

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
Dover High School, Dover, New Hampshire
August 14, 2019 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

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Today's pre-meeting ceremonial items included:

- Councilor Volinsky offered a reading and led the Pledge of Allegiance.
- Performance by Students from Dover High School.
- Proclamation/Commendation(s):
 - Commending Dover Grab and GO on their summer food program for children.
 - Commending SEED on their workforce initiatives.

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The Governor and Executive Council on motion of Councilor Gatsas, seconded by Councilor Volinsky voted to approve the minutes of July 31, 2019 meeting.

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The Governor and Executive Council, on motion of Councilor Volinsky, seconded by Councilor Cryans, approved the appointment of several persons nominated for Civil Commissions from the July 31, 2019 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council accepted the following resignation:

Speech-Language Pathology Governing Board - RSA 328-F:4

Deborah Snow-Major, Hooksett

Effective: August 14, 2019

New Hampshire State Council on the Arts - RSA 19-A

Sandhya Sridhar, Nashua

Effective: August 14, 2019

CONFIRMATIONS

The Governor and Council confirmed the following:

Associate Justice, New Hampshire Superior Court - Section 491:1

Martin P. Honigberg, Concord

Effective: August 14, 2019

Term: Until 70 years of age

Assessing Standards Board - RSA 21-J:14-a

(Nom. By NH Assoc. of Assessing Officials – assessing official of town with population of more than 3,000)

Joseph W. Lessard, Salem

Effective: August 14, 2019

Reappointment

Term: September 19, 2021

Assessing Standards Board - RSA 21-J:14-a

(Nom. By NH Assoc. of Assessing Officials – assessing official for a town with population of less than 3,000)

Loren J. Martin, Chichester

Effective: August 14, 2019

Reappointment

Term: September 19, 2021

Assessing Standards Board - RSA 21-J:14-a

(Nom. By N.H. Association of Assessing Officials – Assessing Official for a City)

Robert J. Gagne, Manchester

Effective: August 14, 2019

Reappointment

Term: September 19, 2021

Assessing Standards Board - RSA 21-J:14-a
(Nom. By N.H. Association of Assessing Officials)
David K. Marazoff, Westmoreland
Reappointment
Effective: August 14, 2019
Term: September 19, 2021

Assistant Director of Homeland Security and Emergency Management, Department of Safety - RSA 21-P:36,III
Kevin P. LaChapelle, Tilton
Succeeding: Jennifer L. Harper, Concord (Appointed as Director 6/5/19)
Salary: LG, GG: \$103,059.32
Effective: September 2, 2019
Term: Commissioners Pleasure

Board of Dental Examiners - RSA 317-A:2
(Dentist)
Jay A Patel, Concord
Succeeding: Arthur D. McKibbin Jr, Enfield
Effective: August 14, 2019
Term: July 15, 2024

Board of Hearing Care Providers - RSA 137-F:3
(Audiologist)
Rachel M. Parkington, Concord
Succeeding: William Flanders, Hampton
Effective: August 14, 2019
Term: April 23, 2021

Board of Medical Imaging and Radiation Therapy - RSA 328-J:3
(Radiologist)
Frederick T. Olive, New London
Succeeding: David D Hou, Bow (*resignation*)
Effective: August 14, 2019
Term: September 7, 2021

Deferred Compensation Commission - RSA 101-B:2
(Public Employee at large)
Craig R. Moul, Weare
Reappointment
Effective: August 14, 2019
Term: July 15, 2022

Enhanced 911 Commission - RSA 106-H
(Nom. by N.H. Association of Fire Chiefs)
Henry E. Thomas Jr., Newbury
Succeeding: Richard S. O'Brien, Goffstown
Effective: August 14, 2019
Term: July 8, 2022

Lakes Management Advisory Committee - RSA 483-A:6
(Business & Industry Association)
Frank H Lemay, Chichester
Reappointment
Effective: August 14, 2019
Term: July 8, 2022

Medical Review Subcommittee - RSA 329:17-V-a
(Physician)
Robin G. Allister, Plainfield
Succeeding: Salvatore J. Vella Jr, Hollis (*Resignation*)
Effective: August 14, 2019
Term: January 1, 2020

New Hampshire Land and Community Heritage Authority, Board of Directors - RSA 227-M: 4
(Outdoor recreation)
Benjamin E. Wilcox, North Conway
Reappointment
Effective: August 14, 2019
Term: September 6, 2023

