

ZA  
Beard

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
STATE OF NEW HAMPSHIRE  
DIVISION OF ADMINISTRATION

121 South Fruit Street  
Concord, N.H. 03301-2412  
Telephone 603-271-3800

PETER DANLES  
Executive Director

KIRA HAGEMAN  
Director of Administration



March 13, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 4:8, authorize the New Hampshire Office of Professional Licensure and Certification (OPLC), Division of Health Professions, Board of Nursing, to accept a complimentary scholarship not to exceed \$750 from the National Council of State Boards of Nursing (NCSBN) in the form of payment for all travel related expenses for staff member Sarah Howlett RN, paralegal, to attend the 2017 Discipline Case Management Conference to be held June 12-14, 2017 in Pittsburgh, PA. Effective upon Governor and Council approval.

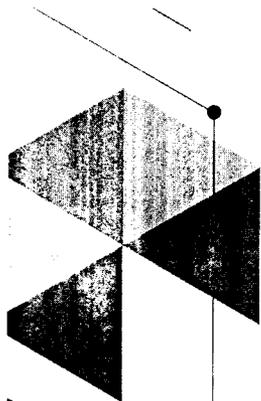
**EXPLANATION**

NCSBN is the National Council of State Boards of Nursing which includes all states, Canadian provinces and international associate members. NCSBN is a not for profit organization responsible for providing the National Council Licensing Examination (NCLEX). These exams include the NCLEX-RN and NCLEX-PN Examinations, National Nurse Aide Assessment Program (NNAAP) and the Medication Aide Certification Examination (MACE). NCSBN is committed to serving as a voice for those responsible for the regulation of the practice of nursing. The purpose of this conference is to provide board staff with information that is timely and pertinent to the work involved with adjudication of licensees. See attached brochure for agenda topics.

Expenses for the event include hotel, air travel, ground transportation, and meals, which are all covered by the scholarship as noted above and all these expenses will not exceed the \$750 scholarship amount. The OPLC, Board of Nursing respectfully requests your approval of this request.

Respectfully submitted,  
*Kira Hageman*

Kira Hageman  
Director of Administration  
Office of Professional Licensure and Certification



# 2017 Discipline Case Management Conference

## *Transforming Principles into Practice*

June 12-14, 2017 | Pittsburgh, PA

### OBJECTIVES

- Apply advanced interviewing principles and techniques during phone interviews.
- Describe the regulatory challenges as a result of recent antitrust decisions.
- Compare various methods to improve complaint triage processes.
- Explain the transformation of licensure mobility via the eNLC.
- Appraise methods to manage the investigatory caseload.
- Consider how public record principles are affected by social media and private email communications.
- Articulate the modern technologies and principles of drug testing.
- Observe and identify the perspectives of the complainant, disciplined licensee and surrogates.
- Recognize the conditions for non-discipline versus disciplinary reinstatement.
- Identify factors to consider when governing a licensee for off-duty conduct.

### WHO SHOULD ATTEND?

Attorneys, specifically those practicing administrative law, investigators, probation compliance monitors, hearing officers, executive officers, board presidents, board members and staff of boards of nursing.

### AGENDA

#### Monday, June 12

2:00 – 6:00 pm  
Registration

6:00 – 7:30 pm  
Welcome Reception  
The Andy Warhol Museum  
117 Sandusky Street  
Pittsburgh, PA 15212

The reception is for attendees only. The museum is 14 minute walk from the hotel. Attendees may walk or take the shuttle.

The shuttle will pick up attendees at the Westin Convention Center. The shuttles will run continuously starting at 5:45 pm from the hotel and last leaving the museum at 7:30 pm.

#### Tuesday, June 13

7:30 am – 5:00 pm  
Registration

7:30 – 8:30 am  
Continental Breakfast

8:30 – 9:00 am  
Welcome and Tour of NCSBN Resources  
Kathleen A. Russell, JD, MN, RN  
Senior Policy Advisor, Nursing Regulation, NCSBN

9:00 – 9:45 am  
The Discipline Experience: Perspective of a Complainant and a Disciplined Licensee  
Julian Rivera, JD  
Partner, Husch Blackwell LLP

9:45 – 10:15 am  
Break

10:15 – 11:00 am  
Effective Complaint Triage Processes  
Janeen Dahn, PhD, FNP-C  
Associate Director, Complaints and Investigations,  
Arizona State Board of Nursing

Emma Mamaluy, JD  
Chief Counsel, Arizona State Board of Nursing

11:00 am – 12:00 pm  
Concurrent Breakout Sessions

**BREAKOUT 1A**  
Panel Presentation: Innovative Methods to Manage the Investigatory Caseload  
Panelists:  
Barbara Damchik-Dykes, JD  
Discipline Coordinator, Minnesota Board of Nursing

