



ROBERT L. QUINN  
COMMISSIONER

# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

RICHARD C. BAILEY, JR.  
ASSISTANT COMMISSIONER

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

April 27, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 14:30-a VI, the Department of Safety, Division of Homeland Security and Emergency Management, requests authorization to accept and expend Pre-Disaster Mitigation (PDM) and Building Resilient Infrastructure and Communities (BRIC) grant funds in the amount of \$496,296.00 from the Federal Emergency Management Agency (FEMA) for the implementation of sustained pre-disaster natural hazard mitigation. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2023. Funding Source: 100% Federal Funds.

02-23-23-236010-43930000 - Dept. of Safety- HOMELND SEC - EMER MGMT - Pre-Disaster Mitigation

<u>Class</u>	<u>Description</u>	<u>SFY2022 Current</u>	<u>Requested Action</u>	<u>SFY2022 Revised</u>
		<u>Adjusted Authorized</u>		<u>Adjusted Authorized</u>
000-408121	Federal Funds	(\$1,893,565.44)	(\$496,296.00)	(\$2,389,861.44)
018-500106	Overtime	\$8,866.09	\$10,000.00	\$18,866.09
020-500200	Current Expense	\$6,728.20	\$0.00	\$6,728.20
030-500311	Equipment	\$2,650.00	\$0.00	\$2,650.00
037-500174	Technology-Hardware	\$7,598.01	\$0.00	\$7,598.01
038-500177	Technology-Software	\$2,500.00	\$0.00	\$2,500.00
040-500800	Indirect Costs	\$18,035.71	\$7,000.00	\$25,035.71
041-500801	Audit Fund Set Aside	\$1,399.78	\$915.00	\$2,314.78
050-500109	Personal Service Temp	\$65,535.09	\$0.00	\$65,535.09
059-500117	Temp Full-Time	\$0.00	\$50,000.00	\$50,000.00
060-500601	Benefits	\$6,609.40	\$13,800.00	\$20,409.40
066-500543	Employee Training	\$2,500.00	\$0.00	\$2,500.00
070-500705	In-State Travel	\$3,000.00	\$0.00	\$3,000.00
072-500574	Grants Federal to Locals	\$1,764,907.15	\$414,581.00	\$2,179,488.15
080-500710	Out of State Travel	\$3,236.01	\$0.00	\$3,236.01
	<b>Total</b>	<b>\$1,893,565.44</b>	<b>\$496,296.00</b>	<b>\$2,389,861.44</b>

## EXPLANATION

The Pre-Disaster Mitigation (PDM) Grant program provides funding to sub-grantees for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. In Federal Fiscal Year (FFY) 2020, the Federal Emergency Management Agency (FEMA) replaced PDM with the Building Resilient Infrastructure and Communities (BRIC) Grant program, providing funds to states that, in turn, provide sub-grants or contracts for a

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The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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variety of mitigation activities, including planning and the implementation of projects identified through the evaluation of natural hazards.

The State of New Hampshire solicits applications statewide. Notification of the availability of BRIC funds is made to every community by e-mail and by letters sent to the chief elected official of each community. The State of New Hampshire submits all applications received for program funding to FEMA for their final approval. Applications that are determined to be cost effective and program eligible are then funded 75% by FEMA; not every application submitted is determined to be program eligible. The sub-grantee will provide and document the 25% program match requirements.

At the time the State of New Hampshire FY 22/23 budget was being developed, it was not anticipated that the State would receive this level of funding.

Funds are to be budgeted and transferred as follows:

- Class 018 Overtime - To be used to pay overtime costs incurred supporting the grant program, including attending non-business hour meetings with local communities.
- Class 040 Indirect Cost - Represents the indirect cost associated amount for this request.
- Class 041 Audit Fund Set Aside - Represents the audit fund set-aside associated amount for this request
- Class 059 Temp Full-Time - Funds existing full time temporary positions supporting PDM and BRIC grant administration, working to pass through funds to eligible local projects and activities. This will allow HSEM to match the time worked on these grant programs to the appropriate grant program funding.
- Class 060 Benefits - To pay the benefits associated with the existing full-time temporary positions.
- Class 072 Grants Federal - To fund BRIC grant program projects to local communities.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**Homeland Security and Emergency Management  
Pre-Disaster Mitigation Grant Program  
Fiscal Situation**

