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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE OF THE COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

July 17, 2015

Her Excellency, Governor Margaret Wood Hassen
And the Honorable Executive Council
State House, Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Resource and Economic Development, Office of Workforce Opportunity to renew a membership for the *National Association of State Liaisons for Workforce Development Partnerships*, within the National Governors Association (VC#177762), Washington, DC for two years in the amount of \$14,850.00 upon Governor and Council approval through June 30, 2017. 100% Federal Funds.

Funding for FY2016 and FY2017 is contingent upon availability and continued appropriation of funds in the future operating budget as follows:

	<u>FY16</u>	<u>FY17</u>
03-35-350010-53360000		
Office of Workforce Opportunity		
026-500251 Organizational Dues	\$7,350	\$7,500

EXPLANATION

The Director of the Office of Workforce Opportunity is a member of the *National Association of State Liaisons for Workforce Development Partnerships*, which provides a national forum for each State Liaison (i.e., Director of OWO) to receive ongoing and direct access to analysis of information and best practices across the country related to policy and administrative issues specific to state administration of WIOA programs. The National Association of State Liaisons for Workforce Development Partnerships, run by the NGA Center, is the national collaborative among officials of state government with lead responsibility for administering state and federal workforce programs. Members of the association share ideas and experiences through monthly conference calls, semiannual meetings, and participation in a range of policy and program sessions sponsored by the NGA Center and other organizations with a primary interest in workforce development.

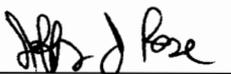
Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
The Office of Workforce Opportunity has been a member of the National Association of State Liaisons for Workforce Development Partnerships since 2009; the prior organization, the Workforce Opportunity Council was a member from 2000-2009, and prior still was the NH Job Training Council which was a member since the mid 80's.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to? *No.*
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?

I am not sure of the actual number of other states, but there are 38 other state Liaisons at a minimum. Yes, we are the only state member of the National Association of State Liaisons for Workforce Development Partnerships for NH. However, the Governor's office is a member of the National Governor's Association which is a different membership category within NGA.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
The fee is based on the population size of the State.
5. What benefit does the state receive from participating in this membership?
Membership provides for direct and ongoing access to a national collaborative among officials of state government with lead responsibility for administering state and federal workforce programs. Members of the association share ideas and experiences through monthly conference calls, semiannual meetings, and participation in a range of policy and program sessions sponsored by the NGA Center and other organizations with a primary interest in workforce development.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail. *Yes, written materials, white papers, Washington updates; webinars, WIOA analysis of rules, regulations and new legislation, conference calls, etc. all inclusive in the cost. This group also serves as a recognized advisory group on WIOA policy and has been instrumental in keeping the issues of small states in the forefront on the national level, as well as fighting to reinstate the 15% set aside funds for states.*
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain. *No.*
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
No. travel costs are not included in this membership fee.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.
Jacqueline Heuser, Office of Workforce Opportunity is a member of The National Association of State Liaisons for Workforce Development Partnerships, and as such serves as the State Liaison.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
The Office of Workforce Opportunity would not have access to conference calls, materials and regular updates regarding employment and training related to workforce needs if we were not a part of this organization, or have a voice as a voting member of the State Liaisons group, which is influential in affecting national policy related to State issues specific to workforce development.

Respectfully submitted,



Jeffrey R. Rose
Commissioner



June 1, 2015

INVOICE

Jackie Heuser
Director
Office of Workforce Opportunity
Dept of Resources & Economic Development
64 Old Suncook Rd
Concord, NH 03301

Invoice No.	Description	Amount
2016NH/WDTAP	Fiscal Year 2016 Dues for the Workforce Development Technical Assistance Program	\$7,350.00
	Amount to pay after 10/1/15	\$7,718.00

Terms: Due by 7/1/2015
5% increase if fee is paid after October 1, 2015
If the fee is not paid by January 1, 2016 all services are suspended

This invoice was prepared by Debbie Woods, NGA. If you have any questions or need additional information to process this invoice, call 202.624.5338 or email dwoods@nga.org.

Please remit payment to:
National Governors Association
Attention: Accounting Department
444 North Capitol Street, NW, Suite 267
Washington, DC 20001-1512

Tax ID: 23-7391796