



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION
172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-3556 Fax: (603) 271-3553
Web: www.nhstateparks.org

December 6, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorization is respectfully requested for the Department of Resources and Economic Development, Division of Parks and Recreation (Department) to make a **RETROACTIVE** payment to the Seacoast Science Center, Inc. (VC #159290), Rye, NH in the amount of \$13,425.57 for an unpaid invoice dated November 2, 2015. 100% Parks Fund

Funds are available as follows:

	<u>FY 2017</u>
03-35-35-351510-37200000	
Service Parks	\$13,425.57
048-500226 Contractual Maintenance Building	

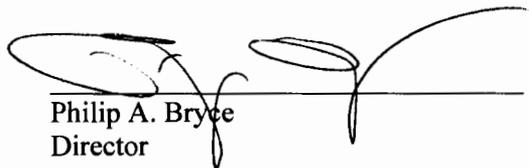
EXPLANATION

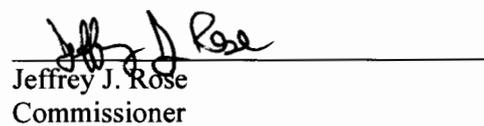
The Department and the Seacoast Science Center, Inc. have been in negotiations over a new Educational & Interpretive Center Management Contract for management of the Seacoast Science Center in Odiorne Point State Park. The existing contract had expired. This invoice was held until such time both parties came to agreement on the terms of the new contract including the responsibility for maintenance and repairs. The payment of this invoice would be consistent with the terms of the new contract that is being submitted concurrently with this request and therefore retroactive payment is being requested.

Respectfully submitted,

Concurred,




Philip A. Bryce
Director


Jeffrey J. Rose
Commissioner



**Seacoast
Science
Center**

TO: Richard Samdperil, Chair
Seacoast Science Center Board of Directors

FROM: D. Allan Waterfield, Vice-president
Seacoast Science Center

DATE: November 2, 2015

RE: Seacoast Science Center invoices for repairs to the building.

The Seacoast Science Center has paid for many repairs to the building as well as the surrounding grounds over the last four years. These include paying for and spreading the mulch on the playground and paths in 2012,2013, and 2014. We have paid for paint to paint the building/trim, stone for the parking and walk areas, material to fill pot holes and many other small items.

I am providing copies of invoices or paid receipts for :

1) Roof repair & maintenance	November 2013	\$7,649.57
2) Dry system pressure switch	March 2013	\$583.00
3) Rewiring	April 2015	\$500 plus \$1,200 = \$1,700
4) External safety lighting, outlet repair	August 2015	\$608
5) 3 ton condenser	July 2015	\$2, 885

The total is \$13,425.57



Item 41 5/21/08

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION
172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

GEORGE M. BALD
Commissioner

(603)271-3556
FAX: (603)271-3553
WEB: www.nhstateparks.org
E-MAIL: nhparks@dred.state.nh.us

ALLISON MCLEAN
Director

May 21, 2008

His Excellency, Governor John H. Lynch
And the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Resources and Economic Development, Division of Parks and Recreation, to enter into a **SOLE SOURCE** contract with **Seacoast Science Center, Inc. (SSC)**, (VC#84252), Rye, NH, in the amount of \$232,500.00 to provide public services and facility management at the Seacoast Science Center at Odiorne Point State Park in Rye, NH from Governor and Council approval through November 30, 2011. 100% Park funds.

