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State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, N.H. 03305
 603-271-2791

ROBERT L. QUINN
 COMMISSIONER OF SAFETY

July 22, 2019

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of Fire Safety, to establish a class 038 and transfer \$30,000.00 within the account entitled "HMEP Grant" for the purpose of purchasing hazardous materials response and reporting software in SFY 2020. Effective upon Fiscal Committee and Governor and Council approvals through September 30, 2019. Funding source: 100% Federal Funds.

| 02-23-23-238010-53110000 Dept. of Safety | | Division of Fire Safety | HMEP Grant | |
|--|-----------------------|---|-------------------------|---|
| <u>Class</u> | <u>Description</u> | <u>Current SFY 2020 Adjusted Authorized</u> | <u>Requested Action</u> | <u>Revised SFY 2020 Adjusted Authorized</u> |
| 000-404667 | Federal Funds | (\$598,581.90) | \$0.00 | (\$598,581.90) |
| 020-500200 | Current Expenses | \$10,826.00 | \$0.00 | \$10,826.00 |
| 030-500311 | Equipment | \$1,440.41 | \$0.00 | \$1,440.41 |
| 037-500174 | Technology-Hardware | \$7,800.00 | \$0.00 | \$7,800.00 |
| 038-500177 | Technology-Software | \$0.00 | \$30,000.00 | \$30,000.00 |
| 040-500800 | Indirect Costs | \$4,212.99 | \$0.00 | \$4,212.99 |
| 041-500801 | Audit Fund Set Aside | \$575.89 | \$0.00 | \$575.89 |
| 050-500109 | Personal Service temp | \$39,540.00 | \$0.00 | \$39,540.00 |
| 060-500602 | Benefits | \$3,026.00 | \$0.00 | \$3,026.00 |
| 066-501719 | Employee Training | \$2,125.00 | \$0.00 | \$2,125.00 |
| 070-500705 | In-State Travel | \$7,500.00 | \$0.00 | \$7,500.00 |
| 072-500576 | Grants Federal | \$500,718.85 | (\$30,000.00) | \$470,718.85 |
| 080-507101 | Out of State Travel | \$20,816.76 | \$0.00 | \$20,816.76 |
| | Total | \$598,581.90 | (\$0.00) | \$598,581.90 |

Explanation

The Division of Fire Safety requires the transfer of funds to purchase and install hazardous materials response and reporting software as identified within the FFY 2018 Hazardous Materials Emergency Preparedness (HMEP) federal application submitted in June 2018. As the lead agency for Emergency Support Function (ESF) #10 Hazardous Materials, the Office of the State Fire

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Marshal provides State support to local, state, and federal agencies in response to and management of an actual or potential release of hazardous materials and oil spills from a natural, manmade, technological disaster, or a terrorist event.

The mission of the hazardous materials response and reporting software for the State is to assist with emergency planning efforts and prepare for hazardous materials exercises, as well as how standard hazmat incidents are handled. The software will help with reviewing and updating Title III emergency response plans, test response plans by creating hazardous materials transportation exercises, determine new hazardous materials threats, assess response capabilities, and perform a partial commodity flow study using Tier II data.

Listed below are answers to standard questions required of all Fiscal Committee item requests related to RSA 9:16-a, "Transfers Authorized", RSA 14:30-a, VI, "Expenditure of Funds Over \$100,000 from any Non State Source", or RSA 124:15, "Positions Authorized", and all emergency requests pursuant to "Chapter 145, subparagraph I (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

- 1) *Is the action required of this request a result of the Continuing Resolution for FY 2020?* No, the action would also be requested if an operating budget were enacted.
- 2) *If this request is retroactive, what is the significance and importance of the action being effective from an earlier date?* This is not applicable as the request is not retroactive.
- 3) *Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)* No.
- 4) *Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied?* No, it was not included in the enacted budget.
- 5) *Is this program, in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied?* Yes, part of the program's funding is included in the vetoed SFY 2020/2021 budget proposal.
- 6) *Does this program include either positions or consultants and, if so, are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)* No, there are no positions involved.
- 7) *What would be the effect should this program be discontinued or not initiated as a result of this request being denied?* The funding for the software would not be utilized before the grant expired.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

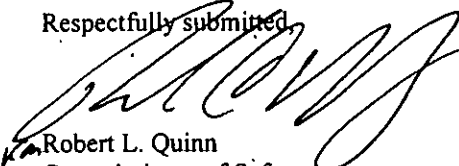
- 1) *Does the transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.
- 3) *Cite any requirements which make this program mandatory.* RSA 21-P
- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds is 100% Federal Funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.

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- 6) *Are funds expected to lapse if this transfer is not approved?* No, the funds will not lapse, but they will not be able to be used for the federally approved purpose.
- 7) *Are personnel services involved?* No.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety