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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Jeffroy A. Meyers
Commissioner

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June 19, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to make a retroactive one-time payment from State Fiscal Year (SFY) 2020 funds to Caroline Powers, Child Protective Service Worker IV, at DCYF Manchester District Office in the amount of \$5,062.75. This payment is to compensate the employee for wages that were not paid for State Fiscal Years 2016, 2017 and 2018. The funds to be paid will be sixty-one percent (61%) General Funds and thirty-nine percent (39%) Federal Funds. Funds are available in the following account as follows:

05-95-42-421010-29570000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
HHS:DIVISION FOR CHILDREN, YOUTH AND FAMILIES, CHILD PROTECTION, CHILD PROTECTION

Employee Name	Class/ Object	Class Title	Job Number	Amount
Caroline Powers	010-500100	Personal Services-Perm. Class.	42105709	\$5,062.75
Caroline Powers	060-500601	FICA (Permanent)	42105709	\$314.00
Caroline Powers	060-500604	Employee Retirement (Permanent)	42105709	\$615.00
Caroline Powers	060-500631	Medicare Coverage (Permanent)	42105709	\$73.00
		Total		<u>\$6,064.75</u>

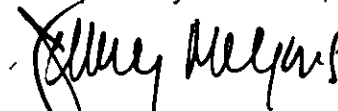
EXPLANATION

This request is made retroactively because Ms. Powers was due compensation in State Fiscal Years 2016, 2017 and 2018 that was not paid. The administrative error was not discovered until State Fiscal Year 2019. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Ms. Powers was due to receive a promotion to Child Protective Service Worker IV on May 31, 2016. Through administrative error her promotion was not processed and she is due pay from May 31, 2016 through June 7, 2018. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Powers.

Consistent with the United States Department of Labor enforcement actions, Ms. Powers is due missed wages, however, only for 36 months dating back to May 31, 2016. Approval of this Request will allow payment of missed wages to Ms. Powers.

Respectfully submitted,



Jeffrey A Meyers
Commissioner