Funding is available pending budget approval in account titled, **Service Parks**, as follows:

	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
010-035-3720-59-090-0293 Seacoast Science Center	\$6,250	\$15,000	\$15,000	\$15,000	\$6,250
010-035-3720-59-090-0109 Seacoast Science Center		\$50,000	\$50,000	\$50,000	\$25,000

EXPLANATION

This organization will provide a range of general interest and specialized informational and educational programs at the Seacoast Science Center on a year-round basis. These programs may include a program fee, pursuant to Ch. 264:2, Laws of 1995, Revised 2002. All programs and fees shall be approved by the State as part of a mutually agreed upon operations manual which will become part of the contract. A budget of \$50,000 yearly and an amount not to exceed \$15,000 per year has been allocated to operate the facility and provide custodial services for the facility. For FY08, the State's obligation to SSC is the remaining portion of the custodial services for that year, as stated above. The State's obligation to SSC for facility management for FY08 had been paid under a previous contract, approved by Governor and Council on November 28, 2007, Item #56.

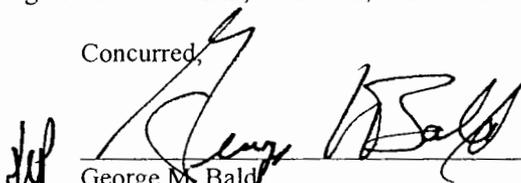
Sole Source is requested as SSC, a 501c(3), has been providing this service on behalf of the State since 2001, when the Audubon Society of NH terminated their management of the Science Center.

The Attorney General's Office has approved the service agreement as to form, substance, and execution.

Respectfully submitted,

Concurred,


Allison A. McLean
Director


George M. Bald
Commissioner

AAM/ttl/kd

*STATE OF NEW HAMPSHIRE
DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT
DIVISION OF PARKS AND RECREATION*

CONTRACT FOR SERVICES

The State of New Hampshire, Department of Resources and Economic Development, Division of Parks and Recreation, hereinafter called the State, and the Seacoast Science Center, Inc., hereinafter called SSC, Inc., mutually agree to enter into the following contract for services.

This contract is for the purpose of providing public services and facility management at the Seacoast Science Center (Science Center) at Odiorne Point State Park in Rye, New Hampshire.

1. **TERM OF CONTRACT:** The term of this contract shall be for a period commencing upon the date of approval by the Governor and Executive Council and ending November 30, 2011. This contract shall supercede any other service contracts between the parties.
2. **ASSIGNMENT:** This contract shall not be transferred, in whole or in part, to another party.
3. **SCOPE OF WORK:** SSC, Inc. will provide a range of general interest and specialized informational and educational programs at the Science Center on a year-round basis. These programs may include a program fee, pursuant to Ch. 264:2, revised 2002. All programs and fees shall be approved by the State as part of a mutually agreed upon operations manual which will become part of the contract.
4. **FACILITY MANAGEMENT:** SSC, Inc. shall provide administrative services for the operation of the Science Center including all technical services incident to the proper operation of interpretive facilities and exhibits. Maintenance for these exhibits shall be the responsibility of SSC, Inc.
 - a) **Custodial:** SSC, Inc. shall assume the State's responsibility for staffing of custodial services at the Science Center. Reimbursement by the State for these services shall not exceed \$15,000.00 annually. SSC, Inc. shall provide the State with documentation to show proof of custodial services provided.
 - b) **Security:** SSC, Inc. staff shall respond to all security system alarms and provide security for after-hours building use.
5. **MEETINGS AND REPORTS:** SSC, Inc. shall submit, by September 30th of each year, a report of its volume of business, attendance, programs, income, expenses and recommendations. SSC, Inc. shall meet at least semi-annually with the State to review Science Center and park operations. The State shall provide a report of park income and attendance.
6. **CASUALTY ADJUSTMENT:** In the event the premises or any part thereof shall be destroyed by fire or unavoidable casualty so that the same shall be thereby rendered unfit for use and habitation, then, and in such case, that portion of the SSC, Inc. operation shall be suspended or abated until and if said premises shall have been placed in proper condition for use by the SSC, Inc. SSC, Inc. shall be held legally and financially liable for any and all damages, repairs or rehabilitation caused by its operations.

