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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

February 27, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

- Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of State Police, to amend item #FIS 18-019, approved by Fiscal Committee on February 16, 2018, and item #53, approved by Governor and Council on March 7, 2018, by reallocating federal funds in the amount of \$85,332.00 from the US Department of Justice to assist law enforcement in investigating illicit activities related to the distribution of opioids. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.
- Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of State Police, to accept additional funds in the amount of \$31,243.00 from the US Department of Justice to assist law enforcement in investigating illicit activities related to the distribution of opioids. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2019 in the following account:

02-23-23-234010-43430000 Dept. of Safety – Division of State Police – Drug Eradication

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action #1</u>	<u>Requested Action #2</u>	<u>Revised Appropriation</u>
000-404805	Federal Funds	\$ (489,423.59)	\$ 0.00	\$ (31,243.00)	\$ (520,666.59)
018-500106	Overtime	\$ 256,029.76	\$ 75,522.00	\$ 31,243.00	\$ 362,794.76
030-500311	Equipment	\$ 46,238.00	\$ 0.00	\$ 0.00	\$ 46,238.00
059-500117	Temp Full Time	\$ 85,332.00	\$ (85,332.00)	\$ 0.00	\$ 0.00
060-500602	Benefits	\$ 101,823.83	\$ 9,810.00	\$ 0.00	\$ 111,633.83
	Total	\$ 489,423.59	\$ 0.00	\$ 31,243.00	\$ 520,666.59

Explanation

This federal grant, awarded by the US Department of Justice under the 2017 Anti-Heroin Task Force Program (AHTF), will assist law enforcement in investigating illicit activities related to the distribution of opioids. New Hampshire continues to experience overdose deaths related to heroin and other illegal opioids comparable to other states with much larger populations. In 2017, New Hampshire had the third highest rate per capita of overdose deaths in the nation. This program utilizes increased enforcement activities, increased data analysis, and new investigative equipment to improve the effectiveness of law enforcement to investigate, interdict, and reduce the supply of opioids in New Hampshire.

This grant provides for overtime for New Hampshire State Police (NHSP) to participate in new community policing initiatives regarding illegal drug trafficking activities by combining efforts with Manchester law enforcement. These funds are also providing overtime for the NHSP Information and Analysis Center (IAC) staff to analyze data and coordinate with applicable

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
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February 27, 2019
Page 2 of 2

local partners regarding effective targeted activities in order to maximize the effectiveness of existing programs by further leveraging investments in these areas.

Since the start of the program in March of 2018 through December 2018, NH State Police have seized 80 grams of heroin; 1,273.2 grams of fentanyl, 263.3 grams of methamphetamine, and have had 96 related arrests.

Funds are to be budgeted/reallocated as follows:

Funds in Class 018, Overtime, are needed to pay overtime for sworn staff to participate in new initiatives, analyze data, and coordinate with local partners.

Funds in Class 040, Indirect Costs, are not budgeted as they are a disallowed cost in the grant.


Funds in Class 041, Audit Funds Set Aside, are not budgeted as they are a disallowed cost in the grant.

Funds in Class 059, Temp Full Time, are available for reallocation due to a full-time position that was not filled.

Funds in Class 060, Benefits, are needed to pay the benefits associated with class 018.

In the event that Federal funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Fiscal Situation
Drug Eradication
Account 010-023-43430000**

2017 COPS Anti-Heroin Task Force Program	<u>\$688,856.00</u>
Total Federal Grants Authorized	\$688,856.00
Prior Fiscal Year(s) Actual Expenditures:	
2017 Federal Grant spending State Fiscal Year 2018	<u>\$167,764.41</u>
Total Prior Fiscal Year(s) Actual Expenditures:	\$167,764.41
Balance of 2017 Federal Grant Authorized/Unspent as of 7/1/2018	<u>\$521,091.59</u>
Total Remaining Federal Authorization as of 7/1/2018	\$521,091.59
Less SFY 2019 Appropriation including prior year encumbrances	(\$489,423.59)
Additional Federal Authorization Available	<u>\$31,668.00</u>
This Request	<u><u>\$ 31,243.00</u></u>



Financial Clearance Memorandum

MODIFIED

COPS Anti-Heroin Task Force Program (AHTF)

To: Director Christopher Wagner and Commissioner John Barthelmes:

Re: Financial Clearance Memorandum

MODIFIED

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

ORI #: NHNSP00 Award #: 2017HPWX0008

Budget Category	Previous	Modified	Change
A. Sworn Officer Positions	\$0.00	\$0.00	\$0.00
B. Non-Sworn Personnel	\$140,166.00	\$0.00	-\$140,166.00
<i>Salary:</i>	<i>\$117,000.00</i>	<i>\$0.00</i>	<i>-\$117,000.00</i>
<i>Benefits:</i>	<i>\$23,166.00</i>	<i>\$0.00</i>	<i>-\$23,166.00</i>
C. Equipment & Technology	\$158,838.00	\$159,263.70	\$425.70
D. Supplies	\$0.00	\$0.00	\$0.00
E. Travel & Training	\$0.00	\$0.00	\$0.00
F. Contracts & Consultants	\$0.00	\$0.00	\$0.00
G. Other Costs	\$389,852.00	\$529,592.30	\$139,740.30

