

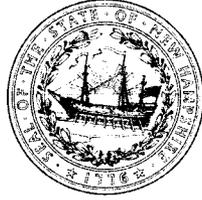
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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL



September 7, 2016

Her Excellency Margaret Wood Hassan
And The Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to enter into a subgrant agreement, in the amount of \$74,440 with the New Hampshire Department of Corrections (vendor number #177896-B001), utilizing funds from the United States Department of Justice, Bureau of Justice, Byrne Justice Assistance Grant Program for the purpose of purchasing and training drug detecting dogs and for purchasing and refitting two automobiles for the sole purpose of transporting the dogs from the period of Governor and Executive Council approval through June 30, 2017. 100% Federal Funds.

Funding is available in account # 02-20-20-201510-4458, Department of Justice, FFY 14 Byrne JAG:

<u>Class</u>	<u>Description</u>	<u>Amount</u>
072-500576	Grants to Other State Agencies – Federal	\$74,440.00

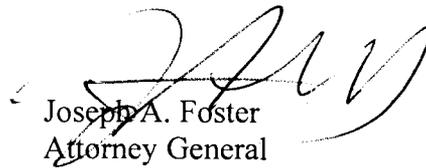
EXPLANATION

This grant will allow the Department of Corrections to purchase and train two canines to be able to detect illicit drugs in the Department’s three prisons, halfway houses, and other facilities as the Department deems necessary. The Department has experienced a significant increase in the introduction of illicit drugs into its facilities. One of the most effective means of interdicting the drugs is the use of trained drug dogs. The Department of Corrections submitted an application to fund this program from the Byrne JAG Program, of which the Department of Justice is the State Administering Agency.

In the event that federal funds become no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster
Attorney General

#1492702

State of New Hampshire

Interagency Memorandum of Understanding

Whereas, the New Hampshire Department of Justice ("Agency 1") is a duly constituted agency of the State of New Hampshire;

Whereas, the New Hampshire Department of Corrections ("Agency 2") is a duly constituted agency of the State of New Hampshire;

Whereas, Agency 1 is responsible for providing funding through a subgrant to Agency 2 as herein described in Application #2016JAG01;

Whereas, Agency 1 desires to enter into a subgrant with Agency 2 for a term from Governor and Council approval through June 30, 2017 in an amount to not exceed \$74,440;

Whereas, Agency 2 is responsible for adhering to all conditions as set forth in their Application #2016JAG01, federal financial rules and all applicable state rules and regulations of procurement;

Whereas, Agency 2 desires to purchase two (2) specially bred dogs and to pay for their training to detect contraband in its prison and halfway house facilities. They also desire to procure vehicles and devices designed to protect the dogs in transit.

NOW THEREFORE, the parties enter into this Memorandum of Understanding to their mutual benefit, the benefit of the State and in furtherance of constitutional or statutory authority and objectives.

1. Agency 1 agrees to pay Agency 2 the amount of \$74,440.00 for the services described in the attached MOU Exhibit A, which is hereby incorporated by reference. Payment shall be provided from 020-20-20-201510-4458-072-500576, Job #20JAG14A.
2. Agency 2 agrees to perform the services described in the attached MOU Exhibit A which is hereby incorporated by reference.
3. The method of payment and payment amount for the above-referenced services, if any is required, is described in the attached MOU Exhibit B, such exhibit being hereby incorporated by reference.
4. All obligations hereunder are contingent upon the availability and continued appropriation of funds. The agencies shall not be required to transfer funds from any other account in the event that funds are reduced or unavailable.
5. The Memorandum of Understanding is effective until June 30, 2017.

EXHIBIT A

-SCOPE OF SERVICES-

1. The New Hampshire Department of Corrections as subrecipient shall receive a grant from the NH Department of Justice (DOJ) for expenses incurred for the sole purpose of procuring and training two (2) canines as well as for purchasing two (2) specially fitted automobiles for transporting said dogs in compliance with the terms, conditions, specifications, and scope of work as outlined in Application #2016JAG01 under the invitation to bid dated August 18, 2016.
2. The subrecipient shall be compensated by the DOJ based on budgeted expenditures described in #2016JAG01. The subrecipient shall submit incurred expenses for reimbursement on the state approved expenditure reporting form as provided. Expenditure reports should be submitted on a quarterly basis, within fifteen (15) days following the end of the current quarterly activities. Expenditure reports submitted later than thirty (30) days following the end of the quarter will be considered late and out of compliance. *For example, with an award that begins on January 1, the first quarterly report is due on April 15th or 15 days after the close of the first quarter ending on March 31.*
3. Subrecipients are required to maintain supporting documentation for all grant expenses both federal and match and to produce those documents upon request of this office or any other state or federal audit authority. Grant project supporting documentation should be maintained for at least 5 years after the close of the project.
4. All correspondence and submittals shall be directed to:
Johanna Houman
NH Department of Justice
33 Capitol Street
Concord, NH 03301
603-271-7820 or Johanna.Houman@doj.nh.gov

EXHIBIT C

-SPECIAL PROVISIONS-

1. Subrecipients shall also be compliant with the terms, conditions, specifications detailed in the following:
 - 2 CFR §200, the US Department of Justice Office of Justice Programs Management of Federal Grants regulations, rules and guidelines.
 - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions.

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name: NH Department of Corrections		Vendor No.: 177896-B001
Program Name: Drug Dogs		Amount: \$ 74,440.00
Grant Start Date: 9/21/2016	State Grant Number: 2016JAG01	
Grant End Date: 6/30/2017	Federal Grant Number: 2014-DJ-BX-0750	
Appropriation No.: 02-20-20-201510-4458-072-500576		
Head of Agency	Project Director	Fiscal Officer
William Wrenn Commissioner PO Box 1806 Concord, NH 03301 603-271-5605	Colon Forbes Director	Gary Arceci
Federal Grant Name:	Byrne JAG Grant Program	
Federal Agency:	United States Department of Justice	
Bureau/Office:	Office of Justice Programs	
CFDA Number:	16-828/16-812	
Purpose of Grant:	Drug Dogs	
Program Requirements:	Adherence to Program Conditions and Guidelines.	
Match Requirements:	No match is required	
Program income Requirements:		
Reporting Requirements:	Monthly or quarterly Financial reports. Required Performance reports and audit. Adherence to Program Conditions and Guidelines. Completion of Monitoring forms and processes.	
Approval	Program Agency	NH Department of Justice
Name	William Wrenn	Kathleen Carr
Title	Commissioner	Director of Administration
Date		
All terms of this grant award are not valid unless signed by both authorized parties.		