The State shall not be obligated to rebuild or replace any building **wholly or substantially** destroyed by fire, flood, war, or other casualty. The State shall not be liable to SSC, Inc. for any injury, loss, damage, or inconvenience occasioned by any cause whatsoever to said premises, including but not limited to any loss of income for any function, program or contract that may not take place for whatever reason due to an emergency or unforeseeable situation.
7. **PURCHASE AND EQUIPMENT:** In the event of cancellation of contract by the Department of Resources and Economic Development, it may offer to purchase equipment installed on State property, subject to availability of funds, on a cost basis as submitted to the State at the time of installation less

depreciation figured by straight line depreciation method from date of installation to the date of transfer to the State. The State shall have the right to assign the State's obligation to purchase to other parties for the purpose of maintaining uninterrupted service to the public. Equipment, for the purpose of this paragraph, shall not mean computers or related electronic equipment.

8. **PAYMENTS**: The State shall compensate SSC, Inc. a minimum of \$50,000.00 per year for services provided under this contract in two installments of \$25,000.00 each on January 1st and July 1st of each year.
9. **INCOME**: SSC, Inc. shall be allowed to retain all such income from the Science Center operations as may accrue from approved program fees, admission fees, nature store operations, contributions, rentals and special events as necessary to meet its approved operating budget, per Ch. 264:2, Laws of 1995, Revised 2002.
10. **NATURE STORE**: SSC, Inc. shall be allowed to operate a retail store within the Science Center for the purpose of selling educational materials and related museum shop type goods. Under the store, and in consultation with parks, SSC, Inc. may operate a food service.
11. **HOURS OF OPERATION**: SSC, Inc. shall maintain such hours of the Science Center operations as are mutually agreed upon in the operations manual.
12. **STATE PROVIDED SERVICES**: The State shall provide all maintenance services, custodial supplies and utilities for the year-round operation of the Science Center. The State shall provide engineering, architectural and maintenance services through the Design, Development and Maintenance section of the Department of Resources and Economic Development. The State shall also provide to the Science Center such items of equipment as may be available through the State surplus property program and are necessary for the Science Center operation, at no cost to SSC, Inc.
 - a) **Custodial**: The State shall provide all necessary disposable cleaning supplies. Cleaning equipment currently at the Science Center may be used by SSC, Inc.; maintenance of this equipment is the responsibility of SSC, Inc.
 - b) **Security**: The State shall continue to pay for the services of a security system monitor, charges associated with police and fire and provide security in the park.
13. **INSURANCE**: It is agreed that during the term of this contract, SSC, Inc. at its sole cost and expense and for mutual benefit of SSC, Inc. and the State shall carry and maintain the following types of insurance in the amounts specified.
 - a) **Worker's Compensation Insurance** covering the employees of SSC, Inc. from loss or damage because of liability under the Worker's Compensation Act.
 - b) **Comprehensive Public Liability Insurance** against all claims for injury to or death of persons, or damage to property occurring on (or which may be claimed to have occurred on) in, or about the Science Center, such insurance to afford minimum protection during the term of the contract, in limits of not less than \$1,000,000 in respect of bodily injury or death to any one person in any one accident; and \$2,000,000 in respect of bodily injury or death to one or more person and of not less than \$1,500,000 for property damage, which insurance shall be extended to cover the State of New Hampshire in respect to the foregoing indemnification.
 - c) **Exhibit Insurance** covering the replacement value of the exhibits within the building that are owned by or entrusted to SSC, Inc.
 - d) **Insurance Terms**: All insurance provided for in this contract shall be affected under standard form valid and enforceable policies issued by insurers of recognized responsibility qualified to do business in New Hampshire. On the date of execution of this contract and thereafter not less than fifteen (15) days prior to the expiration dates of policies purchased pursuant to this section originals or copies of

all relevant insurance certificates shall be delivered by SSC, Inc. to the State. The comprehensive public liability policy of insurance provided for herein shall name the State and SSC, Inc. as parties insured as their respective interests may appear. SSC, Inc. agrees to maintain insurance as herein provided in full force and effect for the duration of occupancy and will seek an agreement by the insurer that such policy shall not be canceled or modified without at least ten (10) days prior written notice to the State.

