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Lori A. Shibanette
Commissioner

Christine L. Santanello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
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March 31, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to retroactively pay the American Public Human Services Association (VC#168677 B001), Washington, DC in the amount of \$20,155.04 for annual membership dues effective upon Governor and Council approval for the period from January 1, 2020 through December 31, 2020. Funding source: 34% Federal Funds, 66% General Funds.

05-95-45-450010-61250000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, DIRECTOR'S OFFICE

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2020	026-500251	45144001	Memberships	\$20,155.04

EXPLANATION

This request is **retroactive** because the invoice was not received until after the annual membership period began. Approval of this request will enable the State to continue its participation in the Association.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The American Public Human Services Association (APHSA) was founded in 1930 as the American Public Welfare Association (APWA) and later changed its name to APHSA in 1997. The New Hampshire Department of Health and Human Services has been a member since 1990 and the New Hampshire Department of Health and Welfare was a member in the years prior to 1990.

2. Is there any other organization that provides the same or similar benefits which your

agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Agencies from all 50 states are members as well as the District of Columbia and US territories. The Department is the sole New Hampshire agency belonging to the Association. All Divisions and Offices benefit from this membership.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

APHSA's dues are based on population from the most recent US Census and the standard Cost of Living Adjustments.

5. What benefit does the state receive from participating in this membership?

The work of the Association supports the entire range of programs administered by the Department. Additionally, the Association represents the State before Congress and federal agencies on matters of concern to New Hampshire. With the many changes to federal programs being passed by Congress each year, it is increasingly important to have current information about changes, consequences of the changes, and the potential impact on each state, including the State of New Hampshire.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. Educational and research materials are included in the membership costs and are provided to the Department. Materials include, but are not limited to; *This Week in Washington*, legislative summaries, policy papers, testimonies, e-mail alerts, and technical assistance.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Ten DHHS employees are members: Lori Shbinette, Commissioner; Lori Weaver, Associate Commissioner; Christine Tappan, Associate Commissioner; Ann Landry, Associate Commissioner; Christine Santaniello, Division of Economic and Housing Stability Director; Joseph Ribsam, Division of Children, Youth and Families Director; Deborah Scheetz, Long Term Supports and Services Director; Katja Fox, Behavioral Health Director; Henry Lipman, Medicaid Director; and Lisa English, Director of Intergovernmental Affairs.

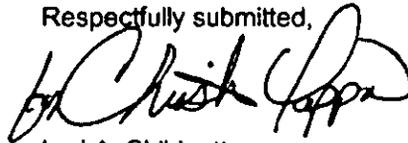
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Should the Governor and Council not approve this request, the Department may not

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
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have the most timely and accurate information available on federal programs, federal funding, future directions, and interpretation of proposed laws and rules, which is necessary for the efficient administration of Department programs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lori A. Shibinette". The signature is fluid and cursive, with a large initial "L" and "S".

Lori A. Shibinette
Commissioner



March 5, 2020

First Notice

Federal I.D.: 36-2166948 /D.U.N.S: 07-480-9344

Rebecca Lorden
Finance Director
NH Department of Health and Human Services
State Office Park South
129 Pleasant Street
Concord, NH 03301-3852

APHSA Annual Membership Renewal Notice

Due on Receipt

Renewal Period January 1, 2020 - December 31, 2020

PLEASE INCLUDE A COPY OF THIS INVOICE WITH ALL PAYMENTS

Please pay the amount below to renew your annual membership with APHSA.
If you have questions about your membership services or benefits, contact Donna Jarvis-Miller at memberservice@aphsa.org.

Please notify us of any changes in your agency contact information by e-mailing memberservice@aphsa.org.
Payments made in the last 30 days may not be reflected at the time of this mailing.

APHSA Member ID: 26565

Invoice #: 40167

Core Dues	\$15,256.00
NAPIPM Assessment	\$1,224.76
SNAP Assessment	\$1,224.76
Child Care Assessment	\$1,224.76
TANF Assessment	\$1,224.76
NAPCWA Assessment	(\$3,500.00)

Balance Due \$20,155.04

Make checks payable to American Public Human Services Association
and reference invoice number on all payments.

Mail to: PO Box 221542, Chantilly, VA 20153-1542

or send wire transfer to: United Bank ABA: 056001066 Account: 157106335

Credit Card Payment: MC AMEX VISA Credit Card No. _____

Expiration Date: _____ Name as it appears on credit card: _____

Telephone No: _____ Fax: _____ Email: _____

THANK YOU FOR YOUR PAYMENT!

American Public Human Services Association, 1101 Wilson Boulevard • 6th Floor • Arlington, VA 22209
Tel: (202) 682-0100 • Fax: (202)204-0071 • www.aphsa.org