meals	Per Meal	201,508	\$5.78		\$ 1,164,718.00
Title IIIC Cong Meals	Per Meal	34,650	\$5.78		\$ 200,277.00
Title IIIB Transportation	PerClient/PerDay	4,807	\$10.92		\$ 52,492.00
			Subtotal		\$ 1,801,017.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	68,355	\$5.78	\$6.00	\$ 398,130.00
Title IIIC HD Meals	Per Meal	201,508	\$5.78	\$6.00	\$ 1,209,048.00
Title IIIC Cong Meals	Per Meal	34,650	\$5.78	\$6.00	\$ 207,900.00
Title IIIB Transportation	PerClient/PerDay	2,109	\$10.92	\$24.89	\$ 52,492.00
			Subtotal		\$ 1,867,570.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	68,355	\$6.00		\$ 398,130.00
Title IIIC HD Meals	Per Meal	201,508	\$6.00		\$ 1,209,048.00
Title IIIC HD SUPPLEMENT	Per Meal	13,552	\$6.00		\$81,310.08
Title IIIC Cong Meals	Per Meal	34,650	\$6.00		\$ 207,900.00
Title III Meals (FFCRA)	Per Meal	32,491	\$10.00		\$324,910.00
Title IIIB Transportation	PerClient/PerDay	2,109	\$24.89		\$ 52,492.00
			Subtotal		\$ 2,273,790.06

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	68,355	\$6.00		\$398,130.00
Title IIIC HD Meals	Per Meal	215,059	\$6.00		\$1,290,358.06
Title IIIC Cong Meals	Per Meal	34,650	\$6.00		\$207,900.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 128,897.56
Title IIIC Meals (CARES)	Per Meal	51,479	\$10.00		\$ 514,790.00
Title IIIB Transportation	PerClient/PerDay	2,108	\$24.89		\$52,492.00
			Subtotal		\$ 2,592,367.62

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	68,355	\$6.00		\$398,130.00
Title IIIC HD Meals	Per Meal	215,059	\$6.00		\$1,290,358.06
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 226,570.00
Title IIIC Cong Meals	Per Meal	34,650	\$6.00		\$207,900.00
Title IIIB Transportation	PerClient/PerDay	2,108	\$24.89		\$52,492.00
			Subtotal		\$ 2,175,450.06

Total					\$ 11,567,111.74
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OS
Contractor Initials: **JE**

Date: **10/29/2021**

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shilbette
Commissioner

Deborah D. Schertz
Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.48	\$76,938.26	\$1,850,314.72	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,863.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,895,977.98	\$83,438.50	\$2,879,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5 8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$843,487.56	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Stafford Nutrition NOW	280818	Somersworth	\$2,748,885.35	\$150,073.78	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,667,858.83	\$177,163.53	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,568,568.00	\$2,397,800.01	\$63,964,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were Sole Source, and MOP 150 requires any subsequent amendments be labeled Sole Source. Further, the Contractors are best positioned to increase capacity quickly to ensure services for Individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible Individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 Individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the Individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



18 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leif A. Sabatello
 Commissioner

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Deborah D. Schmitt
 Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	O&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T::
Lamprey Health Care	177677	Newmarket	\$389,538.00	(\$142,268.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$10,007,637.44	\$142,268.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #46E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
St. Joseph Community Services	155063	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Stafford Nutrition MOW	260618	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Tri-County Community Action Program	177185	Berlin	\$4,867,888.63	\$0	\$4,867,888.63	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
		Total:	\$81,668,668.00	\$0	\$81,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shubinette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Shibley
 Commissioner

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Deborah D. Scheetz
 Director

June 15, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$6,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,118,348.00	\$658,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$65,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,881.00	\$1,835,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$962,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$6,717,994.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Strafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	\$3,087,119.00	\$1,800,769.83	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,781,062.00	22,805,508.00	\$61,586,588.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,188,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 8/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans Issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

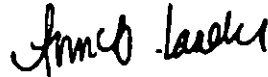
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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24
MAC

January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 - Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 - Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 - Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

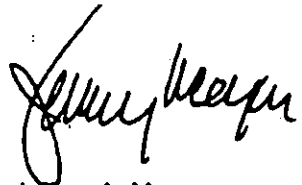
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanella
Director

23 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3587
603-271-9203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council,
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds/ 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$248,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by: 
Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

129 PLEASANT STREET, CONCORD, NH 03301-3867
603-271-9203 1-800-361-1808
Fax: 603-271-4843 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15): 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

13 misc

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$548,812.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$958,671.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

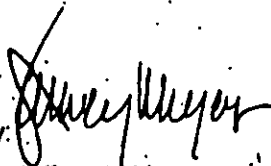
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



15 mac

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES**

Jeffrey A. Meyers
Commissioner

Maurice U. Ryan
Director of Human
Services

119 PLEASANT STREET, CONCORD, NH 03301-3837
603-271-8203 1-800-351-1888
Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177677	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

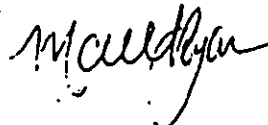
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

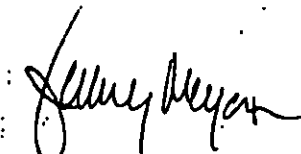
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

	Pass/Fail	Maximum Points	Actual Points
1. CAP Belknap-Merrimack Counties, Inc.		150	150
2. CAP Strafford County		150	105
3. Easter Seals NH		150	142
4. Grafton County Senior Citizens Council, Inc.		150	150
5. Greater Wakefield Resource Center		150	105
6. Lamprey Health Care		150	150
7. Nashua Transit System		150	135
8. Newport Senior Center, Inc.		150	130
9. Ossipee Concerned Citizens, Inc.		150	125
10. Rockingham Nutrition Meals on Wheels		150	150
11. St. Joseph Community Services, Inc.		150	145

	Pass/Fail	Maximum Points	Actual Points
		150	150
		150	105
		150	142
		150	150
		150	105
		150	150
		150	135
		150	130
		150	125
		150	150
		150	145

	Reviewer Names
1.	Tracey Tarr, Administrator II, Elderly & Adult Svcs. DHHS
2.	Jean Crouch, Supervisor VII, DEAS
3.	Wendy Aultman, Administrator I DEAS
4.	
5.	
6.	
7.	
8.	
9.	

- 12. Strafford Nutrition Meals on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Tri-County Community Action Program, Inc., ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$5,211,416.86
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with Exhibit A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3 , Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/6/2022

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Tri-County Community Action Program, Inc.

6/3/2022

Date

Jeanne Robillard

Name: Jeanne Robillard

Title: CEO

DS
JR

6/3/2022

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/7/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.

1.7. Title IIIB Supportive Services. The Contractor shall:

1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:

1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.

1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:

1.7.1.2.1. Picking up medications at a pharmacy.

1.7.1.2.2. Buying clothing for the client.

1.7.1.2.3. Buying other items for the client.

1.7.1.2.4. Provide receipts to the client after each shopping transaction.

1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.

1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.

1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:

1.7.2.1. Steps of the delivery process;

1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and

1.7.2.3. Method of paying for the goods.

1.8. Access to Services

1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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1.9. Individual Requests for Application for Services

1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.

1.10. Individual Eligibility Requirements for Services

1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.

1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.

1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.

1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.

1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.

1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.

1.11. Individual Assessments and Service Plans

1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.

1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.

1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

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- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
 - 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
 - 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
 - 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
- 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
- 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
- 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:

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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method



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approved by the Department within thirty (30) calendar days of the contract effective date.

- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 1.23. Reporting
 - 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
 - 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
 - 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.

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**New Hampshire Department of Health and Human Services
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- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

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3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation				
4/1/2017 through 06/30/2017 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	12,401	\$5.50	\$ 68,206.00
Title IIC HD Meals	Per Meal	27,740	\$5.50	\$ 152,570.00
Title IIC Cong Meals	Per Meal	14,158	\$5.50	\$ 77,869.00
Title IIB Transportation	PerClient/PerDay	2,770	\$37.00	\$ 102,490.00
Subtotal				\$ 401,135.00

Nutrition and Transportation				
7/1/2017 through 06/30/2018 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$5.78	\$ 143,350.00
Title IIC HD Meals	Per Meal	55,480	\$5.78	\$ 320,674.00
Title IIC Cong Meals	Per Meal	28,315	\$5.78	\$ 163,661.00
Title IIB Transportation	PerClient/PerDay	5,540	\$38.85	\$ 215,229.00
Subtotal				\$ 842,914.00

Nutrition and Transportation					
7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	24,801	\$5.78	\$6.00	\$ 148,806.00
Title IIC HD Meals	Per Meal	55,480	\$5.78	\$6.00	\$ 332,880.00
Title IIC Cong Meals	Per Meal	28,315	\$5.78	\$6.00	\$ 169,890.00
Title IIB Transportation	PerClient/PerDay	5,540	\$38.85	\$38.85	\$ 215,229.00
Subtotal					\$ 866,805.00

Nutrition and Transportation				
7/1/2019 through 06/30/2020 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$6.00	\$ 148,806.00
Title IIC HD Meals	Per Meal	55,480	\$6.00	\$ 332,880.00
Title IIC HD SUPPLEMENT	Per Meal	3,731	\$6.00	\$ 22,386.61
Title IIC Cong Meals	Per Meal	28,315	\$6.00	\$ 169,890.00
Title III Meals (FFCRA)	Per Meal	8,948	\$10.00	\$ 89,480.00
Title IIB Transportation	PerClient/PerDay	5,540	\$38.85	\$ 215,229.00
Subtotal				\$ 978,651.61

Nutrition and Transportation				
7/1/2020 through 06/30/2021 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$6.00	\$148,806.00
Title IIC HD Meals	Per Meal	59,211	\$6.00	\$355,266.61
Title IIC Cong Meals	Per Meal	28,315	\$6.00	\$169,890.00
Title IIC (CARES)	NO UNITS	0	\$0.00	\$ 35,433.53
Title IIC Meals (CARES)	Per Meal	14,173	\$10.00	\$ 141,730.00
Title IIB Transportation	PerClient/PerDay	8,647	\$24.89	\$ 215,229.00
Subtotal				\$ 1,066,355.14

Nutrition and Transportation				
7/1/2021 through 06/30/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$6.00	\$148,806.00
Title IIC HD Meals	Per Meal	59,211	\$6.00	\$355,266.61
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00	\$ 58,750.00
Title IIC Cong Meals	Per Meal	28,315	\$6.00	\$169,890.00
Title IIB Transportation	PerClient/PerDay	8,647	\$24.89	\$ 215,229.00
Subtotal				\$ 947,941.61

Nutrition and Transportation				
7/1/2022 through 12/31/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	0	\$6.00	\$0.00
Title IIC HD Meals	Per Meal	0	\$6.00	\$0.00
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00	\$0.00
Title IIC Cong Meals	Per Meal	0	\$6.00	\$0.00
Title IIB Transportation	PerClient/PerDay	4,323	\$24.89	\$107,614.50
Subtotal				\$ 107,614.50

Total		\$ 5,211,416.86
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State of New Hampshire

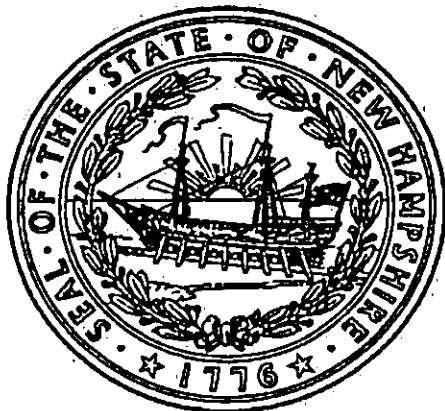
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. (TRI-COUNTY CAP) is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 18, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63020

Certificate Number: 0005749507



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 5th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF AUTHORITY

I, Sandy Alonzo hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Board Chair of Tri-County Community Action Program, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 25th, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Jeanne Robillard, CEO and or Randall Pilotte, CFO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Tri-County Community Action Program, Inc. to enter into contracts or agreements with the State

(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/27/2022

Sandy Alonzo
Signature of Elected Officer
Name: Sandy Alonzo
Title: Board Chair



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FIAUCross Insurance 1100 Elm Street Manchester NH 03101	CONTACT NAME: Andree Nicklin PHONE (A/C No. Ext): (603) 689-3218 FAX (A/C, No.): (803) 645-4331 EMAIL ADDRESS: march.certs@crossagency.com														
INSURED Tri-County Community Action Program, Inc 30 Exchange Street Berlin NH 03570	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Philadelphia Indemnity Ins Co</td> <td style="text-align: center;">18058</td> </tr> <tr> <td>INSURER B: Granite State Health Care and Human Services Self-</td> <td style="text-align: center;">524292</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Ins Co	18058	INSURER B: Granite State Health Care and Human Services Self-	524292	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 21-22 All Lines 22-23 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE LTR	TYPE OF INSURANCE	ADDITIONAL	SUBROGATION	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			PHPK2293454	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPROP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NOW-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			PHPK2293481	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB774416	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	HCHS20220000058 (3a.) NH	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ 1,000,000 EL DISEASE - EA EMPLOYEE \$ 1,000,000 EL DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Contracts & Procurement DHHS - State of NH 129 Pleasant Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

MISSION STATEMENT

Tri-County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

VISION STATEMENT

Individuals and families are empowered to create vibrant communities and foster self-sufficiency.

VALUES STATEMENT

Tri-County Community Action Program, values a culture of integrity.

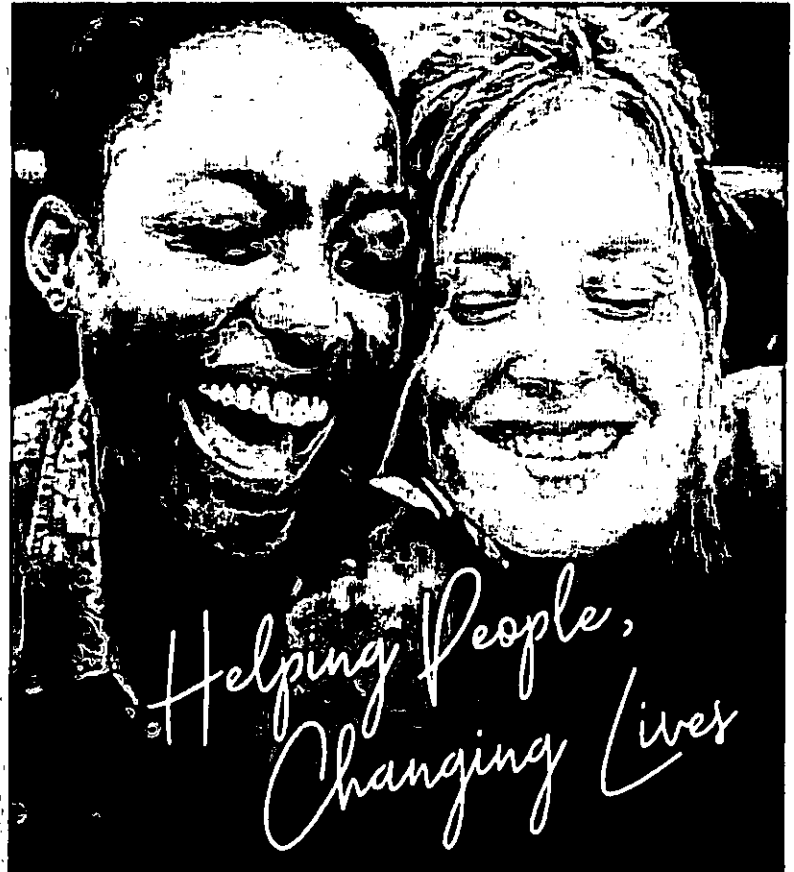
This includes:

1. Transparency in all our interactions and communications, stressing accountability to ourselves as an organization and to those we serve.
2. Connection to community. We value our community partners and work to build strong partnerships that unite us all in the common goal of improving the lives of others.
3. Recognition of our mutual humanity. We treat customers, co-workers and colleagues with compassion, fairness, dignity and respect.
4. We value the empowerment of those who seek our services, believing that empowerment leads to improved self-worth and enables those we serve to fully participate in their communities and share their success with others.



TRI-COUNTY COMMUNITY ACTION

Serving Coös, Carroll & Grafton Counties since 1965



30 Exchange St., Berlin, NH 03570
Phone: (603) 752-7001
www.tccap.org

Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

AND AFFILIATE

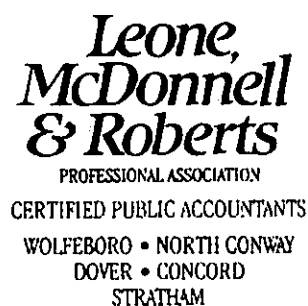
**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020
AND
INDEPENDENT AUDITORS' REPORTS**

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

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To the Board of Directors of
Tri-County Community Action Program, Inc. and Affiliate
Berlin, New Hampshire

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Tri-County Community Action Program, Inc. and Affiliate (New Hampshire nonprofit organizations), which comprise the consolidated statements of financial position as of June 30, 2021 and 2020, the related consolidated statements of functional expenses and cash flows for the years then ended, the related consolidated statement of activities for the year ended June 30, 2021 and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Tri-County Community Action Program, Inc. and Affiliate as of June 30, 2021 and 2020, and its consolidated cash flows for the years then ended, and the changes in its net assets for the year ended June 30, 2021, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Tri-County Community Action Program, Inc. and Affiliate's 2020 consolidated financial statements, and we expressed an unmodified audit opinion on those consolidated financial statements in our report dated October 28, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2020, on our consideration of Tri-County Community Action Program, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Tri-County Community Action Program, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Tri-County Community Action Program, Inc.'s internal control over financial reporting and compliance.

*Leone McDonnell & Roberts
Professional Association*

November 19, 2021
North Conway, New Hampshire

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2021 AND 2020**

	<u>ASSETS</u>	
	<u>2021</u>	<u>2020</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 3,237,032	\$ 2,257,081
Restricted cash, Guardianship Services Program	1,317,839	796,937
Accounts receivable	1,617,249	1,322,852
Property held for sale	-	47,000
Pledges receivable	216,423	307,017
Inventories	52,985	102,430
Prepaid expenses	<u>53,594</u>	<u>77,882</u>
Total current assets	<u>6,495,122</u>	<u>4,911,199</u>
PROPERTY		
Property and equipment	12,917,935	12,344,805
Less accumulated depreciation	<u>(5,850,185)</u>	<u>(5,601,944)</u>
Property, net	<u>7,067,750</u>	<u>6,742,861</u>
OTHER ASSETS		
Restricted cash	<u>439,822</u>	<u>384,711</u>
TOTAL ASSETS	<u>\$ 14,002,694</u>	<u>\$ 12,038,771</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Current portion of long term debt	\$ 129,155	\$ 437,843
Current portion of capital lease obligations	-	3,554
Accounts payable	4,303	180,427
Accrued compensated absences	233,907	243,779
Accrued salaries	383,435	49,059
Accrued expenses	266,595	137,304
Refundable advances	324,140	181,463
Other liabilities	<u>1,400,645</u>	<u>850,982</u>
Total current liabilities	<u>2,742,180</u>	<u>2,084,411</u>
LONG TERM DEBT		
Long term debt, net of current portion	<u>4,577,505</u>	<u>4,792,557</u>
Total liabilities	<u>7,319,685</u>	<u>6,876,968</u>
NET ASSETS		
Without donor restrictions	6,199,624	4,565,253
With donor restrictions	<u>483,385</u>	<u>596,550</u>
Total net assets	<u>6,683,009</u>	<u>5,161,803</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 14,002,694</u>	<u>\$ 12,038,771</u>

See Notes to Consolidated Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION**

	Without Donor Restrictions	With Donor Restrictions	2021 Total	2020 Total
REVENUES AND OTHER SUPPORT				
Grants and contracts	\$ 18,296,354	\$ 415,056	\$ 18,711,410	\$ 14,909,313
Program funding	1,177,937	-	1,177,937	1,084,133
Utility programs	2,659,293	-	2,659,293	1,923,653
In-kind contributions	364,580	-	364,580	455,826
Contributions	462,340	-	462,340	326,215
Fundraising	1,802	-	1,802	32,544
Rental income	684,169	-	684,169	635,559
Interest income	888	-	888	923
(Loss) gain on disposal of property	(27,288)	-	(27,288)	257,717
Loss on write down of property held for sale	-	-	-	(255,492)
Other revenue	13,364	-	13,364	4,379
	<u>23,633,439</u>	<u>415,056</u>	<u>24,048,495</u>	<u>19,374,770</u>
NET ASSETS RELEASED FROM RESTRICTIONS	<u>528,221</u>	<u>(528,221)</u>	<u>-</u>	<u>-</u>
	<u>24,161,660</u>	<u>(113,165)</u>	<u>24,048,495</u>	<u>19,374,770</u>
FUNCTIONAL EXPENSES				
Program Services:				
Agency Fund	1,017,860	-	1,017,860	1,047,356
Head Start	2,856,419	-	2,856,419	2,769,065
Guardianship	760,053	-	760,053	769,597
Transportation	870,078	-	870,078	991,504
Volunteer	96,817	-	96,817	94,845
Workforce Development	40,175	-	40,175	346,114
Carroll County Dental	669,641	-	669,641	653,810
Support Center	356,359	-	356,359	558,244
Homeless	4,760,909	-	4,760,909	800,148
Energy and Community Development	8,541,527	-	8,541,527	7,824,201
Elder	1,192,453	-	1,192,453	1,149,136
Housing Services	192,010	-	192,010	220,900
	<u>21,354,301</u>	<u>-</u>	<u>21,354,301</u>	<u>17,224,920</u>
Supporting Activities:				
General and administrative	1,172,988	-	1,172,988	1,062,613
Fundraising	-	-	-	2,880
	<u>1,172,988</u>	<u>-</u>	<u>1,172,988</u>	<u>1,065,493</u>
Total functional expenses	<u>22,527,289</u>	<u>-</u>	<u>22,527,289</u>	<u>18,290,413</u>
CHANGE IN NET ASSETS	1,634,371	(113,165)	1,521,206	1,084,357
NET ASSETS, BEGINNING OF YEAR	<u>4,565,253</u>	<u>596,550</u>	<u>5,161,803</u>	<u>4,077,449</u>
NET ASSETS, END OF YEAR	<u>\$ 6,199,624</u>	<u>\$ 483,385</u>	<u>\$ 6,683,009</u>	<u>\$ 5,161,806</u>

See Notes to Consolidated Financial Statements

TRICOUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2021

	Agency Fund	Head Start	Grants/Reimbursable	Transaction	Volunteer	Workforce Development	Carroll County Dental	Support Center	Homeless	Energy and Community Development	Elder	Housing Services	Total	General & Administrative	Fundraising	Total
Direct Expenses																
Payroll	\$ 420,822	\$ 1,500,871	\$ 618,354	\$ 427,482	\$ 83,155	\$ 14,240	\$ 298,217	\$ 111,208	\$ 408,438	\$ 1,350,878	\$ 841,938	\$ 34,084	\$ 5,823,276	\$ 857,989	\$ -	\$ 6,481,235
Payroll taxes and benefits	114,884	458,854	141,579	96,652	14,348	6,288	57,828	28,302	124,300	388,805	128,187	-	1,548,453	171,815	-	1,721,268
Assistance to clients	31,880	-	-	79,832	-	-	-	73,957	3,884,734	5,803,029	962	-	8,894,053	-	-	8,894,053
Consumable supplies	18,065	224,232	8,885	12,789	8,717	63	46,630	3,472	13,389	408,801	298,651	1,275	1,108,370	13,443	-	1,113,813
Space costs and rentals	4,875	195,487	42,825	18,783	4,884	8,708	486	1,348	25,218	140,400	53,262	-	498,879	82,807	-	581,686
Depreciation expense	160,408	58,344	-	88,021	-	-	40,214	11,884	2,439	38,832	3,333	87,388	448,284	1,151	-	449,435
In-kind expended	-	123,709	-	28,863	-	-	-	80,878	48,597	-	72,828	-	364,881	-	-	364,881
Consultants and contractors	-	8,637	1,370	-	-	-	291,833	-	-	44	18,318	-	218,702	18,434	-	239,178
Utilities	138,721	25,781	20,811	14,348	1,535	1,122	12,783	18,170	25,890	43,414	25,548	23,897	348,028	4,038	-	353,076
Travel and meetings	1,588	58,843	2,820	22,740	182	-	1,570	907	17,189	23,188	8,785	-	138,895	2,458	-	139,153
Other direct program costs	(26,110)	37,081	1,810	20,368	2,048	-	1,548	5,473	20,806	58,887	21,922	37,742	188,973	13,077	-	180,050
Fiscal and administrative	1,721	1,005	10,788	882	1,047	-	7,837	1,273	3,186	33,866	4,670	2,388	88,444	134,828	-	203,073
Building and grounds maintenance	107,973	21,907	130	7,807	72	-	4,818	7,441	8,781	88,087	5,668	11,141	242,344	-	-	242,344
Interest expense	88,971	18	448	4	-	-	38,340	10	3	720	3	-	137,418	(104)	-	137,314
Vehicle expense	2,158	-	-	73,626	-	-	-	-	-	84,808	-	-	180,739	-	-	180,739
Insurance	48,950	7,078	508	2,298	-	-	1,234	2,695	3,714	8,481	-	3,251	77,328	31,502	-	108,830
Maintenance of equipment and rental	(58,923)	51,182	9,017	8,888	(3,173)	-	(2,131)	83	2,559	24,134	12,430	10,822	70,514	28,351	-	80,865
Fined fees	(20,811)	-	-	-	-	-	1,748	-	1,856	1,323	3,212	-	(22,374)	18,440	-	(11,954)
Total Direct Expenses	1,017,850	2,828,418	780,053	878,078	88,817	40,175	868,241	338,358	4,780,909	8,541,527	1,182,453	192,010	21,354,301	1,172,988	-	22,527,289
Indirect Expenses																
Indirect costs	130,891	292,788	83,180	78,104	8,842	2,981	72,358	21,283	81,687	270,488	129,217	-	1,172,988	(1,172,988)	-	-
Total Direct & Indirect expenses	\$ 1,148,741	\$ 3,149,198	\$ 863,233	\$ 956,182	\$ 97,659	\$ 43,156	\$ 940,599	\$ 359,641	\$ 4,862,596	\$ 8,812,015	\$ 1,311,670	\$ 192,010	\$ 22,527,289	\$ -	\$ -	\$ 22,527,289

See Notes to Consolidated Financial Statements
 5

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2020

	Agency Fund	Head Start	Guardianship	Transaction	Volunteer	Workforce Development	Carroll County Deptal	Support Center	Homeless	Energy and Community Development	Elder	Housing Services	Total	General & Administration	Fundraising	Total	
Direct Expenses																	
Payroll	\$ 238,943	\$ 1,437,343	\$ 505,893	\$ 488,819	\$ 57,338	\$ 199,987	\$ 253,489	\$ 287,574	\$ 374,238	\$ 1,141,718	\$ 498,173	\$ 17,920	\$ 8,482,474	\$ 848,437	\$ -	\$ -	\$ 8,130,911
Payroll taxes and benefits	71,944	393,287	136,958	95,685	16,861	68,058	64,885	75,817	97,288	320,970	118,173	-	1,481,604	189,652	-	-	1,671,256
Assistance to clients	68,833	73	-	90,787	-	8,841	-	85,265	182,974	5,894,178	-	-	8,131,279	-	-	-	8,131,279
Consumable supplies	23,124	181,459	9,940	6,856	2,392	2,113	34,893	4,798	5,541	268,068	833,535	885	873,601	10,768	-	-	884,369
Space costs and rentals	7,487	180,083	40,611	15,288	4,151	62,790	-	8,578	25,018	128,812	52,347	-	523,176	79,855	-	-	603,030
Depreciation expense	158,309	61,671	-	50,162	-	43,680	-	12,070	1,433	38,263	3,453	67,389	435,910	3,157	-	-	439,067
In-kind expended	-	273,882	-	88,017	8,728	-	-	37,768	57,178	-	-	11,260	-	453,828	-	-	453,828
Consultants and contractors	2,208	9,412	3,648	-	-	-	198,772	-	-	326	19,448	-	234,008	13,749	-	-	247,756
Utilities	151,788	24,788	19,037	16,498	1,335	8,988	19,474	25,584	23,368	42,816	25,050	25,305	373,161	8,903	-	-	380,064
Travel and meetings	347	68,974	20,039	94,002	284	9,938	1,878	8,425	14,740	22,171	20,827	825	214,348	18,804	-	-	231,152
Other direct program costs	45,842	52,207	1,743	17,588	2,992	200	1,748	878	5,825	30,991	44,845	58,050	281,110	4,581	2,880	-	288,591
Fiscal and administrative	18,635	2,041	24,589	900	1,043	220	8,930	2,499	2,560	29,497	4,823	8,013	102,752	78,036	-	-	178,788
Building and grounds maintenance	91,663	27,273	110	5,103	-	-	8,824	8,597	4,657	731	2,355	18,843	168,218	-	-	-	168,218
Interest expense	107,855	280	526	71	8	-	21,842	102	-	1,983	-	-	132,768	531	-	-	133,297
Vehicle expense	8,446	-	-	95,868	-	-	-	-	-	79,863	-	-	181,178	-	-	-	181,178
Insurance	47,078	7,358	484	2,112	1,153	-	1,208	2,708	3,294	8,840	-	3,520	77,784	31,974	-	-	109,758
Maintenance of equipment and rental	5,737	61,006	6,772	1,848	537	-	8,641	1,322	118	16,770	12,858	20,150	120,473	8,181	-	-	129,654
Fuel fees	1,310	-	-	-	-	-	1,683	-	1,888	1,508	1,895	-	7,874	7	-	-	7,891
Total Direct Expenses	1,047,358	2,763,083	769,587	991,504	94,845	348,114	633,810	658,244	800,148	7,824,201	1,148,136	220,900	17,224,820	1,062,613	2,880	-	18,280,413
Indirect Expenses																	
Indirect costs	98,090	251,005	80,338	86,181	9,234	31,875	68,562	46,831	38,393	212,805	118,049	-	1,062,613	(1,062,613)	-	-	-
Total Direct & Indirect expenses	\$ 1,146,448	\$ 3,020,070	\$ 849,925	\$ 1,080,685	\$ 104,079	\$ 378,089	\$ 702,372	\$ 705,125	\$ 838,541	\$ 8,037,106	\$ 1,266,185	\$ 220,900	\$ 18,287,633	\$ -	\$ 2,880	\$ -	\$ 18,290,413

See Notes to Consolidated Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**CONSOLIDATED STATEMENTS OF CASH FLOWS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 1,521,206	\$ 1,084,357
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	450,040	436,197
Loss (gain) on disposal of property	27,288	(2,225)
(Increase) decrease in assets:		
Accounts receivable	(294,397)	(48,769)
Pledges receivable	90,594	(75,856)
Inventories	49,445	(16,544)
Prepaid expenses	24,288	(43,845)
Increase (decrease) in liabilities:		
Accounts payable	(176,124)	(41,144)
Accrued compensated absences	(9,872)	39,700
Accrued salaries	334,376	(161,893)
Accrued expenses	129,291	47,780
Refundable advances	142,677	(15,694)
Other liabilities	549,663	252,787
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>2,838,475</u>	<u>1,454,851</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from disposal of property	25,000	4,495
Purchases of property and equipment	(780,217)	(273,711)
NET CASH USED IN INVESTING ACTIVITIES	<u>(755,217)</u>	<u>(269,216)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment on long-term debt	(523,740)	(145,884)
Repayment on capital lease obligations	(3,554)	(4,671)
NET CASH USED IN FINANCING ACTIVITIES	<u>(527,294)</u>	<u>(150,555)</u>
NET INCREASE IN CASH AND RESTRICTED CASH	1,555,964	1,035,080
CASH AND RESTRICTED CASH, BEGINNING OF YEAR	<u>3,438,729</u>	<u>2,403,649</u>
CASH AND RESTRICTED CASH, END OF YEAR	<u>\$ 4,994,693</u>	<u>\$ 3,438,729</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for:		
Interest	<u>\$ 135,843</u>	<u>\$ 131,879</u>

See Notes to Consolidated Financial Statements

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Principles of Consolidation

The consolidated financial statements include the accounts of Tri-County Community Action Program, Inc. and its affiliate, Cornerstone Housing North, Inc. The two organizations are consolidated because Tri-County Community Action Program, Inc. controls 100% of the voting power of Cornerstone Housing North, Inc. All significant intercompany items and transactions have been eliminated from the basic financial statements. Tri-County Community Action Program, Inc. (the Organization) is a New Hampshire non-profit corporation that operates a wide variety of community service programs which are funded primarily through grants or contracts from various federal, state, and local agencies. Cornerstone Housing North, Inc. (Cornerstone) is a New Hampshire nonprofit corporation that was incorporated under the laws of the State of New Hampshire for the acquisition, construction and operation of community-based housing for the elderly.