14. **SOVEREIGN IMMUNITY**: Nothing contained herein shall be deemed to constitute a waiver of the sovereign immunity of the State.
15. **SIGNS**: All signs posted in the park shall have the advance approval of the State.
16. **RIGHT TO INSPECT**: SSC, Inc. shall allow the State, or such persons as may be designated, access to the premises at all reasonable hours, with reasonable notice, for the purpose of examining and inspecting said premises, or making necessary building repairs, or for any other purpose not unduly affecting the Science Center operation.
17. **STATUTES, ORDINANCES, AND REGULATIONS**: SSC, Inc. and the State shall comply with the statutes and regulations of the federal and state governments and with the applicable ordinances, by-laws, and regulations of the county and municipal governments. SSC, Inc. shall also comply with the applicable regulations of the Department of Resources and Economic Development. SSC, Inc. shall procure all necessary licenses and permits required in connection with the operations described herein.
18. **SSC, INC.'S RELATION TO STATE**: It is the intent of the parties hereto that SSC, Inc. shall be legally considered as an independent contractor and that neither party or its employees shall, under any circumstance, be considered servants or agents of the other party, and that neither party shall at any time be legally responsible for any negligence on the part of the other party, its servants or agents resulting in either personal or property damage to any individual, firm, or corporation.
19. **WAIVER OF BREACH**: No waiver by either party of its right to enforce any provision hereof after any default on the part of the other party shall be deemed a waiver of its rights to enforce each and all of the provisions hereof.
20. **CONFLICT OF INTEREST**: No officer, member or employee of the SSC, Inc. and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the services are to be performed, who exercise any functions or responsibilities in the review or approval of the undertaking or carrying out of such services, shall participate in any decision relating to this contract which affects his or her personal financial interest or personal financial interests in any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal financial interest, direct, or indirect, in this agreement or the proceeds thereof, except for his or her approved salary or compensation. No member of or delegate to the Congress or, officer of, or employee of the United States of America shall be admitted to any share or part hereof or to any benefit arising here from. SSC, Inc. shall not employ an employee of the State of New Hampshire, without State approval.
21. **RENEGOTIATION OF TERMS**: Any part of this contract may be amended at any time upon approval by both SSC, Inc. and the State. Such amendment shall be subject to Governor and Executive Council approval. This contract shall not be extended beyond the end of its term.
22. **TERMINATION**: SSC, Inc. may terminate this contract at any time by providing 90-days written notice to the State. The State may terminate this contract for failure of SSC, Inc. to perform its obligations satisfactorily. In the event of termination, SSC, Inc. shall only be entitled to prorated compensation to the date of termination; exclusive of the provisions of paragraph 7 (purchase of equipment).

IN WITNESS WHEREOF, the parties hereto have set their hand the date herein named.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

Allison A. McLean 3/12/08
Allison A. McLean, Director Date

George M. Bald 4/2/08
George M. Bald, Commissioner Date

SEACOAST SCIENCE CENTER, INC.

[Signature] 3/12/08
Witness Date

[Signature] 3/12/08
Frank W. Getman Jr., SSC, Inc. Date
Duly Authorized Representative

State of New Hampshire
County of Merrimack

On this the 14th day of March, 2008, before me, Leanne Lavoie, undersigned officer, personally appeared Frank W. Getman, Jr., duly authorized representative of Seacoast Science Center, Inc., known to me (or satisfactorily proven) to be the person subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained.