Rivers Management Advisory Committee - RSA 483:8
(Rep. of a local river management advisory committee)
Ruth B Ward, Stoddard
Reappointment
Effective: August 14, 2019
Term: September 5, 2022

NOMINATIONS

The following nominations were submitted:

Board of Hearing Care Providers - RSA 137-F:3

(Audiologist)

Laura O'Brien Robertson, Gilmanton
Succeeding: Krista M. Davison, Deering

Effective: Upon Confirmation
Term: April 23, 2020

Compensation Appeals Board - RSA 281-A:42-a

(Attorney)

Laurence W. Getman, Bow
Reappointment

Effective: Upon Confirmation
Term: August 18, 2022

Enhanced 911 Commission - RSA 106-H

(Police Officer)

George F. Valliere, Gorham
Reappointment

Effective: Upon Confirmation
Term: July 22, 2022

Juvenile Parole Board - RSA 170-H:3

Jason D. Moore, Manchester

Succeeding: Donald C. Bolduc, Stratham (*resigned*)

Effective: Upon Confirmation
Term: July 1, 2022

Juvenile Parole Board - RSA 170-H:3

Matthew J. Flynn, Rochester

Succeeding: Leonard J. Wetherbee Jr, Center Ossipee (*resigned*)

Effective: Upon Confirmation
Term: July 1, 2020

State Conservation Committee - RSA 432: 10

(Cheshire/Sullivan)

Peter T. Throop, Keene
Reappointment

Effective: Upon Confirmation
Term: August 1, 2021

Water Council - RSA 21-O:7

(Conservation/Environmental Organization)

Charles N. DeCurtis, Henniker
Vacancy

Effective: Upon Confirmation
Term: August 24, 2020

CONSENT CALENDAR AGENDA

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#A. Authorized to enter Snjezana Milicevic into an educational tuition agreement with NHTI-Concord's Community College, Concord, NH, to participate in Anatomy and Physiology II, during the period of August 26, 2019 through December 13, 2019, and to pay said costs in an amount of \$1,070. **25% Federal, 75% General Funds.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#B. Authorized to enter Heather Moquin into an educational tuition agreement with Plymouth State University, Plymouth, NH, to participate in Managing Organizational Behavior, during the period of August 26, 2019 to October 18, 2019, and to pay said costs in an amount of \$1,605. **25% Federal, 75% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#C. Authorized to enter Jill Haley into an educational tuition agreement with River Valley Community College, Claremont, NH, to participate in Anatomy and Physiology I with lab, during the period of August 26, 2019 through December 13, 2019, and to pay said costs in an amount of \$970. **25% Federal, 75% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#D. Authorized to enter Krisha Dubreuil into an educational tuition agreement with New England College, Henniker, NH, to participate in Leadership and Negotiations, and Program Evaluation, during the period of August 26, 2019 through December 15, 2019, and to pay said costs in an amount of \$3,000. **25% Federal, 75% General Funds.**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#E. Authorized to enter Elizabeth R. Daly into an educational tuition agreement with The University of North Carolina at Chapel Hill, Chapel Hill, NC, to participate in Research and Doctoral Dissertation, during the period of August 20, 2019 through December 13, 2019, and to pay said costs in an amount of \$3,000. **25% Federal, 75% General Funds.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

#F. Authorized to enter Jennifer Zdon into an educational tuition agreement with College for America at Southern NH University, Manchester, NH, to participate in Modules in Associate Degree – Business Concentration, including: English Composition I; Fundamentals of Ethics; and Decision Making, during the period of September 2, 2019 to December 22, 2019, and to pay costs not to exceed \$1,000. **Training Line Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#G. Authorized to enter Luis Adorno into an educational tuition agreement with New England College, Henniker, NH, to participate in Quality Analysis for Technology, during the period of August 26, 2019 to October 13, 2019, and to pay costs in the amount of \$1,500. **100% Federal Funds.**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#H. Authorized the NH State Library to renew membership with the American Library Association, Chicago, IL, in the amount of \$2,733. Effective September 1, 2019 through August 31, 2020. **100% Federal Funds.**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Commissioner**

#A. Authorized to accept a gift of 4 trailers with a fair market value of \$7,580 from Volunteer NH, Which will be used in operations of the State's Disaster Animal Rescue Teams.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
New Hampshire Hospital**

#B. Authorized to accept non-monetary donations received from January 1, 2019 through June 30, 2019.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
New Hampshire Hospital**

#C. Authorized to accept donations received from January 1, 2019 through June 30, 2019 from contributors, in the amount of \$4,500.60 and deposit into the NH Hospital Trust Fund.

