



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF THE COMMISSIONER
 BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas
 Commissioner

Mark Bussiere
 Director

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October 2, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Debora Barton, Utilization Review Coordinator, New Hampshire Hospital in the amount of \$1,318.73. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2014. The funds to be paid will be sixty-seven percent (67%) General Funds and thirty-three percent (33%) Federal. Funds are available in the following accounts as follows:

**05-95-94-94012700-8400 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
 HHS: NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, FACILITY/PATIENT
 SUPPORT**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Debora Barton	010-500100	Personal Services-Perm. Class.	94012700	\$1,318.73
Debora Barton	060-500601	FICA (Permanent)	94012700	\$82.00
Debora Barton	060-500604	Employee Retirement (Permanent)	94012700	\$162.00
Debora Barton	060-500631	Medicare Coverage (Permanent)	94012700	<u>\$19.00</u>
		Total		<u><u>\$1,581.73</u></u>

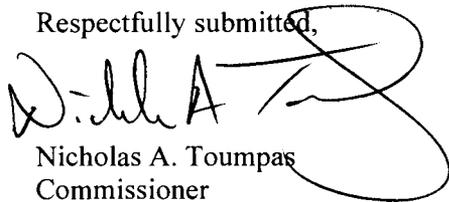
EXPLANATION

This request is made retroactively because Ms. Barton was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

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Ms. Barton was due to receive a yearly increment on November 26, 2013. Through administrative error her increment was not processed and she is due pay from November 26, 2013 through June 12, 2014. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Barton.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

**05-95-94-94012700-8400 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
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