

155 MLC



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

April 21, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of Fire Safety, Fire Marshal's Office requests authorization to pay overtime in the amount of \$75,000.00 for permanent personnel from class 10 appropriations for positions that are vacant due to the lack of being able to find skilled applicants. The \$75,000.00 represents the estimate of additional funds needed for the remainder of SFY 2020. Effective upon Governor and Council approval through June 30, 2020. Funding Source: 52.5% Fire Fund, 47.5% General Fund.

Explanation

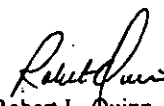
The Department of Safety, Division of Fire Safety, Fire Marshal's Office requests an overtime transfer for actual expenditures not to exceed \$75,000.00. The requested overtime expenditure from Class 10, Personal Services account, represent payments made to permanent personnel for overtime hours worked during the recent Novel Coronavirus (COVID-19) pandemic. The Division has reassigned staff resources to assist in the statewide response which requires working extended hours.

The Department of Safety, Division of Fire Safety, Fire Marshal's Office spent \$101,429.01 in SFY 2018 and \$145,331.95 in SFY2019 in overtime expenses. In SFY 2020, the Division has spent \$127,500.28 to date.

The above requested action is to cover the expenses incurred in SFY 2020 and any additional expenditure for the remainder of SFY 2020, through June 30, 2020, based on the duration of the Novel Coronavirus (COVID-19). A total of 4 full-time positions have been vacant during SFY 2020.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,


Robert L. Quinn
Commissioner of Safety

Expenditure Request-Overtime Permanent Personnel Services

Date: March 20, 2020

Department: Safety

Division of Expenditure Request:
Fire Safety

# Positions	Estimated Overtime	
	Regular Time	Time & One-Half

4 \$ 160,588 \$ -

Number

Estimated Vacant Positions: 36

<u>Title & Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
Fire Investigator	LG 22 10934	\$ 41,637.00
Fire Investigator	LG 22 43421	\$ 44,949.00
Supervisor VI	LG 27 43100	\$ 27,626.00
Program Spec III (Hazmat)	LG 23 42564	\$ 46,376.00

Total: \$ 160,588.00

Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
01-23-23-238010-66310000-10-500100	01-23-23-238010-66310000-018-500106	\$ 75,000.00

Certification:

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions working additional hours during the recent state of emergency for the will not exceed the legislative appropriation.



Signature of Agency Head

Expenditure Authorization

Approval Requires:

Governor and Council _____

Business Supervisor Melanio Carrador 4/23/2020

Director of Personnel Lorrie Rudis 4/23/2020

Comptroller Dana Call 4/23/2020