DEPARTMENT OF INFORMATION TECHNOLOGY

#D. Authorized Mary Kernander to accept an award of ISM (Information System Management) Fellowship, in the amount not to exceed \$1,875. The award is an invitation to ISM Annual Conference from September 22-25 at the Hyatt Milwaukee City Center in Milwaukee, WI. The ISM Annual Conference is partnered with the APHSA (American Public Human Service Association).

DEPARTMENT OF INFORMATION TECHNOLOGY

#E. Authorized Sheila Sodaitis to accept an award of ISM (Information System Management) Fellowship, in the amount not to exceed \$1,875. The award is an invitation to ISM Annual Conference from September 22-25 at the Hyatt Milwaukee City Center in Milwaukee, WI. The ISM Annual Conference is partnered with the APHSA (American Public Human Service Association).

DEPARTMENT OF ENVIRONMENTAL SERVICES

#F. Authorized to accept a gift from Eversource Inc., in the amount of no more than \$3,000 for travel reimbursement for one employee to attend the October 15-17, 2019 American Council for an Energy-Efficient Economy National Conference on Energy Efficiency as a Resource in Minneapolis, MN. This funding will defray costs of travel, attending and conducting a joint presentation with an Eversource representative of the electric utility-supported NHSaves program.

#3 **MOP 150, I, B (3): Reports and Findings - NONE**

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERALS DEPARTMENT

#A. Authorized the nomination of Major Kenneth F. Kruger, Nottingham, NH, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERALS DEPARTMENT

#B. Authorized the nomination of Major Jeffrey C. Pettee, Warren, NH, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

THE ADJUTANT GENERALS DEPARTMENT

#C. Authorized the confirmation of Major Daniel Godfrey, Hollis, NH, for appointment to the rank of Major, NH Air National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#D. Authorized the confirmation of Captain Michael A. Kostarides, Wakefield, RI, for promotion to the rank of Major, NH Air National Guard.

THE ADJUTANT GENERALS DEPARTMENT

#E. Authorized the confirmation of Captain Joseph A. Smith III, Dover, NH, for promotion to the rank of Major, NH Air National Guard.

DEPARTMENT OF JUSTICE

#F. Authorized to appoint Meghan C. Hagaman as an Attorney at a salary level of \$64,000. Effective upon G&C approval or August 16, 2019, whichever is the latter.

DEPARTMENT OF JUSTICE

#G. Authorized to appoint Caitlin F. Poole as an Attorney at a salary level of \$61,000. Effective upon G&C approval or August 16, 2019, whichever is the latter.

DEPARTMENT OF JUSTICE

#H. Authorized to appoint Stephanie J. Johnson as an Attorney at a salary level of \$73,000. Effective upon G&C approval or August 30, 2019, whichever is the latter.

#5 **MOP 150, I, B (5): Other Items** - NONE

REGULAR AGENDA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#6 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to make a **retroactive** one-time payment from SFY 2020 funds to Molly Lynch, Medicaid Counsel, in the amount of \$1,898.51 to compensate for wages that were not paid for SFY 2019. **59% General, 37% Federal, 4% Agency Income Funds.**

New Hampshire Hospital

#7 The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott, authorized to accept and expend funds in the amount of up to \$22,000 from 11 hospitals at \$2,000 per occurrence, for training that needs to be conducted. Effective upon G&C approval through June 30, 2020. **100% Other Funds.**

Division of Public Health Services

#8 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into a **sole source** agreement with Qualtrics LLC, Provo, UT, to provide software to support the NH Expanded Biomonitoring Program and the Health Professions Data Center, in an amount not to exceed \$60,000. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

Division of Economic & Housing Stability

#9 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into **sole source** agreements with the vendors as detailed in letter dated July 17, 2019, to provide Permanent Housing programs and Supportive Services to homeless individuals and families through the Federal Continuum of Care Program in an amount not to exceed \$281,462. Effective upon G&C approval. **100% Federal Funds.**

