



Frank Edelblut  
Commissioner

Paul K. Leather  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

March 27, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to enter into a contract with Richard J. Farrell, Nashua, New Hampshire (Vendor code 252014), in an amount not to exceed \$129,400, to provide investigative services regarding complaints of educator misconduct for the period of July 1, 2017 through June 30, 2019, effective upon Governor and Council approval. 100% Other Funds.

Funds to support this request are anticipated to be available in account titled Education Credentialing as follows, contingent upon legislative approval of the next biennial budget.

	<u>FY 2018</u>	<u>FY 2019</u>
06-56-56-563510-25300000-102-500731	\$64,700.00	\$64,700.00
Contracts for Program Services		

**EXPLANATION**

The administrative rule governing the investigation of educator misconduct (Ed 511.05) stipulates that "the state board of education shall conduct such investigations as it deems necessary to examine acts of possible misconduct that come to its attention through complaints or other means." The administrative responsibility is assigned to the Director, Division of Program Support.

The Department of Education, Division of Program Support, needs the services of an individual who has the knowledge and experience necessary to investigate complaints of educator misconduct. Complaints are received from superintendents of schools, principals, police departments, the Department of Health and Human Services, attorneys, media, and the public. The investigator must coordinate and implement the protocols for the investigation of complaints

as outlined in Administrative Rules 510 and 511. The investigator will investigate complaints of restraint and seclusion of students as necessitated by the passage of RSA 126.

An advertisement was published in the Union Leader from March 20, 2017 through March 22, 2017 and posted on the Department website from March 20, 2017 through March 22, 2017. One proposal was submitted. New Hampshire Department staff director Scott J. Mantie, Virginia Clifford, and Diana Fenton reviewed the proposal, and recommended approval of the proposal submitted by Richard J. Farrell (see attachment A). It was determined that because of his extensive experience in law enforcement as well as education, his proposal of \$50.00 per hour would be the most efficient use of contract funds.

Should other funds become no longer available, general funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Edelblut".

Frank Edelblut  
Commissioner of Education

**Attachment A**

**SCORING FOR REVIEW OF FY 18-19 TEACHER MISCONDUCT  
INVESTIGATOR PROPOSAL**

**Proposal Criteria in the RFP**

Experience	50 points
Description of Services	35 points
Itemized Budget	15 points
Possible Points	100 points

One (1) RFP was received and scored.

	<u>Scott M.</u>	<u>Ginny C.</u>	<u>Diana F.</u>	<u>Average score</u>
Richard Farrell	95	100	90	95

An RFP review occurred on Monday, March 27, 2017. The RFP review panel consisted of the following employees from the Department of Education and (if any other groups):

**Scott M.**, Director, Division of Program Support. Dr. Mantie collaborates and oversees the investigations for teacher misconduct.

**Ginny C.**, Administrator for the Bureau of Teacher Credentialing. Ms. Clifford has extensive experience in working with investigations of teacher misconduct.

**Diana F.**, Legal Advisor for the Department of Education. Ms. Fenton works closely with the investigator on teacher misconduct.

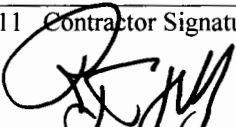
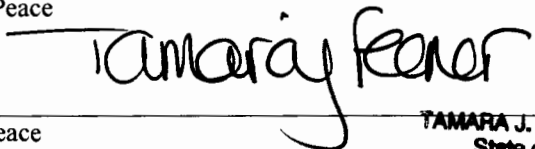
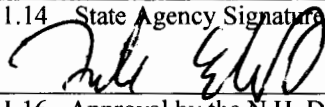
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name Department of Education		1.2 State Agency Address 101 Pleasant St., Concord, NH 03301	
1.3 Contractor Name Richard Farrell		1.4 Contractor Address 36 Arrow Lane, Nashua, NH 03060	
1.5 Contractor Phone Number 603-8807278	1.6 Account Number See Exhibit B	1.7 Completion Date 6/30/2019	1.8 Price Limitation \$129,700.00
1.9 Contracting Officer for State Agency Scott Mantie		1.10 State Agency Telephone Number 603-271-3844	
1.11 Contractor Signature  4/19/2017		1.12 Name and Title of Contractor Signatory Richard Farrell, Investigator	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Merrimack</u> On <u>4/19/17</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace <div style="text-align: right; font-size: 1.5em; font-family: cursive;">  </div>			
1.13.2 Name and Title of Notary or Justice of the Peace <div style="text-align: right;"> <b>TAMARA J. FEENER, Notary Public</b>                      State of New Hampshire                      My Commission Expires January 27, 2021                 </div>			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Date: <u>4-25-17</u> <u>FRANK EDELBUS, COMMISSIONER OF EDUCATION</u>	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: <u>Sana Jullughian</u> Director, On: <u>5-5-17</u>			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: <u>Eric Melatze</u> On: <u>5/3/17</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

**2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 (“State”), engages contractor identified in block 1.3 (“Contractor”) to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference (“Services”).

