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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

October 9, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to MOP 1200 I (D), authorize the Department of Safety, Division of State Police, to pay annual membership dues of \$7,800.00 to the Commercial Vehicle Safety Alliance (CVSA) (VC#173369-B001), Greenbelt, MD, for the period of January 1, 2018 through December 31, 2018. Effective upon Governor and Council approval. Funding source: 86.01% Federal Funds, 13.99% Highway Funds.

Funding is available in the account titled MCSAP Grant:

02-23-23-234015-31060000 Dept. of Safety – Div. of State Police – MCSAP Grant Amount: \$7,800.00  
026-500251 Organizational Dues – Membership fees  
Activity Code: 2317MCSP

### Explanation

Membership in CVSA is critical to the performance of State Police Motor Carrier Troopers' commercial vehicle duties. All State Police Motor Carrier Troopers must be certified to perform commercial vehicle inspections and, through the Commercial Vehicle Safety Alliance, there is a high level of quality and consistency required in order to become certified. Membership also provides the State's Motor Carrier Troopers the opportunity to have direct input into the making and revision of rules and laws for commercial vehicles.

The CVSA is an association of member states, Canada, and Mexico. It works with these governments to improve commercial vehicle safety and to promote uniformity in the enforcement of safety regulations and hazardous materials transportation rules. This organization also establishes a framework for uniformity, compatibility, and reciprocity across the member jurisdictions.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The Commercial Vehicle Safety Alliance (CVSA) has been in existence since 1980 and New Hampshire Department of Safety has been a member since 1987.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* All 50 states and U.S. territories belong to CVSA. The Department of Safety is the sole NH agency to belong as it is the only agency authorized to enforce Federal motor carrier regulations.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)* The dues are based on the Federal Motor Carrier Safety Administration's MCSAP Grant award formula for each state.
5. *What benefit does the state receive from participating in this membership?* CVSA establishes uniformity and reciprocity of on-highway enforcement and standardizes the criteria for commercial motor vehicle inspections among all the states,

Canadian Provinces, and Mexico. These common criteria for regulation and inspection functions are recognized by the commercial motor vehicle industry and used by law enforcement agencies to place commercial vehicles and drivers out of service for unsafe equipment or operation. The Alliance is also a forum to discuss ways to improve the safety of motor carrier operation through enhanced and improved methods of both highway and terminal inspection of vehicles, drivers, and cargo.

6. *Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.* CVSA provides the *North American Standard Out-of-Service Criteria Handbook* and training bulletins. In addition, they provide the North American standard out-of-service criteria for commercial highway vehicles transporting transuranics and highway route controlled quantities of radioactive materials and the Level VI inspection procedures to conduct these types of inspections. These materials are provided electronically every year included in the membership cost. In addition, CVSA hosts an annual training conference which culminates in a competition in which a representative from each state participates.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* The North American Standard Out-of-Service Criteria, published by CVSA, is the criteria used by NHSP troopers when determining to place safety deficient vehicles and drivers out-of-service, thereby removing them from NH roadways. In order for New Hampshire to maintain voting rights on the criteria published every year, New Hampshire must remain a member.

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* No, there isn't any travel included with the membership.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* Troopers with the Commercial Motor Vehicle Enforcement Section of State Police Troop G are CVSA members.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* This membership is imperative to the mission and duties of the State Police Commercial Motor Carrier Enforcement troopers. These troopers must be certified through CVSA to perform commercial motor vehicle inspections including passenger carriers and hazardous material transportation. Additionally, the membership provides a consistent approach to Commercial Motor Vehicle safety enforcement that is recognized by the motor carrier industry nationwide. Without this membership, these troopers would lack the uniformity and reciprocity across member jurisdictions and would lack the authority to enforce safety regulations and inspect commercial vehicles as referenced in Chapter Saf-C 900 Administrative Rules and applicable NH RSAs.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety



6303 Ivy Lane, Suite 310, Greenbelt, MD 20770-6319  
 Phone: 301-830-6143  
 cvsahq@cvsa.org  
 www.cvsa.org

# INVOICE

Invoice Date: 10/4/2017  
 Invoice #: 24733  
 Order #: 27734  
 PO #: n/a  
 Terms: Due Upon Receipt

**BILL TO:**

New Hampshire State Police  
 33 Hazen Dr  
 Concord, NH 03305-0011 US  
 Attention: Terri Hartley

**SHIP TO:**

New Hampshire State Police  
 33 Hazen Dr  
 Concord, NH 03305-0011 US  
 Attention: Terri Hartley

Quantity	Description	Price Each	Amount
1	Level 2 - State/Provincial/Territorial Member Dues	\$7,800.00	\$7,800.00
1	Region I	\$0.00	\$0.00
		<b>TOTAL</b>	<b>\$7,800.00</b>

**MAKE ALL CHECKS PAYABLE TO:**

Commercial Vehicle Safety Alliance  
 6303 Ivy Lane, Suite 310  
 Greenbelt, MD 20770-6319

Total: \$7,800.00  
 Payments: \$0.00  
 Last Payment Date: N/A  
 Balance Due: \$7,800.00

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