Division for Behavioral Health

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#10 Authorized to enter into an agreement with The Greater Tilton Area Family Resource Center, Tilton, NH, to provide Workforce Readiness and Vocational Training Programs for Individuals with Opioid Use Disorder, in an amount not to exceed \$138,740. Effective upon G&C approval through September 29, 2020. **100% Federal Funds.**

#11 **TABLED** – The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, and with Councilor Pignatelli voting **no, tabled** the request to amend a **retroactive sole source** agreement with Greater Nashua Council on Alcoholism, Nashua, NH (originally approved by G&C on 9-7-16, item #9), for the provision of substance use disorder treatment services, residential and/or supportive housing, and wraparound services for pregnant and/or parenting women who are experiencing substance use disorders, have income at or below the 185% Federal Poverty Level, and are homeless or at risk of becoming homeless, by increasing the price by \$166,667 from \$1,500,000 to \$1,666,667 and by extending the completion date from June 30, 2019 to October 31, 2019. **100% Federal Funds.**

#12 Authorized to amend existing **retroactive sole source** agreements with the vendors as detailed in letter dated July 26, 2019, for the provision of substance use disorder treatment services, residential and/or supportive housing and wraparound services for pregnant and/or parenting women who are experiencing substance use disorders, have income at or below the 185% Federal Poverty Level, and are homeless, or at risk of becoming homeless, by increasing the price by \$1,000,000 from \$2,962,652 to \$3,962,652 and by extending the completion date from June 30, 2019 to June 30, 2020. **100% Federal Funds.**

#13 Authorized to amend existing agreements with the vendors as detailed in letter dated July 30, 2019, to provide substance use disorder treatment and recovery support services, statewide, by increasing the total combined price by \$558,814 from \$16,150,682 to \$16,709,496 with no change to the contract completion date of September 30, 2020. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#14 Authorized the Commissioner's Office to enter into an agreement with the firm of KTA-Tator Inc., Pittsburgh, PA, to provide on-call structural steel inspection services for steel bridge and structure fabrication for various bridge projects, for a total not to exceed \$500,000. Effective upon G&C approval through October 1, 2022, with the option to renew for one year.

#15 Authorized the Commissioner's Office to enter into an agreement with the firm of Bureau Veritas North America Inc., Lisle, IL, to provide on-call structural steel inspection services for steel bridge and structure fabrication for various bridge projects, for a total not to exceed \$600,000. Effective upon G&C approval through October 1, 2022, with the option to renew for one year.

#16 Authorized the Bureau of Aeronautics to award a grant to the Pease Development Authority to conduct a Federal Aviation Administration agreement to provide navigational aid flight checks and technical support to facilitate the reconstruction of Runway 16/34 at the Portsmouth International Airport at Pease, Portsmouth, NH, in the amount of \$137,208.50. Effective upon G&C approval through July 15, 2023. **95% Federal, 5% General Funds.**

#17 Authorized the Bureau of Right of Way to enter into a license agreement with Public Service Company of NH, dba Eversource Energy, to allow PSNH through a parcel of land owned by the DOT that is located on the Westerly side of Interstate 93 in the Town of Hooksett, to maintain utility rights that pass through these properties. Effective upon G&C approval. No Funding is involved.

#18 Authorized the Bureau of Right of Way and the Bureau of Highway Maintenance to pay property owners \$10,500 as documented in the Contemplated Damage Awards List, for amounts greater than \$5,000 for the period extending from July 8, 2019 through July 10, 2019.

#19 Authorized the Bureau of Right of Way to pay a property owner \$8,715 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from July 11, 2019 through July 17, 2019.

#20 Authorized the Bureau of Aeronautics to award a grant to the Pease Development Authority, for Phase II to expand the airport terminal building to enable a more efficient movement of passengers through the terminal at the Portsmouth International Airport at Pease, Portsmouth, NH, in the amount of \$2,111,111.11. Effective upon G&C approval through July 16, 2023. **95% Federal, 5% General Funds.**

#21 Authorized the Bureau of Finance & Contracts' report of all paid Small Claims in Fiscal Year 2019 totaling \$6,284.29 for individual amounts less than \$1,500. (2)Further authorized to **retroactively** pay small claims for the next fiscal year July 1, 2019 through June 30, 2020. **100% Highway Funds.**

#22 Authorized the Bureau of Rail & Transit to purchase a 9.6 mile section of railroad property in Hampton, North Hampton, Rye, Greenland and Portsmouth, for a purchase price of \$5,000,000 from the Boston & Maine Corporation. Effective upon G&C approval. **100% Federal Funds.**

#23 Authorized the Commissioner's Office to enter into an agreement with the firm of TRC Engineers LLC, Export, PA, to provide on-call structural steel inspection services for steel bridge and structure fabrication for various bridge projects, for a total not to exceed \$550,000. Effective upon G&C approval through October 1, 2022, with the option to renew for one year.

