



Lori A. Shibanette  
Commissioner

Patricia M. Tilley  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
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April 25, 2022

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His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Informatics, Behavioral Risk Factor Surveillance program to accept and expend other funds in the amount of \$40,500 from the Alzheimer's Association, \$10,000 from the University of New Hampshire's Institute on Disability and \$15,000 from the University of New Hampshire's Disability and Health Program to fund the Behavioral Risk Factor Surveillance program effective upon Governor and Executive Council approval through June 30, 2023 and further authorize the funds to be allocated as follows. 100% Other funds.

**05-95-90-900510-86670000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFORMATICS, (BRFS) BEHAVIORIAL RISK FACTOR SURVEILLANCE SFY 2022**

| Class-Account         | Description                  | Current Adjusted Authorized | Requested Action | Revised Adjusted Authorized |
|-----------------------|------------------------------|-----------------------------|------------------|-----------------------------|
| 000-403096-16         | Federal Funds                | \$496,127                   | \$0              | \$496,127                   |
| 005-401716-18         | Other Funds                  | \$55,903                    | \$65,500         | \$121,403                   |
|                       | General Funds                | \$0                         | \$0              | \$0                         |
| <b>Total Revenue</b>  |                              | <b>\$552,030</b>            | <b>\$65,500</b>  | <b>\$617,530</b>            |
| 010-500100            | Personal Services - Perm     | \$70,962                    | \$0              | \$70,962                    |
| 020-500200            | Current Expense              | \$160                       | \$0              | \$160                       |
| 022-500258            | Rent-Leases Other Than State | \$440                       | \$0              | \$440                       |
| 037-500174            | Technology-Hardware          | \$570                       | \$0              | \$570                       |
| 041-500801            | Audit Fund Set Aside         | \$510                       | \$0              | \$510                       |
| 042-500620            | Additional Fringe Benefits   | \$7,451                     | \$0              | \$7,451                     |
| 060-500601            | Benefits                     | \$35,269                    | \$0              | \$35,269                    |
| 066-500543            | Employee Training            | \$125                       | \$0              | \$125                       |
| 070-500709            | In State Travel              | \$2,015                     | \$0              | \$2,015                     |
| 080-500179            | Out-of-State Travel          | \$554                       | \$0              | \$554                       |
| 519-500360            | Behavior Risk Factor Survey  | \$433,974                   | \$65,500         | \$499,474                   |
| <b>Total Expenses</b> |                              | <b>\$552,030</b>            | <b>\$65,500</b>  | <b>\$617,530</b>            |

### EXPLANATION

The NH BRFSS is a statewide, random telephone survey of adults that has been conducted annually in New Hampshire for the past twenty years. The survey period begins in January of each year and continues for the next twelve consecutive calendar months without interruption.

The objective of the NH BRFSS is to measure the prevalence of specific health risk behaviors among New Hampshire citizens as well as to understand their knowledge of both the health risks and health benefits that can be influenced by individual behavior. The telephone survey provides information about health related behaviors at the state and county levels as well as for the Cities of Manchester and Nashua. Information is also collected about the prevalence of health conditions such as asthma, diabetes and cardiovascular disease. Participation in the survey is voluntary and no personally identifiable information is collected.

The information from the survey is used by the Department of Health and Human Services to identify high-risk segments of the population and to plan, implement and evaluate strategies and activities to promote health and prevent disease. This information is also used to inform policy makers and the public to assist with setting health program priorities. The Behavioral Risk Factor Surveillance Survey is the only comprehensive source of data for measuring general health status, behavior, prevention and screening in the adult population in New Hampshire.

The additional funds would be used to supplement the Centers for Disease Control and Prevention (CDC) federal funding for conducting 6,000 telephone health interviews annually implemented under the New Hampshire Behavioral Risk Factor Surveillance Survey (NH BRFSS) Program.

Funds are budgeted as follows:

Class 519 – The funds included here will be used towards the contracted survey and data collection activities.

In response to the anticipated two-part question, “Can these funds be used to offset General Funds?” and “What is the compelling reason for not offsetting General Funds?” the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Other – Operating Grants Local Funds.

Attached is a copy of the letter of commitment of funds from the organizations. A smaller amount was added to the operating budget, as the funds were not anticipated at this higher level at the time the budget was developed. This request is to accept the difference from what was budgeted, \$55,903, to what is being awarded, \$65,500 for a total in Other funds of \$121,403.