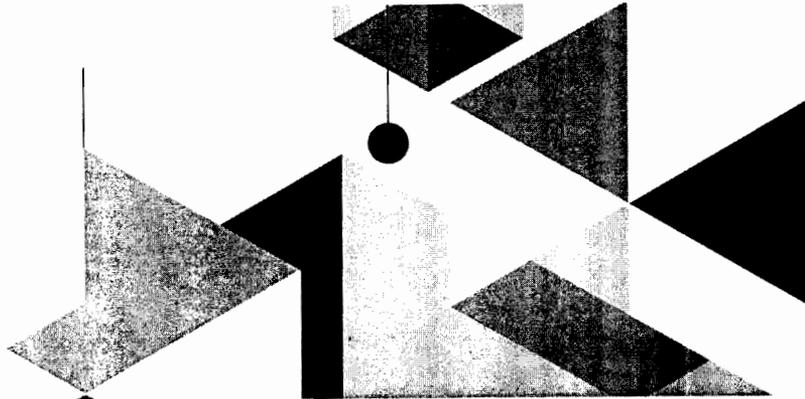
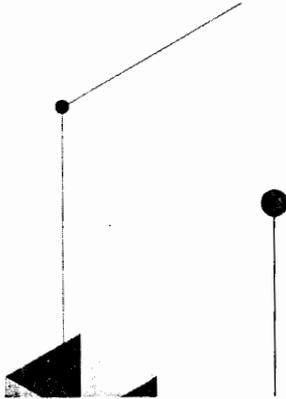
Angie Matthes, MBA, MHA, RN, CI  
Manager, Investigations  
North Carolina Board of Nursing

Catherine Woodard  
Associate Director of Discipline, Washington State  
Nursing Care Quality Assurance Commission

**BREAKOUT 1B**  
Antitrust and Regulatory Boards: Where Do We Go From Here?  
Nathan Standley, JD  
Partner, Allen & Pinnix, P.A.

12:00 – 1:00 pm  
Lunch





1:00 – 1:30 pm  
**Enforcing Licensure Mobility: eNLC**  
 Nicole Livanos, JD  
 State Advocacy Associate, Nursing Regulation,  
 NCSBN

1:30 – 2:30 pm  
 Breakout Session 1A

**BREAKOUT 1A**  
**Disciplinary Complaints and the Nurse Licensure Compact: Resolving a Single State Incident through Multi-State Collaboration**  
 Sanora Evans, MAEd, RN  
 Executive Director, Idaho Board of Nursing

**BREAKOUT 1B**  
**Be Prepared: Proactive Steps to Preserving Your Record on Appeal**  
 Louis Kelly, JD  
 General Counsel, Kentucky Board of Physical Therapy

2:30 – 3:00 pm  
 Break

3:00 – 5:00 pm  
 Concurrent Breakout Sessions

**BREAKOUT 3A**  
**The Reid Technique of Interviewing: Telephone Interviewing Techniques**  
 Joseph Buckley, CRT  
 President, John E. Reid and Associates

3:00 – 4:00 pm  
**BREAKOUT 3B**  
**Privacy v. Transparency: Examining Trends and Best Practices for Complying with Open Records Law**  
 Louis Kelly

4:00 – 5:00 pm  
**Board Processes in a Changing World: Navigating Through ADA Waters**  
 Amigo Wade, JD  
 Senior Attorney, Principal, Virginia Division of Legislative Services

Wednesday, June 14

7:30 – 8:30 am  
 Continental Breakfast

8:30 – 9:15 am  
**National Practitioner Data Bank Reporting, Policy Center and Infographics**  
 Kathleen A. Russell

9:15 – 10:00 am  
**Can I Please Take My Hat Off: Parameters of Off-Duty Conduct**  
 Robin K. McKechney  
 Partner, Steinecke, Maciura LeBlanc, Barristers & Solicitors

10:00 – 10:30 am  
 Break

10:30 am – 12:00 pm  
 Concurrent Breakout Sessions

**BREAKOUT 4A**  
**Drug Testing: The Technology of Recovery**  
 David Martin, PhD  
 Science Team Director, Drug Enforcement Agency Educational Foundation

10:30 – 11:00 am  
**BREAKOUT 4B**  
**Medical Cannabis: Current State Legislation and Considerations**  
 Kent Gowen, MAT

11:00 am – 12:00 pm  
**Reinstatement Petitions: Relevant Evidence and Burdens**  
 Mark R. Brengelman, JD  
 Attorney, Mark R. Brengelman, Attorney at Law

12:00 – 1:00 pm  
 Lunch

1:00 – 2:30 pm  
 Dialogue Huddles  
**Attorneys**  
 Mark R. Brengelman

**Investigators**  
 Kathleen A. Russell

**Board Members**  
 Nicole Livanos

**Board Staff**  
 Kent Gowen

