



Jeffrey A. Meyers  
Commissioner

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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September 5, 2019

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The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 9:16-a, Transfers Authorized and RSA 14:30-a, VI, Additional Revenue, authorize the Department of Health and Human Services, to transfer general funds in the amount of \$1,458,483 between various class lines and increase Federal Revenues in the amount of \$711,109. The transfers are summarized below and detailed in the attached worksheets, effective upon approval by the Fiscal Committee and Governor and Council through September 30, 2019.

<b>General Funds</b>	<b><u>From</u></b>	<b><u>To</u></b>
Office of the Commissioner	(\$1,198,750.00)	\$0.00
Division for Children, Youth & Families	(\$259,733.00)	\$1,458,483.00
<b>Total Department of Health and Human Services</b>	<b>(\$1,458,483.00)</b>	<b>\$1,458,483.00</b>

**EXPLANATION**

Funds are needed in excess of the State Fiscal Year 2019 Authorized Budget amount approved in the Continuing Resolution for the Division of Children, Youth and Families within Accounting Unit 29580000 Child Protection, Child Family Services. This request is to transfer general funds and accept federal matching dollars to cover those costs. Funding in this Accounting Unit represents costs associated with purchased services for Abuse and Neglect, CHINS and Delinquent clients. These services include board and care, as well as, community-based services as ordered by the courts. Caseloads and grant award amounts had increased in State Fiscal Year 2019 and funds had to be transferred throughout the year to ensure continuation of services. Currently, State Fiscal Year 2020 has a similar caseload to State Fiscal Year 2019, and this transfer will provide funding needed to continue these services.

**Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 9:16-a, "Transfers authorized", RSA 14:30-a, VI "Expenditure of funds over \$100,000 from any Non State Source", or RSA 124:15,"Positions Authorized", or both, and all Emergency requests pursuant to "Chapter 145, subparagraph I, (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":**

1. Is the action required of this request a result of the Continuing Resolution for FY 2020?

Yes, this transfer request is a result of the FY 2020 Continuing Resolution. Caseloads and grant award amounts had increased in State Fiscal Year 2019 and funds had to be transferred throughout the year to ensure continuation of services. Currently, State Fiscal Year 2020 has a similar caseload to State Fiscal Year 2019, and this transfer will provide funding needed to continue these services.

2. If this request is retroactive what is the significance and importance of the action being effective from an earlier date?

This request is not related to any retroactive requests.

3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)

No, the requested transfer is not related to any programs established through Fiscal Committee and Governor and Council action.

4. Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied?

No, The funding for the programs included in this transfer were included in the FY 2018-2019 Enacted Budget or approved by Fiscal Committee.

5. Is this program in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied?

Yes, all programs were included in the FY 2020-2021 Operating Budget.

6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)

No, this request does not include funding for positions or consultants.

7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied?

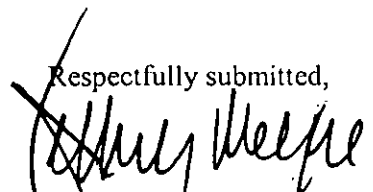
This transfer is required to maintain existing program levels. Should Fiscal Committee and Governor and Executive Council not authorize this request, the Department would have shortfalls and will be unable to pay providers for services provided to our clients.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

- 1) **Justification:**  
See the attached Appendix B for justification of the availability of funds and required additional funds.
- 2) **Does this transfer involve continuing programs or one-time projects?**  
This transfer involves continuing programs.
- 3) **Is this transfer required to maintain existing program level or will it increase the program level.**  
This transfer is required to maintain existing program levels.
- 4) **Cite any requirements which make this program mandatory.**  
The programs of the Department are mandated by various state and federal laws.
- 5) **Identify the source of the funds on all accounts listed on this transfer.**  
See Appendix C for the source of funds for all accounts.
- 6) **Will there be any effect on revenue if this transfer is approved or disapproved?**  
The effect on revenue, including Federal participation, as a result of this transfer is detailed in the attached Appendix C.
- 7) **Are funds expected to lapse if this transfer is not approved?**  
Funds that are excess of the budget would lapse if not transferred to cover shortfalls.
- 8) **Are personnel services involved?**  
No positions are being transferred as a result of this request.

The Department has conducted a detailed review of line items in the budget to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,



Jeffrey A. Meyers  
Commissioner

Attachments:

- Appendix A Summary of Transfers
- Appendix B Narratives
- Appendix C Detail Accounting Spreadsheets

Other	Account	General Funds Only			Net	Account
	From	From	To	Net	FF/Oth	To
Office of the Commissioner	500729	\$ (1,198,750)	\$ -	\$ (1,198,750)	\$ -	Various
Division for Children Youth and Families	Various	\$ (259,733)	\$ 1,458,483	\$ 1,198,750	\$ 711,109	Various
Total Department of Health and Human Services		\$ (1,458,483)	\$ 1,458,483	\$ -	\$ 711,109	
			Net Federal Funds		\$ 711,109	
			Net Other Funds		\$ -	
					\$ 711,109	
					\$ -	

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
TRANSFER OF FUNDS SFY 2020 – Other Expenses**

