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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF HUMAN SERVICES  
***DIVISION FOR CHILDREN, YOUTH & FAMILIES***

Jeffrey A. Meyers  
Commissioner  
Maureen U. Ryan  
Interim Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
FAX: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 19, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to enter into an agreement with Granite State College (Vendor #161782-B001), 25 Hall Street, Concord, NH 03301 to administer a tuition assistance program for Child Care Teachers and Directors of Child Care Programs for Young Children, in an amount not to exceed \$600,000, effective July 1, 2017 or upon Governor and Executive Council approval, whichever is later through June 30, 2019. 100% Federal Funds.

Funds to support this request are anticipated to be available in the following account(s) in State Fiscal Year 2018 and State Fiscal Year 2019, upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between state fiscal years through the Budget Office without Governor and Executive Council approval, if needed and justified.

**05-95-42-421110-29780000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD DEVELOPMENT, CHILD DEVELOPMENT QUALITY ASSURANCE**

SFY	Class	Title	Activity Code	Budget
2018	102-500731	Contracts for Program Services	42117805	\$300,000
2019	102-500731	Contracts for Program Services	42117805	\$300,000
			<b>Total:</b>	<b>\$600,000</b>

**EXPLANATION**

The purpose of this agreement is for the administration of tuition assistance for early childhood education college courses to qualified students.

The Department provides tuition assistance toward an associate's degree or bachelor's degree in order to increase the qualification of child care teachers and directors. Child care teacher qualifications are associated with improvements in children's readiness for kindergarten. The Department is investing in this tuition assistance program to increase children's school achievement as well as the cognitive and behavioral skills that are associated with successful school experiences.

Tuition assistance will serve child care teachers or directors throughout New Hampshire by providing a mixture of classroom-based and online early childhood education courses. Classroom-based courses shall be presented in a variety of regional locations to:

- Child care teachers currently employed for a minimum of 20 hours per week in a licensed New Hampshire child care program serving children of any age between 6 weeks through 5 years.
- Child care directors currently employed for a minimum of 30 hours per week in a licensed New Hampshire child care program serving children of any age between 6 weeks through 5 years.

On November 3, 2016 the Department of Health and Human Services issued a Request for Proposals to solicit proposals to administer a tuition assistance program for child care teachers and directors of child care programs for young children. The Request for Proposals was available on the Department's website from November 3, 2016 through January 5, 2017. One proposal was received.

A team of individuals with program expertise reviewed the proposal. Granite State College was selected as the vendor. A bid summary is attached.

This agreement contains language which reserves the right to extend contracted services for up to four additional years, contingent upon satisfactory performance, continued funding, and Governor and Executive Council approval.

Should the Governor and Executive Council not approve this request, the quality of care offered to young children and the education of the child care workforce may diminish. Additionally, the State would not meet the federal requirement for the New Hampshire Child Care Scholarship Program causing financial hardship for families dependent on subsidized child care to remain employed, attend a training/education program, or participate in job search activities.

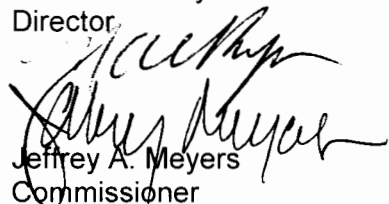
Area Served: Statewide

Source of Funds: 100% Federal Funds.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Maureen U. Ryan  
Director

Approved by:

  
Jeffrey A. Meyers  
Commissioner



**New Hampshire Department of Health and Human Services**  
**Office of Business Operations**  
**Contracts & Procurement Unit**  
**Summary Scoring Sheet**

Tuition Assistance for Child Care Teachers and  
 Directors of Child  
 Care Programs for Young Children