Leanne M. Lavoie
Notary Public/Justice of the Peace

My Commission Expires _____

Approved as to form and substance:

[Signature] Date 5/11/08
Attorney General's Office

LEANNE M. LAVOIE, Notary Public
My Commission Expires August 22, 2012

Approved by Governor and Executive Council on

_____ Item # _____

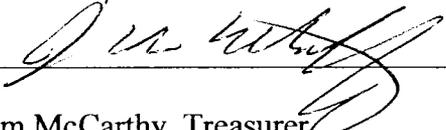
Date
AAM/ttd031208

CERTIFICATE

I, Jim McCarthy, Treasurer of the Seacoast Science Center, Inc., do hereby certify that:

- (1) I am the duly elected Treasurer;
- (2) at the meeting held on January 9, 2007, the Seacoast Science Center, Inc. authorized Frank Getman, then Chair, to lead the Task Force to complete the negotiations and contract revisions with the NH Division of Parks and Recreation. (See attached meeting minutes).
- (3) the Seacoast Science Center, Inc. further authorized Frank Getman (former Chairman of the SSC Board of Directors) to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand as the Treasurer of the Seacoast Science Center, Inc., this 21st day of March, 2008.



Jim McCarthy, Treasurer

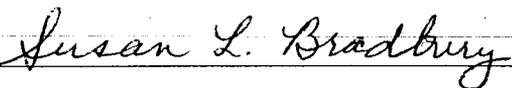
STATE OF NEW HAMPSHIRE

County of Rockingham

On this the 21st day of March, 2008, before me Susan L. Bradbury, the undersigned, personally appeared Jim McCarthy who acknowledged him/herself to be the Treasurer of the Seacoast Science Center, Inc. being authorized so to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.

SUSAN L. BRADBURY
NOTARY PUBLIC
STATE OF NEW HAMPSHIRE
My Commission Expires
December 27, 2011



Susan L. Bradbury

Susan L. Bradbury

Commission Expiration Date:
(Seal)

Seacoast Science Center Inc.
Business Meeting of the Board of Directors
Minutes
January 9, 2007

Pursuant to the notice duly given, the Business Meeting of the Seacoast Science Center (Center) Inc.'s Board of Directors was held Tuesday January 9, 2007 in the Sugden House at the Science Center in Rye, New Hampshire, beginning at 8:40 a.m.

Directors Present at the meeting were:

Frank Getman, Chair; Pam Hall, Vice Chair.; Jack Chambers, Treasurer; Jane Bruno; Joyce Christianson; Terry Conner; Ann Graf; Scott Harris; Jim McCarthy; Allison McLean; Jonathan Pennock; Nancy Winthrop.; Barbara Newell
Excused: David Ellis; Mary Walsh; Paul Avery; Gene Allmendinger

Management & Staff Present were:

Wendy Lull, Jim Chase, Perrin Chick, Todd Kent, Kathy Wurtz
Recording Secretary: Susan Bradbury

Guests Present were:

There were no guests present.

Business Meeting

At 8:40 a.m. Frank Getman called the meeting to order and welcomed Nancy, Jane and Scott onto the Board. Minutes from the October 17, 2006 meeting were approved unanimously.

Finance Committee Report

Jack gave the Finance Committee Report. A motion was made by Nancy, seconded by Jim to authorize Jim Chase and Jack Chambers to increase the Line of Credit at Ocean National Bank from the existing \$150,000 limit to \$300,000; funds drawn in excess of \$150,000 require prior Board approval. The motion passed unanimously.

Jack also reported that the Finance Committee will be developing an Investment Policy over the next few months.

Board Resolution to change the name and purpose statement of fund 2284-1 at the New Hampshire Charitable Foundation

Wendy reported that the Foundation has reorganized its funds and fund description to meet new IRS regulations. To be compliant, the Center's Board needs to agree to accept the following.

Proposed fund name and purpose statement.

2284-1 Georgie Crosby Fund for the Seacoast Science Center at Odiorne Point - DESIGNATED FUND

The purpose of the Fund is to serve as a designated fund for the Seacoast Science Center for the purpose of supporting educational and interpretive programs at Odiorne Point State Park in Rye, New Hampshire.

