



Jeffrey A. Meyers  
Commissioner

Lisa M. Morris  
Director

MAY 24 '19 PM 2:16 DAS  
STATE OF NEW HAMPSHIRE

IC max

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

May 23, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Public Health Services, to pay The Association of Public Health Laboratories (APHL), 8515 Georgia Avenue, Suite 700, Silver Spring, MD 20910-3403, (Vendor #170491-R001), an amount not to exceed \$6,375, for the annual membership dues, effective July 1, 2019 through June 30, 2020. 100% General Funds.

Funds are available in the following account for SFY 2020.

**05-95-90-903010-7966 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, PUBLIC HEALTH LABORATORIES**

Fiscal Year	Class/Object	Class Title	Job Number	Total Amount
SFY 2020	026/500251	Organizational Dues	90059000	\$6,375

**EXPLANATION**

APHL is a national nonprofit organization dedicated to working with its members to strengthen and support public health laboratories. Its mission is to promote the role of public health laboratories in shaping state, national, and global health objectives, and to promote policies, programs and technologies that assure continuous improvement in the quality of laboratory practice and health outcomes. APHL strives to provide public health laboratories with the resources and infrastructure needed to protect the health of the nation, and to prevent and control disease globally.

In collaboration with its members, APHL advances quality laboratory practice, trains laboratory leaders, and supports laboratory emergency preparedness and infectious disease surveillance and outbreak response, including foodborne disease outbreaks. Through cooperative agreements with the Centers for Disease Control and Prevention (CDC), funds are made available to APHL to fund the participation of laboratory partners in projects that are of importance to public health, the State of New Hampshire, and the Centers for Disease Control and Prevention.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

- Q 1...How long has this organization been in existence and how long has this agency been a member of this organization?
- A. The American Public Health Association formed the Committee of Laboratories in 1899. The organization was renamed APHL in 1998. New Hampshire Public Health Laboratories became a member in 1952.
- Q 2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
- A. No, this agency is unique and specific for public health laboratories.
- Q 3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
- A. All fifty States, plus county and local public health departments, and US territories belong to APHL. The New Hampshire Department of Health and Human Services is the sole New Hampshire agency with membership to this organization.
- Q 4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
- A. Annual dues for members of the APHL are determined by the Board of Directors, based on population.
- Q 5. What benefit does the state receive from participating in this membership?
- A. APHL provides staff in Washington, DC to advocate for national issues of public health and public health laboratory significance. For small states such as New Hampshire that do not have a Washington, DC office, APHL legislative staff provide timely briefings to state laboratory officials on congressional activities, and non-partisan advocacy on public health issues, such as funding for laboratory emergency response, infectious disease control, and foodborne disease outbreaks. Given that more than half of the public health laboratories' operating budget comes from federal sources, the Department's participation with the APHL is vital to maintain our ability to continue to receive federal grants and funding for these programs.

The APHL provides technical support and helps New Hampshire apply for and obtain federal grants that are helping the laboratory in the development and implementation of its strategic priorities, and APHL provides supplemental funding for these priorities, such as funding to implement rapid molecular testing for tuberculosis.

APHL provides funding for travel to trainings and national meetings. APHL provides both webinar training and "hands-on" laboratory training for a variety of public health laboratory topics including measles testing, molecular virology testing, and laboratory biosafety.

APHL provides direct funding for travel and training for laboratory staff through its Emerging Laboratory Leadership Program. In recent years, four supervisors and a mid-level manager have participated in this program from the NH Public Health Laboratories.

APHL serves as a clearinghouse for state public health laboratories to confidentially share best practices with each other and to provide training and information to administrative staff on such topics as the laboratory efficiency initiative, funding, improving procurement strategies, and advocating for public health laboratories. In planning and preparing for pandemics and outbreaks, the Association facilitates the prompt dissemination of information to public health laboratories by coordination of conference calls and meetings between subject matter experts at the Centers for Disease Control and Prevention and the public health laboratories.

Q 6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

A. Yes, APHL provides educational webinars at no additional cost to its members. The Association provides funding for travel, hotels and all training costs associated with technical laboratory-specific educational trainings.

Q 7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

A. No, the membership is not required to apply for federal grants. However, APHL provides guidance and information sessions to assist the NH Public Health Laboratories in its applications for federal grants.

Q 8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

A. Other than as noted under Question 5 above, travel is not included in the membership fee. However, the benefits of membership with APHL provides opportunities to apply for scholarship funding for travel and training of management staff, technical training for laboratory instrumentation and laboratory procedures, training of emerging leaders, and quality improvement activities. In the previous State Fiscal Year, the Association paid for all, or a portion of, 24 trainings and activities, supporting 29 Division staff members.

Q 9. Which State agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

A. The Public Health Laboratories' Director, Dr. Christine Bean, is a past President of APHL. Seven people represent the Department as member-associates of APHL. They are:

- Christine Bean- NH PHL Laboratory Director and APHL voting member
- Jill Power – NH PHL Biosafety Officer and APHL committee member
- Lucio Barinelli – NH PHL Water Analysis Laboratory Program Manager and APHL committee member
- Amanda Cosser – NH PHL Biomonitoring Epidemiologist and APHL committee member
- Daniel Tullo – NH PHL Microbiology Program Manager

- Fengxiang Gao – NH PHL Virology Program Manager and APHL committee member
- Carol Loring – NH PHL Virology Technical Supervisor and APHL committee member
- James Chithalen – NH PHL Chemistry Program Manager and APHL committee member

Q 10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

- A. Should Governor and Executive Council not authorize this request, New Hampshire will have to terminate its membership. Technical training, and planning and preparing for disease outbreaks and pandemics, will be affected, which may reduce the State's capacity and capability to respond to disease outbreaks and emergencies.

Area served: Statewide.

Source of Funds: 100% General Funds.

Respectfully submitted,



Jeffrey A. Meyers  
Commissioner

**INVOICE**

Invoice Date: April 1, 2019

**Bill To:**

Member Representative / Laboratory Director:

**Dr. Christine Bean, PhD, MBA, MT(ASCP)  
New Hampshire Public Health Laboratories  
NH Division of Public Health Services  
29 Hazen Drive  
Concord, NH 03301**

**Description:** APHL membership dues, July 1, 2019 – June 30, 2020. Please provide current contact information for your laboratory's member-associates using the Member-Associate Contact form. The number of complimentary member-associate positions that come with your base dues are provided below.

Public Health Institutional - State Dues	<b>\$6,375.00</b>
Complimentary Member-Associates Included	<b>9</b>

*Additional Member-Associates \$125.00/each*

Current Member-Associates: **5** out of **9** complimentary member-associate positions being used:

**Dr. Lucio Barinelli, Dr. James Chithalen, Amanda Cosser, BS, MPH, Dr. Fengxiang Gao, MD, MPH, Jill J Power, MS, M(ASCP), CMQ/OE(ASQ)**

If you would like to pay your membership dues by check, please calculate the total dues and remit payment with a copy of your invoice to:

APHL  
**Attn: Membership**  
P.O. Box 79117  
Baltimore, MD 21279-0117

**In order to protect our members' financial information, credit card payments are NOT accepted via email;** credit card information must be faxed or provided over the phone. APHL accepts Visa, Amex and MasterCard payments. Please fax invoice with payment information to 240.485.2700 or call our Membership Department at 240.485.2733 or 240.485.2787 to provide payment information over the phone.

Name on Card: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Exp. Date: \_\_\_\_\_  
 Dues Total: \_\_\_\_\_  
 Signature: \_\_\_\_\_

TAX ID # 52-1800436