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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

Helen E. Hanks
Commissioner

PO BOX 1806
CONCORD, NH 03302-1806

Robin H. Maddaus
Director

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June 5, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Corrections to increase their fleet by two (2) vehicles pursuant to Administrative Rule 611.08 (g).

EXPLANATION

The New Hampshire Department of Corrections is requesting authorization to increase our fleet of vehicles by an additional two (2) vehicles. These two (2) vehicles are needed to accommodate the additional two (2) canine teams funded in HB-517. Canine vehicles require specific equipment that limits the use of the vehicle to that single purpose, and our current fleet cannot absorb the loss of two vehicles.

Please see the attached Requisition's conditional approval documentation confirming that a fleet review has been conducted.

Respectfully Submitted,

Helen E. Hanks
Commissioner

Vehicle Acquisition Request and Recommendations for Commissioner Approval

RQNumber: 184139

Purchasing Memo Date: 5/15/2018

Business Supervisor: Carraher, Melanie

Agency: Corrections Department

Division:

Bureau:

Funding Source: 100% General Fund

Purchase Type: Fleet Increase

Acquisition Type: Used Purchase

RQ Amount: \$41,000.00

Quantity: 2

	Proposed Vehicle to be Surplussed	Requested Replacement Vehicle	DAS Alternate Recommendation
Vehicle Information			
Vehicle Type:		LDT1	
Model Year:			
Make:			
Model:			
Description:		USED CHEVROLET EQUINOX OR EQUIVALENT	
TCO:			

Vehicle History		
Plate or ID Number		Condition of Surplus Vehicle:
Purchase Price:	\$20,500.00	
Odometer (current):		
Prior FY Mileage:		
Prior FY MPG:		
Prior FY Repair Costs:		
Prior FY Maintenance Costs:		

Fleet Management and Business Supervisors Recommendation

RECOMMEND CONDITIONAL APPROVAL: PENDING G&C APPROVAL. AGENCY DOES NOT HAVE ANY ADDITIONAL EFFICIENCIES. ALL UNDERUTILIZED VEHICLES HAVE SPECIAL USE WAIVER APPROVAL FROM FISCAL COMMITTEE.

Submission to Commissioner 6/4/2018

Requisition Approved:

Conditionally Approved:

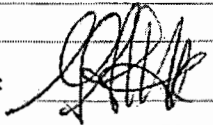
Requisition Denied:

Search GSA

General Bid Process

Signatory Comments:

Authorizing Authority Signature:



Date

6/4/18

Authorizing Authority Title:

Director, DPSS

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Submittal to Commissioner

6/4/2018

Requisition Approved:

Conditionally Approved:

Requisition Denied:

Search GSA

General Bid Process

Signatory Comments:

Authorizing Authority Signature:

Director, DPSS

Date

6/4/18