Barbara made a motion to accept the proposed changes, seconded by Nancy. Motion passed.

Updates

~~Contract with Parks~~

Frank reported that our five year contract was up on December 1, 2006. Given the opportunities to improve certain financial and operational aspects of the way the Center and Parks work together, it was agreed to extend the current contract for one year. The assigned Task Force is committed to completing the revisions by mid-year. Members of the Task Force include (from Parks): Allison and Gail Wolek; (from the Center) Jim Chase and Frank.

Allison concurred that the goal is to come up with a better long-term view of how the contract can augment the current working relationship to create a true partnership.

ILS – Interactive Learning Studio and Little Harbor Charitable Foundation

Jim reported that construction is on schedule.

Jim and Todd reported on the status of Little Harbor Charitable Foundation interactive program about the Gulf of Maine. Boston Productions will present concept options next week. There was some discussion about the audiences the program will be able to reach, format and content.

Campus for Marine Education and Research

Jon reported that the University has decided not to pursue a new marine laboratory at Odiome. Discussion followed about the reasons for that decision; Jon Pennock thanked the Center for all of its support during the negotiated process.

Code of Ethics

Nancy reported that Jim Chase will have a document for review at the next meeting.

Operations

Development Task Force

Pam thanked everyone for their contributions and participation in the Annual Fund. She added that the challenge pool should be increased to \$125,000 (from \$100,000) to demonstrate the Center's ability to meet the Sweets' expectations. After some discussion, consensus was reached that the goal for the Challenge Pool should be increased to \$125,000; non-pool target will stay at \$100,000. Fund gifts and pledges are currently at \$182,000.

Upcoming Celebratory Events

Wendy reminded the Board that in addition to opening the ILS this spring, June 13 is the Center's 15th anniversary. She outlined the plan for celebrating that milestone, which will culminate at Fall Family Fun Day and the Appreciation Event.

Meeting was adjourned at 10:00

Respectfully submitted,

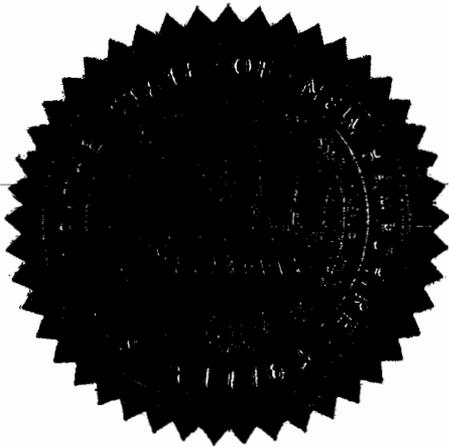
Susie Bradbury



State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that SEACOAST SCIENCE CENTER, INC. is a New Hampshire nonprofit corporation formed May 21, 2001. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21st day of March, A.D. 2008

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/18/08

PRODUCER Chittenden Ins Group of NH Islington Street Portsmouth, NH 03801 603 436-1555	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Seacoast Science Center Inc. C/O Jim Chase 570 Ocean Blvd. Rye, NH 03870-2104	INSURER A: Philadelphia Insurance Company	
	INSURER B: Peerless Insurance Co	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	PHPK204225	12/01/07	12/01/08	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
						MED EXP (Any one person)	\$5,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10000	PHUB075249	12/01/07	12/01/08	EACH OCCURRENCE	\$5,000,000
						AGGREGATE	\$5,000,000
							\$
							\$
							\$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	WC8350755	12/01/07	12/01/08	WC STATUTORY LIMITS	OTH-ER
						E.L. EACH ACCIDENT	\$500,000
						E.L. DISEASE - EA EMPLOYEE	\$500,000
						E.L. DISEASE - POLICY LIMIT	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Confirmation of Coverage

CERTIFICATE HOLDER The State of NH Dept of Resources and Economic Development PO Box 1856 172 Pembroke Road Concord, NH 03302-1856	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Raunie Marcotte</i>
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