



Nearly \$2 Billion and Counting for our Schools

FIS 19 055 87

GOVERNOR Christopher T. Sununu  
CHAIRMAN Debra M. Douglas  
COMMISSIONER Paul J. Holloway  
COMMISSIONER J. Christopher Williams  
EXECUTIVE DIRECTOR Charles R. McIntyre

January 28, 2019

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

~~Approved by Fiscal Committee~~ 2/8/19  
Date

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, Transfers Authorized, authorize the New Hampshire Lottery Commission (Lottery) to create a new class code and transfer funds in the amount of \$81,800. The adjustment is summarized below, effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. **100% Lottery Funds.**

NH Lottery Commission					
06-083-083-830013-20280000					
Fiscal Year 2019					
Class	Acct	Class Description	Fiscal Year 2019 Current Budget	Requested Change	Fiscal Year 2019 Adjusted Budget
10	500100	Reg Salary	3,421,320.00		3,421,320.00
11	500126	Comm Chair Salary	19,317.00		19,317.00
12	500128	Commissioners Salary	22,348.00		22,348.00
13	500131	Executive Dir Salary	115,366.00		115,366.00
17	500147	Rep Bonus	60,000.00		60,000.00
18	500106	Overtime Pay	32,500.00		32,500.00
19	500105	Holiday Pay	6,000.00		6,000.00
20	500200	Consumables	417,810.00		417,810.00
22	500248	Rent/lease non-state	421,078.18	(81,800.00)	339,278.18
23	500214	Utilities	-	29,800.00	29,800.00
24	500225	Maintenance / Other	15,200.00		15,200.00
26	500251	Membership fees	18,785.00		18,785.00
27	582703	DoIT	494,000.90		494,000.90
30	500300	Equipment	51,358.00		51,358.00
39	500180	Telecommunications	65,000.00		65,000.00



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301  
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlottery.com

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Class	Acct	Class Description	Fiscal Year 2019 Current Budget	Requested Change	Fiscal Year 2019 Adjusted Budget
40	500800	Indirect Costs	105,284.00		105,284.00
43	501542	Interest Expense	-	52,000.00	52,000.00
46	500464	Consultants	7,500.00		7,500.00
49	584914	Transfer to other agencies	1,998.00		1,998.00
50	500109	Salary - Part-time	126,687.00		126,687.00
60	500601	Benefits	2,037,314.00		2,037,314.00
62	500536	Worker's Comp	1,000.00		1,000.00
64	586414	Retiree Benefits	731,200.00		731,200.00
66	500544	Employee Training	17,456.00		17,456.00
68	500561	Remuneration	1.00		1.00
69	500567	Advertising	2,322,014.51		2,322,014.51
70	500700	In-state travel	93,500.00		93,500.00
80	500710	Out of state travel	9,000.00		9,000.00
103	500739	Operation Services	10,000.00		10,000.00
106	500744	Inst Tkt Printing fees	1,241,939.80		1,241,939.80
			<b>11,864,977.39</b>	-	<b>11,864,977.39</b>
		Revenues			
003		Sweepstakes Fund	11,864,977.39		11,864,977.39
		Total Revenues	<b>11,864,977.39</b>		<b>11,864,977.39</b>

### EXPLANATION

On November 16, 2018, New Hampshire Lottery requested authorization to purchase real estate located at 14 Integra Drive, Concord, New Hampshire. The Fiscal Committee approved this transaction (FIS 18-217), and the resulting purchase of Lottery's headquarters transfers the responsibility of utilities from the previous owner, Bert R. Whittemore Revocable Trust of 1993, to the Lottery Commission. The request is for the period of January 1 through June 30, 2019, and is estimated based on known expenses and reported figures from the previous owner.

**Class 22:** The Rent/Lease Non-State appropriation reduced as monthly lease for the headquarters at 14 Integra Drive has been replaced by a mortgage.

**Class 23:** Utilities appropriation is needed to pay for monthly operating expenses related to Sewer, Electricity, Water, and Gas. These expenses were previously included in the monthly lease.

**Class 43:** Interest Expense appropriation is required to pay interest on the commercial loan of the real property for the headquarters at 14 Integra Drive.



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The following information is provided in accordance with the Budget Office's instructional memorandum dated April 17, 1985 to support the above requested action:

A. Does this transfer involve continuing programs or one-time projects?

***This is a continuing set of expenses, recurring on a monthly basis.***

B. Is this transfer required to maintain existing programs levels, or will it increase the program level?

***This transfer will maintain expenses previously accounted for through monthly rent payments under class 022.***

C. Cite any requirements which make this program mandatory.

***This is mandatory to ensure that the agency's utilities and interest are paid under the appropriate class code.***

D. Identify the source of funds on all accounts listed on this transfer.

***The source of funds is 100% Lottery funds.***

E. Will there be any effect on revenue as a result of this transfer?

***There will be no anticipated effect on revenue as a result of this transfer.***

F. Are funds expected to lapse if this transfer is not approved?

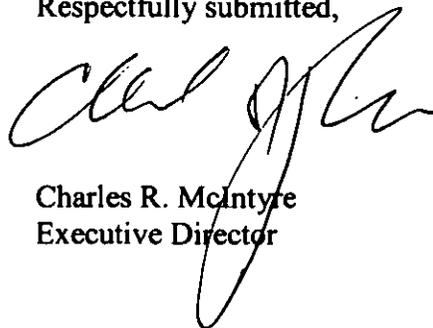
***It is anticipated that some funds could lapse if this transfer is not approved.***

G. Are personnel services involved?

***No, personnel services are not involved.***

The New Hampshire Lottery Commission has conducted a review of our expenses, and this transfer will ensure available funds are used at the agency to maintain daily operations.

Respectfully submitted,



Charles R. McIntyre  
Executive Director

CRM: cn



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