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ROBERT L. QUINN
COMMISSIONER OF
SAFETY

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

August 4, 2020

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-a IV, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to accept and expend FFY 2019 High Hazard Potential Dam (HHPD) grant funds in the amount of \$475,437.00 from the Federal Emergency Management Agency (FEMA) for increasing the safety of high hazard dams within the State of New Hampshire. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2021. Funding source: 65% Federal Funds/ 35% Other Funds match.

Funds will be budgeted in an account titled:

02-23-23-232010- 56300000 Dept. of Safety – Div. of Homeland Sec & Emergency Mgmt – HHPD Rehabilitation

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
000-406804	Federal Revenue	(\$0.00)	(\$475,437.00)	(\$475,437.00)
018-500106	Overtime	\$0.00	\$1,500.00	\$1,500.00
020-500200	Current Expenses	\$0.00	\$5,000.00	\$5,000.00
030-500311	Equipment	\$0.00	\$4,250.00	\$4,250.00
040-500800	Indirect Cost	\$0.00	\$2,600.00	\$2,600.00
041-500801	Audit Funds Set Aside	\$0.00	\$522.00	\$522.00
050-500109	Personal Service Temp	\$0.00	\$7,500.00	\$7,500.00
060-500601	Benefits	\$0.00	\$900.00	\$900.00
070-500705	In-State Travel	\$0.00	\$1,500.00	\$1,500.00
072-500574	Grants - Locals	\$0.00	\$65,000.00	\$65,000.00
085-588599	Interagency Transfers Fed Funds	\$0.00	\$386,665.00	\$386,665.00
	Totals	\$0.00	\$475,437.00	\$475,437.00

Explanation

New Hampshire's HHPD Grant Program is a new initiative aimed at increasing the safety of high hazard dams in the State. The HHPD program is dedicated to protecting the lives of New Hampshire residents and their property from the risks associated

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Page 2 of 2

with dams. The program does this by funding planning, design, and other pre-construction activities related to the reduction of risk of high hazard dams.

This grant program will be administered in close connection with the New Hampshire Department of Environmental Service (DES) Dam Bureau. In part, the Dam Bureau's mission and guiding principles are to ensure all dams in New Hampshire are constructed, maintained, and operated in a safe manner. The addition of the HHPD Rehabilitation Grant to the Division's current grant programs will further support the missions of both HSEM and DES. The HHPD is a new federal grant program that was not anticipated or available during the development of the Department's SFY 20/21 biennial budget.

The funds will be budgeted as follows:

Class 018, Overtime, will provide funding for any overtime required to administer the grant program to include after hour meetings

Class 020, Current Expense, will provide funding for supplies needed to manage the grant program, which include: office supplies, batteries, binders, paper, folders, envelopes, brochures, pamphlets, computer and camera supplies, desktop supplies, duplicating (photocopier) supplies, and postage.

Class 030, Equipment, will provide funding to purchase miscellaneous equipment and to repair or replace unexpected equipment failures directly related to the grant program.

Class 040, Indirect Cost, represents the indirect cost associated amount for this request.

Class 041, Audit Funds Set Aside, represents the audit fund set aside associated amount for this request.

Class 050, Personal Service Temp, to be used to pay salaries for existing part-time positions in support of the grant program.

Class 060, Benefits, to pay the benefits associated with the existing program positions.

Class 070, In State Travel, will provide funding for travel needed for onsite dam visits and other meetings required to support the grant program.

Class 072, Grants to Locals, will provide funding for planning, design, and other pre-construction activities related to the reduction of risk of high hazard dams to local New Hampshire communities.

Class 085, Interagency Transfers Fed Funds, will provide funding for planning, design, and other pre-construction activities related to the reduction of risk of high hazard dams to New Hampshire state agencies.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

U.S. Department of Homeland Security
Washington, D.C. 20472



Jennifer Harper
NH Dept. of Safety, Div. of Homeland Security & Emergency Management
33 Hazen Drive
Concord, NH 03305 - 0011

Re: Grant No.EMW-2019-GR-00002

Dear Jennifer Harper:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2019 High Hazard Potential Dams (HHPD) Rehabilitation Grant has been approved in the amount of \$475,437.00. As a condition of this award, you are required to contribute a cost match in the amount of \$256,006.00 of non-Federal funds, or 35 percent of the total approved project costs of \$731,443.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2019 High Hazard Potential Dams (HHPD) Rehabilitation Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help us to make the necessary updates and avoid any interruptions in the payment process.

A handwritten signature in black ink, appearing to read "Bridget Bean". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

BRIDGET ELLEN BEAN GPD Assistant Administrator

Obligating Document for Award/Amendment


1a. AGREEMENT NO. EMW-2019-GR-00002-S01	2. AMENDMENT NO. ***	3. RECIPIENT NO. 026003618	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX04765N2019T
6. RECIPIENT NAME AND ADDRESS NH Dept. of Safety, Div. of Homeland Security & Emergency Management 33 Hazen Drive Concord, NH, 03305 - 0011	7. ISSUING FEMA OFFICE AND ADDRESS FEMA-GPD 400 C Street, SW, 3rd floor Washington, DC 20472-3645 POC: 866-927-5646		8. PAYMENT OFFICE AND ADDRESS FEMA Finance Center 430 Market Street Winchester, VA 22603	
9. NAME OF RECIPIENT PROJECT OFFICER Whitney Welch	PHONE NO. 603-223-3667	10. NAME OF FEMA PROJECT COORDINATOR Central Scheduling and Information Desk Phone: 800-368-6498 Email: Askcsid@dhs.gov		
11. EFFECTIVE DATE OF THIS ACTION 09/15/2019	12. METHOD OF PAYMENT PARS	13. ASSISTANCE ARRANGEMENT Cost Reimbursement	14. PERFORMANCE PERIOD From: 09/15/2019 To: 09/14/2022 Budget Period 09/15/2019 09/14/2022	

1 5. DESCRIPTION OF ACTION
a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
High Hazard Potential Dams (HHPD) Rehabilitation Grant	97.041	2019-FA-GO01-F440- -4101-D	\$0.00	\$475,437.00	\$475,437.00	See Totals
			\$0.00	\$475,437.00	\$475,437.00	\$256,006.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)
High Hazard Potential Dams (HHPD) Rehabilitation Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.
16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN
This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)  DEBORAH SUSAN SCOTT, Assistance Officer	DATE Fri Sep 13 18:52:28 GMT 2019