Nature of activities

The Organization's programs consist of the following:

Agency

Tri-County CAP Administration provides central program management support and oversight to the Organization's many individual programs. This includes planning and budget development, bookkeeping and accounting, payroll and HR services, legal and audit services, IT support, management support, financial support and central policy development.

Tri-County CAP Administration is the liaison between Tri-County Community Action Program, Inc.'s, Board of Directors and its programs, ensuring that programs comply with agreements made by the Board to funding sources and vendors.

Other responsibilities include the management and allocation of funding received through a Community Services Block Grant, as well as management of the Organization's real estate property.

Head Start

Head Start provides comprehensive services to low-income children and their families. Head Start supports children's growth and development in a positive learning environment through a variety of activities as well as providing services, which include in addition to early learning, health and family well-being. All children receive health and development screenings, nutritious meals, oral health and mental health support. Parents and families are supported in achieving their own goals, such as housing stability, continued education, and financial stability.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Programs support and strengthen parent-child relationships as their child's primary educator. Head Start staff work as partners with parents to identify and provide individualized activities that support their child's growth and development.

Tri-County Community Action Head Start serves approximately 250 children in Carroll, Coos & Grafton counties in 9 locations with 13 center-based classrooms and 1 home-based option.

Guardianship

The Organization's Guardianship program provides advocacy and guardian services for the vulnerable population of New Hampshire residents (developmentally disabled, chronically mentally ill, traumatic brain injury, and the elderly suffering from Alzheimer's, dementia, and multiple medical issues) who need a guardian and who have no family member or friend willing, able, or suitable to serve in that capacity. This program serves over 400 individuals. Additional services include, conservatorship, representative payee-ship, federal fiduciary services, benefit management services and private probate accounting services.

Transportation

The Organization's transit program provides various transportation services: public bus routes, door-to-door service by request, long distance medical travel to medical facilities outside our regular service area, and special trips for the elderly to go shopping and enjoy other activities that are located outside the regular service area. The Organization's fleet of 17 wheelchair accessible vehicles offers transportation options to the elderly and disabled, as well as to the general public.

Volunteer

The Coos County Retired & Senior Volunteers Program (RSVP) maintains a minimum group of 393 volunteers, ages 55 and older, of which 225 actively served during the last reporting period. These volunteers share their skills, life experiences, and time with over 60 local non-profit and public agencies throughout Coos County that depend on volunteer assistance to meet the needs of their constituents. Our volunteers donate over 28,000 hours yearly.

Workforce Development

The Organization is assisting transitional and displaced workers as they prepare for new jobs, and also assisting currently-employed workers to gain the skills required for better jobs.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The Organization is helping to implement New Hampshire's Unified State Plan for Workforce Development, in line with the federal Workforce Investment Act. Workforce training programs, with training facilities in three towns, provide temporary assistance for needy families (TANF) recipients with 20-30 hours per week of training in the areas of employment skills, computer skills, and business experience, and also place participating TANF recipients in community-based work experience sites.

Carroll County Dental

Tamworth Dental Center (the Center) offers state of the art quality oral healthcare to uninsured families and individuals. The Center offers a full array of services including preventative, restorative, and oral surgery. The Center accepts most dental insurances, state insurances, and offers a sliding fee scale based on income ratio to federal poverty guidelines. The school-based project of the Center has undergone modifications necessary due to the pandemic. 9 outreach schools within the vicinity of the Center will be made. Education, treatments, and referrals will be made available.

Support Center

The Organization's Support Center at Burch House provides direct service and shelter to victims and survivors of domestic and sexual violence and stalking in Northern Grafton County. Support Center services are accessible 24 hours a day, 365 days a year. They include: crisis intervention; supportive counseling; court, hospital and policy advocacy and accompaniment; emergency shelter; support groups; community education and outreach; violence prevention programs for students; information, referrals and assistance accessing other community resources.

Homeless

Homeless services include an outreach intervention and prevention project that strives to prevent individuals and families from becoming homeless, and assists the already homeless in securing safe, affordable housing. The Organization provides temporary shelter space for homeless clients.

The Organization also provides some housing rehabilitation services to help preserve older housing stock.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Energy Assistance and Outreach

Energy Assistance Services provide fuel and electric assistance through direct pay to vendors or a discount on the client's bill. Community Contact sites allow local participants access to energy assistance programs and other emergency services. The offices provide information to the Organization's clients about other programs offered, as well as other programs available through other organizations in the community.

Low-Income Weatherization

The NH weatherization program helps low-income families, elderly, disabled, small children and individuals lower their home energy costs; increase their health, safety, and comfort; and improve the quality of living while improving housing stock in communities around the state utilizing energy cost saving, health and safety and carbon lowering measures. The NH Weatherization Assistance Program also creates local NH jobs.

Elder

The Organization's elder program provides senior meals in 14 community dining sites, home delivered meals (Meals on Wheels) to the frail and homebound elderly, and senior nutrition education and related programming. The Coos County ServiceLink Aging & Disability Resource Center assists with person-centered counseling, Medicare counseling, Medicaid assistance, long-term care counseling services, and caregiver supports.

Housing Services

Cornerstone Housing North, Inc. (Cornerstone) is subject to a Project Rental Assistance Contract (PRAC) with the United States Department of Housing and Urban Development (HUD), and a significant portion of their rental income is received from HUD.

Cornerstone includes a 12-unit apartment complex in Berlin, New Hampshire for the elderly. This operates under Section 202 of the National Housing Act and is regulated by HUD with respect to the rental charges and operating methods.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Cornerstone has a Section 202 Capital Advance. Under guidelines established by the U.S. Office of Management and Budget *Uniform Guidance, Title 2 U.S. Code of Federal Regulations (CFR) part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, the Section 202 Capital Advance is considered to be a major program. A separate audit of Cornerstone's compliance with its major federal program in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements of *Title 2 of U.S. Code of Federal Regulations part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements of Federal Awards (Uniform Guidance)*. An unmodified opinion was issued.

Method of accounting

The consolidated financial statements of Tri-County Community Action Program, Inc. have been prepared utilizing the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America, as promulgated by the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC). Under this basis, revenue, other than contributions, and expenses are reported when incurred without regard to the date of receipt or payment of cash.

Basis of presentation

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions include net assets that are not subject to any donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions include net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

The Organization has net assets with donor restrictions of \$483,385 and \$596,550 at June 30, 2021 and 2020, respectively. See **Note 13**.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Support that is restricted is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year-end. Most of the receivables are amounts due from federal and state awarding agencies and are based on reimbursement for expenditures made under specific grants or contracts. A portion of the accounts receivable balance represents amounts due from patients at Carroll County Dental program. Past due receivables are written off at management's discretion using the direct write off method; this is not considered a departure from accounting principles generally accepted in the United State because the effects of the direct write off method approximate those of the allowance method. Management selects accounts to be written off after analyzing past payment history, the age of the accounts receivable, and collection rates for receivables with similar characteristics, such as length of time outstanding. The Organization does not charge interest on outstanding accounts receivable.

Property and Depreciation

Acquisitions of buildings, equipment, and improvements in excess of \$5,000 and all expenditures for repairs, maintenance, and betterments that materially prolong the useful lives of assets are capitalized. Buildings, equipment, and improvements are stated at cost less accumulated depreciation. Depreciation is provided using the straight-line method over the estimated useful lives of the related assets.

Depreciation expense related to assets used solely by an individual program is charged directly to the related program. Depreciation expense for assets used by more than one program is charged to the program based upon a square footage or other similar allocation.

Depreciation expense related to administrative assets is included in the indirect cost pool and charged to the programs in accordance with the indirect cost plan. Maintenance and repairs that do not materially prolong the useful lives of assets are charged to expense as incurred.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Estimated useful lives are as follows:

Buildings and improvements	20 to 40 years
Vehicles	5 to 8.5 years
Furniture and equipment	5 to 15 years

Client Rents and HUD Rent Subsidy

Cornerstone Housing North, Inc.'s rents are approved on an annual basis by the Department of Housing and Urban Development. Rental increases are prohibited without such approval. The clients are charged rent equal to 30% of their income less adjustments allowed by the Department of Housing and Urban Development. Rent subsidies are received from the Department of Housing and Urban Development for the difference between the allowed rents and the amounts received from the clients.

Refundable Advances

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services or expenditures are performed or incurred. Funds received in advance of grantor conditions being met aggregated \$324,140 and \$181,463 as of June 30, 2021 and 2020, respectively.

Nonprofit tax status

The Organization is a *not-for-profit* Section 501(c)(3) organization in accordance with the Internal Revenue Code. It has been classified as an organization that is not a private foundation under the Internal Revenue Code and qualifies for a charitable contribution deduction for donors. The Organization files information returns in the United States. The Organization's Federal Form 990 (Return of Organization Exempt from Income Tax), is subject to examination by the IRS, generally for three years after it is filed.

The Organization follows FASB ASC 740, *Accounting for Income Taxes*, which clarifies the accounting for uncertainty in income taxes and prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of tax positions taken or expected to be taken in a tax return. The Organization does not believe they have taken uncertain tax positions, therefore, a liability for income taxes associated with uncertain tax positions has not been recognized.

Cornerstone Housing North, Inc. is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Organization to be other than a private foundation within the meaning of Section 509(a).

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Retirement plan

The Organization maintains a tax-sheltered annuity plan under the provisions of Section 403(b) of the Internal Revenue Code. All employees are eligible to contribute to the plan beginning on the date they are employed. Each employee may elect salary reduction agreement contributions in accordance with limits allowed in the Internal Revenue Code. Employer contributions are at the Organization's annual discretion. In January 2013, employer contribution payments ceased, therefore as of June 30, 2021 and 2020, there were no discretionary contributions recorded. Further information can be obtained from the Organization's 403(b) audited financial statements.

Donated services and goods

Contributions of donated services that create or enhance non-financial assets or that require specialized skills and would typically need to be purchased if not provided by donation are recorded at their fair values in the period received.

Contributed noncash assets are recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as net assets with donor restrictions. In the absence of such stipulations, contributions of noncash assets are recorded as net assets without donor restrictions.

Donated property and equipment

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as net assets without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as net assets with donor restrictions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Promises to Give

Conditional promises to give are not recognized in the financial statements until the conditions are substantially met. Unconditional promises to give that are expected to be collected within one year are recorded at the net realizable value. Unconditional promises to give that are expected to be collected in more than one year are recorded at fair value, which is measured as the present value of their future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. In the absence of donor stipulations to the contrary, promises with payments due in future periods are restricted to use after the due date. Promises that remain uncollected more than one year after their due dates are written off unless the donors indicate that payment is merely postponed. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. There were no unconditional promises to give that are expected to be collected in more than one year at June 30, 2021 and 2020.

As of June 30, 2021 and 2020, there were promises to give that were absent of donor stipulations, but restricted in regards to timing, and therefore classified as net assets with donor restrictions in the amount of \$216,423 and \$307,017, respectively. This amount is included in grants and contracts on the Consolidated Statement of Activities.

Use of estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Fair Value of Financial Instruments

Accounting Standards Codification No. 825 (ASC 825), *Disclosures of Fair Value of Financial Instruments*, requires the Organization to disclose fair values of its financial instruments. The carrying amount of the Organization's financial instruments which consists of cash, accounts receivable, deposits and accounts payable, approximate fair value because of the short-term maturity of those instruments.

Functional allocation of expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program services and supporting activities benefited.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

Program salaries and related expenses are allocated to the various programs and supporting services based on actual or estimated time employees spend on each function as reported on a timesheet.

Workers Compensation expenses are charged to each program based upon the classification of each employee and allocated to the various program based upon the time employees spend on each function as noted above.

Paid Leave is charged to a leave pool and is allocated to each program as a percentage of total salaries.

Fringe Benefits are charged to a Fringe Benefit Pool. These expenses include employer payroll taxes, pension expenses, health and dental insurance and unemployment compensation. The pool is allocated to each program based upon a percentage of salaries.

Depreciation expense is allocated to each program based upon specific assets used by the program and is reported as depreciation expense on the statements of functional expenses.

Other occupancy expenses are applicable to assets which are used by multiple programs. Buildings are primarily charged to the benefiting program based upon an analysis of square footage. Costs related to a building include depreciation, insurance, utilities, building maintenance, etc. These costs are reported as space costs on the statements of functional expenses.

Insurance: automobile insurance is allocated to programs based on vehicle usage; building liability insurance is allocated to programs based on square footage of the buildings; and insurance for furniture and equipment is allocated to programs using the book basis of the insured assets.

The remaining shared expenses are charged to an Indirect Cost Pool and are allocated to each program based upon a percentage of program expenses. The expenses include items such as administrative salaries, general liability insurance, administrative travel, professional fees, and other expenses which cannot be specifically identified and charged to a program.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The Organization submits an indirect cost rate proposal for the paid leave, fringe benefits and other indirect costs to the U.S. Department of Health and Human Services. The proposal, effective for the fiscal year beginning July 1, 2020, received provisional approval and is effective, until amended, at a rate of 12%. Per the agreement with the U.S. Department of Health and Human Services, the Organization's final rate for the year ended June 30, 2020 was 10.80%. The actual rate for the year ended June 30, 2021 was approximately 11.37%, which is allowable because it is less than the provisional rate.

Advertising policy

The Organization uses advertising to inform the community about the programs it offers and the availability of services. Advertising is expensed as incurred. The total cost of advertising for the years ended June 30, 2021 and 2020 was \$28,130 and \$25,483, respectively.

Debt Issuance Costs

During the year ended June 30, 2019, the Organization retrospectively adopted the provisions of the FASB Accounting Standards Update (ASU) No. 2015-03, "Simplifying the Presentation of Debt Issuance Costs." The ASU is limited to simplifying the presentation of debt issuance costs, and the recognition and measurement guidance for debt issuance costs is not affected by the ASU. Amortization expense of \$887 has been included with interest expense in the consolidated statements of functional expenses for both 2021 and 2020.

Revenue Recognition Policy

The Organization derives revenue primarily from grants, contracts, and contributions. Grants are recognized as revenue upon receipt. Revenue from contracts is recognized when the service has been performed. Contributions are recognized as revenue when the donor makes a pledge to give that is, in substance, an unconditional promise. Contributions are recorded as with donor restrictions or without donor restrictions.

New Accounting Pronouncement

In May 2014, FASB issued ASU 2014-09 (Topic 606) – Revenue from Contracts with Customers. The ASU and all subsequently issued clarifying ASUs replaced the most existing revenue recognition guidance in U.S. GAAP. The ASU also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue from cash flows arising from contracts with customers. The Organization adopted the new standard effective July 1, 2020, the first day of the Organization's fiscal year using the modified retrospective approach. The adoption did not result in a change to the accounting for any of the applicable revenue streams; as such, no cumulative effect adjustment was recorded. See revenue recognition policy above.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**Other Matters**

The impact of the novel coronavirus (COVID-19) and measures to prevent its spread continue to affect the Organization's business. The significance of the impact of these disruptions, including the extent of their adverse impact on the Organization's financial operational results, will be dictated by the length of time that such disruptions continue and, in turn, will depend on the currently unknowable duration of the COVID-19 pandemic and the impact of governmental regulations that might be imposed in response to the pandemic.

During the years ended June 30, 2021 and 2020, and through the date of this report, the Organization has not experienced a significant decline in revenues, nor a significant change in its operations.

NOTE 2. LIQUIDITY AND AVAILABILITY

The following represents the Organization's financial assets as of June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Financial assets at year-end:		
Cash and cash equivalents, undesignated	\$ 3,237,032	\$ 2,257,081
Accounts receivable	1,617,249	1,322,852
Pledges receivable	<u>216,423</u>	<u>307,017</u>
Total financial assets	<u>5,070,704</u>	<u>3,886,950</u>
Less amounts not available to be used within one year:		
Net assets with donor restrictions	483,385	596,550
Less net assets with time restrictions to be met in less than a year	<u>(412,665)</u>	<u>(410,015)</u>
Amounts not available within one year	<u>70,720</u>	<u>186,535</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 4,999,984</u>	<u>\$ 3,700,415</u>

It is the Organization's goal to maintain financial assets to meet 60 days of operating expenses which approximates \$3,569,000 and \$2,860,000 at June 30, 2021 and 2020, respectively.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**NOTE 3. CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of cash on hand, funds on deposit with financial institutions, and investments with original maturities of three months or less. At year end and throughout the year, the Organization's cash balances were deposited with multiple financial institutions. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) for each financial institution up to \$250,000. Cash balances may exceed the insured limits at times throughout the year.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position that sum to the total in the statements of cash flows as of June 30:

	<u>2021</u>	<u>2020</u>
Cash, operations	\$ 3,237,032	\$ 2,257,081
Restricted cash, current	1,317,839	796,937
Restricted cash, long term	<u>439,822</u>	<u>384,711</u>
Total cash and restricted cash	<u>\$ 4,994,693</u>	<u>\$ 3,438,729</u>

Cash Restrictions

The Organization is required to maintain a deposit account with a bank as part of the loan security agreement disclosed at **Note 7**. It is required to maintain a balance of \$19,968 in the account, which is restricted from withdrawal except to make payments of debt service or as approved by the U.S. Department of Agriculture.

Amounts withdrawn to make payments of debt service must be replenished with monthly deposits until the maximum required deposit balance is achieved. The balance as of June 30, 2021 and 2020 was \$20,059 and \$20,040, respectively. The Organization has made all of their scheduled deposits for the years ended June 30, 2021 and 2020. These amounts are included in restricted cash on the Consolidated Statements of Financial Position.

The Organization is required to maintain a deposit account with another bank as part of a bond issue (see bond payable in **Note 7**). The required balance in the account is \$173,817 and is equal to 12 monthly payments. The balance as of June 30, 2021 and 2020 was \$174,755 and \$174,626, respectively, and the Organization was in compliance with this requirement. These amounts are included in restricted cash on the Consolidated Statements of Financial Position.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The Organization maintains a deposit account on behalf of clients who participate in the Guardianship Services Program. The balance in the account is restricted for use on behalf of these clients and an offsetting liability is reported on the financial statements as other current liabilities. The total current liability related to this restriction at June 30, 2021 and 2020 was \$1,317,839 and \$796,937, respectively. These amounts are included in other liabilities on the Statements of Financial Position. The total restricted cash within this account at June 30, 2021 and 2020 was \$1,317,839 and \$796,937, respectively, and is included in the restricted cash balance on the Statements of Financial Position.

Certain cash accounts related to Cornerstone Housing North, Inc. are restricted for certain uses in the Organization under rules and regulations prescribed by the Department of Housing and Urban Development. The total amount restricted at June 30, 2021 and 2020 was \$245,008 and \$190,045, respectively. See Note 15.

NOTE 4. INVENTORY

In 2021 and 2020, inventory included weatherization materials which had been purchased in bulk. These items are valued at the most recent cost. A physical inventory is taken annually. Cost is determined using the first-in, first-out (FIFO) method. Inventory at June 30, 2021 and 2020 consists of weatherization materials, totaling \$52,985 and \$102,430, respectively.

NOTE 5. PROPERTY

Property consists of the following at June 30, 2021:

	<u>Capitalized Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Building	\$ 9,931,953	\$ 4,233,084	\$ 5,698,869
Equipment	2,394,489	1,617,101	777,388
Construction in progress	172,653	-	172,653
Land	<u>418,840</u>	<u>-</u>	<u>418,840</u>
	<u>\$12,917,935</u>	<u>\$ 5,850,185</u>	<u>\$ 7,067,750</u>

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

Property consists of the following at June 30, 2020:

	<u>Capitalized Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Building	\$ 9,810,288	\$ 3,753,302	\$ 6,056,986
Equipment	2,105,950	1,848,642	257,308
Construction in progress	4,727	-	4,727
Land	<u>423,840</u>	<u>-</u>	<u>423,840</u>
	<u>\$12,344,805</u>	<u>\$ 5,601,944</u>	<u>\$ 6,742,861</u>

The Organization has use of computers and equipment which are the property of state and federal agencies under grant agreements. The equipment, whose book value is immaterial to the financial statements, is not included in the Organization's property and equipment totals.

Depreciation expense for the years ended June 30, 2021 and 2020 totaled \$449,153 and \$435,310, respectively.

The Organization had property held for sale at June 30, 2020 amounting to \$47,000, which was classified as a current asset in the accompanying consolidated statements of financial position at June 30, 2020. The total loss on the write down to fair value of this property was \$255,492 in 2020.

NOTE 6. ACCRUED EARNED TIME

For the years ending June 30, 2021 and 2020, employees of the Organization were eligible to accrue vacation for a maximum of 160 hours. At June 30, 2021 and 2020, the Organization had accrued a liability for future annual leave time that its employees had earned and vested in the amount of \$233,907 and \$243,779, respectively.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020.**NOTE 7. LONG TERM DEBT**

The long term debt of the Organization as of June 30, 2021 and 2020 consisted of the following:

	<u>2021</u>	<u>2020</u>
Note payable with the USDA requiring 360 monthly installments of \$1,664, including interest at 5% per annum. Secured by general business assets. Final installment due January 2027.	\$ 96,062	\$ 110,824
Note payable with a bank requiring 120 monthly installments of \$2,936, including interest at 4% per annum. Secured by first mortgages on two commercial properties. Final installment due April 2031.	285,268	307,719
Note payable with a bank requiring 60 monthly installments of \$459, including interest at 5% per annum. This note was an unsecured line of credit that was converted to a term loan during the year ended June 30, 2016 and was paid off during the year ended June 30, 2021.	-	4,478
Note payable to a financing company requiring 72 monthly installments of \$312, including interest at 5.49% per annum. Secured by the Organization's vehicle. This note was paid off during the year ended June 30, 2021.	-	4,228
Note payable to a financing company requiring 72 monthly installments of \$313, including interest at 5.54% per annum. Secured by the Organization's vehicle. This note was paid off during the year ended June 30, 2021.	-	3,948
Note payable to a financing company requiring 60 monthly installments of \$143, including interest at 5.99% per annum. Secured by the Organization's vehicle. This note was paid off during the year ended June 30, 2021.	-	705

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Note payable to a financing company requiring 72 monthly installments of \$248, including interest at 6.10% per annum. Secured by the Organization's vehicle. This note was paid off during the year ended June 30, 2021.	-	7,294
Note payable with a bank requiring 60 monthly installments of \$2,512, including interest at 5.51% per annum. Secured by second mortgage on commercial property. This note was paid off during the year ended June 30, 2021.	-	387,227
Bond payable with a bank requiring monthly installments of \$14,485, including interest of 2.75% plus the bank's internal cost of funds multiplied by 67% with an indicative rate of 3.28%. Secured by first commercial real estate mortgage on various properties and assignments of rents at various properties. Final installment due August 2040.	2,467,774	2,547,308
Cornerstone Housing North, Inc. capital advance due to the U.S. Department of Housing and Urban Development. This capital advance is not subject to interest or principal amortization and will be forgiven after 40 years, or in August 2047.	1,617,600	1,617,600
Cornerstone Housing North, Inc. mortgage payable due to New Hampshire Housing Finance Authority. The mortgage is not subject to interest or principal amortization. Payments are deferred for 40 years; final payment due in August 2047.	<u>250,000</u>	<u>250,000</u>
Total long term debt before unamortized debt issuance costs	4,716,704	5,241,331
Unamortized debt issuance costs	<u>(10,044)</u>	<u>(10,931)</u>
Total long term debt	4,706,660	5,230,400
Less current portion due within one year	<u>(129,155)</u>	<u>(437,843)</u>
	<u>\$ 4,577,505</u>	<u>\$ 4,792,557</u>

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

The scheduled maturities of long-term debt as of June 30, 2021 were as follows:

<u>Years ending</u> <u>June 30</u>	<u>Amount</u>
2022	\$ 129,155
2023	134,452
2024	139,961
2025	145,697
2026	151,677
Thereafter	<u>4,015,762</u>
	<u>\$ 4,716,704</u>

As described at Note 3, the Organization is required to maintain a reserve account with a bank for the first two notes payable listed above.

NOTE 8. CAPITAL LEASE OBLIGATIONS

During the year ended June 30, 2016, the Organization leased a phone system and copier under the terms of capital leases, which expired in November 2020 and March 2021, respectively. During the year ended June 30, 2017, the Company leased an additional copier under the terms of a capital lease, which expired in May 2021. The assets and liabilities under the capital leases were recorded at the lower of the present value of the minimum lease payments or the fair value of the assets. The assets are depreciated over their estimated lives.

The obligations included in capital leases at June 30, 2021 and 2020, consisted of the following:

	<u>2021</u>	<u>2020</u>
Lease payable to a financing company with monthly installments of \$208 for principal and interest at 9.5% per annum. The lease was secured by the phone system and matured in November 2020.	\$ -	\$ 1,213
Lease payable to a financing company with monthly installments of \$122 for principal and interest at 8.841% per annum. The lease was secured by a copier and matured in March 2021.	-	944

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
Lease payable to a financing company with monthly installments of \$122 for principal and interest at 8.918% per annum. The lease was secured by a copier and matured in May 2021.	-	1,397
	-	3,554
Less current portion	-	(3,554)
	<u>\$ -</u>	<u>\$ -</u>

NOTE 9. DEMAND NOTE PAYABLE

The Organization has available a \$750,000 line of credit with its primary financial institution which is secured by real estate mortgages and assignments of leases and rents on various properties as disclosed in the line of credit agreement. Borrowings under the line bear interest at 5.00% per annum. There was no balance outstanding at June 30, 2021 and 2020. The line is subject to renewal each January.

NOTE 10. OPERATING LEASES

The Organization has entered into numerous lease commitments for space and office equipment. Leases under non-cancelable lease agreements have various starting dates, lengths, and terms of payment and renewal. Additionally, the Organization has several facilities which are leased on a month to month basis. For the years ended June 30, 2021 and 2020, the annual rent expense for leased facilities and office equipment totaled \$138,598 and \$181,004, respectively.

Future minimum lease payments under non-cancelable operating leases having initial terms in excess of one year as of June 30, 2021, are as follows:

<u>Years ending</u> <u>June 30</u>	<u>Amount</u>
2022	\$ 127,467
2023	65,722
2024	43,884
2025	43,884
2026	42,869
Thereafter	<u>3,512</u>
	<u>\$ 327,338</u>

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

NOTE 11. IN-KIND CONTRIBUTIONS

The Organization records the value of in-kind contributions according to the accounting policy described in **Note 1**. The Head Start, transportation and elder programs rely heavily on volunteers who donate their services to the Organization. These services are valued based upon the comparative market wage for similar paid positions.

The Organization is also the beneficiary of a donation of in kind in the form of below market rent for some of the facilities utilized by the Head Start and elder programs. The value of the in-kind rent is recorded at the difference between the rental payment and the market rate for the property based upon a recent appraisal.

Many other individuals have donated significant amounts of time to the activities of the Organization. The financial statements do not reflect any value for these donated services since there is no reliable basis for making a reasonable determination.

NOTE 12. CONCENTRATION OF RISK

Tri-County Community Action Program, Inc. receives a majority of its support from federal and state governments. For the years ended June 30, 2021 and 2020, approximately \$18,238,690 (76%) and \$14,380,020 (74%), respectively, of the Organization's total revenue was received from federal and state governments. If a significant reduction in the level of support were to occur, it would have a significant impact on the Organization's programs and activities.

Cornerstone Housing North, Inc. receives a large majority of its support from the U.S. Department of Housing and Urban Development. For the years ended June 30, 2021 and 2020, approximately 67% and 68%, respectively, of the Organization's total revenue was derived from the U.S. Department of Housing and Urban Development. In the absence of additional revenue sources, the future existence of Cornerstone Housing North, Inc. is dependent upon the funding policies of the U.S. Department of Housing and Urban Development.

The majority of Cornerstone Housing North, Inc.'s assets are apartment projects, for which operations are concentrated in the elderly person's real estate market. In addition, the Organization operates in a regulated environment. The operation of the Organization is subject to administrative directives, rules and regulations of federal, state and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the administrative burden, to comply with the change.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**NOTE 13. NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions are available for the following specific program services as of June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Temporary Municipal Funding	\$ 216,423	\$ 307,017
FAP	174,056	102,998
Restricted Buildings	39,913	85,713
Loans – HSGP	24,403	22,029
FAP/EAP	16,330	24,350
RSVP Program Funds	5,887	5,887
Head Start	5,856	-
RSVP – Matter to Balance	500	500
10 Bricks Shelter Funds	17	-
DOE	-	46,287
Donations to Maple Fund	-	1,571
Loans – HHARLF	-	104
Coronavirus Response	-	94
	<u> </u>	<u> </u>
Total net assets with donor restrictions	<u>\$ 438,385</u>	<u>\$ 596,550</u>

NOTE 14. COMMITMENTS AND CONTINGENCIES**Grant Compliance**

The Organization receives funds under several federal and state grants. Under the terms of the grants the Organization is required to comply with various stipulations including use and time restrictions. If the Organization was found to be noncompliant with the provisions of the grant agreements, the Organization could be liable to the grantor or face discontinuation of funding.

Environmental Contingencies

On March 30, 2009, the Organization's Board of Directors agreed to secure ownership of a 1.2-acre site located in Berlin, New Hampshire. There are 2 buildings on this site designated as the East Wing and West Wing Buildings which were formerly used as a research and development facility for the Berlin Mills Company.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

The exterior soil and interior parts of the East Wing Building contained contaminants which required environmental remediation. In a letter dated May 2, 2012, the State of New Hampshire Department of Environment Services (the Department) noted that the remedial actions for the exterior soils and parts of the East Wing Building had been completed to the Department's satisfaction.

In addition, the Department noted that the contaminants related to the West Wing Building did not pose an exposure hazard to site occupants, area residents, and the environment, provided the West Wing Building is maintained to prevent further structural deterioration. If further deterioration occurs and contaminants are released into the environment, the Organization could be required to take additional action including containment and remediation.

Loss Contingencies

During the year ended June 30, 2018 and subsequently, legal actions were brought against the Organization. Due to the uncertainty of the outcome of such cases as of June 30, 2021, as well as the uncertainty of the Organization's potential liability, no amount has been accrued by the Organization at this time.

NOTE 15. REPLACEMENT RESERVE AND RESIDUAL RECEIPTS ACCOUNTS

Under Cornerstone Housing North, Inc.'s regulatory agreement with HUD, the Organization is required to set aside amounts into a replacement reserve for the replacement of property and other project expenditures approved by HUD. HUD-restricted deposits of \$181,723 and \$155,278 were held in a segregated account at June 30, 2021 and 2020, respectively. HUD-restricted deposits generally are not available for operating purposes.

Cornerstone Housing North, Inc.'s use of the residual receipts account is contingent upon HUD's prior written approval. Residual receipts of \$59,517 and \$31,049 were held in a segregated account for the years ended June 30, 2021 and 2020, respectively.

HUD has initiated policies to recapture funds built up in residual receipts accounts upon renewal of the Organization's project rental assistance contract. The policies direct that the amounts in excess of certain limits in the residual receipts account be (a) used to offset rent subsidies due from HUD under HAP contracts, or (b) remitted directly to HUD. The policies generally require project owners to limit the monies accumulated in the residual receipts account to \$250 per unit.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC. AND AFFILIATE

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2021 AND 2020**

In accordance with the policy noted above, the Organization was required to remit funds to HUD totaling \$31,412 during the year ended June 30, 2020. In addition to the funds remitted, HUD approved the Organization to withdraw \$11,852 from the residual receipts account for equipment during the year ended June 30, 2020.

NOTE 16. RECLASSIFICATION

Certain amounts and accounts from the prior year's financial statements were reclassified to enhance comparability with the current year's financial statements.

NOTE 17. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non-recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through November 19, 2021, the date the financial statements were available to be issued.