In the event that these Other funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner



July 16, 2021

Kim C. Lim, PhD, MPH  
BRFSS Coordinator  
Bureau of Public Health Statistics and Informatics  
New Hampshire Division of Public Health Services  
29 Hazen Drive  
Concord, NH 03301-6504

Dear Dr. Lim:

This letter is to convey the importance of collecting data from the Caregiver Module in the 2022 New Hampshire Behavioral Risk Factor Surveillance System (BRFSS) survey. Caregiving is essential for people with dementia, who in many cases require 24 hour assistance. Research shows that dementia caregivers are often at risk for increased stress and strain and reduced mental and physical health as a result of their caregiving role.

In 2020, an estimated 57,000 adults in New Hampshire provided unpaid care to people with Alzheimer's disease or other dementias – care that totaled 82 million hours at an estimated economic value of \$1.5 billion. Collecting data from the New Hampshire BRFSS provides valuable information about the number and characteristics of adult caregivers, types of caregiving tasks, the amount and duration of caregiving, and the number of adults who expect to become caregivers in the near future. Data like these help guide public health planning, interventions, programs, and services to reduce the future burden of dementia.

The Alzheimer's Association will support the cost of including the Caregiver Module in the 2022 New Hampshire BRFSS in the amount of \$40,500. By accepting this funding, the New Hampshire Division of Public Health Services agrees to include the Caregiver Module as an Optional Module and upload the data to CDC in accordance with Optional Module procedures. Please invoice the Alzheimer's Association through an email to Meghan Fadel ([mlfadel@alz.org](mailto:mlfadel@alz.org)) by November 20, 2022.

Thank you for your continued partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Baumgart".

Matthew Baumgart  
Vice President, Health Policy



University of  
New Hampshire

Institute on Disability/UCED  
A University Center for Excellence in  
Disability

10 West Edge Drive  
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Durham, NH 03824-3513

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February 21, 2022

Kim C. Lim, PhD, MPH  
BRFSS Coordinator  
Bureau of Public Health Statistics and Informatics  
New Hampshire Division of Public Health Services  
29 Hazen Drive  
Concord, NH 03301-6504

Dear Dr. Lim:

Please accept this letter as confirmation that the NH Occupational Health Surveillance Program (NH OHSP) at the Institute on Disability at the University of New Hampshire is committed to providing \$10,000 to support the Optional Industry/Occupation (I/O) module and a state added work-related injury question for the 2023 NH BRFSS .

Supporting collection of industry and occupation variables is a critical piece of occupational health surveillance activities. NH has an important history in informing work-related injury prevention efforts through the surveillance of injury requiring medical attention and payer source through the NH BRFSS.

Please invoice us any time in 2023.

Thank you for your continued partnership.

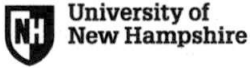
Sincerely,

A handwritten signature in black ink that reads "Karla Armenti".

Karla Armenti, MS, ScD.

Principal Investigator, NH Occupational Health Surveillance Program

# Institute on Disability/UCED



August 30, 2021

Kim C. Lim, PhD, MPH  
BRFSS Coordinator  
Bureau of Public Health Statistics and Informatics  
NH Division of Public Health Services  
29 Hazen Drive  
Concord, NH 03301-6504

NH Disability and  
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10 West Edge Drive  
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[www.nhdisabilityhealth.org](http://www.nhdisabilityhealth.org)

Re: CDC-RFS-DP20-2007 (Behavioral Risk Factor Surveillance System)

Dear Dr. Lim:

As the Principal Investigator of the NH Disability and Health Program at the University of New Hampshire Institute on Disability, I am pleased to offer support for the 2022-2026 Behavioral Risk Factor Surveillance System (BRFSS).

The NH Disability and Health Program relies on data from the NH BRFSS to surveil health indicators of people with and without disabilities in our state. NH BRFSS collects and provides quality data that is important and useful to our program that is not available from other sources at the state/county and public health region levels. Often, we use data from the optional modules that NH BRFSS fields, as these frequently represent areas of interest or need within our target population.

My project will contribute \$15,000 each year for the next 5 years to support the NH BRFSS. These funds must be invoiced prior to June 30 each fiscal year. In other words, the invoices must be received by the following dates:

Year 1 – June 30, 2022  
Year 2 – June 30, 2023  
Year 3 – June 30, 2024  
Year 4 – June 30, 2025  
Year 5 – June 30, 2026

Thank you for the important work you do with the NH BRFSS.

Sincerely,

A handwritten signature in black ink that reads 'Kimberly Phillips'.

Kimberly Phillips  
Research Assistant Professor

