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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
NH STATE LIBRARY

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20 Park Street CONCORD, NEW HAMPSHIRE 03301
Phone: (603) 271-2393 Fax: (603) 271-6826

November 19, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, State Library, to award a Conservation Number Plate (Moose Plate) Grant to the Strafford County Department of Corrections (VC #177478), Dover, NH, in the amount of \$10,000 for the repair and protection of 2 volumes of inmate historical records effective upon Governor and Executive Council approval through December 31, 2022. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

	<u>FY 2021</u>
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	\$10,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Strafford County Department of Correction will use the grant funds to repair and protect 2 volumes of historical records of inmates admitted to the House of Corrections and the County Farm between 1931 and 1959. The original volumes will be conserved for future generations of historians, family researchers, and anyone interested in the history of Strafford County or the County Farm system in New Hampshire. In addition, these volumes will be digitized for online access and microfilmed as a backup to assure long-term access to these records. Microfilm copies will be stored at the State Library and the State Archives. The Strafford County Department of Corrections has been working diligently in recent years to preserve their historic documents and record books, and this grant will allow the county to continue this work.

Respectfully submitted,

Sarah L. Stewart
Commissioner



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This agreement between the State of New Hampshire, Department of Natural and Cultural Resources, New Hampshire State Library (hereinafter "State Library") and Strafford Co. Dept. of Corrections City of Dover, New Hampshire (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions.

1. FUNDING PERIOD: State of New Hampshire Fiscal Year 2020/2021
2. OBLIGATION OF THE GRANTEE
 - 2.1.1. The Grantee agrees to accept \$10,000.00 and apply the funds to the project entitled
 - 2.1.2. as described in the Grantee's FY 2020/2021 Moose License Plate Conservation Grant application and budget. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
 - 2.1.3. The Grantee agrees to abide by the limitations, conditions and procedures outlined herein and to perform grant activities as outlined in its grant application and project budget. If appropriated funds for this grant program are reduced or terminated (including a reduction by the NH Conservation License Plate Advisory Committee), all payments under this grant may cease. That determination rests within the sole discretion of the Commissioner of Cultural Resources.
3. ACKNOWLEDGEMENT: Funding credit must appear in all programs, publicity, and promotional materials. The following wording is suggested.

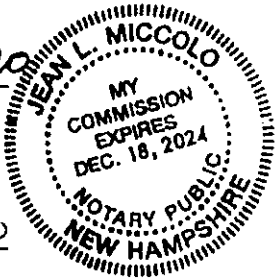
"This preservation project has been made possible through funds received from the sale of the New Hampshire Moose Conservation License Plate and administered by the New Hampshire State Library, a division of the New Hampshire Department of Cultural Resources."
4. PAYMENT: Payment will be made upon the acceptance of this grant agreement in the amount of ninety percent (90%) and in the amount of ten percent (10%) upon the acceptance of final grant reports.
5. FINAL GRANT REPORTS: The Grantee agrees to submit final narrative and financial reports on a form provided by the State Library by December 31, ~~2020~~ 2021. Failure to submit final reports will render the Grantee ineligible for future Conservation License Plate Grant funding within the NH Department of Cultural Resources.
6. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.
7. SIGNATURES:

New Hampshire Department of Natural and Cultural Resources

Michael York 10/20/20
Michael C. York, State Librarian Date

Sarah L. Stewart 11/19/20
Sarah L. Stewart, Commissioner Date

Approved by Attorney General as to form, substance and execution:
Michael Haley 11/24/2020
Michael Haley, Attorney Date



Grantee
Organization: Strafford County
Address: 266 County Farm Rd, Dover
George Marlaras - Chairman
Printed name and title of Authorized Signatory
[Signature] 11/19/2020
Authorized Signature Date

NOTARY
State of New Hampshire, County of Strafford
Subscribed before me this day Nov 23 2020
[Signature]
Notary Signature Date

State of New Hampshire
Certificate of Municipality

I, [Name] Deanna S. Rolfe of [Municipality] Strafford County do hereby certify to the following assertions:

1. I am a duly elected official for the Municipality documented above, which is in the State of New Hampshire;
2. I maintain and have custody of, and am familiar with the minute books of the Municipality;
3. I am duly authorized to issue certificates with respect to the contents of such books;

RESOLVED: That this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Cultural Resources/New Hampshire State Library providing for the performance by this Municipality of certain services as documented within the foregoing FY 2020/2021 Moose License Plate Conservation Grant application, and that the official (Name & Title of Official signing the Grant Agreement):

George Maglacas
on behalf of this Municipality, is authorized and directed to enter into the said grant agreement with New Hampshire Department of Cultural Resources/NH State Library, and that s/he is to take any and all such actions that may be deemed necessary, desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish the same.

RESOLVED: That the signature of the above authorized official of this Municipality, when affixed to any instrument or document described in, or contemplated by this resolution, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby. The foregoing resolution has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof;

4. The following person(s) have been duly elected/appointed to, and now occupy, the offices indicated:

Municipality Administrator or Selectmen Chair: George Maglacas

Municipality Clerk: Deanna S. Rolfe

Municipality Treasurer: Pamela J. Arnold

5. The preceding is a true, accurate and complete excerpt facsimile of the resolution adopted during an official meeting of the Municipality and has not been amended or revoked. Said meeting was held in accordance with the laws and by-laws of the State of New Hampshire, upon the following date: November 12, 2020.

Signed: (Clerk)

Deanna Rolfe

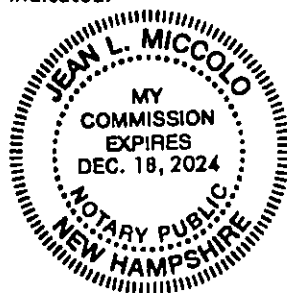
Notary

State of New Hampshire, County of Strafford
On this day 10th Deanna Rolfe personally appeared
and was satisfactorily proven to be the person whose name appears above, and
acknowledged s/he executed this document in the capacity indicated.

Notary Signature

My Commission Expires

Jean L. Miccolo
12/18/24





CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Strafford County 259 County Farm Road Dover, NH 03820	Member Number: 605	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits (NH Statutory Limits May Apply If Not)
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2020	1/1/2021	Each Occurrence \$ 5,000,000
			General Aggregate \$ 5,000,000
			Fire Damage (Any one fire) -
			Med Exp (Any one person) -
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2020	1/1/2021	Combined Single Limit (Each Accident) \$ 5,000,000
			Aggregate \$ 5,000,000
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> Statutory
			Each Accident \$2,000,000
			Disease — Each Employee \$2,000,000
			Disease — Policy Limit -
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	1/1/2020	1/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated) Deductible: \$1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange By: <i>Mary Beth Purcell</i> Date: 11/13/2020 mpurcell@nhprimex.org Please direct inquiries to: Primex³ Claims/Coverage Services 603-226-2841 phone 603-228-3833 fax
NH Department of Natural and Cultural Resources NH State Library 20 Park St Concord, NH 03301			