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND NON-FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL ALN	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. Department of Health and Human Services				
HEAD START CLUSTER				
Head Start	93.600		01CH10000-06-00	\$ 1,811,807
Head Start	93.600		01CH011938-01-00	1,100,815
CRSSA-Head Start	93.600			<u>44,544</u>
			CLUSTER TOTAL	<u>2,957,166</u>
Low-income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-2081NHLEA	171,818
Low-income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-2181NHLEA	4,833,072
CV-Low-income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	2001NHE5C3	787,286
Low-income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-2081NHLEA 1056420	(12,553)
Low-income Home Energy Assistance	93.568	State of New Hampshire Office of Energy and Planning	G-2181NHLEA 1056420	<u>227,527</u>
			TOTAL	<u>6,006,950</u>
AGING CLUSTER				
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers (SEAS)	93.044	State of New Hampshire Office of Energy and Planning	18AAHNT3SS	6,489
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers (Sr. Wheels)	93.044	State of New Hampshire Department of Health and Human Services	512-500352	<u>81,322</u>
			TOTAL	<u>87,811</u>
Special Programs for the Aging - Title III, Part C - Nutrition Services (Congregate & HD Meals)	93.045	State of New Hampshire Department of Health and Human Services	541-500386	300,127
CV-Special Programs for the Aging-Title III, Part C - Nutrition Services (Congregate & HD Meals)	93.045	State of New Hampshire Department of Health and Human Services		<u>181,544</u>
			TOTAL	<u>481,671</u>
Nutrition Services Incentive Program (NSIP)	93.053	State of New Hampshire Department of Health and Human Services	NONE	<u>93,340</u>
			CLUSTER TOTAL	<u>642,822</u>
Community Services Block Grant	93.569	State of New Hampshire Department of Health and Human Services	102-500731	470,848
CV - Community Services Block Grant	93.569	State of New Hampshire Department of Health and Human Services	NONE	<u>278,400</u>
			TOTAL	<u>750,248</u>
Temporary Assistance for Needy Families (NHEP Workplace Success)	93.558	Southern New Hampshire Services, Inc.	16-DHHS-BWW-CSP-05	36,127
Temporary Assistance for Needy Families (JARC)	93.558	State of New Hampshire Department of Health and Human Services	1802NHTANF	<u>24,800</u>
			TOTAL	<u>60,927</u>
HIV Care Formula Grants (Ryan White Care Program)	93.917	State of New Hampshire Department of Health and Human Services	530-500371	<u>2,932</u>
Social Services Block Grant (Title XX I&R)	93.687	State of New Hampshire Department of Health and Human Services	545-500387	104,826
Social Services Block Grant (Title XX HD)	93.687	State of New Hampshire Department of Health and Human Services	544-500388	<u>65,043</u>
Social Services Block Grant (Guardianship)	93.687	State of New Hampshire Department of Health and Human Services	102-500731	<u>13,524</u>
			TOTAL	<u>203,393</u>
Promoting Safe and Stable Families/Family Violence Prevention and Services/Discretionary	93.558 & 93.592	State of New Hampshire Coalition against Domestic and Sexual Violence	SPIRDV	<u>13,226</u>
Provider Relief Fund	93.498			<u>31,678</u>
Projects for Assistance in Transition from Homelessness	93.150	State of New Hampshire Office of Human Services, Bureau of Homeless	05-95-42-423010-7926	<u>52,372</u>
Special Programs for the Aging Title IV and Title II Discretionary Projects	93.048	University of New Hampshire		15,000
CV-Special Programs for the Aging Title IV and Title II Discretionary Projects	93.048	University of New Hampshire		<u>19,318</u>
			TOTAL	<u>34,318</u>
Total U.S. Department of Health and Human Services				\$ 10,756,033

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND NON-FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL ALN	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
<u>U.S. Department of Energy</u>				
Weatherization Assistance for Low-Income Persons	81.042	State of New Hampshire Governor's Office of Energy & Community Service	EE0007935	\$ 277,664
Total U.S. Department of Energy				\$ 277,664
<u>U.S. Corporation for National and Community Service</u>				
Retired and Senior Volunteer Program	84.002		19SRANH001	\$ 77,198
Total U.S. Corporation for National and Community Service				\$ 77,198
<u>U.S. Department of Agriculture</u>				
Child and Adult Care Food Program	10.558	State of New Hampshire Department of Education	NONE	\$ 138,900
FOOD DISTRIBUTION CLUSTER				
Emergency Food Assistance Program	10.589	BMCAP	CLUSTER TOTAL	17,739
Total U.S. Department of Agriculture				\$ 156,639
<u>U.S. Department of Homeland Security</u>				
Emergency Food & Shelter Program (FEMA)	97.024			\$ 5,888
CV-Emergency Food & Shelter Program (FEMA)	97.024			22,775
Total U.S. Department of Homeland Security				\$ 28,661
<u>U.S. Department of Justice</u>				
Crime Victim Assistance (VOCA)	18.575	State of New Hampshire Coalition against Domestic and Sexual Violence	VOCA	\$ 112,770
Sexual Assault Services Formula Program (SASP)	18.017	State of New Hampshire Coalition against Domestic and Sexual Violence	2019-KF-AX-0043	17,173
OVW Technical Assistance Initiative	18.528	Grafton County Court	OVW-2016-13829	13,794
Total U.S. Department of Justice				\$ 143,737
<u>U.S. Department of Transportation</u>				
Formula Grants for Rural Areas (Section 5311)	20.509	State of New Hampshire Department of Transportation	NH-18-X048	\$ 576,390
TRANSIT SERVICES PROGRAMS CLUSTER				
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	State of New Hampshire Department of Transportation	NH-65-X006	8,297
Total U.S. Department of Transportation			CLUSTER TOTAL	8,297
				\$ 582,687
<u>U.S. Department of Housing and Urban Development</u>				
Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	102-500731	\$ 62,825
CV-Emergency Solutions Grant Program	14.231	State of NH Governor's Office for Emergency Relief & Recovery		58,804
			TOTAL	121,429
Continuum of Care Program (HOIP)	14.287	State of New Hampshire Department of Health and Human Services	NH00201801811	71,885
Continuum of Care Program (HOIP)	14.287	State of New Hampshire Department of Health and Human Services	SS-2019-84HS-01-Coord-04	130,822
Continuum of Care Program (HOIP)	14.287	State of New Hampshire Department of Health and Human Services	NONE	36,185
Continuum of Care Program (HOIP)	14.287	State of New Hampshire Department of Health and Human Services	NH012071000180	14,157
			TOTAL	253,029
Total U.S. Department of Housing and Urban Development				\$ 374,458

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND NON-FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021**

FEDERAL GRANTOR/PROGRAM TITLE	FEDERAL ALN	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S IDENTIFYING NUMBER	FEDERAL EXPENDITURES
<u>U.S. Department of Labor</u> WIAWIOA CLUSTER				
WIAWIOA Adult Program	17.258	Southern New Hampshire Services, Inc.	2016-0004	\$ 10,650
Total U.S. Department of Labor			CLUSTER TOTAL	\$ 10,650
<u>U.S. Department of the Treasury</u>				
Coronavirus Relief Fund	21.019	Volunteer NHI		\$ 24,301
Coronavirus Relief Fund	21.019	State of NH Governor's Office of Emergency Relief and Recovery Housing Stabilization Fund		1,409,876
Coronavirus Relief Fund	21.019	State of NH Governor's Office of Emergency Relief and Recovery Shelter Modification Program		8,553
Coronavirus Relief Fund	21.019	State of NH Governor's Office of Emergency Relief and Recovery COVID - 19 Long Term Care Stabilization Program		38,190
			TOTAL	1,480,920
Emergency Rental Assistance Program	21.023	NH Housing Finance Authority		2,639,018
Total U.S. Department of the Treasury				\$ 4,119,938
TOTAL EXPENDITURES OF FEDERAL AWARDS				\$ 16,527,665
NON-FEDERAL				
New Hampshire Public Utilities Company - Electrical Assistance Program		BMCAP		\$ 291,216

NOTE A - BASIS OF PRESENTATION

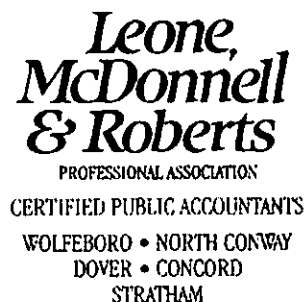
The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Tri-County Community Action Program, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S.Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Tri-County Community Action Program, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE C - INDIRECT RATE

Tri-County Community Action Program Inc. has elected to not use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Tri-County Community Action Program, Inc.
Berlin, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Tri-County Community Action Program, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated November 19, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Tri-County Community Action Program Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Tri-County Community Action Program Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Tri-County Community Action Program Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

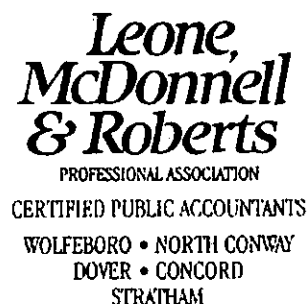
As part of obtaining reasonable assurance about whether Tri-County Community Action Program Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Leone McDonnell & Roberts
Professional Association*

November 19, 2021
North Conway, New Hampshire



TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of
Tri-County Community Action Program, Inc.
Berlin, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited Tri-County Community Action Program Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Tri-County Community Action Program Inc.'s major federal programs for the year ended June 30, 2021. Tri-County Community Action Program Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Tri-County Community Action Program Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Tri-County Community Action Program Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Tri-County Community Action Program Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Tri-County Community Action Program, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Tri-County Community Action Program, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Tri-County Community Action Program Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Tri-County Community Action Program, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Leone McDonnell & Prokats
Professional Association*

November 19, 2021
North Conway, New Hampshire

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021**

1. The auditors' report expresses an unmodified opinion on the financial statements of Tri-County Community Action Program, Inc.
2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Tri-County Community Action Program, Inc. which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs during the audit are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance*.
5. The auditors' report on compliance for the major federal award programs for Tri-County Community Action Program, Inc. expresses an unmodified opinion on all major programs.
6. No audit findings that are required to be reported in accordance with 2 CFR 200.516(a) are reported in this Schedule.
7. The programs tested as major programs included:
 - U.S. Dept. of Health & Human Services, LIHEAP – ALN 93.568
 - U.S. Dept. of the Treasury, Coronavirus Relief Fund – ALN 21.019
 - U.S. Dept. of the Treasury, ERAP – ALN 21.023
 - U.S. Dept. of Housing and Urban Development, CoC – ALN 14.267
 - New Hampshire Public Utilities Company, Electrical Assistance Program (non-Federal)
8. The threshold for distinguishing Type A and B programs was \$750,000.
9. Tri-County Community Action Program, Inc. was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENTS AUDIT

None

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None



Board of Directors

FY2022

Coos County

Carroll County

Grafton County

Board Chair,

Charles Monaghan

Linda Massimilla

Sandy Alonzo

Richard Mcleod

Brian Hoffman

Treasurer
George Sykes

Fay Pierce

Ruth Heintz

Jenne L. Robillard

CORE STRENGTHS

Program development, management and administration • Community collaborations
Development of policy, protocol, and service delivery to meet funder standards
Grant writing and management • Budget performance and financial reporting
Innovative solutions & problem solving • Capacity building
Professional presentations • Public speaking
Dedication • Imagination • Determination • Fortitude

PROFESSIONAL EXPERIENCE

Tri-County Community Action Programs, Inc.
Chief Executive Officer
Berlin, NH 2018 - current FT employment

Tri-County Community Action Programs, Inc.
Chief Operating Officer
Berlin, NH 2016 - 2018

Responsible for the operations of six agency Divisions with 15 individual programs that provide over 60 consumer services across three counties of Northern New Hampshire. Essential duties include; supervision of Division Directors, oversee and monitor program resources, revenues, expenditures and budget performance; tactical oversight of programs to meet or exceed agency defined strategic goals; develop and implement strategies to improve individual programs and overall agency program and fiscal performance; oversee and lead special projects such as the Annual Report, Strategic Plan, Community Needs Assessment process, and work with Senior Management Team to develop new service initiatives. Provide tactical guidance to Division Directors to trouble shoot issues and problems in the daily operations of programs.

Tri-County Community Action Programs, Inc.
Division Director: TCCAP Prevention Services
Berlin, NH 2015- 2016

Responsible for four agency programs under the umbrella of TCCAP Prevention Services; oversee division resources, revenues, and expenditures and monitor budget performance; general oversight of programs to meet or exceed agency defined strategic goals; supervise program directors; write grants to support programs, monitor results, and prepare grant reports and financial statements for funders and agency; develop fundraising and marketing strategies for programs; represent program through participation in state and local initiatives relative to program/division goals and service delivery; collaborate with stakeholders and elected officials, including presenting legislative testimony.

Tri-County Community Action Programs, Inc.
Program/Division Director: Support Center at Burch House
Littleton, New Hampshire 2007- 2015

Oversee daily operation and supervision of domestic and sexual violence crisis center and residential shelter; write grants to support programs, monitor results, and prepare grant reports and financial statements for funders and parent agency; oversee program resources, revenues and expenditures, and monitor budget performance and progress toward strategic goals; create and direct victim advocacy programs to ensure compliance with grant deliverables and applicable state and federal law; develop fundraising and marketing strategies; participate in state and local collaborations to enhance victim services; represent program in state and federal victim service initiatives, including presentation of legislative testimony; create and present trainings for medical and legal professionals on legal standards and best practices for victim services.

Bookkeeper: Women's Rural Entrepreneurial Network (WHEN)**Bethlehem, NH current PT employment**

Responsible for grant fiscal tracking, reporting, funds release and account transfers, bi-weekly payroll and 941 payments, accounts payable and receivable, month end reconciliations for bank accounts, credit cards, petty cash, retail and market sales; monthly POS/QB reconciliation for three retail locations, preparing monthly cash flow, forecasts, and standard fiscal reports for Board of Directors.

Tri-County Community Action Programs, Inc.**Direct Services/Volunteer Coordinator: Support Center at Barch House****Littleton, New Hampshire 1997 to 2007**

Provide advocacy and direct service to victims of domestic and sexual violence; supervise court advocacy programs; recruit, train and supervise staff, volunteers, and interns; develop agency systems, policies and protocols; create and present community outreach presentations and campaigns; present school-based violence prevention classes for grades K-12 ; provide on-call coverage of crisis line

Director: Haverhill Area Juvenile Diversion Program**Woodsville, New Hampshire 1999-2001**

Recruit, train, and supervise volunteer diversion committees; establish community programming for diverted youth; supportive counseling of youth; maintain collaborative relationships between the court system, juvenile service officers, local police departments, and diversion program; prepare and file court reports on diverted youth; community outreach and education

Counselor/Title I Teacher: Northern Family Institute-Jefferson Shelter**Jefferson, New Hampshire 1996-1999**

Provide individual supportive counseling to adjudicated youth, facilitate peer support groups, develop and implement treatment plans and case management services to clients, supervise and tutor youth in classroom setting, supervise youth in daily living skills

Education**BS in Human Services, Springfield College School of Human Services, Boston, MA**

Criminal Justice Concentration, *Graduated with 4.0 GPA*

AS in Drug and Alcohol Rehabilitation Counseling (DARC Program)

Southern Connecticut Community College, New Haven, CT

Additional Skills, Professional Leadership and Civic Affiliations

- ◆ Chairman, Bethlehem Board of Selectmen, Town of Bethlehem Twice Elected 2006-2010
- ◆ Chairman, Arts Alliance of Northern New Hampshire 2000-2003, *Treasurer 1996-1998*
- ◆ Chairman, Haverhill Area Family Violence Council 1998-2003
- ◆ Certified PRIME FOR LIFE Impaired Driver Intervention Program Instructor #NH16199
- ◆ Registered Sexual Harassment Prevention Trainer in the State of New Hampshire
- ◆ Board Member, Women's Rural Entrepreneurial Network 2014; *Individual Member 2008-2017*
- ◆ Bethlehem Planning Board 2010 - 2015
- ◆ Bethlehem Conservation Commission 2006 - *current*
- ◆ Granite United Way, North Country Cabinet Member 2011-2012
- ◆ TCCAP: Commendation- Division Director Award, 2011
- ◆ Bethlehem Citizen's Advisory Committee on Recycling 2007-2010
- ◆ Licensed Foster Parent, State of NH 2000-2006
- ◆ Small Business Owner : Aurora Energies 2015- *current*
- ◆ Speakeasy Trio Jazz Vocalist/ Sweet Jamm Swing Band Jazz Vocalist 1997- *current*
- ◆ Member, United States Figure Skating Association/International Skating Institute *current since 1993*

RANDALL S. PILOTTE

SUMMARY

Accounting professional with over 29 years of experience, of which 21 years were with a single private manufacturer. 16 years of experience managing accounting professionals. Key competencies include:

Financial Statements	Accounts Payables	Inventory	Fixed Assets
Payroll	Bank Reconciliations	Accounts Receivables	Sales/Use Tax
Budgeting	Cash Flow Management	Audits	Forecasting

EXPERIENCE

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC., Berlin, NH

06/2013-Present

CFO (2017 – Present)

Work closely with the CEO, Treasurer and Finance Committee to identify performance goals for the Agency and to maintain systems to monitor performance against those goals. Plan, direct, coordinate, implement and evaluate the financial management systems and activities of the Agency with a budget of \$18M.

- Prepare/provides complete and accurate financial, statistical, and accounting records for the Agency and outside regulatory agencies.
- As a member of the senior management team, assists in the formulation and execution of corporate finance policies, objectives and programs.
- Prepares program and agency budgets in conjunction with the CEO and Program Directors. Plan, direct, coordinate, implement and evaluate fiscal performance reviews of Tri-County CAP's divisions.
- Hire, train, direct and evaluate employee performance within the department; recommend promotions and salary adjustments.
- Provides supervision and direction for the Facilities Management Team, ensuring that all mortgages, leases and covenants are maintained for Tri-County CAP's facilities. Creation of five-year capital plan.
- Reviews cash flows for each division, monitor cash management practices, and monitor investments associated with each property.
- Prepared five-year debt reduction plan.

Fiscal Director/Interim CFO (2016 – 2017)

- Direct and manage a fiscal staff of 5 and processes associated with the general ledger, payroll, and accounts payable, accounts receivable, cash receipts and fixed assets.
- Prepare and supervise the production of financial statements including Balance Sheet, Revenue and Expense Reports, and Cost Summaries on a monthly and annual basis.
- Maintain proper accounting controls on grants and contributions to ensure accurate revenue reporting and expense tracking to support periodic monitoring's by funders and auditors.
- Ensure all balance sheet, revenue and expense accounts are analyzed and reconciled periodically.
- Collaborate with Division Directors to monitor departmental revenue and expenses versus budget.
- Worked with the CFO to develop real time monthly and annual financial reporting; and implementing departmental goals.
- Prepare audit schedules for external auditors.
- Collaborate with external auditors in completing annual audit in a timely manner.

Accounting Manager (2015-2016)

Sr. Accountant (2013-2014)

RANDALL PILOTTE RESUME:

KENT NUTRITION GROUP, INC. (f/k/a Blue Seal Feeds, Inc.), Londonderry, NH

03/1989-09/2010

Assistant Controller (2005-2010)

- Ensured an accurate and timely monthly and year end close, consisting of the preparation of a consolidated and individual financial statement in accordance with GAAP for nine manufacturing plants and 11 retail stores with gross revenues in excess of \$200M. Additional responsibilities included preparing journal entries, account analysis, inventory review and observation, fixed assets, and depreciation.
- Managed, trained, and supervised a staff accountant responsible for ensuring accurate journal entries, inventory reconciliation, tonnage tax returns, bank reconciliations, and assignment of special projects.
- Oversaw all aspects of proprietary software, multi-state payroll system for 500 employees. Prepared all federal and state payroll tax reports, including quarterly and year-end returns, processing of W2s, and supervision of payroll clerk.
- Interfaced with 18 various banks throughout New England and Mid-Atlantic area used as depositories.
- Prepared multi-state sales/use tax returns and acted as point of contact for audits.
- Pro-actively coached and consulted plant and store management on the annual budget development process.
- Oversaw month-end accruals.
- Assisted and responded to auditors' requests on annual audit.
- Filed annual franchise and abandoned property reports with appropriate states.

Accounting Manager (1999-2005)

Supported the Corporate Controller's initiatives by providing supervision and oversight to the Accounting function. Supervised and trained two accounts payable clerks on Chart of Accounts, Accounts Payable, timely and accurate processing and payment of vendor's invoices, employee travel reimbursements, and standard accounting practices.

Accountant/Payroll Supervisor (1994-1999)

Accountant (1989-1994)

NORTHERN TELECOM, INC., Concord, NH

05/1987-03/1989

Associate Results Accountant (1988-1989)

Accounts Payable (1987-1988)

E D U C A T I O N

Bachelor of Science, Accounting, FRANKLIN PIERCE COLLEGE, Concord, NH



BETTY GILCRIS

Groveton NH 03582

Summary

Detail-oriented and talented Director with excellent administrative, marketing, customer service and facility oversight skills. Proactive leader with strengths in communication and collaboration. Hardworking and reliable, highly organized, proactive and punctual with team-oriented mentality. More than 33 years as a Head Start employee. Highly effective and comfortable working with people at all levels in an organization. Committed to identifying and leveraging opportunities for growth and capable in successful conflict resolution. Expert in regulations, compliance and safety procedures. Volunteer, classroom substitute, and 1 on 1 child aide for 2 years, Preschool teacher for 12 years, management for 14 years and Director for 5 years.

Skills

- Verbal and written communication
- Staff development
- Provide Supervisory training
- Positive behavior modeling
- Budgeting proficiency
- Learning management systems
- Family advocate
- Grant writing
- Presentation in small and large groups
- Conflict resolution
- Program management
- Analytical thinking

Experience

Health & Nutrition Department Head 07/2020 - Current
Tri County Community Action Program, Inc. | Berlin, NH

- Work closely with program team members to deliver TCCAP mission and vision through program requirements, developing solutions and meeting deadlines.
- Maintained updated knowledge through ongoing supervision and oversight of 4 programs within TCCAP, Head Start, Senior Meals, ServiceLink and Tamworth Dental Center.
- Collaborate with others to discuss new program and agency opportunities.

Aide to Cook to Teacher to Manager to Director 01/1989 - 06/2020
Tri County Community Action Program, Inc., Head Start | Berlin, NH

- Developed and maintained positive relationships with employees.
- Established performance goals for the program and provided feedback on methods for reaching those milestones.
- Direct staff of 57 personnel and managed budget totaling over \$2,000,000 annually.
- Process monthly reports for program performance which includes federal and state required reporting.
- Cooperate and communicate effectively with staff, Head Start families, community partners and stakeholders to ensure client satisfaction and compliance with set standards.
- Achieved high staff morale and retention through effective communication, prompt problem resolution, proactive supervisory practices and facilitating a proactive work environment.
- Ensure our program provides a comprehensive early childhood education to children and supports parents as their child's primary educator.

Education and Training

Bachelor of Science: Early Childhood Administration 2006
Granite State College | Littleton, NH

Activities and Honors

- Member of the Coos County Coalition for Young Children
- Member of the New England Head Start Association Board
- Member of the Governor Appointed Spark NH Leadership Team which recently transitioned the Council for Thriving Children. I am a member of the B-8 (birth - 8) workgroup for the council.
- Recognized regionally for over 30 years of Service with Head Start
- Eucharistic and Hospitality Minister at St. Marguerite D'youville Parish

**Brenda Gagne
Tri County Community Action Program Inc.**

Professional Skills:

Demonstrated administrative experience and skills
Fiscal management skills or experience in administering grants and/or department budgets
Strong grant development experience, high quality research, for federal, state funding
Excellent interpersonal skills with an ability to build and maintain among faculty and staff
Previous administrative experience or evidence of administrative skills required to lead a large department
Leadership skills and experience to implement policies and procedures
Effective communication skills and team building capabilities

**Tri County Community Action Program
Economic Supports Department Head
6/2020 to Present**

Manage a department of 4 Program Directors and staff
Advise programs on funding opportunities to include Federal, State and Local
Represent Agency at State and Local levels.
Monitor Program Budgets and Operations
Handle staff complaints when merited

**Tri County Transit
Director of Transportation
5/2017 – 6/2020**

Responsibilities include;
Oversight of the operations, maintenance and administrative functions of a social service transportation program serving Coos, Northern Grafton and Carroll Counties.

Grant Management State of NH DOT, NH DHHS
Drug & Alcohol Management
Financial Management
Title VI, ADA Policy Management

**Tri County Transit
Operations Manager
7/2004-5/2017**

Responsibilities include;

- *Running the daily operations of a public transit and para transit service.
- *Facility Management.
- *Gathering statistics
- *Quarterly reporting to NHDOT and BEAS.
- *Preparing quarterly invoices to BEAS and NHDOT
- *Weekly employee scheduling, staff management.
- *Creating procedure manuals
- *Grant writing
- *Budget preparation
- *Writing Warrant Articles
- *Drug & Alcohol Testing
- *Emergency Preparedness

**Mountain Village Construction
Accounts Manager/Office Manager
5/1995 - 1/2004**

Responsibilities included;

- *Customer service.
- *Accounting using Quick Books Pro.
- *Preparing payroll and Tax Payments.
- *Preparing Customer Statements and Invoices.
- *Accounts Receivable and Accounts Payable.
- *Creating and running Profit and Loss Reports.
- *Data Entry.
- *Phone communications and general secretarial duties.

**Milan Parks and Recreation Dept.
Parks and Recreation Director
6/1997 - 3/2002**

Responsibilities included;

- *Directed and implemented sports and recreational programs for youth and adults for the Towns of Milan, West Milan, and Dummer.
- *Development of new programs and year round activities.
- *Producing yearly budgets.
- *Applying for Federal and State Grants.

Education:

**Granite State College
Emergency Management**

**Southern New Hampshire University
Bachelor of Business Administration**

Angela Johnson

Professional Summary

A leader and innovator in program development and growth related to the aging population with a strong background in statistical management and financial practices. Effectively manages teams and projects which inspires desirable outcomes.

Highlights

- Detailed, conscientious, diligent
- Creative problem solver
- Skilled in resource management (employees, volunteers, clients, tangibles)
- Leader in collaborative settings
- Adaptability to changing environments

Employment

Tri-County CAP, Inc., North County Elder Programs, Berlin NH Jan. 89 - Present

Varying job capacities throughout tenure:

- Supervise staff and volunteers
- Program planning and strategic development
- Fiscal management
- Statistics and government reports
- Grant writing and fund maintenance
- Business and client relations
- Interviewing/hiring
- Software maintenance/program design

Calamari & Calamari, Attorneys-at-Law, Lancaster NH
Real estate law firm. Accounts receivable, title search

July - Dec 1988

Education

A.A.S. in Accounting, NH Community Technical College, Berlin NH
Graduation Date: December 2004. GPA: 4.0

Groveton High School, Groveton NH. Course of Study: College Prep/Business.
Graduation Date: June 1988.

References provided upon request.

JEANENE MCDONALD

Work History

Operations Manager, 07/01/2017 to Current

Tri County Cap Transit – 31 Pleasant Street, Berlin, NH

- Follow Department of Transportation (DOT) policies and procedures.
- Lead, direct and manage fleet drivers and dispatch staff.
- Hiring, training, evaluating performance from staff
- Participate in the development and plan of annual budgets
- Ensure operations are compliant with DOT standards for safety and insurance purposes.

Dispatcher, 04/2015 to Current 07/1/2017

Tri County Cap Transit – 31 Pleasant Street, Berlin, NH

- Assign drivers routes, destinations, and timelines.
- Keep in close contact with drivers who are on the road.
- Proficient at using dispatch software.
- Responsible for keeping, verifying, and monitoring driver daily logs.
- Attend quarterly staff meetings and take minutes for those meetings.
- Effectively work with co-workers
- Provided outstanding customer service.

Assistant guest services manager, 11/2014 to 04/2015

Wildcat Mountain Ski Area – Gorham, NH

- Cross-trained and backed up other customer service managers.
- Hired seasonal staff.
- Made out weekly schedules.
- Oversees all guest services operations, including front desk, reservations, and ticket sales.
- Ensure quality and guest satisfaction.
- Good through knowledge of scheduling software.
- Daily Deposits for all departments.

Assistant manager, 04/2012 to 01/2014

Toys R Us – Settlers Green, North Conway NH

- Organized private mailbox system using mailbox manager software.
-

- Reported to the district manager regarding all store and staff issues.
- Managed staff of 4 sales associates, 2 team leaders.
- Hiring staff and making work schedules.
- Daily Deposits.

Housing coordinator, 03/1999 to 09/2011

Northern Human Services – Berlin, NH

- Planned and coordinated logistics and materials for board meetings, committee meetings and staff events.
- Ordered and distributed office supplies while adhering to a fixed office budget.
- Screened applicant resumes and coordinated both phone and in-person interviews.
- Drafted biweekly time sheets for Twelve (12) employees.
- Organized all new hire, security and temporary paperwork.
- Had to adhere to state rules and regulations.
- Follow state procedures on running a state funded facility.
- Follow a tight budget, to keep in state guidelines.
- Worked closely with other agencies.
- Open lines of communications with all areas of the Agency.
- Responsible for working closely with the case management and intake staff.
- Develop, implement and/or supervise programs and services in support of assigned housing program
- Complied with state and Federal regulations for eligibility determination and record-keeping.
- Prepared for state and Federal audits and provided regular reports to superiors and the Board of Directors.
- Perform case coordination, clinician collaboration, crisis prevention, crisis interventions to at least 15 consumers living with a severe mental illness.
- Demonstrates a working knowledge of public social service programs and policies.

Tri-County Community Action Program, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Jeanne Robillard	Chief Executive Officer	\$120,000	0%	0
Randall Pilotte	Chief Financial Officer	\$85,000	0%	0
Brenda Gagne	Department Head	\$65,000	0%	0
Betty Gilcris	Department Head	\$69,498	0%	0
Angela Johnson	Program Director	\$49,999	0%	0
Jeanene McDonald	Program Director	\$45,000	0%	0

MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shiblette
 Commissioner
 Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A), A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019:

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15); A1:6/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P); A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15); A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020

						(Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 8/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified:

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies; and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM; CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette

Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA 2017:BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal:	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition.MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition.MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES; GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
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Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
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Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00
			\$15,468,454.00	\$0.00	\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor #260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00
			\$2,397,600.00	\$0.00	\$2,397,600.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES; DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5: TITLE.III-C2.GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St. Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00
			\$813,980.00	\$25,170.00	\$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
 REA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor #260818)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00
			\$64,778,148.00	\$25,170.00	\$64,803,318.00

Fiscal Details
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Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details
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9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shildkette
 Commissioner

Nancy L. Rollins
 Interim Director

105 PLEASANT STREET, CONCORD, NH 03301
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November 16, 2021

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in **bold** below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seats New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E

Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,498.00	\$8,400.00	\$135,898.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$0	\$2,679,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	165197	Brentwood	\$10,636,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 8/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,641.74	\$226,670.00	\$11,667,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,888,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4: Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,750.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Koene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,964,168.00	\$813,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

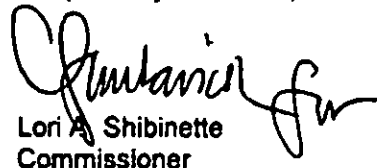
- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Tri-County Community Action Program, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$5,103,802.36
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be retroactively effective to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

Tri-County Community Action Program, Inc.

