

32A ⑧



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER
OFFICE OF EMERGENCY SERVICES

Nicholas A. Toumpas
Commissioner

Rick C. Cricenti
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4688 1-800-852-3345 Ext. 4688
Fax: 603-271-3001 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 19, 2013

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Requested Action

1. Authorize the Department of Health and Human Services, Office of the Commissioner, Emergency Services Unit, to hold an organized meeting for the fourth Annual State Disaster Behavioral Health Team Conference on May 17, 2013 at Courtyard® Marriott Grappone Conference Center, 70 Constitution Avenue, Concord, NH 03301 for a total conference cost not to exceed \$6,602.00, effective upon Governor & Executive Council approval through June 30, 2013. Funds to support this request are available in the account below:
2. Contingent upon approval of Requested Action #1, authorize the Department of Health and Human Services, Office of the Commissioner, Emergency Services Unit to pay an estimated amount not to exceed \$5,875.00 (to include \$500.00 as a non-refundable advanced payment to secure the date and facility), to the Courtyard® Marriott Grappone Conference Center (vendor #158921, B001), 70 Constitution Avenue, Concord, NH 03301, effective upon Governor & Executive Council approval through June 30, 2013 as follows:

100% FED

Non-Refundable Advanced Payment	\$ 500.00
Audio Visual Needs	\$ 225.00
Conference Room Rentals	\$ 550.00
Meals and Beverages	\$ 3,750.00
Service charges	\$ 850.00
Total	\$ 5,875.00

05-95-90-902510-9055 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUR INFECTIOUS DISEASE CONTROL, EMERGENCY PREPAREDNESS CARRYFO

SFY	Class/Object	Class Title	Amount
2013	102-500731	Contracts for Program Services	\$ 6,602.00

Explanation

Explanation

The Department of Health and Human Services, Division of Public Health Services has approved the use of an estimated \$6,602.00 from the Centers for Disease Control and Prevention Cooperative Agreement to support the fourth Annual State Disaster Behavioral Health Team Conference. This year's conference will focus on lessons learned from tragic violent events. The conference will have New England regional partners and colleagues who have responded to such incidents and are willing to share their experience and knowledge. Attendees represent: behavioral and mental health specialists, public health preparedness planners, local, State and Federal government officials, law enforcement, education, emergency management, and health care service organizations, community- and faith-based organizations. There is no registration fee being charged to attendees. Last year's conference was attended by ninety-seven (97) individuals, this year it is expected upwards of one hundred and fifty (150) individuals will attend this conference. This conference serves as a performance measure for "participating in awareness training with community and faith-based partners on how to prevent, respond to, and recover from public health incidents", as stated in the Centers for Disease Control and Prevention Public Health Capabilities: National Standards for State and Local Planning guidance, March 2011.

The Department of Health and Human Services, Emergency Services Unit will coordinate the conference. Initially the conference was scheduled to be held at the New Hampshire Fire Academy. Interest by multiple State governmental officials to attend the conference has increased the number of registrants resulting in a required venue relocation to a larger capacity facility. When making the selection for the facility to host the conference the Department of Health and Human Services, Emergency Services Unit contacted three different vendors in the Concord and Manchester area; The Radisson Hotel, Manchester, NH; the New Hampshire Technical Institute, Concord, NH; and the Courtyard® Marriott Grappone Conference Center, Concord, NH. The Courtyard® Marriott Grappone Conference Center was the only venue available for the pre-planned date of May 17, 2013, therefore, the Courtyard® Marriott Grappone Center in Concord was chosen as the venue.

The Department of Health and Human Services, Emergency Services Unit has an agreement with Michael Frost of the Essex County Correctional Facility and Sheriff's Headquarters of Essex County, MA, Troy Anderson of the Connecticut State Police, Kathy Dean of the Connecticut Disaster Behavioral Health Response Network, and James Siemianowski of the State of Connecticut Department of Mental Health and Addiction Services to provide conference training. They are being reimbursed for their mileage for a total of \$727.00. In-kind presenters include Elaine Frank of the Dartmouth Medical School, Mark Lindberg of the Northern Human Services, Paul Deignan now Emeritus of the NH Disaster Behavioral Health Response Team, and April Naturale, Amy Mack and Jamie Seligman of the federal Substance Abuse and Mental Health Services Administration/Disaster Technical Assistance Center (SAMHSA/DTAC). Communication Access Services were not requested by registered attendees. Graphic services for conference materials is being provided in-kind by the Department of Health and Human Services, Emergency Services Unit.

