



Lori A. Shibinette
Commissioner

Lori A. Weaver
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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March 29, 2022

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Refugee Services, to accept and expend additional Federal funds in the amount of \$164,047 from the Administration for Children & Families, Office of Refugee Resettlement effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023 and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-095-095-950010-72090000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS:COMMISSIONERS OFFICE; OFFICE OF THE COMMISSIONER; REFUGEE SERVICES

Class/Object	Class Title	Current Adjusted Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-408181-16	Federal Funds	\$ 3,295,706	\$ 164,047	\$ 3,459,753
	Total Revenue:	\$ 3,295,706	\$ 164,047	\$ 3,459,753
Expense				
010-500100	Regular Officers and Employ	\$ 207,013		\$ 207,013
018-500106	Overtime	\$ 500		\$ 500
020-500200	Current Expenses	\$ 400		\$ 400
030-500301	Equipment	\$ 960		\$ 960
039-500180	Telecommunications	\$ 1,000		\$ 1,000
040-500800	Indirect Costs	\$ 8,978		\$ 8,978
041-500801	Audit Set Aside	\$ 3,299	\$ 165	\$ 3,464
042-500620	Additional Fringe Benefits	\$ 17,964		\$ 17,964
060-500601	Benefits	\$ 108,557		\$ 108,557
066-500544	Employee Training	\$ 1,960		\$ 1,960
070-500704	In State Travel	\$ 2,400		\$ 2,400
080-500714	Out of State Travel	\$ 1,600		\$ 1,600
085-488545	Interagency Transfer out of	\$ 300,000		\$ 300,000
102-500731	Program Contracts	\$ 2,641,075	\$ 163,882	\$ 2,804,957
	Total Expense:	\$ 3,295,706	\$ 164,047	\$ 3,459,753

EXPLANATION

This request is to accept funds for the Afghan Refugee Support Services Supplement – Legal Assistance. In the Afghanistan Supplemental Appropriations Act, 2022 and the Additional Afghanistan Supplemental Appropriations Act, 2022 (ASA), Congress authorized the Office of Refugee Resettlement's (ORR) parent agency, the Administration for Children and Families (ACF), to obligate ASA funding until September 30, 2023, for the provision of immigration-related legal assistance to eligible Afghan populations. New Hampshire was granted \$164,047 by ORR, through a per capita formula, to help facilitate the adjustment of status for Afghan evacuees. ORR authorizes types of legal assistance such as: providing eligible populations with basic legal orientation on immigration statuses and immigration protections under the law; conducting seminars, trainings, or workshops on relevant immigration-related legal assistance topics to eligible clients; explaining or completing relevant forms on behalf of clients; and responding to immigration-related inquiries from the U.S. Department of State Bureau of Population, Refugees and Migration.

Funds will be budgeted as follows:

Class 041 (Audit Set-Aside) per State requirements.

Class 102 (Contracts for Program Services) will be used to procure a new contract, with providers offering ongoing services to the refugee populations in New Hampshire. These providers will provide services such as interpretation services, translation services, completing forms, providing representation and responding to immigration-related inquiries from the U.S. Department of State Bureau of Population, Refugees, and Migration.

Area Served: Statewide.

Source of Funds: 100% Federal from the Administration for Children & Families, Refugee Resettlement.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted,


Lori A. Shibanette
Commissioner



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Grants Management, 330 C Street, S.W., Washington DC 20201

March 23, 2022

Health and Human Services, New Hampshire Dept of
Office of Minority Health and Refugee Affairs
129 Pleasant St
Concord, NH 03301-3852

Re: Notice of Award Refugee Support Services Program FY 2022

Dear Grantee:

The amount indicated below is being awarded for Fiscal Year 2022 for the Refugee Support Services Program in accordance with Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522):

Appropriation Number	Common Accounting Number (CAN)	Grant Document Number (GDN)	This Grant Award	Reauthorized Prior Year Funds	Cumulative Fiscal Year Amount
75-2223-1503	2022 G992218	2201NHRSSS	\$164,047.00		\$164,047.00
75-2223-1503	2022 G992210	2201NHRSSS			\$640,771.00
75-2224-1503	2022 G99RSF2	2201NHRSSS			\$335,271.00
Entity Identification Number (EIN): 1026000618B3 Catalog of Federal Domestic Assistance (CFDA) Number: 93.566			Total Funds Available, FY :2022		\$1,140,089.00

The following are important deadlines and due dates for this award. Any funds not obligated or liquidated by the applicable dates shown below will be recouped by this agency. Any funds indicated as being "reauthorized" from a prior fiscal year must be obligated prior to obligating funds awarded directly for Fiscal Year 2022.

- Project Period: Start: 10/01/2021 End: 09/30/23 (3 year project period)
- Funds Obligation Deadline: 09/30/2023
- Funds Liquidation Deadline: 09/30/2024
- Quarterly Financial Reports Due: 30 days following each fiscal quarter
- Final Financial Report Due: 90 days following the project period end

This award may be used to fund only those items named as "Funding Priorities" in the Terms and Conditions for this program.

With the acceptance of this award, you agree to administer this grant in compliance with all applicable Federal statutes, regulations and policies, including the Terms and Conditions for this program. In addition, you agree to comply with the Cash Management Improvement Act (31 CFR Part 205) requiring that you limit the amount and timing of your requests to draw Federal funds to the minimum amount necessary to meet actual and immediate program needs and requirements.

A copy of the General Terms and Conditions governing mandatory grant programs and additional program-specific requirements for this program are available at: <https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>.

Grant funds are made available through the HHS Payment Management System (PMS). Questions concerning payments should be directed to the Division of Payment Management, PO Box 6021, Rockville, Maryland 20852 (<https://pms.psc.gov/support/help-desk.html>) or to the PMS Help Desk at (877) 614-5533. Questions concerning program or financial reporting requirements should be directed to the individuals designated as contacts in the Terms and Conditions addendum for this program found on the "terms-and-conditions" website address above.

Sincerely,

Amy Menefee-Longs
Grants Officer