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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
603/271-2791

ROBERT L. QUINN
ASSISTANT COMMISSIONER

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

April 25, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

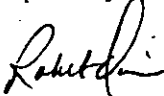
Authorize the Department of Safety, Division of Fire Standards and Training to retroactively pay an invoice in the amount of \$4,974.00 to AAA Energy Service Co. (VC #210473-R001), PO Box 908 Scarborough, ME 04070-0908 for emergency work to repair a water pressure problem at the Fire Academy dorms. The payment will be processed upon Governor and Council approval. Funding source: 100% Revolving Funds.

Funds are available in the SFY 2019 operating budget as follows.

02-23-23-237010-40650000	Dept. of Safety – Div. of Fire Standard Training and EMS – Fire Standards & EMS Admin	
048-500226	Contract Repairs;Bldg. Grounds	<u>SFY 2019</u>
		\$4,974.00

Explanation

This request is retroactive due the emergency nature of the situation. The vendor engaged in the repair work in order to mitigate a major water issue at the Fire Academy Dormitory Building. Unfortunately, after the work was completed, it was determined that the cost of material was more than the labor and a purchase order should have been issued. The Department staffing has been notified that in emergency situations appropriate communication needs to occur in order to ensure that the proper purchasing documents are developed.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety



Heating
 Ventilation
 Air Conditioning
 Refrigeration
 Energy Controls
 Maintenance Agreements

INVOICE

Invoice #: 139334R
 Invoice Date: 10/5/2018
 Amount Due: \$4,974.00
 Customer ID: NHDOS00000
 Work Order #: 103733
 Customer PO:
 Office Use: A-Extra
 AAA Branch: Auburn, NH
 (603) 626-4884
 Remit To: AAA Energy Service Co.
 PO Box 908
 Scarborough, ME 04070
 Terms: NET 10 Days
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Service Location: DOS FIRE STANDARDS-OLD DORM
 110 SMOKEY BEAR BOULEVARD
 CONCORD, NH 03301

Billing Address: NHDOS
 BUSINESS OFFICE
 33 HAZEN DRIVE
 CONCORD, NH 03305

Work Performed: 9/17 REPAIRED WATER PRESSURE PROBLEM - REPLACED 2 1/2" PRESSURE RELIEF VALVE

ITEM	DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Parts/Misc	10/4/18	LABOR AND MATERIALS	1.00	4,974.00	4,974.00
Parts/Misc Subtotal					4,974.00

Labor \$ 963.53
 Materials \$4,010.47

Subtotal: 4,974.00
 Sales Tax: 0.00
 Total Due: \$4,974.00