A. Sworn Officer Positions

Item	Cost	Qty	Total	Change	Reason
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B. Non-Sworn Personnel

Item	Cost	Qty	Total	Change	Reason
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Analyst	\$0.00	0	\$0.00	\$140,166.00	
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Salary:	\$0.00	\$0.00	-\$117,000.00
- Year1:	\$0.00	\$0.00	-\$58,500.00
- Year2:	\$0.00	\$0.00	-\$58,500.00
- Year3:	\$0.00	\$0.00	\$0.00
Benefits:	\$0.00	\$0.00	-\$23,166.00
- Year1:	\$0.00	\$0.00	-\$11,583.00
- Year2:	\$0.00	\$0.00	-\$11,583.00
- Year3:	\$0.00	\$0.00	\$0.00

C. Equipment & Technology

Item	Cost	Qty	Total	Change	Reason
Cellbrite	\$22,212.50	2	\$44,425.00	\$425.00	
Backscatter xray	\$42,400.35	2	\$84,800.70	\$0.70	
Tru Narc	\$30,038.00	1	\$30,038.00	\$0.00	

D. Supplies

Item	Cost	Qty	Total	Change	Reason
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E. Travel & Training

Item	Cost	Qty	Total	Change	Reason
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F. Contracts & Consultants

Item	Cost	Qty	Total	Change	Reason
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G. Other Costs

Item	Cost	Qty	Total	Change	Reason
Swom LE Overtime for IAC	\$151,056.27	1	\$151,056.27	\$0.00	
Swom LE Benefits form CYAN Operation #1	\$16.37	2,809	\$45,983.33	\$0.00	
Vehicle Expenses	\$0.00	0	\$0.00	\$0.00	• Unallowable cost
Civilian OT benefits for IAC	\$0.00	0	\$0.00	\$0.00	• Unallowable cost
Indirect Cost rate for 11.22%	\$0.00	0	\$0.00	\$0.00	• Unallowable cost

Sworn LE for CYAN Operation #1	\$62.00	1,188	\$73,656.00	\$0.00	
Sworn LE for Cyan Operation #2	\$62.00	2,910	\$180,420.00	\$106,764.00	
Sworn LE Overtime Benefits for IAC	\$19.15	1,188	\$22,750.20	\$0.00	
Sworn LE benefits for CYAN Operation #2	\$19.15	2,910	\$55,726.50	\$32,976.30	
Civilian OT for IAC	\$0.00	0	\$0.00	\$0.00	• Unallowable cost
Audit .1	\$0.00	0	\$0.00	\$0.00	• Unallowable cost

Total Budget Costs: 688,856.00 Federal Share: 688,856.00 Applicant Share: 0.00

Budget Cleared Date: 01/31/2019

Overall Comments:

All costs listed in this budget were programmatically approved based on the final Budget Detail Worksheets submitted by your agency to the COPS Office. Maintenance/service agreements (if applicable) must be purchased and paid in full within the award period. Prior to the obligation, expenditure or drawdown of award funds for non-competitive contracts in excess of \$150,000, the recipient must submit a sole source justification to the COPS Office for review and approval. Prior to the obligation, expenditure, or drawdown of award funds for consultant fees in excess of \$650 per day when the consultant is hired through a noncompetitive bidding process, approval must be obtained from the COPS Office.

Additional Comments:

Award funds must not be intermingled with funding from previous grants. The total project cost was reduced by \$109,777.24 due to unallowable cost for Audit .1, Civilian OT for IAC, Indirect Costs, and Civilian OT benefits for IAC. Agency submitted budget updates.



State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

Fiscal # FIS 18-019
 02-16-2018

January 16, 2018

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

GC # 53
 03-07-2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of State Police, to accept and expend \$657,188.00 of federal funds from the US Department of Justice to assist law enforcement in investigating illicit activities related to the distribution of opioids. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.
2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to establish one (1) temporary full-time position titled Senior Management Analyst (LG 26, A000), to be assigned to the Division of State Police, Information and Analysis Center (IAC). Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2018 in the following account:

02-23-23-234010-43430000 Dept. of Safety – Division of State Police – Drug Eradication

<u>Class</u>	<u>Description</u>	<u>Current</u> <u>Appropriation</u>	<u>Requested</u> <u>Action</u>	<u>Revised</u> <u>Appropriation</u>
000-404805	Federal Funds	\$ 0.00	\$ (657,188.00)	\$ (657,188.00)
018-500106	Overtime	\$ 0.00	\$ 298,368.00	\$ 298,368.00
030-500311	Equipment	\$ 0.00	\$ 158,838.00	\$ 158,838.00
059-500117	Salary Temporary Employees	\$ 0.00	\$ 85,332.00	\$ 85,332.00
060-500602	Benefits	\$ 0.00	\$ 114,650.00	\$ 114,650.00
	Total	\$ 0.00	\$ 657,188.00	\$ 657,188.00

Explanation

This federal grant awarded by the US Department of Justice under the 2017 Anti-Heroin Task Force Program (AHTF) will assist law enforcement in investigating illicit activities related to the distribution of opioids. New Hampshire continues to experience overdose deaths related to heroin and other illegal opioids comparable to other states with much larger populations. In 2016, New Hampshire had the third highest rate per capita of overdose deaths in the nation. This program will utilize increased enforcement activities, increased data analysis, and new investigative equipment to improve the effectiveness of law enforcement to investigate, interdict, and reduce the supply of opioids in New Hampshire.

