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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



JEFF BRILLHART, P.E.
ACTING COMMISSIONER

December 12, 2014
Bureau of Turnpikes

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord New Hampshire 03301

REQUESTED ACTION

- 1.) Authorize the Department of Transportation to **retroactively** pay prior year invoices to Unitil Energy Systems Inc (Vendor 177145) Boston MA, for outdoor lighting bills in the amount of \$616.63 for the periods of February 23, 2012 to March 28, 2012 (\$292.88) and February 19, 2014 to March 25, 2014 (\$323.75), effective upon Governor and Council approval. 100% Turnpike Funds.
- 2.) Authorize the Department of Transportation to **retroactively** pay a prior year invoice to Otis Elevator Co. (Vendor 177628) Manchester, NH, for elevator maintenance services in the amount of \$393.00 for the period of February 1, 2010 to February 28, 2010, effective upon Governor and Council approval. 100% Turnpike Funds.

Funding is available as follows:

	<u>FY 2015</u>
04-096-096-961017-7032 Blue Star Turnpike Maintenance 023-500291 Electricity	\$616.63
04-096-096-961017-7022 Turnpike Administration 103-502664 Contracts for Operational Services	\$393.00

EXPLANATION

- 1.) In Fiscal Year 2015, Unitil Energy Systems Inc. contacted the Turnpike Administration Office regarding two (2) outstanding invoices with monthly service dates ending on March 28, 2012, and March 25, 2014, respectively. After lengthy research due to the age of the items, Turnpikes has verified that these invoices are due to the vendor but have not been paid because they were mailed to another office.
- 2.) At the end of Fiscal Year 2014, Otis Elevator discovered that the above invoice with monthly service date ending on February 28, 2010 had not been paid, it has subsequently been sent to Turnpike Administration Office for approval and processing. After lengthy research due to the age of the item, Turnpikes has verified that the invoice is due to the vendor but has not been paid because the overdue invoice was not carried on vendor statements until the statewide contract was closed out in June 2014.

Your approval of this request to pay prior year invoices is respectfully requested.

Respectfully Submitted,



David J. Brillhart, P.E.
Acting Commissioner

Attachments



ACCOUNT NUMBER	AMOUNT DUE	AMOUNT PAID
2081353-2082368	\$292.88	

80020813530020823680000272881

STATE OF NH
 BUREAU OF HIGHWAY MAINTENANCE
 PO BOX 740
 DURHAM NH 03824-0740

UES-SEACOAST
 P.O. BOX 981010
 BOSTON MA 02298-1010



FOLD ALONG DOTTED LINE, DETACH AND RETURN THIS PART WITH PAYMENT



PLEASE SEE REVERSE SIDE
 IF PAYING BY CREDIT CARD

YOUR MONTHLY USAGE & AVERAGE DAILY TEMPERATURE (ADT)			SERVICE ADDRESS	STAT	ACCOUNT NUMBER	BILL DATE	DUE DATE			
			STATE RT I-95 MASTR, HAMPTON		2081353-2082368	3/28/12	4/23/12			
KWH	ADT		METER NUMBER	METER READING PREVIOUS	METER READING PRESENT	NUMBER OF DAYS	METER CONSTANT	METERED USAGE	METERED DEMAND	RATE CODE
MAR 12	0	0	LAST BILL AMOUNT						296.88	
FEB 12	0	0	PAYMENTS THROUGH 3/19/12 THANK YOU						296.88CR	
JAN 12	0	0	BALANCE FORWARD							\$.00
DEC 11	0	0	CURRENT CHARGES OUTDOOR LIGHTING				SERVICE PERIOD	2/23/12- 3/28/12		\$167.56
NOV 11	0	0	CURRENT CHARGES SUPPLIER SVC OL				SERVICE PERIOD	2/23/12- 3/23/12		\$91.51
OCT 11	0	0	INVESTMENT CHARGE							\$33.81
SEP 11	0	0	TOTAL AMOUNT DUE							\$292.88
AUG 11	0	0								
JUL 11	0	0								
JUN 11	0	0								
MAY 11	0	0								
APR 11	0	0								
MAR 11	0	0								

Did you know we're on Twitter?
 We provide timely outage & restoration updates on our feed as they become available. Follow us at <http://twitter.com/Unitil> or by clicking the Twitter logo in the footer of any page of our website, www.unitil.com.

TO AVOID INTEREST CHARGES OF 1.5000% PER MONTH, EFFECTIVE 12/01/02
 PAYMENT MUST BE RECEIVED BY 5 PM ON 4/23/12.

