



Lori A. Shabinette  
Commissioner

Christine L. Santaniello  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9474 1-800-852-3345 Ext. 9474  
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June 19, 2020

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**Informational Item**

Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Order 2020-05, 2020-08, 2020-09, and 2020-10, Governor Sununu has authorized the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Housing Supports, to accept and expend the Housing Opportunities for Persons With AIDS grant funds under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$189,614 and allocate of these funds in the accounts below through June 30, 2021.

**05-95-42-423010-79270000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, HOMELESS & HOUSING, HOUSING – SHELTER PROGRAM**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-408072	Federal Funds	\$ 9,976,369	\$ 189,614	\$ 10,165,983
	General Funds	\$ 5,052,892	\$ -	\$ 5,052,892
	<b>Total Revenue:</b>	<b>\$ 15,029,261</b>	<b>\$ 189,614</b>	<b>\$ 15,218,875</b>
<b>Expense</b>				
010-500100	Personal Services Perm Class	\$ 360,542	\$ -	\$ 360,542
020-500200	Current Expenses	\$ 5,040	\$ -	\$ 5,040
022-500255	Rent/Lease Office Equipment	\$ 500	\$ -	\$ 500
026-500251	Organizational Dues	\$ 1,750	\$ -	\$ 1,750
030-500301	Equipment - New	\$ 1,200	\$ -	\$ 1,200
039-500190	Telecommunications	\$ 2,200	\$ -	\$ 2,200
040-500800	Indirect Costs	\$ 12,960	\$ -	\$ 12,960
041-500801	Audit Fund Set Aside	\$ 10,075	\$ 190	\$ 10,265
042-500620	Additional Fringe Benefits	\$ 27,451	\$ -	\$ 27,451
050-500109	Personal Service Temp Appoi	\$ 38,583	\$ -	\$ 38,583
057-500535	Books Periodicals Subscriptions	\$ 1	\$ -	\$ 1
060-500602	Benefits	\$ 179,445	\$ -	\$ 179,445
070-500704	In State Travel	\$ 10,000	\$ -	\$ 10,000
080-500714	Out of State Travel	\$ 10,000	\$ -	\$ 10,000
102-500731	Contract for Prog Svcs.	\$ 14,369,457	\$ 189,424	\$ 14,558,881
211-501530	Catastrophic Casualty Ins	\$ 57	\$ -	\$ 57
	<b>Total Expense:</b>	<b>\$15,029,261</b>	<b>\$189,614</b>	<b>\$15,218,875</b>

*The Department of Health and Human Services' Mission is to join communities and families in providing opportunities for citizens to achieve health and independence.*

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The Honorable Mary Jane Wallner, Chairman  
His Excellency, Governor Christopher T. Sununu  
June 19, 2020  
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**EXPLANATION**

This request is being made to accept the additional grant funds available for SFY 2020 to administer the Housing Opportunities for Persons With AIDS (HOPWA) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Pub. L. No. 116-136), which was signed into law on March 27, 2020. The supplemental funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus. The notice of grant award was received in April 2020.

Funds are being budgeted in Contracts for Program Services (Class 102) to provide grant money to New Hampshire programs to carry out the objectives of the HOPWA program. Funds are also being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

  
Lori A. Shibinette  
Commissioner



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20416-7000

ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

Ms. Melissa Hatfield  
Bureau Chief of The State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301-3852

Dear Ms. Hatfield:

I am pleased to inform you of your Housing Opportunities for Persons With AIDS (HOPWA) supplemental award in the amount of \$81,795. This one-time, non-renewable award is provided under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") (Pub. L. No. 116-136), which was signed into law on March 27, 2020. The supplemental funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus.

This supplemental award may be used to reimburse allowable costs incurred prior to the receipt of your supplemental award provided such costs were used to prevent, prepare for, or respond to COVID-19. Activities for which grantees may use the supplemental grant funds include, for example:

- assisting HOPWA eligible households in accessing essential services and supplies such as food, water, medications, medical care, and information;
- educating assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others;
- providing transportation services for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment;
- providing nutrition services for eligible households in the form of food banks, groceries, and meal deliveries;
- providing lodging at hotels, motels, or other locations to quarantine HOPWA-eligible persons or their household members; and
- providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months.

Please note that competitive grantees are not required to use the supplemental grant funds on permanent supportive housing but may use their awards on any HOPWA eligible activities that address the needs of their communities related to coronavirus prevention, preparedness, and response.

In addition, the Office of Community Planning and Development has provided certain regulatory waivers to offer additional flexibility to program participants to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by the virus. Grantees should consult the "Availability of Waivers of Community Planning and Development (CPD) Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19" memorandum for more information on the availability of waivers related to COVID-19.

A new grant agreement for this award will be issued through your local HUD field office. Within fourteen (14) days of executing their grant agreements with HUD, grantees will also be expected to execute new project sponsor agreements addressing how the supplemental funding will be used. Further guidance pertaining to the administration of the supplemental award, including eligible uses of the grant funding and reporting requirements, is forthcoming. The Office of Community Planning and Development is looking forward to working with you as you implement critical actions to prevent, prepare for, and respond to COVID-19 in your community. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in cursive script that reads "Rita Harcrow".

Rita Harcrow  
Director, Office of HIV/AIDS Housing  
for Community Planning and Development



ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

April 2, 2020

Ms. Melissa Hatfield  
Bureau Chief of The State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301-3852

Dear Ms. Hatfield:

I am pleased to inform you of your Housing Opportunities for Persons With AIDS (HOPWA) supplemental award in the amount of \$107,819. This one-time, non-renewable award is provided under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") (Pub. L. No. 116-136), which was signed into law on March 27, 2020. The supplemental funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus.

This supplemental award may be used to reimburse allowable costs incurred prior to the receipt of your supplemental award provided such costs were used to prevent, prepare for, or respond to COVID-19. Activities for which grantees may use the supplemental grant funds include, for example:

- assisting HOPWA eligible households in accessing essential services and supplies such as food, water, medications, medical care, and information;
- educating assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others;
- providing transportation services for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment;
- providing nutrition services for eligible households in the form of food banks, groceries, and meal deliveries;
- providing lodging at hotels, motels, or other locations to quarantine HOPWA-eligible persons or their household members; and
- providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months.

Please note that competitive grantees are not required to use the supplemental grant funds on permanent supportive housing but may use their awards on any HOPWA eligible activities that address the needs of their communities related to coronavirus prevention, preparedness, and response.

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Sincerely,



Rita Harcrow  
Director, Office of HIV/AIDS Housing  
for Community Planning and Development