Should the Governor and Executive Council determine not to authorize this Request, it would be a hardship to change the date of the conference as local and State public health preparedness planners, the private sector, and other organizations would not have an opportunity to discuss disaster behavioral health response processes for servicing residents and visitors to the state of New Hampshire. Additionally, the Department of Health and Human Services, Emergency Services Unit would not be assured of meeting the performance measures as required by the Centers for Disease Control and Prevention Cooperative Agreement.

Copy of the itemized services to be provided by the Conference Center and conference agenda are attached. There are no overnight stays associated with the conference and no registration fees will be collected.

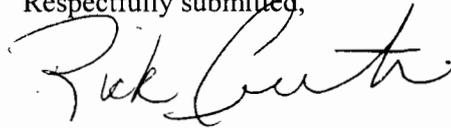
Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
April 19, 2013
Page 3

Area Served: Statewide

Source of Funds: 100% Federal Funds from the Centers for Disease Control Public Health Emergency Preparedness grant.

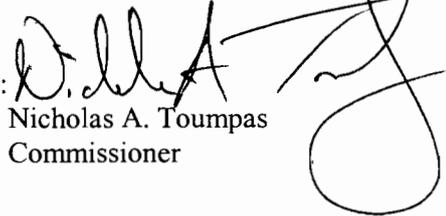
In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Rick Cricenti
Director Emergency Services Unit

Approved by:



Nicholas A. Toumpas
Commissioner

Courtyard Marriott & Grappone Conference Center

70 Constitution Avenue Concord, NH 03301

Phone: 603-225-0303 - Fax: 603-225-8916

Check#: 13,738

Page: 1 of 1

Created: 4/15/2013

Banquet Check

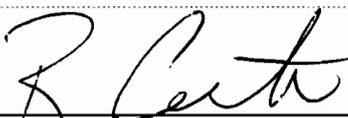
Account: New Hampshire Department of Health and Human Servi	Event Date: 5/17/2013
Post As: New Hampshire Department of Health and Human Servi	Contact: Rhonda Theriault
BEO Name: New Hampshire Department of Health and H	Phone: 603-271-9478
Address: 129 Pleasant Street	Fax: 603-271-4
Brown Building	On-Site:
Concord, NH 03301	

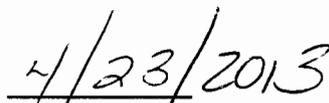
Quantity	Food	Price	Amount
125	Capital Advantage	15.50 Per person	1,937.50
125	Concord's Favorite Buffet	18.50 Per person	2,312.50
Subtotal:			4,250.00
Service Charge %: 20.00			850.00
Total:			5,100.00

Quantity	Miscellaneous	Price	Amount
1	10' Screen	80.00 per item	80.00
1	Podium and Microphone	25.00 Per item	25.00
4	Risers	30.00	120.00
Subtotal:			225.00
Total:			225.00

Room Rental	Price	Amount
Room: Salon B Function: MTG	350.00	350.00
Room: Salon B Function: LUN		
Room: Merrimack Room Function: BO	200.00	200.00
Subtotal:		550.00
Room Rental Tax %: 0.00		0.00
Total:		550.00

Grand Total:	5,875.00
Balance Due:	5,875.00


 Client Signature


 Date

DRAFT AGENDA

DBHRT ANNUAL CONFERENCE

Friday May 17, 2013, Grappone Center, Concord

THEME: LESSONS FROM SANDY HOOK: This year's conference will have a special focus on lessons learned from tragic violent events. DBHRT is very fortunate to have regional partners and colleagues who have responded to such incidents and are willing to share their experience and knowledge with us.

MORNING

Michael Frost, PhD, Asst. Superintendent, Essex County (MA) Correctional Facility and Sheriff's Office. Law Enforcement Comes to CISM.

Sgt. Troy Anderson, Connecticut State Police. Supporting Responders after Sandy Hook

Kathy Dean, MSSW, CT Disaster CT Behavioral Health Response Network. Organizing the short and long term response to Sandy Hook Elementary school.

LUNCH PROVIDED FREE!

Remarks from Rick Cricenti, Director, DHHS Emergency Services Unit.

AFTERNOON BREAKOUTS

Elaine Frank, MS, Dartmouth Medical School. Public Health and Gun Violence: What we know; what behavioral health providers can do. Elaine Frank,

Rep from SAMHSA DTAC. The federal role in Disaster Behavioral Health. Resources we can use. SAMHSA/DTAC

Paul Deignan, MSW, DBHRT Coordinator (Emeritus!). Substance Abuse after Tragic Events

Mark Lindberg, PhD, DBHRT. The Helpers' Guide to Grief and Loss

CISM for Responders(interactive panel): how it is unique, how DBHRT can support it

CLOSING

April Naturale, PhD, SAMHSA/DTAC We are all in this together: caring for ourselves caring for each other.