



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



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Thomas S. Burack, Commissioner

August 21, 2014

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH

[Signature] 9/26/14
Approved by Fiscal Committee **Date**

Her Excellency, Governor Margaret Wood Hassan
 and The Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (DES) to accept and expend \$270,270 from the National Oceanic and Atmospheric Administration (NOAA) to complete tasks for coastal zone management, effective upon Governor and Council approval through June 30, 2015. 100% Federal Funds. Funding to be budgeted as follows:

**FY 2015
 Coastal Zone Management
 03-44-44-442010-3642**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404214	Coastal Zone Management	(\$1,446,620)	(\$270,270)	(\$1,716,890)
Expenditures				
010-500100	Personal Services Perm Class	\$469,914	\$0	\$469,914
018-500106	Overtime	\$5,000	\$0	\$5,000
020-500200	Current Expense	\$19,900	\$0	\$19,900
022-500255	Rents-Leases Other Than State	\$42,000	\$0	\$42,000
024-500227	Maint Other Than Bldg-Grounds	\$300	\$0	\$300
026-500251	Organizational Dues	\$12,400	\$0	\$12,400
027-500799	Transfers to DoIT	\$40,083	\$0	\$40,083
028-500292	Transfers to General Services	\$3,413	\$0	\$3,413
030-500302	Equipment New Replacement	\$5,000	\$0	\$5,000
039-500188	Telecommunications	\$8,000	\$0	\$8,000
040-500800	Indirect Costs	\$48,252	\$0	\$48,252
041-500801	Audit Fund Set Aside	\$1,376	\$270	\$1,646

Class	Budget Category	Current Budget	Requested Action	Revised Budget
042-500620	Additional Fringe Benefits	\$56,574	\$0	\$56,574
049-500294	Transfers to Other State Agencies	\$279	\$0	\$279
050-500109	Personnel Full-Time Temp	\$44,770	\$40,000	\$84,770
059-500117	Salary Temporary Employees	\$10,000	\$0	\$10,000
060-500601	Benefits	\$274,583	\$0	\$274,583
066-501709	Employee Training	\$2,200	\$0	\$2,200
070-500705	In-State Travel	\$2,400	\$0	\$2,400
072-500573	Grants Federal	\$336,184	\$170,000	\$506,184
080-500716	Out Of State Travel	\$7,200	\$0	\$7,200
102-500731	Contracts for Program Services	\$56,792	\$60,000	\$116,792
TOTAL		\$1,446,620	\$270,270	\$1,716,890

EXPLANATION

The New Hampshire Coastal Program (NHCP) is the recipient of an annual grant from NOAA to provide funding and staff assistance to towns and cities, and other local and regional groups who protect clean water, restore coastal habitats, and help make communities more resilient to flooding and other natural hazards. Additional funds are being budgeted to close-out the grant following completion of all deliverables under the approved scope of work. Existing grant obligations cannot be satisfied without access to these resources.

DES is requesting authorization to accept and expend \$270,270 in additional funds and to budget these funds as follows:

Class 41 *Audit Set Aside* – Increase is necessary since there is an increase in the overall budget and the class is based on a percentage of the budget.

Class 050 *Personnel Services* – The additional amount of \$40,000 will not be used for new positions. These funds are available in support of an expanded project beyond the usual budget scope for an annual award. These funds will be used to supplant funding for currently budgeted DES positions determined to be necessary to complete required tasks under the grant.

There are sufficient funds in classes 60-Benefits, 42-Additional Fringe Benefits and 41-Indirect Costs to cover the increased salary costs.

Position #	Title	Account (03-44-44)	Funding Mix	Amount
42157	Environmentalist IV	442010-20350000-010	100% Federal	\$15,000
16798	Assistant Administrator	442010-76020000-010	100% Federal	\$5,000
12114	Environmentalist IV	442010-76020000-010	100% Federal	\$5,000
41223	Program Specialist IV	442010-76020000-010	100% Federal	\$5,000
16799	Environmental Program Manager	442010-76020000-010	100% Federal	\$10,000

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Class 072 Grants Federal – The additional amount of \$170,000 will be used to provide funding to towns and cities, and other local and regional groups who protect clean water, restore coastal habitats, and help make communities more resilient to flooding and other natural hazards. The funding will directly address NHCP performance measurement goals established by NOAA.

Class 102 Contracts for Contract Services – The additional amount of \$60,000 will be used to provide technical services necessary to enable coastal communities, regional planning commissions and other local and regional groups implement technical activities to protect clean water, restore coastal habitats, and help make communities more resilient to flooding and other natural hazards

In the event that Federal funds become no longer available, General funds will not be requested to support this program.

We respectfully request your approval.



Thomas S. Burack
Commissioner

**COASTAL ZONE MANAGEMENT GRANT
FISCAL SITUATION FY15
03-44-44-442010-36420000**

Total Federal	\$2,826,500.00
Less Expenditures thru 6/30/14	<u>\$841,636.16</u>
Remaining Authorization to Budget	\$1,984,863.84
Less Current FY15 Budget Authorization	<u>\$1,446,620.00</u>
Total Available for Budgeting	\$538,243.84
REQUESTED ACTION	<u>\$270,270.00</u>
Available to Budget at a later date	\$267,973.84

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 6/30/14</u>	<u>Balance</u>
NA12NOS4190085	959,000.00	788,774.22	170,225.78
NA13NOS4190042	902,500.00	52,861.94	849,638.06
NA14NOS4190067	965,000.00	0.00	965,000.00
TOTAL	<u>2,826,500.00</u>	<u>841,636.16</u>	<u>1,984,863.84</u>

