



NEW HAMPSHIRE
COUNCIL ON
DEVELOPMENTAL DISABILITIES

DEC24'19 AM10:54 DAS



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December 23, 2019

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, NH 03301.

REQUESTED ACTION

Authorize the Developmental Disabilities Council to accept and expend additional funds from the University of New Hampshire in the amount of \$30,000 to support participation in the Quality Council/Advisory Committee. Upon Governor and Council approval through September 30, 2022. 100% Federal Funds.

Funding to support this request are anticipated to be available in the following account for State Fiscal Years 2020 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal years through the Budget Office, if needed and justified. In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

In SFY 2020, funds to be budgeted as follow: 01-97-97-970010 -3896 --Quality Frameworks Living Well

Class	Description	Current SFY2020	Requested Action SFY2020	Revised Current SFY2020
009-402321	Other income	-\$28,934.74		-\$28,934.74
000-403801	Federal Income		-\$30,000.00	-\$30,000.00
Total				
50-500109	Personal Services PT	\$10,367.95	\$5,717.00	\$20,735.90
20-500200	Current Expenses	\$320.06	\$596.00	\$916.06
60-500601	Benefits/fringe	\$4,655.27	\$3,709.40	\$8,364.67
22-500258	Lease other than state	\$1,985.00	\$1,000.00	\$2,985.00
46-500464	Consultant	\$8,745.46	\$15,570.00	\$24,315.46
70-500704	In State Travel	\$318.99	\$500.00	\$818.99
40- 501587	Indirect Costs	\$2,542.01	\$2,727.60	\$5,269.61
Total		\$28,934.74	\$30,000.00	\$58,934.74

EXPLANATION

The NH Council on Developmental Disabilities submitted and received approval from Governor and Council on May 2, 2018, item #48 to enter into a cooperative agreement with the University of New Hampshire, Institute on Disabilities, as well as to accept grant funds, both intended to improve the quality and satisfaction for users of the developmental services delivery system. The cooperative agreement has an end date of September 30, 2022.

The NH Council on Developmental Disabilities has made great strides with this agreement and initial acceptance of funds. The collecting of data this past year by holding several focus groups at advocate-led meetings proved to be invaluable. The input of the feedback data from the focus groups gives them a voice for change. Several more focus groups are scheduled and a study is underway of direct support professional employment training, which is being reviewed to offer suggestions for improvement.

Your approval of this request for additional funds is needed to allow the agency to continue to fulfill the cooperative agreement conditions, as well as the continuation of work with self-advocates establishing measures of quality and satisfaction, developing and implementing self-advocate led trainings for Direct Support Providers in the system.

The New Hampshire Council on Developmental Disabilities was established in 1971, pursuant to the federal Developmental Disabilities Act (DD Act) of 1970. Councils are located in every State and Territory and represent a Federal-State partnership to expand opportunities and improve the quality of life of people with developmental disabilities and their families. Council members are appointed by the Governor, and represent people with developmental disabilities, parents and guardians and representatives of agencies that support people with developmental disabilities as specified in federal and state law. Councils are charged by Federal law to identify the most pressing needs of people with developmental disabilities in their State or Territory and to develop innovative and cost effective strategies to meet those needs. Councils work to promote the independence and productivity of people with developmental disabilities and promote systems change that will eliminate obvious inequities in areas such as employment, education, and access to healthcare. Our role on the Living Well: Quality Frameworks grant will be to participate in the Quality Council/Advisory Committee for this grant, work with self-advocates establishing measures of quality and satisfaction, and developing and implementing self-advocate-led trainings for Direct Support Providers in the system.

Funds in class 50 will be used to pay for staff hourly wages. No changes to staff.

Funds in class 60 will be used to pay for benefits.

Funds in class 20, will be used for current expenses purchases postage, printing, and copying

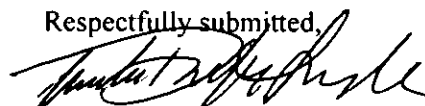
Funds in class 22 will be used for rentals of conference rooms, training rooms and/ or equipment rental for trainings.

Funds in class 46 will be used to pay existing training consultants, speakers and self-advocates that conduct workshops.

Funds in class 70, will be used for any instate travel of staff, council members and self-advocates traveling on behalf of NH Council on Developmental Disabilities.

Funds in class 40 will be used to pay state of NH indirect costs.

Respectfully submitted,



Isadora Rodriguez-Legendre
Executive Director

Fiscal Situation
Quality Frameworks Living Well

Award FY 18	\$30,000.00
Award FY 19	\$30,000.00
Total	\$60,000.00
Funds Expended to date	\$31,065.26
Current available balance	\$28,934.74
FY 20, Requested amount	\$30,000.00
Revised budget	\$58,934.74

AMENDMENT NUMBER 03
TO SUBCONTRACT NUMBER 18-033
BETWEEN THE UNIVERSITY OF NEW HAMPSHIRE
AND
NEW HAMPSHIRE COUNCIL ON DEVELOPMENTAL DISABILITIES

The purpose of this amendment is to provide a Year 3 funding increment in the amount of \$30,000.

Therefore,

1. Article 4 - Cost & Limitation of Obligation - is amended to include Year 3 funding increment in the amount of \$30,000 and is revised to read:

"The total estimated cost to University for the performance of this work must not exceed \$150,000. Subcontractor's budget is incorporated into this Agreement and attached as Exhibit II of the original agreement.

Total funds in the amount of \$90,000 have been allotted and are available for payment of allowable costs incurred during the Period of Performance as stated in Article 2-Period of Performance. University will not reimburse Subcontractor for costs exceeding the amount specified in this paragraph."

2. All other terms and conditions remain unchanged.

In Witness Whereof, the parties agree to this amendment to the subcontract.

UNIVERSITY OF NEW HAMPSHIRE

Jennifer Taylor-
Hillebrand

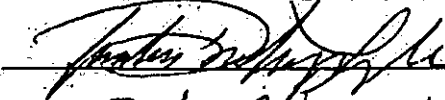
Digitally signed by Jennifer
Taylor-Hillebrand
Date: 2019.12.23 16:03:04 -05'00'

Name: Jennifer Taylor-Hillebrand

Title: Sr. Subaward Administrator

Date: December 23, 2019

NEW HAMPSHIRE COUNCIL ON
DEVELOPMENTAL DISABILITIES



Name: Tsadora Rodriguez-Legendre

Title: Executive Director

Date: 12/19/19