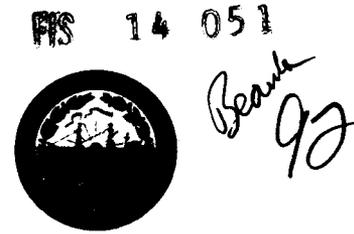




THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

March 26, 2014
 Division of Project Development

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Dattison 4/25/14
 Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 144:95, Laws of 2013, authorize the Department of Transportation to transfer \$205,000 between Highway Fund accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2014.

04-096-096-962015-3035	Current Budget FY2014	Requested Change	Revised Budget FY2014
Construction Bureau			
Expenses:			
010 500100 Personal Services – Permanent	\$5,491,787	\$0	\$5,491,787
018 500106 Overtime	700,000	(75,000)	625,000
019 500105 Holiday Pay	22,999	0	22,999
020 500200 Current Expense	30,500	0	30,500
022 500255 Rents-Leases Other than State	10,748	0	10,748
024 500225 Maint. Other than Bldg-Grounds	3,100	0	3,100
030 500311 Equipment New Replacement	8,500	0	8,500
037 500174 Technology-Hardware	12,500	0	12,500
038 500175 Technology-Software	6,000	0	6,000
039 500180 Telecommunications	19,000	0	19,000
050 500109 Personal Service Temp	409,047	(70,000)	339,047
057 500535 Books Periodicals Subscriptions	2,000	0	2,000
060 500601 Benefits	3,153,465	0	3,153,465
070 500704 In-State Travel Reimbursement	255,000	(60,000)	195,000
102 500731 Contracts for Program Services	3,000	0	3,000
Total	\$10,127,646	(\$205,000)	\$9,922,646

Source of Funds			
Revenue:			
000-409151 Federal Funds	\$4,124,446	\$0	\$4,124,446
009-405698 Agency Income	192,291	0	192,291
009-405699 Agency Income	845,222	0	845,222
000-000015 Highway Funds	4,965,687	(\$205,000)	4,760,687
Total	\$10,127,646	(\$205,000)	\$9,922,646

04-096-096-960515-3005	Current Budget FY 2014	Requested Change	Revised Budget FY2014
Mechanical Services			
Expenses:			
010 500100 Personal Services - Permanent	\$3,346,014	\$0	\$3,346,014
017 500147 FT Employees Special Payment	20,160	0	20,160
018 500106 Overtime	54,999	0	54,999
019 500105 Holiday Pay	1,801	0	1,801
020 500200 Current Expense	9,254,604	0	9,254,604
022 500255 Rents-Leases Other than State	26,618	0	26,618
023 500291 Heat, Electricity, Water	54,182	0	54,182
024 500225 Maint. Other than Bldg-Grounds	169,761	0	169,761
026 500251 Organizational Dues	500	0	500
028 500292 Transfers to General Service	315,358	0	315,358
030 500311 Equipment New Replacement	4,887,331	205,000	5,092,331
037 500174 Technology-Hardware	18,098	0	18,098
038 500175 Technology-Software	110,000	0	110,000
039 500180 Telecommunications	34,484	0	34,484
046 500463 Consultants	199	0	199
047 500240 Own Forces Maint Bldgs & Grnds	20,231	0	20,231
048 500226 Contractual Maint Bldgs & Grnds	7,000	0	7,000
050 500109 Personal Service Temp	199	0	199
057 500535 Books Periodicals Subscriptions	813	0	813
060 500601 Benefits	2,112,190	0	2,112,190
066 500543 Employee Training	50,400	0	50,400
070 500704 In-State Travel Reimbursement	1,500	0	1,500
080 500710 Out of State Travel	4,900	0	4,900
103 500741 Contracts for Op Services	17,730	0	17,730
Total	\$20,509,072	\$205,000	\$20,714,072

Source of Funds			
Revenue:			
004-403631 Intra Agency Transfers	\$631,870	\$0	\$631,870
009-405698 Agency Income	327,441	0	327,441
000-000015 Highway Funds	19,549,761	205,000	19,754,761
Total	\$20,509,072	\$205,000	\$20,714,072

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services to accomplish and meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Construction Bureau (3035) 41.57% Federal Funds, 10.46% Agency income, 47.97% Highway Funds

Class 018 Decrease Overtime by \$75,000. Overtime costs are reduced due to the reduced need for overtime on the Federal construction program for FY14.

Class 050 Decrease Personal Services - Temporary by \$70,000. The need for temporary employees is less as a result of reduced need for temporary field inspections on the Federal construction program in 2014.

Class 070 Decrease In-State Travel Reimbursement by \$60,000. Personal mileage reimbursement is reduced due to the use of fewer personal vehicles than anticipated by field inspectors, which is attributed to the continued service of the aging vehicle fleet in 2014.

Mechanical Services (3005) – 3.05% Intra Agency Transfers, 1.58% Agency Income, 95.37% Highway Funds

Class 030 Increase Equipment New Replacement by \$205,000. This transfer is to purchase thirteen light duty trucks as replacements for aged vehicles for construction field personnel.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is Agency Income, Federal Funds and Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "C.D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.
Commissioner