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Commissioner

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DEPARTMENT OF EDUCATION  
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May 17, 2021

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, II, authorize the New Hampshire Department of Education (NH DOE) to transfer funds within an accounting unit in the amount of \$235,000. This transfer of funds will allow the Department to preform required maintenance of employee office space. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2021. 100% General Funds.

Transfer funds within the account titled, Educational Statistics as follows:  
06-56-56-567010-30470000 Educational Statistics  
General Funds

Expenditure Class	Description	FY21 Current Adjusted Authorized	Requested Action	FY21 Proposed Adjusted Authorized
010	PERSONAL SERVICES	\$ 693,701		\$ 693,701
020	CURRENT EXPENSES	\$ 8,500		\$ 8,500
021	FOOD INSTITUTIONS ORGANIZATIONAL	\$ 500		\$ 500
026	DUES	\$ 2,500		\$ 2,500
029	INTRA-AGENCY TRAN	\$ 350		\$ 350
030	EQUIPMENT NEW	\$ 1,800		\$ 1,800
038 - 500175	TECHNOLOGY-SOFT	\$ 1,825,400	\$ (235,000)	\$ 1,590,400
039	TELECOMMUNICATI	\$ 6,000		\$ 6,000

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046	CONSULTANTS	\$ 250		\$ 250
057	BOOKS PERIODICALS	\$ 100		\$ 100
060	BENEFITS	\$ 357,798		\$ 357,798
066	EMPLOYEE TRAINING	\$ 4,500		\$ 4,500
070	IN STATE TRAVEL REIM	\$ 2,600		\$ 2,600
080	OUT OF STATE TRAVEL	\$ 5,300		\$ 5,300
102-500731	CONTRACTS FOR SERV	\$ 215,645	\$ 235,000	\$ 450,645
	TOTAL	\$ 3,124,944	\$ -	\$ 3,124,944

### EXPLANATION

This request will allow the Department to transfer funding within one accounting unit between classes to pay an independent contractor selected by the Department of Administrative Services to abate asbestos, replace removed flooring, and paint the 4<sup>th</sup> floor of the State owned and maintained Londergan Hall, located in the Governor Hugh J Gallen State Office Park.

The following appropriation authorities are being requested:

Class 038 – Technology-Software – Appropriation available due to delays in purchasing software upgrade

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

*A. Justification:*

Asbestos is present in space being used as employee offices and is required to be abated and replaced.

*B. Does this transfer involve continuing programs or one-time projects?*

This transfer involves a one-time project.

*C. Is this transfer required to maintain existing program levels or will increase the program level?*

This transfer maintains existing program levels.

*D. Cite any requirements which make this program mandatory.*

None

*E. Identify the source of funds on all accounts listed on this transfer.*

General Funds.

*F. Will there be any effect on revenue if this transfer is not approved.*

No.

*G. Are funds expected to lapse if this transfer is not approved.*

The Department expects to exceed its lapse requirement, whether this transfer is approved or not.

*H. Are personnel services involved?*

No.

Respectfully submitted,



Frank Edelblut  
Commissioner of Education