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 (“Effective Date”).

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 (“Equal Employment Opportunity”), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor’s books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

## 9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**10. TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

**13. INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

## 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A (*"Workers' Compensation"*).

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

**19. CONSTRUCTION OF AGREEMENT AND TERMS.**

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Contractor Initials   
Date 

## EXHIBIT A

### SERVICES TO BE PROVIDED

1. The investigator will implement the protocols for the investigation of teacher misconduct complaints as outlined in Education Rule 511.05 [www.gencourt.state.nh.us/rules/ed500.html](http://www.gencourt.state.nh.us/rules/ed500.html) .
2. At the request of the Director, Division of Program Support, initiate investigations of complaints that come to the attention of the Director.
3. Coordinate with agencies that are involved in the local, state, and federal investigation of educator misconduct.
4. After a thorough investigation, develop a report for review by the Division Director.
5. Maintain an accurate, confidential secure file management system including computer applications on investigations and disciplinary actions against certified educators.
6. Collaborate with the New Hampshire Department of Safety, Division of State Police, Central Repository of Criminal Records on issues related to school employment background investigations.
7. Investigate complaints of restraint and seclusion of students per RSA 126.
8. Offer trainings or presentations to school districts, nonpublic schools or other organizations as part of a team that includes supervision from one or more employees of the NH Department of Education.

*BS*  
*4/19/17*



**EXHIBIT B**

**BUDGET**

**Budget**

	<u>FY 18</u>	<u>FY 19</u>
\$50.00/hour X 1,260 hours	\$63,000.00	\$63,000.00
Cost of Liability Insurance	1,700.00	1,700.00
Total	\$64,700.00	\$64,700.00

**Limitation on Price:** This Contract will not exceed \$129,400.

**Source of Funding:** Funding for this contract is 100% Other funds from the account titled Education Credentialing as follows:

	<u>FY 18</u>	<u>FY 19</u>
06-56-56-563510-25300000-102-500731 Contracts for Program Services	\$ 64,700.00	\$ 64,700.00

**Method of Payment:**

Payment to be made on the basis of weekly or bi-weekly invoices which are supported by a summary of activities that have taken place in accordance with the terms and conditions of the contract as stated in Exhibit A. If otherwise correct and acceptable, payment will be made for 100% of the expenditures listed.

Invoices will be submitted to:

Scott J. Mantie, Ph.D., Director  
Division of Program Support  
NH Department of Education  
101 Pleasant Street  
Concord, NH 03301

*JS*  
4/19/17

**EXHIBIT C**  
**SPECIAL PROVISIONS**

NONE

*JE*  
*4/19/17*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/30/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Foy Insurance Group - Nashua 350 Main St  Nashua NH 03060		<b>CONTACT NAME:</b> Stacie Hayner <b>PHONE (A/C, No, Ext):</b> (603) 883-1587 <b>FAX (A/C, No):</b> (603) 883-0997 <b>E-MAIL ADDRESS:</b> stacie.hayner@foyinsurance.com																						
<b>INSURED</b> Richard Farrell Jr  Nashua NH 03060		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td colspan="2">Scottsdale Insurance Company</td> </tr> <tr> <td>INSURER B:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER C:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER D:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER E:</td> <td colspan="2"></td> </tr> <tr> <td>INSURER F:</td> <td colspan="2"></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Scottsdale Insurance Company		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																								
INSURER C:																								
INSURER D:																								
INSURER E:																								
INSURER F:																								

**COVERAGES**                      **CERTIFICATE NUMBER** Master 1/2017-2018                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			CPS2609761	1/14/2017	1/14/2018	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	<b>Errors &amp; Omission liability</b>			CPS2609761	1/14/2017	1/14/2018	Each occurrence	1,000,000
							Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contracted Investigator for Educator Misconduct

### CERTIFICATE HOLDER

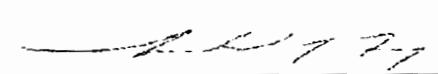
Richard.farrell@doe.nh.gov

State of New Hampshire  
Department of Education  
101 Pleasant St  
Concord, NH 03301

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Foy/MCAROL 

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FOY INS-NASHUA  
350 MAIN ST  
NASHUA, NH 03060

**PROGRESSIVE**  
AUTO

RICHARD J FARRELL JR  
KAREN R FARRELL

**Policy Number:**

Underwritten by:  
Progressive Northern Insurance Co  
January 10, 2017  
Policy Period: Dec 21, 2016 - Jun 21, 2017  
Page 1 of 4

**1-603-883-1587**

**FOY INS-NASHUA**

Contact your agent for personalized service.