This grant provides for overtime for New Hampshire State Police (NHSP) to participate in new community policing initiatives regarding illegal drug trafficking activities by combining efforts with Manchester law enforcement. These funds will also provide for overtime for NHSP Information and Analysis Center (IAC) staff to analyze data and coordinate with applicable

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

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and the Honorable Council

January 16, 2018

Page 2 of 2

local partners regarding effective targeted activities in order to maximize the effectiveness of existing programs by further leveraging investments in these areas. A new temporary full-time Senior Management Analyst in the IAC will focus on intelligence gathering and analysis to support and maximize efforts related to these activities. Grant funds will also be used to purchase equipment to be utilized in accordance with all search and seizure laws including a Universal Forensics Extraction Device (UFED), a mobile x-ray machine, and substance analyzer to aid in these efforts.

The effectiveness of this program will be measured by comparing heroin and illegal opioid investigation numbers and arrests before initiation with heroin and illegal opioid investigation numbers and arrests during the program and at its conclusion. By combining increased enforcement activities, increased data analysis, and new investigative equipment, it is anticipated that these federal funds from the Anti-Heroin Task Force Program will help reduce the supply of opioids in New Hampshire.

Funds are to be budgeted as follows:

Funds in Class 018, Overtime, are needed to pay for overtime to participate in new initiatives, analyze data, and coordinate with local partners.

Funds in Class 030, Equipment, are needed to purchase a Universal Forensics Extraction Device (UFED), a mobile x-ray machine, and substance analyzer to be used by the sworn staff.

Funds in Class 40, Indirect Cost, are not budgeted as they are a disallowed cost in the grant.

Funds in Class 41, Audit Funds Set Aside, are not budgeted as they are a disallowed cost in the grant.

Funds in Class 059, Temp Full time, are needed to fund a temporary full-time position (Senior Management Analyst, LG 26) to work out of the IAC.

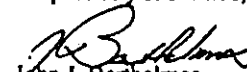
Funds in Class 060, Benefits, are needed to pay the benefits associated with classes 018 and 059.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) *List of personnel involved:* One (1) new temporary full-time Senior Management Analyst (LG 26, A000).
- 2) *Nature, Need, and Duration:* The Senior Management Analyst will be assigned to the Division of State Police, Information and Analysis Center, in an effort to gather and analyze intelligence from enforcement operations. This position will remain as long as federal funds are available.
- 3) *Relationship to existing agency programs:* This position will be part of the Division of State Police, Information and Analysis Center, to assist with gathering and analyzing intelligence.
- 4) *Has a similar program been requested of the legislature and denied?* No.
- 5) *Why wasn't funding included in the agency's budget request?* Funds were unanticipated at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* These funds can only be utilized for the purpose of funding this temporary full-time position.
- 7) *Estimate the funds required to continue this position(s):* Based upon the 2016-2017 Collective Bargaining Agreement, within the pay scale for A000 – 37.5 hour wage schedule, the amount needed to fund the Senior Management Analyst (LG 26, Step 6) for one year would be \$63,999.00 for salaries and an additional \$30,908.00 for benefits for a total of \$94,907.00.

In the event that Agency Income funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

November 16, 2017

Director Christopher Wagner
Commissioner John Barthelmes

New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305
ORI NHNSP00

Re: Anti-Heroin Task Force award number 2017HPWX0008

Dear Director Wagner and Commissioner Barthelmes:

Congratulations on your agency's award for \$688,856.00 in federal funds over a two-year award period under the 2017 Anti-Heroin Task Force Program (AHTF). Your agency may use AHTF award funding to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids.

A list of conditions that apply to your award is included on the award condition pages included in your award package. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation, other award review, or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. To officially accept your award, the Award Document (with the Award Terms and Conditions that is incorporated by reference into the Award Document, and if applicable, Special Conditions and/or High Risk Conditions in the Award Document Supplement) must be signed electronically via the Account Access Tab in the COPS Office website at www.cops.usdoj.gov within 90 days from the date of this letter.

The official start date of your award is 11/01/2017. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process and award funds may only be used for approved items. The FCM will specify the final award amount and will also identify any disallowed costs.

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING

Supplemental online award information for 2017 AHTF recipients can be found at <https://cops.usdoj.gov/Default.asp?Item=2776>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation and management of your award including the 2017 AHTF Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your award. Please also ensure that you print out a copy of your application and maintain it with your award file records.

Once again, congratulations on your 2017 AHTF award. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.

Sincerely,



Russell Washington
Acting Director

Additional Award Notification