RFP-2018-DCYF-02-TUJTI

RFP Name

RFP Number

**Bidder Name**

1. **Granite State College**
2. **0**
3. **0**
4. **0**

Pass/Fail	Maximum Points	Actual Points
	195	169
	195	0
	195	0
	195	0

**Reviewer Names**

1. Kristin Booth, Director of Resident & Institutional Child Devel DCYF, TECH
2. Claudette Mallory, Child Care Prog Imprvmt Spclst, TECH
3. Krisha Dubreuil, Prog Spclst II DCYF Child Development, Tech
4. Jaime Calcagni, Prog Spclst II DCYF Child Development, Tech
5. Maureen Burke, Prog Spclst IV DCYF Child Devel,COST
6. Rebecca Lorden, Admin, Bureau of Child Protect&Juvenile Justice,COST

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, **Department of Health and Human Services**

and the

**Granite State College** of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Health and Human Services**, (hereinafter "State"), and the University System of New Hampshire, acting through **Granite State College**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **6/30/19**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: **Tuition Assistance for Child Care Teachers and Directors of Child Care Programs for Young Children**

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Claudette Mallory  
 Address: 129 Pleasant Street  
 Concord, NH 03301  
 Phone: 603-271-8167

Campus Project Administrator

Name: *Lisa Shawney*  
 Address: *Granite State College*  
*25 Hall St*  
*Concord, NH 03301*  
 Phone: *603.573.1335*

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Claudette Mallory  
 Address: 129 Pleasant Street  
 Concord, NH 03301  
 Phone: 603-271-8167

Campus Project Director

Name: *Dr. Nick Marks*  
 Address: *Granite State College*  
*25 Hall St*  
*Concord, NH 03301*  
 Phone: *603.892.4851*

Campus Authorized Official *[Signature]*  
 Date *4/18/17*

F. Total State funds in the amount of \$600,000 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share \_\_\_\_\_ % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. \_\_\_\_\_ from under CFDA# 93.596. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) \_\_\_\_\_ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H.  State has chosen **not to take** possession of equipment purchased under this Project Agreement.  
 State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, Department of Health and Human Services have executed this Project Agreement.

By An Authorized Official of:

~~University of New Hampshire~~

Granite State College

Name: Lisa Shawney

Title: VP/CFO

Signature and Date:

*Lisa Shawney* 4/18/17

By An Authorized Official of: the New Hampshire Office of the Attorney General

Name: Megan A. Yapke

Title: Attorney

Signature and Date:

*Megan A. Yapke* 5/3/17

By An Authorized Official of:

Department of Health and Human Services

Name: Maureen U. Ryan

Title: Director

Signature and Date:

*Maureen U. Ryan* 4/20/17

By An Authorized Official of: the New Hampshire Governor & Executive Council

Name:

Title:

Signature and Date:

\_\_\_\_\_

## EXHIBIT A

A. **Project Title:** Tuition Assistance for Child Care Teachers and Directors of Child Care Programs for Young Children

B. **Project Period:** July 1, 2017 through June 30, 2019

The Department reserves the right to extend contracted services for up to four (4) additional years, contingent upon satisfactory performance, continued funding, and Governor and Executive Council approval.

C. **Objectives:** To provide tuition assistance to child care teachers and directors throughout New Hampshire by providing a mixture of classroom-based and online early childhood education courses.

D. **Scope of Work:** See Attached Exhibit A-1

E. **Deliverables Schedule:**

F. **Budget and Invoicing Instructions:**

See Exhibit B-1

G. **Other:**

## EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here:  None or .



## Exhibit A

### Scope of Services

#### 1. PROVISIONS APPLICABLE TO ALL SERVICES

- 1.1 The Contractor agrees that, to the extent future legislative action by the New Hampshire General Court or federal or state court orders may have an impact on the Services described herein, the State Agency has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.
- 1.2 The Contractor shall pursue any and all appropriate public sources of funds that are applicable to the funding of the Services, operations prevention, acquisition, or rehabilitation. Appropriate records shall be maintained by the Contractor to document actual funds received or denials of funding from such public sources of funds.
- 1.3 The Contractor will submit a detailed description of the language assistance service they will provide to persons with limited English proficiency to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.
- 1.4 The Contractor shall ensure that funds shall not be used to subcontract services or purchase food.
- 1.5 The Contractor shall ensure that all administration of tuition assistance complies with all of the requirements of the Statement of Work as well as Federal Funding requirements.