**progressiveagent.com**

**Online Service**

Make payments, check billing activity, update  
policy information or check status of a claim.

**1-800-274-4499**

To report a claim.

## Auto Insurance Coverage Summary

### This is your Declarations Page Your policy information has changed

Your coverage began on December 21, 2016 at 12:01 a.m. This policy expires on June 21, 2017 at 12:01 a.m.

This coverage summary replaces your prior one. Your insurance policy and any policy endorsements contain a full explanation of your coverage. The policy limits shown for a vehicle may not be combined with the limits for the same coverage on another vehicle. The policy contract is form 9611A NH (12/15). The contract is modified by form 4884 NH (09/08).

#### Policy changes effective January 10, 2017

Changes requested on:	Jan 10, 2017 01:09 p.m.
Requested by:	Richard J Farrell JR
Premium change:	-\$14.24
Changes:	Coverage has changed on the 2012 NISSAN FRONTIER. St Marys Bank has been removed as a lienholder on the 2012 NISSAN FRONTIER.

#### Drivers and resident relatives

	Date of birth	Gender	Marital status
Richard J Farrell JR	Nov 22, 1957	Male	Married
Additional information:	Named insured, rated		
Karen R Farrell	Jun 23, 1967	Female	Married
Additional information:	Named insured, rated		
Kayleigh Farrell	Mar 3, 1987	Female	Single
Additional information:	rated		
Nicholas Thompson	Oct 29, 1987	Male	Single
Additional information:	rated		

**2015 TOYOTA AVALON 4 DOOR SEDAN**

VIN :

Garaging ZIP Code : 03060 Territory: 79

Primary use of the vehicle: Commute

	Limits	Deductible	Premium
Liability To Others			\$174
Bodily Injury Liability	\$250,000 each person/\$500,000 each accident		
Property Damage Liability	\$100,000 each accident		
Uninsured/Underinsured Motorist	\$250,000 each person/\$500,000 each accident		22
Medical Payments	\$5,000 each person		13
Comprehensive	Actual Cash Value	\$100	47
Collision	Actual Cash Value	\$250	238
Rental Reimbursement	up to \$30 each day/maximum 30 days		14
Loan/Lease Payoff	25% Of The Actual Cash Value		22
Roadside Assistance			5
<b>Total premium for 2015 TOYOTA</b>			<b>\$535</b>

**2016 BMW 428**

VIN: **WBA4C9C59GG137862**

Garaging ZIP Code : 03060 Territory: 79

Primary use of the vehicle: Pleasure

	Limits	Deductible	Premium
Liability To Others			\$212
Bodily Injury Liability	\$250,000 each person/\$500,000 each accident		
Property Damage Liability	\$100,000 each accident		
Uninsured/Underinsured Motorist	\$250,000 each person/\$500,000 each accident		25
Medical Payments	\$5,000 each person		15
Comprehensive	Actual Cash Value	\$100	52
Collision	Actual Cash Value	\$250	264
Rental Reimbursement	up to \$30 each day/maximum 30 days		14
Loan/Lease Payoff	25% Of The Actual Cash Value		25
Roadside Assistance			5
<b>Total premium for 2016 BMW</b>			<b>\$612</b>

**Total 6 month policy premium \$2,177.00**

**Premium discounts**

Policy	
66162490	Multi-Policy, Advance Quote, Home Owner, Multi-Car, Continuous Insurance: Diamond, Paperless, Paid in Full and Three-Year Safe Driving

**Lienholder and additional interest information**

Vehicle	Lienholder	Additional interest
2014 AUDI A4 WAUFAFLXEN038357	VW CR LEASING LTD MINNEAPOLIS, MN 55440	VW CR LEASING LTD MINNEAPOLIS, MN 55440
2015 TOYOTA AVALON 4T1BK1EB5FU156129	Triangle Credit Union Nashua, NH 03064	

# RICHARD J. FARRELL, JR.

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## EMPLOYMENT HISTORY

*July, 2013-to-Present*

**Investigator: New Hampshire Department of Education**

**Division of Program Support: (Bureau of Credentialing)**

- Conduct investigations into Educator Misconduct (Certified Educators) throughout the State of New Hampshire.
- Maintain Case Logs and Case Management Systems.
- Prepare cases for hearings (Revocations) before the State Board of Education.
- Conduct Training for Certified Educators in New Hampshire concerning Educator Misconduct.
- Coordinate with Local and State Police, Department of Health and Human Services (DCYF), and School Administrative Units.
- Investigate violations of RSA 126-U (Restraint and Seclusion).
- Investigate violations of Title XV-Chapter 193-D
- Conduct Felony Background Checks pursuant to RSA 189:13-a.

