



New Hampshire Fish and Game Department

11 Hazen Drive, Concord, NH 03301-6500
Headquarters: (603) 271-3421
Web site: www.WildNH.com

TDD Access: Relay NH 1-800-735-2964
FAX (603) 271-1438
E-mail: info@wildlife.nh.gov

Glenn Normandeau
Executive Director

February 22, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Pursuant to the provisions of RSA 21-I:54, the New Hampshire Fish and Game Department is requesting authorization to extend the following positions in a temporary status through October 2017. The estimated fiscal impact to SFY 2017-2018 to extend these positions is \$60,000.

Position numbers #8T2902, 8T2901 and 8T2903, all Labor Grade 13, Biological Aide positions in our Non-Game Program within our Wildlife Division. These positions are currently occupied.

Explanation

These three positions were established May 2016 and approved by the Division of Personnel for one year. New Hampshire Fish and Game is requesting that these positions be permitted to extend through October 2017 as the result of additional federal funding secured within our non-game program. The Division of Personnel has reviewed and approved this request. Two positions are budgeted in organization code 020-075-07500-2139 and one position in 020-075-07500-2125, within our Wildlife Division.

Respectfully submitted,

Glenn Normandeau
Executive Director

Enclosures: Division of Personnel Authorization

Bourgault, Thomas

From: Elberfeld, Jennifer
Sent: Thursday, February 09, 2017 11:00 AM
To: Bourgault, Thomas; Willingham, Sara J.
Cc: Kanter, John; Crowley, Kim; Vachon, Cynthia
Subject: RE: Extend Temp Positions
Attachments: Letter Extend Temp Pos. 2017.doc

Hello, Tom.

The Division of Personnel approves of the attached request to extend the following full-time positions through October 31, 2017:

Position #8T2902	Biological Aide
Position #8T2901	Biological Aide
Position #8T2903	Biological Aide

Once you have received G & C approval, please take the following action to extend these positions:

In NH FIRST Rich Client, for each Position number, please submit a "Request Position Update" Work Unit, Reason Code EXTPOS_END, and attach the following documents:

- A completed electronic PPF (Found at this link on Sunspot) <http://admin.state.nh.us/hr/forms.html>
- Confirmation of Fiscal and/or G&C approval
- Confirmation of DOP approval (a copy of this email with attachment)

IMPORTANT: Please add the extended end date to the "Position End Date" field in the Work Unit. The end date may not exceed one (1) year from the previous end date.

Thank you.

Jennifer Elberfeld
Classification & Compensation Administrator
NH Division of Personnel
28 School St.
(603) 271-1430
jennifer.elberfeld@nh.gov

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From: Bourgault, Thomas
Sent: Thursday, February 09, 2017 8:15 AM
To: Willingham, Sara J.