#### 2. Statement of Work

- 2.1 The contractor shall provide for all aspects of the New Hampshire DHHS Tuition Assistance for Child Care Teachers and Directors of Young Children program and support the goals and objectives of the Program.
  - 2.1.1 Tuition assistance for college courses in early childhood education which will apply towards an associate's degree or a bachelor's degree must be available through at least one regionally accredited institution that grants associates degrees in early childhood education and one regionally accredited institution that grants bachelor degrees in early childhood education.
- 2.2 The Contractor shall ensure that all faculty who are teaching early childhood education courses funded through this grant hold the CDB Master Professional Early Childhood Credential with the Faculty endorsement. Candidates for faculty positions can apply for this credential through the CDB.
- 2.3 The Contractor shall increase the number of child care teachers and directors who have developed knowledge and skills to teach infants and toddlers, young children with special needs, and children exhibiting challenging behaviors, using positive behavior guidance strategies. Tuition assistance for those specific





## Exhibit A

- courses shall receive 100% of the tuition cost (full tuition assistance) for individuals who successfully complete the required coursework.
- 2.4 The Contractor shall provide partial tuition assistance after the completion of the first course by a child care teacher or director for individuals who successfully complete the required coursework. A child care teacher's or director's first course is funded at 100% of the tuition cost (full tuition assistance) for individuals who successfully complete the course.
- 2.5 The Contractor shall ensure the compliance with the requirements of Child Care Licensing (He-C 4002) which requires teachers and directors to have a minimum of three (3) college course credits in Child Growth and Development. It is also a requirement for most levels of the New Hampshire Early Childhood Professional Credential which can be located at:  
[http://www.dhhs.nh.gov/dcyf/cdb/documents/nh\\_early\\_childhood\\_profdev\\_oct2015.pdf](http://www.dhhs.nh.gov/dcyf/cdb/documents/nh_early_childhood_profdev_oct2015.pdf)
- 2.6 The Contractor shall ensure that eligible child care teachers without a bachelor degree applying for tuition assistance for the purpose of enrolling in a Child Growth and Development course shall receive the highest priority in the award of tuition assistance.
- 2.7 Contractor must comply with New Hampshire State Law RSA 170-E-7, if applicable.
- 2.8 The Contractor shall offer a range and continuum of early childhood education college courses that reflect the New Hampshire state core knowledge areas.
- 2.9 The Contractor shall ensure the understanding of the New Hampshire Professional Development System, including the early childhood professional credential and the New Hampshire Professional Registry. The CDB measures child care teacher and director qualifications through professional credentials in the New Hampshire Early Childhood Professional Development System. The Contractor shall also ensure the coursework includes references to the New Hampshire Early Learning Standards as appropriate.
- 2.10 The Contractor shall provide tuition assistance based on the full or part tuition cost at the least expensive New Hampshire two-year and four-year institution of higher education for more than one two-year and/or more than one four-year institution of higher education.

### 3. Reporting Requirements

- 3.1 The Contractor shall provide quarterly reports with a focus on program planning and next steps which shall include but not limited to:
- 3.1.1 The number of successful completers by course and term for both high-priority and other ECE courses to include amounts awarded;
- 3.1.2 The participants by geographic distribution, counting online student by the geographic location of their residence;
- 3.1.3 A Summary of full and partial scholarship awards by term;



## Exhibit A

- 
- 3.1.4 Student status data, including number awarded grants but non-completers; first time students; number informed about licensing; number informed about credentialing; and
  - 3.1.5 Summary and highlights from Grant Coordinators' reports.

