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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Division of Public Works
Design and Construction
Project No. 80947R – Contract A

July 21, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Division of Public Works Design and Construction to enter into a contract with Berkeley Building Company, Inc. (VC# 278037) Reading, MA, for a total price not to exceed \$1,532,000, for phase II renovations of the Adjutant General Department's New Hampshire Army National Guard Raymond Bisson Renovation Facility, located in Rochester, NH. This contract is effective upon Governor and Council approval through March 24, 2018, unless extended in accordance with the contract terms. **100% Federal Funds.**
- 2). Further authorize that a contingency in the amount of \$30,000 be approved to provide for additional unanticipated expenses or owner initiated changes for the New Hampshire Army National Guard Raymond Bisson Renovations – Phase II, bringing the total to \$1,562,000. **100% Federal Funds.**
- 3). Further authorize the amount of \$35,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$1,597,000. **100% Federal Funds.**

Funding is available in account titled Adjutant General as follows:

| | |
|--|---------------------|
| 02-12-12-120010-22450000 Army Guard Facilities | <u>SFY18</u> |
| 103-500736 – Contract Repairs/Bldgs. & Grounds | \$1,532,000 |
| 103-500736 – Contingency | <u>\$ 30,000</u> |
| Sub-Total | \$1,562,000 |

02-12-12-120010-22550000 Inter-Agency Payments

217-502682 – DPW Fees Interagency \$ 35,000

Grand Total **\$1,597,000**

EXPLANATION

This project includes interior, exterior and site work. Interior work consists of architectural finishes, doors and renovations on the portion of the building that was not previously renovated. Interior work also includes mechanical and electrical work, and a moveable partition. Exterior work includes new windows and exterior doors in several areas and a new roof. Site work includes replacement of majority of exterior paving with new pavement in the motor pool area, additional fencing where required and additional site lighting as necessary.

The Federal Funds available for the purpose of this contract are provided to the State of New Hampshire - Adjutant General's Department by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire National Guard. The cost of this contract shall be reimbursed to the State by the Federal Government at a rate of 100%. In the event that Federal funds are not available, General funds will not be used support this Federal percentage.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Department of Justice as to form and execution, and the Adjutant General's Department has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

Department Estimate: \$1,276,614
Contract Amount: \$1,439,000 w/o alternate
Over Estimate: \$ 162,386

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80947R, Contract A – Raymond Bisson Renovations – Phase 2, Rochester, New Hampshire.

DESCRIPTION: Project includes interior, exterior and site work. Interior work consists of architectural finishes, doors and renovations on the portion of the building that was not previously renovated. Interior work also includes mechanical and electrical work, and a moveable partition. Exterior work includes new windows and exterior doors in several areas and a new roof. Site work includes replacement of majority of exterior paving with new pavement in the motor pool area, additional fencing where required and additional site lighting as necessary.

EXPLANATION: This project completes a renovation which was begun two years ago on this site under a different project number. The scope of that renovation was limited due to funding available at the time. This project will complete the renovation of the buildings and grounds for this NHARNG facility.

OVER ESTIMATE
EXPLANATION:

Sitework was over estimate (\$265,770 estimated and \$275,000 bid). Overage is less than 5% and attributable to market fluctuations in price of asphalt.
Building was over estimate (\$935,844 estimated and \$1,089,000 bid). About 14% over budget. Overages are likely due limited availability of qualified tradesman in this very hot construction market.

ALTERNATES
EXPLANATION:

Alternate 1 has been accepted. Alternate is to complete an 'L' of parking near the property line. (\$180,000 estimated and \$93,000 bid).

DEPARTMENT

ESTIMATE: \$1,276,614

LOW BID: \$1,439,000



Division of Public Works

ABC Bid Data

ROCHESTER
88-478A
NON-FEDERAL

PROJECT: ROCHESTER
STATE PROJECT NUMBER: 88-478A
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: June 07, 2017, 02:00 PM
SCOPE OF WORK: Raymond Basin Renovations - Phase 2
COMPLETION DATE: March 24, 2018
LOCATION: Roddinharn

Certified by: _____

Summary of Bidders

| Contractor | Bid Amount | Rank |
|--|-----------------|------|
| BERKELEY BUILDING COMPANY 129 MARKET STREET, UNIT C, STE B, PORTSMOUTH NH 03801 | \$ 1,439,000.00 | A |
| CARENO CONSTRUCTION CO., LLC 270 WEST ROAD, STE 4, PORTSMOUTH NH 03801-7811 | \$ 1,575,000.00 | B |
| BROOKSTONE BUILDERS CO., LLC 600 HARVEY ROAD, MANCHESTER, NH 03103-3320 | \$ 1,645,573.00 | C |