**Federal Funds Awarded:**

EMB-2018-PC-0001 (01/30/2018 - 01/30/2021) - 23PDM17 4393 # 9	\$310,047.52
EMB-2019-PC-0004 (10/01/2018 - 04/01/2022) - 23PDM18 4393 # 10	\$382,498.34
EMB-2020-PC-0005 (08/03/2020 - 05/29/2023) - 23PDM19 4393 # 11	\$1,356,254.90
EMB-2020-BR-125 (12/23/2021 - 12/22/2024) - 23BRIC20 4393 # 1	<u>\$414,996.75</u>
<b>Total Grant Funds Awarded</b>	<b>\$2,463,797.51</b>

Less expenses in FY 2019	(\$48,667.53)
Less expenses in FY 2020	(\$84,265.17)
Less expenses in FY 2021	<u>(\$262,712.90)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>(\$395,645.60)</b>

**Net Grant Funds Remaining as of July 1, 2021 (SFY2022)** **\$2,068,151.91**

Less SFY 2022 Appropriation including prior year encumbrances (\$1,446,518.51)  
Account 02-23-23-236010-43930000

Excess grant funds available to appropriate \$621,633.40

**This Request** **\$496,296.00**

## Obligating document

<b>1. Agreement No.</b> EMB-2020-BR-125	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 026000618	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> BX00055N2022T-001		
<b>6. Recipient Name and Address</b> SAFETY, NEW HAMPSHIRE DEPARTMENT OF 33 HAZEN DR CONCORD, NH 03305		<b>7. Issuing FEMA Office and Address</b>		<b>8. Payment Office and Address</b> FEMA Finance Center P.O. Box 9001 Winchester, VA 22604 (540) 504-1900		
<b>9. Name of Recipient Project Officer</b> Olivia Barnhart		<b>9a. Phone No.</b> 6037244307	<b>10. Name of FEMA Project Officer</b> Building Resilient Infrastructure and Communities Program		<b>10a. Phone No.</b> 770-220-5200	
<b>11. Effective Date of This Action</b> 12/22/2021	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING		<b>14. Performance Period</b> 12/23/2021 to 12/22/2024 <b>Budget Period</b> 12/23/2021 to 12/22/2024		
<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data (ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
BRIC	97.047	2022-6M-GD01BR-R012-xxxx-4101-D	\$0.00	\$414,996.75	\$414,996.75	See totals
Totals			\$0.00	\$414,996.75	\$414,996.75	\$135,832.25
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<b>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</b> This is not applicable for digitally signed grant agreements						



FEMA

July 31, 2018

Perry E. Plummer  
Director, Homeland Security and Emergency Management  
New Hampshire Department of Safety  
33 Hazen Drive  
Concord, NH 03305

*Re: FY 2017 Pre-Disaster Mitigation Grant Program  
Catalog of Federal Domestic Assistance No. 97.047  
Award No. EMB-2018-PC-0001*

Dear Mr. Plummer:

The Federal Emergency Management Agency ("FEMA") has approved New Hampshire Homeland Security and Emergency Management's ("HSEM") application for financial assistance under the FY2017 Pre-Disaster Mitigation Grant Program in the amount of \$275,547.52. As a condition of the federal award, HSEM is required to contribute a nonfederal match in the amount of \$91,849.18, or 25% of the total approved project cost of \$367,396.70. This award, numbered EMB-2018-PC-0001, currently includes the following approved projects as further detailed in the agreement articles:

Project Number: PDMC-PL-01-NH-2017-005

Description: Local Hazard Mitigation Plan Updates

Project Cost: \$333,997 (federal award \$250,497.75, nonfederal match \$83,499.25)

Project Number: PDMC-MC-01-NH-2017-006

Description: Management Costs

Project Cost: \$33,399.70 (federal award \$25,049.77, nonfederal match \$8,349.93)

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of this award:

- Agreement articles (enclosed with this award letter)
- Obligor document, FEMA Form 76-10A (enclosed with this award letter)
- Record of Environmental Consideration
- FY 2017 Pre-Disaster Mitigation Grant Program Notice of Funding Opportunity

Please contact Kerri-Ann Tirrell, Grants Management Specialist, at (617) 956-7542, if you have any questions.

