

42 <sup>4B</sup>



**New Hampshire Veterans Home**

139 Winter Street  
Tilton, NH 03276-5415



Margaret D. LaBrecque  
Commandant

Telephone: (603) 527-4400  
Fax : (603) 286-4242

October 14, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the New Hampshire Veterans Home to **budget and expend** prior year carry forward funds from the Employee Retention Incentive Plan (ERIP) in the amount of \$4,542.00 for the purpose of providing workforce incentives to assist with the regional workforce crisis effective upon Governor and Executive Council approval through June 30, 2020. 100% Other Funds

Funds to be budgeted in an existing account entitled Employee Retention Incentive Plan, accounting unit 05-43-43-430010-11780000. In the event that these funds are no longer available, General Funds will not be requested to support these expenditures.

Account	Description	FY20 Budget	Requested Change	FY20 Revised Budget
<b>Revenue</b>				
006-401124	Agency Income	\$9,542		\$9,542
<b>Expenditure</b>				
020-500200	Current Expense	\$5,000	\$4,542	\$9,542

**EXPLANATION**

Community Health Service Network (CHSN) established a unique Employee Retention Incentive Plan (ERIP) for its partners, which in return for their investment and engagement in the NH Delivery System Reform Incentive Payment activities (DSRIP) and to potentially aid in the regional workforce crisis. The New Hampshire Veterans Home (NHVH) has the flexibility to use these incentive funds as we deem appropriate for our employees and the NHVH's uniqueness. Ways that the funding may be used include recruitment expenses, loan repayment, payment of certification or educational advancement opportunities, incentives, employee outings or events.

The NHVH will be required to report back to CHSN on how we utilized the ERIP funds on an annual basis throughout the DSRIP waiver period.

Respectfully Submitted,

*Margaret D. LaBrecque*  
Margaret D. LaBrecque  
Commandant

NH VETERANS HOME  
 FY2020 FISCAL SITUATION

Employee Retention Incentive Plan  
 05-43-43-430010-11780000

Total Agency Authorization	\$ 10,000.00
Less Expenditures through 10/11/19	-\$ <u>3,245.97</u>
Remaining Authorization to Budget	\$ 6,754.03
Less Current Budget Authorization	-\$ <u>5,000.00</u>
Total Available for Budgeting	\$ 1,754.03
Available to Budget at a Later Date	\$ <u>2,787.97</u>
REQUESTED ACTION	\$ <u>4,542.00</u>

Community Health Service Network	Award Amount over FY20 Authorized Budget	Expenses to 10/11/19	Balance
Grant #2	\$10,000.	\$3,245.97	\$ 6,754.03