



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street - Room 120  
Concord, New Hampshire 03301

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Charles M. Arlinghaus  
Commissioner  
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Catherine A. Keane  
Deputy Commissioner  
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January 8, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

In Accordance with the provisions of RSA 94:3 (Yearly Service Increases), I respectfully request approval of an annual salary step increase for Catherine Keane, Deputy Commissioner of the Department of Administrative Services from Grade JJ, Step 6 (Salary \$125,160.36) to the Grade JJ, Step 7 (Salary \$131,357.20) effective January 31, 2020.

## EXPLANATION

Catherine Keane was appointed to the position of Deputy Commissioner on January 24, 2018. She is without question one of the hard-working employees in state government and of inestimable value to our Department. I am very pleased to have the opportunity to recommend her for a very well-deserved yearly service increase.

Respectfully submitted,

Charles M. Arlinghaus  
Commissioner