11/2/2021

Date

DocuSigned by:

Jeanne Robillard

Name: Jeanne Robillard

Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:

J. Christopher Marshall

Name: Christopher Marshall

Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**Exhibit B-1 Rate Sheet
Amendment #5**

Nutrition and Transportation				
1/1/2017 through 06/30/2017 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	12,401	\$5.50	\$ 88,206.00
Title IIIC HD Meals	Per Meal	27,740	\$5.50	\$ 152,570.00
Title IIIC Cong Meals	Per Meal	14,158	\$5.50	\$ 77,869.00
Title IIIB Transportation	PerClient/PerDay	2,770	\$37.00	\$ 102,490.00
Subtotal				\$ 401,135.00

7/1/2017 through 06/30/2018 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$5.78	\$ 143,350.00
Title IIIC HD Meals	Per Meal	55,480	\$5.78	\$ 320,874.00
Title IIIC Cong Meals	Per Meal	28,315	\$5.78	\$ 183,861.00
Title IIIB Transportation	PerClient/PerDay	5,540	\$38.85	\$ 215,229.00
Subtotal				\$ 842,914.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service 7/1/18-12/31/18	Rate per Service 1/1/19-6/30/19	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$5.78	\$8.00	\$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	\$5.78	\$8.00	\$ 332,880.00
Title IIIC Cong Meals	Per Meal	28,315	\$5.78	\$8.00	\$ 189,890.00
Title IIIB Transportation	PerClient/PerDay	5,540	\$38.85	\$38.85	\$ 215,229.00
Subtotal					\$ 866,805.00

7/1/2019 through 06/30/2020 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$8.00	\$ 148,806.00
Title IIIC HD Meals	Per Meal	55,480	\$8.00	\$ 332,880.00
Title IIIC HD SUPPLEMENT	Per Meal	3,731	\$8.00	\$ 22,386.81
Title IIIC Cong Meals	Per Meal	28,315	\$8.00	\$ 189,890.00
Title III Meals (FFCRA)	Per Meal	8,948	\$10.00	\$ 89,480.00
Title IIIB Transportation	PerClient/PerDay	5,540	\$38.85	\$ 215,229.00
Subtotal				\$ 978,651.61

7/1/2020 through 06/30/2021 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$8.00	\$ 148,806.00
Title IIIC HD Meals	Per Meal	59,211	\$8.00	\$ 355,268.81
Title IIIC Cong Meals	Per Meal	28,315	\$8.00	\$ 189,890.00
Title IIIC (CARES)	NO UNITS	0	\$0.00	\$ 35,433.53
Title IIIC Meals (CARES)	Per Meal	14,173	\$10.00	\$ 141,730.00
Title IIIB Transportation	PerClient/PerDay	8,647	\$24.89	\$ 215,229.00
Subtotal				\$ 1,066,355.14

7/1/2021 through 06/30/2022 Service Units				
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	24,801	\$8.00	\$ 148,806.00
Title IIIC HD Meals	Per Meal	59,211	\$8.00	\$ 355,268.81
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00	\$ 58,750.00
Title IIIC Cong Meals	Per Meal	28,315	\$8.00	\$ 189,890.00
Title IIIB Transportation	PerClient/PerDay	8,647	\$24.89	\$ 215,229.00
Subtotal				\$ 947,941.61

Total		\$ 5,103,802.36
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Shihbette
 Commissioner

Deborah D. Schertz
 Director

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October 21, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,684,329.03	\$388,735.57	\$11,053,064.60	O:12/21/2016, #18 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:8/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$76,938.26	\$1,850,314.72	O:12/21/2016, #16 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #46E

Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$8,104,883.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamprey Health Care	177877	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.88	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	158197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:8/7/2017, #13 A2:12/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5 8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$843,487.66	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Strafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.78	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$177,163.63	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,668,888.00	\$2,397,600.01	\$63,984,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the Covid-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Leif A. St-Onge
Commissioner

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Deborah D. Schwartz
Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	O&C Approval
Community Action Program Belnap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Grafton County Senior Citizens Council, Inc.	177676	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T:
Lamprey Health Care	177877	Newmarket	\$389,538.00	(\$142,268.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Oasipee Concerned Citizens	170158	Center Oasipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	165197	Brentwood	\$10,007,837.44	\$142,268.00	\$10,149,803.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260618	Somersworth	\$2,748,685.35	\$0	\$2,748,685.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$0	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
		Total:	\$81,668,668.00	\$0	\$81,668,668.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.

Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shibinette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Shiboette
 Commissioner

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Deborah D. Scheetz
 Director

JUNE 15, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing Retroactive, Sole Source contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (** See note below **)
Community Action Program Bednap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$658,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23

						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$65,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,681.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$862,050.98	\$2,595,877.88	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,160.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155093	Merrimack	\$8,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program	177195	Berlin	\$3,067,119.00	\$1,800,769.83	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,781,062.00	22,805,508.00	\$61,586,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,198,600 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the Informational Item on the 6/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **State Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

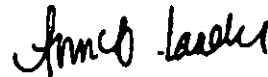
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title III B CFDA# 93.044 / FAIN# 2001NHOASS; Title III C1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christinae L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 - Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 - Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 - Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

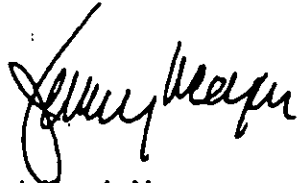
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



Jeffrey A. Meyers
Commissioner

Christine L. Santanello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

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Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

23 mac

November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds / 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,892	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans Issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN #: 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

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April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15). 54% Federal Funds. 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
GRANT (44.79% Federal Funds; 55.21% General Funds)

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

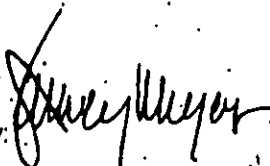
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

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November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$89,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,085,757
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA of HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

15 mac

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Sa-C 1000; drivers licensing and Sa-C 1800, commercial drivers licensing; as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services; and ensure clients have access to appropriate services.

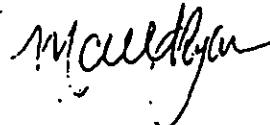
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

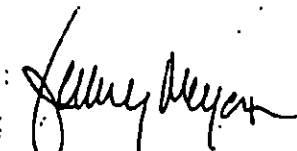
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



**New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet**

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

Pass/Fail	Maximum Points	Actual Points
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tier, Administrator II,
Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Aultman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Strafford Nutrition Meats on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0

**State of New Hampshire
Department of Health and Human Services
Amendment #6**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Executive Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Executive Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 and presented to the Executive Council on November 18, 2020 as Informational Item #A, and as amended and approved by the Governor and Executive Council on December 8, 2021 (Item #15), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
December 31, 2022
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$4,180,744.41
3. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:
Robert W. Moore, Director.
4. Modify Exhibit A, Amendment #3 Scope of Services by replacing it in its entirety with A Amendment #6 Scope of Services, which is attached hereto and incorporated by reference herein.
5. Exhibit B Amendment #3 , Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #6, Rate Sheet.
6. Modify Exhibit B-1 Amendment #5, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #6, Rate Sheet, which is attached hereto and incorporated by reference herein.



All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, or upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/8/2022

Date

DocuSigned by:
Christine Santaniello

Name: Christine Santaniello
Title: Associate Commissioner

6/8/2022

Date

VNA at HCS, Inc.
DocuSigned by:
Maura McQueeney

Name: Maura McQueeney
Title: CEO/CEO HCS

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/8/2022

Date

DocuSigned by:
Robyn Guarino

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

Scope of Services

1. Statement of Work

- 1.1. The Contractor shall provide transportation services to individuals not receiving the same or similar services funded through other programs that may include, but are not limited to:
 - 1.1.1. The Medicaid State Plan.
 - 1.1.2. Any Home and Community Based Care Waivers administered by the Department.
 - 1.1.3. The Medicaid Program.
 - 1.1.4. Services provided through the Veterans Administration.
- 1.2. The Contractor shall provide and administer services in this Agreement in accordance with applicable federal and state laws, as well as rules, policies and regulations adopted by the Department currently in effect, and as they may be adopted or amended during the contract period, including, but not limited to:
 - 1.2.1. Title III of the Older Americans Act of 1965 as amended through P.L. 114-144, Enacted April 19, 2016.
 - 1.2.2. New Hampshire Administrative Rule He-E 502, The Older American Act Services: Title IIIB- Supportive Services, (herein after referred to as NH Administrative Rule He-E 502).
- 1.3. The Contractor shall provide services to eligible individuals in the cities, towns, and counties, as identified in Exhibit A-1 Amendment #3 Service Area.
- 1.4. The Contractor shall comply with guidelines from the Centers for Disease Control and Prevention (CDC) and the Department, as directed by the Department during emergencies.
- 1.5. The Contractor shall adjust service delivery as directed by the Department, in accordance with Older American Act Services: Title IIIB-Supportive Services.
- 1.6. The Contractor shall provide transportation services, which are funded through Title III only. The Contractor shall:
 - 1.6.1. Provide demand-response transportation in which the Contractor provides tailored transportation options for individuals to be transported to and from their homes to medical and other appointments, and to do grocery and other needed shopping.
 - 1.6.2. Comply with all applicable federal and state Department of Transportation and Department of Safety rules regulations.
 - 1.6.3. Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500, Vehicle Registration Rules and

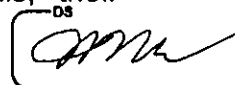


**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, Official Motor Vehicle Inspection Requirements.

- 1.6.4. Ensure that all drivers are licensed in accordance with New Hampshire Administrative Rule, Saf-C 1000, Driver Licensing, and New Hampshire Administrative Rule Saf-C 1800, Commercial Driver Licensing, as applicable.
- 1.7. Title IIIB Supportive Services. The Contractor shall:
 - 1.7.1. Provide support services to eligible clients who are homebound in accordance with the Older Americans Act during a declaration of emergency or disaster, which may include delivery services for essential needs. The Contractor shall:
 - 1.7.1.1. Receive requests from clients to pick up specific items or run specific errands.
 - 1.7.1.2. Shop for groceries and complete other errands, which may include but are not limited to:
 - 1.7.1.2.1. Picking up medications at a pharmacy.
 - 1.7.1.2.2. Buying clothing for the client.
 - 1.7.1.2.3. Buying other items for the client.
 - 1.7.1.2.4. Provide receipts to the client after each shopping transaction.
 - 1.7.1.3. Establish a system to account for the funds provided for by the client to make such purchases.
 - 1.7.1.4. Deliver the items in Section 1.7.1.2., above to the client's home, ensuring the condition of the items remain in the original condition they were purchased.
 - 1.7.2. Request approval from the Department before providing Title IIIB Supportive Services by submitting a plan for Department review and approval that includes:
 - 1.7.2.1. Steps of the delivery process;
 - 1.7.2.2. Steps for accounting for and ensuring proper use of each client's money; and
 - 1.7.2.3. Method of paying for the goods.
- 1.8. Access to Services
 - 1.8.1. The Contractor shall assist individuals in accessing transportation services by accepting requests directly from individuals, their designated or appointed representatives, or referrals.

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

1.9. Individual Requests for Application for Services

1.9.1. For Title III transportation services, the Contractor shall determine eligibility for the service in accordance with requirements in NH Administrative Rule He-E 502.

1.10. Individual Eligibility Requirements for Services

1.10.1. The Contractor shall complete an assessment for eligibility in accordance with NH Administrative Rule He-E 502.

1.10.2. The Contractor shall prioritize individuals who are referred for services by the Department's Adult Protection Program in accordance with NH Administrative Rule He-E 502.

1.10.3. The Contractor shall provide notice of eligibility or non-eligibility to individuals and provide services to eligible individuals for the one (1) year eligibility period, in accordance with NH Administrative Rule He-E 502.

1.10.4. The Contractor shall re-determine individual eligibility for services in accordance with the requirements in the laws and rules listed in Section 1.2.

1.10.5. The Contractor may terminate services to an individual in accordance with the laws and rules listed in Section 1.2.

1.10.6. The Contractor shall complete eligibility determinations on forms provided by the Department for that purpose and the Contractor shall be make and remake eligibility determinations as needed and at such times as prescribed by the Department.

1.11. Individual Assessments and Service Plans

1.11.1. The Contractor shall accept input from each individual, or the individual's authorized representative, to develop a person-centered plan that meets the provision of services in accordance with NH Administrative Rule He-E 502.

1.11.2. The Contractor shall monitor and adjust service plans to meet the individual's needs in accordance with NH Administrative Rule He-E 502.

1.11.3. The Contractor shall provide services to individuals according to the individual's adult protective service plans determined by the Department's Adult Protection Program to prevent or ameliorate the circumstances that contribute to the individual's risk of neglect, abuse, and exploitation.

1.11.4. The Contractor shall provide protocols and practices to the Department within thirty (30) calendar days of the contract effective

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date to ensure that each eligible individual receives services regardless of behaviors influenced by:

- 1.11.4.1. Mental health;
- 1.11.4.2. Developmental issues; or
- 1.11.4.3. Criminal history.

1.12. Person Centered Provision of Services

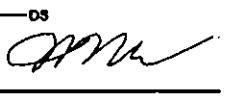
- 1.12.1. The Contractor shall incorporate Person-Centered Planning into the provision of all services in this Agreement as specified in NH Administrative Rule He-E 502.
- 1.12.2. The Contractor shall ensure individual service plans are based on person-centered planning and may be incorporated into existing service plans or documents currently used by the Contractor.

1.13. Individual Donations and Fees

- 1.13.1. To comply with the requirements for Title III Services, the Contractor:
 - 1.13.1.1. May ask individuals receiving transportation services for a voluntary donation towards the cost of the service, except as stated in Section 2.8.4. Adult Protection Services.
 - 1.13.1.2. May suggest an amount for a voluntary donation in accordance with NH Administrative Rule He-E 502, Section He-E 502.12 Voluntary Donations.
 - 1.13.1.3. Acknowledges that any donation is voluntary, and cannot refuse services if an individual is unable or unwilling to make a voluntary donation.
 - 1.13.1.4. Agrees not to bill or invoice individuals or their families.
 - 1.13.1.5. Agrees that all voluntary donations support the program for which the voluntary donations are made.
 - 1.13.1.6. Agrees to report the total amount of voluntary donations collected from individuals to the Department on a monthly basis.

1.14. Adult Protection Services

- 1.14.1. The Contractor shall report suspected abuse, neglect, self-neglect, or exploitation of incapacitated adults as required by New Hampshire Revised Statutes Annotated (RSA) 161-F: 46, Reports of Adult Abuse; Investigations..

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**New Hampshire Department of Health and Human Services
Nutrition and Transportation Services**

EXHIBIT A Amendment #6

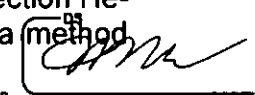
- 1.14.2. The Contractor shall accept referrals of individuals from the Adult Protection Program and provide them with transportation as described in this Agreement.
- 1.14.3. The Contractor shall inform the referring Adult Protection Service staff of any changes in any individual's situation or other concerns.
- 1.14.4. The Contractor agrees that the payment received from the Department for the specified services is payment in full for those services, and the Contractor agrees to not attempt to secure a fee or monetary contribution of any type, such as in Section 2.7, from the individual receiving services.
- 1.14.5. The Contractor agrees to continue providing services to individuals referred by the Adult Protective Program without requesting a donation or charging a sliding scale, for up to one (1) calendar year after Adult Protective Services closes the case when a determination is made that the individual needs services to help prevent decline and re-involvement with Adult Protective Services.
- 1.15. Referring Individuals to Other Services
 - 1.15.1. The Contractor may refer the individual to other services and programs, as appropriate, if the Contractor identifies potential other community programs or services that may be beneficial to the individual, and the individual or the individual's authorized representative, agree to receive services.
- 1.16. Individual Wait Lists
 - 1.16.1. The Contractor shall provide services in this Agreement to the extent that funds, staff or resources for this purpose are available.
 - 1.16.2. The Contractor shall maintain a wait list in accordance with NH Administrative Rule He-E 502 even when funding or resources are not available to provide the contracted services.
- 1.17. Criminal Background Check and Bureau of Elderly and Adult Services (BEAS) State Registry Checks
 - 1.17.1. The Contractor shall obtain, at the Contractor's expense, a Criminal Background Check for each staff member or volunteer who will be interacting with or providing hands-on care to individuals, and shall release the results to the Department, at the Department's request, to ensure no convictions for crimes, including, but not limited to:
 - 1.17.1.1. A felony for child abuse or neglect, spousal abuse, or any crime against children or adults, including but not limited to:



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- 1.17.1.1.1. Child pornography.
- 1.17.1.1.2. Rape.
- 1.17.1.1.3. Sexual assault.
- 1.17.1.1.4. Homicide.
- 1.17.1.2. A violent or sexually related crime against a child or adult, or a crime that may indicate a person might be reasonably expected to pose a threat to a child or adult.
- 1.17.1.3. A felony for physical assault, battery, or a drug-related offense committed within the past five (5) years in accordance with 42 USC 671 (a)(20)(A)(ii).
- 1.17.2. The Contractor shall authorize the Department to conduct a BEAS State Registry check for each staff member or volunteer who will be interacting with, or providing hands-on care to, individuals at no cost to the Contractor.
- 1.17.3. The Contractor shall provide the BEAS State Registry check to the Department upon request from the Department.
- 1.18. Grievance and Appeals
 - 1.18.1. The Contractor shall maintain a system for tracking, resolving, and reporting individual complaints regarding services, processes, procedures, or staff concerns in NH Administrative Rule He-E 502.
 - 1.18.2. The Contractor shall ensure any filed complaints or concerns made by the individual are available to the Department upon request.
 - 1.18.3. The Contractor shall maintain a written plan that addresses the present and future needs of individuals receiving services in the event that:
 - 1.18.3.1. Service(s) are terminated or services are planned to be terminated prior to the contract completion date.
 - 1.18.3.2. The contract is terminated or the contract is planned to be terminated prior to the contract completion date.
 - 1.18.3.3. The Contractor terminates any service(s) for any reason.
 - 1.18.3.4. The Contractor cannot fulfill all, or portions of all, services, terms or conditions outlined in the contract.
 - 1.18.4. Individual Feedback
 - 1.18.4.1. The Contractor shall obtain individual feedback as required in NH Administrative Rule He-E 502, Section He-E 502.11 Contract Agency Requirements using a method




**New Hampshire Department of Health and Human Services
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approved by the Department within thirty (30) calendar days of the contract effective date.

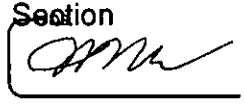
- 1.19. The Contractor shall comply with staffing requirements that include:
- 1.19.1. Maintaining a level of staffing necessary to perform and fulfill all of the functions, requirements, roles, and duties for the number of individuals and service area, as identified in this contract.
 - 1.19.2. Verifying and documenting appropriate training, education, experience, and orientation for all staff to fulfill the responsibilities of their respective positions.
 - 1.19.3. Maintaining current personnel and training records and documentation of all individuals requiring licenses or certifications.
 - 1.19.4. Developing and submitting a written Staffing Contingency Plan to the Department within thirty (30) calendar days of amendment effective date that includes, but is not limited to:
 - 1.19.4.1. The process for replacement of personnel in the event of loss of key, or other, personnel during the contract period.
 - 1.19.4.2. A description of how additional staff resources will be allocated to support this contract in the event of inability to meet any performance standard.
 - 1.19.4.3. A description of time frames necessary for obtaining staff replacements.
 - 1.19.4.4. An explanation of the Contractor's capabilities to provide new staff with comparable experience in accordance with Section 2.13.4.3.
 - 1.19.4.5. A description of the method for training new staff members performing duties under this contract.
- 1.20. The Contractor shall participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.
- 1.21. The Contractor shall facilitate reviews of files conducted by the Department on an annual basis, or as otherwise requested by the Department, that may include, but are not limited to:
- 1.21.1. Desk file reviews.
 - 1.21.2. Telephonic interviews.
 - 1.21.3. Virtual file reviews.
- 1.22. The Contractor shall ensure:
- 1.22.1. 100% of individuals served meet eligibility requirements.

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- 1.22.2. 100% of the time eligibility re-determinations are completed before the individual's current eligibility expires.
- 1.22.3. 100% of the time individuals receive services that meet their needs in accordance with their service plans or plans from Adult Protective Services.
- 1.23. Reporting
 - 1.23.1. The Contractor shall submit a Quarterly Program Service Report to the Department for each quarter of each State Fiscal Year by the fifteenth (15) of the month following the close of the quarter.
 - 1.23.2. The Contractor shall complete the Quarterly Program Service Report in accordance with instructions provided by the Department.
 - 1.23.3. The Contractor shall ensure information in the report includes, but is not limited to:
 - 1.23.3.1. The number of individuals served by town and in the aggregate.
 - 1.23.3.2. Total amount of donations collected.
 - 1.23.3.3. Expenses by program service provided.
 - 1.23.3.4. Revenue, by program service provided, by funding source.
 - 1.23.3.5. Total amount of donations or fees collected from all individuals.
 - 1.23.3.6. Actual Units served, by program service provided, by funding source.
 - 1.23.3.7. Number of unduplicated individuals served, by service provided, by funding source.
 - 1.23.3.8. Number of Title III recipients served with funds not provided through this Contract.
 - 1.23.3.9. Unmet need or waiting list.
 - 1.23.3.10. Length of time individuals are on a waiting list.
 - 1.23.3.11. The number of days individuals did not receive planned service(s) due to the service(s) not being available because of inadequate staffing or other related Contractor issue.
 - 1.23.3.12. Explanation describing the reason(s) for individuals not receiving their planned services.
 - 1.23.3.13. A plan to address how to resolve the issues in Section 3.3.12.



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- 1.23.4. The Contractor shall submit the Transportation Data Form provided by the Department by January 31st and July 31st in each State Fiscal Year of the contract, as appropriate or as modified by the Department, which shall include, but is not limited to, the following:
 - 1.23.4.1. The number of individuals served by town and in the aggregate;
 - 1.23.4.2. The number of miles in the aggregate;
 - 1.23.4.3. The purpose of the transportation.
- 1.23.5. The Contractor shall ensure the Department has sufficient access for monitoring of contract compliance requirements as identified in OMB Circular A-133 that includes, but is not limited to:
 - 1.23.5.1. Data.
 - 1.23.5.2. Financial records.
 - 1.23.5.3. Scheduled and unscheduled access to Contractor work sites, locations, work spaces and associated facilities.
 - 1.23.5.4. Scheduled phone access to Contractor staff.
 - 1.23.5.5. Timely unscheduled phone response by Contractor staff.

2. Exhibits Incorporated

- 2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.
- 2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.
- 2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

- 3.1. Impacts Resulting from Court Orders or Legislative Changes
 - 3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.



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3.2. Federal Civil Rights Laws Compliance: Culturally and Linguistically Appropriate Programs and Services

3.2.1 The Contractor shall submit a current detailed description of the communication access and language assistance services to be provided to ensure meaningful access to programs and/or services to individuals with limited English proficiency; individuals who are deaf or have hearing loss; individuals who are blind or have low vision; and individuals who have speech challenges.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Agreement shall include the following statement, "The preparation of this (report, document etc.) was financed under an Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the Agreement shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

- 3.3.3.1. Brochures.
- 3.3.3.2. Resource directories.
- 3.3.3.3. Protocols or guidelines.
- 3.3.3.4. Posters.
- 3.3.3.5. Reports.

3.3.4. The Contractor shall not reproduce any materials produced under the Agreement without prior written approval from the Department.

3.4. Operation of Facilities: Compliance with Laws and Regulations

3.4.1. In the operation of any facilities for providing services, the Contractor shall comply with all laws, orders and regulations of federal, state, county and municipal authorities and with any direction of any Public Officer or officers pursuant to laws which shall impose an order or duty upon the contractor with respect to the operation of the facility or the provision of the services at such facility. If any governmental

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license or permit shall be required for the operation of the said facility or the performance of the said services, the Contractor will procure said license or permit, and will at all times comply with the terms and conditions of each such license or permit. In connection with the foregoing requirements, the Contractor hereby covenants and agrees that, during the term of this Agreement the facilities shall comply with all rules, orders, regulations, and requirements of the State Office of the Fire Marshal and the local fire protection agency, and shall be in conformance with local building and zoning codes, by-laws and regulations.

4. Records

- 4.1. The Contractor shall keep records that include, but are not limited to:
- 4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.
 - 4.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.
 - 4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.
- 4.2. During the term of this Agreement and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Agreement for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Agreement and upon payment of the price limitation hereunder, the Agreement and all the obligations of the parties hereunder (except such obligations as, by the terms of the Agreement are to be performed after the end of the term of this Agreement and/or survive the termination of the Agreement) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department

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shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit B-1 Rate Sheet
Amendment #6

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	18,991	\$5.50		\$ 104,451.00
Title IIC HD Meals	Per Meal	21,590	\$5.50		\$ 118,745.00
Title IIC Cong Meals	Per Meal	13,323	\$5.50		\$ 73,277.00
Title IIB Transportation	PerClient/PerDay	1,223	\$23.70		\$ 28,985.00
				Subtotal	\$ 325,458.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$5.78		\$ 219,536.00
Title IIC HD Meals	Per Meal	43,179	\$5.78		\$ 249,575.00
Title IIC Cong Meals	Per Meal	26,845	\$5.78		\$ 154,008.00
Title IIB Transportation	PerClient/PerDay	2,445	\$24.89		\$ 60,856.00
				Subtotal	\$ 683,975.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	37,982	\$5.78	\$6.00	\$ 227,892.00
Title IIC HD Meals	Per Meal	43,179	\$5.78	\$6.00	\$ 259,073.00
Title IIC Cong Meals	Per Meal	26,845	\$5.78	\$6.00	\$ 159,870.00
Title IIB Transportation	PerClient/PerDay	2,445	\$24.89		\$ 60,856.00
				Subtotal	\$ 707,691.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIC HD Meals	Per Meal	43,179	\$6.00		\$ 259,074.00
Title IIC HD SUPPLEMENT	Per Meal	2,904	\$6.00		\$ 17,423.06
Title IIC Cong Meals	Per Meal	26,845	\$6.00		\$ 159,870.00
Title III Meals (FFCRA)	Per Meal	6,962	\$10.00		\$ 69,620.00
Title IIB Transportation	PerClient/PerDay	2,445	\$24.89		\$ 60,856.00
				Subtotal	\$ 794,735.06

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIC HD Meals	Per Meal	46,082	\$6.00		\$ 276,497.06
Title IIC Cong Meals	Per Meal	26,845	\$6.00		\$ 159,870.00
Title IIC (CARES)	NO UNITS	0	\$0.00		\$ 27,577.23
Title IIC Meals (CARES)	Per Meal	11,031	\$10.00		\$ 110,310.00
Title IIB Transportation	PerClient/PerDay	2,444	\$24.89		\$ 60,856.00
				Subtotal	\$ 863,002.29

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIC HD Meals	Per Meal	46,082	\$6.00		\$ 276,497.06
Title IIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 50,340.00
Title IIC Cong Meals	Per Meal	26,845	\$6.00		\$ 159,870.00
Title IIB Transportation	PerClient/PerDay	2,444	\$24.89		\$ 60,856.00
				Subtotal	\$ 775,455.06

7/1/2022 through 12/31/2022 Service Units					
Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title IIB Transportation	PerClient/PerDay	1,222	\$24.89		\$ 30,428.00
				Subtotal	\$ 30,428.00

Total					\$ 4,180,744.41
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State of New Hampshire

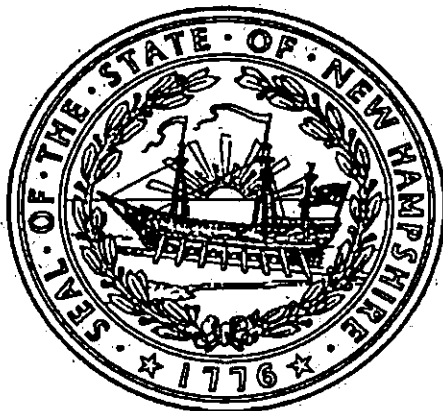
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that VNA AT HCS, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on November 18, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 67798

Certificate Number: 0005751998



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 7th day of April A.D. 2022.

A handwritten signature in black ink, appearing to read "D. Scanlan", written over a circular embossed mark.

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, David Therrien, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of VNA at HCS
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on May 12, 2022, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Maura McQueeney, CEO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of VNA at HCS to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for **thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/24/2022



Signature of Elected Officer

Name: DAVID THERRIEN

Title: CHAIR of the Board of Directors



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dowd Agencies, LLC 14 Bobala Road Holyoke MA 01040	CONTACT NAME: Jessica Reid, CISR, CPIA PHONE (A/C, No, Ext): 413-437-1070 FAX (A/C, No): 413-437-1470 E-MAIL ADDRESS: jreid@dowd.com														
INSURED Home Healthcare Hospice & Community Services & VNA at HCS, Inc. PO Box 564 312 Marlboro Street Keene NH 03431	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Philadelphia Insurance Companies</td> <td></td> </tr> <tr> <td>INSURER B: Philadelphia Indemnity Insurance Company</td> <td style="text-align: center;">18058</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Insurance Companies		INSURER B: Philadelphia Indemnity Insurance Company	18058	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

License#: BR-1201657
HOMEHEA-03

COVERAGES **CERTIFICATE NUMBER: 377038655** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2365630	1/4/2022	1/4/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPOP AGG \$ 3,000,000 \$								
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2365634	1/4/2022	1/4/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$								
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB798916	1/4/2022	1/4/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">PER STATUTE</th> <th style="width: 50%;">OTHER</th> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	PER STATUTE	OTHER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
PER STATUTE	OTHER														
E.L. EACH ACCIDENT	\$														
E.L. DISEASE - EA EMPLOYEE	\$														
E.L. DISEASE - POLICY LIMIT	\$														
A	Directors & Officers Liability Employment Practices Liability Fiduciary Liability			PHSD1684801	1/4/2022	1/4/2023	\$20,000.00 Retention \$5,000,000 \$25,000.00 Retention \$5,000,000 \$0 \$1,000,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is an additional insured, per written contract.

CERTIFICATE HOLDER State of NH Department of Health and Human Services 129 Pleasant Stree Concord NH 03301-3857	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Berkshire Insurance Group a Division of Brown & Brown PO Box 4889 Pittsfield, MA 01202	CONTACT NAME: Maureen Cormier	
	PHONE (A/C, No, Ext): (866) 636-0244	FAX (A/C, No): (413) 447-1977
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : ATLANTIC CHARTER INSURANCE GROUP		
INSURED Home Healthcare Hospice & Community Services, Inc. & VNA at HCS, Inc. 312 Marlboro Street PO Box 564 Keene, NH 03431	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WCA00539810	7/1/2021	7/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named insured:
 Home Healthcare Hospice & Community Services, Inc. & VNA at HCS, Inc.
 PO Box 564
 Keene, NH 03431

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire Department of Health and Human Services 129 Pleasant Street Concord, NH 03301-3857	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Maureen Cormier</i>
--	---



**Mission of Home Healthcare, Hospice and Community Services
and VNA at HCS:**

To provide services which enable people to function throughout life at their optimal level of health, well-being and independence, according to their personal beliefs and choices.



CONSOLIDATED FINANCIAL STATEMENTS

June 30, 2021 and 2020

With Independent Auditor's Report





INDEPENDENT AUDITOR'S REPORT

Board of Directors
Home Healthcare, Hospice & Community Services, Inc. and Affiliate

We have audited the accompanying consolidated financial statements of Home Healthcare, Hospice & Community Services, Inc. and Affiliate (the Association), which comprise the consolidated balance sheets as of June 30, 2021 and 2020, and the related consolidated statements of operations, changes in net assets, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors

Home Healthcare, Hospice & Community Services, Inc. and Affiliate

Page 2

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Home Healthcare, Hospice & Community Services, Inc. and Affiliate as of June 30, 2021 and 2020, and the results of their operations, changes in their net assets and their cash flows for the years then ended, in accordance with U.S. generally accepted accounting principles.