#24 Authorized the Bureau of Highway Design to enter into an agreement with Vanasse Hangen Brustlin Inc., Bedford, NH, for preliminary design of floodplain mitigation within the Ashuelot River watershed in the City of Keene, for an amount not to exceed \$255,642.41. Effective upon G&C approval through February 28, 2021. **100% Federal Funds.**

#25 Authorized the Bureau of Bridge Design to enter into an agreement with Greenman-Pedersen Inc., Portsmouth, NH, for on-call bridge painting inspection and consulting services for various bridge projects located throughout the State, for a total amount not to exceed \$750,000. Effective upon G&C approval through September 30, 2022.

#26 NOT USED

#27 Authorized the Bureau of Construction to enter into a contract with All States Asphalt Inc., Sunderland, MA, for pavement preservation of three Tier 2 roadway segments in the western portion of the State totaling approximately 15 miles, on the basis of a low bid of \$3,466,112.04. (2)Further authorized a contingency in the amount of \$173,305.60 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through August 28, 2020. **100% Federal Funds.**

#28 NOT USED

#28A Authorized the Bureau of Right of Way to pay a property owner \$53,076 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from July 18-19, 2019.

#28B Authorized the Bureau of Aeronautics to amend a grant to the City of Concord, NH (originally approved by G&C on 11-14-18, item #31), to change the project grant description to include "Aircraft Parking Apron Improvements" at the Concord Municipal Airport.

#28C Authorized the Bureau of Traffic to enter into a contract with Hi-Way Safety Systems Inc., Rockland, MA, for providing Stenciled Pavement Markings, on the basis of a low bid of \$188,271. Effective upon G&C approval through December 31, 2019. **100% Other Funds (Betterment Funds).**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#29 Authorized, under the Community Development Block Grant program, to award a grant to the City of Claremont, NH, in the amount of \$500,000 on behalf of Turning Points Network to support its rehabilitation and expansion project at the property in Claremont, NH. Effective August 14, 2019 through June 30, 2021. **100% Federal Funds.**

#30 Authorized, under the Community Development Block Grant program, to award a grant to the County of Cheshire, Keene, NH, in the amount of \$439,865 for the purpose of assisting three organizations provide microenterprise training and technical assistance activities. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

#31 Authorized, under the Community Development Block Grant program, to award a grant to the Town of Peterborough, NH, in the amount of \$120,000 for the purpose of providing funds to the Monadnock Economic Development Corporation to provide a loan to Nuttin Ordinary LLC. Effective August 14, 2019 through June 30, 2021. **100% Federal Funds.**

#32 Authorized, under the Community Development Block Grant program, to award a grant to the City of Lebanon, NH, in the amount of \$12,000, on behalf of Dartmouth Regional Technology Center to support its building space feasibility study for the property in Lebanon, NH. Effective August 14, 2019 through December 31, 2021. **100% Federal Funds.**

#33 Authorized, under the Community Development Block Grant program, to award a grant to the City of Lebanon, NH, in the amount of \$12,000 on behalf of HEADREST to support its building expansion feasibility study for property in Lebanon, NH. Effective August 14, 2019 through December 31, 2021. **100% Federal Funds.**

OFFICE OF STRATEGIC INITIATIVES

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Volinsky acted as follows:

#34 Authorized to enter into a **sole source** contract with Southern NH Services Inc., Manchester, NH, for the federal Weatherization Assistance Program, in the amount of \$144,469. (2)Further authorized to advance to the vendor \$43,978. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

#35 Authorized to enter into a **sole source** contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the federal Weatherization Assistance Program, in the amount of \$60,138. (2)Further authorized to advance to the vendor \$18,078. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

#36 Authorized to enter into a **sole source** contract with Southwestern Community Services Inc., Keene, NH, for the federal Weatherization Assistance Program, in the amount of \$52,503. (2)Further authorized to advance to the vendor \$15,783. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

