



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services

*American Canadian French Cultural Exchange Commission,
Administratively Attached*

Van McLeod, Commissioner



19 JV

December 19, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources requests permission to award a Conservation Number Plate Grant in the amount of \$20,000.00 to the Greater Derry Arts Council (Vendor Code 225176) for plaster restoration, effective upon Governor and Council approval through June 30, 2014. 100% Other Funds

Funds are available in the account titled Administration Support as follows:

	<u>FY2014</u>
01-34-34-340010-69990000-054-500528 Trust Fund Expenditures	\$20,000

EXPLANATION

Pursuant to RSA 261:97-c Conservation Number Plate Funds are used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The Greater Derry Arts Council seeks support for the restoration of the Derry Opera House. The Derry Opera House is located on the second floor of the historic Adams Memorial Building. The interior has not been painted in thirty years. The funds will support repairs to the plaster work and paint on all walls and ceiling surfaces located in public areas of the opera house

Should Other Funds become no longer available; General Funds will not be requested to support this project.

Respectfully submitted,

Van McLeod
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Gr Derry Arts Council (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2014

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$20,000.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Gr Derry Arts Council is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Lynn Martin Graton 12/12/13
Signature Date

Name, Title: Lynn Martin Graton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Gr Derry Arts Council

Address: P.O. Box 1514, DERRY, NH 03038

DAVID B. NELSON, TREASURER

Printed Name of Authorized Official for Grantee

David B. Nelson 9/26/2013
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Rockingham

On the 26 day of Sept. 2013 before the undersigned officer, personally appeared

DAVID NELSON
(Print name of person whose signature is being notarized)

or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Ruth E. Robinson

Notary Public/ Justice of the Peace

Printed Name: Ruth E. Robinson

My Commission expires: 10-26-16

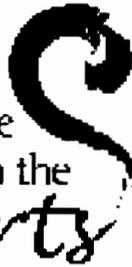
RUTH E. ROBINSON, Notary Public
My Commission Expires

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Rosemary Kail 12-24-13
Office of Attorney General Date

New Hampshire
State Council on the
Arts



CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

* Resolution date must occur on or before the Grant Agreement is signed.

** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.

1. *Resolution:

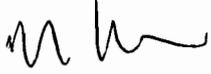
THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

Greater Derry Arts Council on 12 September 2013
(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that David Nelson is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed: 

(Signature of Clerk/Secretary to the board)

Printed Name

Matthew D. Kasnetz

2. **Certificate

STATE OF NEW HAMPSHIRE

COUNTY OF Rockingham

On the 10 day of Dec, 2013 before the undersigned officer, personally appeared Matthew D. Kasnetz, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.



Notary Public/ Justice of the Peace

Printed Name: _____

My Commission Expires _____

Elizabeth C. Law
Notary Public, State of New Hampshire
My Commission Expires Feb. 9, 2015

GDAC Painting Project Director Biographical Information

David B. Nelson

Professional experience:

Computer hardware, software and networking architecture, design and engineering from 1979 - present. Worked for Digital Equipment Corporation, Cabletron Systems, Enterasys Networks, Elbrys Networks. Standards Development Organization (SDO) contribution and leadership in the Internet Engineering Task Force (IETF), Institute of Electrical and Electronics Engineers (IEEE), Continua Health Alliance, Open Networking Foundation. Currently employed as Director of Technology.

Civic experience:

Served for 10 years on the Derry Planning Board (appointed) and East Derry Fire Commission (elected). Incorporator of the Derry Strategic Planning Group (volunteer, non-profit) and the Greater Derry Arts Council (volunteer, non-profit). Currently serve as Vice Chair of the Derry Downtown Committee (volunteer, municipal), and as Trustee and Treasurer of the Greater Derry Arts Council. Served for five years on Derryfest Committee (volunteer, municipal). Organizing committee member for three Derry Civic Profile charrettes (volunteer, municipal). Served on the Architect's Advisory Committee (appointed, municipal) for the 2000 Renovation of the Adams Memorial Building.

Community Theatre experience:

Served many years on the Board of Directors of Music And Drama Company, Hampshire Summer Players and New Thalian Players (volunteer, non-profit). Lighting and sound design and set construction for community theatre from 1968 - present. Proprietor of d.b.nelson|design, a theatrical design services business from 2008 - present. Served as Staff Technical Director and Facility Manager (volunteer, non-profit) for the Derry Opera House from 1993 - present.

Historic / Cultural Resources experience:

Served on the Cultural and Recreation Task Force for a major revision of the Derry Master Plan (appointed, municipal). Served on the Architect's Advisory Committee (appointed, municipal) for the 2000 Renovation of the Adams Memorial Building. Served as Project Manager for a Cultural Facility Improvement grant for the Derry Opera House from the NH State Council on the Arts (appointed, non-profit).

Greater Derry Arts Council, Inc.

Board of Trustees 2013

Mark Beland	President, Trustee
Ann Krupp	Vice President, Trustee
Dave Nelson	Treasurer, Trustee
Matt Kasnetz	Secretary, Trustee
Mark Berglund	Trustee
Matt Cahoon	Trustee
Brenda Caldwell	Trustee

Geographic Areas Served by GDAC

Derry, Londonderry, Chester, Hampstead, Auburn, Windham, Salem, Manchester

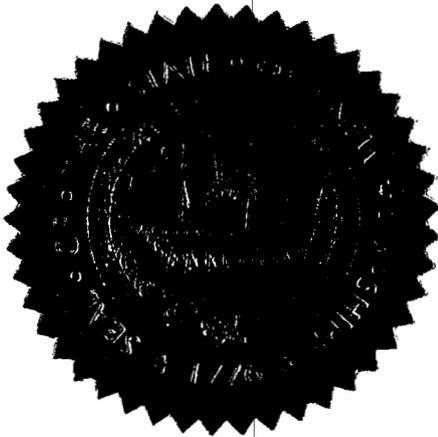
DUNS Number

965161300

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that GREATER DERRY ARTS COUNCIL is a New Hampshire nonprofit corporation formed February 18, 1993. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 5th day of September A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/16/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FIAI/Cross Insurance 1100 Elm Street Manchester NH 03101	CONTACT NAME: Robin McAfee PHONE (A/C, No, Ext): (603) 669-3218 FAX (A/C, No): (603) 645-4331 E-MAIL ADDRESS: rmcafee@crossagency.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Citizens Ins Co of America</td> <td>31534</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Citizens Ins Co of America	31534	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
INSURER E:														
INSURER F:														
INSURED Greater Derry Arts Council Inc P.O. Box 1514 Derry NH 03038														

COVERAGES **CERTIFICATE NUMBER:** 13-14 GL **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			ZBV573883013	12/31/2013	12/31/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$								
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS							COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$							
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
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E.L. DISEASE - EA EMPLOYEE	\$														
E.L. DISEASE - POLICY LIMIT	\$														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER (603) 271-6826 The New Hampshire State Council of the Ar Chief Grants Officer Attn: Cassandra Erickson Mason 19 Pillsbury Street Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robin McAfee/JSC 
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