U. S. DEPARTMENT OF COMMERCE		Award Number	
Award Action Request		NA12NOS4190085	
Recipient Name Environmental Services, New Hampshire Department of		Request Type No Cost Extension - Prior Approval Required Document ID: 2462115	
Street Address 29 Hazen Drive		Award Period 07/01/2012 - 06/30/2015	
City, State, Zip Code Concord NH 03301-6510 USA		Total Award Funding Federal: \$959,000.00 Non-Federal: \$889,000.00	
Program Office NOS Office of Ocean and Coastal Resource Management (OCRM)		Program Officer R. Randall Schneider (301)713-3155 randall.schneider@noaa.gov	
CFDA Number and Project Title 11.419: CZM Program Grants FY12 Combined 306/A/309			
Requested Extension Date 06/30/2015			
Justification The New Hampshire Coastal Program (NHCP) hereby requests a no cost, one-year extension of our 2012 grant program #NA12NOS4190085 to June 30, 2015 to complete the following tasks: 1) Task 306-3, Activity 8 – Designated River Local Advisory Committee communication assistance; 2) Task 306-7, Activity 6 – Create a final guide for sediment management for dam removal projects; and 3) Task 309-2, Activity 2 – Coordination and communication assistance to the New Hampshire Coastal Risks and Hazards Commission, which is included in a change of scope request being submitted concurrently.			
Award Action Request Status Accepted			
SUBMITTED BY David Murphy		DATE 11/25/2013	
APPROVED BY Alan Conway		DATE 12/10/2013	

U. S. DEPARTMENT OF COMMERCE Award Action Request		Award Number NA13NOS4190042
Recipient Name Environmental Services, New Hampshire Department of		Request Type No Cost Extension - Prior Approval Required Document ID: 2460306
Street Address 29 Hazen Drive		Award Period 07/01/2013 - 12/31/2015
City, State, Zip Code Concord NH 03301-6510 USA		Total Award Funding Federal: \$902,500.00 Non-Federal: \$837,500.00
Program Office NOS Office of Ocean and Coastal Resource Management (OCRM)		Program Officer R. Randall Schneider (301)713-3155 randall.schneider@noaa.gov
CFDA Number and Project Title 11.419: CZM Program Grants FY13 Combines 306/A/309		
Requested Extension Date 12/31/2015		
Justification 12-month No Cost Extension request for our FFY13 grant - NA13NOS4190042 - through December 31, 2015. Extension is needed to provide additional time to complete new task 306-14, Establishment of a Marine Mammal Rescue and Response Capability for New Hampshire. This request is being submitted concurrently with a Change in Scope for the above referenced task.		
Award Action Request Status Accepted		
SUBMITTED BY David Murphy		DATE 11/15/2013
APPROVED BY Michele Pollard		DATE 12/04/2013

FORM CD-450 (REV 01/09)		<input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT	
U. S. DEPARTMENT OF COMMERCE		AWARD NUMBER	
FINANCIAL ASSISTANCE AWARD		NA14NOS4190067	
RECIPIENT NAME Environmental Services, New Hampshire Department of			
STREET ADDRESS 29 Hazen Drive		FEDERAL SHARE OF COST \$965,000.00	
CITY, STATE, ZIP CODE Concord NH 03301-6510		RECIPIENT SHARE OF COST \$886,000.00	
AWARD PERIOD 07/01/2014-12/31/2015		TOTAL ESTIMATED COST \$1,851,000.00	
AUTHORITY 16 U.S.C. 1455, 1455a, 1456b			
CFDA NO. AND PROJECT TITLE 11.419 CZM Program Grants FY14 Combines 306/A/309			
<p>This award offer approved by the Grants Officer constitutes an obligation of Federal funding. By accepting this award offer, the Recipient agrees to comply with the award Terms and Conditions checked below. If this was a paper issued award offer, please send two signed documents to the Grants Officer and retain one set of signed award documents for your files. If this award offer is not accepted without modification within 30 days of receipt, the Grants Officer may unilaterally withdraw this award offer and de-obligate the funds.</p>			
<input checked="" type="checkbox"/> Department of Commerce Financial Assistance Standard Terms and Conditions <input type="checkbox"/> Government Wide Research Terms and Conditions <input checked="" type="checkbox"/> Bureau Specific Administrative Standard Award Conditions <input checked="" type="checkbox"/> Award Specific Special Award Conditions <input checked="" type="checkbox"/> Line Item Budget <input type="checkbox"/> 15 CFR Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Non-Profit, and Commercial Organizations <input checked="" type="checkbox"/> 15 CFR Part 24, Uniform Administrative Requirements for Grants and Agreements to States and Local Governments <input type="checkbox"/> OMB Circular A-21, Cost Principles for Educational Institutions <input checked="" type="checkbox"/> OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments <input type="checkbox"/> OMB Circular A-122, Cost Principles for Non-Profit Organizations <input type="checkbox"/> 48 CFR Part 31, Contract Cost Principles and Procedures <input checked="" type="checkbox"/> OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations <input checked="" type="checkbox"/> Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements REF: <u>77 FR 74634 (December 17, 2012)</u> <input checked="" type="checkbox"/> Other(s) <u>77 FR 74634 (December 17, 2012)</u>			
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Alan Conway		TITLE Grants Officer	DATE 07/03/2014
TYPE NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Susan Carlson		TITLE	DATE 07/11/2014