#37 Authorized to enter into a **sole source** contract with Community Action Partnership of Strafford County, Dover, NH, for the federal Weatherization Assistance Program, in the amount of \$33,571. (2)Further authorized to advance to the vendor \$10,092. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

#38 Authorized to enter into a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, for the federal Weatherization Assistance Program, in the amount of \$78,664. (2)Further authorized to advance to the vendor \$23,647. Effective August 14, 2019 through June 30, 2020. **100% Federal Funds.**

DEPARTMENT OF REVENUE ADMINISTRATION

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Cryans acted as follows:

#39 Authorized to **retroactively** pay a membership fee to the Multistate Tax Commission, Washington, DC, in the amount of \$12,137 for the Nexus Program as an Associate Member. Effective July 1, 2019 through June 30, 2020. **100% General Funds.**

#40 Authorized to **retroactively** pay annual membership dues to the Federation of Tax Administrators, Washington, DC, in the amount of \$11,333. Effective July 1, 2019 through June 30, 2020. **100% General Funds.**

NEW HAMPSHIRE COUNCIL ON DEVELOPMENTAL DISABILITIES

#41 The Governor and Council on motion of Councilor Prescott, seconded by Councilor Volinsky, authorized to enter into an agreement with University of NH's Institute on Disability, Concord, NH, providing post-secondary educational opportunities for individuals with a label of intellectual and development disabilities, in the amount of \$100,000. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

PUBLIC UTILITIES COMMISSION

#42 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Cryans, authorized to **retroactively** renew membership and participation in the Clean Energy States Alliance, in the amount of \$10,000. Effective July 1, 2019 through June 30, 2020. **100% Renewable Energy Fund.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#43 The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott, authorized to enter into a non-exclusive no cost contract with Kevin Inc., d/b/a Kittery Trading Post, ME, for the purchase and sale of Department-branded merchandise. Effective upon G&C approval through June 30, 2021.

BUSINESS AND ECONOMIC AFFAIRS

#44 The Governor and Council on motion of Councilor Cryans, seconded by Councilor Volinsky, authorized the Office of Workforce Opportunity to **retroactively** amend a **sole source** contract with Cindy Naiditch, Chichester, NH (originally approved by G&C on 10-31-18, item #58), for the continuity of finance management services, by extending the end date from June 30, 2019 to December 30, 2019. No Additional Funding. **100% Federal Funds (Workforce Innovation and Opportunity Act Funds).**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott acted as follows:

#45 **WITHDRAWN** – The Governor withdrew the request to make a **retroactive** one-time payment totaling \$7,246.08 to Jack Varin to compensate for wages that were not paid in SFY 2014-2018. Associated benefits totaling \$554.33 have also been included for a total payment of \$7,800.41. **100% Agency Income.**

#46 Authorized the Bureau of Trails to enter into a **retroactive** Grant-in-Aid agreement with the Waumbek Methna Snowmobile Club in the total amount of \$11,817.44. Effective June 1, 2019 through December 31, 2019. **100% Transfers from Fish and Game.**

#47 Authorized the NH State Library to **retroactively** renew membership with the Council of State Libraries in the Northeast, in the amount of \$3,000. Effective July 1, 2019 through June 30, 2020. **25% General, 75% Federal Funds.**

#48 Authorized the Bureau of Trails to enter into **retroactive** Recreational Trails Program Grant contract amendment with The Town of Littleton (originally approved by G&C on 6-6-18, item #103), by extending the end date to November 30, 2019 from June 30, 2019. No Additional Funding.

#48A Authorized to establish a new salary grade EE range of \$67,245.36 to \$93,654.60 for the position title of Director and State Historic Preservation Officer. Effective upon G&C approval. (2)Further authorized to designate Benjamin H. Wilson as Director and State Historic Preservation Officer from salary grade level \$71,792.76, LG DD, Step 3 to salary level \$76,047.40, LG EE, Step 3. Effective **retroactive** to August 1, 2019.

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council on motion of Councilor Cryans, seconded by Councilor Prescott acted as follows:

#49 Authorized to approve a loan agreement with the City of Franklin, NH, in the amount not to exceed \$3,605,230 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Loan Fund Repayment Funds.**

#50 Authorized to award a grant to the Melody Pines Condominium Association, Conway, NH, for water system improvements, in the amount not to exceed \$14,000. Effective upon G&C approval through June 1, 2020. **71% Drinking Water and Groundwater Trust Fund, 29% Federal Funds.** (2)Further authorized a loan agreement with the Melody Pines Condominium Association, Conway, NH, in the amount not to exceed \$61,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water and Groundwater Trust Funds.**

#51 Authorized Gregory Beaumier's request to perform work on Lake Winnepesaukee in Alton.