Sincerely,



Douglas F. Wolcott, Jr.  
Acting Deputy Regional Administrator

cc: Whitney Welch, State Hazard Mitigation Officer, New Hampshire Homeland Security and  
Emergency Management

Enclosures



FEMA

September 19, 2019

Jennifer Harper  
Director  
Homeland Security and Emergency Management  
New Hampshire Department of Safety  
33 Hazen Drive  
Concord, NH 03305

*Re: FY 2018 Pre-Disaster Mitigation Grant Program  
Catalog of Federal Domestic Assistance No. 97.047  
Award No. EMB-2019-PC-0004*

Dear Director Harper:

The Federal Emergency Management Agency ("FEMA") has approved the New Hampshire Department of Public Safety, Homeland Security and Emergency Management's ("HSEM") application for financial assistance under the FY 2018 Pre-Disaster Mitigation Grant Program in the amount of \$371,248.35. As a condition of the federal award, HSEM is required to contribute a nonfederal match in the amount of \$123,749.49, or 25% of the total approved project cost of \$494,997.84. This award, numbered EMB-2019-PC-0004, currently includes the following approved projects as further detailed in the agreement articles:

Project Number: PDMC-PL-01-NH-2018-001

Description: Local Hazard Mitigation Plan Updates

Project Cost: \$217,999.00 (federal award \$163,499.25, nonfederal match \$54,499.75)

Subapplicant: New Hampshire Homeland Security and Emergency Management

Award Date: September 19, 2019

Project Number: PDMC-PL-01-NH-2018-002

Description: Local Hazard Mitigation Plan Updates 2

Project Cost: \$231,999.00 (federal award \$173,999.25, nonfederal match \$57,999.75)

Subapplicant: New Hampshire Homeland Security and Emergency Management

Award Date: September 19, 2019

Project Number: PDMC-MG-01-NH-2018-003

Description: Management Costs

Project Cost: \$44,999.84 (federal award \$33,749.85, nonfederal match \$11,249.99)

Subapplicant: New Hampshire Homeland Security and Emergency Management

Award Date: September 19, 2019

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of this award:

- Grant agreement articles (attached to this award letter)
- Obligating document, FEMA Form 76-10A (attached to this award letter)
- Record of Environmental Consideration (attached to this award letter)
- FY 2018 Pre-Disaster Mitigation Grant Program Notice of Funding Opportunity

If you have any questions, please contact Jason Kennedy, Grants Management Specialist, at (617) 956-7678.

Sincerely,



Captain W. Russ Webster, USCG (Ret.), CEM  
Regional Administrator  
FEMA Region I

WRW:tan

cc: Fallon Reed, Planning Chief, NH HSEM  
Whitney Welch, Assistant Planning Chief, NH HSEM  
Kayla Henderson, State Hazard Mitigation Planner, NH HSEM

Enclosures





**FEMA**

August 3, 2020

Jennifer Harper  
Director  
Homeland Security and Emergency Management  
New Hampshire Department of Safety  
33 Hazen Drive  
Concord, NH 03305

Re: FY 2019 Pre-Disaster Mitigation Grant Program  
Catalog of Federal Domestic Assistance No. 97.047  
Award No. EMB-2020-PC-0005

Dear Director Harper:

The Federal Emergency Management Agency ("FEMA") has approved the New Hampshire Department of Safety, Homeland Security and Emergency Management's ("HSEM") application for financial assistance under the FY 2019 Pre-Disaster Mitigation Grant Program in the amount of \$431,794.90. As a condition of the federal award, HSEM is required to contribute a nonfederal cost-share in the amount of \$143,931.64, or 25% of the total approved project cost of \$575,726.54. This award, numbered EMB-2020-PC-0005, currently includes the following approved projects as further detailed in the grant agreement articles:

Project Number: PDMC-PL-01-NH-2019-005

Description: FFY19 Local Hazard Mitigation Plan Updates (1)

Project Cost: \$197,330.00 (federal award \$147,997.50, nonfederal cost-share \$49,332.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-PL-01-NH-2019-006

Description: FFY19 Local Hazard Mitigation Plan Updates (2)

Project Cost: \$198,666.00 (federal award \$148,999.50, nonfederal cost-share \$49,666.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-PL-01-NH-2019-007

Description: FFY19 Local Hazard Mitigation Plan Updates (3)

Project Cost: \$111,998.00 (federal award \$83,998.50, nonfederal cost-share \$27,999.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-MC-01-NH-2019-008

Description: Management Costs

Project Cost: \$67,732.54 (federal award \$50,799.40, nonfederal cost-share \$16,933.14)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of this award:

- Grant agreement articles (attached to this award letter)
- Obligating document, FEMA Form 76-10A (attached to this award letter)
- Records of Environmental Consideration (attached to this award letter)
- FY 2019 Pre-Disaster Mitigation Grant Program Notice of Funding Opportunity

If you have any questions, please contact Jason Kennedy, Grants Management Specialist, at (617) 956-7678.