Berry Dunn McNeil & Parker, LLC

Manchester, New Hampshire

December 2, 2021

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Balance Sheets

June 30, 2021 and 2020

ASSETS

	<u>2021</u>	<u>2020</u>
Current assets		
Cash and cash equivalents	\$ 2,485,863	\$ 2,916,261
Short-term investments	18,174	16,486
Patient accounts receivable, net	1,862,056	1,598,291
Other receivables	343,852	380,859
Prepaid expenses	<u>278,005</u>	<u>231,568</u>
Total current assets	4,987,950	5,143,465
Assets limited as to use	14,413,813	11,514,211
Property and equipment, net	<u>2,657,347</u>	<u>2,455,254</u>
Total assets	<u>\$ 22,059,110</u>	<u>\$ 19,112,930</u>

LIABILITIES AND NET ASSETS

Current liabilities		
Accounts payable and accrued expenses	\$ 437,955	\$ 890,003
Accrued payroll and related expenses	1,240,725	1,094,280
CARES Act refundable advances and other deferred revenue	<u>33,582</u>	<u>2,211,990</u>
Total current liabilities	<u>1,712,262</u>	<u>4,196,273</u>
Net assets		
Without donor restrictions	19,429,941	14,033,130
With donor restrictions	<u>916,907</u>	<u>883,527</u>
Total net assets	<u>20,346,848</u>	<u>14,916,657</u>
Total liabilities and net assets	<u>\$ 22,059,110</u>	<u>\$ 19,112,930</u>

The accompanying notes are an integral part of these consolidated financial statements.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Operations

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating revenue		
Net patient service revenue	\$ 12,849,959	\$ 11,583,216
CARES Act Funding and other operating revenue	4,893,371	2,792,163
Net assets released for operations	<u>54,350</u>	<u>177,847</u>
Total operating revenue	<u>17,797,680</u>	<u>14,553,226</u>
Operating expenses		
Salaries and related expenses	11,380,022	11,520,776
Other operating expenses	4,117,321	4,324,791
Depreciation	<u>378,194</u>	<u>393,511</u>
Total operating expenses	<u>15,875,537</u>	<u>16,239,078</u>
Operating gain (loss)	<u>1,922,143</u>	<u>(1,685,852)</u>
Other revenue and gains		
Contributions and fundraising income	594,666	678,399
Investment income, net	146,960	183,351
Change in fair value of investments	<u>2,623,567</u>	<u>589,401</u>
Total other revenue and gains	<u>3,365,193</u>	<u>1,451,151</u>
Excess (deficit) of revenue over expenses	5,287,336	(234,701)
Net assets released for capital acquisition	<u>109,475</u>	<u>-</u>
Increase (decrease) in net assets without donor restrictions	<u>\$ 5,396,811</u>	<u>\$ (234,701)</u>

The accompanying notes are an integral part of these consolidated financial statements.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Changes in Net Assets

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Net assets without donor restrictions		
Excess (deficit) of revenue over expenses	\$ 5,287,336	\$ (234,701)
Net assets released for capital acquisition	<u>109,475</u>	<u>-</u>
Change in net assets without donor restrictions	<u>5,396,811</u>	<u>(234,701)</u>
Net assets with donor restrictions		
Contributions	139,750	118,821
Investment income	2,975	3,364
Change in fair value of investments	54,480	11,023
Net assets released for operations	(54,350)	(177,847)
Net assets released for capital acquisition	<u>(109,475)</u>	<u>-</u>
Change in net assets with donor restrictions	<u>33,380</u>	<u>(44,639)</u>
Change in net assets	5,430,191	(279,340)
Net assets, beginning of year	<u>14,916,657</u>	<u>15,195,997</u>
Net assets, end of year	<u>\$ 20,346,848</u>	<u>\$ 14,916,657</u>

The accompanying notes are an integral part of these consolidated financial statements.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Cash Flows

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities		
Change in net assets	\$ 5,430,191	\$ (279,340)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	378,194	393,511
Change in fair value of investments	(2,678,047)	(600,424)
Investment income restricted for reinvestment	(2,975)	(3,364)
(Increase) decrease in the following assets:		
Investments	(1,688)	781
Patient accounts receivable	(263,765)	239,655
Other receivables	37,007	(39,886)
Prepaid expenses	(46,437)	(7,539)
Increase (decrease) in the following liabilities:		
Accounts payable and accrued expenses	(452,048)	(410,308)
Accrued payroll and related expenses	146,445	92,086
CARES Act refundable advances and other deferred revenue	(2,178,408)	2,180,728
Net cash provided by operating activities	<u>368,469</u>	<u>1,565,900</u>
Cash flows from investing activities		
Purchase of investments	(3,646,348)	(5,092,124)
Proceeds from sale of investments	3,427,768	6,824,248
Capital expenditures	(580,287)	(191,727)
Net cash (used) provided by investing activities	<u>(798,867)</u>	<u>1,540,397</u>
Cash flows from financing activities		
Repayments on line of credit	-	(533,503)
Net (decrease) increase in cash and cash equivalents	(430,398)	2,572,794
Cash and cash equivalents, beginning of year	<u>2,916,261</u>	<u>343,467</u>
Cash and cash equivalents, end of year	<u>\$ 2,485,863</u>	<u>\$ 2,916,261</u>

The accompanying notes are an integral part of these consolidated financial statements.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

1. Summary of Significant Accounting Policies

Organization

Home Healthcare, Hospice & Community Services, Inc. is a non-stock, non-profit corporation in New Hampshire whose primary purpose is to act as a holding company and provide management services to its affiliate.

Affiliate

VNA at HCS, Inc., is a non-stock, non-profit corporation in New Hampshire whose primary purposes are to provide home healthcare, hospice and community services.

Principles of Consolidation

The consolidated financial statements include the accounts of the Home Healthcare, Hospice & Community Services, Inc., and its affiliate, VNA at HCS, Inc. (collectively, the "Association"). They are related through a common board membership and common management. All significant intercompany balances and transactions have been eliminated in consolidation.

The Association prepares its consolidated financial statements in accordance with U.S. generally accepted accounting principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

Basis of Presentation

The consolidated financial statements of the Association have been prepared in accordance with U.S. GAAP, which requires the Association to report information regarding its financial position and activities according to the following net asset classification:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Association. These net assets may be used at the discretion of the Association's management and the Board of Directors (Board).

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions are to be met by actions of the Association or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the consolidated statements of operations and changes in net assets.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Income Taxes

The Association is a public charity under Section 501(c)(3) of the Internal Revenue Code (IRC). As a public charity, the Association is exempt from state and federal income taxes on income earned in accordance with its tax-exempt purpose. Unrelated business income is subject to state and federal income tax. Management has evaluated the Association's tax positions and concluded that the Association has no unrelated business income or uncertain tax positions that require adjustment to the consolidated financial statements.

Use of Estimates

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments with an original maturity of three months or less, excluding assets limited as to use.

The Association has cash deposits in a major financial institution which may exceed federal depository insurance limits. The Association has not experienced any losses in such accounts. Management believes it is not exposed to any significant risk with respect to these accounts.

Patient Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides a reserve for payment adjustments by analyzing past history and identification of trends for all funding sources in the aggregate. Management regularly reviews data about revenue in evaluating the sufficiency of the reserve which is netted against accounts receivable. Amounts not collected after all reasonable collection efforts have been exhausted are applied against the allowance for payment adjustments.

Patient accounts receivable were \$1,862,056; \$1,598,291; and \$1,837,946 at June 30, 2021, 2020, and 2019, respectively.

Investments

Investments in short-term investment options are reported as current assets. Investments held for long-term return are reported as non-current assets.

The Association reports investments at fair value and has elected to report all gains and losses in the excess (deficit) of revenue over expenses to simplify the presentation of these amounts in the consolidated statement of operations, unless otherwise stipulated by the donor or State law.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the consolidated balance sheets.

Assets Limited as to Use

Assets limited as to use include designated assets set aside by the Board of Directors and donor contributions.

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation. Maintenance, repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. Depreciation expense is computed using the straight-line method over the useful lives of the related assets.

Property is reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the assets' carrying amount over the fair value of the asset.

Net Patient Service Revenue

Services to all patients are recorded as revenue when services are rendered at the estimated net realizable amounts from patients, third-party payors and others, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and in future periods as final settlements are determined. Patients unable to pay full charge, who do not have other third-party resources, are charged a reduced amount based on the Association's published sliding fee scale. Reductions in full charge are recognized when the service is rendered.

Performance obligations are determined based on the nature of the services provided by the Association. Revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations satisfied over time relate to patients receiving skilled and non-skilled services in their home or facility. The Association measures the period over which the performance obligation is satisfied from admission to the point when it is no longer required to provide services to that patient, which is generally at the time of discharge.

Providers of home health services to clients eligible for Medicare home health benefits are paid on a prospective basis, with no retrospective settlement. The prospective payment is based on the scoring attributed to the acuity level of the client at a rate determined by federal guidelines. As the performance obligations for home health services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the prospective payment determined for the medically necessary services.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Providers of hospice services to clients eligible for Medicare hospice benefits are paid on a per-diem basis, with no retrospective settlement, provided the Association's aggregate annual Medicare reimbursement is below a predetermined aggregate capitated rate. Revenue is recognized as the services are performed based on the fixed rate amount. As the performance obligations for hospice services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the predetermined aggregate capitated rate per day.

Because all of the Association's performance obligations relate to short-term periods of care, the Association has elected to apply the optional exemption provided in FASB ASC Subtopic 606-10-50-14 (a) and, therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

Contributions

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received, which is then treated as cost. The gifts are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same year as received are reflected as contributions without donor restrictions in the accompanying consolidated financial statements.

COVID-19

On March 11, 2020, the World Health Organization declared the Coronavirus disease (COVID-19) a global pandemic. In response to the global pandemic, The Centers for Medicare & Medicaid Services (CMS) implemented certain relief measures and also issued guidance for limiting the spread of COVID-19.

Local, U.S., and world governments encouraged self-isolation to curtail the spread of COVID-19, by mandating the temporary shut-down of business in many sectors and imposing limitations on travel and the size and duration of group meetings. Many sectors are experiencing disruption to business operations and may feel further impacts related to delayed government reimbursement, volatility in investment returns, and reduced philanthropic support. There is unprecedented uncertainty surrounding the duration of the pandemic, its potential economic ramifications, and any government actions to mitigate them.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

The U.S. government has responded with several phases of relief legislation as a response to the COVID-19 outbreak. Legislation enacted into law on March 27, 2020, called the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), a statute to address the economic impact of the COVID-19 outbreak. The CARES Act, among other things, 1) authorizes emergency loans to distressed businesses by establishing, and providing funding for, forgivable bridge loans; 2) provides additional funding for grants and technical assistance; 3) delays due dates for employer payroll taxes and estimated tax payments for corporations; and 4) revises provisions of the IRC, including those related to losses, charitable deductions, and business interest. The Association has received emergency federal grant funding under the CARES Act totaling \$600,871 to offset the cost impact of COVID-19. Management believes the Association met the conditions necessary to recognize these grant funds. The grants funds are reported as CARES Act funding and other operating revenue within the consolidated statement of operations for the for the current year ended June 30, 2021 based on its understanding of the requirements related to lost revenues and COVID-related expenses. Management believes the position taken is a reasonable interpretation of the rules, subject to any further clarification.

On December 31, 2020, the U.S. Department of Health and Human Services issued reporting requirements related to the CARES Act funds. Due to the complexity of the reporting requirements and continued issuance of clarifying guidance, there is at least a reasonable possibility the amount recognized may change by a material amount. Any difference between amounts previously estimated and amounts subsequently determined to be recoverable or payable will be included in income in the year that such amounts become known.

The Association also received advance funding from CMS totaling \$400,000 as of June 30, 2020, which was to be paid back over a one year period. The advance funding from CMS was paid back in full as of June 30, 2021.

On April 16, 2020, the Association received a loan from the U.S. Small Business Association (SBA) within the CARES Act under the Paycheck Protection Program (PPP) in the amount of \$1,496,000. The loan are to be used for payroll and other allowable costs authorized in the PPP rules, and forgiveness of the loan balances is dependent upon compliance with this and other terms and conditions of the CARES Act. The Association is following the conditional contribution model to account for the PPP and determined the conditions for forgiveness were met during the year ended June 30, 2021. The refundable advance was recognized as CARES Act funding and other operating revenue for the year ended June 30, 2021. The Association was notified in June 2021 the PPP was fully forgiven by the SBA.

2. Availability and Liquidity of Financial Assets

As of June 30, 2021, the Association has working capital of \$3,275,688 and average days (based on normal expenditures) cash and liquid investments on hand of 59 which includes only cash and cash equivalents and excludes assets limited as to use, which are assets designated for long-term investment by the board of directors or restricted by donors.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE**Notes to Consolidated Financial Statements****June 30, 2021 and 2020**

Financial assets and liquidity resources available within one year for general expenditure, such as operating expenses and capital acquisitions not financed with debt or restricted funds (unfunded capital expenditures), were as follows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 2,485,863	\$ 2,916,261
Short-term investments	18,174	16,486
Patient accounts receivable, net	1,862,056	1,598,291
Other receivables	<u>343,852</u>	<u>380,859</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 4,709,945</u>	<u>\$ 4,911,897</u>

The Association has board designated long-term investments that could be made available for general expenditure upon Board approval. Since these investments are currently intended for long-term investments, they have not been included in the information above. The Association has other long-term investments and assets for restricted use, more fully described in Note 3, which are not available for general expenditure within the next year and are not reflected in the amount above.

The Association has a \$1,000,000 line of credit available to meet short-term needs, as disclosed in Note 5.

3. Investments and Assets Limited as to Use

Investments and assets limited as to use, stated at fair value, are as follows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 1,151,816	\$ 624,939
U.S. Government and corporate bonds	2,132,950	2,382,139
Marketable securities	8,726,603	5,818,290
Mutual funds	<u>2,420,618</u>	<u>2,705,329</u>
Total investments and assets limited as to use	<u>\$ 14,431,987</u>	<u>\$ 11,530,697</u>

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Investments without restrictions or designations	\$ <u>18,174</u>	\$ <u>16,486</u>
Assets limited as to use		
Board-designated for future use	13,496,906	10,630,684
Donor-restricted, time or purpose	350,833	334,461
Endowment investments - unappropriated spending	331,843	314,835
Donor-restricted, perpetual in nature	<u>234,231</u>	<u>234,231</u>
Total assets limited as to use	<u>14,413,813</u>	<u>11,514,211</u>
Total investments and assets limited as to use	<u>\$ 14,431,987</u>	<u>\$ 11,530,697</u>

Fair Value

FASB ASC Topic 820, *Fair Value Measurement*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The fair value hierarchy within ASC Topic 820 distinguishes three levels of inputs that may be utilized when measuring fair value:

- Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.
- Level 2: Significant observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.
- Level 3: Significant unobservable inputs that reflect an entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The fair values of all of the Association's investments, which are presented in the following table, are measured on a recurring basis using Level 1 inputs with the exception of corporate bonds which are valued based on quoted market prices of similar investments and categorized as level 2 investments.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

<u>Assets at Fair Value as of June 30, 2021</u>			
	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
Cash and cash equivalents	\$ 1,151,816	\$ -	\$ 1,151,816
U.S. Government and corporate bonds	-	2,132,950	2,132,950
Equity securities	8,726,603	-	8,726,603
Mutual funds	2,420,618	-	2,420,618
Total	<u>\$ 12,299,037</u>	<u>\$ 2,132,950</u>	<u>\$ 14,431,987</u>
<u>Assets at Fair Value as of June 30, 2020</u>			
	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
Cash and cash equivalents	\$ 624,939	\$ -	\$ 624,939
U.S. Government and corporate bonds	-	2,382,139	2,382,139
Equity securities	5,818,290	-	5,818,290
Mutual funds	2,705,329	-	2,705,329
Total	<u>\$ 9,148,558</u>	<u>\$ 2,382,139</u>	<u>\$ 11,530,697</u>

Investment income and gains for cash equivalents and investments consist of the following:

	<u>2021</u>	<u>2020</u>
Net assets without donor restrictions		
Investment income, net of fees	\$ 146,960	\$ 183,351
Change in fair value of investments	2,623,567	589,401
Restricted net assets		
Investment income	2,975	3,364
Change in fair value of investments	<u>54,480</u>	<u>11,023</u>
Total	<u>\$ 2,827,982</u>	<u>\$ 787,139</u>

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

4. Property and Equipment

Property and equipment consists of the following:

	<u>2021</u>	<u>2020</u>
Land	\$ 489,311	\$ 482,961
Building and improvements	5,693,516	5,384,931
Furniture, fixtures, and equipment	<u>3,422,332</u>	<u>3,193,917</u>
Total cost	9,605,159	9,061,809
Less accumulated depreciation	<u>6,947,812</u>	<u>6,606,555</u>
Total property and equipment, net	<u>\$ 2,657,347</u>	<u>\$ 2,455,254</u>

5. Line of Credit

The Association has an unsecured \$1,000,000 line of credit payable on demand with a local bank with interest at 1% above the bank's base rate (4.25% at June 30, 2021). There was no outstanding balance at June 30, 2021 and 2020.

6. Net Assets with Donor Restrictions

Net assets with donor restrictions consists of the following:

	<u>2021</u>	<u>2020</u>
Time or purpose restrictions for:		
Haskell fund accumulated earnings - for office rent	\$ 313,372	\$ 304,618
Johnson Family fund accumulated earnings - for capital expenditures	7,750	7,009
Dementia program	26,480	-
Sewer line replacement	20,000	-
Transportation	72,785	-
Hospice accumulated earnings	3,934	3,208
Capital acquisition	10,525	105,000
Operations	627	-
Jones fund accumulated earnings - for equipment	2,529	-
Bednar fund accumulated earnings - for general purposes	3,631	-
Hospice memorial garden	125,227	130,154
Barbara Duckett scholarship	<u>95,816</u>	<u>99,307</u>
Total	<u>\$ 682,676</u>	<u>\$ 649,296</u>

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE**Notes to Consolidated Financial Statements****June 30, 2021 and 2020**

Restrictions that are perpetual in nature for:		
Hospice	\$ 10,000	\$ 10,000
Operations	8,623	8,623
Johnson Family fund - for capital expenditures	10,202	10,202
Bednar endowment fund - income for general purposes	50,000	50,000
Haskell endowment fund - for office rent	120,570	120,570
Jones endowment fund - for equipment	<u>34,836</u>	<u>34,836</u>
Total	<u>\$ 234,231</u>	<u>\$ 234,231</u>

7. Endowments

The Association has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Association classifies as a donor-restricted endowment (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent donor-restricted endowment gifts, and (c) accumulations to the donor-restricted endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Association in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with the UPMIFA, the Association considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the organization and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) Other resources of the Association;
- (7) The investment policies of the Association;
- (8) The spending policy; and
- (9) Funds with deficiencies.

Return Objectives and Risk Parameters

The investment portfolio is managed to provide for the long-term support of the Association. Accordingly, these funds are managed with disciplined, longer-term investment objectives and strategies designed to meet cash flow and spending requirements. Management of the assets is designed to attain the maximum total return consistent with acceptable and agreed-upon levels of risk. The Association benchmarks its portfolio performance against a number of commonly used indices.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Association targets an asset allocation strategy wherein assets are diversified among several asset classes. The pursuit of maximizing total return is tempered by the need to minimize the volatility of returns and preserve capital. As such, the Association seeks broad diversification among assets having different characteristics with the intent to endure lower relative performance in strong markets in exchange for greater downside protection in weak markets.

Spending Policy

The Association's spending policy is equal to investment returns. All available investment returns earned on endowments are expended, or released from endowment in the year earned.

The following summarizes changes in endowment assets:

	Without Donor Restrictions	<u>With Donor Restrictions</u>		
		<u>Purpose Restrictions</u>	<u>Perpetual in Nature</u>	<u>Total</u>
Balance June 30, 2019	\$ 11,760,468	\$ 314,835	\$ 234,231	\$ 12,309,534
Investment income, net	183,351	3,364	-	186,715
Realized and unrealized gains on investments	589,401	11,023	-	600,424
Net assets released from restrictions	-	(14,387)	-	(14,387)
Use of board designated funds for operations	<u>(1,902,536)</u>	<u>-</u>	<u>-</u>	<u>(1,902,536)</u>
Balance June 30, 2020	10,630,684	314,835	234,231	11,179,750
Investment income, net	140,168	2,975	-	143,143
Realized and unrealized gains on investments	2,623,654	54,480	-	2,678,134
Contributions	102,400	-	-	102,400
Net assets released from restrictions	<u>-</u>	<u>(40,447)</u>	<u>-</u>	<u>(40,447)</u>
Balance June 30, 2021	<u>\$ 13,496,906</u>	<u>\$ 331,843</u>	<u>\$ 234,231</u>	<u>\$ 14,062,980</u>

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE**Notes to Consolidated Financial Statements****June 30, 2021 and 2020****8. Net Patient Service Revenue**

Net patient service revenue is as follows:

	<u>2021</u>	<u>2020</u>
Medicare	\$ 9,949,738	\$ 8,644,749
Medicaid	447,348	607,871
Other third-party payers	2,271,722	2,033,186
Private pay	<u>181,151</u>	<u>297,410</u>
Total	<u>\$ 12,849,959</u>	<u>\$ 11,583,216</u>

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Compliance with such laws and regulations can be subject to future government review and interpretation as well as significant regulatory action including fines, penalties and exclusion from the Medicare and Medicaid programs. The Association believes that it is in substantial compliance with all applicable laws and regulations. However, there is at least a reasonable possibility that recorded estimates could change by a material amount in the near term. Differences between amounts previously estimated and amounts subsequently determined to be recoverable or payable are included in net patient service revenue in the year that such amounts become known.

The Association provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Association does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue.

The Association provided services in other health-related activities, primarily to indigent patients, at rates substantially below cost. For certain activities, services were provided without charge. The Association estimates the costs associated with providing the other health-related activities by applying Medicare cost report methodology to determine program costs less any net patient revenue generated by the program. The estimated costs incurred in these activities amounted to \$442,134 and \$908,362 for the years June 30, 2021 and 2020, respectively.

The Association is able to provide these services with a component of funds received through local community support and state grants. Local community support consists of contributions received directly from the public, United Way, municipal appropriations, and investment income earned from assets limited as to use. Federal and state grants consisted of monies received from the State of New Hampshire.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Notes to Consolidated Financial Statements

June 30, 2021 and 2020

In assessing collectability, the Association has elected the portfolio approach. This portfolio approach is being used as the Association has similar contracts with similar classes of patients. The Association reasonably expects that the effect of applying a portfolio approach to a group of contracts would not differ materially from considering each contract separately. Management's judgment to group the contracts by portfolio is based on the payment behavior expected in each portfolio category. As a result, management believes aggregating contracts (which are at the patient level) by the particular payor or group of payors results in the recognition of revenue approximating that which would result from applying the analysis at the individual patient level.

9. Functional Expenses

The Association provides various services to residents within its geographic location. Expenses related to providing these services are as follows:

	<u>2021</u>	<u>2020</u>
Program services		
Salaries and benefits	\$ 9,677,790	\$ 9,899,498
Program supplies	626,624	541,049
Travel	355,613	382,312
Contract services	1,105,855	1,248,462
Other operating expenses	995,528	1,019,549
Depreciation	<u>321,616</u>	<u>338,144</u>
Total program services	<u>13,083,026</u>	<u>13,429,014</u>
Administrative and general		
Salaries and benefits	1,702,232	1,621,278
Travel	81,515	66,783
Contract services	777,056	899,697
Other operating expenses	175,130	166,939
Depreciation	<u>56,578</u>	<u>55,367</u>
Total administrative and general	<u>2,792,511</u>	<u>2,810,064</u>
Total	<u>\$15,875,537</u>	<u>\$16,239,078</u>

Management's estimate of cost allocations at a functional level is based on Medicare cost report methodology.

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE**Notes to Consolidated Financial Statements****June 30, 2021 and 2020****10. Contingencies****Malpractice Insurance**

The Association maintains medical malpractice insurance coverage on a claims-made basis. The Association is subject to complaints, claims, and litigation due to potential claims which arise in the normal course of business. U.S. GAAP requires the Association to accrue the ultimate cost of malpractice claims when the incident that gives rise to claim occurs, without consideration of insurance recoveries. Expected recoveries are presented as a separate asset. The Association has evaluated its exposure to losses arising from potential claims and determined no such accrual is necessary at June 30, 2021 and 2020. The Association intends to renew coverage on a claims-made basis and anticipates that such coverage will be available in future periods.

11. Retirement Plan

The Association sponsors a defined contribution plan. The retirement contributions by the Association amounted to \$147,868 and \$130,516 for 2021 and 2020, respectively.

12. Concentration of Risk

The Association grants credit without collateral to its patients, most of whom are local residents and are insured under third-party payer agreements. Following is a summary of accounts receivable, by funding source:

	<u>2021</u>	<u>2020</u>
Medicare	53 %	62 %
Medicaid and other third-party payers	<u>47</u>	<u>38</u>
Total	<u><u>100 %</u></u>	<u><u>100 %</u></u>

13. Subsequent Events

For financial reporting purposes, subsequent events have been evaluated by management through December 2, 2021, which is the date the consolidated financial statements were available to be issued.



Know us before you need us...
HCS *is more than you can imagine*

**Home Healthcare, Hospice and Community Services/VNA at HCS, Inc.
2021/2022 Board of Directors**

Chair:

David Therrien

Vice Chair:

Virginia Jordan

Treasurer:

Eric Horne

Secretary:

Julie Green

Directors:

Michael Chelstowski
Mary Ann Davis
Bonnie Fecowicz
Julie Greenwood
Ann Heffernon
Jane Larmon
Allen Mendelson
Judy Sadoski
David Stinson
Julie Tewksbury

Ex Officios:

Maura McQueeney, CEO
Dawn Michelizzi, CFO

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PO Box 564
Keene, NH 03431
603-352-2253 • 800-541-4145

33 Arborway
Charlestown, NH 03603
603-828-3322

9 Vose Farm Road
PO Box 496
Peterborough, NH 03458
603-532-8353

CHARLES PRATT

SKILLS

Hands on, critical thinker with a proven track record of transforming underperforming businesses and teams as an effective leader, capable of working closely with diverse groups of people to achieve superior results in manufacturing operations. Experienced in multiple aspects of management and human resource responsibilities including vetting, interviewing and hiring of new employees as well as payroll management.

EXPERIENCE

Program Manager • Transportation Program, VNA at HCS • Keene, NH • September 2019 – Present
Responsible for the daily operations of agency transportation programs, including the City Express public transportation and paratransit services, Friendly Bus door to door service for seniors and Medical Express service. Responsible for adherence to all Department of Transportation regulation and reporting, program budgeting, and overseeing driver and dispatch staff. Attend community meetings and forums to coordinate with other transportation entities and the public related to transportation issues.

SUPERVISOR • CONTINENTAL CABLE • HINSDALE, NH • JANUARY 2019 – JUNE 2019
Responsible for On Time Delivery, Scheduling of Machines & Employees in the Assembly area & in the Machine shop. Accurate reporting & documentation of steps to ensure Quality Control measurements during each step of assembling order, to adhere to government regulations for defense systems. Providing department meetings as needed, and weekly Management reviews.

PLANT MANAGER • FORTRESS PACKAGING • FAIRFIELD, CA • OCTOBER 2016 –OCTOBER 2018
Instrumental in the start-up of a new production company. Managing the day to day operations, while instructing and monitoring safety quality and on time performance. Recorded 2 years without injury or returned sale while training an entirely new, unexperienced workforce to uphold a high level of standards in support of perfect production quality. Experience loading and unloading trucks as well as conducting facility tours with new potential accounts and performing routine, hands on maintenance of new equipment.

PLANT MANAGER • MULTICELL PACKAGING • KUTZTOWN PA 19530 • OCTOBER 2010 – MARCH 2015
Charged with changing the climate and culture of the facility. Developed and implemented strategies to transform poorly performing production facility into a profitable one. Reduced set-up times, worked closely with vendors to reduce inventory of raw materials, increasing profitability. Cross trained employees resulting in a greater flexibility in the workforce.

PLANT SUPERINTENDENT • INNERPAC NE • KEENE NH 03446 • SEPTEMBER1997 – OCTOBER 2010
Responsible for the day to day operations of the manufacturing of the plant. Did scheduling of machinery, personnel and ordering of raw materials. Oversaw the staff, participated in daily meetings with the General Manager and customer service. Conducted weekly updates with floor personnel. Coordinated with shipping on incoming and outgoing shipments. Learned how to run and setup all machines.

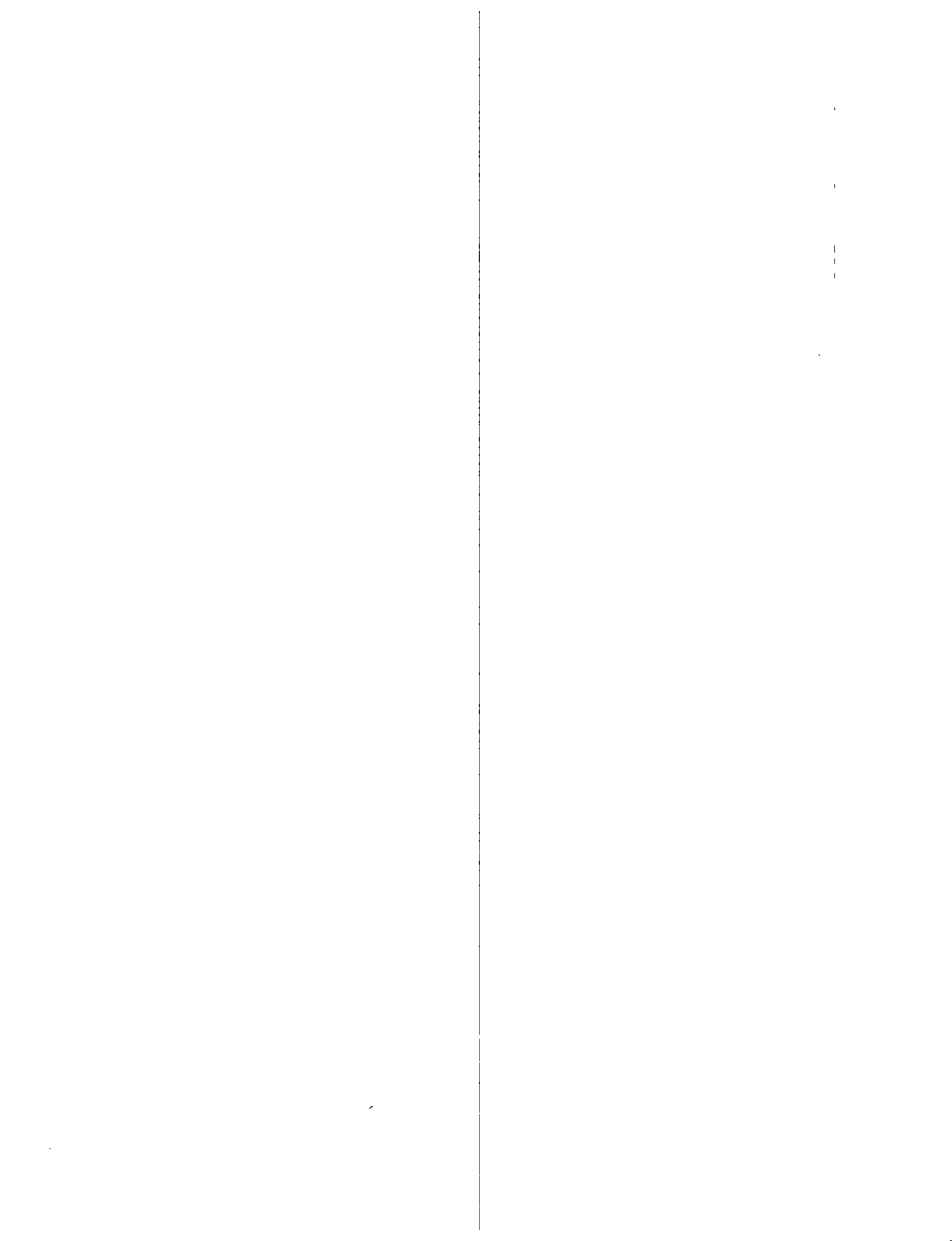
EDUCATION

DIPLOMA • JUNE 1982 • KEENE HIGH SCHOOL

VNA at HCS – Transportation Programs

Key Personnel

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Charles Pratt	Transportation Manager	\$57,783.18	25%	\$14,445.80



MAC



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF LONG TERM SUPPORTS AND SERVICES

29

Lori A. Shibaette
 Commissioner

Melissa A. Hardy
 Director

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-5034 1-800-852-3345 Ext. 5034
 Fax: 603-271-5166 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 3, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

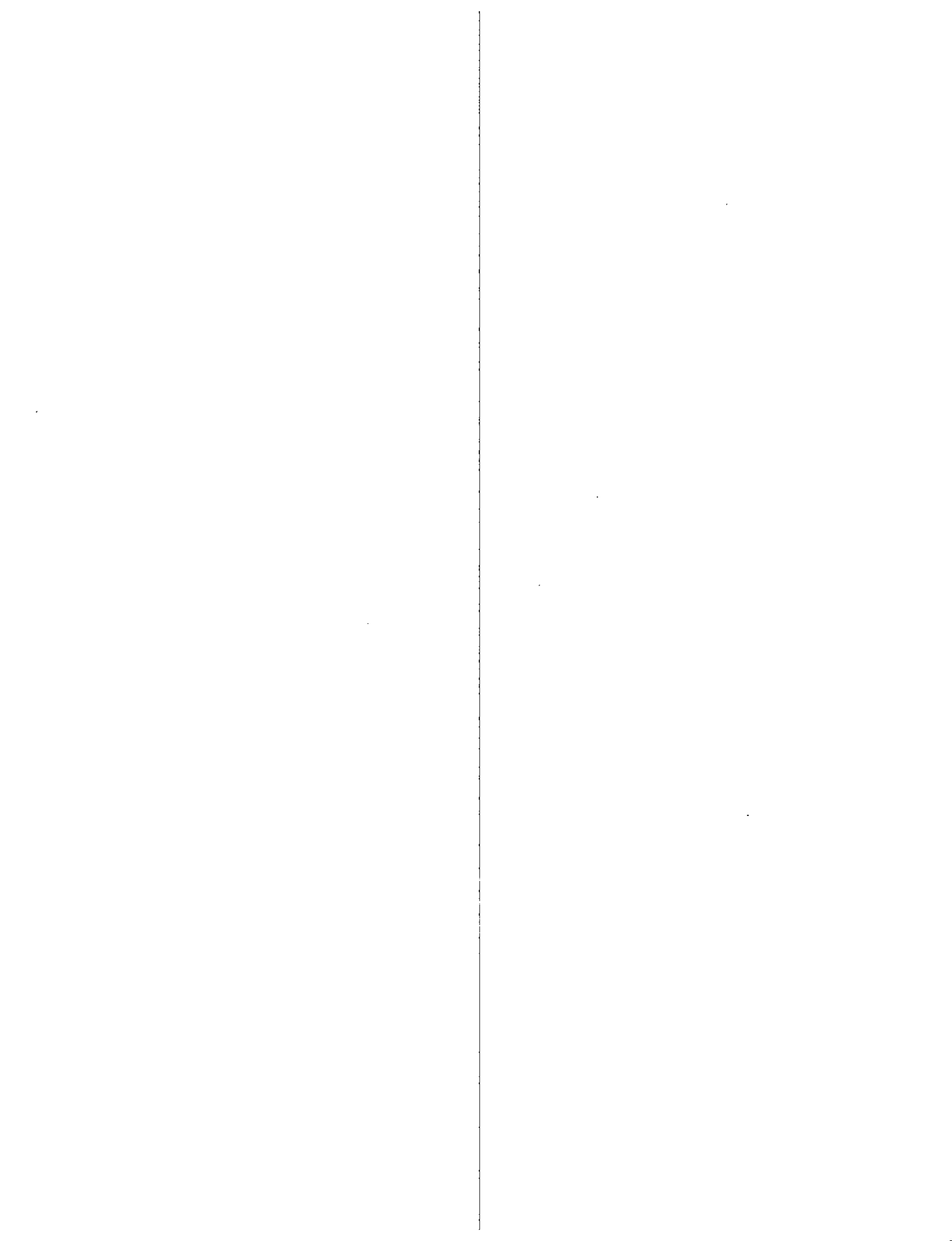
REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a **Retroactive** amendment to an existing contract with the Contractor listed below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$25,170 from \$64,778,148 to \$64,803,318 with no change to the contract completion date of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,195,714.60	\$0	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info: Item #P) A4:Gov Approval 11/18/20 (Info: Item #A) A5: 12/8/2021 #15
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$619,893.00	\$0	\$619,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2: 2/20/2019, #24 A3:6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,875,484.72	\$0	\$1,875,484.72	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019

						(Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,358,842.09	\$0	\$8,358,842.09	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Greater Wakefield Resource Center	158408	Union	\$135,896.00	\$0	\$135,896.00	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016; #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E, A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,612,608.76	\$0	\$4,612,608.76	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15



Ossipee Concerned Citizens	170158	Center Ossipee	\$2,679,416.48	\$25,170.00	\$2,704,586.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/ Meals on Wheels	155197	Brentwood	\$10,669,410.74	\$0	\$10,669,410.74	O:12/21/2016 (Item #15); A1:6/7/2017 (Item #13); A2:12/20/2017 (Item #23); A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P); A5:9/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,567,111.74	\$0	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Strafford Nutrition, MOW	260818	Somersworth	\$2,949,299.11	\$0	\$2,949,299.11	O:12/21/2016 (Item #15); A1:12/20/2017 (Item #23); A2:2/20/2019 (Item #24); A3:6/24/2020 (Item #46E); Gov Approval 6/24/2020

						(Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
Tri-County Community Action Program	177195	Berlin	\$5,103,802.36	\$0	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval: 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
VNA at HCS	177274	Keene	\$4,150,316.41	\$0	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A); A5: 12/8/2021 #15
		Total:	\$64,778,148.00	\$25,170.00	\$64,803,318.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified:

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractor to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the Contractor to identify how to best meet the needs of individuals served while reducing the burden on the agency providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. This amendment ensures the Contractor is able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and

additional staff to safely provide the meals.