#51A Authorized to enter into an agreement with Wind River Environmental LLC, Marlborough, MA, for cleaning siphon river crossing pipes, catch basins, and other vector truck services at locations within the Winnepesaukee River Basin Program's sewerage system, in the amount of \$60,600. Effective upon G&C approval through June 30, 2023. **100% WRBP Funds.**

#51B Authorized to enter into an agreement with Enthalpy Analytical LLC, Hampton, NH, for Whole Effluent Toxicity testing, in the amount of \$21,050. Effective upon G&C approval through June 30, 2022. **100% WRBP Funds.**

DEPARTMENT OF EDUCATION

The Governor and Council on motion of Councilor Prescott, seconded by Councilor Gatsas acted as follows:

#52 Authorized the Bureau of Student Wellness to **retroactively** amend item #44, originally approved by G&C on 1-9-19, to accept and expend funds in the amount of \$256,266 from the US Department of Justice – Bureau of Justice Assistance, by extending the end date from June 30, 2019 to September 30, 2019. **100% Federal Funds. Fiscal Committee approved.**

#53 Authorized the Bureau of School Safety and Facility Management to accept and expend NH Lead Removal Drinking Water funds in the amount of \$1,600,000 from the NH Department of Environmental Services. Effective upon G&C approval through September 30, 2019. **100% Transfers from Other Agencies. Fiscal Committee approved.**

#54 Authorized a salary increment for the Director of Program Support, Caitlin Davis, from salary grade GG, Step 5 \$97,969.56 to salary grade GG, Step 6 \$103,059.32. Effective September 13, 2019.

#55 Authorized to increase the fleet by one vehicle, which shall be assigned to the Division of Learner Support, Bureau of Career Development.

#56 Authorized the Bureau of Instructional Support to enter into a **sole source** contract with the College Board, New York, NY, to administer the SAT assessment in grade 11 to ensure a continuation of assessment services to meet federal and state law, in an amount not to exceed \$852,500. Effective upon G&C approval through June 30, 2020. **50% General, 50% Federal Funds.**

#57 Authorized to enter into a contract with Maureen Shields, Hollis, NH, as a Master Surrogate Parent, providing management and support for trained and certified volunteer educational surrogate parents, in an amount not to exceed \$75,000. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#58 Authorized to enter into a contract with North Country Special Education Consulting LLC, Lancaster, NH, as a Master Surrogate Parent, providing management and support for trained and certified volunteer educational surrogate parents, in an amount not to exceed \$75,000. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#59 Authorized to enter into a contract with Victoria Therrien, Concord, NH, to provide facilitated team meetings to parents and school districts in a variety of locations across the State, in an amount not to exceed \$10,000. Effective upon G&C approval through June 30, 2021. **100% Federal Funds.**

#60 Authorized to enter into a contract with Roxanne Vallee, Center Harbor, NH, as a Master Surrogate Parent, providing management and support for trained and certified volunteer educational surrogate parents, in an amount not to exceed \$75,000. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#61 Authorized to enter into a contract with All Children Cared for Educated Supported & Successful, Winchester, NH, to offer extended day programming for youth and their families, in an amount not to exceed \$76,375. Effective upon G&C approval through June 30, 2020. **100% Federal Funds.**

DEPARTMENT OF SAFETY

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Cryans acted as follows:

#62 Authorized the Division of State Police to accept and expend \$16,320 of pass-through federal funds from the Office of Highway Safety, entitled NH State Police C.A.R. (Collision Analysis & Reconstruction) Equipment Highway Safety Grant, to pay for software licenses and a computer. Effective upon G&C approval through September 30, 2019. **100% Agency Income.**

#63 Authorized the Division of Administration to **retroactively** pay annual membership dues to the Federation of Tax Administrators, Washington, DC, in the amount of \$5,897. Effective July 1, 2019 through June 30, 2020. **100% Agency Funds.**

#64 Authorized the Division of State Police to accept and expend federal pass-through funds in the amount of \$16,921 from the Office of Highway Safety entitled "Department of Safety Forensic Laboratory Equipment Training" to continue training Forensic staff in relation to the new Preliminary Breath Tests and Intoxilyzer 9000 equipment recently purchased. Effective upon G&C approval through September 30, 2019. **100% Agency Income.**