QUESTIONS ABOUT YOUR BILL?

REMIT PAYMENT TO: UNITIL
 P.O. Box 981010
 Boston, MA 02298-1010

TELEPHONE
 (800) 582-7276



WWW.UNITIL.COM



energy for life.

AMOUNT DUE \$944.85

ACCOUNT NUMBER 2081353-2082368 BILL DATE 3/25/14 DUE DATE 4/21/14 NEXT METER READING DATE 4/18/14

STATE RT I-95 MASTR, HAMPTON STAT Page 1 of 1

AT A GLANCE			
AMOUNT OF LAST BILL	\$963.17	TOTAL CURRENT CHARGES	\$323.75
PAYMENT - THANK YOU 03/04/14	(\$342.07)	PLEASE PAY AMOUNT	\$944.85
YTD BUDGET AMOUNT	\$0.00	YTD ACTUAL AMOUNT	\$0.00

METER NUMBER	METER READING PREVIOUS	METER READING PRESENT	METER CONSTANT	METERED USAGE	NUMBER OF DAYS	METERED DEMAND	RATE CODE
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BALANCE FORWARD \$621.10

OUTDOOR LIGHTING PERIOD 02/19/14 - 03/25/14
 OUTDOOR LIGHTING CURRENT CHARGES OUTDOOR 186.99
 Total Current OL Charges \$186.99

SUPPLIER SVC OL PERIOD 02/19/14 - 03/20/14
 SUPPLIER SVC OL CURRENT CHARGES SUPPLIE 102.84
 Total Current SO Charges \$102.84

INVESTMENT CHARGE \$33.81
LATE CHARGE \$0.11

MESSAGES

Lights out? Phones on! Make sure we have your updated personal information & that it ties to your account. If we don't have it - visit www.unitil.com/sharemynumber or call us at 1-800-662-7276.

Unipay allows your payment to be automatically deducted from your checking account 25 days after the bill date noted on your bill. It's a convenient way to pay your bill every month, hassle-free. Call us or visit us online at www.unitil.com to sign up!

TO AVOID INTEREST CHARGES OF 1.5000% PER MONTH, EFFECTIVE 12/01/02 PAYMENT MUST BE RECEIVED BY 5 PM ON 4/21/14. TOTAL CURRENT BILL \$323.75 TOTAL AMOUNT DUE \$944.85

Questions about your bill? Visit www.unitil.com or call (800) 662-3338 (Capital) and (800) 582-7276 (Seacoast). More information on reverse. PLEASE PAY UPON RECEIPT AND BY DATE LISTED BELOW.

PAYMENT INFO

ACCOUNT NUMBER 2081353-2082368

AMOUNT DUE	DATE DUE
\$944.85	4/21/14



STATE OF NH BUREAU OF HIGHWAY MAINTENANCE PO BOX 740 DURHAM NH 03824-0740

UNITIL P.O. BOX 981010 BOSTON, MA 02298-1010



80020813530020823680000944856



One Farm Springs
Farmington, CT 06032

CUSTOMER NO. 563377	DATE 01/20/10	INVOICE NO. NKF65296210
INVOICE DUPLICATE		AMOUNT DUE ON SERVICE CONTRACT 393.00

Mail payment to:

PLEASE SEND
CORRESPONDENCE
TO YOUR
LOCAL OFFICE AS
SHOWN BELOW

OTIS ELEVATOR COMPANY
P.O. BOX 905454
CHARLOTTE NC
28290-5454

NH DOT-BUREAU OF TURNPIKES
PO BOX 2950
CONCORD NH
03302-2950

Enclose This Coupon With Your Payment.

Make Check Payable To: OTIS ELEVATOR COMPANY

DETACH RETURN DOCUMENT ALONG PERFORATION

**INVOICE
DUPLICATE**

**OTIS ELEVATOR
** SERVICE CONTRACT CHARGES ****

<u>CUSTOMER NO.</u>	<u>DATE</u>	<u>INVOICE NO.</u>
563377	01/20/10	NKF65296210

MERRIMACK TOLL PLAZA
CONTRACT NKF65296

RE: CONTRACT # 855235
*** BILLING ONE MONTH IN ARREARS***

SERVICE FROM 02/01/10 TO 02/28/10	393.00
TOTAL CURRENT CHARGES DUE	393.00

B FOR ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: 1-603-622-2101
OR WRITE OTIS ELEVATOR 915 HOLT AVE SUITE 5 MANCHESTER NH 03109
PAYMENT DUE UPON RECEIPT

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.