Approximately 3,417 individuals will be served from July 1, 2020, through June 30, 2022.

The Contractor will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractor to the homes of eligible individuals, who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractor prepares meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00, CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shabinette
Commissioner

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Nutrition and Transportation Amendments
FINANCIAL DETAIL ATTACHMENT SHEET

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$124,617.00	\$0.00	\$124,617.00
541-500383	Meals - Congregate	2017	\$163,598.00	\$0.00	\$163,598.00
544-500386	Meals - Home Delivered	2017	\$334,758.00	\$0.00	\$334,758.00
512-500352	Transportation of Clients	2018	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2018	\$343,846.00	\$0.00	\$343,846.00
544-500386	Meals - Home Delivered	2018	\$703,599.00	\$0.00	\$703,599.00
512-500352	Transportation of Clients	2019	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2019	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2019	\$730,379.00	\$0.00	\$730,379.00
512-500352	Transportation of Clients	2020	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2020	\$266,934.00	\$0.00	\$266,934.00
544-500386	Meals - Home Delivered	2020	\$869,499.01	\$0.00	\$869,499.01
102-500731	Contracts (FFCRA)	2020	\$196,280.00	\$0.00	\$196,280.00
512-500352	Transportation of Clients	2021	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2021	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2021	\$779,499.01	\$0.00	\$779,499.01
512-500352	Transportation of Clients	2022	\$261,743.00	\$0.00	\$261,743.00
541-500383	Meals - Congregate	2022	\$356,934.00	\$0.00	\$356,934.00
544-500386	Meals - Home Delivered	2022	\$779,499.01	\$0.00	\$779,499.01
		Subtotal	\$7,672,025.03	\$0.00	\$7,672,025.03

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$53,894.00	\$0.00	\$53,894.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$113,199.00	\$0.00	\$113,199.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$113,200.00	\$0.00	\$113,200.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA:2017-BEAS-06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$12,846.00	\$0.00	\$12,846.00
541-500383	Meals - Congregate	2017	\$46,750.00	\$0.00	\$46,750.00
544-500386	Meals - Home Delivered	2017	\$65,401.00	\$0.00	\$65,401.00
512-500352	Transportation of Clients	2018	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2018	\$98,260.00	\$0.00	\$98,260.00
544-500386	Meals - Home Delivered	2018	\$137,454.00	\$0.00	\$137,454.00
512-500352	Transportation of Clients	2019	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2019	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2019	\$142,685.00	\$0.00	\$142,685.00
512-500352	Transportation of Clients	2020	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2020	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2020	\$152,281.82	\$0.00	\$152,281.82
102-500731	Contracts (FFCRA)	2020	\$38,340.00	\$0.00	\$38,340.00
512-500352	Transportation of Clients	2021	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2021	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2021	\$152,281.82	\$0.00	\$152,281.82
512-500352	Transportation of Clients	2022	\$26,956.00	\$0.00	\$26,956.00
541-500383	Meals - Congregate	2022	\$102,000.00	\$0.00	\$102,000.00
544-500386	Meals - Home Delivered	2022	\$152,281.82	\$0.00	\$152,281.82
		Subtotal	\$1,541,361.46	\$0.00	\$1,541,361.46

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$183,131.00	\$0.00	\$183,131.00
541-500383	Meals - Congregate	2017	\$187,622.00	\$0.00	\$187,622.00
544-500386	Meals - Home Delivered	2017	\$161,073.00	\$0.00	\$161,073.00
512-500352	Transportation of Clients	2018	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2018	\$394,346.00	\$0.00	\$394,346.00
544-500386	Meals - Home Delivered	2018	\$338,546.00	\$0.00	\$338,546.00
512-500352	Transportation of Clients	2019	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2019	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2019	\$351,432.00	\$0.00	\$351,432.00
512-500352	Transportation of Clients	2020	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2020	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2020	\$375,066.26	\$0.00	\$375,066.26
102-500731	Contracts (FFCRA)	2020	\$94,450.00	\$0.00	\$94,450.00
512-500352	Transportation of Clients	2021	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2021	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2021	\$375,066.26	\$0.00	\$375,066.26
512-500352	Transportation of Clients	2022	\$384,625.00	\$0.00	\$384,625.00
541-500383	Meals - Congregate	2022	\$409,356.00	\$0.00	\$409,356.00
544-500386	Meals - Home Delivered	2022	\$375,066.26	\$0.00	\$375,066.26
		Subtotal:	\$6,396,347.78	\$0.00	\$6,396,347.78

Fiscal Details
RFA-2017-8EAS-06-NUTRI

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$8,800.00	\$0.00	\$8,800.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$18,496.00	\$0.00	\$18,496.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$19,200.00	\$0.00	\$19,200.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$104,096.00	\$0.00	\$104,096.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,873.00	\$0.00	\$33,873.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$71,133.00	\$0.00	\$71,133.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$38,725.00	\$0.00	\$38,725.00
541-500383	Meals - Congregate	2017	\$80,366.00	\$0.00	\$80,366.00
544-500386	Meals - Home Delivered	2017	\$124,955.00	\$0.00	\$124,955.00
512-500352	Transportation of Clients	2018	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2018	\$168,909.00	\$0.00	\$168,909.00
544-500386	Meals - Home Delivered	2018	\$262,632.00	\$0.00	\$262,632.00
512-500352	Transportation of Clients	2019	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2019	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2019	\$272,627.00	\$0.00	\$272,627.00
512-500352	Transportation of Clients	2020	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2020	\$133,338.00	\$0.00	\$133,338.00
544-500386	Meals - Home Delivered	2020	\$332,962.59	\$0.00	\$332,962.59
102-500731	Contracts (FFCRA)	2020	\$73,270.00	\$0.00	\$73,270.00
512-500352	Transportation of Clients	2021	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2021	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2021	\$290,962.59	\$0.00	\$290,962.59
512-500352	Transportation of Clients	2022	\$81,341.00	\$0.00	\$81,341.00
541-500383	Meals - Congregate	2022	\$175,338.00	\$0.00	\$175,338.00
544-500386	Meals - Home Delivered	2022	\$290,962.59	\$0.00	\$290,962.59
		Subtotal	\$3,002,428.77	\$0.00	\$3,002,428.77

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$62,778.00	\$0.00	\$62,778.00
544-500386	Meals - Home Delivered	2017	\$71,858.00	\$0.00	\$71,858.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$131,946.00	\$0.00	\$131,946.00
544-500386	Meals - Home Delivered	2018	\$151,031.00	\$0.00	\$151,031.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2019	\$156,779.00	\$0.00	\$156,779.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$124,968.00	\$0.00	\$124,968.00
544-500386	Meals - Home Delivered	2020	\$179,323.66	\$0.00	\$179,323.66
102-500731	Contracts (FFCRA)	2020	\$42,130.00	\$0.00	\$42,130.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2021	\$167,323.66	\$0.00	\$167,323.66
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$136,968.00	\$0.00	\$136,968.00
544-500386	Meals - Home Delivered	2022	\$167,323.66	\$0.00	\$167,323.66
		Subtotal	\$1,666,364.98	\$0.00	\$1,666,364.98

Fiscal Details
 RFA: 2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$90,843.00	\$0.00	\$90,843.00
541-500383	Meals - Congregate	2017	\$123,750.00	\$0.00	\$123,750.00
544-500386	Meals - Home Delivered	2017	\$331,837.00	\$0.00	\$331,837.00
512-500352	Transportation of Clients	2018	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2018	\$260,100.00	\$0.00	\$260,100.00
544-500386	Meals - Home Delivered	2018	\$697,461.00	\$0.00	\$697,461.00
512-500352	Transportation of Clients	2019	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2019	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2019	\$724,009.00	\$0.00	\$724,009.00
512-500352	Transportation of Clients	2020	\$190,782.00	\$0.00	\$190,782.00
541-500383	Meals - Congregate	2020	\$214,000.00	\$0.00	\$214,000.00
544-500386	Meals - Home Delivered	2020	\$828,698.48	\$0.00	\$828,698.48
102-500731	Contracts (FFCRA)	2020	\$194,570.00	\$0.00	\$194,570.00
512-500352	Transportation of Clients	2021	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2021	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2021	\$772,698.48	\$0.00	\$772,698.48
512-500352	Transportation of Clients	2022	\$261,915.00	\$0.00	\$261,915.00
541-500383	Meals - Congregate	2022	\$270,000.00	\$0.00	\$270,000.00
544-500386	Meals - Home Delivered	2022	\$772,698.48	\$0.00	\$772,698.48
		Subtotal	\$6,916,841.44	\$0.00	\$6,916,841.44

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$25,003.00	\$0.00	\$25,003.00
541-500383	Meals - Congregate	2017	\$158,538.00	\$0.00	\$158,538.00
544-500386	Meals - Home Delivered	2017	\$490,897.00	\$0.00	\$490,897.00
512-500352	Transportation of Clients	2018	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2018	\$200,277.00	\$0.00	\$200,277.00
544-500386	Meals - Home Delivered	2018	\$1,164,716.00	\$0.00	\$1,164,716.00
512-500352	Transportation of Clients	2019	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2019	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2019	\$1,209,048.00	\$0.00	\$1,209,048.00
512-500352	Transportation of Clients	2020	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2020	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2020	\$1,290,358.06	\$0.00	\$1,290,358.06
102-500731	Contracts (FFCRA)	2020	\$324,910.00	\$0.00	\$324,910.00
512-500352	Transportation of Clients	2021	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2021	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2021	\$1,290,358.06	\$0.00	\$1,290,358.06
512-500352	Transportation of Clients	2022	\$52,492.00	\$0.00	\$52,492.00
541-500383	Meals - Congregate	2022	\$207,900.00	\$0.00	\$207,900.00
544-500386	Meals - Home Delivered	2022	\$1,290,358.06	\$0.00	\$1,290,358.06
		Subtotal	\$8,538,523.18	\$0.00	\$8,538,523.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$33,441.00	\$0.00	\$33,441.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$70,239.00	\$0.00	\$70,239.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$70,240.00	\$0.00	\$70,240.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$19,861.00	\$0.00	\$19,861.00
541-500383	Meals - Congregate	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2017	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2018	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2018	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2019	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2019	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2020	\$41,715.00	\$0.00	\$41,715.00
541-500383	Meals - Congregate	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (FFCRA)	2020	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2021	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2021	\$0.00	\$0.00	\$0.00
512-500352	Transportation of Clients	2022	\$41,716.00	\$0.00	\$41,716.00
541-500383	Meals - Congregate	2022	\$0.00	\$0.00	\$0.00
544-500386	Meals - Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Strafford Nutrition: MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2017	\$27,974.00	\$0.00	\$27,974.00
544-500386	Meals - Home Delivered	2017	\$129,234.00	\$0.00	\$129,234.00
512-500352	Transportation of Clients	2018	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2018	\$58,788.00	\$0.00	\$58,788.00
544-500386	Meals - Home Delivered	2018	\$271,625.00	\$0.00	\$271,625.00
512-500352	Transportation of Clients	2019	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2019	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2019	\$281,963.00	\$0.00	\$281,963.00
512-500352	Transportation of Clients	2020	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2020	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2020	\$300,926.45	\$0.00	\$300,926.45
102-500731	Contracts (FFCRA)	2020	\$75,770.00	\$0.00	\$75,770.00
512-500352	Transportation of Clients	2021	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2021	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2021	\$300,926.45	\$0.00	\$300,926.45
512-500352	Transportation of Clients	2022	\$0.00	\$0.00	\$0.00
541-500383	Meals - Congregate	2022	\$61,026.00	\$0.00	\$61,026.00
544-500386	Meals - Home Delivered	2022	\$300,926.45	\$0.00	\$300,926.45
		Subtotal	\$1,992,237.35	\$0.00	\$1,992,237.35

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$102,490.00	\$0.00	\$102,490.00
541-500383	Meals - Congregate	2017	\$77,869.00	\$0.00	\$77,869.00
544-500386	Meals - Home Delivered	2017	\$152,570.00	\$0.00	\$152,570.00
512-500352	Transportation of Clients	2018	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2018	\$163,661.00	\$0.00	\$163,661.00
544-500386	Meals - Home Delivered	2018	\$320,674.00	\$0.00	\$320,674.00
512-500352	Transportation of Clients	2019	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2019	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2019	\$332,880.00	\$0.00	\$332,880.00
512-500352	Transportation of Clients	2020	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2020	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2020	\$355,266.61	\$0.00	\$355,266.61
102-500731	Contracts (FFCRA)	2020	\$89,460.00	\$0.00	\$89,460.00
512-500352	Transportation of Clients	2021	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2021	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2021	\$355,266.61	\$0.00	\$355,266.61
512-500352	Transportation of Clients	2022	\$215,229.00	\$0.00	\$215,229.00
541-500383	Meals - Congregate	2022	\$169,890.00	\$0.00	\$169,890.00
544-500386	Meals - Home Delivered	2022	\$355,266.61	\$0.00	\$355,266.61
		Subtotal	\$4,061,108.83	\$0.00	\$4,061,108.83

Fiscal Details
RFA-2017-BEAS-06-NUTRI

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$28,985.00	\$0.00	\$28,985.00
541-500383	Meals - Congregate	2017	\$73,277.00	\$0.00	\$73,277.00
544-500386	Meals - Home Delivered	2017	\$118,745.00	\$0.00	\$118,745.00
512-500352	Transportation of Clients	2018	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2018	\$154,008.00	\$0.00	\$154,008.00
544-500386	Meals - Home Delivered	2018	\$249,575.00	\$0.00	\$249,575.00
512-500352	Transportation of Clients	2019	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2019	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2019	\$259,073.00	\$0.00	\$259,073.00
512-500352	Transportation of Clients	2020	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2020	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2020	\$276,497.06	\$0.00	\$276,497.06
102-500731	Contracts (FFCRA)	2020	\$69,620.00	\$0.00	\$69,620.00
512-500352	Transportation of Clients	2021	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2021	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2021	\$276,497.06	\$0.00	\$276,497.06
512-500352	Transportation of Clients	2022	\$60,856.00	\$0.00	\$60,856.00
541-500383	Meals - Congregate	2022	\$159,870.00	\$0.00	\$159,870.00
544-500386	Meals - Home Delivered	2022	\$276,497.06	\$0.00	\$276,497.06
		Subtotal	\$2,726,534.18	\$0.00	\$2,726,534.18

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-7872 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
		Subtotal	\$46,098,114.00	\$0.00	\$46,098,114.00
			\$46,098,114.00	\$0.00	\$46,098,114.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES; GRANTS TO LOCALS, SOCIAL SERVICE BLOCK GRANT

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$252,962.00	\$0.00	\$252,962.00
544-500386	Meals Home Delivered	2018	\$531,679.00	\$0.00	\$531,679.00
544-500386	Meals Home Delivered	2019	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2020	\$551,915.00	\$0.00	\$551,915.00
544-500386	Meals Home Delivered	2021	\$551,916.00	\$0.00	\$551,916.00
544-500386	Meals Home Delivered	2022	\$551,916.00	\$0.00	\$551,916.00
		Subtotal	\$2,992,304.00	\$0.00	\$2,992,304.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
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Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$19,701.00	\$0.00	\$19,701.00
544-500386	Meals Home Delivered	2018	\$41,402.00	\$0.00	\$41,402.00
544-500386	Meals Home Delivered	2019	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2020	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2021	\$42,978.00	\$0.00	\$42,978.00
544-500386	Meals Home Delivered	2022	\$42,978.00	\$0.00	\$42,978.00
		Subtotal	\$233,015.00	\$0.00	\$233,015.00

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$144,419.00	\$0.00	\$144,419.00
544-500386	Meals Home Delivered	2018	\$303,537.00	\$0.00	\$303,537.00
544-500386	Meals Home Delivered	2019	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2020	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2021	\$315,090.00	\$0.00	\$315,090.00
544-500386	Meals Home Delivered	2022	\$315,090.00	\$0.00	\$315,090.00
		Subtotal	\$1,708,316.00	\$0.00	\$1,708,316.00

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details,
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Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$119,598.00	\$0.00	\$119,598.00
544-500386	Meals Home Delivered	2018	\$251,372.00	\$0.00	\$251,372.00
544-500386	Meals Home Delivered	2019	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2020	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2021	\$260,940.00	\$0.00	\$260,940.00
544-500386	Meals Home Delivered	2022	\$260,940.00	\$0.00	\$260,940.00
		Subtotal	\$1,414,730.00	\$0.00	\$1,414,730.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$78,590.00	\$0.00	\$78,590.00
544-500386	Meals Home Delivered	2018	\$165,175.00	\$0.00	\$165,175.00
544-500386	Meals Home Delivered	2019	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2020	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2021	\$171,462.00	\$0.00	\$171,462.00
544-500386	Meals Home Delivered	2022	\$171,462.00	\$0.00	\$171,462.00
		Subtotal	\$929,613.00	\$0.00	\$929,613.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

Rockingham Nutrition MOW (Vendor #155197):

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$273,306.00	\$0.00	\$273,306.00
544-500386	Meals Home Delivered	2018	\$574,440.00	\$0.00	\$574,440.00
544-500386	Meals Home Delivered	2019	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2020	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2021	\$596,304.00	\$0.00	\$596,304.00
544-500386	Meals Home Delivered	2022	\$596,304.00	\$0.00	\$596,304.00
		Subtotal	\$3,232,962.00	\$0.00	\$3,232,962.00

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$182,479.00	\$0.00	\$182,479.00
544-500386	Meals Home Delivered	2018	\$383,532.00	\$0.00	\$383,532.00
544-500386	Meals Home Delivered	2019	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2020	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2021	\$398,130.00	\$0.00	\$398,130.00
544-500386	Meals Home Delivered	2022	\$398,130.00	\$0.00	\$398,130.00
		Subtotal	\$2,158,531.00	\$0.00	\$2,158,531.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Strafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Strafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$63,965.00	\$0.00	\$63,965.00
544-500386	Meals Home Delivered	2018	\$134,443.00	\$0.00	\$134,443.00
544-500386	Meals Home Delivered	2019	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2020	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2021	\$139,560.00	\$0.00	\$139,560.00
544-500386	Meals Home Delivered	2022	\$139,560.00	\$0.00	\$139,560.00
		Subtotal	\$756,648.00	\$0.00	\$756,648.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$68,206.00	\$0.00	\$68,206.00
544-500386	Meals Home Delivered	2018	\$143,350.00	\$0.00	\$143,350.00
544-500386	Meals Home Delivered	2019	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2020	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2021	\$148,806.00	\$0.00	\$148,806.00
544-500386	Meals Home Delivered	2022	\$148,806.00	\$0.00	\$148,806.00
		Subtotal	\$806,780.00	\$0.00	\$806,780.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$104,451.00	\$0.00	\$104,451.00
544-500386	Meals Home Delivered	2018	\$219,536.00	\$0.00	\$219,536.00
544-500386	Meals Home Delivered	2019	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2020	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2021	\$227,892.00	\$0.00	\$227,892.00
544-500386	Meals Home Delivered	2022	\$227,892.00	\$0.00	\$227,892.00
		Subtotal	\$1,235,555.00	\$0.00	\$1,235,555.00

05-95-48-481010-9255 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00
544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
		Subtotal	\$15,468,454.00	\$0.00	\$15,468,454.00
			\$15,468,454.00	\$0.00	\$15,468,454.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1917 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, CARES ACT TITLE III GRANTS, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$388,735.57	\$0.00	\$388,735.57
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$388,735.57	\$0.00	\$388,735.57

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$75,938.26	\$0.00	\$75,938.26
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$75,938.26	\$0.00	\$75,938.26

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account:	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$187,038.31	\$0.00	\$187,038.31
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal:	\$187,038.31	\$0.00	\$187,038.31

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$23,400.00	\$0.00	\$23,400.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal:	\$23,400.00	\$0.00	\$23,400.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$145,099.99	\$0.00	\$145,099.99
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$145,099.99	\$0.00	\$145,099.99

Fiscal Details:
 REA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

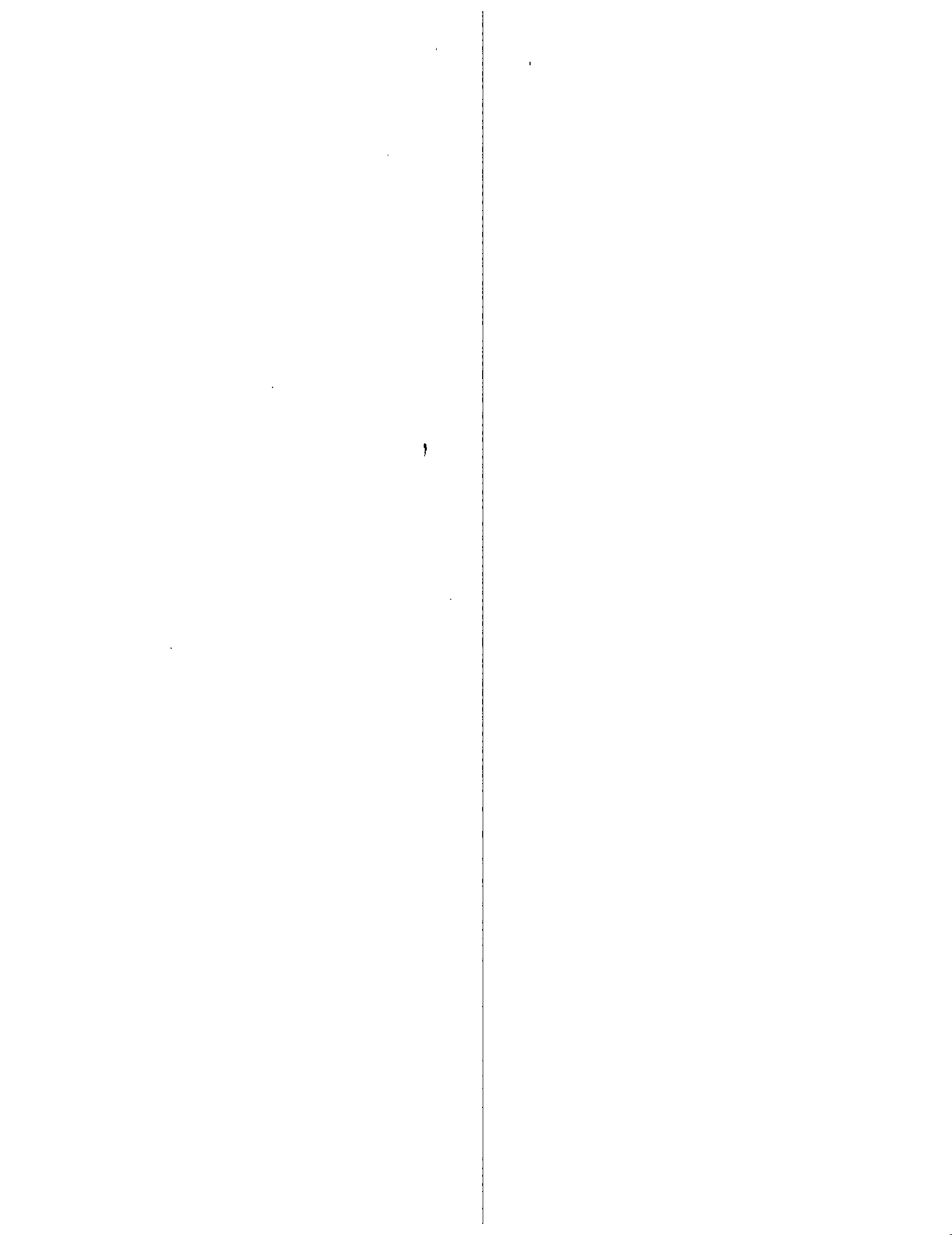
Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$83,438.50	\$0.00	\$83,438.50
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$83,438.50	\$0.00	\$83,438.50

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$385,337.30	\$0.00	\$385,337.30
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$385,337.30	\$0.00	\$385,337.30

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$643,487.56	\$0.00	\$643,487.56
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$643,487.56	\$0.00	\$643,487.56



Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$150,073.76	\$0.00	\$150,073.76
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$150,073.76	\$0.00	\$150,073.76

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$177,163.53	\$0.00	\$177,163.53
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$177,163.53	\$0.00	\$177,163.53

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$137,887.23	\$0.00	\$137,887.23
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$137,887.23	\$0.00	\$137,887.23

05-95-48-481010-1917 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
102-500731	Contracts (CARES)	2017	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2018	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2019	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2020	\$0.00	\$0.00	\$0.00
102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
102-500731	Contracts (CARES)	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$2,397,600.00	\$0.00	\$2,397,600.00

\$2,397,600.00 \$0.00 \$2,397,600.00

Fiscal Details
 RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HDC5 TITLE III-C2 GRANT, 100% FEDERAL

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$142,650.00	\$0.00	\$142,650.00
		Subtotal	\$142,650.00	\$0.00	\$142,650.00

Easter Seals New Hampshire, Inc. (Vendor # 177204)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Gibson Center for Senior Services (Vendor #155344)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$25,170.00	\$0.00	\$25,170.00
		Subtotal	\$25,170.00	\$0.00	\$25,170.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$67,140.00	\$0.00	\$67,140.00
		Subtotal	\$67,140.00	\$0.00	\$67,140.00

Greater Wakefield Nutrition and Transportation. (Vendor # 158408)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$8,400.00	\$0.00	\$8,400.00
		Subtotal	\$8,400.00	\$0.00	\$8,400.00

Lamprey Health Care (Vendor #177677)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Newport Senior Center (Vendor #177250)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,350.00	\$0.00	\$50,350.00
		Subtotal	\$50,350.00	\$0.00	\$50,350.00

Ossipee Concerned Citizens (Vendor #170158)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$25,170.00	\$25,170.00
		Subtotal	\$0.00	\$25,170.00	\$25,170.00

Rockingham Nutrition MOW (Vendor #155197)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$134,270.00	\$0.00	\$134,270.00
		Subtotal	\$134,270.00	\$0.00	\$134,270.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

St Joseph Community Services (Vendor #155093)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$226,570.00	\$0.00	\$226,570.00
		Subtotal	\$226,570.00	\$0.00	\$226,570.00

Southwestern Community Services (Vendor #177511)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Community Action Partnership of Stafford County (Vendor #177200)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$0.00	\$0.00	\$0.00

Fiscal Details:
RFA-2017-BEAS-06-NUTRI

Stafford Nutrition MOW (Vendor # 260818)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Tri-County Community Action Program (Vendor #177195)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$58,750.00	\$0.00	\$58,750.00
		Subtotal	\$58,750.00	\$0.00	\$58,750.00

VNA at HCS (Vendor #177274)

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$50,340.00	\$0.00	\$50,340.00
		Subtotal	\$50,340.00	\$0.00	\$50,340.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

05-95-48-481010-1978 Summary for All Vendors

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
544-500386	Meals Home Delivered	2017	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2018	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2019	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2020	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2021	\$0.00	\$0.00	\$0.00
544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Subtotal	\$813,980.00	\$25,170.00	\$839,150.00

\$813,980.00 \$25,170.00 \$839,150.00

Summary by Vendor by Year

Community Action Program Belknap-Merrimack Counties, Inc. (Vendor #177203)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$875,935.00	\$0.00	\$875,935.00
	2018	\$1,840,867.00	\$0.00	\$1,840,867.00
	2019	\$1,900,972.00	\$0.00	\$1,900,972.00
	2020	\$2,146,371.01	\$0.00	\$2,146,371.01
	2021	\$2,338,827.58	\$0.00	\$2,338,827.58
	2022	\$2,092,742.01	\$0.00	\$2,092,742.01
	Subtotal	\$11,195,714.60	\$0.00	\$11,195,714.60

Easter Seals New Hampshire, Inc. (Vendor # 177204)

	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
	2017	\$53,894.00	\$0.00	\$53,894.00
	2018	\$113,200.00	\$0.00	\$113,200.00
	2019	\$113,200.00	\$0.00	\$113,200.00
	2020	\$113,199.00	\$0.00	\$113,199.00
	2021	\$113,200.00	\$0.00	\$113,200.00
	2022	\$113,200.00	\$0.00	\$113,200.00
	Subtotal	\$619,893.00	\$0.00	\$619,893.00

Fiscal Details
RFA-2017-BEAS:06-NUTRI

Gibson Center for Senior Services (Vendor #155344)

