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State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

Retractive

September 21, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of State Police, to **retroactively** accept and expend \$40,960.00 of federal funds from the NH Highway Safety Agency that will be used by the Division of State Police to conduct patrols known as "Operation Safe Commute". Effective upon Governor and Council approval from July 1, 2015 through December 15, 2015. Funding source: 100% Agency Income.

Funds are to be budgeted in the following account:

| | | | |
|--------------------------|----------------|--------------------------|-----------------------|
| 02-23-23-234010-74770000 | Dept of Safety | Division of State Police | Highway Safety Grants |
| RSRC: | 407036 | | |
| Amount: | \$40,960.00 | | |

| <u>Class</u> | <u>Description</u> | <u>Current Appropriation</u> | <u>Requested Action</u> | <u>Revised Appropriation</u> |
|--------------|--------------------------|------------------------------|-------------------------|------------------------------|
| 009-407036 | Agency Income | \$ - | \$ (40,960.00) | \$ (40,960.00) |
| 018-500106 | Overtime | \$ - | \$ 29,499.00 | \$ 29,499.00 |
| 040-500800 | Indirect Cost | \$ - | \$ 2,958.00 | \$ 2,958.00 |
| 060-500606 | Police Retirement (Perm) | \$ - | \$ 8,503.00 | \$ 8,503.00 |
| | Total | \$ - | \$ 40,960.00 | \$ 40,960.00 |

Explanation

This item is **retroactive** due to internal Administrative process changes. These funds are to support "Operation Safe Commute", which is an enforcement campaign designed to encourage all motor vehicle operators to focus their attention on the task of driving and operating their vehicles safely. It is anticipated that the presence of law enforcement on the roads at key hours will result in a decrease of motor vehicle crashes, which will make a safer commute for all motor vehicle operators.

The end date of the performance period of the grant is September 15, 2015; however, there is a 90 day close out period to finalize the grant. As a result, the requested action end date is December 15, 2015.

Additional funds are to be budgeted as follows:

Her Excellency, Governor Margaret Wood Hassan
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September 21, 2015
Page 2 of 2

Additional funds in Class 18, Overtime, are needed to pay the overtime for details as approved by the authorizing Federal Agency.

Additional funds in Class 40, Indirect Cost, are needed to pay the indirect cost on the remaining appropriations.

Additional funds in class 60, Benefits, are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

In the event that Agency Income becomes no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John J. Barthelmes". The signature is stylized and cursive.

John J. Barthelmes
Commissioner of Safety

**Department of Safety
Highway Safety Grants
Fiscal Situation**

| | |
|---|----------------------------------|
| Federal Funds Awarded: | |
| FFY 2015 - NH State Police Operation Safe Commute - 10/1/14 - 9/15/2015 | \$95,002.66 |
| Total Grant Funds Awarded | <u>\$95,002.66</u> |
| Less SFY 2015 expenses on FFY 2015 Grants | <u>(\$54,042.26)</u> |
| Total | <u>(\$54,042.26)</u> |
| Net Grant Funds Remaining as of July 1, 2015 (SFY 2016) | \$40,960.40 |
| Less SFY 2016 Appropriation including prior year encumbrances 02-23-23-234010-74770000 | <u>\$0.00</u> |
| Excess grant funds available to appropriate | <u><u>\$40,960.40</u></u> |
| This Request | \$40,960.00 |

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State of New Hampshire
Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530

| | |
|-------------------|----------------|
| Date Received | Project Number |
| September 8, 2014 | #315-15S-002 |
| Date Approved | PSP and Task # |
| September 8, 2014 | 15-03, 4 |

Part I

| | |
|---|--|
| <p>1. Project Title</p> <p>NH State Police "Operation Safe Commute" Patrols</p> | <p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p> |
|---|--|

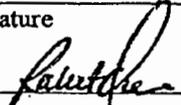
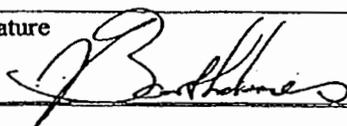
| | |
|---|--|
| 3. Applicant | |
| <p>A. Name of Agency and Address</p> <p>NH State Police 33 Hazen Drive Concord, NH 03301</p> | <p>B. Government Unit (Check One)</p> <p><input checked="" type="checkbox"/> State</p> <p><input type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p> |
| <p>4. Contract Duration</p> <p>Contract Period</p> <p style="margin-left: 40px;">Start Date: October 1, 2014</p> <p style="margin-left: 40px;">Termination Date: September 15, 2015</p> | <p>5. Functional Area SC - Speed Control</p> <p>CFDA# 20.600</p> <p>Program Title State & Community Highway Safety</p> <p>Funding Source National Highway Traffic Safety Administration</p> |

6. Description of Project (Describe in detail in Schedule A)

| BUDGET AND PERSONNEL DATA | | |
|--|-------------|--------------------|
| a. Personnel Services Overtime "Operation Safe Commute" Patrols | | |
| Salary: 12 patrols x 4 hours/patrol x 7 troop stations x 4 troopers/station x \$ 50.85 /hour | \$68,342.40 | |
| Benefits: 1,344 hours x \$14.00/hour | 18,816.00 | \$87,158.40 |
| *See Proposed Solution (page 2) for exact patrol dates & explanation of pay rates | | |
| b. Indirect Costs | | |
| Indirect costs @ .09 percent x \$87,158.40 | 7,844.26 | 7,844.26 |
| Total | | \$95,002.66 |

Part II

7. Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grants which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|---|---|---|
| A. Project Director | | |
| 1) Name Colonel Robert L. Quinn, Director | 2) Title Division of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03301 |
| 4) Signature X  | | 5) Telephone Number 271-2450 |
| B. Authorized Official | | |
| 1) Name John J. Barthelmes | 2) Title Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03301 |
| 4) Signature X  | | 5) Telephone Number 271-2791 |