Bid = 1,439,000.-
 At \$1 = 930,000.-
 Total = \$1,532,000.-

BUREAU OF PUBLIC WORKS
 Award to Berkeley Bldg Comp.
 Hold for Negotiation
 Cancel Contract
 User Agency Department General
 Authorized by _____
 Date 06/27/2017

| Item No. | Description | Unit | Quantity | PS&E | | BERKELEY BUILDING COMPANY 129 MARKET STREET, UNIT C, SITE B PORTSMOUTH, NH 03801 | | CARENO CONSTRUCTION CO., LLC 270 WEST ROAD, STE 4 PORTSMOUTH, NH 03801-7611 | |
|----------|-------------|------|----------|------------|-------|--|-------|---|-------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total |

| | | | | | | | | | |
|----------------|---|----|-----------|--------------|-----------------------|----------------|-----------------------|----------------|-----------------------|
| 901 | SITWORK | U | 1.00 | \$285,770.00 | \$285,770.00 | \$275,000.00 | \$275,000.00 | \$350,000.00 | \$350,000.00 |
| 902 | BUILDING CONSTRUCTION | U | 1.00 | \$935,844.00 | \$935,844.00 | \$1,089,000.00 | \$1,089,000.00 | \$1,150,000.00 | \$1,150,000.00 |
| 903 | ALLOWANCE FOR UNFORSEEN/LATENT CONDITIONS/TESTING | \$ | 76,000.00 | \$1.00 | \$75,000.00 | \$1.00 | \$75,000.00 | \$1.00 | \$75,000.00 |
| Totals: | | | | | \$1,276,614.00 | | \$1,439,000.00 | | \$1,575,000.00 |

**ADD ALTERNATE 80947RA
ADD ALTERNATE #1**

| | | | | | | | | | |
|----------------|---|---|------|--------------|---------------------|-------------|--------------------|--------------|---------------------|
| 991 | ADD ALT #1: NEW NORTHERN CORNER 'L' PAVING: | U | 1.00 | \$180,000.00 | \$180,000.00 | \$93,000.00 | \$93,000.00 | \$108,000.00 | \$108,000.00 |
| Totals: | | | | | \$180,000.00 | | \$93,000.00 | | \$108,000.00 |

ADD ALTERNATE #2

| | | | | | | | | | |
|----------------|---|---|------|--------------|---------------------|-------------|--------------------|--------------|---------------------|
| 992 | ADD ALT #2: NEW PAVING IN LIEU OF RECLAMATION PROCESS | U | 1.00 | \$145,000.00 | \$145,000.00 | \$77,000.00 | \$77,000.00 | \$236,000.00 | \$236,000.00 |
| Totals: | | | | | \$145,000.00 | | \$77,000.00 | | \$236,000.00 |

| Item No. | Description | Unit | Quantity | Unit Price | Total | Unit Price | Total |
|----------|-------------|------|----------|------------|-------|------------|-------|
|----------|-------------|------|----------|------------|-------|------------|-------|

BROOKSTONE BUILDERS, INC.
600 HARVEY ROAD
MANCHESTER, NH 03103-3320

PS&E

| | | | | | | | |
|-----|---|----|----------------|--------------|-----------------------|----------------|-----------------------|
| 901 | SITWORK | U | 1.00 | \$265,770.00 | \$265,770.00 | \$333,983.00 | \$333,983.00 |
| 902 | BUILDING CONSTRUCTION | U | 1.00 | \$935,844.00 | \$935,844.00 | \$1,236,590.00 | \$1,236,590.00 |
| 903 | ALLOWANCE FOR UNFORSEEN/LATENT CONDITIONS/TESTING | \$ | 75,000.00 | \$1.00 | \$75,000.00 | \$1.00 | \$75,000.00 |
| | | | Totals: | | \$1,276,614.00 | | \$1,645,573.00 |

ADD ALTERNATE #0947RA
ADD ALTERNATE #1

| | | | | | | | |
|-----|---|---|----------------|--------------|---------------------|-------------|--------------------|
| 991 | ADD ALT #1: NEW NORTHERN CORNER 'L' PAVING: | U | 1.00 | \$180,000.00 | \$180,000.00 | \$87,402.00 | \$87,402.00 |
| | | | Totals: | | \$180,000.00 | | \$87,402.00 |