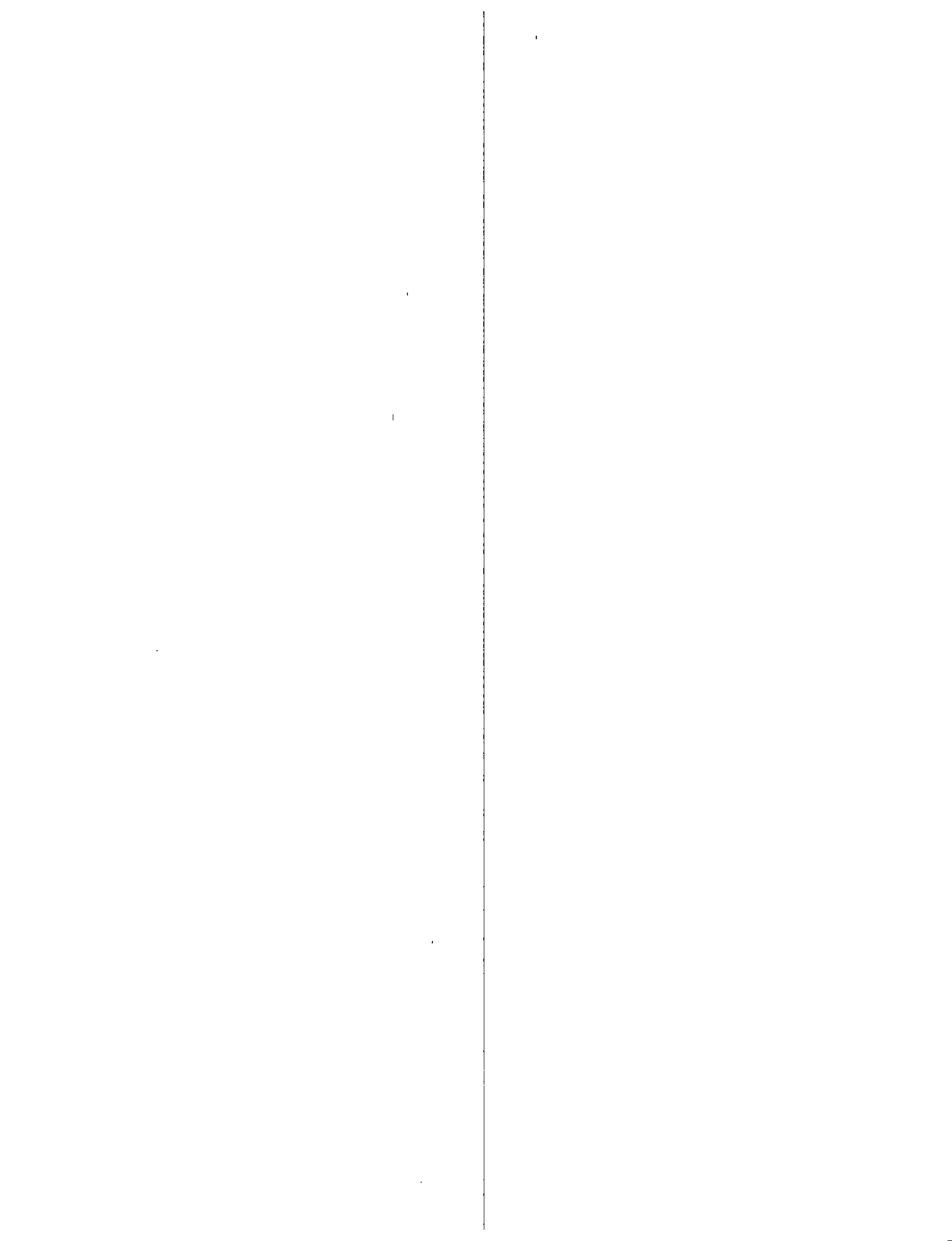
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$144,698.00	\$0.00	\$144,698.00
		2018	\$304,072.00	\$0.00	\$304,072.00
		2019	\$314,619.00	\$0.00	\$314,619.00
		2020	\$362,555.82	\$0.00	\$362,555.82
		2021	\$400,154.08	\$0.00	\$400,154.08
		2022	\$349,385.82	\$0.00	\$349,385.82
		Subtotal	\$1,875,484.72	\$0.00	\$1,875,484.72

Grafton County Senior Citizens Council, Inc. (Vendor # 177675)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$676,245.00	\$0.00	\$676,245.00
		2018	\$1,421,054.00	\$0.00	\$1,421,054.00
		2019	\$1,460,503.00	\$0.00	\$1,460,503.00
		2020	\$1,578,587.26	\$0.00	\$1,578,587.26
		2021	\$1,671,175.57	\$0.00	\$1,671,175.57
		2022	\$1,551,277.26	\$0.00	\$1,551,277.26
		Subtotal	\$8,358,842.09	\$0.00	\$8,358,842.09

Greater Wakefield Nutrition and Transportation (Vendor # 158408)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$8,800.00	\$0.00	\$8,800.00
		2018	\$18,496.00	\$0.00	\$18,496.00
		2019	\$19,200.00	\$0.00	\$19,200.00
		2020	\$19,200.00	\$0.00	\$19,200.00
		2021	\$42,600.00	\$0.00	\$42,600.00
		2022	\$27,600.00	\$0.00	\$27,600.00
		Subtotal	\$135,896.00	\$0.00	\$135,896.00



Fiscal Details
RFA-2017-BEAS-06-NUTRI

Lamprey Health Care (Vendor #177677):

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,873.00	\$0.00	\$33,873.00
		2018	\$71,133.00	\$0.00	\$71,133.00
		2019	\$71,133.00	\$0.00	\$71,133.00
		2020	\$71,133.00	\$0.00	\$71,133.00
		2021	\$0.00	\$0.00	\$0.00
		2022	\$0.00	\$0.00	\$0.00
		Subtotal	\$247,272.00	\$0.00	\$247,272.00

Newport Senior Center (Vendor #177250)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$363,644.00	\$0.00	\$363,644.00
		2018	\$764,254.00	\$0.00	\$764,254.00
		2019	\$790,246.00	\$0.00	\$790,246.00
		2020	\$881,851.59	\$0.00	\$881,851.59
		2021	\$953,681.58	\$0.00	\$953,681.58
		2022	\$858,931.59	\$0.00	\$858,931.59
		Subtotal	\$4,612,608.76	\$0.00	\$4,612,608.76

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Ossipee Concerned Citizens (Vendor #170158)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$213,226.00	\$0.00	\$213,226.00
		2018	\$448,152.00	\$0.00	\$448,152.00
		2019	\$465,209.00	\$0.00	\$465,209.00
		2020	\$517,883.66	\$0.00	\$517,883.66
		2021	\$559,192.16	\$0.00	\$559,192.16
		2022	\$475,753.66	\$25,170.00	\$500,923.66
		Subtotal	\$2,679,416.48	\$25,170.00	\$2,704,586.48

Rockingham Nutrition MOW (Vendor #155197)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$819,736.00	\$0.00	\$819,736.00
		2018	\$1,722,783.00	\$0.00	\$1,722,783.00
		2019	\$1,781,095.00	\$0.00	\$1,781,095.00
		2020	\$2,024,354.48	\$0.00	\$2,024,354.48
		2021	\$2,286,254.78	\$0.00	\$2,286,254.78
		2022	\$2,035,187.48	\$0.00	\$2,035,187.48
		Subtotal	\$10,669,410.74	\$0.00	\$10,669,410.74

St Joseph Community Services (Vendor #155093)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$856,917.00	\$0.00	\$856,917.00
		2018	\$1,801,017.00	\$0.00	\$1,801,017.00
		2019	\$1,867,570.00	\$0.00	\$1,867,570.00
		2020	\$2,273,790.06	\$0.00	\$2,273,790.06
		2021	\$2,592,367.62	\$0.00	\$2,592,367.62
		2022	\$2,175,450.06	\$0.00	\$2,175,450.06
		Subtotal	\$11,567,111.74	\$0.00	\$11,567,111.74

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Southwestern Community Services (Vendor #177511)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$33,441.00	\$0.00	\$33,441.00
		2018	\$70,240.00	\$0.00	\$70,240.00
		2019	\$70,240.00	\$0.00	\$70,240.00
		2020	\$70,239.00	\$0.00	\$70,239.00
		2021	\$70,240.00	\$0.00	\$70,240.00
		2022	\$70,240.00	\$0.00	\$70,240.00
		Subtotal	\$384,640.00	\$0.00	\$384,640.00

Community Action Partnership of Strafford County (Vendor #177200)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$19,861.00	\$0.00	\$19,861.00
		2018	\$41,716.00	\$0.00	\$41,716.00
		2019	\$41,716.00	\$0.00	\$41,716.00
		2020	\$41,715.00	\$0.00	\$41,715.00
		2021	\$41,716.00	\$0.00	\$41,716.00
		2022	\$41,716.00	\$0.00	\$41,716.00
		Subtotal	\$228,440.00	\$0.00	\$228,440.00

Strafford Nutrition MOW (Vendor # 260818)					
		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$221,173.00	\$0.00	\$221,173.00
		2018	\$464,856.00	\$0.00	\$464,856.00
		2019	\$482,549.00	\$0.00	\$482,549.00
		2020	\$577,282.45	\$0.00	\$577,282.45
		2021	\$651,586.21	\$0.00	\$651,586.21
		2022	\$551,852.45	\$0.00	\$551,852.45
		Subtotal	\$2,949,299.11	\$0.00	\$2,949,299.11

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Tri-County Community Action Program (Vendor #177195)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$401,135.00	\$0.00	\$401,135.00
		2018	\$842,914.00	\$0.00	\$842,914.00
		2019	\$866,805.00	\$0.00	\$866,805.00
		2020	\$978,651.61	\$0.00	\$978,651.61
		2021	\$1,066,355.14	\$0.00	\$1,066,355.14
		2022	\$947,941.61	\$0.00	\$947,941.61
		Subtotal	\$5,103,802.36	\$0.00	\$5,103,802.36

VNA at HCS (Vendor #177274)

		SFY	Current Budget	Increase/ (Decrease)	Modified Budget
		2017	\$325,458.00	\$0.00	\$325,458.00
		2018	\$683,975.00	\$0.00	\$683,975.00
		2019	\$707,691.00	\$0.00	\$707,691.00
		2020	\$794,735.06	\$0.00	\$794,735.06
		2021	\$863,002.29	\$0.00	\$863,002.29
		2022	\$775,455.06	\$0.00	\$775,455.06
		Subtotal	\$4,150,316.41	\$0.00	\$4,150,316.41

Summary for All Vendors by Year

		SFY	Current Budget	(Decrease)	Modified Budget
		2017	\$5,048,036.00	\$0.00	\$5,048,036.00
		2018	\$10,608,729.00	\$0.00	\$10,608,729.00
		2019	\$10,952,748.00	\$0.00	\$10,952,748.00
		2020	\$12,451,549.00	\$0.00	\$12,451,549.00
		2021	\$13,650,353.00	\$0.00	\$13,650,353.00
		2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
		Subtotal	\$64,778,148.00	\$25,170.00	\$64,803,318.00

\$64,778,148.00 \$25,170.00 \$64,803,318.00

Fiscal Details
RFA-2017-BEAS-06-NUTRI

Class/Account	Class Title	SFY	Current Budget	Increase/ (Decrease)	Modified Budget
7872-512-500352	Transportation of Clients	2017	\$747,709.00	\$0.00	\$747,709.00
7872-541-500383	Meals - Congregate	2017	\$1,011,322.00	\$0.00	\$1,011,322.00
7872-544-500386	Meals - Home Delivered	2017	\$1,981,328.00	\$0.00	\$1,981,328.00
7872-512-500352	Transportation of Clients	2018	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2018	\$1,992,637.00	\$0.00	\$1,992,637.00
7872-544-500386	Meals - Home Delivered	2018	\$4,297,313.00	\$0.00	\$4,297,313.00
7872-512-500352	Transportation of Clients	2019	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2019	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2019	\$4,460,875.00	\$0.00	\$4,460,875.00
7872-512-500352	Transportation of Clients	2020	\$1,570,310.00	\$0.00	\$1,570,310.00
7872-541-500383	Meals - Congregate	2020	\$1,868,482.00	\$0.00	\$1,868,482.00
7872-544-500386	Meals - Home Delivered	2020	\$4,960,880.00	\$0.00	\$4,960,880.00
7872-102-500731	Contracts (FFCRA)	2020	\$1,198,800.00	\$0.00	\$1,198,800.00
7872-512-500352	Transportation of Clients	2021	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2021	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2021	\$4,760,880.00	\$0.00	\$4,760,880.00
7872-512-500352	Transportation of Clients	2022	\$1,570,313.00	\$0.00	\$1,570,313.00
7872-541-500383	Meals - Congregate	2022	\$2,068,482.00	\$0.00	\$2,068,482.00
7872-544-500386	Meals - Home Delivered	2022	\$4,760,880.00	\$0.00	\$4,760,880.00
9255-544-500386	Meals Home Delivered	2017	\$1,307,677.00	\$0.00	\$1,307,677.00
9255-544-500386	Meals Home Delivered	2018	\$2,748,466.00	\$0.00	\$2,748,466.00
9255-544-500386	Meals Home Delivered	2019	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2020	\$2,853,077.00	\$0.00	\$2,853,077.00

Fiscal Details:
[REFA=2017-BEAS-06-NUTRI]

9255-544-500386	Meals Home Delivered	2021	\$2,853,078.00	\$0.00	\$2,853,078.00
9255-544-500386	Meals Home Delivered	2022	\$2,853,078.00	\$0.00	\$2,853,078.00
1917-102-500731	Contracts (CARES)	2021	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	2022	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

7872-512-500352	Transportation of Clients	all	\$8,599,271.00	\$0.00	\$8,599,271.00
7872-541-500383	Meals - Congregate	all	\$11,077,887.00	\$0.00	\$11,077,887.00
7872-544-500386	Meals - Home Delivered	all	\$25,222,156.00	\$0.00	\$25,222,156.00
7872-102-500731	Contracts (FFCRA)	all	\$1,198,800.00	\$0.00	\$1,198,800.00
9255-544-500386	Meals Home Delivered	all	\$15,468,454.00	\$0.00	\$15,468,454.00
1917-102-500731	Contracts (CARES)	all	\$2,397,600.00	\$0.00	\$2,397,600.00
1978-544-500386	Meals Home Delivered	all	\$813,980.00	\$25,170.00	\$839,150.00
		Total	\$64,778,148.00	\$25,170.00	\$64,803,318.00

Grand Total SFY17	2017	\$5,048,036.00	\$0.00	\$5,048,036.00
Grand Total SFY18	2018	\$10,608,729.00	\$0.00	\$10,608,729.00
Grand Total SFY19	2019	\$10,952,748.00	\$0.00	\$10,952,748.00
Grand Total SFY20	2020	\$12,451,549.00	\$0.00	\$12,451,549.00
Grand Total SFY21	2021	\$13,650,353.00	\$0.00	\$13,650,353.00
Grand Total SFY22	2022	\$12,066,733.00	\$25,170.00	\$12,091,903.00
Total Contract		\$64,778,148.00	\$25,170.00	\$64,803,318.00

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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES**

Lori A. Shiblette
Commissioner

Nancy L. Rollins
Interim Director

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November 16, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive** amendments to existing contracts with the Contractors listed in bold below for provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$813,980 from \$63,964,168 to \$64,778,148 with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2021 upon Governor and Council approval. 100% Federal Funds.

The individual contracts were approved by Governor and Council and amended as specified in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval & Gov Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$11,053,064.60	\$142,650.00	\$11,195,714.60	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$818,893.00	\$0	\$818,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2::2/20/2019, #24 A3:6/24/2020 #46E



Gibson Center for Seniors	155344	North Conway	\$1,850,314.72	\$25,170.00	\$1,875,484.72	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,291,702.09	\$67,140.00	\$8,358,842.09	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Greater Wakefield Resource Center	158408	Union	\$127,496.00	\$8,400.00	\$135,896.00	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,662,258.76	\$50,350.00	\$4,612,608.76	O:12/21/2016 (Item #16) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:8/24/2020 (Item #48E) Gov Approval 6/24/2020 (Info. Item #P) A4: Gov Approval 11/18/20 (Info. Item #A)

Ossipee Concerned Citizens	170158	Center Ossipee	\$2,879,416.48	\$0	\$2,879,416.48	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Rockingham Nutrition/Meats on Wheels	155187	Brentwood	\$10,535,140.74	\$134,270.00	\$10,669,410.74	O:12/21/2016 (Item #15) A1:8/7/2017 (Item #13) A2:12/20/2017 (Item #23) A3:2/20/2019 (Item #24) A4:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A5 8/23/2020 (Item #18) A6: Gov Approval 11/18/20 (Info. Item #A)
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #46E
St. Joseph Community Services	155093	Merrimack	\$11,340,541.74	\$226,570.00	\$11,567,111.74	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
Strafford Nutrition MOW	260818	Somersworth	\$2,898,959.11	\$50,340.00	\$2,949,299.11	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P)

						A4:Gov Approval 11/18/20 (Info. Item #A)
Tri-County Community Action Program	177195	Berlin	\$5,045,052.36	\$58,750.00	\$5,103,802.36	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
VNA at HCS	177274	Keene	\$4,099,976.41	\$50,340.00	\$4,150,316.41	O:12/21/2016 (Item #15) A1:12/20/2017 (Item #23) A2:2/20/2019 (Item #24) A3:6/24/2020 (Item #46E) Gov Approval 6/24/2020 (Info. Item #P) A4:Gov Approval 11/18/20 (Info. Item #A)
		Total:	\$83,964,168.00	\$813,980	\$84,778,148.00	

Funds are available in the following accounts for State Fiscal Year 2022, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because Bureau of Elderly and Adult Services was awarded funding through the federal Administration for Community Living under the authority of the Consolidated Appropriations Act of 2021, Supplemental Nutrition Funding, Old Age Assistance Title III-C2. The additional Covid-19 emergency funding is to support Senior Nutrition Programs, to assist in responding to the COVID-19 pandemic, and to deliver additional meals to older adults. This request, if approved, will allow the Contractors to receive retroactive payments for costs that were incurred after July 1, 2021 due to the pandemic. The Department met with the contractors to identify how to best meet the needs of individuals served while reducing burden on the agencies providing the services.

The purpose of this request is to ensure older adults, who are often isolated and frail, can continue living as independently as possible, both safely and with dignity. These amendments ensure the Contractors are able to provide additional home-delivered meals, as well as additional unanticipated items that are needed to support the provision of meal services during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff to safely provide the meals.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022

The Contractors will continue providing meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles:
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal includes at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before an individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Should the Governor and Executive Council not authorize this request, adequate safety measures to protect against the spread of the COVID-19 virus may not be available, which may increase the risk of contracting the virus for older, isolated, and frail adults for whom the Department provides these services.

Source of Federal Funds: Title IIIB CFDA #93.044 / FAIN# 2001NHOASS; CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 / 2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00. CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #5**

This Amendment to the Nutrition and Transportation contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on December 21, 2016, (Item #15), as amended and approved by the Governor and Council on December 20, 2017, (Item #23), as amended and approved by the Governor and Council on February 20, 2019, (Item #24), as amended and approved by the Governor and Council on June 24, 2020, (Item #46E) (as approved, in part, by the Governor on June 17, 2020 as presented to the Executive Council on June 24, 2020 as Informational Item #P), as amended and approved by the Governor on October 20, 2020 as presented to the Executive Council on November 18, 2020 as Informational Item #A the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

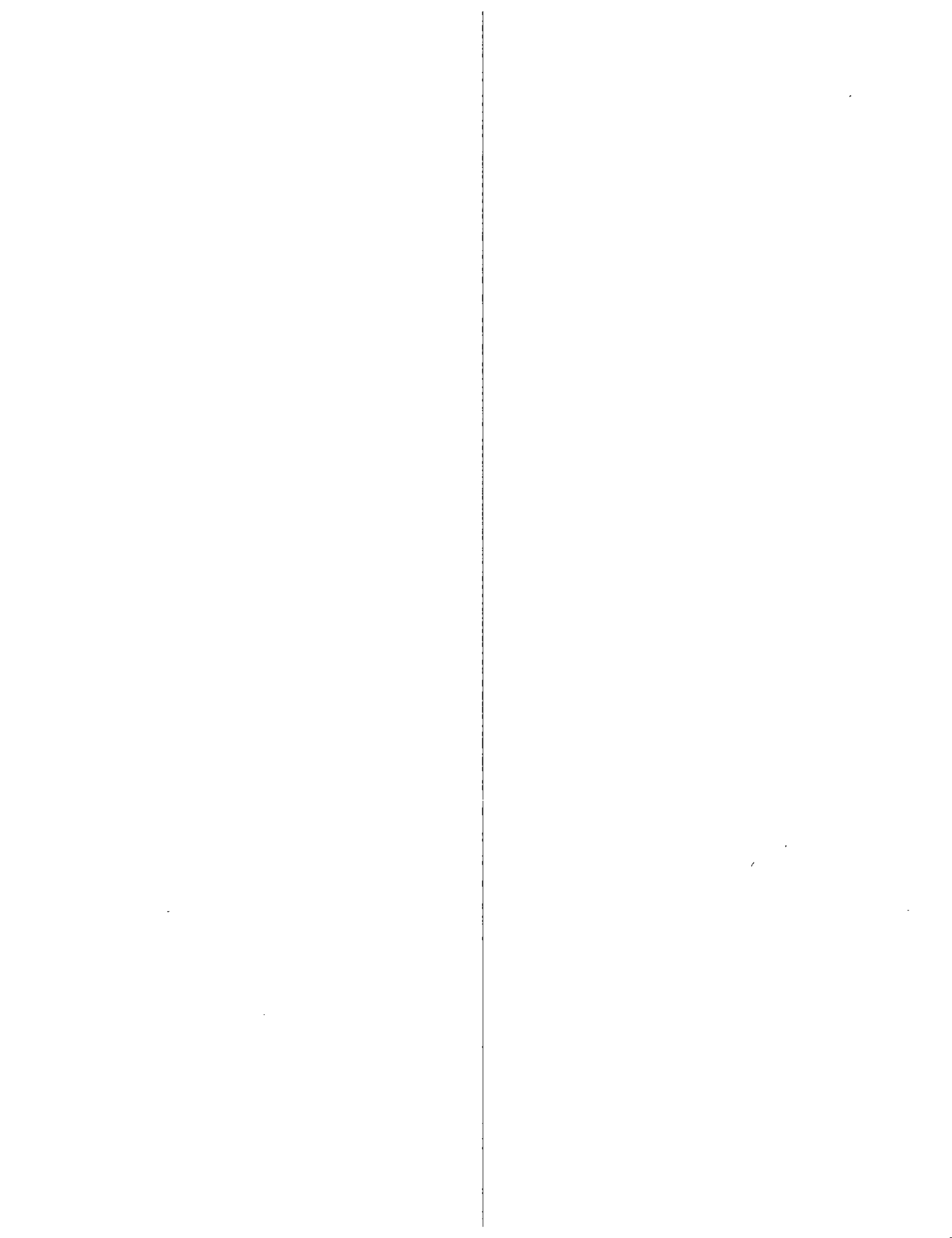
WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:
\$4,150,316.41
2. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 4, to read:
 4. Payment for services shall be on a cost reimbursement basis only for actual services provided in accordance with the rates identified in Exhibit B-1 Amendment #5, Rate Sheet.
3. Exhibit B Amendment #3, Methods and Conditions Precedent to Payment, Section 5, Subsection 5.2, to read:
 - 5.2. Invoices shall specify the item description and rate as indicated in Exhibit B-1 Amendment #5, Rate Sheet.
4. Modify Exhibit B-1 Amendment #4, Rate Sheet by replacing it in its entirety with Exhibit B-1 Amendment #5, Rate Sheet, which is attached hereto and incorporated by reference herein.

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All terms and conditions of the Contract and prior amendments not modified by this Amendment #5 remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2021 upon the date of Governor and Executive Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

11/4/2021

Date

DocuSigned by:

Christine Santaniello

Name: Christine Santaniello

Title: Associate Commissioner

VNA at HCS, Inc.

11/2/2021

Date

DocuSigned by:

Maura McQueeney

Name: Maura McQueeney

Title: CEO HCS

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

11/4/2021

Date

DocuSigned by:
J. Christopher Marshall

Name: Christopher Marshall
Title: Assistant Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

**Exhibit B-1 Rate Sheet
Amendment #5**

Nutrition and Transportation					
1/1/2017 through 06/30/2017 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	18,991	\$5.50		\$ 104,451.00
Title IIIC HD Meals	Per Meal	21,590	\$5.50		\$ 118,745.00
Title IIIC Cong Meals	Per Meal	13,323	\$5.50		\$ 73,277.00
Title IIIB Transportation	PerClient/PerDay	1,223	\$23.70		\$ 28,985.00
			Subtotal		\$ 325,458.00

7/1/2017 through 06/30/2018 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$5.78		\$ 219,536.00
Title IIIC HD Meals	Per Meal	43,179	\$5.78		\$ 249,575.00
Title IIIC Cong Meals	Per Meal	28,645	\$5.78		\$ 154,008.00
Title IIIB Transportation	PerClient/PerDay	2,445	\$24.89		\$ 60,856.00
			Subtotal		\$ 683,975.00

7/1/2018 through 06/30/2019 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service	Rate per Service	Total Amount of Funding being Requested for each Service
			7/1/18-12/31/18	1/1/19-6/30/19	
Title XX HD Meals	Per Meal	37,982	\$5.78	\$6.00	\$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	\$5.78	\$6.00	\$ 259,073.00
Title IIIC Cong Meals	Per Meal	28,645	\$5.78	\$6.00	\$ 159,870.00
Title IIIB Transportation	PerClient/PerDay	2,445	\$24.89	\$24.89	\$ 60,856.00
			Subtotal		\$ 707,691.00

7/1/2019 through 06/30/2020 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIIC HD Meals	Per Meal	43,179	\$6.00		\$ 259,074.00
Title IIIC HD SUPPLEMENT	Per Meal	2,904	\$6.00		\$ 17,423.06
Title IIIC Cong Meals	Per Meal	28,645	\$6.00		\$ 159,870.00
Title III Meals (FFCRA)	Per Meal	8,982	\$10.00		\$ 89,820.00
Title IIIB Transportation	PerClient/PerDay	2,445	\$24.89		\$ 60,856.00
			Subtotal		\$ 794,735.06

7/1/2020 through 06/30/2021 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIIC HD Meals	Per Meal	48,082	\$6.00		\$ 278,497.06
Title IIIC Cong Meals	Per Meal	28,645	\$6.00		\$ 159,870.00
Title IIIC (CARES)	NO UNITS	0	\$0.00		\$ 27,577.23
Title IIIC Meals (CARES)	Per Meal	11,031	\$10.00		\$ 110,310.00
Title IIIB Transportation	PerClient/PerDay	2,444	\$24.89		\$ 60,856.00
			Subtotal		\$ 863,002.29

7/1/2021 through 06/30/2022 Service Units					
Nutrition and Transportation	Unit Type	Total # of Units of Service anticipated to be delivered.	Rate per Service		Total Amount of Funding being Requested for each Service
Title XX HD Meals	Per Meal	37,982	\$6.00		\$ 227,892.00
Title IIIC HD Meals	Per Meal	48,082	\$6.00		\$ 278,497.06
Title IIIC Meals (HDC5)	NO UNITS	0	\$0.00		\$ 50,340.00
Title IIIC Cong Meals	Per Meal	28,645	\$6.00		\$ 159,870.00
Title IIIB Transportation	PerClient/PerDay	2,444	\$24.89		\$ 60,856.00
			Subtotal		\$ 775,455.06

Total		\$ 4,150,316.41
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Sibbette
Commissioner

Deborah D. Schertz
Director

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5034 1-800-852-3345 Ext. 5034
Fax: 603-271-5166 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

October 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, 2020-17, 2020-18, and 2020-20, Governor Sununu has authorized the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into **Retroactive Sole Source** amendments to existing contracts with the eleven (11) Contractors listed below in bold print for the provision of nutrition services to prevent, prepare for, and respond to the COVID-19 pandemic to ensure older, isolated, and frail adults live as independently as possible, by increasing the total price limitation by \$2,397,600 from \$61,566,568 to \$63,964,168, with no change to the contract completion dates of June 30, 2022, effective retroactive to July 1, 2020. 100% Federal Funds.

The original contracts were approved and subsequently amended as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	G&C Approval
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$388,735.67	\$11,053,064.60	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Community Action Partnership of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O:12/21/2016, #15 A1:12/20/2017, #23 A: 2/20/2019, #24 A3:8/24/2020 #48E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E
Gibson Center for Seniors	165344	North Conway	\$1,774,376.46	\$76,938.26	\$1,850,314.72	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:8/24/2020 #48E

Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,883.78	\$187,038.31	\$8,291,702.09	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Greater Wakefield Resource Center	168408	Union	\$104,098.00	\$23,400.00	\$127,498.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Lamproy Health Care	177677	Newmarket	\$247,272.00	\$0	\$247,272.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E A3T:8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$145,099.99	\$4,562,258.76	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,585,977.88	\$83,438.50	\$2,679,416.48	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Rockingham Nutrition/ Meals on Wheels	166197	Brentwood	\$10,149,803.44	\$385,337.30	\$10,535,140.74	O:12/21/2016, #15 A1:6/7/2017, #13 A2:2/20/2017, #23 A3:2/20/2019, #24 A4:6/24/2020, #48E A5 8/23/2020, #18
Southwestern Community Services	177511	Keene	\$384,840.00	\$0	\$384,840.00	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
St. Joseph Community Services	135093	Merrimack	\$10,897,054.18	\$843,487.68	\$11,340,541.74	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3:6/24/2020 #48E
Stafford Nutrition NOW	260818	Somersworth	\$2,748,885.35	\$150,073.76	\$2,898,959.11	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,887,888.83	\$177,183.83	\$5,045,052.36	O:12/21/2016, #15 A1:12/20/2017, #23 A2 2/20/2019, #24 A3 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,982,089.18	\$137,887.23	\$4,099,976.41	O:12/21/2016, #15 A1:12/20/2017, #23 A2:2/20/2019, #24 A3 6/24/2020 #48E
		Total:	\$61,668,668.00	\$2,397,600.01	\$63,984,168.01	

See attached fiscal details.

EXPLANATION

This item is **Retroactive** because the Department did not have the fully executed contract amendment documents ready for approval in time to supplement the costs incurred by providing services during this pandemic. This item is **Sole Source** because the most recent amendments to the contracts were **Sole Source**, and MOP 150 requires any subsequent amendments be labeled **Sole Source**. Further, the Contractors are best positioned to increase capacity quickly to ensure services for individuals continue during the COVID-19 State of Emergency.

The purpose of these amendments is to enable the current Contractors to continue support of the ongoing need for these services for older, isolated, and frail adults to assist them with living as independently as possible, both safely and with dignity. These amendments will ensure that the Contractors provide additional home-delivered meals, as well as additional unanticipated items that are needed to provide services safely during the COVID-19 pandemic, including, but not limited to, personal protective equipment, cleaning and sterilization supplies, and additional staff.

The Contractors will continue to provide meals using the following three methods:

- Home delivered meals, delivered by the Contractors to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury.
- Grab-n-go/drive through meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are provided a meal without being required to leave their vehicles.
- Take-out/pick-up meals, defined as meal delivery whereby eligible individuals, or their designees, drive to a service location and are required to leave their vehicles in order to receive their meals.

Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretary of the Department of Health and Human Services, and by the Secretary of the Department of Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

Approximately 62,192 individuals will be served home-delivered meals from July 1, 2020, through June 30, 2022.

The Department will monitor contracted services by ensuring:

- One hundred percent (100%) of individuals served meet eligibility requirements.
- One hundred percent (100%) of eligibility re-determinations are completed before the individual's current eligibility expires.
- One hundred percent (100%) of individuals receive services that meet their needs in accordance with their service plans or with plans from Adult Protective Services.

Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

Source of Funds: , Federal Funds from Title IIIB CFDA #93.044 / FAIN# 2001NHOASS;
CFDA #93.044 / FAIN # 20AANHT3SS; CFDA #93.045 / FAIN #20AANHT3CM; Title IIIC1 & C2
CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA #93.045 /
2001NHCMC2, CFDA #93.045 / 2001NHHDC2, CFDA #93.045 / FAIN #2001NHHDC3-00.
CFDA# 93.667 / FAIN# 2001NHSOSR

In the event that the Federal Funds become no longer available, General Funds will not
be requested to support this program.