### 4. Performance Measures

- 4.1 The following include the Department's anticipated outcomes for the Tuition Assistance Program:
  - 4.1.1 At least 75% of the funding awarded through this RFP shall be used directly for tuition assistance to child care teachers and directors.
  - 4.1.2 Child care teachers and directors throughout the state will have access to early childhood education college courses that meet their needs and improve their knowledge and skills for teaching young children.
  - 4.1.3 Child care teachers with adequate knowledge and skills for teaching young children will continue working in child care programs.
  - 4.1.4 Child care programs will be able to hire and retain child care teachers that provide early education and care to young children that support healthy learning and development and that prepare young children for kindergarten.
  - 4.1.5 Young children in child care programs will have early education and development experiences that support their early learning and development and prepare them for kindergarten.
  - 4.1.6 There will be an increase in the number of child care teachers who have adequate knowledge and skills in infant and toddler education, teaching young children with special needs, and teaching young children exhibiting challenging behaviors using positive behavior guidance strategies.
  - 4.1.7 There will be an increase in the number of child care directors who have sufficient knowledge and skills to assure adequate quality of early learning and development experiences are provided to young children, compliance with local, State and Federal laws is achieved, and their child care program is financially sustainable.

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**Exhibit B-1  
Budget**

**New Hampshire Department of Health and Human Services  
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD**

Bidder/Program Name: Granite State College / Early Childhood Tuition Assistance

Budget Request for: RFP 2018-DCYF-02-TUITION Assistance for Child Care Teachers and Directors of Child Care Programs for Young Children  
(Name of RFP)

Budget Period: July 1, 2017 - June 30, 2018

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHH contract share		
	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total
1. Total Salary/Wages	\$ 27,600.00	\$ -	\$ 27,600.00	\$ -	\$ -	\$ -	\$ 27,600.00	\$ -	\$ 27,600.00
2. Employee Benefits	\$ 2,290.80	\$ -	\$ 2,290.80	\$ -	\$ -	\$ -	\$ 2,290.80	\$ -	\$ 2,290.80
3. Consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Educational	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pharmacy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
6. Travel	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
7. Occupancy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8. Current Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ 600.00
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit and Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Board Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9. Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12. Subcontract Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13. Other (specify details mandatory)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ECTA Scholarships	\$ 317,809.20	\$ -	\$ 317,809.20	\$ 50,800.00	\$ -	\$ 50,800.00	\$ 267,009.20	\$ -	\$ 267,009.20
Licenses Initial Credential Application	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Printing 400 ECTA Cards	\$ 900.00	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00	\$ -	\$ 900.00
<b>TOTAL</b>	<b>\$ 350,800.00</b>	<b>\$ -</b>	<b>\$ 350,800.00</b>	<b>\$ 50,800.00</b>	<b>\$ -</b>	<b>\$ 50,800.00</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ 300,000.00</b>

Indirect As A Percent of Direct

0.0%

*Handwritten signature and date:*  
4/18/17

**Exhibit B-1  
Budget**

**New Hampshire Department of Health and Human Services  
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD**

Bidder/Program Name: Granite State College / Early Childhood Tuition Assistance

Budget Request for: RFP 2018-DCYF-02-TUITI Tuition Assistance for Child Care Teachers and Directors of Child Care Programs for Young Children  
*(Name of RFP)*

Budget Period: July 1, 2018 - June 30, 2019

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHHS contract share		
	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total
1. Total Salary/Wages	\$ 27,600.00	\$ -	\$ 27,600.00	\$ -	\$ -	\$ -	\$ 27,600.00	\$ -	\$ 27,600.00
2. Employee Benefits	\$ 2,290.80	\$ -	\$ 2,290.80	\$ -	\$ -	\$ -	\$ 2,290.80	\$ -	\$ 2,290.80
3. Consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Educational	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pharmacy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
6. Travel	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
7. Occupancy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8. Current Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ 600.00
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit and Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Board Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9. Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12. Subcontracts/Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13. Other (scholarships, meals, mandatory)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ECTA Scholarships	\$ 317,809.20	\$ -	\$ 317,809.20	\$ 50,800.00	\$ -	\$ 50,800.00	\$ 267,009.20	\$ -	\$ 267,009.20
Licenses Initial Credential Application	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Printing 400 ECTA Cards	\$ 900.00	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00	\$ -	\$ 900.00
<b>TOTAL</b>	<b>\$ 350,800.00</b>	<b>\$ -</b>	<b>\$ 350,800.00</b>	<b>\$ 50,800.00</b>	<b>\$ -</b>	<b>\$ 50,800.00</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ 300,000.00</b>

Indirect As A Percent of Direct 0.0%

*Handwritten signature and date: 4/18/17*