**DIVISION FOR CHILDREN, YOUTH & FAMILIES**

**05-95-042-421010-29580000**

**Child & Family Services**

Funding in this Accounting Unit represents costs associated with purchased services for Abuse and Neglect, CHINS and Delinquent clients. These services include board and care, as well as, community-based services as ordered by the courts. Additional funds are available in Class 637 (Title IV-E Foster Care Services) and Class 644 (State General Funds Services) to offset some of the additional funds that are needed for increased services being provided in Class 535 (Out of Home Placements), Class 636 (Title IV-E Foster Care Placement), Class 638 (Title IV-E Foster Care Other), Class 642 (TANF MOE), Class 643 (State General Funds Placements), Class 646 (Title IV-E Adoption Placement) and Class 648 (Title IV-E Adoption Admin.). Source of funds: Class 535 – 50% Federal; 50% General, Class 636 – 50% Federal, 50% General, Class 637 – 50% Federal, 50% General, Class 638 – 50% Federal, 50% General, Class 642, Class 643 & Class 644 – 100% General, Class 646 – 50% Federal, 50% General, and Class 648 – 50% Federal, 50% General.

**OFFICE OF THE COMMISSIONER**

**05-095-95-950010-50000000**

**Commissioner's Office**

Funding in this Accounting Unit represents costs associated with the operation of the Commissioner's Office. Funds are available in Class 101 (Medical Payments to Providers). Funds are available in this accounting unit due to the budgeted amount to assist with the cost of the increased rates paid to vendors for services. In FIS 17-143 these funds were transferred to several areas of the Department, including DCYF. The costs of the rate increases are within the 3/12 CR in the other areas FIS 17-143 transferred funds to. These funds will be transferred to accounting unit 2958000 to cover those costs. Source of Funds: 100% General.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clc	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org Code	Net Gen'l Fund By Agency	GF	B/T	PF	Transfer Amount OF	GF		FF	OF	GF	
4	LAWSON ACCOUNTING FORMAT																		
5	COMP/	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT														
7	DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
9	Child & Family Services																		
10	010	042	29580000	000	404230	Federal Funds	\$ 711,109												
11	010	042	29580000			General Funds	\$ 1,198,750	\$ 1,198,750											
12	Total Revenue						\$ 1,909,859												
14	010	042	29580000	535	500376	Out of Home Placements	\$ 1,092,714		\$ 548,357	\$ 548,357	\$ -	\$ 548,357	\$ -	\$ 548,357	50.00%	0.00%	50.00%		
15	010	042	29580000	636	504180	Title IV-E Foster Care Placement	\$ 494,646		\$ 242,323	\$ 242,323	\$ -	\$ 242,323	\$ -	\$ 242,323	50.00%	0.00%	50.00%		
16	010	042	29580000	637	504181	Title IV-E Foster Care Services	\$ (261,054)		\$ (130,527)	\$ (130,527)	\$ -	\$ (130,527)	\$ -	\$ (130,527)	50.00%	0.00%	50.00%		
17	010	042	29580000	638	504182	Title IV-E Foster Care Other	\$ 3,440		\$ 1,720	\$ 1,720	\$ -	\$ 1,720	\$ -	\$ 1,720	50.00%	0.00%	50.00%		
18	010	042	29580000	642	504187	TANF MOE	\$ 48,404		\$ 48,404	\$ -	\$ -	\$ 48,404	\$ -	\$ 48,404	0.00%	0.00%	100.00%		
19	010	042	29580000	643	504191	State General Funds Placements	\$ 568,443		\$ 568,443	\$ -	\$ -	\$ 568,443	\$ -	\$ 568,443	0.00%	0.00%	100.00%		
20	010	042	29580000	644	504195	State General Funds Services	\$ (129,206)		\$ (129,206)	\$ -	\$ -	\$ (129,206)	\$ -	\$ (129,206)	0.00%	0.00%	100.00%		
21	010	042	29580000	646	504006	Title IV-E Adoption Placement	\$ 68,064		\$ 34,032	\$ 34,032	\$ -	\$ 34,032	\$ -	\$ 34,032	50.00%	0.00%	50.00%		
22	010	042	29580000	648	504015	Title-IV-E Adoption Admin	\$ 34,408		\$ 17,204	\$ 17,204	\$ -	\$ 17,204	\$ -	\$ 17,204	50.00%	0.00%	50.00%		
23	Total Expense						\$ 1,909,859			\$ 1,458,483	\$ 1,198,750	\$ 711,109	\$ -	\$ -					
25	Commissioner's Office																		
26	010	95	50000000	000	403900	Federal Funds	\$ -												
27						Other Funds	\$ -												
28						General Funds	\$ (1,198,750)	\$ (1,198,750)											
29	Total Revenue						\$ (1,198,750)												
31	010	95	50000000	101	500729	Medical Payments to Providers	\$ (1,198,750)		\$ (1,198,750)	\$ -	\$ -	\$ (1,198,750)	\$ -	\$ (1,198,750)	0.00%	0.00%	100.00%		
32	Total Expense						\$ (1,198,750)			\$ (1,198,750)	\$ -	\$ -	\$ -	\$ -					
34	Total DHHS						\$ -	\$ -	\$ 1,458,483	\$ -	\$ 711,109	\$ -	\$ -	\$ -					