



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
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**Denis Goulet**  
*Commissioner*

May 1, 2015

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord NH 03301

**REQUESTED ACTION**

In accordance with RSA 94:3, the Department of Information Technology (DoIT), with the authorization of the Office Of the Governor, respectfully requests approval of a salary increase for Christiana Goodwin, Director for Agency Software Division of the Department of Information Technology, in the amount of \$5,177.54 from the annual salary of \$84,019.63 (Letter Grade HH, Step 2) to a new annual salary of \$89,197.17 (Letter Grade HH, Step 3) effective upon Governor and Council approval. (Ms. Goodwin has been employed in unclassified position 9U576 since January 14, 2014.)

**EXPLANATION**

Ms. Goodwin has been with the Department of Information Technology since February 2012 initially as the DoIT IT Manager in support of the Department of Revenue Administration. On January 14, 2014, she was appointed to the unclassified position of Director of Agency Software Division. Ms. Goodwin manages the Agency Software Division which is comprised of IT Managers, Systems Developers, Business Analysts and support staff. In addition, Ms. Goodwin works closely with various agency commissioners and directors to develop strong working relationships with DoIT's partners.

RSA 93:4 "Yearly Service Increase", states, in part, that upon recommendation of the appointment authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/5 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established.

We respectfully request approval of this step increase in salary for Ms. Goodwin to an annual salary of \$89,197.17 (Letter Grade HH, Step 3). The salaries noted in this item, are reflective of those which became effective January 9, 2015 per Chapter 144, L 2013 (HB2).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denis Goulet".

Denis Goulet  
Commissioner

DG/pb