*April, 2013-to-Present*

**Bail Commissioner (9<sup>th</sup> Circuit Court-Nashua)**

**Justice of the Peace (2007-Current)**

*May, 2012-to-2013*

**Nashua School District**

**Substitute Teacher**

High School/Middle School

*March 1, 2012*

**New Hampshire State Police Retirement**

*2001-to-March 1, 2012*

**N.H. STATE POLICE (Narcotics Investigations Unit)**

New Hampshire Drug Task Force (Department of Justice)

**Operations Officer**

- Coordinate/Supervise all Task Force Criminal Investigations (2010: 1,044 Cases).  
Two (2) Task Force Title III Federal Intercept Investigations
- Supervise/Manage four (4) "Off-Site" facilities.
  1. Concord
  2. Portsmouth
  3. Newport
  4. Twin Mountain
- Supervise/Manage twenty-four (24) "Undercover Police Investigators."
- Coordinate/Supervise two (2) civilian support staff and one (1) National Guard Analyst (USAAF Counter-Drug Mission)
- Coordinate/Manage Task Force Operations with New Hampshire State Police, DEA, HIDTA, FBI, ATF, and Local/County Law Enforcement.
- Manage Task Force vehicle fleet (Twenty-Eight unmarked police vehicles).
- Manage Task Force Communications Systems inclusive of Vehicle radios Portable radios, and Unit telecommunications.
- Manage/Supervise Overtime Accounts and "Purchase of Evidence" Accounts (\$100,000.00).
- Supervise/Manage all Task Force Criminal Reports, Grand Jury Presentations, Probable Cause Hearings, and Arraignments.
- Coordinate Grant Management site inspections.

June 1999 – July 2001

**N. H. STATE POLICE (Narcotics Investigation Unit)**

New Hampshire Drug Task Force

**Administrative Officer** – June 1999 – 2001

September 1982-June 1999

**N.H. STATE POLICE – TROOP B** -June 1998-June 1999

**Sergeant (Patrol Supervisor)**

- Managed 8 – 25 Troopers
- State Police Prosecutors School
- Adjunct Training Instructor responsible for completing yearly evaluations for subordinates and conducting “Troop Level” Internal Affairs investigations.
- Maintained and administered automotive fleet (35 vehicles).  
Supervised and approved all motor vehicle accident investigations inclusive of all fatal motor vehicle incidents (approximately 1,250 investigations).
- Supervised all first-responses to State Police criminal investigations for individual platoon.
- Liaison with wrecker operators regarding all State Police tow issues.

**Corporal (Midnight Patrol Supervisor)** – January 1996 – June 1998

**Corporal (Supervisor)** – July 1992 – January 1996

**Prosecutor** – October, 1990 – July 1992

- Managed 30 Troopers.
- Responsible for establishing policies and procedures for this program.
- Prosecuted over two hundred (200) DWI cases and over three thousand (3000) other motor vehicle trials, probable cause hearings and arraignments in seven (7) District Courts.
- State Police Liaison with the various District Court judges.
- Instructor in the State Police Prosecutor School and Part-time Officer Prosecutor School.

**Special Investigations Unit (Auto Theft Unit)**

**Detective Trooper** – January 1990 – October 1990

**Detective Trooper** – January 1988 – January 1990

- Investigated cases including serious child abuse, sexual assaults upon children, burglaries, assaults, questionable and untimely deaths and homicides.
- Coordinated Negligent Homicide (Motor Vehicle) investigations
- Established a strong network involving DCYF, the Hillsborough County Attorney, Chief Medical Examiner and numerous local Police Chiefs.

**Trooper** –October 1983 – January 1988

- Responsible for patrolling rural areas of Southern Hillsborough County and the Interstate Highway System
- Assigned as a Field Training Officer during this time.

**Trooper Trainee** – September 1982 – October 1983

- Completed Police Standards and Training Academy in November 1982.

1981 – 1982

**LOWELL SCHOOL DEPARTMENT: Lowell, Massachusetts**

**Teacher**

*1979 – 1981*

**BISHOP GUERTIN HIGH SCHOOL, Nashua, New Hampshire**  
**Teacher/Coach**

- English teacher dealing specifically with the instruction of writing, grammar and American literature.
- Football coach
- Voted “Teacher of the Year” *1979-1980*

**EDUCATION**

**Drug Enforcement Administration (DEA)**

**National Academy** -- Drug Unit Commanders Academy (DUCA)  
Quantico, Virginia -- *June 2001*

**NESPAC (New England State Police Administrative Compact)**

**Non-Commissioned Officer School** – Massachusetts State Police Academy – *1992*

**N.H. Police Standards and Training Academy**

New Hampshire Certification – *1982*

**University of Massachusetts (Lowell) – 1976 – 1979**

- B.A. (Sec. Ed/English)
- Massachusetts Cert. Ed. – *1979 (Expired)*  
Student Teaching completed November – *1978*

**University of Notre Dame, South Bend, IN – 1975**

**REFERENCES**

**ATTACHED**