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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*FINANCIAL SERVICES*

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March 31, 2020

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**INFORMATIONAL ITEM - TRANSFER ITEM #2**

The follow item, prepared in the same format as submittal for Joint Legislative Fiscal Committee and Governor and Council, was submitted to the Governor's Office pursuant to Executive Order 2020-04, and subsequently approved by the Governor's Office.

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Pursuant to the provisions of RSA 9:16-a, Transfers Authorized authorize the Department of Health and Human Services to transfer general funds in the amount of \$3,600,000 effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% General Funds.

**05-95-48-481010-10780000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS, GRANTS FOR SOCIAL SVC PROG, PHARMACEUTICAL ASSISTANCE**

CLASS OBJ	CLASS TITLE	Current Modified Budget	General Fund Increase	Revised Modified Budget
	General Fund	\$ 2,000,000	\$ (2,000,000)	\$ -
	Total Revenue	\$ 2,000,000	\$ (2,000,000)	\$ -
102-500731	Contracts for Program Svcs	\$ 2,000,000	\$ (2,000,000)	\$ -
	Total Expense	\$ 2,000,000	\$ (2,000,000)	\$ -

**05-95-48-481010-89150000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS, GRANTS FOR SOCIAL SVC PROG, CONGREGATE HOUSING**

CLASS OBJ	CLASS TITLE	Current Modified Budget	General Fund Increase	Revised Modified Budget
	General Fund	\$ 750,000	\$ (750,000)	\$ -
	Total Revenue	\$ 750,000	\$ (750,000)	\$ -
502-500891	Payments to Providers	\$ 750,000	\$ (750,000)	\$ -
	Total Expense	\$ 750,000	\$ (750,000)	\$ -

**05-95-48-481010-89180000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY & ADULT SVCS, GRANTS FOR SOCIAL SVC PROG, NH FOSTER GRANDPARENTS**

CLASS OBJ	CLASS TITLE	Current Modified Budget	General Fund Increase	Revised Modified Budget
	General Fund	\$ 100,000.00	\$ (100,000.00)	\$ -
	Total Revenue	\$ 100,000.00	\$ (100,000.00)	\$ -
502-500891	Payments to Providers	\$ 100,000.00	\$ (100,000.00)	\$ -
	Total Expense	\$ 100,000.00	\$ (100,000.00)	\$ -

**05-95-94-940010-8400 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: NH HOSPITAL, NEW HAMPSHIRE HOSPITAL, NHH SECURE PSYCHIATRIC UNIT**

CLASS OBJ	CLASS TITLE	Current Modified Budget	General Fund Increase	Revised Modified Budget
001-404947	Other Funds	\$ 268,380	\$ -	\$ 268,380
009-401479	Other Funds	\$ 22,189	\$ -	\$ 22,189
	General Fund	\$ 7,090,219	\$ (750,000)	\$ 6,340,219
	Total Revenue	\$ 7,380,788	\$ (750,000)	\$ 6,630,788
010-500100	Personal Services Classified	\$ 339,914	\$ -	\$ 339,914
012-500128	Personal Services Unclassified	\$ 473,501	\$ -	\$ 473,501
018-500106	Overtime	\$ 73,100	\$ -	\$ 73,100
019-500105	Holiday Pay	\$ 1	\$ -	\$ 1
020-500200	Current Expense	\$ 49,000	\$ -	\$ 49,000
026-500251	Memberships	\$ 36,000	\$ -	\$ 36,000
030-500301	Equipment	\$ 191,987	\$ -	\$ 191,987
057-500531	Books, Periodicals	\$ 44,545	\$ -	\$ 44,545
060-500601	Benefits	\$ 402,451	\$ -	\$ 402,451
066-500556	Employee Training	\$ 15,639	\$ -	\$ 15,639
070-500704	In State Travel	\$ 2,650	\$ -	\$ 2,650
080-500710	Out of State Travel	\$ 2,000	\$ -	\$ 2,000
102-500731	Contracts for Program Svcs	\$ 5,000,000	\$ -	\$ 5,000,000
103-502664	Contracts for Operation Svcs	\$ 750,000	\$ (750,000)	\$ -
	Total Expense	\$ 7,380,788	\$ (750,000)	\$ 6,630,788

