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**THE STATE OF NEW HAMPSHIRE**  
 DEPARTMENT OF TRANSPORTATION



*Victoria F. Sheehan*  
 Commissioner

*William Cass, P.E.*  
 Assistant Commissioner

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

November 5, 2019  
 Executive Office

**REQUESTED ACTION**

Authorize the New Hampshire Department of Transportation to accept and expend excess budgeted revenue in the amount of \$2,000.00 upon the date of Governor and Council approval through June 30, 2020. 91.4% State, 7.6% Federal, 1.0% Agency Income.

In SFY 2020, funds shall be accepted and expended within 04-096-096-960015-3038 – Executive Office, as follows:

04-096-096-960015-3038	Current Budget FY2020	Requested Change	Revised Budget FY2020
<b>Executive Office</b>			
<b>Expenses:</b>			
010 500100 Personal Services Perm Classified	\$822,349	\$0	\$132,986
011 500126 Personal Services Unclassified	139,007	0	139,007
012 500128 Personal Services Unclassified	125,780	0	125,780
013 501098 Personal Services Unclassified	136,230	0	136,230
014 500134 Personal Services Unclassified	132,857	0	132,857
015 500137 Personal Services Unclassified	353,234	0	353,234
018 500106 Overtime	6,725	0	6,725
019 500105 Holiday Pay	0	500	500
020 500200 Current Expense	18,200	0	18,200
022 500257 Rents-Leases Other Tan State	3,958	0	3,958
026 500251 Organizational Dues	48,500	0	48,500
030 500311 Equipment New/Replacement	85,870	0	85,870
037 500173 Technology – Hardware	100	0	100
038 500175 Technology - Software	550	0	550
039 500191 Telecommunications	23,500	0	23,500
046 500638 Consultants	0	1,500	1,500
050 500109 Personal Services – Temporary	51,791	0	51,791
057 500535 Books, Periodicals, Subscriptions	750	0	750
060 500601 Benefits	709,004	0	709,004
070 500704 In State Travel Reimbursement	500	0	500
080 500713 Out of State Travel Reimbursement	18,000	0	18,000
<b>Total</b>	<b>\$2,676,905</b>	<b>\$2,000</b>	<b>\$2,678,905</b>
<b>Source of Funds</b>			

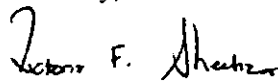
<b>Revenue:</b>			
000 000015 Highway Funds	\$2,450,912	\$0	\$2,450,912
000 409151 Federal Funds	198,686	0	198,686
009 406654 Agency Income	27,307	2,000	29,307
Total	\$2,676,905	\$2,000	\$2,678,905

**EXPLANATION**

The Executive Office is requesting this excess revenue be appropriated to increase class 019 Holiday Pay by \$500 to fund the Public Information Officer duties required on Holidays due to weather or other events and class 046 Consultants by \$1,500 to pay for mediation services related to sub-unit negotiations between SEA Local 1984 and the State of New Hampshire Department of Transportation.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan  
Commissioner

Attachment

**Department of Transportation**  
**FISCAL SITUATION FISCAL YEAR 2020**  
**04-096-096-960015-3038**

Executive Office

Estimated revenue budgeted:	\$	225,993
Prior year carryforward revenue (SFY 2019):	\$	-
Additional non-budgeted revenue:	\$	<u>2,000</u>
Amount available to budget:	\$	227,993
Less current FY20 budget authorization:	\$	<u>225,993</u>
Total available for budgeting:	\$	2,000
Amount to be budgeted this request:	\$	<u>2,000</u>
Amount available to budget with future requests:	\$	<u>-</u>

Source of Non-Budgeted Revenue	Amount	Expenses through 10/29/19	Balance
Agency Income 009-406654	\$ 2,000	\$ -	\$ 2,000
Totals	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>

Amounts from Statement of Appropriations for AU 3038 Dated 10/29/2019