DEPARTMENT OF JUSTICE

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#65 Authorized to enter into a **retroactive sole source** contract with Concord Hospital, Concord, NH, to provide laboratory testing services to the State Office of the Chief Medical Examiner, in an amount not to exceed \$70,000. Effective July 1, 2019 through June 30, 2021. **100% General Funds.**

#66 Authorized to enter into a subgrant with the Pretrial Justice Institute, Rockville, MD, in an amount not to exceed \$45,000 from the Federal Bureau of Justice Statistics, in order to support a data collection project involving NH's ten county correctional facilities. Effective upon G&C approval through December 31, 2020. **100% Federal Funds.**

#67 Authorized to enter into a **retroactive** cooperative project agreement with Granite State College, Concord, NH, for the purpose of providing forensic interviewer training to Department of Health and Human Services, Division of Children, Youth and Families personnel, in an amount not to exceed \$15,000. Effective July 1, 2019 through September 30, 2019. **100% Federal Funds.**

#67A **DENIED** – The Governor and Council unanimously voted to **deny** consideration of whether the petition of Christopher Lorman (age 38) requesting a pardon hearing for the offense of two counts of Felonious Sexual Assault, one count of Failing to Register as a Sex Offender and one count of Dispensing a Controlled Drug should be granted. The petitioner is not eligible for an annulment.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council on motion of Councilor Volinsky, seconded by Councilor Prescott acted as follows:

#68 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#69 Authorized to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts after approval by the Director of the Division of Personnel, during the period of August 14, 2019 to July 17, 2020 (anticipated extended year end closing date) for transfers related to fiscal year 2020 and to report transfers made as soon as practical after each quarter or the year end closing date. (2) Further authorized to make transfers from the Benefit Adjustment Fund to agency benefit accounts during the period of August 14, 2019 to July 17, 2020 (anticipated extended year end closing date) for transfers related to fiscal year 2020 and to report transfers made as soon as practical after each quarter or the year end closing date.

#70 Authorized to enter into a contract with USI Insurance Services LLC, for Data Security and Privacy Cyber Liability insurance for NH state government, in an amount not to exceed \$241,000. Effective August 23, 2019 through August 23, 2020. **100% General Funds.**

#71 Authorized the Division of Public Works Design and Construction to enter into a contract with D.L. King & Associates Inc., Nashua, NH, for the NH Veterans Home Security Infrastructure Improvements and Fire Barrier repairs, Tilton, NH, for a total price not to exceed \$614,000. (2)Further authorized a contingency in the amount of \$216,000 for unanticipated expenses, bringing the total to \$830,000. (3)Further authorized the amount of \$27,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$857,000. Effective upon G&C approval through June 30, 2020. **100% General Capital Funds.**

#72 Authorized the Division of Public Works Design & Construction to enter into an agreement with Underwood Engineers Inc., Portsmouth, NH, for Civil-Structural Engineering Services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, in the amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#73 Authorized the Division of Public Works Design & Construction to enter into an agreement with Vanasse Hangen Brustlin Inc., Bedford, NH, for Civil-Structural Engineering Services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, in the amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#74 Authorized the Division of Public Works Design & Construction to enter into an agreement with HEB Engineers Inc., North Conway, NH, for Civil-Structural Engineering Services required for planning, design and construction of various Public Works' projects as necessary and required by the Department, in the amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022.

#75 Authorized the Division of Public Works Design and Construction to enter into a construction contract with Brookstone Builders Inc., Manchester, NH, for the Adjutant General's Department Meddet Building M renovations, Concord, NH, for a total price not to exceed \$750,540. (2)Further authorized a contingency in the amount of \$30,000 for unanticipated expenses, bringing the total to \$780,540. Effective upon G&C approval through January 17, 2020. **50% Federal, 50% General Funds.** (3)Further authorized the amount of \$21,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$801,540. **100% Federal Funds.**

#76 Authorized to enter into a contract with USI Insurance Services LLC, for the purchase of general liability insurance for the State House Loop project, in an amount not to exceed \$25,500. Effective **retroactive** to May 31, 2019 through May 31, 2020.

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday August 28, 2019, at The Boys and Girls Club, Manchester, New Hampshire.

Honorable Board then Adjourned at 11:30 a.m.