05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS::  
COMMISSIONER'S OFFICE , OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS

CLASS OBJ	CLASS TITLE	Current Modified Budget	General Fund Increase	Revised Modified Budget
000-403970	Federal Funds	\$ 5,113,924	\$ -	\$ 5,113,924
	General Fund	\$ 31,687,528	\$ 3,600,000	\$ 35,287,528
	Total Revenue	\$ 36,801,452	\$ 3,600,000	\$ 40,401,452
010-500100	Personal Services Classified	\$ 6,960,938	\$ -	\$ 6,960,938
012-500128	Personal Services Unclassified	\$ 382,934	\$ -	\$ 382,934
018-500106	Overtime	\$ 182,000	\$ -	\$ 182,000
020-500200	Current Expense	\$ 206,425	\$ -	\$ 206,425
022-500255	Rents-Leases	\$ 3,766	\$ -	\$ 3,766
026-500251	Memberships	\$ 5,000	\$ -	\$ 5,000
028-582814	Transfers to Gen Svcs	\$ 29,602	\$ -	\$ 29,602
030-500301	Equipment	\$ 9,168	\$ -	\$ 9,168
039-500191	Telecommunications	\$ 1,517,515	\$ -	\$ 1,517,515
041-500801	Audit Fund Set Aside	\$ 4,282	\$ -	\$ 4,282
042-500620	Additional Fringe Benefits	\$ 150,067	\$ -	\$ 150,067
050-500109	Peronal Services Temporary	\$ 206,070	\$ -	\$ 206,070
057-500531	Books, Periodicals	\$ 229	\$ -	\$ 229
059-500117	Temp Full Time	\$ 10,000	\$ -	\$ 10,000
060-500601	Benefits	\$ 3,964,850	\$ -	\$ 3,964,850
066-500556	Employee Training	\$ 104	\$ -	\$ 104
070-500704	In State Travel	\$ 23,883	\$ -	\$ 23,883
080-500710	Out of State Travel	\$ 11,286	\$ -	\$ 11,286
102-500731	Contracts for Program Svcs	\$ 583,333	\$ -	\$ 583,333
103-502664	Contracts for Operation Svcs	\$ 22,450,000	\$ 3,600,000	\$ 26,050,000
501-500425	Payments to Clients	\$ 100,000	\$ -	\$ 100,000
	Total Expense	\$ 36,801,452	\$ 3,600,000	\$ 40,401,452

### EXPLANATION

The Department is transferring general funds from the accounts listed above to have these funds available to cover costs being incurred as part of the COVID-19 Public Health response.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

A. Justification: As noted above, this transfer request is utilizing available general funds to address the COVID-19 Public Health response.

B. Does this transfer involve continuing programs or one-time projects?

This transfer involves a continuing programs as well as potentially one-time projects.

C. Is this transfer required to maintain existing program levels or will it increase the program level?

This transfer is required to maintain existing program levels.

D. Cite any requirements which make this program mandatory.

The programs of the Department are mandated by various state and federal laws.

E. Identify the source of funds on all accounts listed on this transfer.

All funds being transferred are 100% General funds

F. Will there be any effect on revenue if this transfer is not approved?

No

G. Are funds expected to lapse if this transfer is not approved?

Cannot be determined at this time.

H. Are personnel services involved?

No positions are being transferred as a result of this request.

Geographic area served: Statewide

Respectfully submitted,



Lori A. Shibinette  
Commissioner

*The Department of Health and Human Services' Mission is to join communities and families  
in providing opportunities for citizens to achieve health and independence.*