



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



24
Jenks

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Bureau of Human Resources
July 27, 2017

REQUESTED ACTION

Authorize the New Hampshire Department of Transportation to retroactively pay Teresa Malloy Berry,
Transportation and Emergency Dispatcher, \$2,170.12 for compensation due to missed increments on April
23, 2016 to June 8, 2017. 100% Highway Funds.

Funds are available in account titled, 04-096-096-960515-3007, NH Department of Transportation, District
1 as follows:

Table with 2 columns: Description and Amount. Rows include Regular Personal Services, Regular Holiday Pay, Overtime Pay, and various Benefits (FICA, Medicare, NHRS) with a Total of \$2,170.12.

EXPLANATION

Ms. Berry was due an increment 4/23/16 and again 4/23/17, which did not process. We identified that Ms.
Berry received a reclassification in March of 2016 where she went from a Labor Grade 9 Step 5 to a Labor
Grade 12 Step 3 causing a system error which caused Ms. Berry to miss her increments.

Your approval of this resolution is respectfully requested.

Sincerely,

Handwritten signature of Victoria F. Sheehan

Victoria F. Sheehan
Commissioner