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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF LONG TERM SUPPORTS AND SERVICES

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 Commissioner

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 Director

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November 13, 2020

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to **Retroactively** pay the National Association of State Directors of Developmental Disabilities Services (Vendor #203264-B001), Alexandria, Virginia in the amount of \$5,768 for annual membership dues, effective retroactive to July 1, 2020 upon Governor and Council approval through June 30, 2021. 100% General Funds.

05-95-093-9300010-59470000 HEALTH AND HUMAN SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DEVELOPMENTAL SVCS DIV, DIV OF DEVELOPMENTAL SVCS, PROGRAM SUPPORT

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2021	026-500251	93005947	Organizational Dues	\$5,768
			Total	\$5,768

EXPLANATION

This request is **Retroactive** because the invoice for the membership was received after the expiration of the previous fiscal year membership. Approval of this request will enable the State to continue annual membership in the National Association of State Directors of Developmental Disabilities Services for the period of July 1, 2020 through June 30, 2021. The National Association of State Directors of Developmental Disabilities Services is a not-for-profit organization that provides assistance to state developmental services agencies in presenting information and education on behalf of the state agencies. The Association works with federal agencies, members of and other national organizations by tracking legislation; leading collaborative efforts; initiating proposals to streamline and simplify federal programs and regulations; and educating members of Congress about issues facing state developmental services agencies. It also provides opportunities for state agencies to learn from each other about evidence-based practices and emerging models of care.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a

member of this organization?

The National Association of State Directors of Developmental Disabilities Services was formed in 1964. New Hampshire has been a member since 1964.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

All 50 states and the District of Columbia belong to the organization. No other New Hampshire state agencies are members of this association.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

The National Association of State Directors of Developmental Disabilities Services' dues structure is based on the University of Colorado's *State of the States* project, which collects information from the states every two years on their expenditures for services and supports within the intellectual/developmental disabilities system. Small states like New Hampshire are capped at \$5,768 annually. There is no increase in the annual membership dues from last year.

5. What benefit does the state receive from participating in this membership?

In ordinary times, National Association of State Directors of Developmental Disabilities Services supports New Hampshire through:

- One-on-one technical assistance
- Federal policy development and partner interactions
- Director and leadership calls providing in-depth, real-time information
- Facilitation of peer-to-peer learning opportunities
- Topical briefs and tools
- Publications highlighting best and emerging practices
- Federal policy updates

In these most extraordinary times during the COVID-19 pandemic, the National Association of State Directors of Developmental Disabilities Services team has provided targeted and timely information to aid New Hampshire's essential preparation and response to the emergency and has served as a trusted resource to the Centers for Medicare and Medicaid Services to inform its policies surrounding emergency long-term services and supports. In addition, National Association of State Directors of Developmental Disabilities Services has provided New Hampshire with counsel and technical assistance with the Corrective Action Plan for Conflict of Interest for the developmental services system.

6. Are training or educational/research materials included in the membership? If so, is the

cost included? Explain in detail.

The cost of technical assistance and training is included in the membership. National Association of State Directors of Developmental Disabilities Services provides an array of high-quality training and technical assistance to states to ensure access to best practices and provides the most current knowledge in the developmental services related fields. Information dissemination to state agencies includes:

- **National Association of State Directors of Developmental Disabilities Services ListServ** - The association's ListServ supports direct, interactive communications between and among member state agency officials. Member agency officials often query their colleagues in other states before launching a new policy or programmatic initiative in order to learn from the experiences of other states.
- **Electronic Bulletin Series:**
 - Federal News Briefs and State News Briefs - Federal News Briefs** - a weekly digest about national policy developments.
 - State News Briefs** - a bi-weekly digest that covers state policy and program initiatives.
- **Electronic Monthly Newsletters:**
 - Federal Perspectives** - a summary of national policy developments from bills pending in Congress, changes in federal policies, and trends in federal-state relations.
 - Community Services Reporter** - the only newsletter in the country reporting exclusively on state and local policy and programmatic initiatives.
- **Directors Alert Bulletin and Policy Advisory Bulletins** - Highlights policy developments including federal court rulings, pending and recently enacted Congressional legislation and new executive branch regulations and guidelines. PABs examine, in-depth, particularly complex areas of federal-state policy impinging on the provision of publicly funded services and supports to people with developmental disabilities.
- **Special Publications** - National Association of State Directors of Developmental Disabilities Services publishes reports on cutting-edge issues. Examples include: *Medicaid and Case Management for People with Disabilities: Structure, Practice, Issues (Third Edition)*; *Shared Living Guide*; and *Caring Families ... Families Giving Care: Using Medicaid to Pay Relatives Providing Support to Family Members with Disabilities*. Member agencies receive a copy of each publication upon its release. Additional copies may be purchased. A complete listing of publications are available on the National Association of State Directors of Developmental Disabilities Services website.
- **National Conferences** - National Association of State Directors of Developmental Disabilities Services conferences are held in November and June each year. While open to the public, the focus of National Association of State Directors of Developmental Disabilities Services conferences is exclusively on issues, developments, programs, and new ideas of interest to state intellectual/developmental disabilities agency officials. Each conference includes a day-long Directors Forum for directors and their designated staff closed to the public.

NASDDDS

301 N. Fairfax Street
Suite 101
Alexandria, VA 22314

Invoice

Date	Invoice #
8/11/2020	F21 MEM NH

FEIN Number: 23-7013310

Bill To

Deborah Scheetz
Director
Division of Long Term Supports and Servic
105 Pleasant Street
Concord, NH 03301

Description	Amount
NASDDDS Membership Period: July 1, 2020 through June 30, 2021	5,768.00
	Total \$5,768.00

MAIL CHECK PAYABLE TO NASDDDS
PO Box 822738, Philadelphia, PA 19182-2738