Respectfully submitted,


Lori A. Shibinette
Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Levi A. StClair
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
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www.dhhs.nh.gov

Deborah D. Schwab
Director

August 1, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to enter into a Retroactive amendment to an existing Sole Source contract with the vendor listed in bold type below for transportation services for eligible seniors and adults, with no change to the total price limitation of \$81,568,568 and no change to the contract completion date of June 30, 2022, effective Retroactive to July 1, 2020 upon Governor and Council approval. 58% Federal Funds. 42% General Funds.

The original contracts were approved and subsequently amended, as approved by the Governor and Executive Council, as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount	O&C Approval
Community Action Program Belknap Merrimack Counties, Inc.	177203	Concord	\$10,664,329.03	\$0	\$10,664,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Community Action Partnerships of Strafford County	177200	Dover	\$228,440.00	\$0	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Easter Seals New Hampshire, Inc.	177204	Manchester	\$819,893.00	\$0	\$819,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Gibson Center for Seniors	155344	North Conway	\$1,774,376.48	\$0	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$8,104,663.78	\$0	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #46E

The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.

Greater Wakefield Resource Center	158408	Union	\$104,098.00	\$0	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T:
Lemprey Health Care	177677	Newmarket	\$389,538.00	(\$142,266.00)	\$247,272.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E A3T: 8/11/2020
Newport Senior Center	177250	Newport	\$4,417,158.77	\$0	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Ossipee Concerned Citizens	170158	Center Ossipee	\$2,595,977.98	\$0	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Rockingham Nutrition / Meals on Wheels	185197	Brentwood	\$10,007,637.44	\$142,268.00	\$10,149,903.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24 A4: 6/24/2020 #48E
Southwestern Community Services	177511	Keene	\$384,640.00	\$0	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
St. Joseph Community Services	155093	Merrimack	\$10,697,054.18	\$0	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Stratford Nutrition MOW	260818	Somersworth	\$2,748,885.35	\$0	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
Tri-County Community Action Program	177195	Berlin	\$4,867,888.83	\$0	\$4,867,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
VNA at HCS	177274	Keene	\$3,962,089.18	\$0	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24 A3: 6/24/2020 #48E
		Total:	\$61,666,648.00	\$0	\$61,666,648.00	

Funds are available in the following accounts for State Fiscal Year 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract amendment documents to present for Governor and Executive Council approval in time to prevent a lapse in services that would have resulted from the termination of a contract with Lamprey Health Care. This amendment is Sole Source because the Contractor was best positioned to increase capacity quickly in order that services for individuals would continue in communities that were served by the terminated contract.

The purpose of this request is ensure transportation services continue for individuals formerly receiving services in the towns of Lee and Durham through a contract with Lamprey Health Care.

The population served are individuals who are at least 60 years of age as well as individuals who are 18 years of age and older who also have a disability or chronic illness. Approximately 50 individuals will be served with transportation services from July 1, 2020 through June 30, 2022.

Transportation services include providing transportation to individuals in a vehicle to and from home for medical appointments; grocery shopping and errands; and community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services are licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractor will continue to assist individuals by accepting applications for services either directly from clients or through referrals. Additionally, the Contractor will continue to assist individuals to obtain other supportive services, as appropriate.


Should the Governor and Executive Council not authorize this request, individuals in the towns of Lee and Durham who rely on the Department to provide transportation services may not be able to find alternative transportation to travel for necessary errands and appointments.

Area served: Towns of Lee and Durham

Source of Funds: Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.045 / 2001NHCMC2, CFDA# 93.045 / 2001NHHDC2, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,


Lora Shiberette

Commissioner



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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lari A. Shibiotta
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
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Deborah D. Scheetz
Director

June 15, 2020

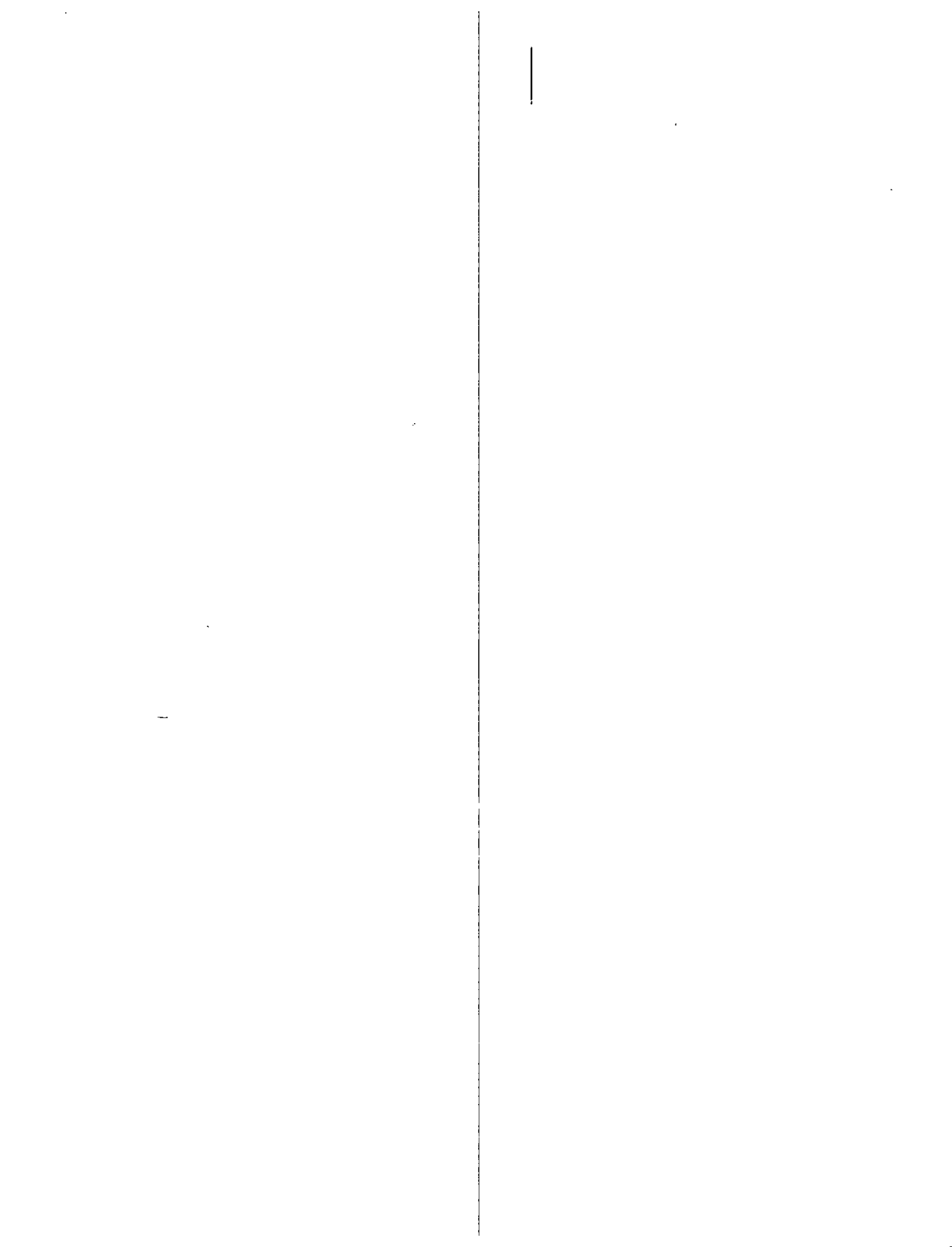
His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to amend existing **Retroactive, Sole Source** contracts with the vendors listed below for the provision of nutrition and/or transportation services, by exercising contract renewal options, by increasing the total price limitation by \$22,805,506 from \$38,761,062 to \$61,566,568 and extending the completion dates from June 30, 2020, to June 30, 2022, effective retroactive to March 20, 2020, upon Governor and Council approval. 57.15% Federal Funds. 42.85% General Funds.

Governor and Executive Council approved the original contracts and subsequent amendments as indicated in the table below.

Vendor Name	Vendor Code	Area Served	Current Amount	Requested Action - Increase (Decrease)	Revised Amount	Approval History (*** See note below ***)
Community Action Program Belnap-Merrimack Counties, Inc.	177203	Concord	\$8,715,026.00	\$3,949,303.03	\$10,884,329.03	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Community Action Partnerships of Strafford County	177200	Dover	\$145,008.00	\$83,432.00	\$228,440.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Easter Seals New Hampshire, Inc.	177204	Manchester	\$393,493.00	\$226,400.00	\$619,893.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Gibson Center for Seniors	155344	North Conway	\$1,116,349.00	\$858,027.48	\$1,774,376.48	O: 12/21/2016, #15 A1: 12/20/2017, #23



						A2: 2/20/2019, #24
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$5,112,755.00	\$2,991,908.78	\$8,104,663.78	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Greater Wakefield Resource Center	158408	Union	\$85,898.00	\$38,400.00	\$104,098.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Lamprey Health Care	177677	Newmarket	\$247,272.00	\$142,266.00	\$389,538.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Newport Senior Center	177250	Newport	\$2,781,661.00	\$1,635,497.77	\$4,417,158.77	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,633,927.00	\$862,050.98	\$2,595,977.98	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Rockingham Nutrition / Meals on Wheels	155197	Brentwood	\$8,299,278.00	\$3,708,259.44	\$10,007,537.44	O: 12/21/2016, #15 A1: 6/7/2017, #13 A2: 12/20/2017, #23 A3: 2/20/2019, #24
Southwestern Community Services	177511	Keene	\$244,180.00	\$140,480.00	\$384,640.00	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
St. Joseph Community Services	155083	Merrimack	\$6,717,984.00	\$3,979,070.18	\$10,697,054.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24

Stafford Nutrition MOW	260818	Somersworth	\$1,726,898.00	\$1,021,987.35	\$2,748,885.35	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Tri-County Community Action Program -	177195	Berlin	\$3,087,119.00	\$1,800,769.83	\$4,887,888.83	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
VNA at HCS	177274	Keene	\$2,494,436.00	\$1,467,653.18	\$3,962,089.18	O: 12/21/2016, #15 A1: 12/20/2017, #23 A2: 2/20/2019, #24
Total:			\$38,781,062.00	22,805,508.00	\$61,586,568.00	
<p>*** Note: Governor Sununu recently approved the addition of \$1,188,800 of emergency federal COVID-19 funding to the existing contracts to allow the Department to immediately disperse funding to Contractors to better support older, isolated, and frail adults who have become increasingly isolated during the COVID-19 pandemic. See the informational item on the 6/24/20 G&C agenda.</p>						

Funds are available in the following accounts for State Fiscal Years 2020 and 2021 and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified.

See attached fiscal details.

EXPLANATION – REQUESTED ACTION

This request is **Retroactive** because the Department needed to adjust the application of Older Americans Act funds for unforeseen expenses due to the change from congregate meal services to at-home meal services, as congregate locations closed due to the State of Emergency to protect people from the spread of COVID-10. This request is **Sole Source** because the Department is requesting the current contracts be extended twenty-one (21) months beyond the three (3) month renewal option currently available in the agreements. The purpose of this request is to enable the current Contractors, who have the ability to immediately continue to support the older, isolated, and frail adults they have been serving during the ongoing pandemic by continuing to provide nutrition and transportation services by extending the completion date and increasing the price limitation of the contracts. These funds will be used to support the ongoing need for these services for older, isolated, and frail adults in order to assist them to continue living as independently as possible, both safely and with dignity.

Nutrition services are comprised of home delivered and/or congregate meals. Contractors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to COVID-19 or recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals,

to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners.

The Contractors will provide congregate meals in community settings, where individuals travel to a specific site to share a meal with other individuals. Due to the COVID-19 health risks facing New Hampshire today, congregate meals are not currently possible but will continue as soon it is determined safe to do so. Each meal shall include at least one-third (1/3) of the recommended daily calorie allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The Contractors will prepare meals, to the extent possible, that incorporate the special dietary needs and preferences of clients, including recommendations from clients' licensed practitioners. Due to the COVID-19 Emergency, congregate meals in community settings are currently suspended. Contractors will follow federal, state, and local guidelines for re-opening congregate meal settings and providing congregate meals.

Transportation services include providing individuals with transportation in a vehicle to and from home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Contractors will ensure that vehicles used for transportation services are registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services will be licensed in accordance with applicable New Hampshire Administrative Rules.

The Contractors will assist individuals in accessing the aforementioned services in accordance with the Older Americans Act, and other federal, state, and local guidelines to ensure the safety of those served during the COVID-19 emergency.

These nutrition and transportation services support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services enable eligible adults to live as independently and safely as possible, and with dignity. The Contractors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 62,192 individuals will be served with congregate and home-delivered meals and 246,312 per person, per day units of transportation services will be provided from July 1, 2020 through June 30, 2022.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for one (1) year and nine (9) months. The Department is exercising the remaining three (3) months available and requesting the extension of the contract for an additional twenty-one (21) months.

The nutrition and transportation services were to provide support to individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need.

Should the Governor and Executive Council not authorize this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

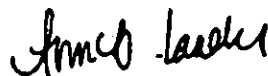
Area served: Statewide

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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Source of Funds: General Funds, Federal Funds from Title IIIB CFDA# 93.044 / FAIN# 2001NHOASS; Title IIIC1 & C2 CFDA# 93.045 / FAIN 2001NHOACM, CFDA# 93.045 / FAIN# 2001NHOAHD, CFDA# 93.667 / FAIN# 2001NHSOSR.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Ann H. Landry

Associate Commissioner



Jeffrey A. Meyers
Commissioner

Christina L. Santanietto
Director

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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January 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$11,296,768 from \$26,265,494 to an amount not to exceed \$37,562,262 and extending the completion date from June 30, 2019 to June 30, 2020 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to January 1, 2019 effective upon Governor and Executive Council. 43% General Funds/57% Federal Funds.

The original agreements were approved by the Governor and Executive Council on December 21, 2016 (Item #15 – Vote 5-0). The agreement with Rockingham Nutrition Meals on Wheels was subsequently amended as approved by the Governor and Executive Council on June 7, 2017 (Item #13 – Vote 5-0). All agreements were amended as approved by the Governor and Executive Council on December 20, 2017 (Item #23 – Vote 5-0).

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$4,557,669	\$1,961,077	\$6,518,746
Community Action Partnership of Strafford County	177200	Dover	\$103,293	\$41,715	\$145,008
Easter Seals New Hampshire, Inc.	177204	Manchester	\$280,294	\$113,199	\$393,493
Gibson Center for Senior Services	155344	North Conway	\$752,842	\$325,167	\$1,078,009
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$3,518,353	\$1,499,952	\$5,018,305
Greater Wakefield Resource Center	158408	Union	\$45,792	\$19,904	\$65,696
Lamprey Health Care	177677	Newmarket	\$176,139	\$71,133	\$247,272
Newport Senior Center	177250	Newport	\$1,892,152	\$816,239	\$2,708,391
Ossipee Concerned Citizens	170158	Center Ossipee	\$1,109,530	\$482,267	\$1,591,797
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$4,265,302	\$1,839,406	\$6,104,708

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Southwestern Community Services	177511	Keene	\$173,921	\$70,239	\$244,160
St. Joseph Community Services	155093	Merrimack	\$4,458,951	\$1,934,123	\$6,393,074
Strafford Nutrition MOW	260818	Somersworth	\$1,150,885	\$500,243	\$1,651,128
Tri-County Community Action Program	177195	Berlin	\$2,086,963	\$890,696	\$2,977,659
VNA at HCS	177274	Keene, NH	\$1,693,408	\$731,408	\$2,424,816
		Total:	\$26,265,494	\$11,296,768	\$37,562,262

Funds are available in the following account(s) for State Fiscal Year (SFY) 2019, and are anticipated to be available in SFY 2020, upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to January 1, 2019 because the Department needed time to calculate new rates to incorporate the federal funding increase for meals, and evaluate systems and impact on federal reporting requirements which delayed this action. The January 1, 2019 effective date will provide a full initial six (6) months' period (January 1, 2019-June 30, 2019) for contract agencies to apply the rate increases to their provision of services to clients. The Department did not receive the notification of the increase of funding until November 2018.

The purpose of this request is to enable vendors to continue providing Nutrition and Transportation Services by extending the completion date and increasing the price limitation of the contracts. These services support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community

facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services. Approximately 31,363 individuals will be served from January 1, 2019 through June 30, 2020.

As referenced in the Exhibit C-1 of the contracts, the agreements include the option to extend services for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Executive Council. The Contracts were previously renewed for nine (9) months. This current renewal request for one (1) year, leaves an additional three (3) months of renewal.

Should the Governor and Executive Council not approve this request, thousands of older adults and younger adults with disabilities or chronic illnesses may not have access to home-delivered meals, congregate meals, or transportation services.

Area served: Statewide

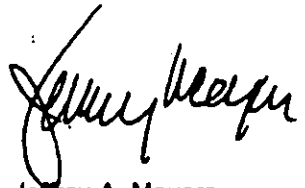
Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIB (FAIN # 18AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-1 (FAIN # 18AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging – Title IIIC-2 (FAIN # 18AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 4 of 4

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



Jeffrey A. Myers
Commissioner

Christina L. Santanella
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

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November 2, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services, to enter into retroactive amendments with the vendors listed below by increasing the price limitation by \$8,597,592 from \$17,667,902 to an amount not to exceed \$26,265,494 and extending the completion date from September 30, 2018 to June 30, 2019 for the provision of Nutrition and/or Transportation Services with no change to the Scope of Work, retroactive to July 1, 2017 effective upon Governor and Executive Council. The original agreements were approved by Governor and Executive Council on December 21, 2016 (Item # 15) and the contract with Rockingham Nutrition Meals on Wheels was amended on June 7, 2017 (Item #13). 43% General Funds / 57% Federal Funds.

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757	\$1,491,912	\$4,557,669
Community Action Partnership of Strafford County	177200	Dover	\$69,513	\$33,780	\$103,293
Easter Seals New Hampshire, Inc.	177204	Manchester	\$188,629	\$91,665	\$280,294
Grafton County Senior Citizens Council, Inc.	177675	Lebanon	\$2,366,814	\$1,151,539	\$3,518,353
Greater Wakefield Resource Center	158408	Union	\$30,800	\$14,992	\$45,792
Lamprey Health Care	177677	Newmarket	\$118,560	\$57,579	\$176,139
Newport Senior Center	177250	Newport	\$1,272,754	\$619,398	\$1,892,152
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279	\$363,251	\$1,109,530

Vendor Name	Vendor	Location	Current Budget	Increase/ (Decrease)	Modified Budget
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,869,064	\$1,396,238	\$4,265,302
Southwestern Community Services	177511	Keene	\$117,031	\$56,890	\$173,921
St Joseph Community Services	155093	Merrimack	\$2,999,190	\$1,459,761	\$4,458,951
Strafford Nutrition MOW	260818	Somersworth	\$774,098	\$376,787	\$1,150,885
The Gibson Center for Senior Services	155344	North Conway	\$506,402	\$246,440	\$752,842
Tri-County Community Action Program	177195	Berlin	\$1,403,957	\$683,006	\$2,086,963
VNA at HCS	177274	Keene, NH	\$1,139,054	\$554,354	\$1,693,408
		Total:	\$17,667,902	\$8,597,592	\$26,265,494

Funds to support this request are available in the following accounts in State Fiscal Years 2018 and 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council.

See Attached Fiscal Details

EXPLANATION

This request is retroactive to July 1, 2017 because the New Hampshire Legislature appropriated in each year of the biennium (State Fiscal Years 2018 and 2019) a one-time increase of up to five percent (5%) for elderly and adult non-Medicaid services in HB144. The Department is amending the contracts to increase the per meal and per client per date transportation rates. The purpose of this request is to increase the price limitation and extend the completion date in order for the vendors to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity.

Nutrition Services are comprised of home delivered and/or congregate meals. Vendors will deliver meals to the homes of eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Congregate meals are provided in community settings, where individuals travel to a specific site to share a meal with other individuals. Each meal shall include at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the Dietary Guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will

prepare meals, to the extent possible, that incorporate the special dietary needs/preferences of clients, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services shall be registered and inspected in accordance with the New Hampshire Department of Transportation and New Hampshire Department of Safety regulations. All drivers providing transportation services shall be licensed in accordance with applicable New Hampshire Administrative Rules.

Vendors for contracted services shall assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals. Additionally, vendors shall assist clients with obtaining other services that may be of assistance to them, as appropriate.

The Nutrition and Transportation services provided support individuals ages sixty (60) and older, as well as individuals ages eighteen (18) and over with a disability or chronic illness. Services are targeted toward individuals with the greatest economic and social need. The services support eligible adults to live as independently and safely as possible, and with dignity. The vendors will ensure that clients served meet eligibility requirements for services and ensure that clients have access to appropriate services.

These contracts were selected through a competitive bid process. Sixteen (16) agreements were originally approved by the Governor and Executive Council, one (1) of which (City of Nashua) will be put before the Governor and Executive Council at a later date.

As referenced in the Request for Applications and in Exhibit C-1 of this contract, this Agreement includes the option to extend for up to two (2) additional year(s), contingent upon satisfactory delivery of services, available funding, agreement of the parties and approval of the Governor and Council. The Division is exercising this renewal option for nine (9) months, leaving an additional one (1) year and three (3) months of renewal.

Should the Governor and Executive Council not approve this request, the Legislature's direction to increase rates paid for Nutrition and Transportation Services, and its inclusion of funding in the current biennium to support these increases will be unfulfilled.

Area served: Statewide

Source of Funds: 43% General Funds

57% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Christine L. Santaniello
Director

Approved by:


Jeffrey A. Meyers
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
Commissioner

Maureen U. Ryan
Director of Human
Services

128 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9203 1-800-351-1808
Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 17, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to retroactively amend an existing contract with Rockingham Nutrition Meals on Wheels (Vendor ID # 155197) located at 106 North Road, Brentwood, NH 03833, to change the transportation service rate within the price limitation for the provision of Nutrition and/or Transportation Services effective upon Governor and Executive Council Approval. There is no change to the price limitation of \$2,869,063.90 and no change to the completion date of September 30, 2018. The original agreement was approved by Governor and Executive Council on December 21, 2016 (Item # 15): 54% Federal Funds, 46% General Funds.

Funds to support this request are available in State Fiscal Year 2017 and are anticipated to be available for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS (57% Federal Funds; 43% General Funds)

SFY	Class/ Account	Class Title	Current Budget
2017	512-500352	Transportation of Clients	\$90,844.00
2017	541-500383	Meals - Congregate	\$123,750.00
2017	544-500386	Meals - Home Delivered	\$331,837.00
2018	512-500352	Transportation of Clients	\$181,677.60
2018	541-500383	Meals - Congregate	\$247,500.00
2018	544-500386	Meals - Home Delivered	\$663,674.00
2019	512-500352	Transportation of Clients	\$45,416.80
2019	541-500383	Meals - Congregate	\$61,875.00
2019	544-500386	Meals - Home Delivered	\$165,918.50
		Subtotal	\$1,912,492.90

**05-95-48-481010-9255 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
 MHS: ELDERLY AND ADULT SERVICES, GRANTS TO LOCALS, SOCIAL SERVICE BLOCK
 GRANT (44.79% Federal Funds; 55.21% General Funds)**

	Class/Account	Class Title	Current Budget
SFY	544-500386	Meals Home Delivered	\$273,306.00
2017	544-500386	Meals Home Delivered	\$546,612.00
2018	544-500386	Meals Home Delivered	\$136,653.00
2019		<i>Subtotal</i>	<i>\$956,571.00</i>
		Total	\$2,869,063.90

EXPLANATION

The purpose of this amendment is to request a retroactive change to the transportation service rate for Rockingham Nutrition Meals on Wheels from \$10.40 to \$23.70, while reducing the total number of rides anticipated, with no change to the price limitation. Transportation Services support older, isolated and frail adults ages sixty (60) and older in the community by assisting them to continue living as independently as possible, safely, and with dignity.

Effective January 1, 2017, the Bureau of Elderly and Adult Services implemented a new rate structure for contracted transportation agencies without increasing the total amount of funding available for transportation. The new rate structure is intended to reimburse contract agencies at a rate that is more aligned with their costs for providing these services in their geographic areas. The rate change is being made to correct an incorrect rate allocated to the agency. The current rate was based on the agency's geographic headquarters in southern New Hampshire and currently does not account for the large rural areas served by the agency. In addition, the agency had requested fewer transportation units in its proposal than were assigned in the currently effective contract. The request is retroactive to the beginning of the contract, January 1, 2017, to account for the error. It is projected that the increase in rates will support the additional costs of serving clients in more rural areas and will ensure that clients are able to receive needed transportation services.

Transportation Services includes transporting individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000, drivers licensing and Saf-C. 1800, commercial drivers licensing, as applicable. The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness. Services are designed to assist low income participants, including the elderly poor.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. Sixteen (16) contracts were approved by the Governor and Executive Council. These agreements include renewal options for up to two (2) years, contingent upon the provision of satisfactory services, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the funding rate assigned to the contractor will hamper the contractor's ability to provide transportation services.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
Page 3 of 3

Area served: Statewide

Source of Funds: 46% General Funds

54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III B (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title III C-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Maureen J. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner

The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.



15 mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
BUREAU OF ELDERLY & ADULT SERVICES

Jeffrey A. Meyers
 Commissioner

Maurice U. Ryan
 Director of Human
 Services

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 Fax: 603-271-4643 TDD Access: 1-800-735-1964 www.dhhs.nh.gov

November 21, 2016

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Human Services, Bureau of Elderly and Adult Services, to enter into contracts with the vendors listed below, for the provision of Nutrition and/or Transportation Services, in an amount not to exceed \$17,667,902 effective January 1, 2017, or approval of the Governor and Executive Council, whichever is later, through September 30, 2018. 46% General Funds/54% Federal Funds.

Vendor Name	Vendor	Location	Current Budget
Community Action Partnership of Strafford County	177200	Dover	\$69,513
Community Action Program Belknap-Merrimack Counties, Inc.	177203	Concord	\$3,065,757
Easier Seals New Hampshire, Inc.	177204	Manchester	\$188,829
Grafton County Senior Citizens Council, Inc.	177875	Lebanon	\$2,366,814
Greater Wakefield Resource Center	TBD	Union	\$30,800
Lamprey Health Care	177877	Newmarket	\$118,560
Newport Senior Center	177250	Newport	\$1,272,754
Ossipee Concerned Citizens	170158	Center Ossipee	\$746,279
Rockingham Nutrition Meals on Wheels	155197	Brentwood	\$2,859,064
St Joseph Community Services	155093	Merrimack	\$2,999,190
Strafford Nutrition MOW	260818	Somersworth	\$774,098
Southwestern Community Services	TBD	Keene	\$117,031
The Gibson Center for Senior Services	155344	North Conway	\$506,402
Tri-County Community Action Program	TBD	Berlin	\$1,403,957
VNA at HCS	177274	Keene, NH	\$1,139,054
		Total:	\$17,667,902

Funds to support this request are anticipated to be available in the following accounts in State Fiscal Years 2017 and are anticipated to be available for State Fiscal Year 2018, and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified.

See Attached Fiscal Details

EXPLANATION

The purpose of this request is to provide Nutrition and Transportation Services to support older, isolated and frail adults in order to assist them to continue living as independently as possible, safely, and with dignity. Notwithstanding any other provision of the Contract to the contrary, no services shall continue after June 30, 2017 and the Department shall not be liable for any payments for services provided after June 30, 2017 unless and until an appropriation for these services has been received from the state legislature and funds encumbered for the SFY 2018-2019 biennium.

Nutrition Services are comprised of home delivered and/or congregate meals. Selected vendors will deliver meals to eligible individuals who are homebound and unable to prepare their own meals, or who are temporarily homebound due to recovery from illness or injury. Each delivered meal includes at least one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Congregate meals are meals provided in community settings, where individuals travel to a specific site to share a meal with other individuals. The vendors will ensure each meal includes a minimum of one-third (1/3) of the recommended daily allowance established by the Food and Nutrition Board of the Institute of Medicine for the National Academy of Sciences, as well as the dietary guidelines for Americans issued by the Secretaries of the Departments of Health and Human Services and Agriculture. The vendors will prepare meals, to the extent possible, that incorporate special dietary needs/preferences of client, including recommendations from clients' licensed practitioners.

Transportation Services include providing transportation to individuals in a vehicle to and from an individual's home for medical appointments, grocery shopping and errands, and to community facilities and programs that promote independent living and socialization. Vehicles used for transportation services are registered and inspected in accordance to the State Department of Transportation and Department of Safety regulations. All drivers providing transportation services are licensed in accordance with NH Administrative Rule, Saf-C 1000; drivers licensing and Saf-C 1800, commercial drivers licensing, as applicable.

Vendors for contracted services will assist individuals in accessing the aforementioned services by accepting applications for services either directly from clients or through referrals received. Additionally, vendors will assist clients with obtaining other services that may be of assistance to clients, as appropriate.

The services the vendors provide support individuals ages sixty (60) and older or individuals with a disability or chronic illness and are targeted toward low income participants. Nutrition and Transportation Services support eligible adults to live as independently as possible, safely, and with dignity.

The contracts were competitively bid. The Department of Health and Human Services issued a Request for Application on August 10, 2016. Sixteen (16) applications were received. These agreements include renewal options for up to 2 years contingent upon the provision of satisfactory services, continued funding and Governor and Executive Council approval.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3 of 3

The proposals were evaluated by a team of Department of Health and Human Services employees with knowledge of the program requirements. The team also included staff with significant business and management expertise.

Selected vendors will ensure clients served meet eligibility requirements for services and each vendor has identified and clients who will receive services, and ensure clients have access to appropriate services.

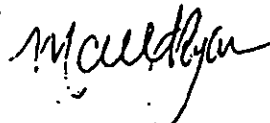
Should the Governor and Executive Council not approve this request, funding to community programs, statewide, would be significantly impacted. Limiting funding at the community level will negatively impact home-bound individuals in the state and potentially reduce their ability to stay in their home environment. Limited funding would also reduce the mobility of individuals who require transportation in order to travel to and from community locations.

Area served: Statewide

Source of Funds: 46% General Funds

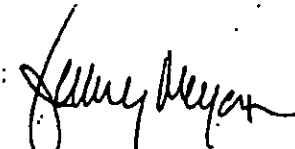
54% Federal Funds: CFDA # 93.044 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIB (FAIN # 17AANHT3SS); #93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-1 (FAIN # 17AANHT3CM); CFDA # 93.045 US Department of Health & Human Services, Administration for Community Living, Older Americans Act Title III, Grants for State and Community Programs on Aging - Title IIIC-2 (FAIN # 17AANHT3HD); CFDA # 93.667 United States Department of Health and Human Services, Administration for Children and Families, Social Services Block Grant

Respectfully submitted,



Maureen U. Ryan
Director of Human Services

Approved by:



Jeffrey A. Meyers
Commissioner



New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Summary Scoring Sheet

Nutrition and Transportation Services

RFA-2017-BEAS-06-NUTRI

RFA Name

RFA Number

Reviewer Names

Bidder Name

1. CAP Belknap-Merrimack Counties, Inc.
2. CAP Strafford County
3. Easter Seals NH
4. Grafton County Senior Citizens Council, Inc.
5. Greater Wakefield Resource Center
6. Lamprey Health Care
7. Nashua Transit System
8. Newport Senior Center, Inc.
9. Ossipee Concerned Citizens, Inc.
10. Rockingham Nutrition Meals on Wheels
11. St. Joseph Community Services, Inc.

<u>Pass/Fail</u>	<u>Maximum Points</u>	<u>Actual Points</u>
	150	150
	150	105
	150	142
	150	150
	150	105
	150	150
	150	135
	150	130
	150	125
	150	150
	150	145

1. Tracey Tarr, Administrator II,
Elderly & Adult Svcs, DHHS
2. Jean Crouch, Supervisor VII,
DEAS
3. Wendy Audman, Administrator I
DEAS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

- 12. Strafford Nutrition Meats on Wheels
- 13. The Gibson Center for Senior Services, Inc
- 14. Tri County CAP, Inc.
- 15. VNA at HCS
- 16. Southwestern Community Services
- 17. 0
- 18. 0
- 19. 0
- 20. 0

	150	135
	150	150
	150	150
	150	130
	150	120
	150	0
	150	0
	150	0
	150	0