Sincerely,

Paul F. Ford  
Deputy Regional Administrator  
FEMA Region I

cc: Whitney Welch, State Hazard Mitigation Officer, New Hampshire Department of Safety, Homeland Security and Emergency Management

Enclosures



**FEMA**

February 11, 2021

Jennifer Harper  
Director  
Homeland Security and Emergency Management  
New Hampshire Department of Safety  
33 Hazen Drive  
Concord, NH 03305

Re: Program: FY 2019 Pre-Disaster Mitigation Grant Program, Assistance Listing No. 97:047  
Award No.: EMB-2020-PC-0005  
Recipient: Homeland Security and Emergency Management, New Hampshire Department of Safety  
Amendment #1 – Additional Project Award

Dear Director Harper:

The Federal Emergency Management Agency (“FEMA”) has approved one additional project and additional Management Costs in the Homeland Security and Emergency Management, New Hampshire Department of Safety (“Recipient”) application for financial assistance under the FY 2019 Pre-Disaster Mitigation Grant Program. The Federal award, numbered EMB-2020-PC-0005, is now comprised of the five projects detailed below and further detailed in the grant agreement articles. The amount of the Federal award has been increased to \$1,356,254.90 and, as a condition of the Federal award, the Recipient is required to contribute a nonfederal cost-share in the amount of \$452,084.97, or 25% of the total approved project cost of \$1,808,339.87.

*Subject of this award notification:*

Project Number: PDMC-PJ-01-NH-2019-001

Description: Webber Hill Road Stabilization

Project Cost: \$1,087,600.00 (federal award \$815,700.00, nonfederal cost-share \$271,900.00)

Subapplicant: Town of Swanzey

Award Date: As of the date of this letter

Project Number: PDMC-MC-01-NH-2019-008

Description: Management Costs (additional to previously awarded)

Project Cost: \$145,013.33 (federal award \$108,760.00, nonfederal cost-share \$36,253.33)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: As of the date of this letter

*Previously awarded:*

Project Number: PDMC-PL-01-NH-2019-005

Description: FFY19 Local Hazard Mitigation Plan Updates (1)

Project Cost: \$197,330.00 (federal award \$147,997.50, nonfederal cost-share \$49,332.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-PL-01-NH-2019-006

Description: FFY19 Local Hazard Mitigation Plan Updates (2)

Project Cost: \$198,666.00 (federal award \$148,999.50, nonfederal cost-share \$49,666.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-PL-01-NH-2019-007

Description: FFY19 Local Hazard Mitigation Plan Updates (3)

Project Cost: \$111,998.00 (federal award \$83,998.50, nonfederal cost-share \$27,999.50)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

Project Number: PDMC-MC-01-NH-2019-008

Description: Management Costs

Project Cost: \$67,732.54 (federal award \$50,799.40, nonfederal cost-share \$16,933.14)

Subapplicant: New Hampshire Department of Safety, Homeland Security and Emergency Management

Award Date: August 3, 2020

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of this award:

- Grant agreement articles (attached to this award letter)
- Obligating document, FEMA Form 76-10A (attached to this award letter)
- Record of Environmental Consideration (enclosed with this award letter for Project # PDMC-PJ-01-NH-2019-001; for other projects, FEMA has previously provided the Records of Environmental Consideration)
- FY 2019 Pre-Disaster Mitigation Grant Program Notice of Funding Opportunity

Jennifer Harper  
February 11, 2021  
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Please contact Nulise Francois, Grants Program Specialist, at (617) 956-7635, if you have any questions.

Sincerely,

Paul F. Ford  
Acting Regional Administrator  
FEMA Region 1

cc: Meghan Wells, State Hazard Mitigation Officer, Homeland Security and Emergency Management, New Hampshire Department of Safety,

Enclosures