ADD ALTERNATE #2

| | | | | | | | |
|-----|---|---|----------------|--------------|---------------------|-------------|--------------------|
| 992 | ADD ALT #2: NEW PAVING IN LIEU OF RECLAMATION PROCESS | U | 1.00 | \$145,000.00 | \$145,000.00 | \$77,578.00 | \$77,578.00 |
| | | | Totals: | | \$145,000.00 | | \$77,578.00 |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

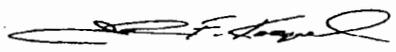
| | | | |
|---|--|---|--|
| PRODUCER Eastern Insurance Group LLC 233 West Central St Natick MA 01760 | | CONTACT NAME: Eleftheria Fraone PHONE (A/C, No, Ext): (800) 333-7234 FAX (A/C, No): E-MAIL ADDRESS: efraone@easterninsurance.com | |
| | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: Hanover Insurance Co. | |
| | | NAIC # 22292 | |
| INSURED Berkeley Building Company, Inc. 248 Main St, Suite 103 Reading MA 01867 | | INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES **CERTIFICATE NUMBER: MASTER 2016** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|---|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY | | | ZBND022418 | 8/28/2016 | 8/28/2017 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 10,000 |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC | | | | | | |
| A | AUTOMOBILE LIABILITY | | | AMND022525 | 8/28/2016 | 8/28/2017 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | <input checked="" type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | <input type="checkbox"/> SCHEDULED AUTOS | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> HIRED AUTOS | | <input type="checkbox"/> NON-OWNED AUTOS | | | | PROPERTY DAMAGE (Per accident) \$ |
| | <input checked="" type="checkbox"/> COMP/COLL | | <input checked="" type="checkbox"/> 500/300 | | | | Uninsured motorist BI split limit \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB | | <input checked="" type="checkbox"/> OCCUR | UHND022419 | 8/28/2016 | 8/28/2017 | EACH OCCURRENCE \$ 10,000,000 |
| | <input type="checkbox"/> EXCESS LIAB | | <input type="checkbox"/> CLAIMS-MADE | | | | AGGREGATE \$ 10,000,000 |
| | <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | | | | |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | WZND022481 | 8/28/2016 | 8/28/2017 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | | E.L. EACH ACCIDENT \$ 500,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE \$ 500,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| A | CONTRACTORS EQUIPMENT LEASED/RENTED | | | ZBND022418 | 8/28/2016 | 8/28/2017 | LIMIT \$100,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 RE: 80947R CONTRACT A - RAYMOND BISSON RENOVATIONS - PHASE 2
 Administrative Services is an additional insured under the GL.

| | |
|--|---|
| CERTIFICATE HOLDER STATE OF NEW HAMPSHIRE NH DEPARTMENT OF ADMINISTRATIVE OFFICES CONTRACT OFFICE 7 HAZEN DRIVE ROOM 130 CONCORD, NH 03302-0483 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE John Koegel/PMA  |
|--|---|



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|---|--|---|--|-----------------------|
| PRODUCER Eastern Insurance Group LLC 233 West Central St Natick MA 01760 | | CONTACT NAME: Eleftheria Fraone PHONE (A/C, No, Ext): (800) 333-7234 E-MAIL ADDRESS: efraone | | FAX (A/C, No): |
| INSURED STATE OF NEW HAMPSHIRE BERKELEY BUILDING COMPANY, INC. 248 MAIN ST, SUITE 103 READING MA 01867 | | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | | INSURER A: Hanover Insurance Co. | | 22292 |
| | | INSURER B: | | |
| | | INSURER C: | | |
| | | INSURER D: | | |
| | | INSURER E: | | |
| | | INSURER F: | | |

COVERAGES **CERTIFICATE NUMBER:** NH Bisson Job **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDITIONAL SUBROGATION | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|------------------------|----------------|-------------------------|-------------------------|--|
| A | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> OCP GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | | LHN D302174 00 | 8/26/2017 | 8/26/2018 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N/A | | | | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | Builders Risk | | IHN D310990 | 8/26/2017 | 8/26/2018 | Renovations \$1,532,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
80947R CONTRACT A-RAYMOND BISSON RENOVATIONS-PHASE 2

| | |
|--|--|
| CERTIFICATE HOLDER STATE OF NEW HAMPSHIRE NH DEPARTMENT OF ADMINISTRATIVE OFFICES CONTRACT OFFICE, ROOM 130 7 HAZEN DRIVE CONCORD, NH 03302-0483 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE John Koegel/EFRAON |
|--|--|